

Board Policy BHA: Board Member Conflict of Interest

Status: DRAFT - 1st  
Reading

Original Adopted Date: 09/11/2000 | Last Revised Date: Pending | Last Reviewed Date: 01/13/2025

REDLINE VERSION

Members of the DeKalb County Board of Education will adhere to these Conflict of Interest provisions as set forth in state law.

A. Financial Governance

1. No Board board member will use or attempt to use the member's official position to secure unwarranted privileges, advantages, or employment for any member, for any Board board member's immediate family, for any business organization with which the Board board member is associated, or for any others.
2. No Board board member, or any member of a Board board member's immediate family, or any business organization with which the Board board member is associated will sell supplies or equipment used, consumed, or necessary in the operation of the DeKalb County School District. Any member violating this paragraph will be guilty of a misdemeanor.
  - a. It will not constitute a violation of this paragraph for a Board board member to sell supplies or equipment used, consumed, or necessary in the operation of the DeKalb County School District if there are fewer than three sources for such supplies or equipment within the county.
  - b. Any such purchase of \$10,000.00 or more will be approved by a majority of the Board board members in an open public meeting.
3. No Board board member will act in an official capacity in any matter in which any member of a Board board member's immediate family, or any business organization with which a Board board member is associated, has a material financial interest, if such interest would reasonably be expected to impair the Board board member's objectivity or independence of judgment. Acts that comply with subparagraphs (a) and (b) of paragraph 2 above will not constitute a violation of this paragraph.
4. No Board board member or any member of a Board board member's immediate family may be an officer of or have any financial interest in any for-profit organization that sells or leases goods or services to the District District except as provided in subparagraphs (a) and (b) of paragraph 2 above.
5. No Board board member will solicit or accept, or knowingly allow any member of a Board board member's his or her immediate family or any business organization in which a Board board member he or she is associated to solicit or accept, any gift, favor, loan, political contribution, service, promise of future employment, or other thing of value based upon an understanding that the gift, favor, loan, contribution, service, promise, or other thing of value was given or offered for the purpose of influencing that Board board member in the discharge of the Board board member's official duties.
  - a. This paragraph will not apply to the solicitation or acceptance of campaign contributions by a Board board member who has announced that they are a candidate for Board board office if the Board board member has no knowledge or reason to

believe that the campaign contribution, if accepted, was given with the intent to influence the boardBoard member in the discharge of his or her official duties.

- b. For the purposes of this paragraph, a gift, favor, loan, contribution, service, promise, or other thing of value will not include the following items:
  1. Food or beverage consumed at a single meal or event;
  2. Legitimate salary, benefits, fees, commissions, or expenses associated with a boardBoard member's nonpublic business, employment, trade, or profession;
  3. An award, plaque, certificate, memento, or similar item given to a boardBoard member in recognition of civic, charitable, political, professional, or public service;
  4. Food, beverages, and registration at group events to which all boardBoard members are invited;
  5. Actual and reasonable expenses for food, beverages, travel, lodging, and meeting registration which are provided to permit a boardBoard member to participate in or speak at the meeting;
  6. A commercially reasonable loan made in the ordinary course of business;
  7. Any gift with a value of less than \$100.00;
  8. Promotional items generally distributed to the general public or to boardBoard members;
  9. A gift to a boardBoard member from that boardBoard member's immediate family; or
  10. Food, beverage, or expenses provided to boardBoard members, members of their immediate families, or others that are associated with normal and customary business or social functions or activities.
6. No boardBoard member will use, or knowingly allow to be used, the boardBoard member's official position or any information not generally available to the public which the boardBoard member receives or acquires in the boardBoard member's capacity as a boardBoard member for the purpose of securing financial gain for the boardBoard member, any member of the boardBoard member's immediate family, or any business organization with which a boardBoard member is associated.
7. No boardBoard member, any member of a boardBoard member's immediate family, or any business organization within which he or she is associated will represent any person or party other than the boardBoard or the districtDistrict in connection with any matter pending before the Board or in any proceeding involving the boardBoard or the districtDistrict.
8. No boardBoard member will be prohibited from requesting information on behalf of a resident of the districtDistrict if no fee, reward, or other thing of value is promised to, given to, or accepted by the boardBoard member, any member of a boardBoard member's immediate family, or any business organization with which the boardBoard member is associated in return therefor.
9. No boardBoard member will be deemed in conflict with the provisions of this policy if, by reason of the boardBoard member's participation in any matter required to be voted upon by the boardBoard, no material or monetary gain accrues to any member of the boardBoard

