



Finance

November 20, 2024

VIA EMAIL [Chris.valentin@gmr.net](mailto:Chris.valentin@gmr.net)

**Metro Ambulance Services, Inc. dba American Medical Response**

1380 Beverage Dr. Suite D  
Stone Mountain, GA 30083  
ATTN: Christopher Valentin, Regional Director of Operations

**Reference: RFP 23-544 Ambulance Services – Renewal Request**

Dear Mr. Valentin:

The DeKalb County School District (“DCSD”) desires to renew the award of RFP 23-544 Ambulance Services, for one (1) year on the same terms, conditions, and pricing as set forth in the Agreement between DCSD and Metro Ambulance Services, Inc. dba American Medical Response. The purpose of this letter is to obtain Metro Ambulance Services, Inc. dba American Medical Response’s acceptance of DCSD’s offer to renew the Agreement.

The renewal is subject to the DeKalb County Board of Education’s (“Board”) approval and will be effective from April 17, 2025, through April 16, 2026. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates Metro Ambulance Services, Inc. dba American Medical Response’s consideration of this offer to renew the award of RFP 23-544.

If accepted, please submit a copy of your company’s proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below, and email both documents no later than Wednesday, November 27, 2024, to Latrice Brown at [Latrice.Brown@dekalbschoolsga.org](mailto:Latrice.Brown@dekalbschoolsga.org). Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,

*Carla L. Smith*

Carla L. Smith  
Executive Director

CLS/smg  
c: Mr. Erick Hofstetter  
Ms. Myss Jelks  
Mr. Weyman Christopher

**ACKNOWLEDGMENT**

Metro Ambulance Services, Inc. dba American Medical Response hereby accepts DeKalb County School District’s offer to renew the award of RFP 23-544 Ambulance Services, as set forth in the Agreement until April 16, 2026. Metro Ambulance Services, Inc. dba American Medical Response understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

*Chris Valentin*

DocuSigned by:  
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Authorized Signatory

Chris Valentin

Name (Typed or Printed)

3/26/2025

Date

Regional Director of Operations

Title of Authorized Signatory