

**CONTINUING CONTRACT FOR
PROFESSIONAL SERVICES
BETWEEN THE
DEKALB COUNTY BOARD OF EDUCATION
AND**

**Design
Professional:** CDH Partners, Inc.

**Design
Professional Address:** 3330 Cumberland Blvd., Ste. 100
Atlanta, Georgia 30339

Solicitation No.: RFQu No. 24-752-017

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CONTINUING CONTRACT FOR PROFESSIONAL SERVICES

This contract (the "Contract") is made and entered into by and between the DeKalb County Board of Education (the "Owner") and CDH Partners, Inc., authorized to do business in the State of Georgia, whose business address is 3330 Cumberland Blvd., Ste. 100, Atlanta, Georgia 30339 (hereinafter referred to as the "DESIGN PROFESSIONAL"). This Contract shall be effective on the date executed by the last party to execute it.

WITNESSETH:

WHEREAS, it is in the best interests of OWNER to be able to obtain professional architectural and **engineering** services expeditiously when a need arises in connection with a study or a partial or entire DeKalb County School District construction project; and

WHEREAS, Board Policy DJE, Section III, makes provisions for contracts for professional services; and

WHEREAS, OWNER has selected DESIGN PROFESSIONAL in accordance with the provisions of Board Policy DJE, and DESIGN PROFESSIONAL will provide professional architectural engineering **services** as directed by OWNER for such projects and tasks as may be required on an as needed basis by OWNER.

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements stated herein, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Owner and the DESIGN PROFESSIONAL agree:

ARTICLE 1

DESIGN PROFESSIONAL'S RESPONSIBILITIES

- 1.1 From time to time upon request or direction of the OWNER as hereinafter provided, DESIGN PROFESSIONAL shall provide to OWNER professional architectural engineering services (hereinafter the "Services"). All Services to be provided by DESIGN PROFESSIONAL pursuant to this Contract shall be in conformance with the scope of services, which shall be described in a Work Authorization issued pursuant to the procedures described herein. The form of the Work Authorization is set forth in **Exhibit B** attached hereto and incorporated herein by reference. Any proposed deviation from the Services set forth in the Work Authorization must be brought to OWNER'S attention in writing by DESIGN PROFESSIONAL and all such deviations must be expressly approved by OWNER in writing in advance.
 - 1.1.1 All Services must be authorized in writing by OWNER in the form of a Work Authorization, and DESIGN PROFESSIONAL shall not provide any Services to OWNER unless and to the extent they are required in a written Work Authorization. Any Services provided by DESIGN PROFESSIONAL without a written Work Authorization shall be at DESIGN PROFESSIONAL'S own risk and OWNER shall have no liability or responsibility for payment for such Services.
 - 1.1.2 As OWNER identifies certain Services it wishes DESIGN PROFESSIONAL to provide pursuant to the terms of this Contract, OWNER shall request a proposal from DESIGN PROFESSIONAL for such Services, said proposal to be in compliance with the terms

of this Contract and in the form of **Exhibit G** attached hereto and incorporated herein by reference. If the parties reach an agreement with respect to such Services, including, but not limited to the scope of those Services and the compensation to be paid for such Services, then Owner shall prepare a Work Authorization which incorporates the terms of the understanding reached by the parties with respect to such Services, and if both parties are in agreement therewith, they shall jointly execute the Work Authorization. The OWNER's proposal documents for each Project shall be attached hereto as **Exhibit A** and incorporated herein by reference.

- 1.1.3 Upon execution of a Work Authorization as aforesaid, DESIGN PROFESSIONAL agrees to promptly provide the Services required thereby, in accordance with the terms of this Contract, the subject Work Authorization, the Schedule (as defined in Paragraph 3.1 hereof), and all applicable laws, ordinances, rules and regulations.
- 1.1.4 It is mutually understood and agreed that the nature, amount, and frequency of the Services shall be determined solely by OWNER and that OWNER does not represent or guarantee unto DESIGN PROFESSIONAL that any specific or minimum number of Services will be requested or required of DESIGN PROFESSIONAL pursuant to this Contract.
- 1.1.5 DESIGN PROFESSIONAL agrees that upon request of OWNER under this Contract Design Professional will provide bidding assistance and construction contract administration services as needed.
- 1.1.5 DESIGN PROFESSIONAL shall have no authority to act as the agent of OWNER under this Contract or to obligate OWNER in any manner or way. DESIGN PROFESSIONAL is an independent contractor, and neither it nor any of its agents, servants or employees will be an employee or agent of the Owner. Nothing contained in this Contract shall constitute or be deemed or construed to create a partnership or joint venture, or any agency relationship, between OWNER and DESIGN PROFESSIONAL.
- 1.1.6 All duly executed Work Authorizations shall be and are hereby incorporated into and made a part of this Contract by reference.
- 1.2 DESIGN PROFESSIONAL agrees to obtain and maintain throughout the period of this Contract all such licenses and permits as are required for DESIGN PROFESSIONAL to do business in the State of Georgia and in DeKalb County, including, but not limited to, all licenses and permits required by the respective state boards and other governmental agencies responsible for regulating and licensing the professional Services to be provided and performed by DESIGN PROFESSIONAL pursuant to this Contract.
- 1.3 DESIGN PROFESSIONAL agrees that, when the Services to be provided hereunder relate to a professional service which, under the laws of the State of Georgia, requires a license, certificate of authorization or other form of legal entitlement to practice such Services, it shall employ and/or retain only qualified personnel to provide such Services.
- 1.4 DESIGN PROFESSIONAL hereby designates Melissa Cantrell as its Principal in Charge (hereinafter referred to as the "Principal in Charge"), who has full authority to bind and obligate DESIGN PROFESSIONAL on all matters arising out of or relating to this Contract. For each Work Authorization, DESIGN PROFESSIONAL will designate in writing an individual to serve as DESIGN PROFESSIONAL'S representative (hereinafter referred to as the "Representative"), who may be the same as the Principal in Charge. The Representative is authorized and responsible to act on behalf of DESIGN PROFESSIONAL with respect to directing, coordinating and administering all aspects of the Services to be provided and performed under the Work Authorization. By execution of this Contract, DESIGN PROFESSIONAL acknowledges that the Principal in Charge and Representative(s)

have full authority to bind and obligate DESIGN PROFESSIONAL on all matters arising out of or relating to this Contract and the Work Authorization, respectively. DESIGN PROFESSIONAL agrees that the Principal in Charge and the Representatives shall devote whatever time is required to satisfactorily and diligently manage the Services to be provided and performed by DESIGN PROFESSIONAL under the Work Authorization. Further, DESIGN PROFESSIONAL agrees that the Principal in Charge and the Representatives shall not be removed by DESIGN PROFESSIONAL without OWNER'S prior approval, and if so removed must be immediately replaced with a person acceptable to OWNER, which approval and acceptance shall not be unreasonably withheld by OWNER.

- 1.5 The DESIGN PROFESSIONAL shall assign only qualified personnel to perform any service concerning the Project (as defined in Paragraph 3.1 hereof). The DESIGN PROFESSIONAL management, design, and construction administration staff assigned to the Project shall have experience in K-12 school design and construction. The Owner shall have the right, but not the obligation, to interview the management, design, and construction administration staff that will be assigned to the Project.
- 1.6 DESIGN PROFESSIONAL agrees that its senior staff, subconsultants and subcontractors who will perform any Services under this Contract are subject to OWNER'S reasonable approval. Attached hereto as **Exhibit C** is a listing of DESIGN PROFESSIONAL'S senior staff, subconsultants and subcontractors who have been assigned to provide the services required under this Contract. None of the senior staff, subconsultants and subcontractors identified in **Exhibit C** shall be removed from a Project by DESIGN PROFESSIONAL without OWNER'S prior approval (such approval not to be unreasonably withheld), and if so removed shall be immediately replaced with a person or firm reasonably acceptable to OWNER. DESIGN PROFESSIONAL further agrees, within fourteen (14) calendar days of receipt of a written request from OWNER, to promptly remove from a Project and replace the Representative, or any other personnel employed or retained by DESIGN PROFESSIONAL, or any subconsultants or subcontractors or any personnel of any such subconsultants or subcontractors engaged by DESIGN PROFESSIONAL to provide and perform any of the Services pursuant to the requirements of this Contract, whom OWNER shall request in writing to be removed, which request may be made by OWNER with or without cause. If DESIGN PROFESSIONAL is required to remove and replace a subconsultant or subcontractor without cause, an equitable adjustment shall be made to the compensation provided for in any Work Authorization to which such subcontractor or subconsultant may have been assigned.
- 1.7 DESIGN PROFESSIONAL represents to OWNER that it has expertise in the type of professional Services that will be required under this Contract. Drawings shall be prepared in electronic AutoCAD 2014 format and a project manual for each Project (the "Project Manual") shall be prepared as an electronic Word 2010 document. By execution of this Contract and each subsequent Work Authorization issued hereafter, if any, DESIGN PROFESSIONAL acknowledges it has received the most recent version of the DCSD 2020 VISION – Educational Specifications and Design Guidelines as of the date of this Contract or such subsequent Work Authorization and will follow, observe and design in accordance with the standards, requirements and conventions set forth therein. DESIGN PROFESSIONAL agrees that all Services to be provided by DESIGN PROFESSIONAL pursuant to this Contract shall be subject to OWNER'S reasonable review and approval and shall be in accordance with all applicable laws, statutes, ordinances, codes, rules, regulations (including utility regulations), local and state fire marshal requirements and the Georgia Department of Education requirements, Georgia Construction Code, as well as the requirements of any governmental agencies which regulate or have jurisdiction over the Project (as defined in Paragraph 3.1 hereof) or the Services to be provided and performed by DESIGN PROFESSIONAL hereunder. In the event of any conflicts in these requirements, DESIGN PROFESSIONAL shall promptly notify OWNER of such conflict in writing and utilize its best professional judgment to resolve the conflict. OWNER'S approval of any design documents in no way relieves DESIGN PROFESSIONAL of its obligation to deliver complete

and accurate documents necessary for successful completion of the subject Project pursuant to the Work Authorization.

