

**CONTINUING CONTRACT FOR
PROFESSIONAL SERVICES
BETWEEN THE
DEKALB COUNTY BOARD OF EDUCATION
AND**

**Design
Professional:** Corgan Associates, Inc.

**Design
Professional Address:** 1175 Peachtree Street, Suite 500
Atlanta, Georgia 30361

Solicitation No.: RFQu No. 24-752-017

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CONTINUING CONTRACT FOR PROFESSIONAL SERVICES

This contract (the "Contract") is made and entered into by and between the DeKalb County Board of Education (the "Owner") and Corgan Associates, Inc., authorized to do business in the State of Georgia, whose business address is 1175 Peachtree Street NE, Suite 500, Atlanta, Georgia 30361 (hereinafter referred to as the "DESIGN PROFESSIONAL"). This Contract shall be effective on the date executed by the last party to execute it.

WITNESSETH:

WHEREAS, it is in the best interests of OWNER to be able to obtain professional architectural and **engineering** services expeditiously when a need arises in connection with a study or a partial or entire DeKalb County School District construction project; and

WHEREAS, Board Policy DJE, Section III, makes provisions for contracts for professional services; and

WHEREAS, OWNER has selected DESIGN PROFESSIONAL in accordance with the provisions of Board Policy DJE, and DESIGN PROFESSIONAL will provide professional architectural engineering **services** as directed by OWNER for such projects and tasks as may be required on an as needed basis by OWNER.

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements stated herein, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Owner and the DESIGN PROFESSIONAL agree:

ARTICLE 1

DESIGN PROFESSIONAL'S RESPONSIBILITIES

- 1.1 From time to time upon request or direction of the OWNER as hereinafter provided, DESIGN PROFESSIONAL shall provide to OWNER professional architectural engineering services (hereinafter the "Services"). All Services to be provided by DESIGN PROFESSIONAL pursuant to this Contract shall be in conformance with the scope of services, which shall be described in a Work Authorization issued pursuant to the procedures described herein. The form of the Work Authorization is set forth in **Exhibit B** attached hereto and incorporated herein by reference. Any proposed deviation from the Services set forth in the Work Authorization must be brought to OWNER'S attention in writing by DESIGN PROFESSIONAL and all such deviations must be expressly approved by OWNER in writing in advance.
 - 1.1.1 All Services must be authorized in writing by OWNER in the form of a Work Authorization, and DESIGN PROFESSIONAL shall not provide any Services to OWNER unless and to the extent they are required in a written Work Authorization. Any Services provided by DESIGN PROFESSIONAL without a written Work Authorization shall be at DESIGN PROFESSIONAL'S own risk and OWNER shall have no liability or responsibility for payment for such Services.
 - 1.1.2 As OWNER identifies certain Services it wishes DESIGN PROFESSIONAL to provide pursuant to the terms of this Contract, OWNER shall request a proposal from DESIGN PROFESSIONAL for such Services, said proposal to be in compliance with the terms

of this Contract and in the form of **Exhibit G** attached hereto and incorporated herein by reference. If the parties reach an agreement with respect to such Services, including, but not limited to the scope of those Services and the compensation to be paid for such Services, then Owner shall prepare a Work Authorization which incorporates the terms of the understanding reached by the parties with respect to such Services, and if both parties are in agreement therewith, they shall jointly execute the Work Authorization. The OWNER's proposal documents for each Project shall be attached hereto as **Exhibit A** and incorporated herein by reference.

- 1.1.3 Upon execution of a Work Authorization as aforesaid, DESIGN PROFESSIONAL agrees to promptly provide the Services required thereby, in accordance with the terms of this Contract, the subject Work Authorization, the Schedule (as defined in Paragraph 3.1 hereof), and all applicable laws, ordinances, rules and regulations.
- 1.1.4 It is mutually understood and agreed that the nature, amount, and frequency of the Services shall be determined solely by OWNER and that OWNER does not represent or guarantee unto DESIGN PROFESSIONAL that any specific or minimum number of Services will be requested or required of DESIGN PROFESSIONAL pursuant to this Contract.
- 1.1.5 DESIGN PROFESSIONAL agrees that upon request of OWNER under this Contract Design Professional will provide bidding assistance and construction contract administration services as needed.
- 1.1.5 DESIGN PROFESSIONAL shall have no authority to act as the agent of OWNER under this Contract or to obligate OWNER in any manner or way. DESIGN PROFESSIONAL is an independent contractor, and neither it nor any of its agents, servants or employees will be an employee or agent of the Owner. Nothing contained in this Contract shall constitute or be deemed or construed to create a partnership or joint venture, or any agency relationship, between OWNER and DESIGN PROFESSIONAL.
- 1.1.6 All duly executed Work Authorizations shall be and are hereby incorporated into and made a part of this Contract by reference.
- 1.2 DESIGN PROFESSIONAL agrees to obtain and maintain throughout the period of this Contract all such licenses and permits as are required for DESIGN PROFESSIONAL to do business in the State of Georgia and in DeKalb County, including, but not limited to, all licenses and permits required by the respective state boards and other governmental agencies responsible for regulating and licensing the professional Services to be provided and performed by DESIGN PROFESSIONAL pursuant to this Contract.
- 1.3 DESIGN PROFESSIONAL agrees that, when the Services to be provided hereunder relate to a professional service which, under the laws of the State of Georgia, requires a license, certificate of authorization or other form of legal entitlement to practice such Services, it shall employ and/or retain only qualified personnel to provide such Services.
- 1.4 DESIGN PROFESSIONAL hereby designates Sangeetha Karthik as its Principal in Charge (hereinafter referred to as the "Principal in Charge"), who has full authority to bind and obligate DESIGN PROFESSIONAL on all matters arising out of or relating to this Contract. For each Work Authorization, DESIGN PROFESSIONAL will designate in writing an individual to serve as DESIGN PROFESSIONAL'S representative (hereinafter referred to as the "Representative"), who may be the same as the Principal in Charge. The Representative is authorized and responsible to act on behalf of DESIGN PROFESSIONAL with respect to directing, coordinating and administering all aspects of the Services to be provided and performed under the Work Authorization. By execution of this Contract, DESIGN PROFESSIONAL acknowledges that the Principal in Charge and Representative(s)

have full authority to bind and obligate DESIGN PROFESSIONAL on all matters arising out of or relating to this Contract and the Work Authorization, respectively. DESIGN PROFESSIONAL agrees that the Principal in Charge and the Representatives shall devote whatever time is required to satisfactorily and diligently manage the Services to be provided and performed by DESIGN PROFESSIONAL under the Work Authorization. Further, DESIGN PROFESSIONAL agrees that the Principal in Charge and the Representatives shall not be removed by DESIGN PROFESSIONAL without OWNER'S prior approval, and if so removed must be immediately replaced with a person acceptable to OWNER, which approval and acceptance shall not be unreasonably withheld by OWNER.

- 1.5 The DESIGN PROFESSIONAL shall assign only qualified personnel to perform any service concerning the Project (as defined in Paragraph 3.1 hereof). The DESIGN PROFESSIONAL management, design, and construction administration staff assigned to the Project shall have experience in K-12 school design and construction. The Owner shall have the right, but not the obligation, to interview the management, design, and construction administration staff that will be assigned to the Project.
- 1.6 DESIGN PROFESSIONAL agrees that its senior staff, subconsultants and subcontractors who will perform any Services under this Contract are subject to OWNER'S reasonable approval. Attached hereto as **Exhibit C** is a listing of DESIGN PROFESSIONAL'S senior staff, subconsultants and subcontractors who have been assigned to provide the services required under this Contract. None of the senior staff, subconsultants and subcontractors identified in **Exhibit C** shall be removed from a Project by DESIGN PROFESSIONAL without OWNER'S prior approval (such approval not to be unreasonably withheld), and if so removed shall be immediately replaced with a person or firm reasonably acceptable to OWNER. DESIGN PROFESSIONAL further agrees, within fourteen (14) calendar days of receipt of a written request from OWNER, to promptly remove from a Project and replace the Representative, or any other personnel employed or retained by DESIGN PROFESSIONAL, or any subconsultants or subcontractors or any personnel of any such subconsultants or subcontractors engaged by DESIGN PROFESSIONAL to provide and perform any of the Services pursuant to the requirements of this Contract, whom OWNER shall request in writing to be removed, which request may be made by OWNER with or without cause. If DESIGN PROFESSIONAL is required to remove and replace a subconsultant or subcontractor without cause, an equitable adjustment shall be made to the compensation provided for in any Work Authorization to which such subcontractor or subconsultant may have been assigned.
- 1.7 DESIGN PROFESSIONAL represents to OWNER that it has expertise in the type of professional Services that will be required under this Contract. Drawings shall be prepared in electronic AutoCAD 2014 format and a project manual for each Project (the "Project Manual") shall be prepared as an electronic Word 2010 document. By execution of this Contract and each subsequent Work Authorization issued hereafter, if any, DESIGN PROFESSIONAL acknowledges it has received the most recent version of the DCSD 2020 VISION – Educational Specifications and Design Guidelines as of the date of this Contract or such subsequent Work Authorization and will follow, observe and design in accordance with the standards, requirements and conventions set forth therein. DESIGN PROFESSIONAL agrees that all Services to be provided by DESIGN PROFESSIONAL pursuant to this Contract shall be subject to OWNER'S reasonable review and approval and shall be in accordance with all applicable laws, statutes, ordinances, codes, rules, regulations (including utility regulations), local and state fire marshal requirements and the Georgia Department of Education requirements, Georgia Construction Code, as well as the requirements of any governmental agencies which regulate or have jurisdiction over the Project (as defined in Paragraph 3.1 hereof) or the Services to be provided and performed by DESIGN PROFESSIONAL hereunder. In the event of any conflicts in these requirements, DESIGN PROFESSIONAL shall promptly notify OWNER of such conflict in writing and utilize its best professional judgment to resolve the conflict. OWNER'S approval of any design documents in no way relieves DESIGN PROFESSIONAL of its obligation to deliver complete

and accurate documents necessary for successful completion of the subject Project pursuant to the Work Authorization.

- 1.8 DESIGN PROFESSIONAL agrees not to divulge, furnish or make available to any third person, firm or organization, without OWNER'S prior written consent, or unless incident to the proper performance of DESIGN PROFESSIONAL'S obligations hereunder, or in the course of judicial or legislative proceedings where such information has been properly subpoenaed, any non-public information concerning the Services to be rendered by DESIGN PROFESSIONAL hereunder, and DESIGN PROFESSIONAL shall require all of its employees, agents, sub-consultants and subcontractors to comply with the provisions of this paragraph. This paragraph shall survive the expiration or earlier termination of this Contract.
- 1.9 DESIGN PROFESSIONAL acknowledges that OWNER may contract with a construction manager or general contractor who, if retained, shall be responsible for any construction identified in the Work Authorization (hereinafter referred to as "CONSTRUCTION CONTRACTOR"). If a CONSTRUCTION CONTRACTOR is retained, DESIGN PROFESSIONAL agrees to cooperate with CONSTRUCTION CONTRACTOR with respect to CONSTRUCTION CONTRACTOR'S delivery of work and services to OWNER. Also, in such event, DESIGN PROFESSIONAL agrees to incorporate, whenever reasonably practicable and consistent with good design principles, and after OWNER'S written approval, all suggestions or recommendations timely made by CONSTRUCTION CONTRACTOR with respect to any design set forth in the Work Authorization.
- 1.10 DESIGN PROFESSIONAL agrees to comply with all of OWNER's rules and regulations with respect to safety and security at the OWNER's facilities, including OWNER's drug program, as said rules and regulations may be modified and amended by OWNER from time to time. DESIGN PROFESSIONAL further agrees to enforce compliance with such rules and regulations by all of DESIGN PROFESSIONAL's subconsultants and subcontractors.
- 1.11 OWNER may have one or more representatives visit the site of the Project (as defined in Paragraph 3.1 hereof) from time to time, or on a full-time basis, and DESIGN PROFESSIONAL shall not interfere with the functions of said representatives and will cooperate and work with said representatives. No action or failure to act by a representative of OWNER shall relieve DESIGN PROFESSIONAL from any of its duties or obligations hereunder.
- 1.12 DESIGN PROFESSIONAL shall be responsible for obtaining and reviewing all geological reports obtained by OWNER with respect to the Project (as defined in Paragraph 3.1 hereof). DESIGN PROFESSIONAL's design documents shall be consistent and coordinated with the information set forth in all such geological reports. In the event DESIGN PROFESSIONAL has any questions or concerns about the contents of any such reports, DESIGN PROFESSIONAL shall notify OWNER in writing within ten (10) days of DESIGN PROFESSIONAL's receipt of any such geological reports. DESIGN PROFESSIONAL and OWNER will work in good faith to mutually resolve any such questions or concerns.

ARTICLE 2

OWNER'S RESPONSIBILITIES

- 2.1 For each Work Authorization, OWNER shall designate in writing a project coordinator to act as OWNER'S representative with respect to the Services to be rendered under the Work Authorization (hereinafter referred to as the "Project Manager"). The Project Manager shall have authority to transmit instructions, receive information, interpret and define OWNER'S policies and decisions with respect to DESIGN PROFESSIONAL'S Services under the Work Authorization. However, except as may be otherwise expressly authorized in writing by the DeKalb County School District, neither the Project Manager nor any other party is authorized to issue any oral or written orders or instructions to DESIGN PROFESSIONAL that would

have the effect, or be interpreted to have the effect, of modifying or changing in any way whatever the: (1) Services to be provided and performed by DESIGN PROFESSIONAL as set forth in the Work Authorization; (2) the time in which DESIGN PROFESSIONAL is obligated to complete all such Services as set forth in the Work Authorization or in the Schedule (as defined in Paragraph 3.1 hereof) submitted and approved pursuant to this Contract; (3) the amount of compensation OWNER is obligated or committed to pay DESIGN PROFESSIONAL as set forth in the Work Authorization; or (4) the indemnification obligations of DESIGN PROFESSIONAL under the Contract or the Work Authorization. Any additional services (hereinafter the "Additional Services") must be approved in writing in the form of a written and executed amendment to this Contract or applicable Work Authorization prior to starting such Additional Services. OWNER will not be liable or responsible for the costs of Additional Services commenced without its express prior written approval.

- 2.2 Within a reasonable time after request from DESIGN PROFESSIONAL, OWNER shall provide, if available, all criteria and information requested by DESIGN PROFESSIONAL necessary for DESIGN PROFESSIONAL to comply with OWNER'S requirements for the Services specified in the Work Authorization, including design objectives and constraints, space, capacity and performance requirements, flexibility and expendability, and any budgetary limitations, which may affect the Services.
- 2.3 Within a reasonable time after request from DESIGN PROFESSIONAL, OWNER will make available to DESIGN PROFESSIONAL all reasonably available information in OWNER'S possession pertinent to the Services specified in the Work Authorization, including existing drawings, specifications, shop drawings, product literature, previous reports and any other data relative to design or construction set forth in the Work Authorization necessary for DESIGN PROFESSIONAL to comply with Owner's requirements for the Services specified in the Work Authorization.
- 2.4 OWNER shall arrange for access to and make all reasonable provisions for DESIGN PROFESSIONAL to enter the site set forth in the Work Authorization (if any) to perform the Services to be provided by DESIGN PROFESSIONAL under this Contract. DESIGN PROFESSIONAL acknowledges that such access may be provided during times that are not the normal business hours of DESIGN PROFESSIONAL.
- 2.5 OWNER shall provide written notice to DESIGN PROFESSIONAL of any deficiencies or defects discovered by OWNER with respect to the Services to be rendered by DESIGN PROFESSIONAL hereunder.
- 2.6 Wherever the terms of this Contract refer to some action, consent, or approval (excluding approvals of Additional Services or changes to this Contract) to be provided by OWNER or some notice, report or document is to be provided to OWNER, such reference to "OWNER" shall mean OWNER, OWNER'S staff, or OWNER'S designee, including Project Manager, unless otherwise stated.

ARTICLE 3

SCHEDULE

- 3.1 Within ten (10) days of receiving a written Work Authorization from OWNER to perform Services hereunder for a particular project ("Project"), DESIGN PROFESSIONAL agrees to submit to OWNER a computer-generated bar graph time schedule ("Schedule") for the performance of such Services to be provided with respect to the Project. Said Schedule shall be of a form and content satisfactory to OWNER. Services to be rendered by DESIGN PROFESSIONAL shall be commenced, performed and completed in accordance with the

Work Authorization and the Schedule. Time is of the essence with respect to the performance of this Contract, including any and all Projects assigned to DESIGN PROFESSIONAL.

- 3.2 Should DESIGN PROFESSIONAL be obstructed or delayed in the prosecution or completion of its Services as a result of unforeseeable causes beyond the control of DESIGN PROFESSIONAL, including but not restricted to acts of God or of public enemy, acts of government or negligent or intentionally wrongful conduct of OWNER, fires, floods, epidemics, quarantine regulations, strikes or lock-outs, and not due to DESIGN PROFESSIONAL's own fault or neglect, then DESIGN PROFESSIONAL shall notify OWNER in writing within three (3) business days (unless OWNER expressly agrees in writing to a longer period of time) after commencement of such delay, stating the cause or causes thereof and requesting a reasonable extension of time, or be deemed to have waived any right which DESIGN PROFESSIONAL may have had to request a time extension.
- 3.3 Unless otherwise expressly provided for in the Work Authorization, no interruption, interference, inefficiency, suspension or delay in the commencement or progress of DESIGN PROFESSIONAL'S Services from any cause whatsoever, including those for which OWNER may be responsible in whole or in part, shall relieve DESIGN PROFESSIONAL of its duty to perform or give rise to any right to damages or additional compensation from OWNER. DESIGN PROFESSIONAL expressly acknowledges and agrees that it shall receive no damages for delay. DESIGN PROFESSIONAL'S sole remedy, if any, against OWNER will be the right to seek an extension of time to its Schedule; provided, however, the granting of any such time extension shall not be a condition precedent to the aforementioned "No Damage For Delay" provision. This paragraph shall expressly apply to claims for early completion, as well as claims based on late completion. Provided, however, if through no fault and neglect of DESIGN PROFESSIONAL, the Services to be provided hereunder have been delayed for a total of six (6) months or more, DESIGN PROFESSIONAL'S compensation shall be equitably adjusted, with respect to those Services that have not yet been performed, to reflect the incremental increase in costs actually experienced by DESIGN PROFESSIONAL, if any, as a result of such delays.
- 3.4 Should DESIGN PROFESSIONAL fail to commence, provide, perform or complete any of the Services to be provided hereunder in a timely and diligent manner in compliance with this Contract, the Work Authorization and all applicable laws, then, in addition to any other rights or remedies available to OWNER hereunder, OWNER at its sole discretion and option may withhold any and all payments due and owing to DESIGN PROFESSIONAL until such time as DESIGN PROFESSIONAL resumes performance of its obligations hereunder in such a manner so as to establish to OWNER'S satisfaction that DESIGN PROFESSIONAL'S performance is or will shortly be back on schedule and in compliance with this Contract, the Work Authorization and all applicable laws.
- 3.5 Notwithstanding anything herein to the contrary, this Contract may be renewed annually by OWNER at its sole discretion. If OWNER elects not to renew this Contract, it shall send written notice thereof to DESIGN PROFESSIONAL at least ten (10) days prior to the annual anniversary date of this Contract. If OWNER fails to send said written nonrenewal notice as herein provided, OWNER shall be deemed to have elected to renew this Contract. In the event OWNER sends said written nonrenewal notice, OWNER may provide for either the termination or continued performance of any Services under any outstanding Work Authorizations. If OWNER directs DESIGN PROFESSIONAL to continue to perform any such Services, DESIGN PROFESSIONAL shall continue performance of such Services in accordance with OWNER'S directions, and this Contract and the applicable Work Authorization(s) shall continue as to such Services until completion.

ARTICLE 4

COMPENSATION

- 4.1 Compensation and the manner of payment of such compensation by OWNER for Services rendered hereunder by DESIGN PROFESSIONAL shall be as prescribed in each written Work Authorization. DESIGN PROFESSIONAL agrees to furnish to OWNER, within three (3) days after the end of each calendar month, or as specified in the Work Authorization, a comprehensive and itemized statement of charges for the Services performed and rendered by DESIGN PROFESSIONAL during that time period, and for any OWNER authorized Reimbursable Expenses (as hereinbelow defined), incurred and/or paid by DESIGN PROFESSIONAL during that time period. The monthly statement shall be in such form and supported by such documentation as may be required by OWNER. All such statements shall indicate the Contract Number, Work Authorization Number, Purchase Order Number and Project Site description (School or Facility Name).
- 4.2 The compensation (whether based upon lump sum, hourly, hourly with a cap or some other agreed-upon formula) contained in each separate Work Authorization shall be based on the hourly rates as set forth and identified in **Exhibit D**, which is attached hereto and incorporated herein by this reference (the "Rate Schedule"), for the time reasonably expended by DESIGN PROFESSIONAL'S personnel in performing the Services in accordance with the Schedule, the Contract, and the Work Authorization. The Rate Schedule shall be updated by mutual agreement on a yearly basis, in conjunction with the annual renewal of this Contract provided for in paragraph 3.5 above.
- 4.3 OWNER agrees to reimburse DESIGN PROFESSIONAL for all necessary and reasonable Reimbursable Expenses incurred or paid by DESIGN PROFESSIONAL in connection with DESIGN PROFESSIONAL'S performance of the Services, at its direct cost with no markup, to the extent such reimbursement is permitted in the Work Authorization. For the purposes hereof, the term "Reimbursable Expenses " shall be deemed to include the following unless otherwise agreed to by Owner or set forth in the Work Authorization:
- 4.3.1 All necessary fees paid by DESIGN PROFESSIONAL to governmental authorities having jurisdiction over any Project specified in a Work Authorization, for securing required approval or permitting of the Project or any part of it.
- 4.3.2 The actual, direct cost to DESIGN PROFESSIONAL without markup for necessary copying/reproduction of plans and other documents required in connection with any Project specified in the Work Authorization.
- DESIGN PROFESSIONAL shall obtain the prior written approval of OWNER before incurring any expenses other than the aforesaid Reimbursable Expenses , and absent such prior approval, no expenses incurred by DESIGN PROFESSIONAL will be deemed to be a Reimbursable Expense.
- 4.4 DESIGN PROFESSIONAL shall bear and pay all overhead and other expenses, except for the Reimbursable Expenses specified and defined above, incurred by DESIGN PROFESSIONAL in the performance of the Services.
- 4.5 Prior to authorizing DESIGN PROFESSIONAL to provide any Services or to incur any Reimbursable Expenses under a Work Authorization pursuant to this Contract, OWNER shall request that DESIGN PROFESSIONAL in writing advise OWNER of (i) the estimated time required of DESIGN PROFESSIONAL'S personnel and the estimated fees thereof for the proposed Services to be specified in the Work Authorization; and (ii) the estimated charge to OWNER for the Reimbursable Expenses applicable to the contemplated Services to be

performed by DESIGN PROFESSIONAL under the proposed Work Authorization. DESIGN PROFESSIONAL shall promptly supply such estimate to OWNER based on DESIGN PROFESSIONAL'S good faith analysis.

- 4.6 DESIGN PROFESSIONAL agrees that, with respect to any subconsultant or subcontractor to be utilized by DESIGN PROFESSIONAL under any particular Work Authorization, DESIGN PROFESSIONAL shall be limited to a maximum markup of ___% on the fees and expenses associated with such subconsultants and subcontractors.

