



Dr. Dan A. Sims, Superintendent

**ACTION MEMORANDUM**

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**To:** Bibb County Board of Education, Dr. Dan A. Sims, Superintendent

**From:** Sam Kitchens, Assistant Superintendent of Operations

**Subject:** Howard High School Furniture

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**Summary:**

The Capital Programs Department is presenting this memorandum recommending approval for the purchase of furniture for Howard High School.

**Background:**

Bibb County School District provides furniture for all renovated facilities, which is an essential part of the operations of the District. This request includes furniture and installation for Howard High School. The installations will provide furniture for areas of Howard High School including media center, offices, and lobby areas. This project will be utilizing State Contract #99999-0001-SPD0000198-0029, #99999-0001-SPD0000198-0014, #9999-0001-SPD0000198-019, #9999-SPD-G20240201-001, and #99999-001-SPD0000198-026.

**Recommendation:**

It is recommended that the Bibb County Board of Education approves the issuance of a purchase order to Advent Business Interiors, Inc. in the amount of \$294,424.13 to provide furniture and installation for Howard High School. This project will be paid for with 2021 ESPLOST funds, utilizing the above referenced State Contract numbers.

**Superintendent's Comments and Approval:**

| Superintendent's Comments | Approved /<br>Not Approved |
|---------------------------|----------------------------|
| Dr. Dan A. Sims           | Approved                   |