

Book	Policy
Section	I
Title	Electronic Communications
Code	IFBGA
Status	Active
Legal Section	504 of the Rehabilitation Act, codified in 29 U.S.C. 794 et seq; Titles I and II of the Americans with Disabilities Act, codified in 42 U.S.C. 12101 et seq.
Cross References	Board Policy JS Student Fines, Fees, and Charges Board Policy JD Bullying Board Policy JD Student Discipline/Code of Conduct Operating Guideline JD Student Discipline/Code of Conduct Board Policy JAA Equal Educational Opportunities for Students KDB Public Disclosure and Access to Records Board Policy EBC Data Access and Security for Sensitive Information

Adopted

Last Revised

Last Reviewed

Cross Reference:

I. Purpose

This policy establishes requirements for the appropriate use of personal electronic devices in schools to minimize distractions, enhance academic outcomes, and promote meaningful interactions among students.

II. Definitions

- A. Personal Electronic Device: Any personal portable electronic device capable of transmitting, receiving, or accessing**

- communications, data, or media, including but not limited to personal laptops, smartphones, smartwatches, tablets, smart glasses, e-readers, headphones, and other devices with functionalities such as wireless communication, internet access, messaging, video recording, gaming, social media access, or data transmission.**
- B. Access: Viewing, holding, wearing, or using a personal electronic device for communication, digital content, internet connection, gaming, recording, listening to music, or any other function.**
 - C. School Day: The time designated from the start of instructional time to the end of the school day, including all scheduled instructional time, recess, lunch, transitions, and non-instructional activities.**
 - D. Instructional Time: The period of time in a K-12 school during which students receive instruction from teachers or engage in learning activities aligned with the curriculum. This includes and is not limited to classroom lessons, guided practice, discussions, independent work time, and assessments but typically excludes recess, lunch, and non-instructional activities.**

III. General Guidelines

- A. Students in grades K-8 are prohibited from accessing personal electronic devices during the school day, unless otherwise stated by law.**
- B. Students in grades 9-12 are prohibited from accessing personal electronic devices during instructional time, unless otherwise stated by law.**
- C. Students should not access personal electronic devices on the bus. Inappropriate use may result in disciplinary action per the Regulation JD Code of Conduct.**
- D. Schools will establish clear procedures for managing personal electronic devices during school-sponsored events, field trips, athletic activities, after-school instructional opportunities, and extracurricular activities on an annual basis.**
- E. Schools will establish clear communication protocols that require parents or guardians who need to communicate with their student during the school day to contact the school directly.**

- F. These prohibitions do not apply to a student whose Individualized Education Plan (IEP), Section 504 plan, or medical plan explicitly mandates the use of a personal electronic device for medical or educational purposes, as long as the student's use of the personal electronic device is to fulfill the requirements of the IEP, Section 504 plan, or medical plan.**

IV. General and Acceptable Use

- A. All users of the district's enterprise networks, computers, portable, mobile, and/or other electronic devices must follow Board Policy IFBGA: Responsible Use of Enterprise Network Acceptable Use.**
- B. Schools will establish appropriate methods for storing students' personal electronic devices.**

V. Consequences and Misuse

- A. Violations of this policy may result in disciplinary action. For more information, refer to the Regulation JD Code of Conduct.**
- B. The use of cell phones and other personal electronic devices for non-educational purposes, including recording staff and/or students without permission or other inappropriate content is strictly prohibited. In addition, using a cell phone or other personal communication device to record a fight, battery, or any other inappropriate content and either sharing with others (e.g., airdrop, nearby share, ShareIT, etc.) and/or uploading the video to any other type of social media/web-based media is also strictly prohibited. For more information, refer to the Regulation JD Code of Conduct.**
- C. Students are prohibited from using personal electronic devices to bully or harass others. Refer to Board Policy JBD Bullying, Board Policy JD, and Board Policy JAA Equal Educational Opportunities for Students.**