

This submission has been flagged for changes:

How will the two classrooms be covered when you are on the field trip?



Field Trip Request

What is a Field Trip?

A field trip is an educational outing where students visit locations outside the classroom to enhance their learning through real-world experiences.

Submitter Name (First and Last)

Ludovic Pallanca

Submitter Email

lpallanca@srcs.k12.ca.us

Title

Teacher

School Site

SR French-American Charter School

BASIC TRIP DETAILS

Type of Trip

- ☐ Day Trip
☒ Overnight Trip

Over 100 miles?

- ☒ Yes
☐ No

Start Date & Time of Proposed Trip (Time leaving the school site)

11/09/2026 08:30 am

End Date & Time of Proposed Trip (Time returning to the school site)

11/12/2026 11:45 pm

Late Notice

Overnight Trips must be requested **at least 50 days in advance**. Your request *may* be denied on this basis alone, since your trip is within this timeframe.

Name of Destination of Proposed Trip

International School of Boston

Destination Address

City

State

45 Matignon Rd, Cambridge, MA 02140

Cambridge

MA

Out-of-State Trip

The Office of Educational Services will be in contact with you to share more information about...

Reason for the Proposed Trip

Participation in the AEFÉ (Agency for French Schools Abroad) North America Regional School Chess Tournament.

SPECIFIC DETAILS

Does this proposed trip involve a Dangerous Activity, as defined in Administrative Regulation 6153.1?

☐ Yes

☒ No

Does this proposed trip involve ANY document(s) that require a signature?

☐ Yes

☒ No

ATTENDEES & SUPERVISION

Provide the maximum expected number of each type of attendee:

TK-6 Students

7-8 Students

9-12 Students

Total Students

Adults

All Attendees

12

6

0

18

2

20

You have enough adults attending, but can always add more.

The minimum student-to-adult ratio for overnight trips is 9:1 and your ratio is 9:1. Excellent! Please list the names and phone numbers of your adult attendees in the table below.

By increasing the number of adults above, you can include extra chaperones, additional staff needed for special services, or alternates.

2 Adult Attendees

Role	Full Name	Phone Number
Primary Teacher	Ludovic Pallanca	(707) 710-4453
Primary Teacher	Mathias Devaux	(707) 753-8511

CLASS COVERAGE

Will a substitute be needed?

- ☒ Yes
- ☐ No
- ☐ Doesn't Apply (Elementary)

How will this be funded?

Site budget

TRANSPORTATION

Main Method of Transportation

- ☐ West Country Transportation Co.
- ☐ Private Vehicle
- ☐ Chartered Bus Co.
- ☐ SRCS Vehicle
- ☐ City Bus
- ☐ Walking
- ☒ Flight

How will the students be transported to and from the airport?

Private transportation
(Families)

Additional Transportation, if any. (List any additional transportation methods)

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COSTS

Cost of Trip (e.g., Admission,
Ticket, Facility use, etc.)

\$0

Lodging Cost

\$9000

Other Costs (e.g., Transportation,
miscellaneous expenses)

\$4000

Value must be greater than
zero unless walking trip.

Amount Subsidized
by Club, PTO, or Grant

\$13000

TOTAL \$0.00

Per-Student Cost \$0.00

How is the cost of the proposed trip funded? (Costs: Per Education Code 35330 and Title 5, CCR, Section 350. No student shall be charged for participating in a school-sponsored educational day field trip. Costs must be covered by public school funds, fundraising, donation, parent associations, or booster clubs)

Parent Association Fundation

Are you fundraising for this proposed trip?

☐ Yes ☒ No

OVERNIGHT TRIP

What are the educational benefits of the proposed overnight trip?

Participating in this tournament provides an exceptional educational experience that fosters critical thinking, strategic planning, and problem-solving under pressure. Furthermore, it strengthens students' connection to the global AEFE network, promotes cultural exchange with peers across North America, and develops independence, citizenship, and team cohesion.

Is there an equivalent opportunity available closer to Santa Rosa?

☐ Yes ☒ No

Will there be loss of class time?

☒ Yes ☐ No

How much?

3 days

Is there any other loss of class time for this group within three weeks of this proposed trip (before or after)?

☐ Yes ☒ No

Has this group taken an overnight trip before?

☒ Yes ☐ No

Trip Date

11/11/2025

To what location?

Same

It is understood that no grade or extra credit will be given for participation or non-participation.

Field Trip Comments or Notes

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SIGNATURES

Submitter

Ludovic Pallanca

Timestamp

09/21/2026 09:48 pm

Principal or Delegate

Evelyn Anderson

Timestamp

09/23/2026 09:53 am

Director

Aida Diaz

Timestamp

10/08/2026 03:08 pm

Associate Superintendent of Business Services

Lisa August Hulme

Timestamp

10/13/2026 06:20 am

Reviewing the Dangerous Activity component of this trip.

Submission ID

SRFACS2379