ARTICLE 5

OWNERSHIP AND LICENSE OF DOCUMENTS AND INTELLECTUAL PROPERTY

- 5.1 The Preliminary Design and the Construction Documents shall become "Instruments of Service" and include all Drawings, Plans, Specifications, and other documents, including those in electronic form, prepared specifically for the subject Project by the DESIGN PROFESSIONAL and its consultants. The DESIGN PROFESSIONAL agrees to, and DESIGN PROFESSIONAL and its consultants shall be deemed to have prepared their respective Instruments of Service as architectural works and works made for hire as defined in 17 U.S.C. §§ 101, 102(a)(8) and 201(b), thereby transferring and vesting in the Owner, pursuant to 17 U.S.C. § 201(d), all common law, statutory, and other reserved rights, including copyrights in the Instruments of Service and in the buildings, improvements, and structures constituting the Project. The Instruments of Service shall include the Space Plan and Design Concept, if any.
- 5.2 DESIGN PROFESSIONAL hereby expressly grants, assigns, transfers, and otherwise quitclaims to the Owner, its successors, and assigns, pursuant to 17 U.S.C. § 201(d), all common law, statutory, and other reserved rights, including copyrights in both the Instruments of Service and in the buildings, improvements, and structures embodying the architectural and engineering works that constitute the Project, provided that the Owner shall comply with all obligations, including prompt payment of all sums, when due, under this Contract. The DESIGN PROFESSIONAL shall obtain similar grants, assignments, transfers, and quitclaims from its consultants consistent with this Contract. The DESIGN PROFESSIONAL warrants (and shall cause each of the DESIGN PROFESSIONAL consultants to warrant also) that this transfer of copyright and other rights is valid against the world.
- 5.3 The DESIGN PROFESSIONAL hereby grants, assigns, transfers, and otherwise quitclaims to the Owner, without reservation, all copyrights to all Project-related documents, models, computer drawings, and other electronic expressions, photographs, and other expression or Instruments of Service produced by the DESIGN PROFESSIONAL. However, the DESIGN PROFESSIONAL will retain all rights to any pre-existing intellectual property or standard construction details or conventions contained in the Instruments of Service.
- 5.4 All licenses granted herein or pursuant to this Contract are worldwide, perpetual and irrevocable and shall continue even in the event this Contract expires or is terminated for any reason. DESIGN PROFESSIONAL hereby consents to any use of any and all Project Documents by any replacement architects, contractors, engineers or other professionals retained by OWNER in the event of any such expiration or termination; provided, however, DESIGN PROFESSIONAL shall not be liable for any of the design work performed by such replacement architects, engineers or other professionals. This paragraph shall survive the expiration or termination of this Contract.
- 5.5 DESIGN PROFESSIONAL, upon reasonable request by OWNER, even if such request is made after termination or expiration of this Contract for any reason, shall take all steps

reasonably required by OWNER to memorialize, perfect, substantiate, record, or evidence all licenses, assignments, and rights OWNER has, is due, or may have under or pursuant to this Contract, and shall do so at no additional charge to OWNER. This paragraph shall survive the expiration or termination of this Contract.

- 5.6 The Owner hereby grants to the DESIGN PROFESSIONAL a nonexclusive license to reproduce such documents for purposes relating directly to the DESIGN PROFESSIONAL's performance of any Project, for the DESIGN PROFESSIONAL's archival records, and for the DESIGN PROFESSIONAL's reproduction of drawings and photographs for the DESIGN PROFESSIONAL's marketing materials provided that the content of those materials, as to each such Project, are approved by the Owner prior to publication. No other Project-related documents may be reproduced for any other purpose without the express written permission of the Owner or unless otherwise required by law. The publication of the DESIGN PROFESSIONAL materials shall not include the Owner's confidential or proprietary information.
- 5.7 DESIGN PROFESSIONAL shall, upon reasonable request by OWNER, even if such request is made after termination or expiration of this Contract for any reason, or upon completion of the Project should no such request be made by the OWNER, provide to OWNER (i) reproducible copies of all Project Documents, (ii) written copies of all licenses and assignments obtained by DESIGN PROFESSIONAL from DESIGN PROFESSIONAL's consultants pursuant to Paragraph 6.1, and (iii) a written license from DESIGN PROFESSIONAL to OWNER pursuant to Paragraph 6.2. Wherever practical, all such copies of the Project Documents shall be provided in both editable electronic form and in hard paper form. DESIGN PROFESSIONAL shall not be responsible for inadvertent errors caused by the electronic transmission of Project Documents, unless it knew or reasonably should have known of such errors and failed to promptly notify OWNER in writing. In the event of any discrepancies between any such electronic copies and hard paper copies issued by DESIGN PROFESSIONAL, the hard paper copy shall control. This paragraph shall survive the expiration or termination of this Contract.

ARTICLE 6

MAINTENANCE OF RECORDS

- 6.1 DESIGN PROFESSIONAL shall keep adequate records and supporting documentation which concern or reflect its Services hereunder. The records and documentation shall be retained by DESIGN PROFESSIONAL for a minimum of three (3) years from the date of termination of this Contract or the date the Services under each Work Authorization are completed, or such longer period of time as may be required by this Contract or applicable law, whichever is later. OWNER, or any duly authorized agents or representatives of OWNER, shall have the right to audit, inspect and copy all such records and documentation as often as they deem necessary during the period of this Contract and during the period noted above in which the records are to be retained; provided, however, such activity shall be conducted only during normal business hours. This paragraph shall survive the expiration or termination of this Contract.
- 6.2 The records specified above in paragraph 6.1 include accurate time records, which DESIGN PROFESSIONAL agrees to keep and maintain, from day to day, showing the time expended by each principal and employee of DESIGN PROFESSIONAL in performing the Services and therein specifying the work performed by each, with all such time records to be kept within one-half of an hour. At the request of OWNER, or as specified in the Work Authorization, DESIGN PROFESSIONAL shall furnish to OWNER any of the aforesaid time records, as well as invoices or proofs showing DESIGN PROFESSIONAL'S incurrence and/or payment of any Reimbursable Expenses.

ARTICLE 7

INDEMNITY

- 7.1 To the fullest extent permitted by law, the DESIGN PROFESSIONAL shall indemnify and hold harmless the OWNER from and against all liability, claims, damage, loss, liens, costs and expenses, including without limitation attorneys' fees and litigation expenses, to the extent caused by or resulting from the negligence, recklessness, or intentionally wrongful conduct of the DESIGN PROFESSIONAL or other persons employed or utilized by the DESIGN PROFESSIONAL in the performance of the Contract. In the event the OWNER is alleged to be liable on account of alleged acts or omissions, or both, of the DESIGN PROFESSIONAL, the DESIGN PROFESSIONAL shall defend such allegations through counsel chosen by the OWNER, and the DESIGN PROFESSIONAL shall bear all costs, fees, and expenses of such defense, including but not limited to, all attorneys' fees and expenses, court costs, expert witness fees and expenses. The DESIGN PROFESSIONAL shall not be required to indemnify or hold harmless the OWNER against claims for damages, losses, or expenses, including attorneys' fees, to the extent caused by or resulting from the negligence of the OWNER.

ARTICLE 8

ERRORS AND OMISSIONS INSURANCE

- 8.1 The DESIGN PROFESSIONAL shall obtain and maintain, at its sole cost and expense, the following errors and omissions insurance at all times this Contract is in effect and for a period of three (3) years after Final Completion of each Project:
- 8.1.1 Within five (5) days after the execution of this Contract the DESIGN PROFESSIONAL shall file with the Owner the certificate from an insurance company authorized to do business in the State of Georgia showing issuance to DESIGN PROFESSIONAL of errors and omissions insurance (professional liability insurance) with minimum limits per claim of 20% of the stated cost limitation set forth in the Work Authorization but not less than the minimum limits of \$2,000,000 per claim coverage, \$2,000,000 aggregate. Such errors and omissions insurance shall have a deductible amount of no more than \$50,000 per claim unless a different deductible amount is (i) agreed upon in writing by the Owner and (ii), if necessary for the benefit of the Owner, approved by the Georgia Department of Education.
- 8.1.2 The insurance policy maintained in accordance with this Contract shall contain an endorsement providing thirty (30) days' notice to the Owner prior to any cancellation of said policy. Said policy shall be written by an insurer acceptable to the Owner and shall be in a form acceptable to the Owner.

ARTICLE 9

OTHER INSURANCE

- 9.1 The Architect shall also obtain and maintain, at its sole cost and expense, all insurance in accordance with the requirements of **Exhibit E** attached hereto and incorporated herein by reference.

ARTICLE 10

SERVICES BY DESIGN PROFESSIONAL'S OWN STAFF

- 10.1 The Services to be performed hereunder shall be performed by the staff, subconsultants and subcontractors identified in **Exhibit C** attached hereto and incorporated herein by reference, unless otherwise authorized in writing by OWNER. The employment of, contract with, or use of the services of any other person or firm by DESIGN PROFESSIONAL, as independent consultant or otherwise, shall be subject to the prior written approval of OWNER. No provision of this Contract shall, however, be construed as constituting an agreement between OWNER and any such other person or firm. Nor shall anything contained herein be deemed to give any such party or any third party any claim or right of action against OWNER.

ARTICLE 11

WAIVER OF CLAIMS

- 11.1 DESIGN PROFESSIONAL'S acceptance of final payment for Services provided under any Work Authorization shall constitute a full waiver of any and all claims by it against OWNER arising out of the Work Authorization or otherwise related to those Services, except those previously made in writing and identified by DESIGN PROFESSIONAL as unsettled at the time of the final payment. DESIGN PROFESSIONAL agrees to execute such lien waivers and other necessary documentation reasonably required by OWNER in order to waive such claims of record. Neither the acceptance of DESIGN PROFESSIONAL'S Services nor payment by OWNER shall be deemed to be a waiver of any of OWNER'S rights against DESIGN PROFESSIONAL.

ARTICLE 12

TERMINATION OR SUSPENSION

- 12.1 This Contract is a "continuing contract" for the services of DESIGN PROFESSIONAL. It is agreed that either party hereto shall at any and all times have the right and option to terminate this Contract by giving to the other party not less than sixty (60) days' prior written notice of such termination. Upon this Contract being so terminated by either party hereto, neither party hereto shall have any further rights or obligations under this Contract subsequent to the date of termination except for those provisions expressly stated to survive the expiration or termination of this Contract, and except that Owner may require that Services specified to be performed under a previously issued Work Authorization shall proceed to completion under the terms of this Contract.
- 12.2 DESIGN PROFESSIONAL shall be considered in material default of this Contract and such default will be considered cause for OWNER to terminate this Contract and any Work Authorizations in effect, in whole or in part, as further set forth herein, for any of the following reasons: (a) failure to begin work under the Contract within the times specified under the Work Authorization(s), or (b) failure to properly and timely perform the Services to be provided hereunder or as directed by OWNER, or (c) the bankruptcy or insolvency or a general assignment for the benefit of creditors by DESIGN PROFESSIONAL or by any of DESIGN PROFESSIONAL'S principals, partners, officers or directors, or (d) failure to obey laws, ordinances, regulations, OWNER's policies and procedures or other codes of conduct, or (e) DESIGN PROFESSIONAL otherwise materially breaches this Contract including the terms of any Work Authorization. OWNER may so terminate this Contract, in whole or in part, by giving DESIGN PROFESSIONAL five (5) business days' written notice.

- 12.3 If, after notice of termination of this Contract as provided for in Paragraph 12.2 above, it is determined for any reason that DESIGN PROFESSIONAL was not in default, or that its default was excusable, or that OWNER otherwise was not entitled to the remedy against DESIGN PROFESSIONAL provided for in Paragraph 12.2, and the parties mutually agree to such determination in writing, then the notice of termination given pursuant to Paragraph 12.2 shall be deemed to be the notice of termination provided for in Paragraph 12.4 below and DESIGN PROFESSIONAL'S remedies against OWNER shall be the same as and limited to those afforded DESIGN PROFESSIONAL under Paragraph 12.4 below.
- 12.4 Notwithstanding anything herein to the contrary (including the provisions of Paragraph 12.1 above), OWNER shall have the right to terminate this Contract and any Work Authorization(s) then in effect, in whole or in part, with or without cause upon five (5) business days' written notice to DESIGN PROFESSIONAL. In the event of such termination for convenience, DESIGN PROFESSIONAL'S recovery against OWNER shall be limited to that portion of DESIGN PROFESSIONAL'S compensation earned through the date of termination, for any Work Authorizations so cancelled, together with any retainage withheld and any costs reasonably incurred by DESIGN PROFESSIONAL that are directly attributable to the termination, but DESIGN PROFESSIONAL shall not be entitled to any other or further recovery against OWNER, including, but not limited to, anticipated fees or profit on Services not required to be performed.
- 12.5 Upon termination, DESIGN PROFESSIONAL shall deliver to OWNER, as set forth in Paragraph 5.1 herein, all papers, records, documents, Auto CADD files, drawings, calculations, models, and other materials in DESIGN PROFESSIONAL'S possession or control arising out of or relating to this Contract.
- 12.6 OWNER shall have the authority to suspend all or any portions of the Services to be provided by DESIGN PROFESSIONAL hereunder upon giving DESIGN PROFESSIONAL two (2) business days' prior written notice of such suspension. If all or any portion of the Services to be rendered hereunder are so suspended, DESIGN PROFESSIONAL'S sole and exclusive remedy shall be to seek an extension of time to its Schedule subject to the procedures set forth in Article 3 herein.

ARTICLE 13

PROHIBITION AGAINST CONTINGENT FEES

- 13.1 The DESIGN PROFESSIONAL by execution of this Contract warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for it, to solicit or secure this Contract and that DESIGN PROFESSIONAL has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for it, any fees, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Contract.

ARTICLE 14

CONFLICT OF INTEREST

- 14.1 DESIGN PROFESSIONAL represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of Services required hereunder. DESIGN PROFESSIONAL further represents that no persons having any such interest shall be employed to perform those Services.

ARTICLE 15

APPLICABLE LAW

- 15.1 This Contract shall be governed and construed under the laws of the State of Georgia. Each and every provision required by law to be inserted in this Contract shall be deemed to be inserted herein and the Contract shall be read and enforced as though it were included herein. DESIGN PROFESSIONAL irrevocably consents to the non-exclusive venue of the courts sitting in the county in which the Project is located regarding any matter arising out of or relating to this Contract.

ARTICLE 16

SUCCESSORS AND ASSIGNS

- 16.1 The Architect shall not assign its rights hereunder, excepting its right to payment, nor shall it delegate any of its duties hereunder without the written consent of the Owner. Subject to the provisions of the immediately preceding sentence, this Contract shall be binding upon each party and its respective successors, assigns and legal representatives.

ARTICLE 17

NO THIRD-PARTY BENEFICIARIES

- 17.1 Nothing contained herein shall create any relationship, contractual or otherwise, with, or any rights in favor of, any third party.

ARTICLE 18

COOPERATION WITH PROGRAM MANAGER AND CONSTRUCTION MANAGER

- 18.1 In the event the Owner gives the DESIGN PROFESSIONAL written notice that Owner will employ the services of a program manager or construction manager, then the terms of this Article 18 shall apply to the services provided by the DESIGN PROFESSIONAL.
- 18.2 In the event the Owner gives the DESIGN PROFESSIONAL written notice that Owner will employ the services of a construction manager, the term "contractor" as used in this Contract shall mean "construction manager" and the term "Construction Contract" as used in this Contract shall mean "Construction Management Contract".
- 18.3 The DESIGN PROFESSIONAL shall fully cooperate with the Owner's program manager ("Program Manager") and, if applicable, the construction manager ("Construction Manager"). Such cooperation shall include, without limitation, providing any requested information to the Program Manager and, if applicable, the Construction Manager, and advising, meeting with, consulting with, and coordinating with the Program Manager and, if applicable, the Construction Manager.
- 18.4 The DESIGN PROFESSIONAL acknowledges that it has received, reviewed, and studied the contract between the Owner and Program Manager. To the extent that the Program Manager is authorized by its contract with Owner to act as the agent of the Owner, DESIGN PROFESSIONAL agrees to comply with all directions and instructions given by the Program Manager. To the extent that the Program Manager is authorized and responsible for providing certain services delegated to the DESIGN PROFESSIONAL hereinabove, the DESIGN PROFESSIONAL's role with reference thereto shall be to advise, consult, and cooperate with the Program Manager in its provisions of such services.

- 18.5 The DESIGN PROFESSIONAL is not a third-party beneficiary of any agreement by and between Owner and the Program Manager or any Construction Manager. It is expressly acknowledged and agreed that DESIGN PROFESSIONAL's duties to Owner are independent of, and are not diminished by, any duties owed to Owner by the Program Manager or any Construction Manager.

ARTICLE 19

ASBESTOS STATEMENT

- 19.1 The DESIGN PROFESSIONAL shall sign and deliver to the Owner the Asbestos Exclusion Certification, attached hereto as **Exhibit F** and incorporated herein by reference, or in such other form as may be required by Owner or the Georgia Department of Education, at such time as the Owner may require.

ARTICLE 20

MANDATORY ADDENDUM TO THE OWNER/DESIGN PROFESSIONAL AGREEMENT

- 20.1 Pursuant to the requirements of the Georgia Department of Education, the "Mandatory Addendum to the Owner/Design Professional Agreement For Projects Funded in Whole or in Part with State Capital Outlay Funds" attached hereto as **Exhibit H** is hereby incorporated herein and made a part hereof to the extent that the DESIGN PROFESSIONAL'S Services are for the design and supervision of a state-funded capital outlay construction project.

ARTICLE 21

ENTIRE AGREEMENT

- 21.1 With the exception of any future Work Authorizations, which are incorporated herein by reference, this Contract constitutes the entire and exclusive agreement between the parties with reference to the Services and supersedes any and all prior communications, discussions, negotiations, understandings, or agreements between the parties, whether oral or written.

ARTICLE 22

MODIFICATION

- 22.1 No modification, amendment, or change to this Contract shall be valid or binding upon the parties unless in writing and executed by both OWNER and the DESIGN PROFESSIONAL.

ARTICLE 23

NOTICES AND ADDRESS OF RECORD

- 23.1 All notices required or permitted pursuant to this Contract to be given by DESIGN PROFESSIONAL to OWNER shall be in writing and shall be delivered by hand or by United States Postal Service, first class registered or certified mail, postage pre-paid, return receipt requested, or by overnight delivery by a nationally recognized carrier such as FedEx or UPS, addressed to the following OWNER'S address of record:

DeKalb County School District Facilities Services
Sam A. Moss Service Center
1780 Montreal Road
Tucker, Georgia 30084
Attention: Chief Operating Officer

- 23.2 All notices required or permitted pursuant to this Contract to be given by OWNER to DESIGN PROFESSIONAL shall be made in writing and shall be delivered by hand or by the United States Postal Service, first class registered or certified mail, postage pre-paid, return receipt requested, or by overnight delivery by a nationally recognized carrier such as FedEx or UPS, addressed to the following DESIGN PROFESSIONAL'S address of record:

**Corgan Associates, Inc.
1175 Peachtree Street NE, Suite 500
Atlanta, GA 30361**

ATTENTION: Sangeetha Karthik

- 23.3 Either party may change its address of record by written notice to the other party given in accordance with requirements of this Article.
- 23.4 All notices shall be deemed received, whether or not actually received: i) if by personal delivery, on the date of acceptance or refusal of such delivery, ii) if by registered or certified mail, three (3) business days after deposit with the United States Postal Service, and iii) if by overnight delivery, one (1) business day after deposit with the overnight delivery service.

ARTICLE 24

MISCELLANEOUS

- 24.1 Throughout the performance of its duties under this Contract, the DESIGN PROFESSIONAL shall comply with, and shall provide all services necessary for the Owner to comply with, all laws applicable to the design of the Project or the administration of the Construction Contract (as defined in Paragraph 18 hereof), including without limitation the rules, guidelines, and other requirements of the State of Georgia Environmental Protection Division, the State of Georgia Department of Education and the ordinances and codes of DeKalb County, Georgia and any applicable municipality.
- 24.2 Unless otherwise expressly provided to the contrary in this Contract, the term "day" shall mean calendar day. The term "business day" shall mean all days of the week excluding Saturdays and Sundays and all legal holidays observed by OWNER.
- 24.3 In addition to, and not in limitation of, the DESIGN PROFESSIONAL's other obligations under this Contract, the DESIGN PROFESSIONAL shall, without additional compensation, promptly assist the Owner in resolving any problems arising out of, resulting from or relating to the design of the Project or the materials or equipment specified by the DESIGN PROFESSIONAL or its consultant(s).
- 24.4 Any claim, dispute or other matter in question arising out of or related to this Contract shall be subject to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the DESIGN PROFESSIONAL's services, the DESIGN PROFESSIONAL may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation. The Owner and DESIGN PROFESSIONAL shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Request for mediation shall be filed in writing with the other party to this Contract and with the American Arbitration Association. The request may be made concurrently with the filing of a civil action but, in such event, mediation shall proceed in advance of legal or equitable proceedings, which may be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or a court

order. The parties shall share the responsibility for the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Subject to the express approval of the DeKalb County Board of Education, agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

- 24.5 GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT REQUIREMENTS. DESIGN PROFESSIONAL certifies its compliance with Illegal Immigration Reform and Enforcement Act of 2011 and specifically those provisions codified at O.C.G.A. § 13-10-90, *et seq.* DESIGN PROFESSIONAL warrants that it has registered with and uses the federal work authorization program commonly known as "E-Verify." DESIGN PROFESSIONAL further agrees that if it contracts for the physical performance of Services in satisfaction of this Contract, it will do so only with firms who present an affidavit as required by O.C.G.A. § 13-10-91. Design Professional warrants that it will include a similar provision in all contracts entered into with subcontractors for the physical performance of Services in satisfaction of this Contract. The DESIGN PROFESSIONAL shall sign and deliver to the Owner a Design Professional Affidavit, in the form attached hereto as **Exhibit I** and shall have any subcontractors sign and deliver to the DESIGN PROFESSIONAL a Subcontractor Affidavit in the form attached hereto as **Exhibit J**.
- 24.6 DESIGN PROFESSIONAL acknowledges that pursuant to state law, as well as OWNER's policies, any person listed on the Georgia Violent Sex Offender Registry maintained by the Georgia Bureau of Investigation is prohibited from being within 1,000 feet of the site of any Project. Grantee shall comply with all relevant laws, rules and regulations, including without limitation, the aforementioned state law, in the performance of any activities on the site.
- 24.6 No failure of OWNER to exercise any power given OWNER under this Contract, or to insist upon strict compliance by DESIGN PROFESSIONAL of DESIGN PROFESSIONAL's obligations hereunder, and no custom or practice of the parties at variance with the terms hereof will constitute a waiver of OWNER's right to demand strict compliance with the terms hereof.
- 24.7 OWNER shall be excused from the performance of any of its obligations under this Contract for the period of any delay resulting from any cause beyond its control, including, without limitation, labor disputes, governmental regulations or controls, fires or other casualties, natural disasters, acts of God, or any inability to obtain supplies or other difficulties beyond the reasonable control of OWNER.
- 24.8 If any clause or provision of this Contract is found by a court of competent jurisdiction to be illegal, invalid, or unenforceable, then such terms shall be stricken from the Contract and the unaffected terms and provisions shall remain in full force and effect.
- 24.9 Each covenant, agreement, obligation or other provision of this Contract on DESIGN PROFESSIONAL's part to be performed shall be deemed and construed as independent covenants of DESIGN PROFESSIONAL, not dependent on any other provisions of this Contract.
- 24.10 This Contract may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. For purposes of this Contract, any signature transmitted by facsimile or electronically via e-mail shall be considered to have the same legal and binding effect as any original signature.
- 24.11 Each individual executing this Contract on behalf of DESIGN PROFESSIONAL represents and warrants that he or she is duly authorized to execute this Contract on behalf of DESIGN PROFESSIONAL, and that DESIGN PROFESSIONAL has full right and authority to execute and deliver this Contract.

[SIGNATURES ON NEXT PAGE]

OWNER:

DEKALB COUNTY BOARD OF EDUCATION

By: _____

[Signature]

Mr. Dijon DaCosta, Sr., Board Chairperson
[Printed Name, Title]

By: _____

[Signature]

Dr. Devon Q. Horton, Superintendent
[Printed Name, Title]

1701 Mountain Industrial Blvd.

Stone Mountain, Georgia 30083
[Printed Address]

6-25-24

[Date of Execution]

Erick Hofstetter, Chief Operating Officer

DESIGN PROFESSIONAL:

CORGAN ASSOCIATES INC.