member's immediate family as a member of any profession, occupation, or group to any greater extent than could reasonably be expected to accrue to any other member of that profession, occupation, or group.

10. This ~~board~~Board will not do business with any bank or financial institution where a ~~board~~Board member or any member of the ~~board~~Board member's immediate family is an employee, director, or officer, or where such ~~board~~Board member, any member of the ~~board~~Board member's immediate family, or any business organization with which the ~~board~~Board member is associated, owns 30% or more of the capital stock in that institution.
11. No ~~board~~Board member, or any member of a ~~board~~Board member's immediate family or any business organization with which the ~~board~~Board member is associated, may have a financial interest in school buses, bus equipment or supplies, provide services for buses owned by the ~~board~~Board, or sell gasoline to the ~~board~~Board for use in school buses owned by the Board.
12. No ~~board~~Board member will accept a monetary fee or honorarium in excess of \$101.00 for a speaking engagement or for participation in a seminar, discussion panel, or other activity which directly relates to the ~~board~~Board member's official duties or office as a ~~board~~Board member. Actual and reasonable expenses for food, beverages, travel, lodging, and registration which are provided to enable the ~~board~~Board member's participation in such an activity will not be counted toward the monetary fee or honoraria limit.

#### B. Nepotism

1. No person who has an immediate family member sitting on the Board of Education or serving as superintendent or as principal, assistant principal, or system administrative staff will be eligible to serve as a member of the board or as superintendent, provided that the immediate family member's employment began on or after January 1, 2010. Nothing in this paragraph will affect the employment of any person who is employed by the board on or before July 1, 2009, or who is employed by the board when an immediate family member becomes a board member.
2. No person in any of the positions listed in the paragraph above will use their influence to secure employment for an immediate family member. No board member will vote on the employment or promotion of any member of the board member's immediate family. A public, recorded vote must be taken separately from all other matters before a member of a board member's family may be employed or promoted.

#### C. Conduct as ~~Board~~Board Member

1. No ~~board~~Board member will disclose information or materials that are subject to the ~~board's~~Board's attorney-client privilege to anyone other than other ~~board~~Board members, the ~~board~~Board attorney, the ~~superintendent~~Superintendent, or persons specifically designated by the ~~superintendent~~Superintendent, unless such privilege has been waived by a majority vote of the whole ~~board~~Board. Each ~~board~~Board member acknowledges that individual ~~board~~Board members do not have the right or the power to waive the attorney-client privilege belonging to the ~~board~~Board.  
~~No Board member will vote on the employment or promotion of any member of the Board member's immediate family. A public, recorded vote must be taken separately from all other personnel matters before a member of a Board member's immediate family may be employed or promoted.~~
2. No ~~board~~Board member may be employed in any position in the ~~district~~District.
3. No ~~board~~Board member will hold another county office.

4. No ~~board~~Board member will be employed by the State Department of Education or serve concurrently as a member of the State Board of Education.
5. No ~~board~~Board member will serve on the governing body of a private elementary or secondary educational institution.

#### D. Disclosure of Conflicting Interest Policy

Whenever a ~~board~~Board member is required by this policy to refrain from voting on a matter, the ~~board~~Board member will fully disclose the reason for not voting to the other ~~board~~Board members and the public.

