

**Agreement for**  
DeKalb County School District

**Address**  
1701 Mountain Industrial Blvd  
Stone Mountain, Georgia  
30083

**Primary Contact Name**  
Sarita Smith

**Prepared by**  
Mallory Juneau





**SchoolMint Inc.**  
319 Monroe Street  
Lafayette, LA 70501  
info@schoolmint.com

**Dekalb County School District**  
1701 Mountain Industrial Blvd  
Stone Mountain, Georgia  
30083-1027  
Sarita Smith

This Order Form (this "Agreement") is entered into as of

(the "Effective Date"), by and between Dekalb County School District("Client"), and SchoolMint Inc., a Delaware corporation ("SchoolMint"); for a subscription to one or more of SchoolMint’s Software-as-a-Service programs, related software, documentation and/or services related thereto as set forth below (collectively, the “Services”); subject to the terms set forth in the Terms of Service entered into as of the Effective Date by and between SchoolMint and Client, which are incorporated and made a part of this Order Form.

Subscription Term

Access to the services described below shall remain in effect from 7/1/2025 until 6/30/2026.

Licensed Services and Associated Fees

The following Services are licensed for Client use.

Period 1: 7/1/2025-6/30/2026

PRODUCT NAME	DESCRIPTION	QTY	LIST PRICE	DISC (%)	EXTENDED
Enroll - Application & Lottery	SchoolMint Enroll - Application and Lottery software	10,000	\$4.00	0.00	\$40,000.00
Enroll - Application & Lottery Implementation	Implementation for Enroll - Application and Lottery	10,000	\$1.50	10.00	\$13,500.00
Enroll Virtual Training (3 Hours)	Three hours of virtual training	10	\$600.00	50.00	\$3,000.00
Pro Support Enroll	MySchoolMint offers a Pro Program, an account management and technical support offering intended for clients who prefer a named Customer Success Manager.	1	\$4,000.00		\$4,000.00
<b>Period 1: 7/1/2025-6/30/2026 TOTAL:</b>					<b>\$60,500.00</b>

**Discounts, if any, are only applicable to the first year of the subscription term. All renewals will be at SchoolMint's then current rates.**

**Services**

All unused services purchased expire after 12 months. There are no refunds or credits issued for unused services.

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**Role Definition and Agreement:** The undersigned is authorized to bind the Client including, without limitation, to approve and execute the Agreement, make changes to the Agreement, and to serve as the primary point of communication between Client and SchoolMint. The undersigned acknowledges that, in the event of any conflicts, SchoolMint's Terms of Service, any Scope of Work, and Order Form (Collectively, "This Agreement") shall prevail over any other terms and conditions, including but not limited to the Client's Purchase Order.

By signing below, I hereby acknowledge that I have received, read, and am authorized to accept Schoolmint's

\Terms of Service (v1.24)1\

(<https://schoolmint.com/terms-of-service/>)

and

\DPA1\

(<https://schoolmint.com/student-data-privacy-agreement/>).

**Dekalb County School District**

By:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Date:

\_\_\_\_\_

**SchoolMint Inc.**

By:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Date:

\_\_\_\_\_

**Client Information Sheet**

**Main Contact**

Name \_\_\_\_\_

Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Address \_\_\_\_\_

**Onboarding/Implementation Contact**

Name \_\_\_\_\_

Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**Technical Contact**

Name \_\_\_\_\_

Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**Billing/Invoicing Contact:**

Organization Name that should appear on the Invoice: \_\_\_\_\_

Attention to & Address Invoice Should be Sent to: \_\_\_\_\_

Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Please confirm with your procurement department if a PO is required prior to invoicing. If required, please indicate below and submit a copy to [orders@schoolmint.com](mailto:orders@schoolmint.com) along with this order form to avoid delays.

PO required?

Tax Exempt?

If tax exempt, a copy of your tax exemption certificate must be submitted along with this order form.

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p><b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>SchoolMint Inc.</b></p> <p><b>2</b> Business name/disregarded entity name, if different from above</p>	
	<p><b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC</p> <p><input checked="" type="checkbox"/> <b>C Corporation</b></p> <p><input type="checkbox"/> S Corporation</p> <p><input type="checkbox"/> Partnership</p> <p><input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p><b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p><b>5</b> Address (number, street, and apt. or suite no.) See instructions. <b>319 Monroe Street</b></p> <p><b>6</b> City, state, and ZIP code <b>Lafayette, LA 70501</b></p>	<p>Requester's name and address (optional)</p>
	<p><b>7</b> List account number(s) here (optional)</p>	

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>									
				-			-		
<b>or</b>									
<b>Employer identification number</b>									
4	6	-	3	5	8	9	7	0	0

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	<p>Signature of U.S. person ▶ </p>	<p>Date ▶ <u>1/24/2024</u></p>
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*