

MEETING MINUTES

The Santa Rosa City Schools Board Meeting of September 9, 2026, starting at 6:00 pm at Santa Rosa City Hall Council Chambers (100 Santa Rosa Ave, Santa Rosa, CA 95404), is in a hybrid format. The public can attend and **comment in person by presenting a blue card to the Santa Rosa City Schools Administrative Staff at the time of the meeting**, or view/listen to the meeting in a virtual format via Zoom. **No public comments will be taken via the virtual format.** For more information on viewing/listening to the meeting virtually via Zoom or by phone, please click [HERE](#).

La reunión de la mesa directiva del distrito escolar Santa Rosa City Schools el 9 de septiembre de 2026, a partir de las 6:00 p. m., se llevará a cabo en un formato híbrido. El público puede asistir y **hacer comentarios en persona** presentando una tarjeta azul a la Asistente Ejecutiva en la Cámara del Ayuntamiento de Santa Rosa (100 Santa Rosa Ave, Santa Rosa, CA 95404) o ver/escuchar la reunión en formato virtual a través de Zoom. **No se aceptarán comentarios públicos a través del formato virtual.** Para obtener más información sobre cómo ver/escuchar la reunión virtualmente a través de Zoom o por teléfono, haga clic [AQUÍ](#).

Individual speakers shall be allowed **one minute** to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the presiding officer may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The presiding officer may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add (BP 9323).

Cada orador tendrá de **uno minuto** para dirigirse a la mesa directiva sobre cada tema incluido o no en la agenda. La mesa directiva puede limitar el tiempo total para la participación del público sobre cada tema a 20 minutos. Con el consentimiento de la mesa directiva, la presidenta puede aumentar o disminuir el tiempo permitido para comentarios del público, dependiendo del tema y del número de personas que deseen comentar. La presidenta puede realizar una encuesta entre los oradores a favor o en contra de un tema en particular y puede solicitar que otras personas hablen sólo si tienen algo nuevo que agregar (BP 9323).

For questions or comments, please contact the Superintendent's Office at (707) 890-3800 ext. 80101 or mmartin@srcs.k12.ca.us.

To view future board meeting dates, click [HERE](#).

To view agendas and minutes from July 2016 - August 12, 2020, click [HERE](#).

To view agendas and minutes prior to July 27, 2016, please contact the Superintendent's Office at (707) 890-3800 ext. 80101, mmartin@srcs.k12.ca.us.

To view recordings of past board meetings, click [HERE](#).

Board Meeting Norms

The Board is committed to conducting its work transparently and respectfully, with appreciation for the public's interest and engagement. Board meetings are meetings of the Board, held in public to conduct the business of the district—not meetings with the public.

- **Integrity** – Engage respectfully, act ethically, and make decisions in the best interest of all students.
- **Inclusion** – Listen actively, value diverse perspectives, ensure each trustee's voice is heard, and foster a safe, welcoming environment.
- **Accountability** – Take responsibility, align actions with SRCS priorities, and focus on measurable results.
- **Compassion** – Approach discussions with empathy and awareness of human impact.
- **Excellence** – Be prepared, informed, and committed to continuous improvement in governance.
- **Academics & Enrichment** – Prioritize decisions that enhance learning and prepare students for their futures.
- **Safety & Security** – Maintain respectful, orderly meetings and support safe learning environments.
- **Fiduciary Responsibility** – Use resources wisely and make transparent, fiscally sound decisions.
- **Staff Support** – Consider how board actions affect recruitment, retention, and staff well-being.
- **Communication** – Engage constructively, keep commentary brief and focused, build trust, and model open, honest communication.

MISSION STATEMENT

Students will be educated in a safe environment where they acquire critical thinking and social-emotional skills necessary to thrive in an evolving society.

VISION STATEMENT

Santa Rosa City Schools ensures equitable access to an excellent and enriching educational experience grounded in the assets of our students, staff, and community.

Attendance

Voting Members

Sarah Jenkins, Board of Education Clerk

Nick Caston, Board of Education President

Jeremy De La Torre, Board of Education Trustee

Mark Kirby, Board of Education Trustee

Shaun DuFosee, Board of Education Trustee

Donna Prak, Board of Education Vice President

A. CALL TO ORDER (4:00 p.m.)

President Caston called the meeting to order at 4:00 pm.
Trustee Medina was absent.

1. Public Comment on Closed Session Agenda

No one made a public comment on the Closed Session agenda.

