



November 15, 2024

VIA EMAIL: [tim.reed@gfs.com](mailto:tim.reed@gfs.com) [wen.guo@gfs.com](mailto:wen.guo@gfs.com)

Gordon Food Service, Inc.  
1300 Gezon Pkwy SW  
Wyoming, MI 49509  
ATTN: Bradley King, Bid Dept. Supervisor

**Reference:** Bid No. 22-15, School Nutrition Frozen/Temperature Control & Dry Food Products

Greetings Mr. King:

The DeKalb County School District ("DCSD") desires to renew the award of Bid No. 22-15, School Nutrition Frozen/Temperature Control & Dry Food Products for one (1) year on the same terms and conditions as stated in the bid. The purpose of this letter is to obtain Gordon Food Service, Inc.'s acceptance of DCSD's offer to renew the award of Bid No. 22-15.

The renewal is subject to the DeKalb County Board of Education's ("Board") approval and will be effective from July 1, 2025, through June 30, 2026. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates Gordon Food Service, Inc.'s consideration of this offer to renew the award of Bid No. 22-15.

If accepted, please submit a copy of your company's proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents no later than Friday, November 22, 2024, to [sharmaine\\_greenland@dekalbschoolsga.org](mailto:sharmaine_greenland@dekalbschoolsga.org). Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,

*Carla L. Smith*

Carla L. Smith  
Executive Director, Vendor Services

CLS/smg

c: Dr. Connie Walker  
Ms. Teresa Adams

**ACKNOWLEDGMENT**

Gordon Food Service, Inc. hereby accepts DeKalb County School District's offer to renew the award of Bid No. 22-15, School Nutrition Frozen/Temperature Control & Dry Food Products at the same terms and conditions as the original award, until June 30, 2026. Gordon Food Service, Inc. understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

*[Signature]*

Authorized Signatory

*12/2/24*

Date

*Obinna Okoroafo*

Name (Typed or Printed)

*Bid Department Supervisor*

Title of Authorized Signatory