

DATE RECEIVED: \_\_\_\_\_  
MATTER ASSIGNED TO: \_\_\_\_\_

**Request for Legal Assistance**  
**DCSD Office of Legal Affairs**  
ATTORNEY – CLIENT COMMUNICATION

PLEASE SUBMIT COMPLETED REQUEST FORM TO  
DCSD OFFICE OF LEGAL AFFAIRS.

\*\*\* This request is a confidential communication and should be treated as such \*\*\*

**DESCRIPTION OF REQUEST**

**Title of Item/Topic:**

Purchase of Central Square

(e.g., contract review, policy matter, etc.)

**Date of request:** 05/05/25

**Due Date:** 05/08/25 (Allow 3 to 5 business days)

**Background information/Detail:** Central Square provides public sector software solutions i.e writing reports and maintaining data.

**PROCUREMENT DETAILS (if applicable)**

Include details confirming that all applicable DCSD procurement policies and requirements have been adhered to: Sole Source letter provided.

**SUPPORTING DOCUMENTATION**

Please attach/include any additional supporting documentation that are relevant to your request.

Description of supporting documentation, if any See attachments

**REQUIRED AUTHORIZATION**

**Requested by:** Africa Green

**Email:** africa\_green@dekalbschoolsga.org

**Telephone:** 678-676-2148

**Department:** Public Safety

**Cabinet Member authorizing the request:** Chief Tracey L. Whaley

**LEGAL APPROVAL**

Approved as to form by the DCSD Office of Legal Affairs?  Yes  No

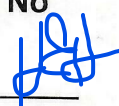
**-OR- (check one only)**

Approved as to form by Outside Legal Counsel?  Yes  No

\*Referrals to Outside Legal Counsel must be coordinated and approved by the DCSD Legal Dept.

Approving Attorney (and law firm if Outside Counsel) \_\_\_\_\_

Comments: \_\_\_\_\_



# BOARD AGENDA ITEM

## **MEETING DATE:**

June 9, 2025

## **AGENDA ITEM TITLE:**

Central Square Pro Records Cloud Platform Services (Not to exceed \$187,049.80)

## **QUICK SUMMARY ABSTRACT: (Presented by)**

Presented by: Mr. Elijah Palmer, Chief of Staff, Chief of Staff Division, Tracey L. Whaley, Chief of Police, Executive Director, Chief of Staff Division

## **REQUESTED ACTION:**

It is requested that the Board of Education approve the purchase of Central Square Software for Records Management in the amount of \$187,049.80

## **RATIONALE:**

The purchase of Central Square Technologies' Public Safety Suite is a strategic investment aimed at enhancing operational efficiency, officer safety, and service delivery within our department. Central Square provides an integrated platform that streamlines critical law enforcement functions such as dispatch, records management, mobile field reporting.

## **DETAILS:**

### **Records Management System (RMS)**

- Enables officers to create, manage, and access police reports, case files, evidence logs, and arrest records.
- Helps with compliance and reporting to state and federal agencies.

### **Mobile and Field Reporting**

- Officers can file reports, access criminal records, and view dispatch info from their patrol cars or mobile devices.

# **BOARD AGENDA**

- Reduces time spent at the precinct and increases field efficiency.

## **Integration Capabilities**

- Integrates with body-worn camera systems and other tech platforms to centralize operations.

### **SUMMARY:**

The daily responsibilities of Public Safety—from criminal investigations to emergency responses and community engagement—require the seamless flow of accurate, real-time information. Unfortunately, many departments still rely on outdated systems, fragmented platforms, or manual processes that hinder productivity, delay emergency response, compromise data integrity, and limit the ability to meet state and federal reporting requirements. Central Square solves these challenges through a unified digital infrastructure specifically built for safety operations in the DeKalb County School District's Public Safety Department.

### **FINANCIAL IMPACT:**

This purchase will be allocated under the Professional and Tech Services GL Account in the amount of \$187,049.80.

100.2600.53000.40211.7510.9990.8010.010.0000 Professional/  
Tech Services

### **CONTACTS:**

Mr. Elijah Palmer, Chief of Staff, Chief of Staff Division

Mr. Tracey L. Whaley, Chief of Police / Executive Director, Chief of Staff Division 678.873.8921

# BOARD AGENDA ITEM

## SUPPORTING DOCUMENTS:

1.

2.

3.

## GOALS:

- Strategic Goal Area 1. Student Academic Success with Equity and Access
- Strategic Goal Area 2. School, Family and Community Engagement
- Strategic Goal Area 3. Recruit, Develop and Retain Talent
- Strategic Goal Area 4. Culture and Climate
- Strategic Goal Area 5. Mental Health and Wellness
- Strategic Goal Area 6. Organizational Excellence

## COGNIA STANDARDS:

Standard 4: Resources and Support Systems

## STATUS: PLEASE SELECT ONE

Approved by the Office of Legal Affairs

## IMPLEMENTATION DATES:

Upon Board Approval

Quote #: Q-214122

Primary Quoted Solution: PSJ Pro

Quote expires on: September 14, 2025

Quote prepared for:

Terrence Smith

DeKalb County School District

5861 Memorial Dr

Stone Mountain, GA 30083

(678) 676-2157

Thank you for your interest in CentralSquare. CentralSquare provides software that powers over 8,000 communities. More about our products can be found at [www.centralsquare.com](http://www.centralsquare.com).