B. RECESS TO CLOSED SESSION

President Caston stated that the following items would be discussed during the Closed Session:

- Student Readmissions (Case Nos: 2024/25-29, 2026/27-05, 2024/25-26)
- Public Employee Discipline/Dismissal/Release
- Conference With Property Negotiator
- Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Directors, Coordinators)

The meeting recessed to the Closed Session at 4:01 pm.

- 1. Student Readmissions (Case Nos: 2024/25-29, 2026/27-05, 2024/25-26) [Ed. Code § 48916]**
- 2. Public Employee Discipline/Dismissal/Release [Gov. Code § 54957]**
- 3. Conference With Property Negotiator [Gov. Code § 54956.8]**
- 4. Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Directors, Coordinators) [Gov. Code § 54957]**

C. STUDY SESSION: (5:00 p.m.)

President Caston opened the Study Session at 4:58 pm.
Trustee Medina was absent.

1. Public Comment on the Study Session, Only

The following individuals addressed the Board during the public comment on the Study Session:

- Scott Wallach
- Trevor Brady
- Natasha Deakins
- Cindy Lui
- Alexa Forrester
- Pete Parkinson
- Kathryn Howell
- Ethan Stortz

2. Study Session: Signature Programs

The following individuals presented the Study Session: Signature Programs to the Board:

- Dr. Monica Thomas, Superintendent
- Dr. Tim McCarty, Interim Assistant Superintendent of Educational Services
- Lisa August Hulme, Associate Superintendent
- Dr. Vicki Zands, Assistant Superintendent of Human Resources
- Stacy Desideri, Executive Director of Wellness and Engagement

D. RECONVENE TO OPEN SESSION (6:00 p.m.)

The meeting reconvened to the Open Session at 6:01 pm.

1. Pledge of Allegiance

President Caston led the Pledge of Allegiance.

2. Territorial Land Acknowledgment

The following individuals led the Territorial Land Acknowledgment:

- Student Board Member Alvarado
- Superintendent Dr. Monica Thomas

3. Report of Actions Taken in Closed Session

4. Items Considered In Closed Session for Action In Open Session

No items from the Closed Session were considered for action in the Open Session.

5. Statements of Abstention

There were no statements of abstention.

6. Adjustments to Agenda

There were no adjustments to the agenda.

E. REPORTS

1. California School Employee Association (CSEA) Santa Rosa 75 Report

California School Employee Association (CSEA) Santa Rosa 75, President Mary Lehman, gave a report.

2. Teamsters Local 665 Report

Teamsters Local 665 did not give a report.

3. Santa Rosa Teachers Association (SRTA) Report

Santa Rosa Teachers Association President Kathryn Howell gave a report.

4. Student Board Members Report

The following Student Board Members gave a report:

- Trustee Way
- Trustee Alvarado

5. Superintendent Report

Superintendent Dr. Monica Thomas gave a report.

6. Board Member Reports

The following Board Members gave a report:

- Trustee DeLaTorre
- Trustee Kirby
- Trustee Jenkins
- Trustee Prak
- Trustee DuFosee

7. Board President Report

Board President Caston attached a written report to the agenda.

F. PUBLIC COMMENT ON NON AGENDA AND CONSENT ITEMS

There were no public comments on non-agenda and consent items.

G. CONSENT ITEMS

Motion Passed: Consent Items 1–7

Student Board Member Way preferential vote: Aye

Student Board Member Alvarado preferential vote: Aye

Motion made by: Mark Kirby

Motion seconded by: Shaun DuFosee

Voting results: Unanimously Approved

Yes: Sarah Jenkins

Yes: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun DuFosee

Yes: Donna Prak

1. Approval of Personnel Transactions

2. Approval of Vendor Warrants

3. Approval of Donations and Gifts

4. Approval of Contracts

5. Approval of Contracts - Bond

6. **Approval of Resolution No. 2026/27-22 Approving the 2025-26 Appropriations Limitation Recalculation and 2026-27 Estimated Appropriations Limitation Calculation (Gann Limit)**
7. **Approval of Resolution No. 2026/27-23 Authorizing Personnel to Sign Orders on District Funds Accounts**

H. FIRST READ: BOARD BYLAW UPDATES

1. **Approval of First Read of Board Bylaws 9100, 9322, 9323**

The first reading of Board Bylaws 9100, 9322, and 9323 will return to the Board for approval on October 14, 2026.

