

CHRONOLOGY OF THE AGENDA ITEM
ITB 22-80 – Districtwide Furniture, Fixtures & Equipment (FF&E)
Approval of Contract Renewal and Authorization of Increased
Contract Spend Limit –
\$7,000,000 (collectively)

Scope:

Approval of contract renewal for ITB 22-80 and Authorization of Increased Contract Spend Limit for ITB 22-80 – Districtwide Furniture, Fixtures & Equipment (FF&E) to provide additional funding for backordered furniture for DCSD staff and students.

Contract Term:

- **March 14, 2022 -March 13, 2023 – Initial Contract Year 1 (Effective Date)**
- **March 14, 2023 – March 13, 2024 – Contract Renewal #1 (1 of 4) - \$1,100,000**
- **March 14, 2024 – March 13, 2025 – Contract Renewal #2 (2 of 4) - \$4,000,000**
 - **This renewal is requesting a Spend Limit Increase Not to Exceed amount of \$2,000,000.**
- **March 14, 2025 – March 13, 2026 – Contract Renewal #3 (3 of 4) - \$5,000,000**
 - **Current Renewal Request for the upcoming year.**

Background

The Warehouse Department of the Operations Division is requesting the current renewal #3 of 4 and an increase in spending for the District-Wide Furniture, Fixtures & Equipment (FF&E) Contract for ITB 22-80. Currently, there is over \$1.8 million in backordered student furniture (104 schools) that must be fulfilled to support DCSD students. Additionally, there is approximately \$820,000 worth of backordered office furniture pending (21 schools), which is necessary to support principals, administrative staff, and various DCSD office spaces.

The current contract award will renew March 13, 2025. This is the third of four (#3 of 4) one (1) year renewals and is for a not to exceed amount of \$5,000,000.00.

The request for an increased contract spend limit Not-to- Exceed \$2,000,000 will address the funding gap underlying the backorders of furniture.