



Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Bibb County Board of Education, Dr. Dan A. Sims, Superintendent

From: Sam Kitchens, Assistant Superintendent of Operations

Subject: Howard Middle School Furniture

Summary:

The Capital Programs Department is presenting this memorandum recommending approval for the purchase of furniture for Howard Middle School.

Background:

Bibb County School District provides furniture for all renovated facilities, which is an essential part of the operations of the District. This request includes furniture and installation for Howard Middle School. The installations will provide furniture for areas of Howard High School including media center, offices, and lobby areas. This project will be utilizing State Contract #99999-0001-SPD0000198-0029, #99999-0001-SPD0000198-0014, #9999-0001-SPD0000198-019, #9999-SPD-G20240201-001, and #99999-001-SPD0000198-026.

Recommendation:

It is recommended that the Bibb County Board of Education approves the issuance of a purchase order to Advent Business Interiors, Inc. in the amount of \$194,842.81 to provide furniture and installation for Howard Middle School. This project will be paid for with 2021 ESPLOST funds, utilizing the above referenced State Contract numbers.

Superintendent's Comments and Approval:

Superintendent's Comments	Approved / Not Approved
Dr. Dan A. Sims	Approved