#### E. Enforcement of Board Member Conflict of Interest Policy

This policy will be enforced in the manner set out in ~~the Board~~ Policy BH: Board Member Code of Ethics, ~~Policy, Descriptor Code BH~~, Paragraph L.

#### F. Board Eligibility

Each member of this ~~board~~Board understands and acknowledges that no person will be eligible for election as a member of this ~~board~~Board unless ~~the individual~~he or she:

1. Has read and understands the Board ~~Policy BH: Board Member~~ Code of Ethics (~~Policy BH~~) and the provisions of this ~~Board Member~~ Conflict of Interest (~~Policy BHA~~), and has agreed to abide by them; and
2. Has agreed to disclose annually compliance with the State Board of Education's training policy, code of ethics, and conflict of interest provisions for school board members.

Before any person may qualify to run for office as a member of the DeKalb County Board of Education, ~~the individual they~~ will file an affidavit with election officials, affirming that ~~the individual they~~ meets all of the qualifications required by law, including the provisions stated in this policy. ~~This requirement will shall only to Board members elected or appointed on or after July 1, 2010.~~

#### G. Definitions of Immediate Family

1. ~~As used in this policy, the term “m~~Member of immediate family” or “immediate family member” means a spouse, child, sibling, or parent or the spouse of a child, sibling, or parent.
2. ~~System administrative staff means employees serving at the director-level or above.~~

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#### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

**Note:** *To access the policy references, CLICK HERE: [State of Georgia Terms and Conditions](#) and close the LexisNexis tab, which will return you to the policy. Click on the links below to be taken to each specific code. **You should only have to do this one time per session.***

O.C.G.A. 20-02-0049	<a href="#">Standards for local board of education members</a>
O.C.G.A. 20-02-0051	<a href="#">Election of LBOE members; persons ineligible to be member or superintendent; ineligibility for LBOE or other elective offices.</a>
O.C.G.A. 20-02-0058.1	<a href="#">"Immediate family" defined; employment of family members</a>
O.C.G.A. 20-02-0063	<a href="#">Prohibit certain conflicts of interest of board members</a>
O.C.G.A. 20-02-0073	<a href="#">Removal of board members upon potential loss of accreditation; turnaround schools; prohibition on use of public funds for litigation expenses</a>
O.C.G.A. 20-02-0505	<a href="#">School board members prohibited from selling school supplies or equipment to county board</a>
O.C.G.A. 20-02-0505.1	<a href="#">Board transacting business with bank or similar institution in which member has interest</a>
O.C.G.A. 20-02-1072	<a href="#">Financial interest in transportation services by board members/superintendent prohibited</a>
O.C.G.A. 21-05-0001	<a href="#">Ethics in Government Act - short title</a>
O.C.G.A. 21-05-0011	<a href="#">Acceptance by public officers of monetary fees or honoraria</a>
O.C.G.A. 21-05-0033	<a href="#">Disposition of contributions</a>
O.C.G.A. 21-05-0034	<a href="#">Campaign Disclosure Reports</a>
O.C.G.A. 21-05-0041	<a href="#">Maximum allowable contribution by persons or partnerships</a>
O.C.G.A. 21-05-0050	<a href="#">Filing by public officers; filing by candidates for public office; filing by elected officials and members of the General Assembly; electronic filing</a>
O.C.G.A. 21-05-0070	<a href="#">Public Officials Conduct and Lobbyist Disclosure - Definitions</a>
O.C.G.A. 45-02-0002	<a href="#">Person to hold only one county office; commissioned officer not to be deputy for another</a>
O.C.G.A. 45-05-0006	<a href="#">Public official investigated by special commission upon indictment; gubernatorial review if commission recommends suspension; suspension; reinstatement; replacement or temporary officer</a>
Rule 160-4-9-.06	<a href="#">Charter Authorizers, Financing, Management, and Governance Training</a>
Rule 160-5-1-.36	<a href="#">Local School Board Governance</a>

## Cross References

Code	Description
BH	<a href="#">Board Code of Ethics</a>