

**CONSENT AGENDA**  
**September 9, 2020**

**Goal 5: To Maximize Resource Stewardship and Fiscal Responsibility by Ensuring District Resources are Used Effectively, Efficiently, Economically, and Equitably**

**RFP C21-03 – Energy Conservation Services (Annual Contract)**

*Division Owner: Operations*

The Purchasing Department received five (5) responses to RFP C21-03 – Energy Conservation Services (Annual Contract). Proposals were received from: Ameresco, Inc. (Atlanta, Ga), Georgia Power (Atlanta, Ga), Ogni Group (Wood Dale, IL), Schneider Electric (Carrollton, TX), and Trane (Atlanta, Ga). The Request for Proposals were evaluated on the following criteria: Vendor Qualifications (45%), Scope of Work (40%) and Cost (15%).

The intent of the solicitation was to establish an annual contract with a qualified professional to **perform Comprehensive Energy Audits of the facilities and/or systems identified by the Savannah-Chatham County Public School System** as outlined in RFP C21-03 and all related documents.

The evaluation team members included Ashok Batra, Executive Director of Maintenance/Operations; Elizabeth Epstein, Executive Director of ESPLOST/Capital Projects; Lorne George, Sr. Director of Operations; Drevon Jones, Executive Director of ESPLOST/Capital Projects; Katherine Senter, Operations Work Control Analyst; with Teresa Jayne Phillips, Capital Projects Purchasing Agent serving as Selection Manager.

The Evaluation Committee has recommended that the award be made to the highest-ranking firm, Georgia Power, in the amount of Zero Dollars for the initial Audit Phase. The Program Management Fee will be a Guaranteed Maximum Price as follows:

<b>Guaranteed Maximum Pricing Structure (PER PROJECT)</b>	
Contingency	2%
Project Management	1%
Overhead	9%
Profit	8%
Total Mark Up (including internal direct costs)	20%

**NOTE: The Project Management Fee is inclusive of actual cost savings and is based on actual energy usage data. Energy usage data is not currently available. The proposed Project List is enclosed as a point of reference.**

**THUS, BE IT RESOLVED**, upon the recommendation of the Superintendent, that the Board approve the award of RFP C21-03 Energy Conservation Services (Annual Contract) to Georgia Power at a total cost of Zero Dollars for the initial Audit Phase with the Program Management Fee being a Guaranteed Maximum Price as structured above.

**(ENCLOSURE)**