

Board Policy DJEAA: Board Approval

Status: REVIEWED

Original Adopted Date: 12/04/2014 | **Last Revised Date:** 11/19/2020 | **Last Reviewed Date:** 02/20/2025

The Board declares its intention to purchase competitively, without regard to race, creed, sex, color, handicap or religion and to seek maximum educational value for every dollar expended.

The acquisition of services, equipment and supplies will be centralized in the purchasing office.

The credit of the Bibb County Board of Education will not be used to purchase any item for any person, firm or corporation.

Purchasing Authority

Except as otherwise provided elsewhere in Board policies, Board approval will be required to:

Award or execute a contract in excess of \$150,000.00;

Execute a change order or contract amendment in connection with a non-capital project that is likely to exceed the contract budget, increase the total value of a contract above \$150,000.00 or result in more than a 10 percent or \$150,000.00 increase, whichever is higher, in the total value of the contract; and

Award a consulting or professional services agreement in excess of \$150,000.00

Contingency Accounts

Contingency accounts will be used as a discretionary spending account. The contingency account is subject to all procurement policies and regulations. The contingency account will be utilized for expenses as deemed necessary by the Superintendent, or designee, within the Superintendent's spending authority of \$150,000.00. The Superintendent or, his or her designee will promulgate regulations related to the development and management of capital project contingency accounts.

Emergency Expenditures and Over-Expenditures

Notwithstanding the foregoing, the Superintendent, or his or her designee may authorize purchases and enter into contracts (other than purchases and contracts governed by Policy FGC) in excess of \$150,000.00 in certain emergency situations where: (a) the immediate expenditure of such funds is necessary to prevent or mitigate significant losses to the District; or (b) to prevent health or safety hazards or (c) avoid any significant disruption to the operations of the District. Such emergency procurement shall be made with as much competition as is practical under the circumstances. If such emergency expenditures become necessary, at the next meeting of the Board, the Superintendent or designee shall present the Board with: (1) information related to the nature of the emergency and necessity of the expenditure utilizing DJEAA-E(1) attached hereto and (2) a proposed budget amendment, if necessary, because of an over-expenditure of funds.