## WHAT SOFTWARE IS INCLUDED?

### DEMS

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
1.	CentralSquare DEMS Annual Subscription Fee	1	9,828.00	9,828.00
2.	CentralSquare DEMS Extended Video Library Annual Subscription Fee	1	2,210.00	2,210.00

**DEMS Software Total** 12,038.00 USD

### RMS

	PRODUCT NAME	QUANTITY	UNIT PRICE	DISCOUNT	TOTAL
3.	CentralSquare Pro Records Cloud Officer Annual Subscription Fee	91	400.00	- 16,016.00	20,384.00
4.	CentralSquare Pro Records Cloud Platform Annual Subscription Fee	1	30,000.00	- 13,200.00	16,800.00
5.	CentralSquare Xtend Citation Annual Subscription Fee	1	2,000.00	- 880.00	1,120.00
6.	CentralSquare Xtend Crash Annual Subscription Fee	1	2,000.00	- 880.00	1,120.00
7.	CentralSquare Xtend User Annual Subscription Fee	91	175.00	- 7,007.00	8,918.00
8.	Records PS Pro GA GEARS Interface (Export) Annual Subscription Fee	1	4,770.00	- 2,098.80	2,671.20

**RMS Software Subtotal** 91,095.00 USD  
**RMS Software Discount** - 40,081.80 USD  
**RMS Software Total** 51,013.20 USD

## SUITE

SUITE	PRODUCT NAME	QUANTITY	UNIT PRICE	DISCOUNT	TOTAL
9.	CentralSquare Pro Cloud Personnel Annual Subscription Fee	1	1,310.00	- 576.40	733.60
10.	Field Ops Subscription (for Pro Mobile users) Annual Subscription Fee	92	120.00	- 4,857.60	6,182.40
11.	Public Safety Citizen Reporting (RMS) Annual Subscription Fee	1	5,000.00		5,000.00

<b>SUITE Software Subtotal</b>	17,350.00 USD
<b>SUITE Software Discount</b>	- 5,434.00 USD
<b>SUITE Software Total</b>	11,916.00 USD

## SOFTWARE SUMMARY

<b>Software Subtotal</b>	120,483.00 USD
<b>Software Discount</b>	- 45,515.80 USD
<b>Software Total</b>	74,967.20 USD

## WHAT SERVICES ARE INCLUDED?

### DEMS

DESCRIPTION	TOTAL
1. CentralSquare DEMS Services - Fixed Fee	2,600.00

**DEMS Services Total** 2,600.00 USD

### SERVICES

DESCRIPTION	TOTAL
2. Public Safety Consulting Services - Fixed Fee	20,475.00
3. Public Safety Project Management Services - Fixed Fee	18,330.00
4. Public Safety Technical Services - Fixed Fee	53,040.00
5. Public Safety Training Services - Fixed Fee	18,135.00
6. Public Safety Travel & Living Expenses Estimate	13,800.00

<b>Services Services Subtotal</b>	123,780.00 USD
<b>Services Services Discount</b>	- 14,297.40 USD
<b>Services Services Total</b>	109,482.60 USD



## SERVICES SUMMARY

Services Subtotal	126,380.00 USD
Services Discount	- 14,297.40 USD
Services Total	112,082.60 USD

## QUOTE SUMMARY

Software Subtotal	120,483.00 USD
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Services Subtotal	126,380.00 USD
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Quote Subtotal	246,863.00 USD
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Discount	- 59,813.20 USD
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Quote Total	187,049.80 USD
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## WHAT ARE THE RECURRING FEES?

TYPE	AMOUNT
FIRST YEAR MAINTENANCE TOTAL	0.00
FIRST YEAR SUBSCRIPTION TOTAL	74,967.20
FIRST YEAR RECURRING SERVICES TOTAL	0.00

The amount totals for Maintenance and/or Subscription on this quote include only the first year of software use and maintenance.

This Quote is not intended to constitute a binding agreement. The terms herein shall only be effective once incorporated into a definitive written agreement with CentralSquare Technologies (including its subsidiaries) containing other customary commercial terms and signed by authorized representatives of both parties.

## BILLING INFORMATION

Fees will be payable within 30 days of invoicing.

Please note that the Unit Price shown above has been rounded to the nearest two decimal places for display purposes only. The actual price may include as many as five decimal places. For example, an actual price of \$21.37656 will be shown as a Unit Price of \$21.38. The Total for this quote has been calculated using the actual prices for the product and/or service, rather than the Unit Price displayed above.

Prices shown do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice.

For customers based in the United States or Canada, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Customer on the Quote Form.