I. SECOND READ: BOARD POLICY AND BOARD BYLAW UPDATES

The following individual addressed the Board during public comment:

- Shayna Kirk

1. **Second Read and Approval of Updated CSBA Board Policies from August 2026**

Motion Passed: Second Read and Approval of Updated CSBA Board Policies from August 2026, except for BP 5020

Student Board Member Way preferential vote: Aye

Student Board Member Alvarado preferential vote: Aye

Voting results: Unanimously Approved

Yes: Sarah Jenkins

Yes: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun DuFosee

Yes: Donna Prak

2. **Second Read and Approval of Updated CSBA Board Bylaws**

Motion Passed: Second Read and Approval of Updated CSBA Board Bylaws

Student Board Member Way preferential: Aye

Student Board Member Alvarado preferential: Aye

Voting results: Unanimously Approved

Yes: Sarah Jenkins

Yes: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun DuFosee

Yes: Donna Prak

3. Second Read and Approval of Updated Mandated and Conditionally Mandated CSBA Board Policies

Motion Passed: Second Read and Approval of Updated Mandated and Conditionally Mandated CSBA Board Policies

Student Board Member Way preferential: Aye

Student Board Member Alvarado preferential: Aye

Voting results: Unanimously Approved

Yes: Sarah Jenkins

Yes: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun DuFosee

Yes: Donna Prak

J. DISCUSSION / ACTION ITEMS

1. Business Services Calendar

a. Public Comment on the Business Services Calendar

There were no public comments on the Business Services calendar.

b. (Action) 2025-26 Unaudited Actuals

The following individuals shared the 2025-26 Unaudited Actuals to the Board:

- Lisa August Hulme, Associate Superintendent Business Services
- Joel Dontos, Executive Director Fiscal Services

The presentation lasted 13 minutes.

The Board's questions and comments lasted 6 minutes.

Motion Passed: 2025/26 Unaudited Actuals

Student Board Member Way preferential vote: Aye

Student Board Member Alvarado preferential vote: Aye

Motion made by: Mark Kirby

Motion seconded by: Sarah Jenkins

Voting results: Unanimously Approved

Yes: Sarah Jenkins

Yes: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun DuFosee

Yes: Donna Prak

c. (Discussion) Fiscal Health & Stabilization Update

The following individuals presented the Fiscal Health & Stabilization Update to the Board:

- Lisa August Hulme, Associate Superintendent, Business Services
- Dr. Vicki Zands, Assistant Superintendent, Human Resources
- Joel Dontos, Executive Director of Fiscal Services
- Jesse Olson, Director of Human Resources

The presentation lasted 26 minutes.

The Board questions and comments lasted 51 minutes.

d. (Action) Approval of 7-11 Committee Recommendation for Phase 1 for Districts Surplus Property

The following individuals presented the Approval of 7-11 Committee Recommendation for Phase 1 for Districts Surplus Property to the Board:

- Lisa August Hulme, Associate Superintendent
- Erik Oden, Executive Director

The presentation, questions and comments lasted 2 minutes.

Motion Passed: Approval of 7-11 Committee Recommendation for Phase 1 for District's Surplus Property

Student Board Member Way preferential vote: Aye

Student Board Member Alvarado preferential vote: Aye

Motion made by: Donna Prak

Motion seconded by: Shaun DuFosee

Voting results: Unanimously Approved

Yes: Sarah Jenkins

Yes: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun DuFosee

Yes: Donna Prak

2. Human Resources Calendar

a. Public Comment on the Human Resources Calendar

There were no public comments on the Human Resources calendar.

b. (Action) Approval of Certificated Guest Teacher and Classified Substitute Salary Schedule Rates for 2026- 2027 School Year

The following individuals presented the Approval of Certificated Guest Teacher and Classified Substitute Salary Schedule Rates for 2026- 2027 School Year to the Board:

- Dr. Vicki Zands, Assistant Superintendent, Human Resources
- Lisa August Hulme, Associate Superintendent, Business Services

Motion Passed: Approval of Certificated Guest Teacher and Classified Substitute Salary Schedule Rates for 2026- 2027 School Year
Student Board Member Way preferential vote: Aye
Student Board Member Alvarado preferential vote: Aye

K. APPROVAL OF MINUTES

1. Approval of Minutes of the Regular Board Meeting Held On August 26, 2026

Motion Passed: Approval of Minutes of the Regular Board Meeting Held on August 26, 2026
Student Board Member Way preferential vote:
Student Board Member Alvarado preferential vote:

L. BOARD MEMBER REQUESTS FOR INFORMATION

M. INFORMATION ITEMS

- 1. Future Board Discussion Items**
- 2. Educational Acronyms and Abbreviations**
- 3. Board Subcommittee Meeting Dates**
- 4. 2026/27 Board Meeting Schedule**

N. ADJOURNMENT

The meeting adjourned at 8:42 pm.

Clerk of Board

Date