[Typed Name]

By: _____

[Signature]
CORGAN ASSOCIATES INC.
[Printed Name, Title]

PRINCIPAL

1175 Peachtree Street, Suite 500

Atlanta, Georgia 30361
[Printed Address]

5.29.2024

[Date of Execution]

EXHIBIT “A”

LIST OF PROPOSAL DOCUMENTS FOR THE PROJECT

RFQu 24-752-017

RFQu 24-752-017 Attachment Package

RFQu 24-752-017 Appendices Package

Addendum No. 1 Dated January 8, 2024

Addendum No. 2 Dated January 12, 2024

Attachments:

A. Professional Architectural and Engineering Services

Revised Appendix B Design Review-Minimum Submittal Requirements (SCL<\$5M)
(11 pages)

B. Professional Architectural and Engineering Services

Revised Appendix C1 DCSD Elementary School Educational Specifications (9 pages)

C. Professional Architectural and Engineering Services

Revised Appendix C2 DCSD Middle School Educational Specifications (9 Pages)

D. Professional Architectural and Engineering Services

Revised Appendix C3 DCSD High School Educational Specifications (8 Pages)

E. Professional Architectural and Engineering Services

Revised Appendix D Design Guidelines (54 Pages)

F. Professional Architectural and Engineering Services Mandatory Pre-Proposal
Conference Meeting Minutes (4 Pages)

G. Professional Architectural and Engineering Services Mandatory Pre-Proposal
Conference Sign-In Sheet (5 Pages)

Addendum No. 3 Dated January 24, 2024

Attachments:

A. Professional Architectural and Engineering Services

RFC No. 1 (2 Pages)

EXHIBIT "B"

WORK AUTHORIZATION FORM

This Work Authorization, dated _____ 20_____, is hereby issued pursuant to that certain Continuing Contract for Professional Services ("Contract"), dated _____ 20_____, between The DeKalb County Board of Education ("Owner") and _____ ("Design Professional").

All terms used herein shall have the same meaning as defined in the Contract unless otherwise noted herein. In consideration of the mutual covenants and agreements set forth below, Owner and Design Professional agree as follows:

PROJECT NAME AND NUMBER

Owner is undergoing a project for the _____ ***[describe project]*** known as _____ ***[school or facility name/project name]*** and having project number _____ ***[project number, if applicable]*** (hereinafter, the "Project").

SCOPE OF SERVICES

Owner hereby authorizes Design Professional to provide the following Services for the Project:

SCHEDULE

The Services under this Work Authorization shall commence by _____ and shall be completed by _____. A detailed Services schedule is attached.

COMPENSATION

The compensation for the Services under this Work Authorization shall be as follows:

EXHIBIT “C”

STAFFING SCHEDULE

<u>Name</u>	<u>Function</u>
Sangeetha Karthik	Principal-in-Charge
Carissa Oyedele	Project Manager
Namrata Dani	Project Architect
Benjamin Patterson	Project Coordinator
Shweta Deo	Project Coordinator
Amanda Orrison	Interior Designer
Hiral Tank	Project Specialist
Chloe Hosid	Education Design Researcher
Structural Engineering:	Shear Structural
Mechanical & Plumbing Engineering	JSA Consulting Engineers
Civil Engineering & Landscape Architecture	Eberly & Associates
Food Services:	Camacho

EXHIBIT "D"

RATE SCHEDULE

REQUIRED FORMS ——— ATTACHMENT C

ATTACHMENT C: DESIGN PROFESSIONAL RATE SCHEDULE

Project Name: Professional Architectural/Engineering Services

RFQu No: 24-752-017

Project No: N/A

RFQu Date: December 14, 2023

Page 1 of 5

DeKalb County Board of Education
Sam A. Moss Service Center
1780 Montreal Road
Tucker, Georgia 30084

In compliance with DCSD's Request for Qualifications, the undersigned Architect,

Sangeetha Karthik, Principal
[legal name of Architect]

1175 Peachtree Street NE

Suite 500, Atlanta, Georgia 30361
[address of Architect]

470 552 1011
[telephone number of Architect]

sangeetha.karthik@corgan.com
[email address of Architect]

having carefully examined the site of the Project and the Owner's Criteria, and having carefully examined the proposed Continuing Contract Form for Professional Services between the DeKalb County Board of Education and the Architect; (Appendix I and the Owner's standard forms and other documents included in the Request for Qualifications and any Addenda thereto for DCSD Project Nos. N/A Architectural/Engineering Services proposes and agrees, if this proposal is accepted, to enter into a contract with the Owner in the exact form provided in the Request for Qualifications and to perform the Design Services and Work in conformance with the Contract Documents, in the time stated therein, for the Contract Price set forth below, and submits the following proposed compensations and fees and other matters set forth below:

- a. Please provide the hourly rates as required in Section 4.2. of the Agreement (Appendix I) in the following manner are indicated below. (These hourly rates will be added to the contract as Exhibit D for this project):

Title/Position	Hourly Rate
Principal:	\$ <u>210</u> per hour
Director:	\$ <u>155</u> per hour
Sr. Project Architect/Project Manager:	\$ <u>110</u> per hour
Project Architect:	\$ <u>110</u> per hour
Project Manager:	\$ <u>110</u> per hour
Project Coordinator:	\$ <u>100</u> per hour
Interior Designer:	\$ <u>110</u> per hour
Project Captain:	\$ <u>90</u> per hour
Technical Staff:	\$ <u>110</u> per hour
Contract Administrator:	\$ <u>85</u> per hour
Clerical:	\$ <u>50</u> per hour

Project Name: **Professional Architectural/Engineering Services**

RFQu No: 24-752-017

Project No: N/A

RFQu Date: **December 14, 2023**

Page 2 of 5

Estimator:	\$ <u>85</u> per hour
Scheduler:	\$ <u>90</u> per hour
Designer:	\$ <u>85</u> per hour
CADD:	\$ <u>65</u> per hour
Civil Engineer	\$ <u>115</u> per hour
Junior Civil Engineer	\$ <u>90</u> per hour
Civil Draftsman	\$ <u>85</u> per hour
Structural Engineer	\$ <u>115</u> per hour
Junior Structural Engineer	\$ <u>90</u> per hour
Structural Draftsman	\$ <u>85</u> per hour
Mechanical Engineer	\$ <u>117</u> per hour
Junior Mechanical Engineer	\$ <u>90</u> per hour
Mechanical Draftsman	\$ <u>85</u> per hour
Electrical Engineer	\$ <u>117</u> per hour
Junior Electrical Engineer	\$ <u>90</u> per hour
Electrical Draftsman	\$ <u>85</u> per hour
Fire Protection Engineer	\$ <u>115</u> per hour
Junior Fire Protection Engineer	\$ <u>90</u> per hour
Fire Protection Draftsman	\$ <u>85</u> per hour
FF&E Coordinator	\$ <u>80</u> per hour
Others as appropriate	\$ _____ per hour

- b. Please provide a list of Design Professional's senior staff, subconsultants and subcontractors who will be assigned to provide the services required under this contract. This list will be included as Exhibit C in the contract.

<u>NAME</u>	<u>FUNCTION</u>
<u>Sangeetha Karthik</u>	<u>Principal</u>
<u>Carissa Oyedele</u>	<u>Project Manager</u>
<u> </u>	<u> </u>
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Project Name: <u>Professional Architectural/Engineering Services</u>	RFQu No: <u>24-752-017</u>
	Project No: <u>N/A</u>
	RFQu Date: <u>December 14, 2023</u>
	Page 3 of 5

Civil:	<u>Eberly & Associates</u>
Structural:	<u>Shear Structural</u>
Mechanical:	<u>JSA Consulting Engineers</u>
Plumbing:	<u>JSA Consulting Engineers</u>
Electrical:	<u>Hammond Engineers</u>
Kitchen Consultant:	<u>Camacho</u>

c. The undersigned Architect hereby acknowledges receipt of the following Addenda:
 [insert the number and date of each Addendum; if none, insert "None"]
 Addendum 1: January 8, 2024 Addendum 2: January 12, 2024
 Addendum 3: January 24, 2024

d. The Architect understands that the Owner reserves the right to reject any or all Proposals, and to waive any technicalities or informalities.

e. The Architect agrees that this Proposal may not be withdrawn for a period of one hundred and twenty (120) calendar days after the date and time fixed for receiving said Proposals.

f. The undersigned Architect agrees that if it is notified in writing by mail, telegraph, facsimile or hand-delivery of the acceptance of this Proposal, via Notice of Award or otherwise, within ninety (90) calendar days after the date and time fixed for receiving said Proposals, the undersigned Architect will execute, within five (35 business days of the date of the notice, a contract for the Design Services and the Work in accordance with the Request for Qualifications in the exact form provided therein for the Contract Price as agreed upon by the Owner and Architect.

g. The undersigned Architect agrees to commence the Design Services under the Owner's form of contract after its receipt of a written Work Authorization from the Owner.

By submission of the Proposal, Architect represents and warrants that:

- (1) Architect has read and understands the Proposal Documents and the Proposal is made in accordance therewith;
- (2) Architect has read and understands the bidding or proposal documents or contract documents for other portions of the Project, if any, being bid or offered concurrently or presently under construction, to the extent that such documentation relates to the Design Services or the Work for which the Proposal is submitted;
- (3) the Proposal is based upon furnishing all of the Design Services and the Work, and other things required by the Proposal Documents; and
- (4) all facts stated in the Proposal are true and correct.

Project Name: **Professional Architectural/Engineering Services**

RFQu No: 24-752-017

Project No: **N/A**

RFQu Date: **December 14, 2023**

Page 4 of 5

By submission of this Proposal, the Architect certifies that this Proposal has been derived independently, without consultation, communication or agreement as to any matter relating to this Proposal with any other Architect or with any competitor. The Architect hereby certifies that this Proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same Project and is in all respects fair and without collusion or fraud. The Architect agrees to abide by all conditions of the Request for Proposal.

Respectfully submitted,

Corgan Associates, Inc.

[typed name of Architect]

By: _____ [signature] _____ [seal]

Sangeetha Karthik, Principal

[typed name and title]

1175 Peachtree Street, NE Suite 500, Atlanta, Georgia 30361

[address of Architect]

(470)5521011

[business telephone number]

February 1, 2024

[date of execution]

[If the Architect is a joint venture, utilize the following page of this proposal form for signatures.]

Project Name: Professional Architectural/Engineering Services

RFQu No: 24-752-017

Project No: N/A

RFQu Date: December 14, 2023

Page 5 of 5

N/A

(For Joint Venture Proposals)

By submission of this Proposal, the Architect certifies that this Proposal has been derived independently, without consultation, communication or agreement as to any matter relating to this Proposal with any other Architect or with any competitor. The Architect hereby certifies that this Proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same Project and is in all respects fair and without collusion or fraud. The Architect agrees to abide by all conditions of the Request for Proposal.

Respectfully submitted _____
[typed name of Joint Venture]

By: _____
[typed name of Joint Venture partner]

By: _____ [seal]
[signature]

[typed name and title]

[address of Joint Venture partner]

(_____) _____
[business telephone number]

[date of execution]

By: _____
[typed name of Joint Venture partner]

By: _____ [seal]
[signature]

[typed name and title]

[address of Joint Venture partner]

(_____) _____
[business telephone number]

[date of execution]

EXHIBIT "E"

OTHER INSURANCE

1.1 The DESIGN PROFESSIONAL shall maintain the following other insurance at all times this Contract is in effect and for a period of six (6) years after Final Completion of the Project. The DESIGN PROFESSIONAL shall secure the following insurance at his own expense and shall file Certificates of Insurance with the Owner within five (5) days after the execution of this Contract. Insurance will not be acceptable unless written by a Company licensed by the State Insurance Department to do business in Georgia at the time the policy is issued and the company must in addition be acceptable to the Owner.

1.1.1 Workmen's Compensation and Employer's Liability to statutory limits.

1.1.2 Comprehensive Commercial General Liability ("CGL") including Owner's & Contractor's Protective with the following limits;

- (a) General Aggregate: \$2,000,000, which shall apply on a per-project basis;
- (b) Products and Completed Operations Aggregate: \$1,000,000;
- (c) Personal & Advertising Injury: \$1,000,000;
- (d) Each Occurrence: \$1,000,000;
- (e) Fire Damage (Any one fire): \$50,000; and,
- (f) Medical Expense (Any one person): \$5,000.

1.1.3 Automobile Liability (owned, non-owned, hired) with combined single limit of \$2,000,000 annual aggregate, \$1,000,000 per occurrence.

1.1.4 Professional Liability (Errors and Omissions); as per Article 8 of the Contract.

1.1.5 Excess/Umbrella Liability Insurance with limits of at least \$5,000,000 per occurrence and in the aggregate which shall provide excess coverage above all insurance described in this Section 1.1.

1.1.6 The Owner and the DESIGN PROFESSIONAL waive all rights against (1) each other and any of their subcontractors, subconsultants, agents and employees, each of the other, and (2) the Contractor, the Contractor subcontractors, if any, and any of their subcontractors, sub-contractors, agents and employees, for damages caused by fire or other causes of loss to the extent fully covered by property insurance obtained pursuant to Paragraph 1.1.2(e) above or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance held by the DESIGN PROFESSIONAL as fiduciary.

1.2 The Owner and DeKalb County School District shall be included as additional insured on the coverages specified in subparagraphs 1.1.2, 1.1.3 and 1.1.5 and shall be indicated as such on certificates of insurance required herein.

1.2.1 With respect to CGL Insurance only, all CGL insurance policies shall contain additional insured endorsements forms CG 20 10 11 85, CG 20 10 10 01, CG 20 37 10 01, or their substantial equivalents, so that the policies provide additional insured coverage for (a) both ongoing and completed operations; and (b) liability "arising out of" DESIGN PROFESSIONAL's work.

1.2.2 Each certificate shall contain a provision that coverages afforded under the policies will not be canceled, changed or allowed to expire until thirty (30) days after the Owner has received written notice evidenced by return receipt of registered letter.

1.2.3 Each primary and excess/umbrella CGL and Automobile Liability insurance policy required to be maintained by the DESIGN PROFESSIONAL and any of its subcontractors or subconsultants shall be primary to and non-contributory with any insurance carried by the Owner and DeKalb County School District, such that no primary, excess or umbrella insurance carried by the Owner or DeKalb County School District shall be required to respond to any claim, suit or demand, if at all, until all applicable primary and excess/umbrella CGL and Automobile Liability insurance policies maintained by the DESIGN PROFESSIONAL and any of its subcontractors and subconsultants have been exhausted.

1.2.4 The primary, excess/umbrella CGL and Automobile Liability insurance policies maintained by the DESIGN PROFESSIONAL and any of its subcontractors or subconsultants shall not contain any insured vs. insured, cross-liability or cross-claim exclusion or endorsement barring coverage for any claims by the Owner or DeKalb County School District against the DESIGN PROFESSIONAL or any other insured under said policies.

1.3 In the event that the DESIGN PROFESSIONAL elects to retain subcontractors or subconsultants and the Owner approves said retention, the DESIGN PROFESSIONAL shall require all such subcontractors and subconsultants to comply with the insurance and notice requirements of this **Exhibit E**, including but not limited to (a) maintaining the types and amounts of insurance described in this **Exhibit E**; and (b) having the DeKalb County Board of Education and DeKalb County School District named as additional insureds on all such insurance pursuant to Paragraph 1.2 of this **Exhibit E**. The DESIGN PROFESSIONAL assumes all liability for its subcontractors' and subconsultants' failure to comply with insurance provisions of this **Exhibit E**.

EXHIBIT "F"

**ASBESTOS EXCLUSION CERTIFICATION FORM
(NEW CONSTRUCTION & ADDITIONS ONLY)**

In compliance with Asbestos Hazard Emergency Response Act (AHERA) Part 763 "Asbestos", Subpart E "Asbestos-Containing Materials in Schools", Section 763.99 "Exclusions" paragraph (a) (7), I _____, the Design Professional
(Design Professional)

of record for _____, _____
(Project Name) (Substantial Completion Date)

located in _____ DeKalb County School District, _____ (the "Project")
(School System Name) (State Project Number)

certify that ***[initial one of the following]:***

(i) to my actual knowledge, no Asbestos Containing Building Material (ACBM) was specified as a building material in any construction document for the Project. ***[initial if applicable]:*** _____

or

(ii) to the best of my knowledge, no ACBM was used as a building material on the Project. ***[initial if applicable]:*** _____

(Architectural or Engineering Firm)

(Signature of Architect or Engineer)

(Date)

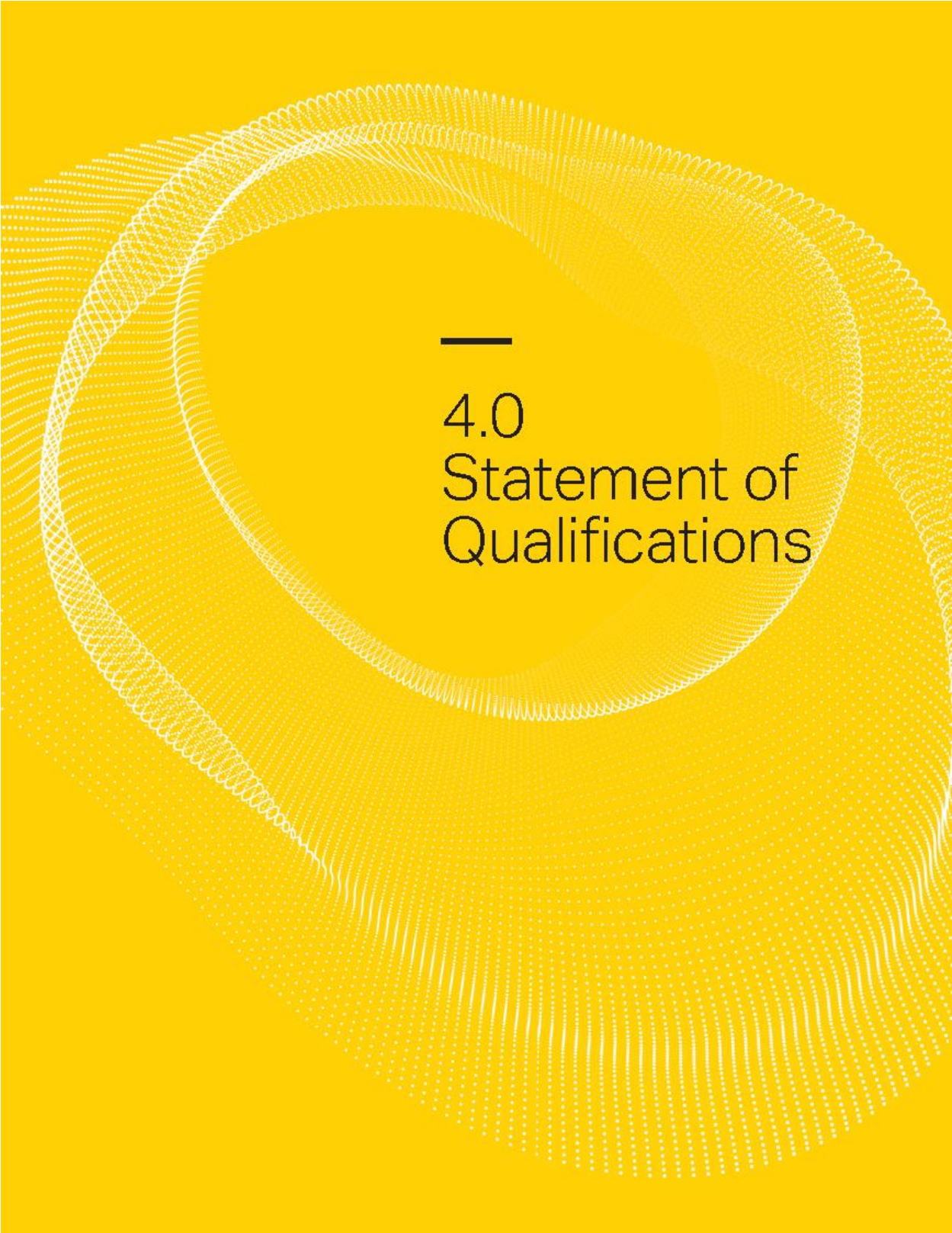
(Georgia Architectural or Engineering License Number)

(Seal and Signature)

EXHIBIT “G”

DESIGN PROFESSIONAL PROPOSAL





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4.0 Statement of Qualifications

4.1 Letter of Introduction

February 1, 2024
DeKalb County School District (DCSD)

Dear DeKalb County Board of Education and Dekalb County School District (DCSD) Selection Committee:

Corgan understands that selecting an architectural pool is an important step in enhancing the learning and educator teaching environment for the DeKalb County community. Our team's experience in the replacement and modernization of elementary schools and phased construction is gained from the over 100 years of combined experience of our key leadership. We know the design solution we develop with DeKalb County School District must flex, and transform to the ever-changing educational environment and technologies while addressing much needed maintenance items as well. Let us tell you why we are your team for this project.

We manage your resources as if they were our own. Every project we take on is carefully planned to make the best use of the funds available. This is especially challenging on renovation projects of this nature, where unforeseen conditions are the norm. We selected our team of consultants based on their experience with this specific project type and size, as well as their demonstrated ability to meet your goals and objectives. Corgan employs a collaborative approach that leverages this experience from day one. We will bring you options that are cost-sensitive, responsible, and appropriate every step of the way.

We are the most experienced and qualified team for these project. We are passionate about creating outstanding learning experiences — the only standard for successful design is an inspired student. Our passion for creating great spaces applies to all projects no matter how small or limited. We determine the responsible, long-term solution for the school and the district. Corgan creates spaces and solutions that excel for our clients not ourselves.

Solving complex problems is our strength. We have the capabilities and have proposed an experienced team with projects of similar size, complexity, needs, and limited budgets. We understand the programs, processes, culture, and background of DeKalb County Schools. Our experience with DeKalb County School District has proven that we are good stewards of your resources – both time and money.

Beyond these attributes, our team members embody the same spirit and drive for excellence as DeKalb County Schools. Together we will develop a set of solutions and an overall aesthetic that will emulate your culture. We're ready to get started!

We look forward to being your on-call architect, working together to achieve educational excellence.



Sangeetha Karthik
Principal



Carissa Oyedele
Vice President

Harper Bateman: RA015056
Dawn Chisholm Meinhardt: RA015787
Dan Drennan: RA015267
Bob Emery: RA015053

Jason Hanna: RA015069
Steve Hulsey: RA015388
John Murphy: RA010872
Carissa Oyedele: RA016807

Ross Payton: RA014027
Scott Ruch: RA013096
Gopi Swaminathan: RA015043
Sangeetha Karthik: RA017155



4.2 Table of Contents

- 1 — **4.0 Statement of Qualifications**
 - 4.1 Letter of Introduction (previous page)
 - 4.2 Table of Contents
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- 2 — **5.0 Initial Screening Criteria**
 - 5.1.1 Related Experience
 - 5.1.2 Proposed Project Staff and Their Functions
 - 5.1.3 Workload
 - 5.1.4 Equitable Distribution
 - 5.1.5 Design Fee
 - 5.1.6 References
- 3 — **Required Forms and Other Requirements**
(uploaded in Ionwave)

4.3 Compliance Information

4.3.1. The firm must be properly certified by the Georgia Secretary of State to do business in Georgia at the time of submission.

Corgan is properly certified by the Georgia Secretary of State to do business in Georgia.

4.3.1.1. State the legal name of the entity submitting and if firm submitting is a corporation, joint venture, or partnership.

Corgan Associates, Inc. (dba Corgan). Corgan is a corporation.

4.3.1.2. Provide a copy of certification for proper incorporation or registration from Georgia Secretary of State.

Please refer to upload number nine for Corgan's registration from the Georgia Secretary of State.

4.3.2. The firm must be properly registered, licensed, and certified at the time of submission:

Please refer to upload number eight for Corgan's and our subconsultant's professional licenses.

