



Finance

November 15, 2024

VIA EMAIL: [Maria@donleefarms.com](mailto:Maria@donleefarms.com)

Goodman Food Products dba Don Lee Farms  
200 East Beach Avenue  
Inglewood, CA 90302  
ATTN: Donald S. Goodman

**Reference:** Bid No. 22-18, USDA Product Processing

Greetings Mr. Goodman:

The DeKalb County School District ("DCSD") desires to renew the award of Bid No. 22-18, USDA Product Processing for one (1) year on the same terms and conditions and pricing as set forth in the Agreement between DCSD and Goodman Food Products dba Don Lee Farms. The purpose of this letter is to obtain Goodman Food Products dba Don Lee Farms' acceptance of DCSD's offer to renew the award of Bid No. 22-18.

**Item Numbers: 1 & 3 only** CNQ15401 & CNQ162253

The renewal is subject to the DeKalb County Board of Education's ("Board") approval and will be effective from July 1, 2025, through June 30, 2026. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates Goodman Food Products dba Don Lee Farms' consideration of this offer to renew the award of Bid No. 22-18.

If accepted, please submit a copy of your company's proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents no later than Friday, November 22, 2024, to [sharmaine\\_greenland@dekalbschoolsga.org](mailto:sharmaine_greenland@dekalbschoolsga.org). Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,

*Carla L. Smith*

Carla L. Smith  
Executive Director, Vendor Services

CLS/smg  
c: Dr. Connie Walker  
Ms. Teresa Adams

**ACKNOWLEDGMENT**

Goodman Food Products dba Don Lee Farms hereby accepts DeKalb County School District's offer to renew the award of Bid No. 22-18, USDA Product Processing at the same terms and conditions as the original award, until June 30, 2026. Goodman Food Products dba Don Lee Farms understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

Authorized Signatory

Donald S. Goodman

Name (Typed or Printed)

November 22, 2024

Date

President

Title of Authorized Signatory