## PAYMENT TERMS

### Travel & Living Expenses

- Due as Incurred

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## **PURCHASE ORDER INFORMATION**

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Is a Purchase Order (PO) required for the purchase or payment of the products on this Quote Form? (Customer to complete)

Yes [ ] No [ ]

Customer's purchase order terms will be governed by the parties' existing mutually executed agreement, or in the absence of such, are void and will have no legal effect.

PO Number:

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Initials:

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## ATTACHMENT A

### Terms and Conditions for On-Prem Subscriptions

BY INDICATING YOUR ACCEPTANCE, OR BY USING THE SOFTWARE, YOU ACCEPT THE TERMS AND CONDITIONS AS STATED HEREIN.

1. **Subscription Access.** Customer is purchasing subscription priced software under this Quote. So long as Client has paid the annual subscription fees and is current at all times with the subscription fees as stated herein, CentralSquare grants to Client a limited non-exclusive, non-transferable access to use the subscription software granted in this Quote. Client understands and acknowledges no ownership or any form of intellectual property rights transfer under the terms of this Quote.

If customer terminates this Quote in accordance with the termination for convenience provision below, customer shall be entitled to a pro-rata refund of the annual subscription fee, calculated by the remaining months in the applicable annual subscription.

2. **Termination for Convenience.** This Quote may be terminated without cause by either party by providing written notice to the other party thirty (30) days prior to the date of termination.
3. **Termination of Access Rights.** Upon termination of this Quote, (i) all rights granted herein shall terminate immediately and automatically upon the effective date of such termination; (ii) Customer's right to the accessed software granted herein shall terminate; and (iii) Customer will cease using such software and at CentralSquare's direction return or destroy the software and any supplemental confidential information or documentation.
4. **Right to Audit.** Customer shall maintain for a reasonable period, but in no event less than three (3) years after expiration or termination of this Quote, the systems, books and records necessary to accurately reflect compliance with software access and the use thereof under this Quote. Upon request, Customer shall permit CentralSquare and its directors, officers, employees, and agents to have on-site access at Customer's premises (or remote access as the case may be) during normal business hours to audit such systems, books, and records for the purpose of verifying Customer's use of the software to monitor compliance with this Quote no more than once per year. If an audit reveals that Customer has exceeded the restrictions on use or non-compliance with this Quote, Customer shall be responsible for the reimbursement of all costs related to the audit and prompt payment by Customer to CentralSquare of any underpayment.



## Terms and Conditions for Subscriptions

BY INDICATING YOUR ACCEPTANCE, OR BY USING THE SOFTWARE, YOU ACCEPT THE TERMS AND CONDITIONS AS STATED HEREIN.

1. **Subscription Access.** Customer has purchased subscription based software previously and is purchasing additional subscription priced software under this Agreement. So long as Client has paid the annual subscription fees and is current at all times with the subscription fees as stated herein, CentralSquare grants to Client a limited non-exclusive, non-transferable access to use the subscription software. Client understands and acknowledges no ownership or any form of intellectual property rights transfer under the terms of this Agreement.

Annual subscription fees are invoiced upon execution and shall be invoiced on an annual basis thereafter, subject to increase at 5% year over year.

2. **Termination of Access Rights.** Upon termination or expiration, (i) all rights granted herein shall terminate immediately and automatically upon the effective date of such termination or expiration; (ii) Customer's right to the accessed software granted shall terminate; and (iii) Customer will cease using such software and at CentralSquare's direction return or destroy the software and any supplemental confidential information or documentation.
3. **Right to Audit.** Customer shall maintain for a reasonable period, but in no event less than three (3) years after expiration or termination of access, the systems, books and records necessary to accurately reflect compliance with software access and the use thereof. Upon request, Customer shall permit CentralSquare and its directors, officers, employees, and agents to have on-site access at Customer's premises (or remote access as the case may be) during normal business hours to audit such systems, books, and records for the purpose of verifying Customer's use of the Software to monitor compliance no more than once per year. If an audit reveals that Customer has exceeded the restrictions on use or non-compliance, Customer shall be responsible for the reimbursement of all costs related to the audit and prompt payment by Customer to CentralSquare of any underpayment.

CentralSquare Technologies, LLC  
1000 Business Center Drive  
Lake Mary, FL 32746

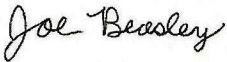
April 15, 2025

Curtis Clements  
DeKalb County School District  
5861 Memorial Drive  
Stone Mountain, GA, 30083

Dear Curtis Clements,

This letter is in response to DeKalb County School District's request for a sole source letter from CentralSquare Technologies, LLC. This letter is to confirm that PSJ Pro RMS is a sole source product, comprised of proprietary intellectual property, and is designed, engineered, serviced, and distributed exclusively by CentralSquare for use by CentralSquare customers.

Sincerely,



**Joe Beasley**  
Vice President of Sales, Public Safety & Justice  
CentralSquare Technologies, LLC