

**CHRONOLOGY OF THE AGENDA ITEM  
HVAC Air Filter Replacement Services  
FilterPro USA – RFP 2302KM  
(Piggyback) Contract Renewal #2**

**Scope:**

Piggyback Contract – FilterPro USA (awardee) with Gwinnett County Public School System RFP - RFP #2302KM HVAC Air Filter Replacements - Scope for this request can be found in the RFP #2302KM. DeKalb County School District is requesting to piggyback this contract to support its HVAC filter maintenance districtwide.

**Contract Term:**

- Remainder of the FilterPro USA (awardee) contract renewal with Gwinnett County Public School System – October 20, 2025.
- This is contract renewal #2 for FilterPro USA

FilterPro USA's contract renewal #2 is effective October 20, 2024 – October 20, 2025. This agenda item seeks the Board of Education approval to use this agreement for the remainder of this renewal period.

**Background**

It is requested that the Board of Education approve DCSD's utilization of FilterPro USA IAQ for filter services by piggybacking the contract with Gwinnett County Public Schools. This is FilterPro USA's contract renewal #2. The service contract is used to deliver clean new filter media, change of every HVAC equipment filter, inspection of the indoor coil, and disposal of the soil filter media. This service will assist with the with regular preventative maintenance and energy usage. This approval establishes a qualified filter changing service contactor that will provide preventive maintenance throughout the district, on an as-needed basis for the Facilities Maintenance Department and the District's E-SPLOST Capital Improvement Program.

**Award Process**

Pursuant to Board Policy DJE D3(d), Exceptions to Competitive Selection, the Purchasing Department is authorized to make purchases through contracts formally solicited and obtained by the State of Georgia and through "inter-governmental and educational cooperatives, alliances, and consortiums to achieve cost savings and administrative efficiencies based on economies of scale.