- 1.8 DESIGN PROFESSIONAL agrees not to divulge, furnish or make available to any third person, firm or organization, without OWNER'S prior written consent, or unless incident to the proper performance of DESIGN PROFESSIONAL'S obligations hereunder, or in the course of judicial or legislative proceedings where such information has been properly subpoenaed, any non-public information concerning the Services to be rendered by DESIGN PROFESSIONAL hereunder, and DESIGN PROFESSIONAL shall require all of its employees, agents, sub-consultants and subcontractors to comply with the provisions of this paragraph. This paragraph shall survive the expiration or earlier termination of this Contract.
- 1.9 DESIGN PROFESSIONAL acknowledges that OWNER may contract with a construction manager or general contractor who, if retained, shall be responsible for any construction identified in the Work Authorization (hereinafter referred to as "CONSTRUCTION CONTRACTOR"). If a CONSTRUCTION CONTRACTOR is retained, DESIGN PROFESSIONAL agrees to cooperate with CONSTRUCTION CONTRACTOR with respect to CONSTRUCTION CONTRACTOR'S delivery of work and services to OWNER. Also, in such event, DESIGN PROFESSIONAL agrees to incorporate, whenever reasonably practicable and consistent with good design principles, and after OWNER'S written approval, all suggestions or recommendations timely made by CONSTRUCTION CONTRACTOR with respect to any design set forth in the Work Authorization.
- 1.10 DESIGN PROFESSIONAL agrees to comply with all of OWNER's rules and regulations with respect to safety and security at the OWNER's facilities, including OWNER's drug program, as said rules and regulations may be modified and amended by OWNER from time to time. DESIGN PROFESSIONAL further agrees to enforce compliance with such rules and regulations by all of DESIGN PROFESSIONAL's subconsultants and subcontractors.
- 1.11 OWNER may have one or more representatives visit the site of the Project (as defined in Paragraph 3.1 hereof) from time to time, or on a full-time basis, and DESIGN PROFESSIONAL shall not interfere with the functions of said representatives and will cooperate and work with said representatives. No action or failure to act by a representative of OWNER shall relieve DESIGN PROFESSIONAL from any of its duties or obligations hereunder.
- 1.12 DESIGN PROFESSIONAL shall be responsible for obtaining and reviewing all geological reports obtained by OWNER with respect to the Project (as defined in Paragraph 3.1 hereof). DESIGN PROFESSIONAL's design documents shall be consistent and coordinated with the information set forth in all such geological reports. In the event DESIGN PROFESSIONAL has any questions or concerns about the contents of any such reports, DESIGN PROFESSIONAL shall notify OWNER in writing within ten (10) days of DESIGN PROFESSIONAL's receipt of any such geological reports. DESIGN PROFESSIONAL and OWNER will work in good faith to mutually resolve any such questions or concerns.

ARTICLE 2

OWNER'S RESPONSIBILITIES

- 2.1 For each Work Authorization, OWNER shall designate in writing a project coordinator to act as OWNER'S representative with respect to the Services to be rendered under the Work Authorization (hereinafter referred to as the "Project Manager"). The Project Manager shall have authority to transmit instructions, receive information, interpret and define OWNER'S policies and decisions with respect to DESIGN PROFESSIONAL'S Services under the Work Authorization. However, except as may be otherwise expressly authorized in writing by the DeKalb County School District, neither the Project Manager nor any other party is authorized to issue any oral or written orders or instructions to DESIGN PROFESSIONAL that would

have the effect, or be interpreted to have the effect, of modifying or changing in any way whatever the: (1) Services to be provided and performed by DESIGN PROFESSIONAL as set forth in the Work Authorization; (2) the time in which DESIGN PROFESSIONAL is obligated to complete all such Services as set forth in the Work Authorization or in the Schedule (as defined in Paragraph 3.1 hereof) submitted and approved pursuant to this Contract; (3) the amount of compensation OWNER is obligated or committed to pay DESIGN PROFESSIONAL as set forth in the Work Authorization; or (4) the indemnification obligations of DESIGN PROFESSIONAL under the Contract or the Work Authorization. Any additional services (hereinafter the "Additional Services") must be approved in writing in the form of a written and executed amendment to this Contract or applicable Work Authorization prior to starting such Additional Services. OWNER will not be liable or responsible for the costs of Additional Services commenced without its express prior written approval.

- 2.2 Within a reasonable time after request from DESIGN PROFESSIONAL, OWNER shall provide, if available, all criteria and information requested by DESIGN PROFESSIONAL necessary for DESIGN PROFESSIONAL to comply with OWNER'S requirements for the Services specified in the Work Authorization, including design objectives and constraints, space, capacity and performance requirements, flexibility and expendability, and any budgetary limitations, which may affect the Services.
- 2.3 Within a reasonable time after request from DESIGN PROFESSIONAL, OWNER will make available to DESIGN PROFESSIONAL all reasonably available information in OWNER'S possession pertinent to the Services specified in the Work Authorization, including existing drawings, specifications, shop drawings, product literature, previous reports and any other data relative to design or construction set forth in the Work Authorization necessary for DESIGN PROFESSIONAL to comply with Owner's requirements for the Services specified in the Work Authorization.
- 2.4 OWNER shall arrange for access to and make all reasonable provisions for DESIGN PROFESSIONAL to enter the site set forth in the Work Authorization (if any) to perform the Services to be provided by DESIGN PROFESSIONAL under this Contract. DESIGN PROFESSIONAL acknowledges that such access may be provided during times that are not the normal business hours of DESIGN PROFESSIONAL.
- 2.5 OWNER shall provide written notice to DESIGN PROFESSIONAL of any deficiencies or defects discovered by OWNER with respect to the Services to be rendered by DESIGN PROFESSIONAL hereunder.
- 2.6 Wherever the terms of this Contract refer to some action, consent, or approval (excluding approvals of Additional Services or changes to this Contract) to be provided by OWNER or some notice, report or document is to be provided to OWNER, such reference to "OWNER" shall mean OWNER, OWNER'S staff, or OWNER'S designee, including Project Manager, unless otherwise stated.

ARTICLE 3

SCHEDULE

- 3.1 Within ten (10) days of receiving a written Work Authorization from OWNER to perform Services hereunder for a particular project ("Project"), DESIGN PROFESSIONAL agrees to submit to OWNER a computer-generated bar graph time schedule ("Schedule") for the performance of such Services to be provided with respect to the Project. Said Schedule shall be of a form and content satisfactory to OWNER. Services to be rendered by DESIGN PROFESSIONAL shall be commenced, performed and completed in accordance with the

Work Authorization and the Schedule. Time is of the essence with respect to the performance of this Contract, including any and all Projects assigned to DESIGN PROFESSIONAL.

- 3.2 Should DESIGN PROFESSIONAL be obstructed or delayed in the prosecution or completion of its Services as a result of unforeseeable causes beyond the control of DESIGN PROFESSIONAL, including but not restricted to acts of God or of public enemy, acts of government or negligent or intentionally wrongful conduct of OWNER, fires, floods, epidemics, quarantine regulations, strikes or lock-outs, and not due to DESIGN PROFESSIONAL's own fault or neglect, then DESIGN PROFESSIONAL shall notify OWNER in writing within three (3) business days (unless OWNER expressly agrees in writing to a longer period of time) after commencement of such delay, stating the cause or causes thereof and requesting a reasonable extension of time, or be deemed to have waived any right which DESIGN PROFESSIONAL may have had to request a time extension.
- 3.3 Unless otherwise expressly provided for in the Work Authorization, no interruption, interference, inefficiency, suspension or delay in the commencement or progress of DESIGN PROFESSIONAL'S Services from any cause whatsoever, including those for which OWNER may be responsible in whole or in part, shall relieve DESIGN PROFESSIONAL of its duty to perform or give rise to any right to damages or additional compensation from OWNER. DESIGN PROFESSIONAL expressly acknowledges and agrees that it shall receive no damages for delay. DESIGN PROFESSIONAL'S sole remedy, if any, against OWNER will be the right to seek an extension of time to its Schedule; provided, however, the granting of any such time extension shall not be a condition precedent to the aforementioned "No Damage For Delay" provision. This paragraph shall expressly apply to claims for early completion, as well as claims based on late completion. Provided, however, if through no fault and neglect of DESIGN PROFESSIONAL, the Services to be provided hereunder have been delayed for a total of six (6) months or more, DESIGN PROFESSIONAL'S compensation shall be equitably adjusted, with respect to those Services that have not yet been performed, to reflect the incremental increase in costs actually experienced by DESIGN PROFESSIONAL, if any, as a result of such delays.
- 3.4 Should DESIGN PROFESSIONAL fail to commence, provide, perform or complete any of the Services to be provided hereunder in a timely and diligent manner in compliance with this Contract, the Work Authorization and all applicable laws, then, in addition to any other rights or remedies available to OWNER hereunder, OWNER at its sole discretion and option may withhold any and all payments due and owing to DESIGN PROFESSIONAL until such time as DESIGN PROFESSIONAL resumes performance of its obligations hereunder in such a manner so as to establish to OWNER'S satisfaction that DESIGN PROFESSIONAL'S performance is or will shortly be back on schedule and in compliance with this Contract, the Work Authorization and all applicable laws.
- 3.5 Notwithstanding anything herein to the contrary, this Contract may be renewed annually by OWNER at its sole discretion. If OWNER elects not to renew this Contract, it shall send written notice thereof to DESIGN PROFESSIONAL at least ten (10) days prior to the annual anniversary date of this Contract. If OWNER fails to send said written nonrenewal notice as herein provided, OWNER shall be deemed to have elected to renew this Contract. In the event OWNER sends said written nonrenewal notice, OWNER may provide for either the termination or continued performance of any Services under any outstanding Work Authorizations. If OWNER directs DESIGN PROFESSIONAL to continue to perform any such Services, DESIGN PROFESSIONAL shall continue performance of such Services in accordance with OWNER'S directions, and this Contract and the applicable Work Authorization(s) shall continue as to such Services until completion.

ARTICLE 4

COMPENSATION

- 4.1 Compensation and the manner of payment of such compensation by OWNER for Services rendered hereunder by DESIGN PROFESSIONAL shall be as prescribed in each written Work Authorization. DESIGN PROFESSIONAL agrees to furnish to OWNER, within three (3) days after the end of each calendar month, or as specified in the Work Authorization, a comprehensive and itemized statement of charges for the Services performed and rendered by DESIGN PROFESSIONAL during that time period, and for any OWNER authorized Reimbursable Expenses (as hereinbelow defined), incurred and/or paid by DESIGN PROFESSIONAL during that time period. The monthly statement shall be in such form and supported by such documentation as may be required by OWNER. All such statements shall indicate the Contract Number, Work Authorization Number, Purchase Order Number and Project Site description (School or Facility Name).
- 4.2 The compensation (whether based upon lump sum, hourly, hourly with a cap or some other agreed-upon formula) contained in each separate Work Authorization shall be based on the hourly rates as set forth and identified in **Exhibit D**, which is attached hereto and incorporated herein by this reference (the "Rate Schedule"), for the time reasonably expended by DESIGN PROFESSIONAL'S personnel in performing the Services in accordance with the Schedule, the Contract, and the Work Authorization. The Rate Schedule shall be updated by mutual agreement on a yearly basis, in conjunction with the annual renewal of this Contract provided for in paragraph 3.5 above.
- 4.3 OWNER agrees to reimburse DESIGN PROFESSIONAL for all necessary and reasonable Reimbursable Expenses incurred or paid by DESIGN PROFESSIONAL in connection with DESIGN PROFESSIONAL'S performance of the Services, at its direct cost with no markup, to the extent such reimbursement is permitted in the Work Authorization. For the purposes hereof, the term "Reimbursable Expenses " shall be deemed to include the following unless otherwise agreed to by Owner or set forth in the Work Authorization:
- 4.3.1 All necessary fees paid by DESIGN PROFESSIONAL to governmental authorities having jurisdiction over any Project specified in a Work Authorization, for securing required approval or permitting of the Project or any part of it.
- 4.3.2 The actual, direct cost to DESIGN PROFESSIONAL without markup for necessary copying/reproduction of plans and other documents required in connection with any Project specified in the Work Authorization.
- DESIGN PROFESSIONAL shall obtain the prior written approval of OWNER before incurring any expenses other than the aforesaid Reimbursable Expenses , and absent such prior approval, no expenses incurred by DESIGN PROFESSIONAL will be deemed to be a Reimbursable Expense.
- 4.4 DESIGN PROFESSIONAL shall bear and pay all overhead and other expenses, except for the Reimbursable Expenses specified and defined above, incurred by DESIGN PROFESSIONAL in the performance of the Services.
- 4.5 Prior to authorizing DESIGN PROFESSIONAL to provide any Services or to incur any Reimbursable Expenses under a Work Authorization pursuant to this Contract, OWNER shall request that DESIGN PROFESSIONAL in writing advise OWNER of (i) the estimated time required of DESIGN PROFESSIONAL'S personnel and the estimated fees thereof for the proposed Services to be specified in the Work Authorization; and (ii) the estimated charge to OWNER for the Reimbursable Expenses applicable to the contemplated Services to be

performed by DESIGN PROFESSIONAL under the proposed Work Authorization. DESIGN PROFESSIONAL shall promptly supply such estimate to OWNER based on DESIGN PROFESSIONAL'S good faith analysis.