4.3.2.1. Firms and sub consultants must be properly licensed. Provide copy of current Georgia professional registration for architect/engineer.

Please refer to upload number eight for Corgan and our subconsultants' professional licenses.

4.3.2.2. If Firm is a joint venture, provide copy of the joint venture agreement

N/A

4.3.3. The firm must have been in continuous business for a minimum of five year. Note: if firm is a joint venture, at least one of the companies comprising the joint venture or partnership must have been in continuous business for a minimum of five years.

Corgan has been in continuous business for 85 years.

4.3.3.1. State number of years in business.

Corgan has been in continuous business for 85 years, established on March 19, 1938.



85⁺

years in business,
and growing

900⁺

employees
across 16 locations

95%

repeat client
business



CORGAN ■

3

4.3.3.2. State the location, address and telephone number of firm's offices.

- **Atlanta:** 1175 Peachtree Street N.E., Suite 500, Atlanta, Georgia 30361 — 470 552 1011
- **Amarillo:** 71201-40 West, Suite 426, Amarillo, Texas 79106 — 806 639 4127
- **Austin:** 401 South 1st Street, Suite 650, Austin, Texas 78704 1 — 512 640 6000
- **Chicago:** 330 North Wabash, Fl 23, Chicago, Illinois 60611 — 217 765 0001
- **Dallas:** 401 North Houston Street, Dallas, Texas 75202 — 214 748 2000
- **Dublin:** 1st Floor, 2 Chapel Hill, Lucan, Co. Dublin K78 A6P7, Ireland — 353 1 532 5078
- **Frisco:** 6175 Main Street, Suite 260, Frisco, Texas 75034 — 972 712 2255
- **Houston:** 20 East Greenway Plaza, Suite 410, Houston, Texas 77046 — 832 652 3640
- **Los Angeles:** 5800 Bristol Parkway, Suite 640, Culver City, California 90230 — 310 873 3601
- **New York:** 350 Fifth Avenue, Suite 5401, New York, New York 10118 — 212 490 2930
- **Orlando:** 111 North Orange Avenue, Suite 800, Orlando, Florida 32801 — 214 244 8263
- **Phoenix:** 1850 North Central Avenue, Suite 300, Phoenix, Arizona 85004 — 602 302 6400
- **San Antonio:** 1777 NE Loop 410, Suite 600, San Antonio, TX 78217 — 830 218 7734
- **San Francisco:** 580 California Street, Suite 1602, San Francisco, California 94104 — 415 635 3554
- **London:** 1-2 Paris Gardens, South Bank, London, SE1 8nd UK — +44 (0)20 3196 0801
- **Singapore:** Orchard Building, 1 Grange Road, Unit 06-02, Singapore 239693 — 86 182 1023 778

4.3.3.3. Submit the names of owners, officers, or principals in charge

Below we have provided a list of our firm's current principals which have ownership in the firm.

AJ Thomas	Eric Horstman	Jonathan Massey	Ross Payton
Bob Emery	Gabe Clark	Josh Goldman	Sangeetha Karthik
Bob Rayes	Garry Walling	Joyce Fownes	Scott Ruch
Brent Kelley	Harper Bateman	JT Jacobs	Stephanie Garcia
Brett Sumrow	James Cober	Lindsay Wilson	Steve Hulsey
Chris Grossnicklaus	Jay Liese	Matt McDonald	Susan Smith
Chris Johnson	Jeff Mangels	Matt Mooney	Sylvia Cancino
Chuck Armstrong	Joe Haver	Maureen Pollock	Mark Cardwell
Dan Drennan	John Higgs	Mike Connell	George Kahler
Dawn Chisholm	John Murphy	Mike Hemme	Jenn Consentino
Elizabeth Pierce	John Trupiano	Rick Ryan	Maurice O'Neill



4.3.4. The firm must identify any existing or potential conflicts of interest, and disclose any representation of parties or other relationships that might be considered a conflict of interest with regard to this selection. “Conflict” or “conflict of interest” means a situation in which regard for a private interest tends to lead to disregard of a public duty of interest.

Corgan has no conflicts. Please refer upload number four for attachment E.

4.3.4.1. If any conflicts of interest issues are identified, provide a detailed plan of action on how any existing or potential conflicts of interest will be mitigated in the case your firm is recommended for this project.

Corgan has no conflicts. Please refer upload number four for attachment E.

4.3.5. The firm must demonstrate they have the necessary financial resources to complete the project and show their history or working proactively to avoid litigation with owners.

Please refer to upload 13 for Corgan's financial statement.

4.3.5.1 Financial Statement: The Firm's financial capability is to be expressed in the financial statement (audited financial current within the past twelve months, such as a balance sheet and statement of operations) and should indicate the resources and the necessary working capital to assure financial stability through the completion of the project.

Please refer to upload 13 for Corgan's financial statement.

4.3.5.2 Insurance Capacity: Firms must provide evidence that they have all insurance coverage's as specified in A/E contract included with this RFQu (See Appendix I).

Please refer to upload 11 for Corgan's insurance policies and certificates. Limits of \$5,000,000 per claim and \$5,000,000 aggregate.

Corgan appreciates the opportunity to review the proposed contract terms and is confident that a mutually agreeable contract can be reached by the parties. As currently written, there are provisions that are uninsurable under professional liability policies commercially available to design services professionals. As such, Corgan requests an opportunity to dialogue with DCSD regarding such provisions.

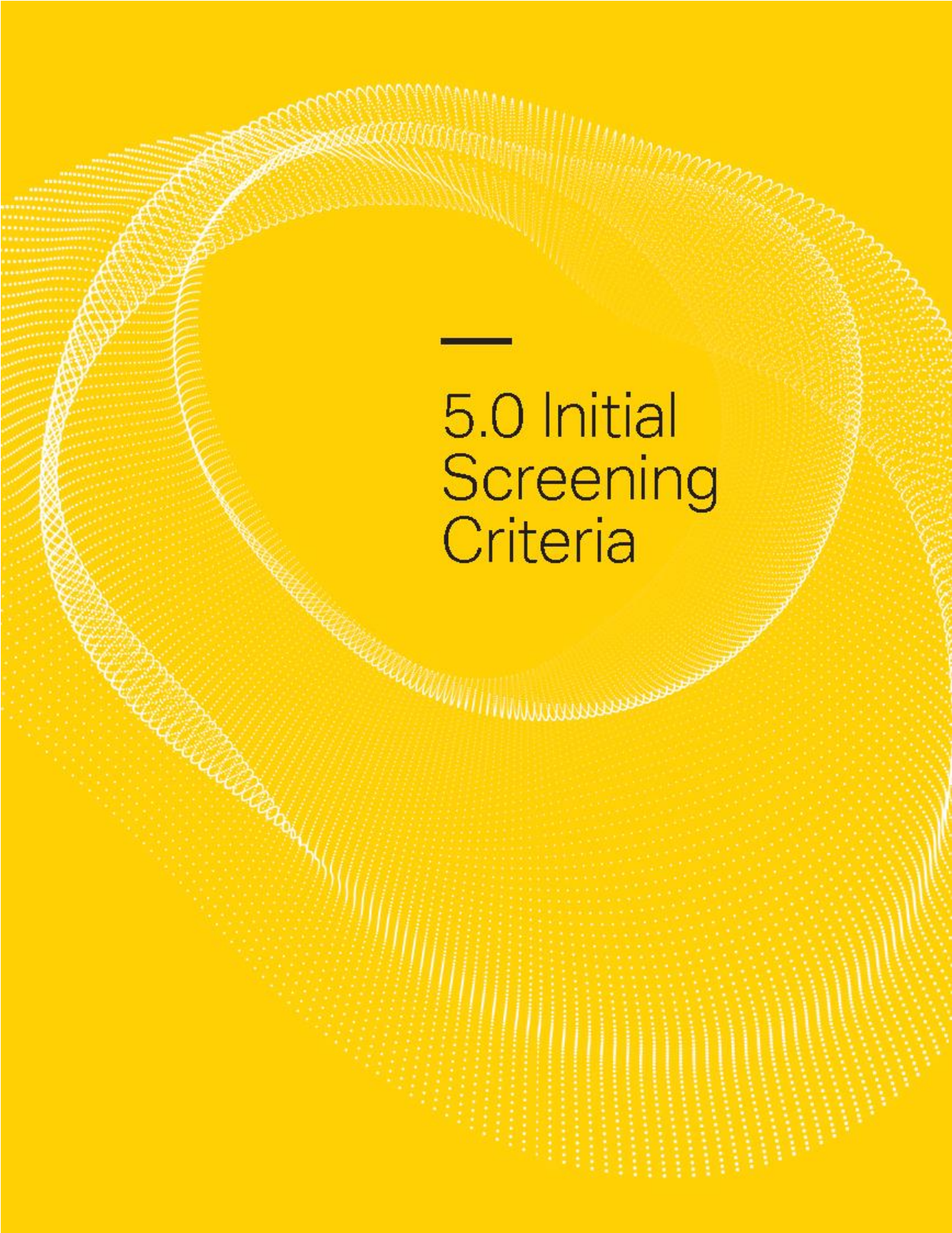
4.3.5.3 Litigation: Submit all litigation of any kind involving firm, its officers or directors with a project owner where the total amount in controversy exceeds \$100,000.00 within the last five years. If the firm is a joint venture or partnership submit litigation involving all firms comprising the submitting entity. State the court and location of the litigation.

In our entire international practice, we have not had a claim involving an education project in the past five years.

4.3.5.4 Insurance Claims: Submit all Errors & Omissions and/or Professional Liability claims filed against the firms' policy in the last two years for the proposal submittal date. The information should include amount and nature of the claim(s).

No claims have been filed in the last two years.





— 5.0 Initial Screening Criteria

5.1.1 Successful Related Architectural Experience

5.1.1.1 List the projects which best illustrate the experience of the firm which utilized the current staff which is being assigned to this Project.

Experience in a wide variety of projects.

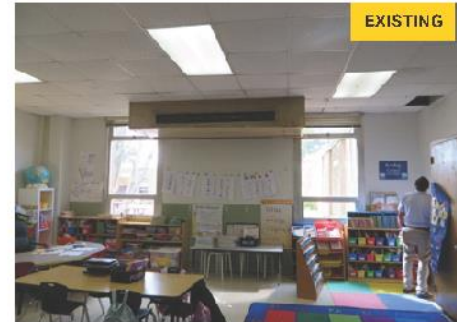
Over the last 70 years, we have designed and constructed hundreds of schools, from small renovations to large new schools and everything in between. Corgan brings decades of experience within the education market, including renovation projects in Georgia and with DeKalb County School District. Our team proposed has award-winning and industry-lauded architectural and project management experience. We've guided clients through programs of all size and scale, working collaboratively to make the best use of funds, address deferred maintenance, and renovate and build new facilities to support modern teaching pedagogies. The depth and variety of our practice and proposed project team allows us to deploy the resources needed regardless of project type. Some examples of our specific expertise applicable to your needs include:

RENOVATIONS/MODERNIZATIONS

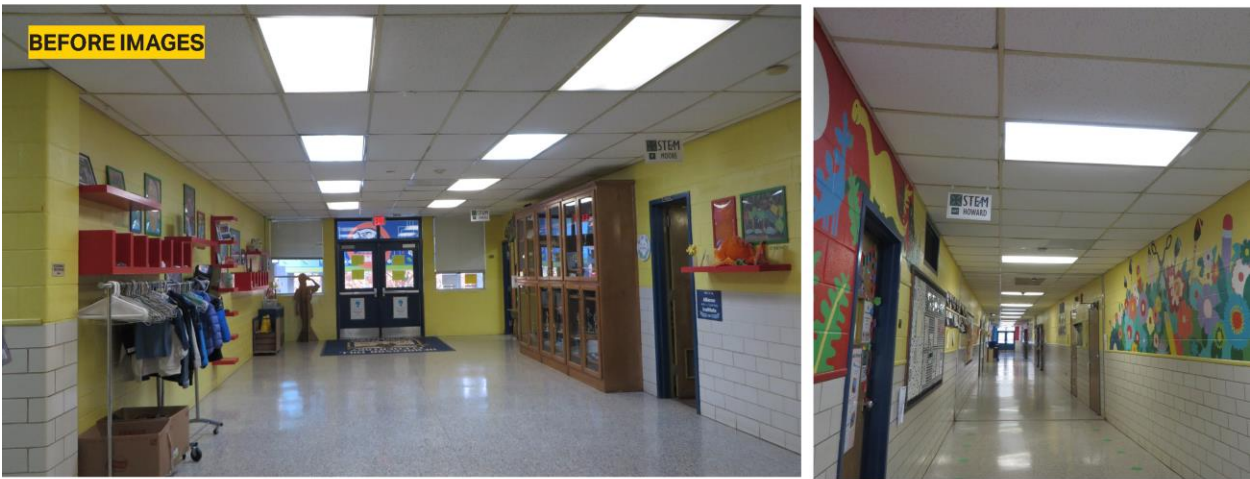
Every member of our team is well-versed in renovation projects. We have experience with every type of interior and exterior renovation including classrooms, offices, laboratories, performing art centers, deferred maintenance, ADA compliance, exterior envelope modifications, and repairs. We know that making the highest and best use of existing facilities through thoughtful renovation and remodeling is key to the stewardship of your resources.

EXTERIOR RENOVATIONS AND ADDITIONS

Our team includes experts on the thoughtful design of additions to existing buildings and related exterior renovations, including envelope repairs, roof, energy performance and integration. Additions to existing buildings are particularly design-sensitive projects and we place great importance on careful integration with the existing massing, fenestration and materials palette to create additions that are integrated with their parent building and overall district.



DeKalb County School District Multiple School Modernizations



Thorough concepts and cost estimates guided stakeholders through decision making.

Corgan is working with DeKalb County School District to evaluate the existing conditions and determine the best use of their funds on the renovation of six existing elementary schools and one high school. The renovations include the replacement of HVAC components, roof replacement, plumbing fixture replacement, ADA upgrades, the addition of security vestibule, and repairing walls to address water issues.

The design team provided concepts and cost estimates to the District and relevant stakeholders in order facilitate quicker decision making, especially when the District was faced with difficult decisions. Corgan also offered recommendations based on the most critical issues, cost, and comfort and well-being of the students, staff, and faculty.

Specific campuses included:

- Briar Vista Elementary School
- Henderson Mill Elementary School
- Bob Mathis Elementary School
- Edward L Bouie Elementary School
- Chapel Hill Elementary School
- Panola Way Elementary School
- MLK High School

PROJECT RELEVANCE

- Experience with DeKalb County School District
- Proposed key team members worked on these projects
- Building assessments to determine the project scopes
- Major renovation project with SCL under \$5 million per project

LOCATION: Atlanta, Georgia

RESPONSIBILITY: Prime firm, architect of record

OWNER REFERENCE

Donta' Collins, Regional Project Manager
1780 Montreal Road, Tucker, Georgia 30084
T: 678.676.1466
F: 678.676.1350
donta_collins@dekalbschoolsga.org

USER REFERENCE

Briar Vista ES and Henderson Mill ES
Atiba Nunnally, Project Manager
1990 Lakeside Parkway, Suite 300, Tucker Georgia 30084
T: 678-676-1555
F: N/A
anunnally@cerm.com
atiba_nunnally@dekalbschoolsga.org

COMPLETION DATE: August 2024

SIZE: 700,000+ SF (all 7 campuses)

CONSTRUCTION COST: \$21,000,000 (all 7 projects)

SERVICES: Full architectural services

KEY PERSONNEL

Sangeetha Karthik*, Principal
Carissa Oyedele*, Project Manager
Hiral Tank*, Project Specialist
Shweta Deo*: Project Coordinator
Amanda Orrison*: Interior Designer

STATUS: Bidding/Start of Construction

* Proposed key personnel for this project

Atlanta Public Schools Multiple School Security Vestibule & Theater Upgrades



Security upgrades and theater renovations that enhance the school.

Douglass High School is a spacious and beautiful school that required security upgrades at the entrance to protect the school and the administration.

Corgan worked closely with the school security and IT as well as the school system to develop a security vestibule that would be used as a prototype for other Atlanta Public Schools security vestibules. The design creates an open feeling for the school while providing security glass and a safe passage for guests.

In addition, Corgan is implementing a major renovation for the theater/auditorium at Douglass High School and four other APS high schools.. Improvements include AV, acoustics, lighting, theater curtain replacement, and other architectural finishes.

PROJECT RELEVANCE

- Georgia K-12 educational project
- Security and accessibility designs to create an open feel while keeping students safe
- Proposed key team members worked on these projects
- Major renovation project with SCL under \$5 million

LOCATION: Atlanta, Georgia

RESPONSIBILITY: Prime firm, architect of record

OWNER REFERENCE
Jere Smith, Director of Capital Improvements
T: 404 802 3736
F: N/A

USER REFERENCE
Alex Revin, Project Manager
1631 LaFrance Street, NE, Atlanta, Georgia 30307
T: 404 992 9009
F: N/A

COMPLETION DATE: Vestibule: September 2022
Theaters: August 2024

SIZE: Vestibules: 600 SF Theaters: 70,000 SF

CONSTRUCTION COST: \$4,185,000

SERVICES: Architectural services

KEY PERSONNEL
Sangeetha Karthik*, Principal
Carissa Oyedele*, Project Manager
Hiral Tank*, Project Specialist
Amanda Orrison*, Interior Designer
John Risi: Project Architect
Shweta Deo*: Project Coordinator
Sanika Kulkarni: Project Specialist

STATUS: Security vestibules are completed. Theater renovation is currently starting construction.

** Proposed key personnel for this project*

Kennesaw State University Social Science Lab Renovations



A science lab prioritizes comfort and durability.

The Social Science Lab Complex (SSLC) at Kennesaw State University (KSU) supports research and education through the advancement of KSU's strategic goals and mission to recruit world-class faculty, elevate the quality of graduate education, and strengthen research innovation. The facility is intended to bring together educators and researchers from the STEM disciplines to tackle university-wide research themes including biomedical and health services, safe and sustainable communities, human development and well-being, and computing and technology. To accomplish this mission, Corgan overhauled a vacant building on campus in a short timeline on a limited budget.

The multi-disciplinary space features five labs strategically designed to be flexible in nature to accommodate future social science and human subjects research opportunities. One lab is dedicated to the use of sensitive equipment while the remaining four labs operate as unassigned spaces which can be reserved through the SSLC website on an as-needed basis by researchers from across all KSU campuses. Ample storage for research equipment is available for researchers' convenience and to facilitate the smooth transition from one use to another.

The building is also used as a swing space for research labs and remains flexible with reconfigurable workstations and moveable furnishings. The accommodation of observation rooms with one-way glass allows the faculty to conduct focus groups and education. A video conference room is acoustically enhanced to conduct private conference calls, record lectures, or produce videos for research.

PROJECT RELEVANCE

- Georgia educational projects
- Major renovation project with SCL under \$5 million
- Key team members worked on this projects

LOCATION: Kennesaw, Georgia

RESPONSIBILITY: Prime firm, architect of record, interior designer

OWNER REFERENCE

Sinobi Guillaume, Architectural Project Manager
1000 Chastain Road
Kennesaw, Georgia 30144
T: 470 578 3070
F: N/A
sguilla2@kennesaw.edu

USER REFERENCE

Sinobi Guillaume, Architectural Project Manager
1000 Chastain Road
Kennesaw, Georgia 30144
T: 470 578 3070
F: N/A
sguilla2@kennesaw.edu

COMPLETION DATE: August 2023

SIZE: 6,000 SF

CONSTRUCTION COST: \$750,000

SERVICES: Architectural and interior design services

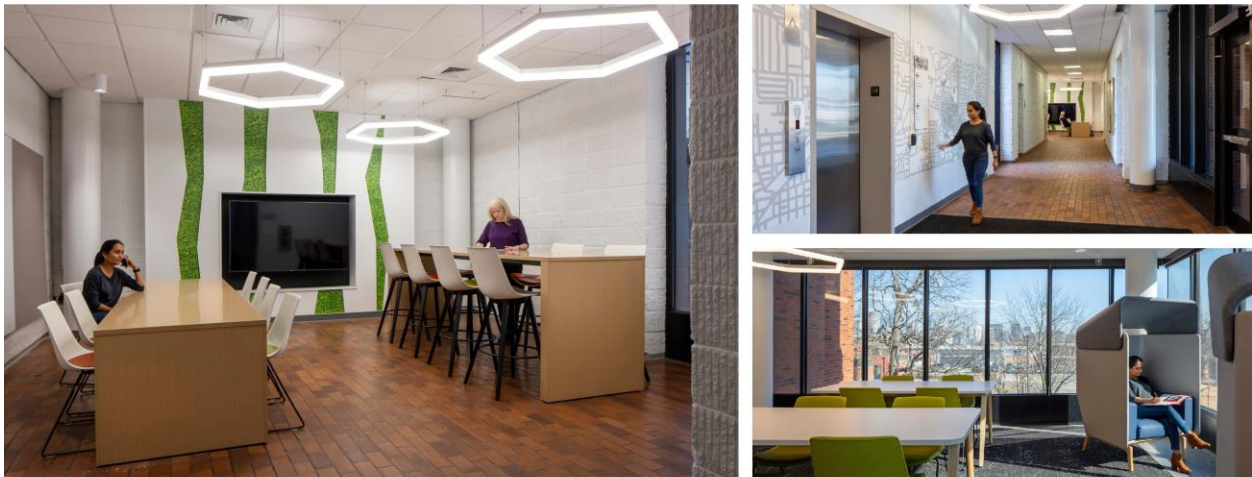
KEY PERSONNEL

Sangeetha Karthik*, Principal-in-Charge
Carissa Oyedele*, Project Manager
Hiral Tank*, Project Specialist
Amana Orrison*, Interior Designer

STATUS: Completed

** Proposed key personnel for this project*

Georgia Institute of Technology Woodruff Housing Commons Refresh



A bright, welcoming space that will flex to student's needs.

As part of an IDIQ contract, Corgan was charged with upgrading and modernizing the commons areas of an aging residence hall to make it more inviting to students. The design included finishes, furniture, and branding of the common lounge areas, kitchenettes, and corridors on each of five floors of both the north and south wing of the Woodruff Housing.

Each floor was color coded and identified with large oversized numbers in stairs, on doors and on walls. An accurate dimensional map of the campus area with lighting and color identifying the Woodruff location was displayed on the lobby ceilings. The same map image applied to the room signage carried the theme throughout the facility.

The first floor of each wing also included renovating the existing bedrooms into offices and conference rooms. The project had a quick completion schedule to accommodate students returning to campus

PROJECT RELEVANCE

- Georgia educational project
- All facilities were operational during construction
- Major renovation project with SCL under \$5 million

LOCATION: Atlanta, Georgia

RESPONSIBILITY: Prime firm, architect of record

OWNER REFERENCE

Polly Patton
Facilities Design & Construction
North Avenue, Atlanta, Georgia 30332
T: 404 983 7701
F: N/A
polly.patton@facilities.gatech.edu

USER REFERENCE

Polly Patton
Facilities Design & Construction
North Avenue, Atlanta, Georgia 30332
T: 404 983 7701
F: N/A
polly.patton@facilities.gatech.edu

COMPLETION DATE: June 2021

SIZE: 100,000 SF

CONSTRUCTION COST: \$125,000

SERVICES: Architectural and interior design services

KEY PERSONNEL

Steve Hulsey, Principal
Sangeetha Karthik*, Project Manager
Hiral Tank*, Project Specialist

STATUS: Completed

** Proposed key personnel for this project*

Georgia State University Sports Annex Renovations



Transforming underutilized spaces.

This project aimed to upgrade unused locker rooms to serve specific team needs. One room will become a new space for the Women's Sand Volleyball team, while the other transforms into a shared film/video room for both Men's and Women's Basketball teams.

Beyond storage, these updated spaces offer team members a comfortable retreat with lounges, nutrition areas, study spaces, and nap rooms. The chosen materials are both playful and easy to clean, addressing practical concerns like sand removal.

