



October 30, 2024

RE: Sourcing Efforts Letter – ITB 25-549 Automotive and Bus Repairs and Services

Greetings,

Because the procurement process is constantly evolving and improving, the Purchasing Department has developed a new customer service feature. The Purchasing Department is now providing a summary of sourcing efforts to the internal client for ITB 25-549 Automotive and Bus Repairs and Services.

The Purchasing Department's efforts include the website on September 12, 2024.

- 1) ITB 25-549 was posted to IonWave on September 12, 2024.
- 2) ITB 25-549 was advertised in the *Champion Newspaper* on September 12, 2024, and September 19, 2024.
- 3) Electronic notification sent to 28 vendors from the DCSD Vendor Bid List.
- 4) Electronic notification sent to 232 vendors through the State of GA Procurement Registry.
- 5) Electronic notification sent to 66 vendors through IonWave.

If you are aware of any additional sourcing engines, please let us know so we may include those in our process.

Eight (8) bids were reviewed and **seven (7)** deemed responsive to the requirements of the solicitation.

Please feel free to reach out to me at 678 676-0120 with any questions or concerns.

Regards,

Carla L. Smith

Carla L. Smith
Executive Director, Vendor Services
CLS\sma

c: Mr. Cedric Burse
Ms. Chandra Carter
Mr. Weyman Christopher