- 4.6 DESIGN PROFESSIONAL agrees that, with respect to any subconsultant or subcontractor to be utilized by DESIGN PROFESSIONAL under any particular Work Authorization, DESIGN PROFESSIONAL shall be limited to a maximum markup of ___% on the fees and expenses associated with such subconsultants and subcontractors.

ARTICLE 5

OWNERSHIP AND LICENSE OF DOCUMENTS AND INTELLECTUAL PROPERTY

- 5.1 The Preliminary Design and the Construction Documents shall become "Instruments of Service" and include all Drawings, Plans, Specifications, and other documents, including those in electronic form, prepared specifically for the subject Project by the DESIGN PROFESSIONAL and its consultants. The DESIGN PROFESSIONAL agrees to, and DESIGN PROFESSIONAL and its consultants shall be deemed to have prepared their respective Instruments of Service as architectural works and works made for hire as defined in 17 U.S.C. §§ 101, 102(a)(8) and 201(b), thereby transferring and vesting in the Owner, pursuant to 17 U.S.C. § 201(d), all common law, statutory, and other reserved rights, including copyrights in the Instruments of Service and in the buildings, improvements, and structures constituting the Project. The Instruments of Service shall include the Space Plan and Design Concept, if any.
- 5.2 DESIGN PROFESSIONAL hereby expressly grants, assigns, transfers, and otherwise quitclaims to the Owner, its successors, and assigns, pursuant to 17 U.S.C. § 201(d), all common law, statutory, and other reserved rights, including copyrights in both the Instruments of Service and in the buildings, improvements, and structures embodying the architectural and engineering works that constitute the Project, provided that the Owner shall comply with all obligations, including prompt payment of all sums, when due, under this Contract. The DESIGN PROFESSIONAL shall obtain similar grants, assignments, transfers, and quitclaims from its consultants consistent with this Contract. The DESIGN PROFESSIONAL warrants (and shall cause each of the DESIGN PROFESSIONAL consultants to warrant also) that this transfer of copyright and other rights is valid against the world.
- 5.3 The DESIGN PROFESSIONAL hereby grants, assigns, transfers, and otherwise quitclaims to the Owner, without reservation, all copyrights to all Project-related documents, models, computer drawings, and other electronic expressions, photographs, and other expression or Instruments of Service produced by the DESIGN PROFESSIONAL. However, the DESIGN PROFESSIONAL will retain all rights to any pre-existing intellectual property or standard construction details or conventions contained in the Instruments of Service.
- 5.4 All licenses granted herein or pursuant to this Contract are worldwide, perpetual and irrevocable and shall continue even in the event this Contract expires or is terminated for any reason. DESIGN PROFESSIONAL hereby consents to any use of any and all Project Documents by any replacement architects, contractors, engineers or other professionals retained by OWNER in the event of any such expiration or termination; provided, however, DESIGN PROFESSIONAL shall not be liable for any of the design work performed by such replacement architects, engineers or other professionals. This paragraph shall survive the expiration or termination of this Contract.
- 5.5 DESIGN PROFESSIONAL, upon reasonable request by OWNER, even if such request is made after termination or expiration of this Contract for any reason, shall take all steps

reasonably required by OWNER to memorialize, perfect, substantiate, record, or evidence all licenses, assignments, and rights OWNER has, is due, or may have under or pursuant to this Contract, and shall do so at no additional charge to OWNER. This paragraph shall survive the expiration or termination of this Contract.

- 5.6 The Owner hereby grants to the DESIGN PROFESSIONAL a nonexclusive license to reproduce such documents for purposes relating directly to the DESIGN PROFESSIONAL's performance of any Project, for the DESIGN PROFESSIONAL's archival records, and for the DESIGN PROFESSIONAL's reproduction of drawings and photographs for the DESIGN PROFESSIONAL's marketing materials provided that the content of those materials, as to each such Project, are approved by the Owner prior to publication. No other Project-related documents may be reproduced for any other purpose without the express written permission of the Owner or unless otherwise required by law. The publication of the DESIGN PROFESSIONAL materials shall not include the Owner's confidential or proprietary information.
- 5.7 DESIGN PROFESSIONAL shall, upon reasonable request by OWNER, even if such request is made after termination or expiration of this Contract for any reason, or upon completion of the Project should no such request be made by the OWNER, provide to OWNER (i) reproducible copies of all Project Documents, (ii) written copies of all licenses and assignments obtained by DESIGN PROFESSIONAL from DESIGN PROFESSIONAL's consultants pursuant to Paragraph 6.1, and (iii) a written license from DESIGN PROFESSIONAL to OWNER pursuant to Paragraph 6.2. Wherever practical, all such copies of the Project Documents shall be provided in both editable electronic form and in hard paper form. DESIGN PROFESSIONAL shall not be responsible for inadvertent errors caused by the electronic transmission of Project Documents, unless it knew or reasonably should have known of such errors and failed to promptly notify OWNER in writing. In the event of any discrepancies between any such electronic copies and hard paper copies issued by DESIGN PROFESSIONAL, the hard paper copy shall control. This paragraph shall survive the expiration or termination of this Contract.

ARTICLE 6

MAINTENANCE OF RECORDS

- 6.1 DESIGN PROFESSIONAL shall keep adequate records and supporting documentation which concern or reflect its Services hereunder. The records and documentation shall be retained by DESIGN PROFESSIONAL for a minimum of three (3) years from the date of termination of this Contract or the date the Services under each Work Authorization are completed, or such longer period of time as may be required by this Contract or applicable law, whichever is later. OWNER, or any duly authorized agents or representatives of OWNER, shall have the right to audit, inspect and copy all such records and documentation as often as they deem necessary during the period of this Contract and during the period noted above in which the records are to be retained; provided, however, such activity shall be conducted only during normal business hours. This paragraph shall survive the expiration or termination of this Contract.
- 6.2 The records specified above in paragraph 6.1 include accurate time records, which DESIGN PROFESSIONAL agrees to keep and maintain, from day to day, showing the time expended by each principal and employee of DESIGN PROFESSIONAL in performing the Services and therein specifying the work performed by each, with all such time records to be kept within one-half of an hour. At the request of OWNER, or as specified in the Work Authorization, DESIGN PROFESSIONAL shall furnish to OWNER any of the aforesaid time records, as well as invoices or proofs showing DESIGN PROFESSIONAL'S incurrence and/or payment of any Reimbursable Expenses.

ARTICLE 7

INDEMNITY

- 7.1 To the fullest extent permitted by law, the DESIGN PROFESSIONAL shall indemnify and hold harmless the OWNER from and against all liability, claims, damage, loss, liens, costs and expenses, including without limitation attorneys' fees and litigation expenses, to the extent caused by or resulting from the negligence, recklessness, or intentionally wrongful conduct of the DESIGN PROFESSIONAL or other persons employed or utilized by the DESIGN PROFESSIONAL in the performance of the Contract. In the event the OWNER is alleged to be liable on account of alleged acts or omissions, or both, of the DESIGN PROFESSIONAL, the DESIGN PROFESSIONAL shall defend such allegations through counsel chosen by the OWNER, and the DESIGN PROFESSIONAL shall bear all costs, fees, and expenses of such defense, including but not limited to, all attorneys' fees and expenses, court costs, expert witness fees and expenses. The DESIGN PROFESSIONAL shall not be required to indemnify or hold harmless the OWNER against claims for damages, losses, or expenses, including attorneys' fees, to the extent caused by or resulting from the negligence of the OWNER.

ARTICLE 8

ERRORS AND OMISSIONS INSURANCE

- 8.1 The DESIGN PROFESSIONAL shall obtain and maintain, at its sole cost and expense, the following errors and omissions insurance at all times this Contract is in effect and for a period of three (3) years after Final Completion of each Project:
- 8.1.1 Within five (5) days after the execution of this Contract the DESIGN PROFESSIONAL shall file with the Owner the certificate from an insurance company authorized to do business in the State of Georgia showing issuance to DESIGN PROFESSIONAL of errors and omissions insurance (professional liability insurance) with minimum limits per claim of 20% of the stated cost limitation set forth in the Work Authorization but not less than the minimum limits of \$2,000,000 per claim coverage, \$2,000,000 aggregate. Such errors and omissions insurance shall have a deductible amount of no more than \$50,000 per claim unless a different deductible amount is (i) agreed upon in writing by the Owner and (ii), if necessary for the benefit of the Owner, approved by the Georgia Department of Education.
- 8.1.2 The insurance policy maintained in accordance with this Contract shall contain an endorsement providing thirty (30) days' notice to the Owner prior to any cancellation of said policy. Said policy shall be written by an insurer acceptable to the Owner and shall be in a form acceptable to the Owner.

ARTICLE 9

OTHER INSURANCE

- 9.1 The Architect shall also obtain and maintain, at its sole cost and expense, all insurance in accordance with the requirements of **Exhibit E** attached hereto and incorporated herein by reference.

ARTICLE 10

SERVICES BY DESIGN PROFESSIONAL'S OWN STAFF

- 10.1 The Services to be performed hereunder shall be performed by the staff, subconsultants and subcontractors identified in **Exhibit C** attached hereto and incorporated herein by reference, unless otherwise authorized in writing by OWNER. The employment of, contract with, or use of the services of any other person or firm by DESIGN PROFESSIONAL, as independent consultant or otherwise, shall be subject to the prior written approval of OWNER. No provision of this Contract shall, however, be construed as constituting an agreement between OWNER and any such other person or firm. Nor shall anything contained herein be deemed to give any such party or any third party any claim or right of action against OWNER.