PROJECT RELEVANCE

- Georgia educational project
- Major renovation project with SCL under \$5 million
- All facilities were operational during construction

LOCATION: Atlanta, Georgia

RESPONSIBILITY: Prime firm, architect of record

OWNER REFERENCE

Andreina Mendez
Senior Construction Project Manager
33 Gilmer Street Southeast, Atlanta, Georgia 30303
T: 404 413 0740
F: N/A
amendez17@gsu.edu

USER REFERENCE

Patrick Hatcher
Facilities & Operations
755 Hank Aaron Drive, Atlanta, Georgia 30315
T: 404 413 4049
F: N/A
phatcher@gsu.edu

COMPLETION DATE: September 2024

SIZE: 3,021 SF

CONSTRUCTION COST: Estimated \$500,000

SERVICES: Architectural and interior design services

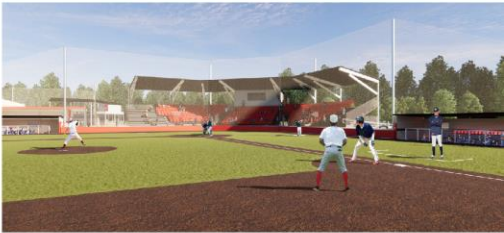
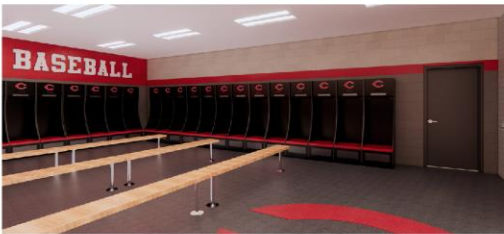
KEY PERSONNEL

Sangeetha Karthik*, Principal
Carissa Oyedele*, Project Manager
Amanda Orrison*, Interior Designer
Benjamin Patterson*, Project Coordinator

STATUS: In design

** Proposed key personnel for this project*

Carthage ISD Baker Koonce Athletic Facility Upgrades



Enhancing the overall athletic experience for students and visitors.

The Carthage High School Athletic Facilities Upgrades will transform the baseball and softball fields into top-notch sporting venues. With two dugouts for each and new athletic lighting, these fields will provide optimal conditions for games and practices. The project also includes the construction of a 12,000 square foot locker room building with concessions and restrooms, as well as a dedicated ticket booth.

Additionally, covered bleacher seating with coaches' boxes will be added to the baseball and softball grandstands, ensuring a comfortable viewing experience for fans. This comprehensive upgrade aims to create a modern and functional sports complex.

PROJECT RELEVANCE

- Minor renovations
- All facilities were operational during construction
- Building assessments to determine the project scopes

LOCATION: Carthage, Texas

RESPONSIBILITY: Prime firm, architect of record

OWNER REFERENCE

Jarrold Bitter, Superintendent
#1 Bulldog Drive, Carthage, Texas 75633
T: 903 693 3806 x1003
F: N/A
jbitter@carthageisd.org

USER REFERENCE

Jarrold Bitter, Superintendent
#1 Bulldog Drive, Carthage, Texas 75633
T: 903 693 3806 x1003
F: N/A
jbitter@carthageisd.org

COMPLETION DATE: September 2023

SIZE: 111,537 SF

CONSTRUCTION COST: \$9,078,984

SERVICES: Architectural and interior design services

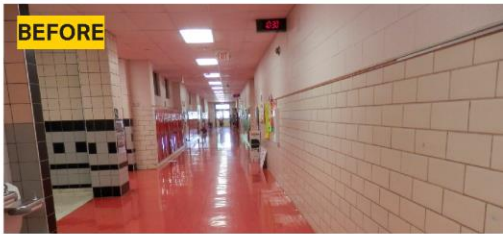
KEY PERSONNEL

Sangeetha Karthik*, Principal
John Risi, Project Manager

STATUS: Completed

** Proposed key personnel for this project*

Richardson ISD Mohawk Elementary School Renovation



Rejuvenating the school to reinforce brand and modern curriculum.

The project provides an addition and renovations to an existing elementary school to support projected enrollment growth and increased district services in providing pre-kindergarten/ kindergarten classrooms, a gymnasium, which will also serve as the code required storm shelter, a cafeteria expansion, and a new larger kitchen. The existing gymnasium will be retrofitted to accommodate the library and media center, as the existing library is being demolished to build the new classroom addition. All existing classrooms will be modified and include collaboration and flexible learning environments.

The new design creates collaboration areas and flexibility for both the student and teachers, as well as increases the community impact on the neighborhood by providing communal areas.

PROJECT RELEVANCE

- Experience with DeKalb County School District
- Proposed key team members worked on this project
- Building assessments to determine the project scopes

LOCATION: Richardson, Texas

RESPONSIBILITY: Prime firm, architect of record

OWNER REFERENCE

Sandra Hayes, Assistant Superintendent
District Operations
1123 Greenville Avenue, Richardson, Texas 75081
T: 469 593 0000
F: N/A
sandra.hayes@risd.org

USER REFERENCE

Denise Newman, Principal
1500 Mimosa Dr, Richardson, Texas 75080
T: 469 593 6600
F: 469 593 6650

COMPLETION DATE: August 2022

SIZE: 68,211 SF

CONSTRUCTION COST: \$15,581,676

SERVICES: Architectural and interior design services

KEY PERSONNEL

Steve Hulsey: Principal-in-Charge
Sangeetha Karthik*: Project Manager
Chloe Hosid*, Education Design Researcher

STATUS: Complete

* Proposed key personnel for this project

Canyon ISD Sundown Lane Elementary School Renovation



Learning environments that elevate the student experience.

To support the collaborative learning goals of the district, Sundown Lane Elementary School underwent a renovation to convert underutilized central locker and storage areas between three wings into additional joint instruction areas.

New LED lighting, floor, and wall finishes combined with exterior metal panel cladding transform the campus into a 21st century learning model for the district that helped inform the design approach to the new school.

PROJECT RELEVANCE

- K-12 renovation project
- Building assessments to determine the project scopes
- Included MEP upgrades and new lighting
- Met district educational specifications and requirements

LOCATION: Amarillo, Texas

RESPONSIBILITY: Prime firm, architect of record

OWNER REFERENCE

Heather Wilson, Assistant Superintendent
(Business and Operations)
3301 North 23rd Street
Canyon, Texas 79015
T: 806 677 2630
F: N/A
hwilson@canyonisd.net

USER REFERENCE

Heather Wilson, Assistant Superintendent
(Business and Operations)
3301 North 23rd Street
Canyon, Texas 79015
T: 806 677 2630
F: N/A
hwilson@canyonisd.net

COMPLETION DATE: August 2019

SIZE: 55,000

CONSTRUCTION COST: \$1,854,585

SERVICES: Architectural and interior design services

KEY PERSONNEL

Steve Hulsey, Principal
Lance Melton, Project Manager

STATUS: Complete

Allen ISD Boon Elementary School Renovation



Infusing the learning facility with welcoming and inspiring spaces.

To replace the outdated double loaded corridors of their campuses, Allen ISD is on a mission to update all of their schools to include open, fun, and inspiring new learning zones for their youngest students. The scope for Boon Elementary School included integrating the social hub media center back into the school by demolishing the walls that closed it in.

It has now become an engaging environment that is experienced by all learners anytime they are outside of their classrooms. Within the new, open media center is a science lab/maker space that can either be portioned off with a folding glass partition or opened up to become part of the space.

Improvements also included the addition of geothermal heating and cooling that will create energy savings for the district and its residents. These large mechanical spaces were transformed into addition educational hubs for learners as they were no longer needed with the new geothermal system.

PROJECT RELEVANCE

- K-12 renovation project
- Building assessments to determine the project scopes
- Included MEP upgrades and new lighting
- Met district educational specifications and requirements

LOCATION: Allen, Texas

RESPONSIBILITY: Prime firm, architect of record

OWNER REFERENCE

Brian Neely
Executive Director of Operations
612 East Bethany Drive
Allen, Texas 75002
T: 214 727 9000
F: N/A
brian.neely@allenisd.org

USER REFERENCE

Lauren Cypert, Principal
972 747 3331

COMPLETION DATE: Ongoing

SIZE: Multiple campuses

CONSTRUCTION COST: \$15,728,738

SERVICES: Architectural and interior design services

KEY PERSONNEL

Brett Sumrow, Principal
Erin Bossart, Project Manager

STATUS: Completed

Frisco ISD Rogers Elementary School Renovation



Maker spaces and open learning spaces empower students.

Rogers is the oldest elementary school in Frisco ISD. It remained mostly untouched as Frisco ISD added 41 other elementary schools throughout the years. This project reimagines traditional double loaded corridors to four distinct houses of vertically aligned classes.

The enclosed library was opened up to the rest of the school and a new maker space was created from an old computer lab. This project took a school where teaching was isolated to enclosed classrooms and transformed it to a facility appropriate for 21st century learning and beyond where students are empowered with their own learning which takes place throughout the entire school.

PROJECT RELEVANCE

- K-12 renovation project
- Building assessments to determine the project scopes
- Included MEP upgrades and new lighting
- Met district educational specifications and requirements

LOCATION: Frisco, Texas

RESPONSIBILITY: Prime firm, architect of record, interior designer

OWNER REFERENCE

Dr. Todd Fouché, Deputy Superintendent for Business and Operations
5515 Ohio Drive, Frisco, Texas 75035
T: 469 633 6032
F: N/A
fouchet@friscoisd.org

USER REFERENCE

Jenny McGowan, Principal
10500 Rogers Road Frisco, Texas 75033
5515 Ohio Drive, Frisco, Texas 75035
T: 469 633 2000
F: 469 633 6050

COMPLETION DATE: October 2019

SIZE: 60,600 SF

CONSTRUCTION COST: \$4,655,336

SERVICES: Architecture & interior design services

KEY PERSONNEL:

Brett Sumrow: Principal-in-Charge
Bobby Lajoie: Project Manager
Ryan Connell*: Design Director

STATUS: Complete

** Key personnel proposed for this project*

5.1.2 Proposed Project Staff and their Functions

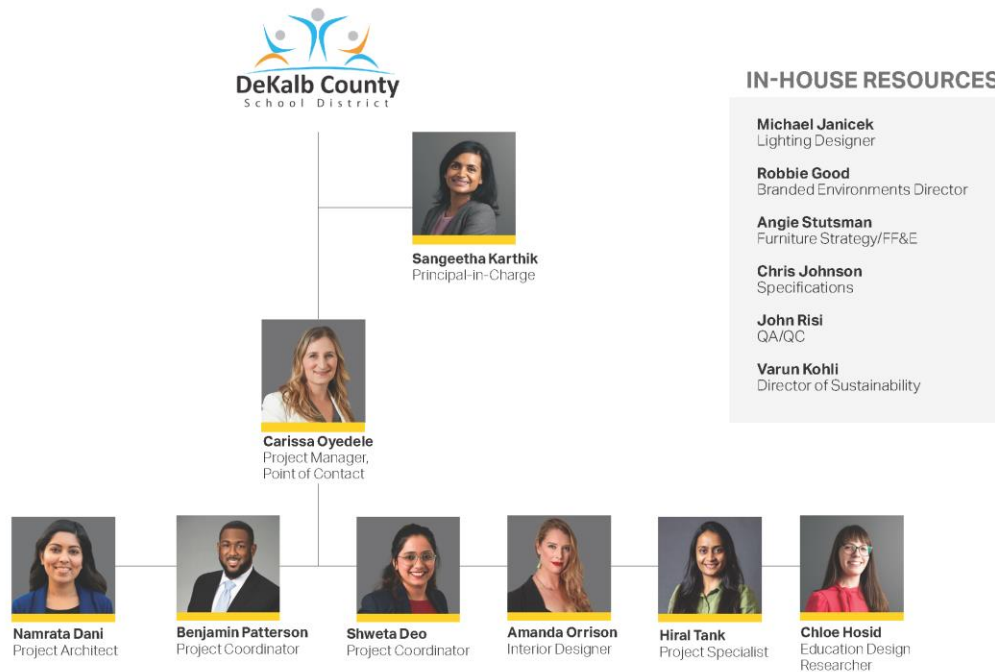
The quality, experience and quantity of staff and their functions will be evaluated by the Committee. The Committee will also evaluate the firm's capabilities to provide service

5.1.2.1 Organization Chart: Develop an organization chart as it relates to the Project indicating key personnel, their relationship, and all consultants to be used on this project.

An organizational chart for our proposed team for DCSD is included below.

5.1.2.2 The firm shall name the actual staff to be assigned to this Project, describe their ability and experience, and indicate the function of each within their organization and their proposed role on this Project. It is the intent that the proposed staff shall be assigned to this Project unless otherwise approved by Owner. The staff shall be present at the time of interview.

Our agile team has the expertise, availability, and passion to serve on this project for DCSD. One of our key pillars of service is our ability to earn and keep our client's trust, demonstrated through our 95% repeat client business. This is accomplished by honoring our promises and obligations and keeping the same team throughout design and construction.



CONSULTANTS

SHEAR STRUCTURAL
Structural Engineering

ADE
Cost Estimating

JSA CONSULTING ENGINEERS
Mechanical & Plumbing Engineering

HAMMOND ENGINEERS
MEP Engineering & Fire Protection

EBERLY & ASSOCIATES
Civil Engineering & Landscape Architecture

CAMACHO
Food Services

These consultants are currently involved in our HVAC renovation projects for six Dekalb elementary schools and one high school.

5.1.2.3 Give brief resumes of key persons to be assigned to the Project.

Due to page count requirements, we have included resumes of key personnel and leadership for this project.

A. Sangeetha Karthik AIA, RID, LEED AP BD+C, NCIDQ

Principal-in-Charge, Corgan

Role: Sangeetha is the Principal-in-Charge, overseeing daily activities and monitoring project process. Her primary responsibilities are to make sure all project goals and guidelines are incorporated into the final project design. Sangeetha is involved from project initiation through project closeout and provides overall guidance to the project team.

Key Expertise: Sangeetha's 22 years of experience in education architecture demonstrates her commitment to the firm as well as the profession. She has worked with many education clients throughout the United States to define and align curriculum to meet the goals and needs of the client. She has worked on transformation of campuses to meet current pedagogical needs, with a focus on student experience.

E. SELECT EXPERIENCE

- Five High School Theater Renovations, Atlanta Public Schools
Project Manager, 70,000 SF, \$4,185,000
- Georgia State University, Sports Annex Renovations
Principal-in-Charge, 3,021 SF, \$500,000
- Allen ISD, Boon Elementary School Renovation
Programming Specialist, 112,000 SF, \$15,728,738
- Garland ISD, Carver Elementary School
Principal-in-Charge, 60,000 SF, \$45,000,000
- Richardson ISD, Mohawk Elementary School Replacement
Project Manager, 66,250 SF, \$40,897,352

B. JOB ASSIGNMENTS

- Early College High School, Tyler ISD
Principal-in-Charge
- Lincoln High School Humanities and Communications Magnet, Dallas ISD
Project Manager
- Atlanta Public Schools Theater Improvements
Principal-in-Charge



C & D. EXPERIENCE

22 years work experience
2001 – Present: Corgan
2000 – 2001, Gonzales Architects, Georgia
1998, Padgro Architects, India

F. EDUCATION

Master of Fine Arts in Interior Design:
Savannah College of Art and Design
Bachelor of Architecture:
Anna University - India

G. REGISTRATION

Registered Architect — Georgia & Texas
Registered Interior Designer
AIA, LEED AP BD+C, NCIDQ

H. JV/PARTNERSHIP

N/A



A. Carissa Oyedele AIA, LEED AP BD+C, NCIDQ, NCARB

Project Manager, Point of Contact, Corgan

Role: As project manager, Carissa's primary responsibilities for the on-call project needs will be the day-to-day, hands-on management of resources for all phases of this project including construction administration. She will be working with you from the beginning to the end of the project and will provide design direction as well as communication and documentation of decisions to the design team, with emphasis on client satisfaction.

Key Expertise: Carissa has over 20 years of experience focused in education architecture and recent experience on similar projects for local Atlanta districts, including DCSD and Atlanta Public Schools. She has recently worked with GaDOE and understands their procedures. Carissa's passion is creating inclusive architecture and planning solutions to transform underserved communities through the built environment. She prioritizes and integrates Justice, Diversity, Equity, and Inclusion (JEDI) at the core of her approach to design and planning.

E. SELECT EXPERIENCE

- Henderson Mill Elementary School Modernization, Briar Vista Elementary School Modernizations, Bob Mathis Elementary School Modernization, MLK High School Modernization, Chapel Hill Elementary School Modernization, Edward Boule Elementary School Modernization, Panola Way Elementary School Modernization, Dekalb County School District
Project Manager, 700,000+ SF (all 7 campuses), \$21,000,000 (all projects)
- Kiser Middle School, Guilford County Schools
Project Manager, 175,342 SF, \$70,000,000
- Five High School Theater Renovations, Atlanta Public Schools
Project Manager, 70,000 SF, \$4,185,000
- University of North Georgia, STEM Building Programming and Conceptual Design
Project Manager, 60,000 SF, \$45,000,000
- Kennesaw State University, Social Science Lab Renovations
Project Manager, 6,000 SF, \$750,000

B. JOB ASSIGNMENTS

- Atlanta Public Schools, Theater Renovations
Project Manager
- Kiser Middle School, Guilford County Schools
Project Manager
- DeKalb County School District, Elementary School Renovations



C & D. EXPERIENCE

20 years work experience
2022 - Present: Corgan
2003 - 2022: Moore Ruble Yudell
Architects & Planners

F. EDUCATION

Bachelor of Architecture &
Minor in Construction Management
California Polytechnic State University

G. REGISTRATION

Registered Architect— Georgia & California
AIA, NCARB, NCIDQ, LEED AP BD+C

H. JV/PARTNERSHIP

N/A



A. Namrata Dani AIA, NCARB, LEED AP**PROJECT ARCHITECT, CORGAN**

Namrata collaborates with clients to develop an inspiring vision, set realistic project goals, and present technical solutions to stakeholders. As a leader, Namrata motivates and delegates to the project team to meet project goals and maximize effectiveness while maintaining ownership of outcomes. The Project Architect leads our construction contract administration efforts to provide design and technical continuity throughout all phases of delivery.

E. SELECT EXPERIENCE

- Lincoln High School Addition and Renovations*, Dallas ISD
Project Architect, 80,000 SF, \$8,900,000
- Visual and Performing Arts Center*, Frisco ISD
Project Architect, 67,000 SF, Estimated \$50,000,000
- North Forsyth High School Addition, Forst County Schools**
- Tech Tower, Georgia Institute of Technology**
- Oakwood Replacement Campus, Lanier Technical College**
- University of California, Los Angeles, Metro Station**

B. *Denotes current job assignments

**** Completed prior to Corgan.**

**C & D. EXPERIENCE**

8 years work experience
 2023 - Present: Corgan
 2022 - 2023: Cooper Carry
 2021 - 2022: Rule Joy Trammell + Rubio
 2020 - 2020: Ted Tokio Tanaka Architects
 2018 - 2020: Timothy Haahs & Associates

F. EDUCATION

Master of Architecture:
 Georgia Institute of Technology
 Bachelor of Environmental Design:
 University of Colorado

G. REGISTRATION

Registered Architect
 AIA, NCARB, LEED AP

A. Benjamin Patterson ASSOCIATE AIA, NCARB, NOMA**PROJECT COORDINATOR, CORGAN**

A graduate of Tuskegee University, Benjamin has spent the past eight years developing his skills on architectural projects for industries including aviation, healthcare, higher education, industrial, and retail. Benjamin has provided architectural design, documentation, and quality control for notable Atlanta institutions including Emory University, Hartsfield-Jackson Atlanta International Airport, and State Farm (formerly Philips) Arena.

E. SELECT EXPERIENCE

- Georgia State University, Sports Annex Renovations*
Project Coordinator, 3,021 SF, \$500,000
- Lincoln High School Addition and Renovations*, Dallas ISD
Project Coordinator, 80,000 SF, \$8,900,000
- Midwestern State University, Bolin Hall Renovations*
Project Coordinator, 103,000 SF, \$29,000,000
- Emory Healthcare Medical Office Tower, Level 6 Cardiovascular Reno Phase I & II**
Project Coordinator

B. *Denotes current job assignments

**** Completed prior to Corgan.**

**C & D. EXPERIENCE**

9 years work experience
 2023 - Present: Corgan
 2020 - 2023: Prime Engineering, Inc.
 2018 - 2020: May Architecture, LLC.

F. EDUCATION

Master of Real Estate Development:
 Auburn University
 Bachelor of Architecture:
 Tuskegee University

G. REGISTRATION

Associate AIA
 NCARB
 NOMA

A. Shweta Deo

PROJECT COORDINATOR, CORGAN

Shweta provides support for the overall design effort. Her primary responsibilities are to assist the project team and education studio with all tasks related to the project. She works closely with the consultant team, coordinates all the disciplines and serves as a conduit for information from design through documentation and construction.

E. SELECT EXPERIENCE

- Dekalb County School District, Henderson Mill Elementary School Modernization, Briar Vista Elementary School Modernizations, Bob Mathis Elementary School Modernization, MLK High School Modernization, Chapel Hill Elementary School Modernization, Edward Bouie Elementary School Modernization, Panola Way Elementary School Modernization*
Project Coordinator, 700,000+ SF (all 7 campuses) \$21,000,000 (all projects)
- Five High School Theater Renovations Atlanta Public Schools*
Project Coordinator, 70,000 SF, \$4,185,000
- University of North Georgia, Pre-Program and Conceptual Design
Project Coordinator, 60,000 SF, \$45,000,000

B. *Denotes current job assignments



C & D. EXPERIENCE

10 years work experience
2023 - Present: Corgan

F. EDUCATION

Master of Architecture: University of Illinois Urbana Champaign
Bachelor of Architecture: LS Raheja School of Architecture

G. REGISTRATION

LEED AP BD+C

A. Amanda Orrison — NCIDQ

INTERIOR DESIGNER, CORGAN

Amanda is a talented designer in Corgan's interior design studio. Her strengths include programming, test fits, space planning and production. Amanda has experience with a wide range of project types, requiring varying degrees of acoustic and lighting considerations. She has worked on conference centers, tiered football meeting rooms, pre-function areas, ballrooms, and higher education lecture halls, aiding in the design of the spaces, as well as coordinating with acousticians, lighting specialists, and other consultants to complete the projects.

E. SELECT EXPERIENCE

- Dekalb County School District, Henderson Mill Elementary School Modernization, Briar Vista Elementary School Modernizations, Bob Mathis Elementary School Modernization, MLK High School Modernization, Chapel Hill Elementary School Modernization, Edward Bouie Elementary School Modernization, Panola Way Elementary School Modernization*
Interior Designer, 700,000 SF (all 7 campuses) \$21,000,000 (all projects)
- Georgia State University, Sports Annex Renovations*
Interior Designer, 3,021 SF, \$500,000
- Five High School Theater Renovations Atlanta Public Schools*
Interior Designer, 70,000 SF, \$4,185,000

B. *Denotes current job assignments



C & D. EXPERIENCE

8 years of experience
2022 - Present: Corgan

F. EDUCATION

Bachelor of Science in Interior Design: Georgia State University

G. REGISTRATION

Interior Designer
NCIDQ

A. Hiral Tank

PROJECT SPECIALIST, CORGAN

Hiral is a talented project specialist in Corgan's Education studio in Atlanta. She supports the Education studio's design effort through all phases of design, documentation, and construction. She has been doing production and documentation of all project requirements and coordinating with studio members and consultants as required. During her Graduate Assistantship job at LSU, she conducted surveys and audited spaces through which she has developed a specific expertise in the field verification of existing spaces and coordination with the team.

