



Grant Agreement

Grantee:	Woodward Elementary School
Grant Amount	\$10,000.00
Purpose of Grant	To offset the costs associated with the PLTW Launch program.
Award Date	August 14, 2024
Grant Period Start	April 11, 2024
Grant Period End	May 31, 2026
Grant Funded School Year(s)	2024-2025 2025-2026

Payment Schedule	
School Year	Amount
2024-2025	\$7,500.00
2025-2026	\$2,500.00

This grant is awarded to Woodward Elementary School, (“Grantee”), by Project Lead The Way, Inc. (“PLTW”), in the amount of \$10,000.00, and is subject to and conditioned upon the following grant requirements:

A. Active PLTW School; Eligible Programs.

1. This Grant Agreement is conditioned upon the Grantee being deemed an “Active PLTW School” within PLTW’s records, which means that the Grantee meets the following requirements throughout each Grant Funded School Year: (i) The Grantee is subject to the PLTW Terms and Conditions or other signed written agreement between Grantee and PLTW and (ii) the teacher(s) for the applicable PLTW Program(s) have completed or will complete PLTW’s Core Training or are undertaking a professional development plan which is acceptable to PLTW and such teacher(s) provide the instruction for the applicable PLTW Program(s) throughout the school year. PLTW’s Grant Committee will review Grantee’s compliance with these requirements on a regular basis during the Grant Period.

2. This grant may be used only for the PLTW Launch program. The purpose of this grant is to assist the grantee's implementation of the PLTW Launch program. Grantee must offer at least one PLTW Launch module in the 2024-2025 academic year and must offer one additional module each academic year of the grant period (two different modules in two years). Grantee may implement any PLTW Launch modules of their choosing. Grantee must complete two years of grant reporting.

B. **Grant Period.** Subject to Section I, this grant may be used during the period stated above (the "Grant Period"), and funds may be carried over to subsequent years but must be spent by the Grant Period End date. Grantee will return any funds that remain unspent to PLTW.

C. **Allowable Expenses.** The allowable expenses of the grant are below.

1. PLTW Participation Fee
2. Required computers and/or tablets
3. Program required equipment and supplies
4. PLTW Core Training and the following related expenses incurred: travel, room, and board:

D. **Unallowable Expenses.** Grantee may not use the grant funds for any of the following unallowable expenses:

1. Salaries or Stipends
2. Benefits
3. Meals
4. Infrastructure
5. Renovations
6. Indirect Costs
7. Any other expenses unspecific as allowable
8. Equipment and supplies listed as Optional
9. Training Cancellation Fees
10. Training Substitution Fees
11. Trainings where there was a no-show
12. Trainings where a credential was not earned
13. Salaries
14. Stipends for use during PLTW Core Training
15. Stipends unrelated to PLTW Core Training
16. Any other expenses not specified as allowable

E. **Training Fees.** Grantee will not use the grant funds to pay training cancellation fees, fees associated with substitution of a training participant, registration fees for a

participant that fails to attend training, and/or registration fees for a participant who does not earn a credential.

- F. **Reporting.** Grantee will provide PLTW grant reports by April 15 of each grant year. The reporting requirements are to be managed in the My Grants section of myPLTW. Submitting timely reports is the responsibility of the district/school receiving the grant and PLTW reserves the right to determine satisfactory progress. PLTW reserves the right to modify reporting requirements in its sole discretion from time to time.
- G. **Access to Records.** Grantee will provide promptly such additional information, reports, required data collection and surveying, and documents as PLTW may request and will allow PLTW and its representatives to have reasonable access to files, records, accounts, or personnel that are associated with this grant, for the purpose of financial reviews, verifications, or program evaluations as may be deemed necessary by PLTW. Any such information, reports, documents or access shall be limited to the evaluation of the PLTW Program and the grant funding and shall be made consistent with any applicable federal or state laws relating to the provision of such information.
- H. **Data Share Agreement.** Grantee agrees and allows PLTW to enter into a data share agreement with a grantor of funds to PLTW, or its designated research firm, to share data for evaluation purposes, as allowed under the Family Educational Rights and Privacy Act (“FERPA”) (20 U.S.C. § 1232g; 34 CFR Part 99) and any applicable state or federal regulations. PLTW will not share any personally identifiable data and will not use the data for commercial purposes, but PLTW may share information about program impact data to support its mission as related to this grant program.
- I. **Compliance.** PLTW reserves the right to require a total or partial refund of any grant funds, may limit access to PLTW curriculum and support resources, and/or may terminate this Grant Agreement if Grantee has not fully complied with the terms and conditions of this Grant Agreement or is not so fully complying at any time during the Grant Period.
- J. **Acceptance and Authorization.** Grantee’s receipt of funds under this Grant Agreement is subject to the availability of funds available for this purpose. In such event of unavailability, this Grant Agreement will automatically terminate, and no additional funds will be distributed. Grantee agrees that execution of this document represents both its acceptance of the Grant funds subject to the terms of this Grant Agreement as well as Grantee’s authorization for Participation Confirmation for programs set forth in this document. Grantee acknowledges and agrees the person signing this document is legally authorized to obligate the Grantee to its terms. Grantee agrees this Grant Agreement and the PLTW Terms and Conditions or other signed written agreement between Grantee and PLTW constitute the entire understanding between the parties regarding the grant funds during the Grant Period. Upon execution of the Grant Agreement, Grantee shall receive written confirmation of the grant funded programs contemplated by this agreement.

Site Name

Woodward Elementary School

PLTW Program

PLTW Launch

On behalf of Grantee, I understand and agree to the foregoing terms and conditions of the PLTW grant, and hereby certify my authority to execute this agreement on Grantee's behalf.

Authorized Signer:

Signed by:
Shytara Morgan
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Name:

Shytara Morgan

Title:

STEM Lead Coordinator

Date:

10/29/2024

PROJECT LEAD THE WAY, INC

Sam Adams

Samuel Adams
Executive Vice President & Chief Financial Officer
Date: August 14, 2024