



November 15, 2024

VIA EMAIL: chadcannon@mac.com

Southeastern Paper Group, LLC
P.O. Box 6220
Spartanburg, GA 30101

Reference: ITB 24-19 School Nutrition Paper Products – Renewal Request

Greetings Chad Cannon:

The DeKalb County School District (“DCSD”) desires to renew the award of ITB 24-19 School Nutrition Paper Products, for one (1) year on the same terms, conditions and pricing as set forth in the Agreement between DCSD and Southeastern Paper Group, LLC. The purpose of this letter is to obtain Southeastern Paper Group, LLC’s acceptance of DCSD’s offer to renew the Agreement.

The renewal is subject to the DeKalb County Board of Education’s (“Board”) approval and will be effective July 1, 2025, through June 30, 2026. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates Southeastern Paper Group, LLC’s consideration of this offer to renew the award of ITB 24-19.

If accepted, please submit a copy of your company’s proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents no later than Friday, November 22, 2024 to sharmaine.greenland@dekalbschoolsga.org. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,

Carla L. Smith

Carla L. Smith
Executive Director, Vendor Services

CLS/smg
c: Dr. Connie Walker
Ms. Teresa Adams

ACKNOWLEDGMENT

Southeastern Paper Group, LLC hereby accepts DeKalb County School District’s offer to renew the award of ITB 24-19 School Nutrition Paper Products, as set forth in the Agreement until June 30, 2026. Southeastern Paper Group, LLC understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

ChadCannon

Authorized Signatory

11/19/24

Date

Chad Cannon

Name (Typed or Printed)

Sales Representative

Title of Authorized Signatory