E. SELECT EXPERIENCE

- Dekalb County School District, Henderson Mill Elementary School Modernization, Briar Vista Elementary School Modernizations, Bob Mathis Elementary School Modernization, MLK High School Modernization, Chapel Hill Elementary School Modernization, Edward Boule Elementary School Modernization, Panola Way Elementary School Modernization
Project Specialist, 700,000+ SF (all 7 campuses), \$21,000,000 (all projects)
- Kiser Middle School, Guilford County Schools*
Project Specialist, 175,342 SF, \$70,000,000
- Five High School Theater Renovations Atlanta Public Schools*
Project Specialist, 70,000 SF, \$4,185,000

B. *Denotes current job assignments



C & D. EXPERIENCE

4 years work experience
2022 - Present: Corgan

F. EDUCATION

Master of Architecture: Louisiana State University
Bachelor of Architecture: SVIT Gujarat University

G. REGISTRATION

N/A

A. Chloe Hosid

EDUCATION DESIGN RESEARCHER, CORGAN

Tapping into a sense of scientific curiosity and her introspective nature, Chloe decided to pursue a Master of Science degree in Applied Cognition and Neuroscience at the University of Texas at Dallas in 2018 to better understand the mechanisms that underlie human cognition and the many ways our minds and brains influence the human experience in the built environment. Earning this degree has allowed Chloe to gain a deeper understanding of the complexities of the human system- a specialized skillset that Chloe is currently utilizing to integrate research-based insight into her work in the education sector and the broader firm to promote health, wellbeing, and cognitive performance in the design of spaces for learning.

E. SELECT EXPERIENCE

- Early College High School, Tyler ISD
Education Design Researcher, 30,000 SF, \$9,500,000
- LD Bell High School Replacement, HEB ISD*
Education Design Researcher, 468,000 SF, \$400,000,000
- Lincoln High School Addition and Renovations, Dallas ISD*
Education Design Researcher, 50,000 SF, \$8,900,000

B. *Denotes current job assignments



C & D. EXPERIENCE

6 years of experience
2017 – Present: Corgan

F. EDUCATION

Master of Applied Cognition and Neuroscience: University of Texas at Dallas
Bachelor of Architecture: University of Kansas

G. REGISTRATION

N/A

5.1.3 Workload

Corgan is a large firm with a many staff resources to serve our clients. However, even with those capabilities, we value service, communication, and connection to our clients and the projects we perform. With this important project, we have reserved the capabilities and resources of our Project Manager, Carissa Oyedele, to be fully committed to your project, Carissa's current project commitments are wrapping up and the timing for this project is excellent for service to DCSD. In addition to Carissa, Sangeetha Karthik will serve as Principal-in-Charge, confirming we allocate the ample resources throughout the life of the projects. We are 100% available and committed to this project bringing the full resources of our firm and our consultants to DCSD.

5.1.3.1 Firms and their sub-consultant(s) shall provide a list of outstanding projects, client names, status of completion, anticipated completion date, and dollars committed on open project workload. Furthermore, if the submitting firm is a joint venture they shall also include projects for each firm comprising the joint venture.

CLIENT NAME	PROJECT	STATUS OF COMPLETION	ANTICIPATED COMPLETION DATE	DOLLARS COMMITTED ON OPEN PROJECT WORKLOAD
CORGAN				
GVSA/Guilford County Schools	Kiser Middle School	Construction	September 2024	\$375,000
DeKalb County School District	Henderson Mill Elementary School Upgrades	Construction	September 2024	\$150,000
DeKalb County School District	Briar Vista Elementary School Modernizations	Construction	September 2024	\$110,000
Atlanta Public Schools	Douglass South Atlanta High School Theater Renovations	Construction	August 2024	\$30,000
EBERLY & ASSOCIATES				
Clayton County Public Schools	Convocation Center	Permitting	August 2025	\$29,000
Clayton County Public Schools	Forest Park Middle School	Construction	August 2024	\$20,000
DeKalb County School District	DCSD Multi-Campus Mechanical upgrades	Permitting	September 2024	N/A
Atlanta Public Schools	Stanton Elementary School	Permitting	August 2024	\$24,000
Atlanta Public Schools	Toomer Elementary School	100% Construction Documents	July 2024	\$22,000
ADE				
DeKalb County School District	Sequoyah Middle School/High School Replacement	Preliminary Design	3rd Quarter 2024	\$185,000
Cobb County School District	Kennesaw ES HVAC Replacement	Design Development	4th Quarter 2023	\$12,350
Atlanta Public Schools	Theater Renovations – Package of Five	Preliminary Design	Summer 2024	\$41,600
Bartow County Schools	Adairsville High School Addition	Design Development	1st Quarter 2024	\$27,500
Clayton County Public Schools	Mount Zion High School Renovation and Addition	Schematic Design	4th Quarter 2023	\$90,000

INITIAL SCREENING CRITERIA — 5.1.3 WORKLOAD

Fulton County Schools	North Springs High School	100% CD Documents	Summer 2024	\$134,700
Atlanta Public Schools	Jackson Elem School Kitchen Upgrades	Schematic Design	1st Quarter 2024	\$9,950
Morgan County, Georgia	Community Center and Athletic Complex	Schematic Design	Summer 2024	\$37,350
Green County, Georgia	Green County Judicial Center	Schematic Design	1st Quarter 2024	\$28,600
Maricopa County, Arizona	Maricopa County Courthouse Renovations	Conceptual Design	2nd Quarter 2024p	\$11,000
JSA				
Georgia State University	Spark Hall Ph 3 Renovation	95% CD	2023	\$13,500.00
Georgia Highlands College	Boiler Replacement	95% CD	2023	\$21,650.00
Hyundai	Hyundai Dealership Renovation Westborough, MA	50% CD	2023	\$23,900.00
Atlanta Metropolitan State College	Energy Efficiency & Infrastructure Upgrades	10% CD	2023	\$146,060.00
DeKalb County School System	HVAC Upgrades for 13 Schools	90% Design	2023	\$6,750.00 -\$168,500.00
Georgia Institute of Technology	Graduate Living Center Boiler Replacement	25% Design	TBD	\$41,000.00
CAMACHO				
State of Florida	State of Florida Emergency Operations Center	25% DD's	Summer 2024	\$13,925
Hall County Schools	Hall County Elementary School No. 2	50% DD's	Summer 2024	\$20,000
Marriott	Element Tribute Marriott Hotel	25% SD's	Spring 2025	\$25,375
Paulding County Schools	North Paulding High School	100% DD's	Spring 2025	\$4,500
Delta	Delta Sky Club – New Jersey	100% CA's	Summer 2023	\$22,123
Peachtree Presbyterian Church	Peachtree Presbyterian Church	50% CD's	Summer 2024	NA
SHEAR STRUCTURAL				
DeKalb County School District	DCSD HVAC Projects	In Design	Summer 2023	\$20,000.00
City of Refuge	Boone Affordable Housing	In Design	Fall 2023	\$30,000.00
Grady Healthcare	Neighborhood Health Center	In Evaluation (Pre-Design)	Fall 2023	\$15,000.00
Cherokee County School District	Free Home Elementary	Design Complete, In Construction	Spring 2025	\$30,000.00
Forsyth County School District	Forsyth Central High School Addition	Design Complete, In Construction	Fall 2024	\$10,000.00

5.1.4 Equitable Distribution + 5.1.5 Design Fee

5.1.4 Equitable Distribution

We are currently working under the CARES Act, HVAC Replacements for the following schools: Bob Mathis Elementary Schools; Edward L Bouie Elementary Schools; and Martin Luther King Elementary School. In addition, we have completed contract documents for Briar Vista Elementary School and are in design on Henderson Mills Elementary School.

5.1.5 Design Fee

5.1.5.1 Indicate your proposed Design Fee for the Services and Work as required by the Proposal Documents and the Owner's Agreement. Use Owner's Design Fee Form (Attachment C) included in this Request for Qualifications.

Please refer to upload three for Corgan's attachment C.

5.1.5.2 Indicate any breakdown of the proposed Design Fee as required by the attached form

Please refer to upload three for Corgan's attachment C.

5.1.5.3 Acknowledge receipt of addendum, if any.

Please refer to the following tab for addendum acknowledgment. We received four posted addendum.

5.1.5.4 All blanks shall be filled in and shall be filled in by typewriter or manually and legibly, in ink. Interlineations, alterations and erasures must be initialed by the signer of the Proposal.

Should DeKalb County School District require additional information, please contact Carissa Oyedele.



5.1.6 References

The Firm must demonstrate a positive relationship with prior clients on similar projects.

5.1.6.1 The firm shall submit a minimum of three (3) written recommendations from previous owners and discuss their strategy to provide a positive working relationship with DCSD. This strategy must include actual examples of how the firm has demonstrated their cooperation with other Owners. DCSD reserves the option of contacting any of the references provided to confirm information provided.

Please see the following pages for reference letters.

5.1.6.2 DCSD staff will provide input on a firm's past work performance, this information includes but is not limited to the number of warranty requests and responsiveness, contract and process compliance, and information from the DCSD contractor evaluation process if available.

Strategy

Collaboration with our clients is the single most important part of our process. We know this will be more than just a space to learn. It must welcome, entertain, and inspire its students, faculty, and teachers. From the beginning of the project, we partner with key stakeholders with the district to identify opportunities, challenges, and get a sense of your culture and identity within the community. We then work closely with our team, including cost estimator, to determine the best bang-for-the buck- to meet the scope and budget constraints.

We can only be successful when our clients are successful. This is the foundation of everything we do; the source of our stability. Everything else revolves around this one central trait. We do this through consistent, clear communication, from project kickoff all the way through warranty and close out. We guide you to achieve the best possible solutions for your district. As you will see through the following reference letters, one thing about Corgan is clear — we create spaces that excel for our clients, not ourselves.





FACILITIES SERVICES
1631 LAFRANCE STREET
ATLANTA, GEORGIA 30307

Alex Revin
Project Manager Atlanta Public Schools
(404) 802-3747
FAX (404) 802-3897
oleksii.revin@atlanta.k12.ga.us

2024

January 29, 2024

CARISSA OYEDELE, AIA, NCIDQ, LEED AP BD+C
Project Manager — Vice President
Corgan
1175 Peachtree St N.E., Suite 500, Atlanta, Georgia 30361

To whom it may concern:

I have had the pleasure of working with Corgan on five high school theater renovations across Atlanta Public Schools. Corgan has been good to work with- very responsive and collaborative partners. They listened to each schools' desires, assessed the physical facilities' needs, and proposed professional recommendations based on budget limitations. They have worked closely with the APS theater experts, their cost consultant, and the contractor to carefully manage the budget and scope expectations, to stretch the budget as much as possible.

I recommend Corgan for other future school renovations.

Sincerely,

Alex Revin

Alex Revin
Project Manager APS

For school system directory information, dial 404-802-3500. The Atlanta Public School System does not discriminate on the basis of race, color, religion, sex, age, national origin, disability, veteran status, marital status, or sexual orientation in any of its employment practices, educational programs, services or activities. For additional information about nondiscrimination provisions, please contact the Office of Internal Resolution, 130 Trinity Avenue, S.W., Atlanta, Georgia, 404-802-2362.

2024



January 5, 2024

To whom it may concern:

I have had the pleasure of working with Corgan on the Pre-Programming and Concept Design for the New Center for STEM Excellence at the University of North Georgia. UNG engaged Corgan to provide design services for this effort in mid-2023. As part of the scope, they facilitated workshop activities with leadership, external stakeholders, faculty, and students; provided site analysis with multiple design options; developed detailed room data sheets; prepared a project budget; and created multiple renderings capturing the desired design essence. I want to especially commend Corgan for their interactive workshop format. I believe these interactive workshops helped Corgan effectively understand the needs of UNG. Their work is currently being used to fundraise and obtain state funding to make this project a reality.

Throughout the process, Corgan was responsive to UNG's needs and met all deadlines. Corgan is clearly a talented, collaborative design firm. In summary, Corgan efficaciously listened to our desires, and were successfully able to navigate different voices to create a beautiful concept that embodies our vision. Without a doubt, Corgan has wonderful customer service. I hope that UNG is able to employ their services again in the future. I strongly recommend Corgan to any organization that is needing architecture/design services.

Sincerely,

A handwritten signature in blue ink, appearing to read "John D. Leyba".

John D. Leyba, Ph.D.
Dean
Professor of Chemistry
College of Science & Mathematics
University of North Georgia
(706) 864-1958
john.leyba@ung.edu

Blue Ridge Cumming Dahlonega Gainesville Oconee

The University of North Georgia is designated as The Military College of Georgia and a State Leadership Institution.

2022



ALLEN INDEPENDENT SCHOOL DISTRICT

Facilities and Maintenance Department

March 15, 2022

Corgan listened to our staff and curriculum department and created a new learning environment through the renovation process. The end product has exceeded not only our expectations but has given the students at our newly renovated elementary schools an invigorated drive to learn with all of the teachable spaces. These buildings now allow for collaborative learning through the unique spaces that meet our educational philosophy. We have worked with them on Bolin, Boon, Kerr and Marion Elementaries. We are scheduled to work with Corgan on Chandler Elementary during summer 2022 renovation.



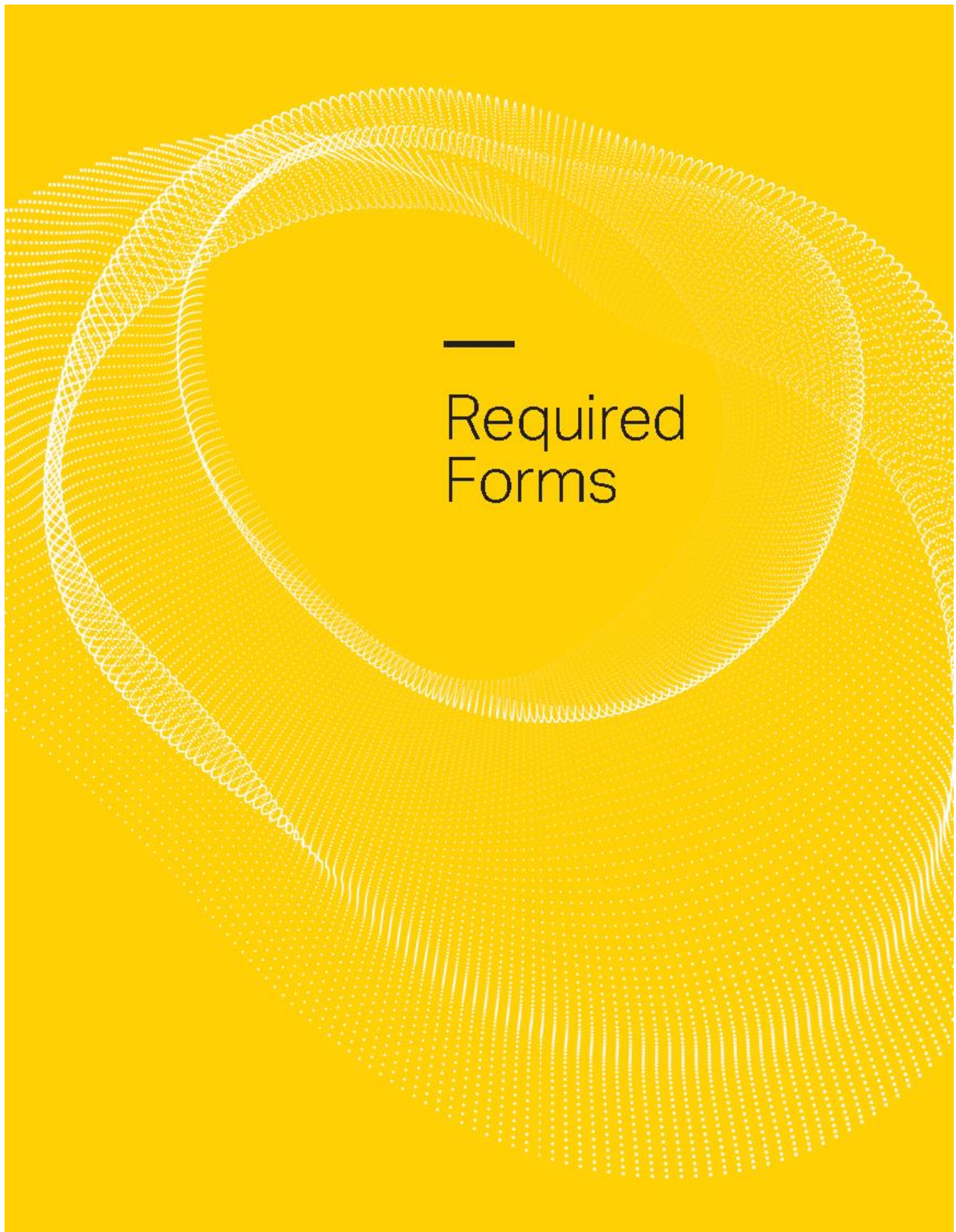
Brandon Boyler

**Allen I.S.D.
Executive Director of
Facilities**

Cell: 469.910.2586
Office: 972.727.0363 ext.0745

1451 N. Watters Road • Allen, Texas • 75013 • 972-908-8900

CORGAN ■ 30



—

Required Forms

DeKalb County School District
Professional Architectural/Engineering Services
December 14, 2023

RFQu No. 24-752-017
Project No. N/A
Page 1 of 2

ATTACHMENT A: ARCHITECT/ENGINEER CHECKLIST AND CERTIFICATION

The undersigned, hereby acknowledges having received **Request for Qualifications (RFQu) No. 24-752-023** for Project No. N/A; **Professional A/E Services** containing a full set of documents:

Owner's Project Specific Information

Appendix B: Design Review-Minimum Submittal Requirements (10 pages)
Appendix C1: Elementary School Educational Specifications (45 pages)
Appendix C2: Middle School Educational Specifications (82 pages)
Appendix C3: High School Educational Specifications (122 pages)
Appendix D: DCSD 2020 Vision – Educational Specifications and Design Guidelines (85 pages)
Appendix I: Continuing Contract for Professional Services (37 pages)

IMPORTANT NOTICE: The omission of any of the required items listed below shall cause the bid submission to be declared non-responsive and to be rejected.

Owner's Standard Forms:		Include with Proposal	Check Box to Confirm Inclusion
Attachment A	Architect/Engineer Checklist and Certification (2 pages)	YES	☒
Attachment B1	Corporate Certificate (1 page)	B1 or B2 or B3 as applicable	☒
Attachment B2	Partnership Certificate (1 page)		☒
Attachment B3	Entity Certificate (1 page)		☒
Attachment C	Design Professional Rate Schedule (5 pages)	YES	☒
Attachment D	Offeror's and Individuals' Affidavit of Noncollusion (2 pages)	YES	☒
Attachment E	Conflict of Interest Disclosure Affidavit (2 pages)	YES	☒
Attachment F	Consent to Release Information (1 page)	YES	☒
Attachment G	Immigration and Security Certification (2 pages)	YES	☒
Attachment H	No Submittal Response Form (1 page)	N/A	
Other Requirements:		Include with Proposal	Check Box
Copy of Business License and Certificates		YES	☐
Certificate of Insurance		YES	☐
Electronic Version of bid documents		YES	☐

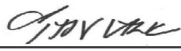
Indicate **Addenda(s) Nos.** One, two, & three received (**none unless indicated here**). The Architect/Engineer is responsible for reading and understanding all sections of this RFQu, and affirms that the Architect/Engineer shall be bound by all of the terms and conditions contained in this RFQu.

DeKalb County School District
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Further, the undersigned, being duly sworn, states on oath that no disclosures of ownership have been withheld from the Board, that the information provided herein is current, and Architect/Engineer and its officers and employees have not entered into any agreement with any other Architect/Engineer or prospective Architect/Engineer or with any other person, firm or corporation relating to any prices or other terms named in this RFQu or any other RFQu, nor has it entered into any agreement or arrangement under which a person, firm or corporation is to refrain from responding to this RFQu.

Name of Architect/Engineer: Corgan Associates, Inc.

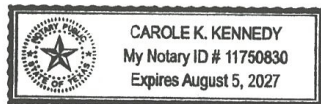
Signature:  Printed Name: Sangeetha Karthik

Title: Principal Date: February 1, 2024

Sworn to and subscribed before me this 7 day of November, 2023.

Notary Public:  My commission expires: 08/05/27

(SEAL)



THE DEKALB COUNTY SCHOOL DISTRICT RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSALS AND TO WAIVE INFORMALITIES.

DeKalb County School District
Professional Architectural/Engineering Services
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ATTACHMENT B1: CORPORATE CERTIFICATE

STATE OF Texas
COUNTY OF Dallas

I, Stephanie D. Garcia, certify that I am the Secretary of the
corporation named as offeror in the foregoing proposal; that Sangeetha Karthik
who signed said proposal on behalf of the offeror was then Principal of said
corporation; that said proposal was duly signed for and in behalf of said corporation by authority
of its Board of Directors, and is within the scope of its corporate powers; and that said
corporation is organized under the laws of the State of Texas.


[signature]

Stephanie D. Garcia
[typed name]

Subscribed and sworn to
before me this 25 day of
January, 2024.

(SEAL)



Angela M Cory
Notary Public

My Commission Expires:
01 / 28 / 2025

DeKalb County School District
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December 14, 2023

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Page 1 of 1

ATTACHMENT B2: PARTNERSHIP CERTIFICATE

N/A

STATE OF _____
COUNTY OF _____

On this _____ day of _____, 20____, personally appeared _____, who executed the above proposal, and being first duly sworn, deposes and says that he or she is a general partner in the firm of _____ and that said firm consists of himself or herself and _____ and that he or she executed the foregoing proposal on behalf of said firm for the uses and purposes stated therein, and that no one except the above named members of the firm have any financial interest whatsoever in said proposed contract.

[Affiant's Signature]

Partner

Partner

Partner

Partner

Subscribed and sworn to
before me this ____ day of _____, 2____.

(seal)

Notary Public

My Commission Expires:
____/____/____

NOTE: If only one partner signs, a Power of Attorney executed by all other partners authorizing him or her to act in the name of the partnership must be attached; otherwise, all partners must sign.

DeKalb County School District
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December 14, 2023

RFQu No. 24-752-017

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ATTACHMENT B3: ENTITY CERTIFICATE

N/A

STATE OF _____

COUNTY OF _____

I, _____, certify that I am the Secretary of the entity
named as offeror in the foregoing proposal; that _____
who signed said proposal in behalf of the offeror was then _____ of said
entity; that said proposal was duly signed for and on behalf of said entity by due authority, and is
within the scope of its legal powers; and that said entity is a _____
organized under the laws of the State of _____.

[signature]

[typed name]

Subscribed and sworn to
before me this ____ day of
_____, 2____.