ARTICLE 11

WAIVER OF CLAIMS

- 11.1 DESIGN PROFESSIONAL'S acceptance of final payment for Services provided under any Work Authorization shall constitute a full waiver of any and all claims by it against OWNER arising out of the Work Authorization or otherwise related to those Services, except those previously made in writing and identified by DESIGN PROFESSIONAL as unsettled at the time of the final payment. DESIGN PROFESSIONAL agrees to execute such lien waivers and other necessary documentation reasonably required by OWNER in order to waive such claims of record. Neither the acceptance of DESIGN PROFESSIONAL'S Services nor payment by OWNER shall be deemed to be a waiver of any of OWNER'S rights against DESIGN PROFESSIONAL.

ARTICLE 12

TERMINATION OR SUSPENSION

- 12.1 This Contract is a "continuing contract" for the services of DESIGN PROFESSIONAL. It is agreed that either party hereto shall at any and all times have the right and option to terminate this Contract by giving to the other party not less than sixty (60) days' prior written notice of such termination. Upon this Contract being so terminated by either party hereto, neither party hereto shall have any further rights or obligations under this Contract subsequent to the date of termination except for those provisions expressly stated to survive the expiration or termination of this Contract, and except that Owner may require that Services specified to be performed under a previously issued Work Authorization shall proceed to completion under the terms of this Contract.
- 12.2 DESIGN PROFESSIONAL shall be considered in material default of this Contract and such default will be considered cause for OWNER to terminate this Contract and any Work Authorizations in effect, in whole or in part, as further set forth herein, for any of the following reasons: (a) failure to begin work under the Contract within the times specified under the Work Authorization(s), or (b) failure to properly and timely perform the Services to be provided hereunder or as directed by OWNER, or (c) the bankruptcy or insolvency or a general assignment for the benefit of creditors by DESIGN PROFESSIONAL or by any of DESIGN PROFESSIONAL'S principals, partners, officers or directors, or (d) failure to obey laws, ordinances, regulations, OWNER's policies and procedures or other codes of conduct, or (e) DESIGN PROFESSIONAL otherwise materially breaches this Contract including the terms of any Work Authorization. OWNER may so terminate this Contract, in whole or in part, by giving DESIGN PROFESSIONAL five (5) business days' written notice.

- 12.3 If, after notice of termination of this Contract as provided for in Paragraph 12.2 above, it is determined for any reason that DESIGN PROFESSIONAL was not in default, or that its default was excusable, or that OWNER otherwise was not entitled to the remedy against DESIGN PROFESSIONAL provided for in Paragraph 12.2, and the parties mutually agree to such determination in writing, then the notice of termination given pursuant to Paragraph 12.2 shall be deemed to be the notice of termination provided for in Paragraph 12.4 below and DESIGN PROFESSIONAL'S remedies against OWNER shall be the same as and limited to those afforded DESIGN PROFESSIONAL under Paragraph 12.4 below.
- 12.4 Notwithstanding anything herein to the contrary (including the provisions of Paragraph 12.1 above), OWNER shall have the right to terminate this Contract and any Work Authorization(s) then in effect, in whole or in part, with or without cause upon five (5) business days' written notice to DESIGN PROFESSIONAL. In the event of such termination for convenience, DESIGN PROFESSIONAL'S recovery against OWNER shall be limited to that portion of DESIGN PROFESSIONAL'S compensation earned through the date of termination, for any Work Authorizations so cancelled, together with any retainage withheld and any costs reasonably incurred by DESIGN PROFESSIONAL that are directly attributable to the termination, but DESIGN PROFESSIONAL shall not be entitled to any other or further recovery against OWNER, including, but not limited to, anticipated fees or profit on Services not required to be performed.
- 12.5 Upon termination, DESIGN PROFESSIONAL shall deliver to OWNER, as set forth in Paragraph 5.1 herein, all papers, records, documents, Auto CADD files, drawings, calculations, models, and other materials in DESIGN PROFESSIONAL'S possession or control arising out of or relating to this Contract.
- 12.6 OWNER shall have the authority to suspend all or any portions of the Services to be provided by DESIGN PROFESSIONAL hereunder upon giving DESIGN PROFESSIONAL two (2) business days' prior written notice of such suspension. If all or any portion of the Services to be rendered hereunder are so suspended, DESIGN PROFESSIONAL'S sole and exclusive remedy shall be to seek an extension of time to its Schedule subject to the procedures set forth in Article 3 herein.

ARTICLE 13

PROHIBITION AGAINST CONTINGENT FEES

- 13.1 The DESIGN PROFESSIONAL by execution of this Contract warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for it, to solicit or secure this Contract and that DESIGN PROFESSIONAL has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for it, any fees, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Contract.

ARTICLE 14

CONFLICT OF INTEREST

- 14.1 DESIGN PROFESSIONAL represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of Services required hereunder. DESIGN PROFESSIONAL further represents that no persons having any such interest shall be employed to perform those Services.

ARTICLE 15

APPLICABLE LAW

- 15.1 This Contract shall be governed and construed under the laws of the State of Georgia. Each and every provision required by law to be inserted in this Contract shall be deemed to be inserted herein and the Contract shall be read and enforced as though it were included herein. DESIGN PROFESSIONAL irrevocably consents to the non-exclusive venue of the courts sitting in the county in which the Project is located regarding any matter arising out of or relating to this Contract.

ARTICLE 16

SUCCESSORS AND ASSIGNS

- 16.1 The Architect shall not assign its rights hereunder, excepting its right to payment, nor shall it delegate any of its duties hereunder without the written consent of the Owner. Subject to the provisions of the immediately preceding sentence, this Contract shall be binding upon each party and its respective successors, assigns and legal representatives.

ARTICLE 17

NO THIRD-PARTY BENEFICIARIES

- 17.1 Nothing contained herein shall create any relationship, contractual or otherwise, with, or any rights in favor of, any third party.

ARTICLE 18

COOPERATION WITH PROGRAM MANAGER AND CONSTRUCTION MANAGER

- 18.1 In the event the Owner gives the DESIGN PROFESSIONAL written notice that Owner will employ the services of a program manager or construction manager, then the terms of this Article 18 shall apply to the services provided by the DESIGN PROFESSIONAL.
- 18.2 In the event the Owner gives the DESIGN PROFESSIONAL written notice that Owner will employ the services of a construction manager, the term "contractor" as used in this Contract shall mean "construction manager" and the term "Construction Contract" as used in this Contract shall mean "Construction Management Contract".
- 18.3 The DESIGN PROFESSIONAL shall fully cooperate with the Owner's program manager ("Program Manager") and, if applicable, the construction manager ("Construction Manager"). Such cooperation shall include, without limitation, providing any requested information to the Program Manager and, if applicable, the Construction Manager, and advising, meeting with, consulting with, and coordinating with the Program Manager and, if applicable, the Construction Manager.
- 18.4 The DESIGN PROFESSIONAL acknowledges that it has received, reviewed, and studied the contract between the Owner and Program Manager. To the extent that the Program Manager is authorized by its contract with Owner to act as the agent of the Owner, DESIGN PROFESSIONAL agrees to comply with all directions and instructions given by the Program Manager. To the extent that the Program Manager is authorized and responsible for providing certain services delegated to the DESIGN PROFESSIONAL hereinabove, the DESIGN PROFESSIONAL's role with reference thereto shall be to advise, consult, and cooperate with the Program Manager in its provisions of such services.

- 18.5 The DESIGN PROFESSIONAL is not a third-party beneficiary of any agreement by and between Owner and the Program Manager or any Construction Manager. It is expressly acknowledged and agreed that DESIGN PROFESSIONAL's duties to Owner are independent of, and are not diminished by, any duties owed to Owner by the Program Manager or any Construction Manager.

ARTICLE 19

ASBESTOS STATEMENT

- 19.1 The DESIGN PROFESSIONAL shall sign and deliver to the Owner the Asbestos Exclusion Certification, attached hereto as **Exhibit F** and incorporated herein by reference, or in such other form as may be required by Owner or the Georgia Department of Education, at such time as the Owner may require.

ARTICLE 20

MANDATORY ADDENDUM TO THE OWNER/DESIGN PROFESSIONAL AGREEMENT

- 20.1 Pursuant to the requirements of the Georgia Department of Education, the "Mandatory Addendum to the Owner/Design Professional Agreement For Projects Funded in Whole or in Part with State Capital Outlay Funds" attached hereto as **Exhibit H** is hereby incorporated herein and made a part hereof to the extent that the DESIGN PROFESSIONAL'S Services are for the design and supervision of a state-funded capital outlay construction project.

ARTICLE 21

ENTIRE AGREEMENT

- 21.1 With the exception of any future Work Authorizations, which are incorporated herein by reference, this Contract constitutes the entire and exclusive agreement between the parties with reference to the Services and supersedes any and all prior communications, discussions, negotiations, understandings, or agreements between the parties, whether oral or written.

ARTICLE 22

MODIFICATION

- 22.1 No modification, amendment, or change to this Contract shall be valid or binding upon the parties unless in writing and executed by both OWNER and the DESIGN PROFESSIONAL.

ARTICLE 23

NOTICES AND ADDRESS OF RECORD

- 23.1 All notices required or permitted pursuant to this Contract to be given by DESIGN PROFESSIONAL to OWNER shall be in writing and shall be delivered by hand or by United States Postal Service, first class registered or certified mail, postage pre-paid, return receipt requested, or by overnight delivery by a nationally recognized carrier such as FedEx or UPS, addressed to the following OWNER'S address of record:

DeKalb County School District Facilities Services
Sam A. Moss Service Center
1780 Montreal Road
Tucker, Georgia 30084
Attention: Chief Operating Officer

- 23.2 All notices required or permitted pursuant to this Contract to be given by OWNER to DESIGN PROFESSIONAL shall be made in writing and shall be delivered by hand or by the United States Postal Service, first class registered or certified mail, postage pre-paid, return receipt requested, or by overnight delivery by a nationally recognized carrier such as FedEx or UPS, addressed to the following DESIGN PROFESSIONAL'S address of record:

**CDH Partners, Inc.
3330 Cumberland Blvd., Ste. 100
Atlanta, GA 30339**

ATTENTION: Melissa Cantrell

- 23.3 Either party may change its address of record by written notice to the other party given in accordance with requirements of this Article.
- 23.4 All notices shall be deemed received, whether or not actually received: i) if by personal delivery, on the date of acceptance or refusal of such delivery, ii) if by registered or certified mail, three (3) business days after deposit with the United States Postal Service, and iii) if by overnight delivery, one (1) business day after deposit with the overnight delivery service.

