

**CHRONOLOGY OF THE AGENDA ITEM**  
**Change Order No. 1**  
**Briarlake Elementary School**  
**HVAC and Controls Replacement**  
**-Unforeseen Conditions and Owner Requested Changes**

**Scope:**

Approval of Change Order No. 1 for expanded scope of work for Owner requested items and unforeseen conditions to Evergreen Construction for the **Briarlake Elementary School HVAC and Controls Replacement** project in the amount of **\$523,709**.

Specific details regarding the expanded scope can be found in the following documents:

- Construction Contract Change Order
- Evergreen Construction Proposal Letter
- Project Schedule

**Background Chronology:**

A formal Request for Proposal (RFP) was issued on May 18, 2023, for GC Services for lump sum construction contract for HVAC and controls replacements at **Briarlake Elementary School**, Early Learning Center, Montclair Elementary School, and Tucker Middle School.

On September 11, 2023, the Board of Education approved the award of RFP 23-752-026, a firm fixed price contract to Evergreen Construction, to perform the general contracting work as outlined by the proposal documents.

The approval of Change Order No. 01 covers the approved additional scope for the DeKalb County School District requested items. It provides further needed improvements related to safety, security, and health. The additional scope of work was recommended by the project's design and construction professionals and/or requested by DCSD Facilities to fulfill program wide initiatives. The requested amount of **\$523,709** is based on the costs provided by the project's design and construction professionals.

The approval of this Change Order No. #01 will provide the staff and students at the **Briarlake Elementary School**, with a safe and ideal environment for teaching and learning.