



DeKalb County School District

DESIGN & CONSTRUCTION

1780 Montreal Road
Tucker, GA 30084-6705
(678) 676-1345

Dr. Devon Q. Horton
SUPERINTENDENT

Routing/Transmittal Form

Project: Druid Hills HS Modernization
Contractor: N/A
Originator: Brian Albanese

Project No: 409-36
Architect: MSSA-PBK
Date: 2/4/25

DOCUMENT ATTACHED

Design/Construction Phase

- Contract Award Package: *(Reason Below)*
 - Notice of Award
 - Notice to Proceed
 - Original Contract
- Mandatory Addendum to Owner Architect Agreement - State Capital Outlay
- Work Authorization
- Request for Proposal/Invitation to Bid Package
 - Review
 - Signature
- Design Contract Additional Services Request
- Change Order
- Change Order Request: *(Reason Below)* COR Amount _____
- Amendment Amendment Amount \$218,500.00
 - Owner Request
 - Errors/Omissions
 - Unforeseen Conditions
 - Regulatory Change
 - Other (Specify): _____
- Review of Drawings or Specifications
- Finish Board/Color Boards
- Plaque Dedication Authorization
- Project Close-Out: *(Reason Below)*
 - Release of Retainage
 - Recommendation of Acceptance
 - Report of Substantial Completion
 - Certificate of Substantial Completion

Other:

Attached is Amendment #1: Added Service request for conceptual site studies at three site for a new high school.

Notes:

REVIEWERS & APPROVALS

Please Fill In Appropriately and Forward to the Next Approver

Review	Approve		
<input type="radio"/>	<input checked="" type="radio"/>	Project Manager	Brian Albanese <u>2/7/25</u>
<input type="radio"/>	<input type="radio"/>	Deputy Program Director	<u>2/7/25</u>
<input type="radio"/>	<input type="radio"/>	Program Director	<u>2/7/25</u>
<input type="radio"/>	<input type="radio"/>	District Architect	<u>2/7/25</u>
<input type="radio"/>	<input type="radio"/>	Executive Director, Capital Improvement & Facil	<u>2.7.25</u>
<input type="radio"/>	<input type="radio"/>	Chief Operating Officer	<u>2.7.25</u>
<input type="radio"/>	<input type="radio"/>	Accounting Department	

The DeKalb County Board of Education
 Druid Hills HS
Amendment to Contract for Architectural Services

Project Name: Druid Hills High School Modernization
Project #: 40936
Amendment #: 01
Date: February 4, 2025

Architect: **MSSA-PBK dba PBK**
 Address: 5019 West Broad Street
 Suite M207
 Sugar Hill, GA 30518
 (hereinafter, "the Architect")
 Phone: 770-470-6715

Project Description: Druid Hills HS Modernization

Reason for Amendment: Additional design services for conceptual design studies for a new high school at three sites.

The Contract for the above-referenced Project is hereby amended to provide for the following described change(s) upon the terms set forth below:
Scope of Work (for this change):

1. **Provide Conceptual Design Studies for Three Sites per attached proposal. (\$218,500.00)**
 - a. **Conceptual Design at three sites. (\$150,000)**
 - b. **Infrastructure and Utility Studies at three sites. (\$37,500)**
 - c. **Traffic Studies at three sites. (\$31,000)**

Required Submissions / Deliverables: Conceptual Design Studies
Date: TBD

Owner Selections And Approvals Required: N/A


Cost Breakdown (for this Amendment): \$218,500.00– Scope as described above

Contract Amount:	Original Contract Amount:	\$ 350,000.00
	Previous Amendments	\$ 0.00
	Current Contract Amount (with Amendment(s)):	\$ 350,000.00
	Amount of this Amendment:	<u>\$ 218,500.00</u>
	Revised Contract Amount:	\$ 568,500.00

Attachments (Incorporated by Reference): Proposal dated February 3, 2025

All terms and conditions of the Standard Form of Contract for Architectural Services between the Architect and the DeKalb County Board of Education for the 40936 Project remain in full force and effect as amended hereby.

Agreed to by the Architect:



John Kisner
Principal

2/4/2025

Date

Recommended for Acceptance by Program Manger & Owner:



Mel Butler
Program Director

2/5/25

Date



Richard Boyd
District Architect

2/7/25


Date



Keith Ball
Executive Director – Capital Improvements & Facilities

2-7-25

Date



Erick Hofstetter
Chief Operating Officer

2.7.25

Date

Approved by The DeKalb County Board of Education:

Dr. Devon Q. Horton
Superintendent

Date

Ms. Deirdre Pierce
Board Chair

Date

Board of Education Approval: (Required Over \$100,000)	Date: N/A	Item No.: N/A
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