ARTICLE 24

MISCELLANEOUS

- 24.1 Throughout the performance of its duties under this Contract, the DESIGN PROFESSIONAL shall comply with, and shall provide all services necessary for the Owner to comply with, all laws applicable to the design of the Project or the administration of the Construction Contract (as defined in Paragraph 18 hereof), including without limitation the rules, guidelines, and other requirements of the State of Georgia Environmental Protection Division, the State of Georgia Department of Education and the ordinances and codes of DeKalb County, Georgia and any applicable municipality.
- 24.2 Unless otherwise expressly provided to the contrary in this Contract, the term "day" shall mean calendar day. The term "business day" shall mean all days of the week excluding Saturdays and Sundays and all legal holidays observed by OWNER.
- 24.3 In addition to, and not in limitation of, the DESIGN PROFESSIONAL's other obligations under this Contract, the DESIGN PROFESSIONAL shall, without additional compensation, promptly assist the Owner in resolving any problems arising out of, resulting from or relating to the design of the Project or the materials or equipment specified by the DESIGN PROFESSIONAL or its consultant(s).
- 24.4 Any claim, dispute or other matter in question arising out of or related to this Contract shall be subject to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the DESIGN PROFESSIONAL's services, the DESIGN PROFESSIONAL may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation. The Owner and DESIGN PROFESSIONAL shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Request for mediation shall be filed in writing with the other party to this Contract and with the American Arbitration Association. The request may be made concurrently with the filing of a civil action but, in such event, mediation shall proceed in advance of legal or equitable proceedings, which may be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or a court

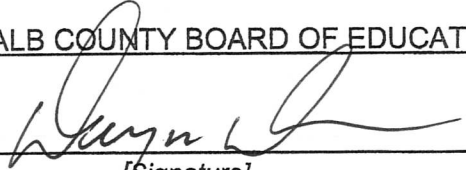
order. The parties shall share the responsibility for the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Subject to the express approval of the DeKalb County Board of Education, agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

- 24.5 GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT REQUIREMENTS. DESIGN PROFESSIONAL certifies its compliance with Illegal Immigration Reform and Enforcement Act of 2011 and specifically those provisions codified at O.C.G.A. § 13-10-90, *et seq.* DESIGN PROFESSIONAL warrants that it has registered with and uses the federal work authorization program commonly known as "E-Verify." DESIGN PROFESSIONAL further agrees that if it contracts for the physical performance of Services in satisfaction of this Contract, it will do so only with firms who present an affidavit as required by O.C.G.A. § 13-10-91. Design Professional warrants that it will include a similar provision in all contracts entered into with subcontractors for the physical performance of Services in satisfaction of this Contract. The DESIGN PROFESSIONAL shall sign and deliver to the Owner a Design Professional Affidavit, in the form attached hereto as **Exhibit I** and shall have any subcontractors sign and deliver to the DESIGN PROFESSIONAL a Subcontractor Affidavit in the form attached hereto as **Exhibit J**.
- 24.6 DESIGN PROFESSIONAL acknowledges that pursuant to state law, as well as OWNER's policies, any person listed on the Georgia Violent Sex Offender Registry maintained by the Georgia Bureau of Investigation is prohibited from being within 1,000 feet of the site of any Project. Grantee shall comply with all relevant laws, rules and regulations, including without limitation, the aforementioned state law, in the performance of any activities on the site.
- 24.6 No failure of OWNER to exercise any power given OWNER under this Contract, or to insist upon strict compliance by DESIGN PROFESSIONAL of DESIGN PROFESSIONAL's obligations hereunder, and no custom or practice of the parties at variance with the terms hereof will constitute a waiver of OWNER's right to demand strict compliance with the terms hereof.
- 24.7 OWNER shall be excused from the performance of any of its obligations under this Contract for the period of any delay resulting from any cause beyond its control, including, without limitation, labor disputes, governmental regulations or controls, fires or other casualties, natural disasters, acts of God, or any inability to obtain supplies or other difficulties beyond the reasonable control of OWNER.
- 24.8 If any clause or provision of this Contract is found by a court of competent jurisdiction to be illegal, invalid, or unenforceable, then such terms shall be stricken from the Contract and the unaffected terms and provisions shall remain in full force and effect.
- 24.9 Each covenant, agreement, obligation or other provision of this Contract on DESIGN PROFESSIONAL's part to be performed shall be deemed and construed as independent covenants of DESIGN PROFESSIONAL, not dependent on any other provisions of this Contract.
- 24.10 This Contract may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. For purposes of this Contract, any signature transmitted by facsimile or electronically via e-mail shall be considered to have the same legal and binding effect as any original signature.
- 24.11 Each individual executing this Contract on behalf of DESIGN PROFESSIONAL represents and warrants that he or she is duly authorized to execute this Contract on behalf of DESIGN PROFESSIONAL, and that DESIGN PROFESSIONAL has full right and authority to execute and deliver this Contract.

[SIGNATURES ON NEXT PAGE]

OWNER:

DEKALB COUNTY BOARD OF EDUCATION

By: 
[Signature]

Mr. Dijon DaCosta, Sr., Board Chairperson
[Printed Name, Title]

By: 
[Signature]

Dr. Devon Q. Horton, Superintendent
[Printed Name, Title]

1701 Mountain Industrial Blvd.

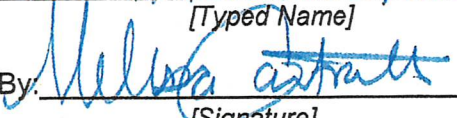
Stone Mountain, Georgia 30083
[Printed Address]

6-20-24
[Date of Execution]


Erick Hofstetter, Chief Operating Officer

DESIGN PROFESSIONAL:

CDH PARTNERS, INC.
[Typed Name]

By: 
[Signature]

MELISSA CANTRELL, CEO
[Printed Name, Title]

3330 Cumberland Blvd., Ste. 100

Atlanta, Georgia 30339
[Printed Address]

5.28.24
[Date of Execution]

EXHIBIT "A"

LIST OF PROPOSAL DOCUMENTS FOR THE PROJECT

RFQu 24-752-017

RFQu 24-752-017 Attachment Package

RFQu 24-752-017 Appendices Package

Addendum No. 1 Dated January 8, 2024

Addendum No. 2 Dated January 12, 2024

Attachments:

A. Professional Architectural and Engineering Services

Revised Appendix B Design Review-Minimum Submittal Requirements (SCL<\$5M)
(11 pages)

B. Professional Architectural and Engineering Services

Revised Appendix C1 DCSD Elementary School Educational Specifications (9 pages)

C. Professional Architectural and Engineering Services

Revised Appendix C2 DCSD Middle School Educational Specifications (9 Pages)

D. Professional Architectural and Engineering Services

Revised Appendix C3 DCSD High School Educational Specifications (8 Pages)

E. Professional Architectural and Engineering Services

Revised Appendix D Design Guidelines (54 Pages)

**F. Professional Architectural and Engineering Services Mandatory Pre-Proposal
Conference Meeting Minutes (4 Pages)**

**G. Professional Architectural and Engineering Services Mandatory Pre-Proposal
Conference Sign-In Sheet (5 Pages)**

Addendum No. 3 Dated January 24, 2024

Attachments:

A. Professional Architectural and Engineering Services

RFC No. 1 (2 Pages)

EXHIBIT "B"

WORK AUTHORIZATION FORM

This Work Authorization, dated _____ 20_____, is hereby issued pursuant to that certain Continuing Contract for Professional Services ("Contract"), dated _____ 20_____, between The DeKalb County Board of Education ("Owner") and _____ ("Design Professional").

All terms used herein shall have the same meaning as defined in the Contract unless otherwise noted herein. In consideration of the mutual covenants and agreements set forth below, Owner and Design Professional agree as follows:

PROJECT NAME AND NUMBER

Owner is undergoing a project for the _____ ***[describe project]*** known as _____ ***[school or facility name/project name]*** and having project number _____ ***[project number, if applicable]*** (hereinafter, the "Project").

SCOPE OF SERVICES

Owner hereby authorizes Design Professional to provide the following Services for the Project:

SCHEDULE

The Services under this Work Authorization shall commence by _____ and shall be completed by _____. A detailed Services schedule is attached.

COMPENSATION

The compensation for the Services under this Work Authorization shall be as follows:

EXHIBIT "C"

STAFFING SCHEDULE

<u>Name</u>	<u>Function</u>
Melissa Cantrell	Principal-in-Charge
Carine Kroko	Project Delivery Manager
Andrew Savage	Sr. Project Architect
Anna Pack	Project Architect
James Andrews, Jr.	Principal
Civil:	Breedlove Landplanning
Structural:	PES Structural Engineers
Mechanical:	AH&P Consulting Engineers
Plumbing:	AH & P Consulting Engineers
Electrical:	AH & P Consulting Engineers

EXHIBIT "D"

RATE SCHEDULE

ATTACHMENT C: DESIGN PROFESSIONAL RATE SCHEDULE

Project Name: Professional Architectural/Engineering Services

RFQu No: 24-752-017

Project No: N/A

RFQu Date: December 14, 2023

Page 1 of 5

DeKalb County Board of Education
Sam A. Moss Service Center
1780 Montreal Road
Tucker, Georgia 30084

In compliance with DCSD's Request for Qualifications, the undersigned Architect,

CDH Partners, Inc.

[legal name of Architect]

3330 Cumberland Blvd. Ste 100

Atlanta, GA 30339

[address of Architect]

770.423.0016

[telephone number of Architect]

melissa.cantrell@cdhpartners.com

[email address of Architect]

having carefully examined the site of the Project and the Owner's Criteria, and having carefully examined the proposed Continuing Contract Form for Professional Services between the DeKalb County Board of Education and the Architect; (Appendix I and the Owner's standard forms and other documents included in the Request for Qualifications and any Addenda thereto for **DCSD Project Nos. N/A Architectural/Engineering Services** proposes and agrees, if this proposal is accepted, to enter into a contract with the Owner in the exact form provided in the Request for Qualifications and to perform the Design Services and Work in conformance with the Contract Documents, in the time stated therein, for the Contract Price set forth below, and submits the following proposed compensations and fees and other matters set forth below:

- a. Please provide the hourly rates as required in Section 4.2. of the Agreement (Appendix I) in the following manner are indicated below. (These hourly rates will be added to the contract as Exhibit D for this project):

Title/Position	Hourly Rate
Principal:	\$ <u>300</u> per hour
Director:	\$ <u>NA</u> per hour
Sr. Project Architect/Project Manager:	\$ <u>225</u> per hour
Project Architect:	\$ <u>175</u> per hour
Project Manager:	\$ <u>225</u> per hour
Project Coordinator:	\$ <u>150</u> per hour
Interior Designer:	\$ <u>100</u> per hour
Project Captain:	\$ <u>100</u> per hour
Technical Staff:	\$ <u>100</u> per hour
Contract Administrator:	\$ <u>200</u> per hour
Clerical:	\$ <u>100</u> per hour

Project Name: Professional Architectural/Engineering Services

RFQu No: 24-752-017

Project No: N/A

RFQu Date: December 14, 2023

Page 2 of 5

Estimator:	\$ 195	per hour
Scheduler:	\$ 155	per hour
Designer:	\$ 155	per hour
CADD:	\$ 100	per hour
Civil Engineer	\$ 300	per hour
Junior Civil Engineer	\$ 260	per hour
Civil Draftsman	\$ 175	per hour
Structural Engineer	\$ 250	per hour
Junior Structural Engineer	\$ 160	per hour
Structural Draftsman	\$ 100	per hour
Mechanical Engineer	\$ 250	per hour
Junior Mechanical Engineer	\$ 230	per hour
Mechanical Draftsman	\$ 250	per hour
Electrical Engineer	\$ 250	per hour
Junior Electrical Engineer	\$ 225	per hour
Electrical Draftsman	\$ 175	per hour
Fire Protection Engineer	\$ 250	per hour
Junior Fire Protection Engineer	\$ 225	per hour
Fire Protection Draftsman	\$ 175	per hour
FF&E Coordinator	\$ 100	per hour
Others as appropriate	\$ NA	per hour

- b. Please provide a list of Design Professional's senior staff, subconsultants and subcontractors who will be assigned to provide the services required under this contract. This list will be included as Exhibit C in the contract.

