

Contract Number:

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PROJECT ASSIGNMENT #45

This Project Assignment (“Project Assignment”) is entered into as of **September 17, 2026** (“Effective Date”) by and between **SANTA ROSA ELEMENTARY SCHOOL DISTRICT** (“SRES”) and **GREYSTONE WEST COMPANY** (“Project Manager”) pursuant to the Project Management Services Agreement (“Agreement”) between the District and Project Manager dated September 24, 2025. By this reference, the Agreement is incorporated herein as if set forth in full.

1. Project Description.

ABRAHAM LINCOLN ELEMENTARY SCHOOL PERIMETER FENCING AND GATES PROJECT commencing **October 2026**.

2. Services to be Provided.

Basic Services, including Construction Phase Services and General Conditions, if applicable, and general scope of work of services pursuant to the Agreement. Provide for the planning, development, design, engineering and completion of the projects, manage and supervise professional consultants contracted by the District for the full array of architectural and construction and other necessary services related to the projects and Perform other related duties as assigned by the Superintendent and/or Chief Business Officer.

3. Project Schedule and Project Term.

Project commences **October 2026** with an anticipated substantial completion date of **November 2026**. Contract term is from **August 2026 to February 2027**.

4. Project Budget.

The construction budget is **\$247,500.00**.

5. Schedule of Fees (Compensation and Payment).

Payment for the Basic Services shall be in accordance with the rates set forth in Exhibits B-1 and B-2 to the Agreement and per attached fee schedule.

Payment for the Additional Services shall be as follows:

- ☒ This Project does not include any Additional Services.
- ☐ This Project includes Additional Services, the Fee Schedule for which is the same as that Fee Schedule set forth in Exhibit B-1.
- ☐ This Project includes Additional Services, the Fee Schedule for which is set forth below.

6. Special Conditions and/or Miscellaneous Provisions.

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IN WITNESS WHEREOF, the parties hereto have executed this Project Assignment as of the Effective Date.

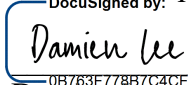
PROJECT MANAGER:

DISTRICT:

Greystone West Company

Santa Rosa Elementary School District

By:


Name: Damien Lee

Title: Principal

By:

Name: Lisa August Hulme

Title: Associate Superintendent of Business Services



September 17, 2026

Erik Oden
Executive Director of Facilities, Maintenance & Operations
Santa Rosa City Schools
211 Ridgway Avenue
Santa Rosa, CA 95401

Reference: Fee Proposal for Construction Management Services for the Perimeter Fencing and Gates Project at Abraham Lincoln Elementary School

Mr. Oden:

Greystone West Company proposes to perform scheduling and budgeting as well as construction management for the **Perimeter Fencing and Gates Project at Abraham Lincoln ES** for a fee of 5.5% of the project construction budget. Services include project management through completion of construction (*inclusive of closeout, DSA certification, if applicable, through 1-year warranty period*). Should the schedule for the work extend out, so would our billing schedule. Our fee, however, will remain fixed.

Perimeter Fencing and Gates Project at Abraham Lincoln ES	
Construction Management Fee	\$12,375.00
Contingency Reconciliation	\$1,237.50
Reimbursable Expenses	\$3,375.00
TOTAL FEE	\$16,987.50

Separate from the fee for CM Services are the 5.5% Contingency Reconciliation and 1.5% Reimbursable Expense (at cost, no mark-up) categories. Any amounts remaining in these categories at the conclusion of the project will not be billed by GWC and will be retained by the Santa Rosa City Schools District.

Sincerely,

DocuSigned by:

0B763F778B7C4CF...
Damien Lee
Principal

Contract Number:

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Experience is the difference

Santa Rosa Office

3501 Industrial Drive, Suite A
Santa Rosa, CA 95403
707-544-1072

Napa Office

1041 Jefferson St, Suite 4
Napa, CA 94559
707-252-8105

September 16, 2026 (Revised September 21, 2026)

Santa Rosa City Schools
Erik Oden
Executive Director Facilities, Maintenance, and Operations
eoden@srcs.k12.ca.us

Second Request to Increase Budget
Field and Laboratory Testing
Santa Rosa City Schools Early Learning Academy Modernization
Biella Elementary School
2140 Jennings Avenue
Santa Rosa, California

Project Number: 1053.026P.W1

As requested, this letter addresses the need for additional budget to complete field and laboratory testing services for the subject project. With our most recent invoice (Invoice #0290790), our total billings for this project are \$38,698.02 which exceeds our approved budget of \$35,800 by \$2,898.02. The referenced invoice covers the services that we performed to complete our required inspections for this project and complete and upload the final verified report (DSA Form 291) to the Division of the State Architect (DSA) Box. Our previous request to increase our budget, dated June 10, 2026, attempted to estimate the services required to complete the work and was based on a conversation with the project Inspector of Record (IOR). However, there ended up being more site inspections remaining, which could have been related to adjustments in construction sequencing and/or more inspections being required than anticipated. As our services are now complete for the project, we request that our budget be increased by \$2,898.02 to \$38,968.02.

We trust this provides the information that you require to process this request. If you have questions or need additional information, please contact the undersigned.

Very truly yours,
RGH Consultants

Eric G. Chase
Principal Geotechnical Engineer



Greystone West Company
Attn: Cory Rossow
cory@greystonewest.com

EGC:TAW:egc:nvd
Electronically Submitted

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