

**CHRONOLOGY OF THE AGENDA ITEM**  
**Fire Safety Services**  
**RFP 20-752-029**  
**Cliff's Fire Extinguisher Company, Inc-**  
**Ratification and Contract Renewal 2025**  
**Contract Renewal (#4 of 4)**

**Scope:**

Ratification and Contract Renewal – RFP 20-752-029 – Fire Safety Services – Cliff's Fire Extinguisher Company, Inc. – to provide fire safety services of testing, inspections and repairs to fire alarms, sprinkler, and fire suppression systems districtwide.

**Contract/Renewal Terms**

The DeKalb County Board of Education ("the Board") approved the award for an initial one (1) year term for a Not to Exceed amount of **\$375,000** with four (4), one (1) year options to renew subject to Board approval on an annual basis.

The contract renewal terms are as follows:

- November 12, 2020 -November 11, 2021 – Initial Contract Year 1 - \$375,000
- November 12, 2021 -November 11, 2022 – Contract Renewal #1 (1 of 4) - \$375,000
- November 12, 2022 – November 11, 2023 – Contract Renewal #2 (2 of 4) - \$375,000
- November 12, 2023 – November 11, 2024 – Contract Renewal #3 (3 of 4) - \$375,000
- **November 12, 2024 – November 11, 2025 – Contract Renewal #4 (4 of 4) - \$375,000\***
  - **This is the final renewal option that can be exercised under this contract.**

**Solicitation Process**

RFP 20-752-029 -Fire Safety Services was issued on May 28, 2020, and notification of the upcoming bid was sent via email to 27 vendors from the DCSD vendor list and 894 vendors through the State of GA Procurement Registry. The solicitation was advertised in the Champion, posted on DCSD website and DemandStar. Sixteen (16) representatives attended the virtual mandatory pre-proposal meeting on June 11, 2020, representing seven (7) firms. Three (3) proposals were received on July 30, 2020, for the Fire Safety Services Project. All proposals were deemed responsive and were evaluated by a selection committee.

**Award Process**

On Monday, September 14, 2020, The DeKalb County Board of Education approved the award of RFP 20-752-029 to Cliff's Fire Extinguisher Co., Inc. to be responsible

for testing, inspections, and repairs to the fire alarm, sprinkler and fire suppression systems for the DeKalb County School District schools and facilities, for an initial one-year term with four (4) one-year options to renew subject to Board approval on a year-to-year basis.