<u>NAME</u>	<u>FUNCTION</u>
<u>Melissa Cantrell</u>	<u>Principal in Charge</u>
<u>Carine Kroko</u>	<u>Project Delivery Manager</u>
<u>Andrew Savage</u>	<u>Senior Project Architect</u>
<u>Anna Pack</u>	<u>Project Architect</u>
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Project Name: Professional Architectural/Engineering Services

RFQu No: 24-752-017

Project No: N/A

RFQu Date: December 14, 2023

Page 3 of 5

Civil: Matthew Tanner and Gary Caraway - Breedlove Landplanning

Structural: Travis Paul - PES Structural Engineers

Mechanical: James Andrews Jr., Jake Andrews, III, and Naeem Osmani - AH&P

Plumbing: James Andrews Jr., Jake Andrews, III, and Naeem Osmani - AH&P

Electrical: James Andrews Jr., Jake Andrews, III, and Naeem Osmani - AH&P

Kitchen Consultant: _____

- c. The undersigned Architect hereby acknowledges receipt of the following Addenda:
[insert the number and date of each Addendum; if none, insert "None"]
Addendum No. 1 (01/08/2024), No. 2 (01/12/2024), No. 3 (01/24/2024)
- d. The Architect understands that the Owner reserves the right to reject any or all Proposals, and to waive any technicalities or informalities.
- e. The Architect agrees that this Proposal may not be withdrawn for a period of one hundred and twenty (120) calendar days after the date and time fixed for receiving said Proposals.
- f. The undersigned Architect agrees that if it is notified in writing by mail, telegraph, facsimile or hand-delivery of the acceptance of this Proposal, via Notice of Award or otherwise, within ninety (90) calendar days after the date and time fixed for receiving said Proposals, the undersigned Architect will execute, within five (35 business days of the date of the notice, a contract for the Design Services and the Work in accordance with the Request for Qualifications in the exact form provided therein for the Contract Price as agreed upon by the Owner and Architect.
- g. The undersigned Architect agrees to commence the Design Services under the Owner's form of contract after its receipt of a written Work Authorization from the Owner.

By submission of the Proposal, Architect represents and warrants that:

- (1) Architect has read and understands the Proposal Documents and the Proposal is made in accordance therewith;
- (2) Architect has read and understands the bidding or proposal documents or contract documents for other portions of the Project, if any, being bid or offered concurrently or presently under construction, to the extent that such documentation relates to the Design Services or the Work for which the Proposal is submitted;
- (3) the Proposal is based upon furnishing all of the Design Services and the Work, and other things required by the Proposal Documents; and
- (4) all facts stated in the Proposal are true and correct.

Project Name: Professional Architectural/Engineering Services

RFQu No: 24-752-017

Project No: N/A

RFQu Date: December 14, 2023

Page 4 of 5

By submission of this Proposal, the Architect certifies that this Proposal has been derived independently, without consultation, communication or agreement as to any matter relating to this Proposal with any other Architect or with any competitor. The Architect hereby certifies that this Proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same Project and is in all respects fair and without collusion or fraud. The Architect agrees to abide by all conditions of the Request for Proposal.

Respectfully submitted,

CDH Partners, Inc.

[typed name of Architect]

By: *Melissa Cantrell* [seal]

[signature]

Melissa Cantrell, President & CEO

[typed name and title]

3330 Cumberland Blvd, Ste 100, Atlanta, GA 30339

[address of Architect]

(770) 423.0016

[business telephone number]

1/30/2024

[date of execution]



[If the Architect is a joint venture, utilize the following page of this proposal form for signatures.]

EXHIBIT "E"

OTHER INSURANCE

1.1 The DESIGN PROFESSIONAL shall maintain the following other insurance at all times this Contract is in effect and for a period of six (6) years after Final Completion of the Project. The DESIGN PROFESSIONAL shall secure the following insurance at his own expense and shall file Certificates of Insurance with the Owner within five (5) days after the execution of this Contract. Insurance will not be acceptable unless written by a Company licensed by the State Insurance Department to do business in Georgia at the time the policy is issued and the company must in addition be acceptable to the Owner.

1.1.1 Workmen's Compensation and Employer's Liability to statutory limits.

1.1.2 Comprehensive Commercial General Liability ("CGL") including Owner's & Contractor's Protective with the following limits;

- (a) General Aggregate: \$2,000,000, which shall apply on a per-project basis;
- (b) Products and Completed Operations Aggregate: \$1,000,000;
- (c) Personal & Advertising Injury: \$1,000,000;
- (d) Each Occurrence: \$1,000,000;
- (e) Fire Damage (Any one fire): \$50,000; and,
- (f) Medical Expense (Any one person): \$5,000.

1.1.3 Automobile Liability (owned, non-owned, hired) with combined single limit of \$2,000,000 annual aggregate, \$1,000,000 per occurrence.

1.1.4 Professional Liability (Errors and Omissions); as per Article 8 of the Contract.

1.1.5 Excess/Umbrella Liability Insurance with limits of at least \$5,000,000 per occurrence and in the aggregate which shall provide excess coverage above all insurance described in this Section 1.1.

1.1.6 The Owner and the DESIGN PROFESSIONAL waive all rights against (1) each other and any of their subcontractors, subconsultants, agents and employees, each of the other, and (2) the Contractor, the Contractor subcontractors, if any, and any of their subcontractors, sub-contractors, agents and employees, for damages caused by fire or other causes of loss to the extent fully covered by property insurance obtained pursuant to Paragraph 1.1.2(e) above or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance held by the DESIGN PROFESSIONAL as fiduciary.

1.2 The Owner and DeKalb County School District shall be included as additional insured on the coverages specified in subparagraphs 1.1.2, 1.1.3 and 1.1.5 and shall be indicated as such on certificates of insurance required herein.

1.2.1 With respect to CGL Insurance only, all CGL insurance policies shall contain additional insured endorsements forms CG 20 10 11 85, CG 20 10 10 01, CG 20 37 10 01, or their substantial equivalents, so that the policies provide additional insured coverage for (a) both ongoing and completed operations; and (b) liability "arising out of" DESIGN PROFESSIONAL's work.

1.2.2 Each certificate shall contain a provision that coverages afforded under the policies will not be canceled, changed or allowed to expire until thirty (30) days after the Owner has received written notice evidenced by return receipt of registered letter.

1.2.3 Each primary and excess/umbrella CGL and Automobile Liability insurance policy required to be maintained by the DESIGN PROFESSIONAL and any of its subcontractors or subconsultants shall be primary to and non-contributory with any insurance carried by the Owner and DeKalb County School District, such that no primary, excess or umbrella insurance carried by the Owner or DeKalb County School District shall be required to respond to any claim, suit or demand, if at all, until all applicable primary and excess/umbrella CGL and Automobile Liability insurance policies maintained by the DESIGN PROFESSIONAL and any of its subcontractors and subconsultants have been exhausted.

1.2.4 The primary, excess/umbrella CGL and Automobile Liability insurance policies maintained by the DESIGN PROFESSIONAL and any of its subcontractors or subconsultants shall not contain any insured vs. insured, cross-liability or cross-claim exclusion or endorsement barring coverage for any claims by the Owner or DeKalb County School District against the DESIGN PROFESSIONAL or any other insured under said policies.

1.3 In the event that the DESIGN PROFESSIONAL elects to retain subcontractors or subconsultants and the Owner approves said retention, the DESIGN PROFESSIONAL shall require all such subcontractors and subconsultants to comply with the insurance and notice requirements of this **Exhibit E**, including but not limited to (a) maintaining the types and amounts of insurance described in this **Exhibit E**; and (b) having the DeKalb County Board of Education and DeKalb County School District named as additional insureds on all such insurance pursuant to Paragraph 1.2 of this **Exhibit E**. The DESIGN PROFESSIONAL assumes all liability for its subcontractors' and subconsultants' failure to comply with insurance provisions of this **Exhibit E**.

EXHIBIT "F"

**ASBESTOS EXCLUSION CERTIFICATION FORM
(NEW CONSTRUCTION & ADDITIONS ONLY)**

In compliance with Asbestos Hazard Emergency Response Act (AHERA) Part 763 "Asbestos", Subpart E "Asbestos-Containing Materials in Schools", Section 763.99 "Exclusions" paragraph (a) (7), I _____, the Design Professional
(Design Professional)

of record for _____, _____
(Project Name) (Substantial Completion Date)

located in _____ DeKalb County School District, _____ (the "Project")
(School System Name) (State Project Number)

certify that **[initial one of the following]:**

(i) to my actual knowledge, no Asbestos Containing Building Material (ACBM) was specified as a building material in any construction document for the Project. **[initial if applicable]:** _____

or

(ii) to the best of my knowledge, no ACBM was used as a building material on the Project. **[initial if applicable]:** _____

(Architectural or Engineering Firm)

(Signature of Architect or Engineer)

(Date)

(Georgia Architectural or Engineering License Number)

(Seal and Signature)

EXHIBIT "G"

DESIGN PROFESSIONAL PROPOSAL

CDH Partners RFQ
for DeKalb County School District
RFQ No. 24-752-017
February 1, 2024

dekalb

COUNTY SCHOOL DISTRICT



IMAGINE MORE FOR YOUR SCHOOLS



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4.1 LETTER OF INTEREST

Dear Belinda Guillet, Angela Arlene-Myrick, and Selection Committee,

IMPROVE LIVES THROUGH DESIGN

Your goal: to create spaces where students are engaged, enriched, and inspired.

Our goal: to help you get there!

Drawing on our unique experiences, local presence, and quality project approach, CDH is honored to present our information for the DCSD Architectural Services.

We pride ourselves on partnering with school districts to provide innovative solutions to their vision and needs. With over 45 years of experience, CDH has been at the forefront of casting a vision for the future of K-12 facilities through a collaborative approach. Now, we aim to bring our passion and expertise to DCSD.

Three things that set us apart from other firms are **our experience in similar design, our plan of approach, and our passion for DCSD projects**, which we have highlighted in this submittal. We have provided similar processes and designed facilities for Cobb County School District, Fulton County School projects, as well as for other Metro Atlanta Schools, including DCSD, as outlined in the following pages of our proposal.

CDH is a passionate and collaborative design team. What sets us apart is our approach to partnership with our clients and their stakeholders. We are dedicated to all aspects of education design, from thoughtful upgrades to major replacements, understanding that every design choice impacts the success of the student. Your projects have the potential to positively impact students and staff, enabling them to perform better and achieve better outcomes. Each day, over 900,000 students across Georgia attend classes in educational facilities designed by CDH, and we would be honored to add your students to that number.