(SEAL)

Notary Public

My Commission Expires:
____/____/____

ATTACHMENT C: DESIGN PROFESSIONAL RATE SCHEDULE

Project Name: **Professional Architectural/Engineering Services**

RFQu No: **24-752-017**

Project No: **N/A**

RFQu Date: **December 14, 2023**

Page 1 of 5

DeKalb County Board of Education
Sam A. Moss Service Center
1780 Montreal Road
Tucker, Georgia 30084

In compliance with DCSD's Request for Qualifications, the undersigned Architect,

Sangeetha Karthik, Principal
[legal name of Architect]

1175 Peachtree Street NE

Suite 500, Atlanta, Georgia 30361
[address of Architect]

470 552 1011
[telephone number of Architect]

sangeetha.karthik@corgan.com
[email address of Architect]

having carefully examined the site of the Project and the Owner's Criteria, and having carefully examined the proposed Continuing Contract Form for Professional Services between the DeKalb County Board of Education and the Architect, (Appendix I and the Owner's standard forms and other documents included in the Request for Qualifications and any Addenda thereto for **DCSD Project Nos. N/A Architectural/Engineering Services** proposes and agrees, if this proposal is accepted, to enter into a contract with the Owner in the exact form provided in the Request for Qualifications and to perform the Design Services and Work in conformance with the Contract Documents, in the time stated therein, for the Contract Price set forth below, and submits the following proposed compensations and fees and other matters set forth below:

- a. Please provide the hourly rates as required in Section 4.2. of the Agreement (Appendix I) in the following manner are indicated below. (These hourly rates will be added to the contract as Exhibit D for this project):

Title/Position	Hourly Rate
Principal:	\$ <u>210</u> per hour
Director:	\$ <u>155</u> per hour
Sr. Project Architect/Project Manager:	\$ <u>110</u> per hour
Project Architect:	\$ <u>110</u> per hour
Project Manager:	\$ <u>110</u> per hour
Project Coordinator:	\$ <u>100</u> per hour
Interior Designer:	\$ <u>110</u> per hour
Project Captain:	\$ <u>90</u> per hour
Technical Staff:	\$ <u>110</u> per hour
Contract Administrator:	\$ <u>85</u> per hour
Clerical:	\$ <u>50</u> per hour

Project Name: **Professional Architectural/Engineering Services**

RFQu No: 24-752-017

Project No: N/A

RFQu Date: **December 14, 2023**

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Estimator:	\$ <u>85</u> per hour
Scheduler:	\$ <u>90</u> per hour
Designer:	\$ <u>85</u> per hour
CADD:	\$ <u>65</u> per hour
Civil Engineer	\$ <u>115</u> per hour
Junior Civil Engineer	\$ <u>90</u> per hour
Civil Draftsman	\$ <u>85</u> per hour
Structural Engineer	\$ <u>115</u> per hour
Junior Structural Engineer	\$ <u>90</u> per hour
Structural Draftsman	\$ <u>85</u> per hour
Mechanical Engineer	\$ <u>117</u> per hour
Junior Mechanical Engineer	\$ <u>90</u> per hour
Mechanical Draftsman	\$ <u>85</u> per hour
Electrical Engineer	\$ <u>117</u> per hour
Junior Electrical Engineer	\$ <u>90</u> per hour
Electrical Draftsman	\$ <u>85</u> per hour
Fire Protection Engineer	\$ <u>115</u> per hour
Junior Fire Protection Engineer	\$ <u>90</u> per hour
Fire Protection Draftsman	\$ <u>85</u> per hour
FF&E Coordinator	\$ <u>80</u> per hour
Others as appropriate	\$ _____ per hour

- b. Please provide a list of Design Professional's senior staff, subconsultants and subcontractors who will be assigned to provide the services required under this contract. This list will be included as Exhibit C in the contract.

<u>NAME</u>	<u>FUNCTION</u>
<u>Sangeetha Karthik</u>	<u>Principal</u>
<u>Carissa Oyedele</u>	<u>Project Manager</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
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Project Name: <u>Professional Architectural/Engineering Services</u>	RFQu No: <u>24-752-017</u>
	Project No: <u>N/A</u>
	RFQu Date: <u>December 14, 2023</u>
	Page 3 of 5

Civil:	<u>Eberly & Associates</u>
Structural:	<u>Shear Structural</u>
Mechanical:	<u>JSA Consulting Engineers</u>
Plumbing:	<u>JSA Consulting Engineers</u>
Electrical:	<u>Hammond Engineers</u>
Kitchen Consultant:	<u>Camacho</u>

c. The undersigned Architect hereby acknowledges receipt of the following Addenda:
 [insert the number and date of each Addendum; if none, insert "None"]
 Addendum 1: January 8, 2024 Addendum 2: January 12, 2024
 Addendum 3: January 24, 2024

d. The Architect understands that the Owner reserves the right to reject any or all Proposals, and to waive any technicalities or informalities.

e. The Architect agrees that this Proposal may not be withdrawn for a period of one hundred and twenty (120) calendar days after the date and time fixed for receiving said Proposals.

f. The undersigned Architect agrees that if it is notified in writing by mail, telegraph, facsimile or hand-delivery of the acceptance of this Proposal, via Notice of Award or otherwise, within ninety (90) calendar days after the date and time fixed for receiving said Proposals, the undersigned Architect will execute, within five (35 business days of the date of the notice, a contract for the Design Services and the Work in accordance with the Request for Qualifications in the exact form provided therein for the Contract Price as agreed upon by the Owner and Architect.

g. The undersigned Architect agrees to commence the Design Services under the Owner's form of contract after its receipt of a written Work Authorization from the Owner.

By submission of the Proposal, Architect represents and warrants that:

- (1) Architect has read and understands the Proposal Documents and the Proposal is made in accordance therewith;
- (2) Architect has read and understands the bidding or proposal documents or contract documents for other portions of the Project, if any, being bid or offered concurrently or presently under construction, to the extent that such documentation relates to the Design Services or the Work for which the Proposal is submitted;
- (3) the Proposal is based upon furnishing all of the Design Services and the Work, and other things required by the Proposal Documents; and
- (4) all facts stated in the Proposal are true and correct.

Project Name: **Professional Architectural/Engineering Services**

RFQu No: **24-752-017**

Project No: **N/A**

RFQu Date: **December 14, 2023**

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By submission of this Proposal, the Architect certifies that this Proposal has been derived independently, without consultation, communication or agreement as to any matter relating to this Proposal with any other Architect or with any competitor. The Architect hereby certifies that this Proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same Project and is in all respects fair and without collusion or fraud. The Architect agrees to abide by all conditions of the Request for Proposal.

Respectfully submitted,

Corgan Associates, Inc.
[typed name of Architect]

By:  [seal]
[signature]

Sangeetha Karthik, Principal
[typed name and title]

1175 Peachtree Street, NE Suite 500, Atlanta, Georgia 30361
[address of Architect]

(470) 552 1011
[business telephone number]

February 1, 2024
[date of execution]

[If the Architect is a joint venture, utilize the following page of this proposal form for signatures.]

Project Name: **Professional Architectural/Engineering Services**

RFQu No: **24-752-017**

Project No: **N/A**

RFQu Date: **December 14, 2023**

Page 5 of 5

N/A

(For Joint Venture Proposals)

By submission of this Proposal, the Architect certifies that this Proposal has been derived independently, without consultation, communication or agreement as to any matter relating to this Proposal with any other Architect or with any competitor. The Architect hereby certifies that this Proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same Project and is in all respects fair and without collusion or fraud. The Architect agrees to abide by all conditions of the Request for Proposal.

Respectfully submitted _____
[typed name of Joint Venture]

By: _____
[typed name of Joint Venture partner]

By: _____ [seal]
[signature]

[typed name and title]

[address of Joint Venture partner]

(_____) _____
[business telephone number]

[date of execution]

By: _____
[typed name of Joint Venture partner]

By: _____ [seal]
[signature]

[typed name and title]

[address of Joint Venture partner]

(_____) _____
[business telephone number]

[date of execution]

DeKalb County School District
Professional Architectural/Engineering Services
December 14, 2023

RFQu No. 24-752-017

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ATTACHMENT D: OFFEROR'S and INDIVIDUALS' AFFIDAVIT OF NONCOLLUSION

(This affidavit to be executed in accordance with O.C.G.A. § 36-91-21(e))

STATE OF Texas

COUNTY OF Dallas

COMES NOW, Corgan Associates, Inc. ("Offeror"),
[Name of Offeror]

appearing by and through Sangeetha Karthik, its Principal,
[insert name of individual with authority to bind Offeror] *[title]*

(averring both individually and in his or her representative capacity on behalf of Offeror) (the "Individual and Representative Affiant"), and

[in these blanks insert the names of all those required to give the oath under O.C.G.A. § 36-91-21(e)]

Carissa Oyedele, Vice President

(collectively, the "Individual Affiants"), and each of the Individual And Representative Affiant and the Individual Affiants, after first being duly sworn, deposes and says that:

1. He, she or it, as applicable, has not directly or indirectly violated subsection (d) of the Official Code of Georgia Annotated Section 36-91-21, which subsection provides as follows:

(d) Whenever a public works construction contract for any governmental entity subject to the requirements of this chapter is to be let out by competitive sealed bid or proposal, no person, by himself or herself or otherwise, shall prevent or attempt to prevent competition in such bidding or proposals by any means whatever. No person who desires to procure such work for himself or herself or for another shall prevent or endeavor to prevent anyone from making a bid or proposal therefor by any means whatever, nor shall such person so desiring the work cause or induce another to withdraw a bid or proposal for the work.

2. If the Offeror is a partnership, then the Individual and Representative Affiant, together with the Individual Affiants, constitute all of the partners and any officer, agent or other person who may have represented or acted for them in bidding or proposing for or procuring the contract for the DeKalb County Board of Education Professional Architectural/Engineering Services (the "Project").

3. If the Offeror is a corporation or other entity, then the Individual And Representative Affiant,

**DeKalb County School District
Professional Architectural/Engineering Services
December 14, 2023**

RFQu No. 24-752-017

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together with the Individual Affiants, constitute all officers, agents, or other persons who may have acted for or represented the corporation or other entity in bidding for or procuring the contract for the Project.

Further, the Individual And Representative Affiant and the Individual Affiants sayeth not.

This 1 day of February, 2024.

Corgan Associates, Inc.
[insert name of Offeror]

and

Sangeetha Karthik
[insert name of Individual And Representative Affiant]

By: [Signature], both individually and on behalf of Offeror as its
[signature]

Principal
[insert title]

Individual Affiants' signatures and names:

x [Signature] Carissa Oyedele
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

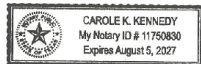
x _____
Name:

x _____
Name:

Sworn to and subscribed before me this 1 day of February, 2024.

Notary Public: Carole K. Kennedy My commission expires: 08/05/27.

(SEAL)



DeKalb County School District
Professional Architectural/Engineering Services
December 14, 2023

RFQu No. 24-752-017

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ATTACHMENT E: CONFLICT OF INTEREST DISCLOSURE AFFIDAVIT

I HEREBY CERTIFY, UNDER OATH, that

1. I (*Printed Name*), Stephanie D. Garcia am the (*Title*)
Cheif Legal Officer and I am the duly authorized
representative of the firm of (*Firm Name*) Corgan Associates, Inc.
(the "Firm") for purposes of this
Affidavit, whose address is (*Firm Address*) 401 N Houston St
Dallas, TX 75202, and I possess the legal authority to make this Affidavit on
behalf of myself and the Firm, as follows:

2. The following employee(s), officer(s) or agent(s) of the Firm (collectively, "Firm Representative") is/are related, by blood or marriage, to an employee, agent or Board Member of the DeKalb County Board of Education (collectively, "Owner Representative"), as indicated below:

<u>Firm Representative</u>	<u>Owner Representative</u>	<u>Relation</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Except as listed below under "EXCEPTIONS", neither the Firm nor any Firm Representative have any conflicts of interest, whether real or potential, due to kinship, ownership, other clients, other contracts, interests, or otherwise concerning the DeKalb County Board of Education, the Project, or any Owner Representative:

EXCEPTIONS (*fully disclose and completely explain*)

[Continued on Next Page]

DeKalb County School District
Professional Architectural/Engineering Services
December 14, 2023

RFQu No. 24-752-017

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4. This disclosure is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid, proposal or qualification statement for the same contract or project and is in all respects without collusion or fraud.

Wherefore, the foregoing disclosure is fully complete and true, and may be relied upon by the DeKalb County Board of Education:

Signature: Stephanie D. Garcia

Printed Name: Stephanie D Garcia

Firm Name: Corgan Associates, Inc.

Date: January 24, 2024

Sworn to and described before me this 24th day of January, 2024

Personally known: yes

OR Produced Identification: N/A

Type of Identification: N/A

Notary Public – State of Angela M Cory

My Commission Expires 01/28/2025

Affix Notary Seal Here:



DeKalb County School District
Professional Architectural/Engineering Services
December 14, 2023

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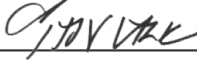
ATTACHMENT F: CONSENT TO RELEASE INFORMATION

The undersigned, having submitted a competitive sealed Proposal to the DeKalb County Board of Education in respect of a local government entity public works construction project (or being a partner in a joint venture that has submitted such proposal), hereby authorizes any person or entity having in its possession, custody or control any information regarding the undersigned to fully disclose and make available such information to the DeKalb County Board of Education, its agents, attorneys and other representatives.

This 1 day of February, 2024.

Sangeetha Karthik

[Printed name of person or entity consenting to release of information]

By: 

Printed name: Sangeetha Karthik

Printed Title: Principal

DeKalb County School District
Professional Architectural/Engineering Services
December 14, 2023

RFQu No. 24-752-017

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ATTACHMENT G: IMMIGRATION AND SECURITY CERTIFICATION

If you are providing service, performing work, or delivering goods to the DeKalb County Board of Education/DeKalb County School District including, but not limited to schools, warehouses and central offices, the applicable Georgia Security and Immigration Compliance documents found here must be completed, signed, notarized, and submitted with your bid/proposal. Failure to provide this document with your bid/proposal will result in the disqualification of the bid/proposal.

1) Offeror/Bidder shall at all times comply with the Georgia Security and Immigration Compliance Act, as amended, O.C.G.A. § 13-10-90 et. seq.

2) In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act, as amended by the Illegal Immigration Reform Act of 2011, O.C.G.A. § 13-10-90 et. seq. (collectively the "Act"), the Offeror **MUST INITIAL** the statement applicable to Offeror below:

(a) SK **(Initial here)**: Offeror declares under penalties of perjury that, Offeror has registered at <https://e-verify.uscis.gov/enroll/> to verify information of all new employees in order to comply with the Act; is authorized to use and uses the federal authorization program under the federal work authorization user identification number issued on the date of authorization below; will continue to use the authorization program throughout the contract period; Offeror further warrants and agrees Offeror shall execute and return any and all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. seq. **[Offerors who initial (a) must attach and return a signed, notarized Contractor Affidavit and Agreement with the Contract if awarded];**

or

(b) _____ **(Initial here)**: Offeror/Bidder warrants that he/she does not employ any other persons, and he/she does not intend to hire any employees or to perform the Contract. **[Offerors/Bidders who initial (b) must attach and return a signed, notarized Affidavit of Exception with the Contract if awarded];**

or

(c) _____ **(Initial here)** Offeror/Bidder is an individual who is licensed pursuant to Title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for services to be rendered by such individual and thus does not have to provide an affidavit.

— 3) SK **(Initial here)** Offeror/Bidder will not employ or contract with any subcontractor in connection with a covered contract unless the subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides Offeror/Bidder with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. seq.

4) SK **(Initial here)** Offeror/Bidder agrees that, if Offeror/Bidder employs or contracts with any sub-contractor in connection with the covered contract under the Act and DOL Rules 300-10-1-.01,

DeKalb County School District
Professional Architectural/Engineering Services
December 14, 2023

RFQu No. 24-752-017

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et seq that Offeror/Bidder will secure from each sub-contractor at the time of the contract the sub-contractor's name and address, the employee-number applicable to the sub-contractor, the date the authorization to use the federal work authorization program was granted to sub-contractor; the subcontractor's attestation of the subcontractor's compliance with the Act and Georgia Department of Labor Rule 300-10-1-.01, et seq.; and the subcontractor's agreement not to contract with sub-subcontractors unless the sub-subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides subcontractor with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. seq.

- 5) SK **(Initial here)** Offeror/Bidder agrees to provide the DeKalb County School District with all affidavits of compliance as required by O.C.G.A. § 13-10-90 et seq. and Georgia Department of Labor Rules 300-10-1-.01, et seq within five (5) business days of receipt.

[Signature]

Signature

November 7, 2023

Date

125 2533

EEV/Basic Pilot Program
User Identification Number

May 10, 2017

Date of Authorization

Firm Name: Corgan Associates, Inc.

Street/Mailing Address: 401 North Houston Street

City, State, Zip Code: Dallas, Texas 75202

Telephone Number: 214 748 2000

Email Address: sangeetha.karthik@corgan.com

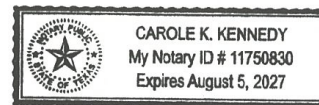
SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

7 DAY OF November, 20 23

Carole K Kennedy

Notary Public

My Commission Expires: 08/05/27



DeKalb County School District
Professional Architectural/Engineering Services
December 14, 2023

RFQu No. 24-752-017

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ATTACHMENT H: NO SUBMITTAL RESPONSE FORM

RFQu Number: **24-752-017**
Title: **Professional Architectural/Engineering Services**

If your company will not be submitting a proposal in response to this Request for Qualifications, please complete this form and return or email, prior to the RFQu due date established within to:

DeKalb County Board of Education (the "Board")
Attention: Senior Procurement Manager
Email: belinda_quillet@dekalbschoolsga.org

N/A

This information will assist Procurement Services in the preparation of future RFQu's.

Company Name: _____

Contact: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Please check reason for a "no submittal."

- _____ Specifications "too tight," geared toward one brand or manufacturer (explain below)
- _____ Insufficient time to respond
- _____ Specifications unclear (explain below)
- _____ We do not offer this service or an equivalent
- _____ Our schedule does not permit us to perform
- _____ Unable to meet specifications
- _____ Unable to meet bond requirements
- _____ Unable to hold prices respondent throughout the term of the contract period
- _____ Unable to meet insurance requirements
- _____ Other _____

Explanation: _____

If submitting this form, **only** this form needs to be returned.

REQUIRED FORMS ————— CERTIFICATE OF LIABILITY INSURANCE

		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 12/8/2023															
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.																			
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).																			
PRODUCER Risk Strategies 12801 North Central Expy. Suite 1725 Dallas, TX 75243			CONTACT NAME: Joe Bryant PHONE (A/C, No, Ext): (214) 323-4602 FAX (A/C, No): (214) 503-8899 E-MAIL: RSCcertrequest@risk-strategies.com ADDRESS:																
INSURED Corgan Associates, Inc. 401 N Houston St. Dallas TX 75202			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: XL Specialty Insurance Company</td> <td>37885</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>			INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: XL Specialty Insurance Company	37885	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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COVERAGES	CERTIFICATE NUMBER: 77512265	REVISION NUMBER:																	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.																			
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS													
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPIOP AGG \$ \$													
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$													
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$													
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y ☒ N/A				☐ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$													
A	Professional Liability	✓	DPR5021697	12/11/2023	12/11/2024	Per claim \$5,000,000 Annual Aggregate \$5,000,000													
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) The claims made professional liability coverage is the total aggregate limit for all claims presented within the annual policy period and is subject to a deductible. Thirty (30) day notice of cancellation in favor of the certificate holder on all policies.																			
CERTIFICATE HOLDER Master Certificate				CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Joe Bryant															
ACORD 25 (2016/03) The ACORD name and logo are registered marks of ACORD © 1988-2015 ACORD CORPORATION. All rights reserved.																			

77512265 | 00148641 | 23/24 PL | Kristen Johnson | 12/8/2023 2:12:20 PM (CST) | Page 1 of 1

CORGAN ■ t

REQUIRED FORMS ————— CERTIFICATE OF INSURANCE

	CERTIFICATE OF LIABILITY INSURANCE	CORGASS-01	LBROWN																																																
DATE (MM/DD/YYYY) 1/16/2024																																																			
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.																																																			
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PRODUCER CORE Insurance Group 2570 River Park Plz Ste 100 Fort Worth, TX 76116	CONTACT Linda Brown NAME PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL linda@coreins.us ADDRESS: INSURER(S) AFFORDING COVERAGE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">INSURER A : Continental Casualty Company</td> <td style="width: 20%; text-align: right;">20443</td> </tr> <tr> <td>INSURER B : Valley Forge Insurance Company</td> <td style="text-align: right;">20508</td> </tr> <tr> <td>INSURER C : Continental Insurance Company</td> <td style="text-align: right;">35289</td> </tr> <tr> <td>INSURER D : National Fire Insurance Company of Hartford</td> <td style="text-align: right;">20478</td> </tr> <tr> <td>INSURER E : Trisura Specialty Insurance Company</td> <td style="text-align: right;">16188</td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>			INSURER A : Continental Casualty Company	20443	INSURER B : Valley Forge Insurance Company	20508	INSURER C : Continental Insurance Company	35289	INSURER D : National Fire Insurance Company of Hartford	20478	INSURER E : Trisura Specialty Insurance Company	16188	INSURER F :																																					
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) All entities named and requiring additional insured status in a written executed contract with named insured are included as additional insured with respects to general liability (on a Primary & noncontributory basis for Completed & Ongoing operations), auto liability (primary and noncontributory basis) and Umbrella liability with a Waiver of Subrogation in their favor. Waiver of Subrogation applies to Workers compensation policy as well. Policies include 30 days notice of cancellation if the policy cancels for any other reason than nonpayment of premium. Above applies as long as there is a DIRECT written executed contract with Named Insured requiring the coverage.																																																			
CERTIFICATE HOLDER MASTER CERTIFICATE (If you need to be listed as certificate holder, please provide your name address, email and fax#)		CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 																																																	
ACORD 25 (2016/03)		© 1988-2015 ACORD CORPORATION. All rights reserved. The ACORD name and logo are registered marks of ACORD																																																	

Control Number : K426005

STATE OF GEORGIA
Secretary of State
Corporations Division
313 West Tower
2 Martin Luther King, Jr. Dr.
Atlanta, Georgia 30334-1530

CERTIFICATE OF EXISTENCE

I, **Brad Raffensperger**, the Secretary of State of the State of Georgia, do hereby certify under the seal of my office that

CORGAN ASSOCIATES, INC.
a Foreign Profit Corporation

was formed in the jurisdiction stated below or was authorized to transact business in Georgia on the below date. Said entity is in compliance with the applicable filing and annual registration provisions of Title 14 of the Official Code of Georgia Annotated and has not filed articles of dissolution, certificate of cancellation or any other similar document with the office of the Secretary of State.

This certificate relates only to the legal existence of the above-named entity as of the date issued. It does not certify whether or not a notice of intent to dissolve, an application for withdrawal, a statement of commencement of winding up or any other similar document has been filed or is pending with the Secretary of State.

This certificate is issued pursuant to Title 14 of the Official Code of Georgia Annotated and is prima-facie evidence that said entity is in existence or is authorized to transact business in this state.

Docket Number : 19185882
Date Inc/Auth/Filed: 10/21/1994
Jurisdiction : Texas
Print Date : 06/09/2020
Form Number : 211



Brad Raffensperger

Brad Raffensperger
Secretary of State

CORGAN ■ y

REQUIRED FORMS ————— BUSINESS LICENSE

 CITY OF ATLANTA 55 Trinity Avenue SW Suite 1350 Atlanta GA 30303		OCCUPATION TAX REGISTRATION CERTIFICATE VALID ONLY WHEN OCCUPATION REGISTRATION TAX REQUIREMENTS ARE PAID	
Business Name:	Corgan Associates, Inc. DBA: Corgan	Business Type(s):	541310 Architectural Services
Business Location:	1201 Peachtree St NE, Suite 1740 Atlanta, GA 30361	Mailing Address:	1201 Peachtree St NE, Suite 1740 Atlanta, GA 30361
Owner:		License Type:	General Business License
License Number:	GBL-1121-07777	Classification:	Professional/Scientific/Technical Services
Issued Date:	1/3/2023		
Expiration Date:	12/31/2023		



 Mohamed Balla, Chief Financial Officer

DISPLAY THIS CERTIFICATE IN A CONSPICUOUS PLACE AT BUSINESS LOCATION. NOT VALID IF BUSINESS LOCATION DOES NOT COMPLY TO CITY ZONING REQUIREMENTS. NOT VALID UNLESS ACCOMPANIED BY STATE OF GEORGIA LICENSE(S) IS REQUIRED. CERTIFICATE NOT TRANSFERABLE IF BUSINESS TERMINATES OR CHANGES OWNERSHIP DURING CERTIFICATE PERIOD. CALL THE BUSINESS LICENSE OFFICE AT 404-330-6240 THIS CERTIFICATE IS SUBJECT TO ALL APPLICABLE ORDINANCES AND LAWS.

