



DeKalb County School District

DESIGN & CONSTRUCTION

1780 Montreal Road
Tucker, GA 30084-6705
(678) 676-1345

Dr. Devon Q. Horton
SUPERINTENDENT

Routing/Transmittal Form

Project: Ashford Park ES HVAC Replace and Renovation
Contractor: Winter Construction
Originator: Brian Albanese

Project No: 202-36
Architect: Corgan
Date: 2/7/25

DOCUMENT ATTACHED

Design/Construction Phase

- Contract Award Package: *(Reason Below)*
 - Notice of Award
 - Notice to Proceed
 - Original Contract
- Mandatory Addendum to Owner Architect Agreement - State Capital Outlay
- Work Authorization
- Request for Proposal/Invitation to Bid Package
 - Review
 - Signature
- Design Contract Additional Services Request
- Change Order
- Change Order Request: *(Reason Below)* COR Amount _____
- Amendment Amendment Amount \$811,564.20
 - Owner Request
 - Errors/Omissions
 - Unforeseen Conditions
 - Regulatory Change
 - Other (Specify): _____
- Review of Drawings or Specifications
- Finish Board/Color Boards
- Plaque Dedication Authorization
- Project Close-Out: *(Reason Below)*
 - Release of Retainage
 - Report of Substantial Completion
 - Recommendation of Acceptance
 - Certificate of Substantial Completion

Other: _____

Notes: Attached is Amendment #3: Added Service request for increased fee based on current GMP proposal and added design scope.

REVIEWERS & APPROVALS

Please Fill In Appropriately and Forward to the Next Approver

Review	Approve		
<input type="radio"/>	<input checked="" type="radio"/>	Project Manager	<u>[Signature]</u> 2/7/25
<input type="radio"/>	<input type="radio"/>	Deputy Program Director	<u>[Signature]</u> 2/7/25
<input type="radio"/>	<input type="radio"/>	Program Director	<u>[Signature]</u> 2/7/25
<input type="radio"/>	<input type="radio"/>	District Architect	<u>[Signature]</u> 2/7/25
<input type="radio"/>	<input type="radio"/>	Executive Director, Capital Improvement and Fa	<u>[Signature]</u> 2-7-25
<input type="radio"/>	<input type="radio"/>	Chief Operating Officer	<u>[Signature]</u> 2.7.25
<input type="radio"/>	<input type="radio"/>	Accounting Department	

The DeKalb County Board of Education
ASHFORD PARK ELEMENTARY SCHOOL
Amendment to Contract for Architectural Services

Project Name: E-SPLOST VI CAPITAL IMPROVEMENT PROJECT FOR Ashford Park Elementary School
Project #:202-36
Amendment #: 003
Date:02/03/25

Architect:
Corgan Associates
Address: 1201 Peachtree Street, NE Suite 1740, Atlanta, GA 30361
Phone:470-552-1011

(hereinafter, "the Architect")

Project Description: HVAC upgrades and renovations for Ashford Park ES.

Reason for Amendment:
During the assessment of the project, additional design scope was required. In turn, the GMP increased significantly higher than the original SCL. Design and related services are based on 6% of the GMP.

The Contract for the above-referenced Project is hereby amended to provide for the following described change(s) upon the terms set forth below:

Scope of Work (for this change):

- All new interior finishes throughout the school
- New room signage throughout the school and large graphic signage
- New exterior canopies
- Demolition and new site garden shed
- Kitchen redesign, including all new equipment
- Cafeteria expansion (approx. 2,400 sf addition)
- Millwork demolition and replacement throughout the school
- Structural settlement repair in two classrooms
- Design selections for new and replacement furniture throughout the building.

1. Description of change with amounts: See attachment - \$811,564.20

Required Submissions / Deliverables: Design Documents
Date: TBD

Owner Selections
And Approvals Required: NA


Cost Breakdown (for this Amendment): Scope as described above

Contract Amount:	Original Contract Amount:	\$ 600,000.00
	Previous Amendments	\$ 19,875.00
	Current Contract Amount (with Amendment(s)):	\$ 619,875.00
	Amount of this Amendment:	<u>\$ 811,564.20</u>
	Revised Contract Amount:	\$ 1,431,439.20

Attachments (Incorporated by Reference): See attachment

All terms and conditions of the Standard Form of Contract for Architectural Services between the Architect and the DeKalb County Board of Education for the 364-35 Project remain in full force and effect as amended hereby.

Agreed to by the Architect:




Carissa Oyedele
Senior Project Manager – Vice President

February 5, 2025

Date

Recommended for Acceptance by Program Manger & Owner:



Mel Butler
Program Director

2/7/25

Date



Richard Boyd
Design Director

2/7/25

Date



Keith Ball
Executive Director of Capital Improvements

2.7.25

Date



Erick Hofstetter
Chief Operating Officer

2.7.25

Date

Approved by The DeKalb County Board of Education:

Dr. Devon Q. Horton
Superintendent

Date

Deirdre Pierce
Board Chair

Date

Board of Education Approval: (Required Over \$100,000)	Date: N/A	Item No.: N/A
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