The enclosed qualifications package outlines our team and results, demonstrating how we can assist you in your projects in DCSD. Our focused knowledge and expertise in the design of educational facilities, dedication to collaboration with all key stakeholders, and commitment to greater learning possibilities ensure the success of your project.

We are excited to be part of the success of your students and look forward to working with DCSD as you redefine your education landscape.

Thank you for considering CDH Partners. We are eager to contribute to the vision and success of DCSD.

Sincerely,

Melissa Cantrell, AIA, LEED AP | President
CDH Partners, Inc.
3330 Cumberland Blvd. SE
Suite 100
Atlanta, GA 30339
Melissa.cantrell@cdhpartners.com
P: 678.784.3481 | F: 770.424.0260

4.3.1 | CDH Partners, Inc. is properly certified by the Georgia Secretary of State to do Business in the State of Georgia.

4.3.1.1 | CDH Partners, Inc. is submitting as a Corporate Entity in the State of Georgia.

4.3.1.2 | A copy the Georgia Secretary of State incorporation certification for CDH Partners, inc. Is provided below.

STATE OF GEORGIA

Secretary of State

Corporations Division

313 West Tower

2 Martin Luther King, Jr. Dr.

Atlanta, Georgia 30334-1530

ANNUAL REGISTRATION

Electronically Filed

Secretary of State

Filing Date: 1/16/2024 10:49:21 AM

BUSINESS INFORMATION

CONTROL NUMBER	K224889
BUSINESS NAME	CDH PARTNERS, INC.
BUSINESS TYPE	Domestic Profit Corporation
EFFECTIVE DATE	01/16/2024
ANNUAL REGISTRATION PERIOD	2024

PRINCIPAL OFFICE ADDRESS

ADDRESS 3330 Cumberland Blvd., Suite 100, Atlanta, GA, 30339, USA

REGISTERED AGENT

NAME	ADDRESS	COUNTY
Melissa Cantrell	3330 Cumberland Blvd., Suite 100, Atlanta, GA, 30339, USA	Cobb

OFFICERS INFORMATION

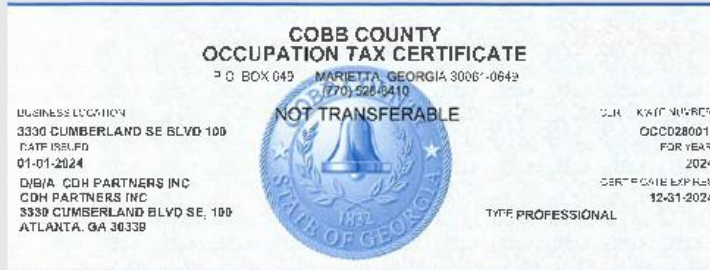
NAME	TITLE	ADDRESS
David P. Strickland	SECRETARY	3330 Cumberland Blvd., Suite 100, Atlanta, GA, 30339, USA
Melissa Cantrell	CFO	3330 Cumberland Blvd., Suite 100, Atlanta, GA, 30339, USA
Melissa Cantrell	CEO	3330 Cumberland Blvd., Suite 100, Atlanta, GA, 30339, USA

AUTHORIZER INFORMATION

AUTHORIZER SIGNATURE	Helen Thompson
AUTHORIZER TITLE	Authorized Person

4.3.2 | FIRM LICENSE

CDH PARTNERS



4.3.2.1 | GEORGIA PROFESSIONAL REGISTRATION FOR ARCHITECT/ENGINEER

MELISSA CANTRELL



CARINE KROKO



COPY OF LICENSE FOR SUB-CONSULTANTS UPLOADED SEPARATELY. SEE ATTACHED FILES.



4.3.3 | FIRM HISTORY

CDH BACKGROUND



4.3.3.1 | CDH Partners has been in business for over 45 years and is a private C-Corporation. It was founded in 1977 and incorporated in the state of Georgia in January 1993.

4.3.3.2 | **CDH Partners, Inc.**
 3330 Cumberland Blvd, SE | Suite 100
 Atlanta, GA 30339
 o: 770.423.0016 | d: 678.784.3481
 m: 770.616.8353 | f: 770.424.0260
Primary Contact: Melissa Cantrell
 Melissa.Cantrell@cdhpartners.com
 cdhpartners.com

CDH Partners is an award-winning, fully integrated design firm serving clients nationwide. CEO and President Melissa Cantrell and Vice President David Strickland along with Jonathan Fallin, Mary Lindeman, Carine Kroko, Danny Mackey, and Rhea Jeanne Starnes make up the firm's leadership team. Our cohesive design team includes talented architects, interior designers and support staff who embrace a client-centered design approach.

The buildings we design foster the most fundamental human needs, including space growth, well-being, and engagement. Every employee at CDH shares a purpose-driven mentality – to build better lives through design. This creates an integrated team of architects, interior designers, and support staff who are fully invested in our clients' mission. The resulting facilities provide personalized environments that enable our clients to succeed.

4.3.3.3 | LEADERSHIP + STAFF BREAKDOWN



MELISSA
 Cantrell
 CEO/President, Owner
**Education +
 Research**



DAVID
 Strickland
 VP / Owner
**Worship +
 Community**



MARY
 Lindeman
 Principal / Owner
**Health +
 Wellness**

4.3.4 | 4.3.4.1
 The principal, staff, and sub-consultants submitting this document have no affiliation with any party whose financial or non-financial interests would pose a conflict or conflict of interest with regard to this selection.



JONATHAN
 Fallin
 Senior Associate /
 Owner



CARINE
 Kroko
 Senior Associate /
 Owner



DANNY
 Mackey
 Associate Principal/
 Owner



RHEA JEANNE
 Starnes
 Senior Associate /
 Owner

 46 TEAM MEMBERS	35 Architectural (13 Registered)	5 Interior Designers (3 Registered)	6 Support Staff	10 LEED Accredited Professionals (Included in total)
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4.3.5 | FINANCIAL RESOURCES



4.3.5.1 | FINANCIAL STATEMENT

Annually, CDH financials are analyzed and reviewed by our accounting firm. Within our current market sectors, the firm represents a sound balance sheet, strong capital position, and experienced management team to lead the disciplined implementation of our business plan, all indications of a solvent, stable future.

*** SEE ALSO SEPARATE FINANCIALS AND REQUIRED FORMS.**

4.3.5.2 | INSURANCE CAPACITY

Please see separately uploaded document for Proof of Insurance. The following chart demonstrates our insurance coverage limits:

COMMERCIAL GENERAL LIABILITY	AUTOMOBILE LIABILITY	UMBRELLA LIABILITY	PROFESSIONAL LIABILITY CLAIMS MADE
Each Occurrence: \$1,000,000 Aggregate: \$2,000,000	Each Occurrence: \$1,000,000	Each Occurrence: \$5,000,000 Aggregate: \$5,000,000	Each Claim: \$3,000,000 Aggregate: \$4,000,000



4.3.5.3 | LITIGATION

CDH boasts of our outstanding track record of limiting litigation with our clients, consultants, and contractors regarding our contractual relationships. We have initiated one motion due to a breach in contract by the client. This outcome reaffirms the importance of upholding contractual obligations and demonstrates our commitment to ensuring fair and lawful business practices.

4.3.5.4 | INSURANCE CLAIMS

Over the past 45 years of business, CDH has been diligent in our design and document quality. As a direct result, we have avoided significant errors or omissions in our documents over the past two years with no insurance claims in the last five years.

5.1.1 & 5.1.1.1 | OUR EXPERIENCE

	RIVER EVES ELEMENTARY SCHOOL	SEABORN LEE ELEMENTARY SCHOOL	EVOLINE C WEST ELEMENTARY SCHOOL	STONEWALL TELL ELEMENTARY SCHOOL	HAMBRICK ELEMENTARY SCHOOL
LOCATION	9000 Eves Rd. Roswell, GA 30076	4600 Scarborough Rd. SW Atlanta, GA 30349	7040 Riverbark Rd. Fairburn, GA 30213	3310 Stonewall Tell Rd. College Park, GA 30349	1101 Hambrick Rd Stone Mountain, GA 30083
NATURE OF RESPONSIBILITY	Full professional services to include: HVAC replacement , Exterior paint, Canopy and Roofing replacement, Interior door hardware, Ceilings, flooring, paint, marker boards and tack boards.	Full professional services to include: HVAC replacement , Exterior paint, Canopy and Roofing Replacement, Interior door hardware, Ceilings, flooring, paint, marker boards and tack boards.	Full professional services to include: Roofing replacement, Interior door hardware, paint, flooring, marker boards and tack boards, signage, classroom case work, fire sprinkler heads, plumbing fixtures, HVAC system replacement , Upgrade building electrical service Replace emergency generator/upgrade distribution, Interior lighting, and miscellaneous site improvements.	Full professional services to include: Replacement of the roof, exterior doors, flooring, classroom case work, new painted marker/ tack boards. Scope also includes the renovation of student restrooms, replacement of the fire sprinkler heads and fire alarm, miscellaneous plumbing, complete HVAC replacement , replace emergency generator, and the upgrade of the electrical distribution.	Full professional services to include: Accessibility improvements, security vestibule, fire alarm and miscellaneous site improvements
OWNER INFORMATION	Fulton County Schools 6201 Powers Ferry Road NW, Atlanta, GA 30339 Conrad Rogers 470-254-2173	Fulton County Schools 6201 Powers Ferry Road NW, Atlanta, GA 30339 Conrad Rogers 470-254-2173	Fulton County Schools 6201 Powers Ferry Road NW, Atlanta, GA 30339 Conrad Rogers 470-254-2173	Fulton County Schools 6201 Powers Ferry Road NW, Atlanta, GA 30339 Conrad Rogers 470-254-2173	DeKalb County School District 1701 Mountain Industrial Blvd. Stone Mountain, GA 30083 Ryan Fernandez 770-880-1978
USER INFORMATION	Principal: Susan Gowin GowinS@fultonschools.org	Principal: Kine Geathers geathersk@fultonschools.org	Principal: Jill Meeker Meeker@fultonschools.org	Principal: Nikki Porter PorterN@fultonschools.org	Principal: Nicole Bullen Phone: 678-676-5634 Nicole_Bullen@dekalbschools.ga.org
COMPLETION DATE	August 2019	August 2020	August 2020	August 2020	July 2021
SIZE (IN SQ FT)	109,621	80,469	112,690	108,426	72,511
CONSTRUCTION COST	\$3,064,500.97	\$3,004,099.09	\$3,382,800.00	\$3,698,500.00	\$650,000 (approx)
FIRM'S WORK STAFF WAS RESPONSIBLE	Architecture, Consulting Engineering	Architecture, Interior Design, Consulting Engineering	Architecture, Interior Design, Consulting Engineering	Architecture, Interior Design, Consulting Engineering	Architecture, Civil, MEP Engineering
PRESENT STATUS	Completed	Completed	Completed	Completed	Substantially Complete
KEY STAFF	Principal in Charge: Melissa Cantrell Project Manager: Andrew Savage	Principal In Charge: Melissa Cantrell Project Manager: Carrie Kroko Contract Administration: Andrew Savage	Principal In Charge: Melissa Cantrell Project Manager: Carrie Kroko	Principal In Charge: Melissa Cantrell Project Coordinator and Contract Administration: Andrew Savage	Principal in Charge: Melissa Cantrell