TO BE POSTED IN A CONSPICUOUS PLACE



PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

Licensee Details

Licensee Information

Name: Carissa Oyedele

Address:

Atlanta GA 30361

Primary Source License Information

Lic #:	RA016807	Profession: Architect / Interior Designer	Type: Registered Architect
Secondary:		Method: Reciprocity	Status: Active
Issued:	7/15/2022	Expires: 6/30/2025	Last Renewal Date: 6/30/2023

Associated Licenses

No Prerequisite Information

Public Board Orders

Please see Documents section below for any Public Board Orders

Other Documents

No Other Documents

Data current as of: November 5, 2023 6:28:50

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6/5/23, 2:42 PM
Details



PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

Licensee Details

Licensee Information

Name: Sangeetha V Karthik

Address:

Dallas TX 75202

Primary Source License Information

Lic #: RAD17155	Profession: Architect / Interior Designer	Type: Registered Architect
Secondary:	Method: Reciprocity	Status: Active
Issued: 4/26/2023	Expires: 6/30/2025	Last Renewal Date:

Associated Licenses

No Prerequisite Information

Public Board Orders

Please see Documents section below for any Public Board Orders

Other Documents

No Other Documents

Data current as of: June 5, 2023 14:40:21

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<https://verify.sos.ga.gov/verification/Details.aspx?license=66b0902-e09b-4ee3-b71d-7ed068d59be>
1/1



PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

Licensee Details

Licensee Information

Name: Shear Structural, LLC **Owner:** Holly Jeffreys / Karen Jenkins / Malory Atkinson
Address: 931 Monroe Drive
 Suite A102-491
 Atlanta GA 30308

Primary Source License Information

Lic #: PEF007147	Profession: Engineers / Land Surveyors	Type: Engineer Firm
Secondary:	Method: Application	Status: Active
Issued: 8/22/2017	Expires: 6/30/2024	Last Renewal Date: 4/27/2022

Associated Licenses

Relationship: Employment

Licensee: Jeffreys, Holly C	License Type: Professional Engineer
License #: PE026260	License Status: Active
Established: 8/22/2017	Association Date: 8/22/2017 Exj

Type: Prerequisite User

Relationship: Employment

Licensee: Jenkins, Karen Mole	License Type: Professional Engineer
License #: PE026699	License Status: Active
Established: 8/22/2017	Association Date: 8/22/2017 Exj

Type: Prerequisite User

Public Board Orders

Please see Documents section below for any Public Board Orders

Other Documents

No Other Documents

Data current as of: June 1, 2023 10:58:4

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PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

Licensee Details

Licensee Information

Name: Holly C Jeffreys

Address:

Tucker GA 30084

Primary Source License Information

Lic #:	PE026260	Profession:	Engineers / Land Surveyors	Type:	Professional Engineer
Secondary:		Method:	Examination	Status:	Active
Issued:	7/7/2000	Expires:	12/31/2023	Last Renewal Date:	12/2/2022

Associated Licenses

Relationship: Employment

Licensee: Shear Structural, LLC

License Type: Engineer Firm

License #: PEF007147

License Status: Active

Established: 8/22/2017

Association Date: 8/22/2017

Exp

Type: Prerequisite

Public Board Orders

Please see Documents section below for any Public Board Orders

Other Documents

No Other Documents

Data current as of: June 1, 2023 11:21:33

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PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

Licensee Details

Licensee Information

Name: Holly C Jeffreys

Address:

Tucker GA 30084

Primary Source License Information

Lic #:	SE000174	Profession:	Engineers / Land Surveyors	Type:	Structural Engineer
Secondary:		Method:	Affidavit	Status:	Active
Issued:	1/18/2021	Expires:	12/31/2023	Last Renewal Date:	12/2/2022

Associated Licenses

No Prerequisite Information

Public Board Orders

Please see Documents section below for any Public Board Orders

Other Documents

No Other Documents

Data current as of: June 1, 2023 11:21:47

This website is to be used as a primary source verification for licenses issued by the Professional Licensing Boards. Paper verification are available for a fee. Please contact the Professional Licensing Boards at 844-753-7825.



A pocket-sized license card is below. Above is an enlarged copy of your pocket card.
 Please make note of the expiration date on your license. It is your responsibility to renew your license before it expires. Please notify the Board if you have a change of address.
 Wall certificates suitable for framing are available at cost, see board fee schedule. To order a wall certificate, please order from the web site – www.sos.ga.gov/plb.
 Please refer to Board Rules for any continuing education requirements your profession may require.

Georgia State Board of Professional Licensing
 237 Coliseum Drive
 Macon GA 31217
 Phone: (404) 424-9966
www.sos.ga.gov/plb

Jeremiah Cason Phillips
 171 Hays Pond Road
 Mansfield GA 30055



REQUIRED FORMS ——— **PROFESSIONAL LICENSING**



A pocket-sized license card is below. Above is an enlarged copy of your pocket card.

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Wall certificates suitable for framing are available at cost, see board fee schedule. To order a wall certificate, please order from the web site – www.sos.ga.gov/plb.

Please refer to Board Rules for any continuing education requirements your profession may require.

Georgia State Board of Professional Licensing
237 Coliseum Drive
Macon GA 31217
Phone: (404) 424-9966
www.sos.ga.gov/plb

John D Royds
1765 Pinetree Pass Lane SW
Lilburn GA 30047



REQUIRED FORMS ——— **PROFESSIONAL LICENSING**



A pocket-sized license card is below. Above is an enlarged copy of your pocket card.

Please make note of the expiration date on your license. It is your responsibility to renew your license before it expires. Please notify the Board if you have a change of address.

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Please refer to Board Rules for any continuing education requirements your profession may require.

Georgia State Board of Professional Licensing
237 Coliseum Drive
Macon GA 31217
Phone: (404) 424-9966
www.sos.ga.gov/plb

Thomas H Wille
155 Mobile Avenue Ne
Atlanta GA 30305





PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

Licensee Details

Licensee Information

Name: Karon Elizabeth McHugh-Pariso

Address:

Hiram GA 30141

Primary Source License Information

Lic #:	RA015434	Profession:	Architect / Interior Designer	Type:	Registered Architect
Secondary:		Method:	Examination	Status:	Active
Issued:	10/3/2018	Expires:	6/30/2025	Last Renewal Date:	4/15/2023

Associated Licenses

No Prerequisite Information

Public Board Orders

Please see Documents section below for any Public Board Orders

Other Documents

No Other Documents

Data current as of: November 1, 2023 9:44:50

This website is to be used as a primary source verification for licenses issued by the Professional Licensing Boards. Paper verifications are available for a fee. Please contact the Professional Licensing Boards at 844-753-7825.

EXHIBIT “H”

**MANDATORY ADDENDUM TO THE
OWNER/DESIGN PROFESSIONAL AGREEMENT
(DESIGN AND SUPERVISION OF A STATE-FUNDED CAPITAL OUTLAY CONSTRUCTION
PROJECT ONLY)**

The Owner may use any form of agreement mutually agreed upon by the Owner and Architect to contract for the Architect's Services for any project funded in whole or in part with State Capital Outlay Funds provided by the Georgia Department of Education (“GaDOE”); provided, however, that this Mandatory Addendum must and shall be incorporated into the Owner and Architect's selected form of agreement on any such State Capital Outlay Funded project. In the event of a conflict or inconsistency between the terms and conditions of the selected form of agreement and this Mandatory Addendum, the terms and conditions of this Mandatory Addendum shall prevail and govern over conflicting or inconsistent terms and conditions of the selected form of agreement. This Mandatory Addendum shall not be modified without prior written consent of the GaDOE. THE GaDOE SHALL NOT RELEASE ANY STATE CAPITAL OUTLAY FUNDS FOR AN APPROVED CAPITAL OUTLAY PROJECT IF THIS MANDATORY ADDENDUM IS NOT MADE A PART OF THE OWNER/ARCHITECT CONTRACT.

1. For purposes of this Mandatory Addendum, notwithstanding terminology used in the Owner/Architect Contract, the following terms are defined to mean:
 - a. “Architect” shall be the architect, engineer, or architect/engineer, whether individually or as a firm or other legal entity, engaged to perform the Architect's Services.
 - b. “Architect's Services” shall be the scope of the Architect's services for the Project set forth in the Contract, including the services and requirements set forth in this Mandatory Addendum.
 - c. “Owner” shall be the Local Board of Education that is engaging the Architect to perform the Architect's Services for the Project.
 - d. “Contract” shall be the form of agreement between the Owner and the Architect, to which this Mandatory Addendum is attached and is a part, and shall set forth the Architect's Services for the Project.
 - e. “Project” shall be the Project for which the Architect's Services are engaged and performed pursuant to the Contract.
 - f. “Program” shall be the Owner's policies, purposes, concepts, goals and objectives, and design, construction, scheduling, budgetary or operational needs, restrictions, or requirements for the Project.
 - g. “Stated Cost Limitation” shall be the maximum amount that the Owner is authorized to spend to construct the Project as determined and established by the Owner.
 - h. “Record Plans and Specifications” shall be the as-built plans and specifications including, but not limited to, actual location of utility lines, and any approved change orders.
2. The Architect agrees not to assign or transfer any interest or rights in the Contract to any person or entity without the advanced written consent of the Owner. The Architect agrees to utilize the design and management team represented to the Owner and agrees that no substitutions, additions, or deletions to this team shall occur without the advanced written

consent of the Owner. The Owner agrees to provide a response to the Architect within 14 days of any such request by the Architect.

3. Prior to beginning the "Preliminary Plans and Specifications," the Architect shall first consult in detail with the Owner to determine and understand the Owner's Program. Within 10 days of such consultation, the Architect shall prepare and submit to the Owner a written report detailing and confirming the Architect's understanding of the Owner's Program. The Architect's report must include, but is not limited to, the identification of any design, construction, scheduling, budgetary, operational, or other issues, problems or impediments foreseen by the Architect concerning the Project, the Program, or both. The Architect's report should include proposed solutions or recommendations, for the Owner's consideration, to resolve, eliminate, minimize or mitigate any such issues, problems or impediments. The Architect's report shall also include any applicable educational specifications and GaDOE requirements.
4. The Architect shall obtain written authorization from the Owner before proceeding with each next stage of Architect's Services, including the "Preliminary Plans and Specifications," the "Check Set Plans and Specifications," and the "Final Plans and Specifications," as defined in "Guidelines for Submission of Documents for Review of Planning, Bidding, and Construction of Educational Facilities" (as may be amended from time to time, always using the most recently published edition).
5. The Architect agrees to comply with all applicable federal, state and local laws, codes and ordinances in the design of the Project. The Architect also agrees to comply with all applicable GaDOE rules and guidelines and to make required submittals in a timely manner to GaDOE's Facility Services Unit. The Architect shall respond to GaDOE's Facility Services Unit review report comments in a timely fashion so as to ensure that the review process may proceed orderly, efficiently and does not impede the Project or the Program.
6. The Architect assumes full responsibility to the Owner for the acts and omissions of the Architect and the Architect's consultants, subconsultants and employees in connection with the Contract, the Project and the Program.
7. The Architect agrees to design the Project within the Owner's budgetary limits and consistent with the Owner's Program for the construction of the Project which shall be referred to as the **Stated Cost Limitation**, as follows:

The **Stated Cost Limitation** for the Project shall be \$_____, which is composed of:

State Capital Outlay Funds in the amount of \$_____, and

Required Local Funds in the amount of \$_____, and

Additional Required Local Funds in the amount of \$_____.

8. The Architect shall provide reasonably reliable cost estimates to the Owner at the following design stages: (1) Preliminary Plans and Specifications stage, (2) 65% completion stage, and (3) Check Set Plans and Specifications stage (95% completion).

9. In the event the Architect's final project cost estimate (at Check Set Plans and Specifications stage) exceeds the **Stated Cost Limitation** for the Project, the Owner may require the Architect, at no additional cost to the Owner, to consult with the Owner and to revise the design so as to enable the Owner to obtain a final cost for the Project at or below the **Stated Cost Limitation**. The Architect acknowledges and agrees that the **Stated Cost Limitation** shall not be exceeded except as provided herein; provided, however, the Architect further acknowledges and agrees that budgetary limitations are never a justification for breach, disregard or circumvention of sound principles of architectural and engineering design. Therefore, the Architect shall take no calculated risks in the design of the Project. The Architect agrees that, in the event that the Architect determines that the Project cannot be designed so as to be fully and finally constructed within the **Stated Cost Limitation** and in keeping with sound principles of design, the Architect will give written notice of such determination immediately, and in no event more than seven (7) days after the Architect makes such a determination, to the Owner and to the GaDOE Facilities Services Unit.
10. The **Stated Cost Limitation** may be amended by written mutual agreement signed by the Owner and the Architect at any time after the Contract between the Architect and Owner is executed. Prior to such amendment, the Architect shall provide the Owner with reliable and verifiable evidence through either internal-Architect estimates, third party estimates, materials supplier quotes, or other industry best management practices standards to establish that an increase in the **Stated Cost Limitation** is warranted and justifiable. The Owner reserves the right to request additional supporting documentation substantiating the need to increase the **Stated Cost Limitation**. The Owner reserves and has the right, in its sole discretion, to refuse to increase the **Stated Cost Limitation**.
11. All plans, specifications, design calculations, designs, drawings, or other documents or data produced pursuant to the Contract by the Architect, or the Architect's consultants, subconsultants, or employees shall be the sole property of the Owner regardless of the stage in which the development of the design has progressed, and shall be delivered to the Owner upon request. The Owner shall retain all ownership rights with regard to such plans, specifications, design calculations, designs, drawings, or other documents or data produced pursuant to the Contract.
12. The Architect shall provide and maintain Professional Liability Insurance at all times this Contract is in effect and for a period of six (6) years after execution by the Architect of the "Certificate of Final Completion" indicating final completion of the Project, with a minimum level of coverage as described herein below. Said coverage shall be written by an insurer licensed to do business in the State of Georgia and acceptable to the Owner.

Before the Owner executes the Contract, the Architect shall provide the Owner and the GaDOE Facility Services Unit with a valid Certificate of Insurance showing that the Architect is then insured with Professional Liability (Errors and Omissions) Insurance with limits not less than the following:

- i. With minimum limits per claim of 20% of the stated cost limitation set forth in the Work Authorization but not less than the minimum limits of \$2,000,000 per claim coverage, \$2,000,000 aggregate.
- ii. Workmen's Compensation and Employer's Liability to statutory limits.

iii. Comprehensive Commercial General Liability ("CGL") including Owner's & Contractor's Protective with the following limits;

- (a) General Aggregate: \$2,000,000, which shall apply on a per-project basis;
- (d) Products and Completed Operations Aggregate: \$1,000,000;
- (e) Personal & Advertising Injury: \$1,000,000;
- (g) Each Occurrence: \$1,000,000;
- (h) Fire Damage (Any one fire): \$50,000; and,
- (i) Medical Expense (Any one person): \$5,000.

iv. Automobile Liability (owned, non-owned, hired) with combined single limit of \$2,000,000 annual aggregate, \$1,000,000 per occurrence.

For such period of time that Professional Liability insurance is required for the Project, as set forth above, the Architect shall provide the Owner with an updated or renewed Certificate of Insurance at least annually, or more frequently if requested by the Owner, showing the required coverage and limits of coverage remain in place.

13. The Architect shall carefully inspect the work of the Contractor within 24 hours of the Owner's request, and shall also, **at a minimum, inspect work at the Project site** _____, and in any event, no less frequent than once per month. At least once per month, the inspection shall be performed by an architect or engineer licensed in the State of Georgia. The purpose of such inspections, among other things, shall be to determine the quality and quantity of the work in comparison with the requirements of the contract documents for the Project. In performing such inspections, the Architect shall advise the Owner of: deficient or defective work; real or potential delays in the schedule or the work of the Project; and, requests for payment by the Contractor which could constitute overpayment for work not yet performed or completed. Within three (3) days of each site visit, the Architect shall submit a written report of such site visit which, in addition to the information required by the preceding sentence, shall include and convey any relevant information, comments or recommendations to the Owner.
14. The Architect shall provide Owner a set of "Record Plans and Specifications" within thirty (30) days after execution by the Architect of the "Certificate of Substantial Completion." Such "Record Plans and Specifications" shall include any authorized change orders, actual locations of all utility lines, and any other appropriate information. The drawings shall be presented in a Computer Aided Drafting (CAD) format or other format of the Owner's choice, and the specifications shall be presented in a word processing format of the Owner's choice.
15. The Contract executed between the Owner and the Architect, to which this Mandatory Addendum is a part, shall include a provision for the termination of the Architect's Services (or be deemed to include this Paragraph 15) giving the Owner the rights of (1) termination of the Architect's Services with cause and (2) termination of the Architect's Services without cause. In the event of termination, the Owner shall pay the Architect for the reasonable value of the Architect's Services performed by the Architect prior to the termination. Payment for the Architect's Services rendered prior to termination shall be based on statements properly submitted by the Architect to the Owner and supported by time sheets, invoices and such other supporting documentation that the Owner may

reasonably require; provided, however, that in no event shall the total payment to the Architect exceed an amount equal to the percentage of completion of the Architect's Services for the Project at the time of termination.

16. The Architect shall be responsible for the timely submittal and completion of all forms required by GaDOE and shall respond to GaDOE comments on submittals within twenty-one (21) days of receipt of GaDOE comments. Such forms may be obtained from the Facilities Services Unit, Georgia Department of Education, 1670 Twin Towers East, 205 Jesse Hill Jr. Drive, SE, Atlanta, Georgia 30334. At the close of the Project, the Architect shall submit an "Architectural Certification" form, as provided by the GaDOE, to the Owner. Unless the Architect's services are terminated by the Owner before final completion of the Project, the completion and submittal of this form is required prior to the Owner's release of the final payment to the Architect.
17. All architectural plans and specifications shall bear the signature and seal of the Architect, which shall be licensed to practice in the State of Georgia. Civil, survey, structural, electrical, and mechanical plans and specifications shall bear the signature and seal of the respective engineer, who shall be licensed to practice in the State of Georgia.
18. A fully executed copy of the Contract between the Owner and the Architect, including a completed copy of this Mandatory Addendum, must be filed with the GaDOE Facilities Services Unit.

OWNER:

DEKALB COUNTY BOARD OF EDUCATION

By: [Signature]
[Signature]

Mr. Dijon DaCosta, Sr., Board Chairperson
[Printed Name, Title]

By: [Signature]
[Signature]

Dr. Devon Q. Horton, Superintendent
[Printed Name, Title]

1701 Mountain Industrial Blvd.

Stone Mountain, Georgia 30083
[Printed Address]

6-25-24
[Date of Execution]

ARCHITECT:

CORGAN

By: [Signature]
[Signature]

SANGEETHA Y KARETHIK, M.A.
[Printed Name]

PRINCIPAL
[Title]

1175 PEACHTREE ST, NE

SUITE 500, ATLANTA GA 30361
[Printed Address]

[Date of Execution]

EXHIBIT "I"

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned Contractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the individual, firm, or corporation ("Contractor") which is contracting with the DeKalb County Board of Education has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91, as amended. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(2) Contractor's correct user identification number and date of authorization is set forth herein below.

(3) Contractor agrees that the Contractor will not employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the DeKalb County Board of Education, unless at the time of the contract said subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Contractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Contractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other applicable verification procured by subcontractor at the time of contract with the sub-subcontractor(s) within five (5) business days after receiving the said Affidavit or verification.

Contractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such subcontractor Affidavit or other permissible verification to the DeKalb County Board of Education at the time the subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

(4) Contractor further agrees to and shall provide DeKalb County Board of Education with copies of all other affidavits or other applicable verification received by Contractor (i.e.: sub-contractor affidavits and all other lower tiered affidavits) within five (5) days of receipt.

#1252533
EEV/Basic Pilot Program User Identification Number

12/6/2017
Date of Authorization

NA
If an applicable Federal work authorization program as described above is used, other than the EV/Basic Pilot Program, please identify the program.

CORGAN ASSOCIATES INC
Company Name / Contractor Name

Date

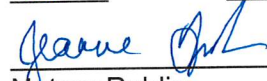

BY: Signature of Authorized Officer or Agent

02.29.2024
Date

PRINCIPAL
Title of Authorized Officer or Agent of Contractor

SANGEETHA X KARTHIK, AIA
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
29th DAY OF May, 2024


Notary Public
My Commission Expires: 2-17-2027

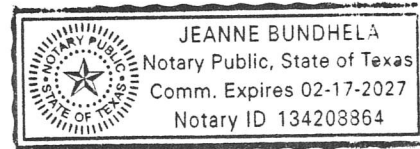


EXHIBIT "J"

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with Corgan (*name of Contractor*), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

268510
EEV/Basic Pilot Program User Identification Number

10/29/2009
Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.

Thomas Wille
BY: Signature of Authorized Officer or Agent

06/03/2024
Date

Johnson, Spellman & Associates, Inc.
(Subcontractor Company Name)

Principal
Title of Authorized Officer or Agent of Subcontractor

Thomas H. Wille, PE
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
3RD DAY OF JUNE, 2024
Greta Holland
Notary Public
My Commission Expires: April 12, 2025



EXHIBIT "J"

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with Corgan Architects (*name of Contractor*), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

126247
EEV/Basic Pilot Program User Identification Number

October, 2010
Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.

Jeff Williams
BY: Signature of Authorized Officer or Agent

June 4, 2024
Date

Bolden-Williams & Associates, Inc.
(Subcontractor Company Name)

Principal
Title of Authorized Officer or Agent of Subcontractor

Jeff Williams
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
4TH DAY OF June, 2024
Judith Ann Bolam
Notary Public
My Commission Expires: 9/16/2026



EXHIBIT "J"

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests under oath that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with Cofano (name of Contractor), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

1235354
EEV/Basic Pilot Program User Identification Number

10/03/2017
Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.

[Signature]
BY: Signature of Authorized Officer or Agent
Shear Structural, LLC.
(Subcontractor Company Name)
Managing Partner
Title of Authorized Officer or Agent of Subcontractor
Malory Atkinson
Printed Name of Authorized Officer or Agent

6/3/2024
Date

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
3RD DAY OF June, 20 24
[Signature]
Notary Public
My Commission Expires: 2/14/28

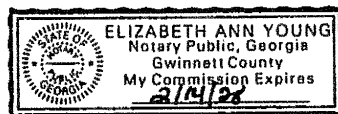


EXHIBIT "J"

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with _____ (*name of Contractor*), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

1347491
EEV/Basic Pilot Program User Identification Number

10/18/2021
Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.


BY: Signature of Authorized Officer or Agent

6/3/2024
Date

Hammond Engineering, Inc.
(Subcontractor Company Name)

President
Title of Authorized Officer or Agent of Subcontractor

Nathaniel Hammond, PE
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
3rd DAY OF June, 2024


Notary Public
My Commission Expires: July 5, 2026

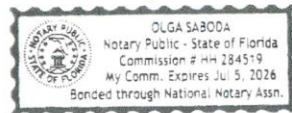


EXHIBIT "J"

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests under oath that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with Corgan (name of Contractor), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

311503

8/25/2011

EEV/Basic Pilot Program User Identification Number

Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.



06/06/2024

BY: Signature of Authorized Officer or Agent

Date

Eberly & Associates, Inc.

(Subcontractor Company Name)

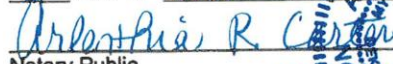
President & CEO

Title of Authorized Officer or Agent of Subcontractor

Kevin Edwards

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
DAY OF June



Notary Public

My Commission Expires: March 27, 2025



EXHIBIT "J"

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with Conjan (name of Contractor), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

290862
EEV/Basic Pilot Program User Identification Number

12/10/2009
Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.

BY: [Signature] 6/3/24
Signature of Authorized Officer or Agent Date

ACE Construction Consultants, Inc.
(Subcontractor Company Name)

President
Title of Authorized Officer or Agent of Subcontractor

Dan Boyle
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
31st DAY OF JUNE, 2024
[Signature]
Notary Public
My Commission Expires: 4-26-2028



EXHIBIT "J"

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with corgan (name of Contractor), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

154511
EEV/Basic Pilot Program User Identification Number

09/24/2008
Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.

BY: Signature of Authorized Officer or Agent 06/04/2024
Date

camacho
(Subcontractor Company Name)

Vice President of Business Development
Title of Authorized Officer or Agent of Subcontractor

Anja Kuechenmeister
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
4 DAY OF June, 2024

J. Wells
Notary Public
My Commission Expires: April 28, 2028



J. Wells