5.1.1 & 5.1.1.1 | OUR EXPERIENCE

	KITTRIDGE MAGNET SCHOOL	E.L. MILLER ELEMENTARY SCHOOL	FLOYD MIDDLE SCHOOL	DOWELL ELEMENTARY SCHOOL	ARGYLE ELEMENTARY SCHOOL
LOCATION	2383 N. Druid Hills Rd. NE Atlanta, GA 30329	919 Martin Rd, Stone Mountain, GA 30088	7040 Riverbown Rd. Fairburn, GA 30213	2121 W Sandtown Rd. SW Marietta, GA 30064	2420 Spring Rd. Smyrna, GA 30080
NATURE OF RESPONSIBILITY	Full professional services to include: Accessibility improvements, media center renovation, clinic, miscellaneous casework and finishes, and miscellaneous site improvements.	Full professional services to include: Security Vestibule, mechanical replacement, lighting and ceiling replacement, replacement of the freezer and cooler, miscellaneous finish replacement, and site improvements.	Full professional services to include: Installation of a fire suppression system, Ceilings, Parking lot lighting.	Full professional services to include: Replacement of select fire alarms, Electrical upgrades, Marker/tack board replacement	Full professional services on a multi-phase construction contract to include: A freezer/cooler addition, Replacement of select mechanical and plumbing systems, flooring, ceilings and casework.
OWNER INFORMATION	DeKalb County School District 1701 Mountain Industrial Blvd. Stone Mountain, GA 30083 Brian Albanese brian_albanese@dekalbschools.ga.org (678) 676-1561	DeKalb County School District 1701 Mountain Industrial Blvd. Stone Mountain, GA 30083 Wayne Chaner, Project Manager 4049245628 wayne_chaner@dekalbschools.ga.org	Cobb County School District 514 Glover Street Marietta, GA 30060 Paul Walker 770-590-4518	Cobb County School District 514 Glover Street Marietta, GA 30060 Paul Walker 770-590-4518	Cobb County School District 514 Glover Street Marietta, GA 30060 Paul Walker 770-590-4518
USER INFORMATION	Principal: Dr. Laura S. Neely, Principal laura_s_neely@dekalbschools.ga.org	Principal: Mark E. Bryant 678-676-3302 Mark_E_Bryant@dekalbschools.ga.org	Principal: Dr. Ashley Hosey ashley.hosey@cobbk12.org	Principal: Christine Dinizio christine.dinizio@cobbk12.org	Principal: George the Clinton georgethe.clinton@cobbk12.org
COMPLETION DATE	July 2020	July 2021	July 2014	August 2013	July 2014
SIZE (IN SQ FT)	47,800	76,100	106,785	106,003	67,303
CONSTRUCTION COST	\$70,000.00	\$5,500,000 estimated	\$1,221,585.11	\$464,252.44	\$467,594.83
FIRM'S WORK STAFF WAS RESPONSIBLE	Architecture, Civil MEP Engineering	Architecture, Civil, MEP Engineering	Architecture, MEP/FP Engineering	Architecture, Electrical Engineering	Architecture, MEP/FP Engineering
PRESENT STATUS	Completed	Completed	Completed	Completed	Completed
KEY STAFF	Principal In Charge: Melissa Cantrell	Principal In Charge: Melissa Cantrell Project Manager: Andrew Savage	Principal in Charge: Melissa Cantrell Project Manager: Andrew Savage	Principal in Charge: Melissa Cantrell Project Manager: Andrew Savage	Principal in Charge: Melissa Cantrell Project Manager: Andrew Savage

5.1.1 | PROJECT EXPERIENCE

MCNAIR MIDDLE SCHOOL

Replacement

\$35 M | 173,000 SF

As the first Future Ready school in the DeKalb County School District, Ronald E. McNair Middle School will provide a unique experience for the community's students. The new prototype integrates spaces for 21st-century learning, in which innovation and collaboration pervade the educational environment.

DeKalb County School District
1780 Montreal Road Tucker, GA 30084
Ryan Fernandez | 678-676-0279

2020 CMAA PROJECT ACHIEVEMENT AWARD | 2020 LEARNING BY DESIGN OUTSTANDING PROJECT AWARD



CDH | 9

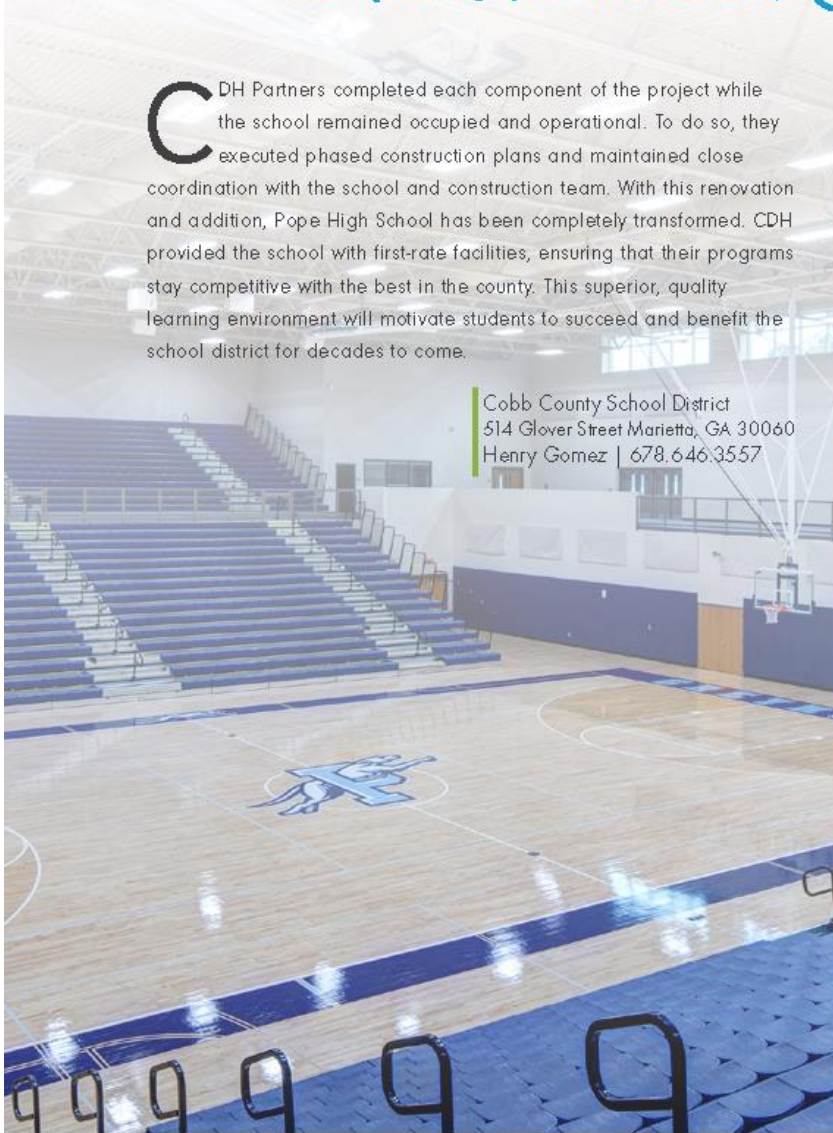
POPE HIGH SCHOOL

Addition & Renovation

\$23.9 M | 210,000 SF

CDH Partners completed each component of the project while the school remained occupied and operational. To do so, they executed phased construction plans and maintained close coordination with the school and construction team. With this renovation and addition, Pope High School has been completely transformed. CDH provided the school with first-rate facilities, ensuring that their programs stay competitive with the best in the county. This superior, quality learning environment will motivate students to succeed and benefit the school district for decades to come.

Cobb County School District
514 Glover Street Marietta, GA 30060
Henry Gomez | 678.646.3557



EXTERIOR RESKIN | CAFETERIA EXPANSION | CTAE DEPARTMENT | UPDATED ATHLETIC FACILITIES



RABUN COUNTY HIGH SCHOOL

Replacement

\$35 M | 98,000 SF



MEDIA CENTER COLLABORATION AREA | CULINARY ARTS PROGRAM | ADMINISTRATIVE SUITE



Rabun County High School is in the lush Blue Ridge Mountains of North Georgia. Boasting of unparalleled natural beauty and resources perfect for inspiring creativity, collaboration, and learning, this replacement school design seeks to bring the beauty of the outdoors in and fully embrace the environment. To achieve this, windows spanning all sides of the building offer spectacular views, and pathways are designed to bring the outdoors inside with natural materials like plants, stone, and wood integrated into the design. The school provides open spaces and seating to collaborate and engage one another on their educational journey.

Rabun County School District
963 Tiger Connector Tiger, GA 30576
Jason Hogan | 706-499-0149

POPE HIGH SCHOOL

Our high-impact solution to the modernization of the campus has included exterior reskinning and cosmetic improvements, science lab renovations to meet current standards, major additions including a competition gym and performing arts center, modernization of the campus interiors and grounds.



COME TO DISCOVER | SEEK TO UNDERSTAND | ACT TO CREATE | ENGAGE TO IMPROVE

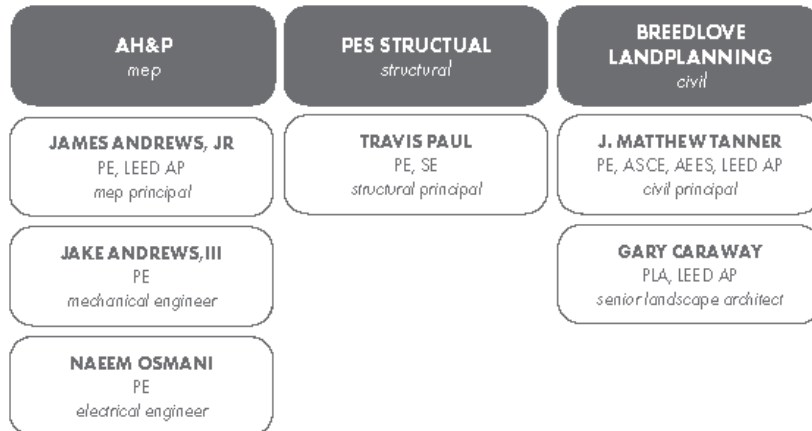


REDAN HIGH SCHOOL

The modernization of the Redan High School campus included the addition of 21-instructional units to increase the student success and capacity of the school. As a result, the design team created an approach to modernize the cafeteria and food service kitchen to better serve the increase population and improve circulation through the school.

5.1.2.1 | ORGANIZATIONAL CHART

CDH has reviewed the workloads of all proposed partners and confirmed their capacity to take on this project. We are experts in staffing and project management, and provide availability of our staff and services to our clients. Once awarded a project, we provide the dedicated staff to see it from start to finish, on time and within budget. Regular meetings are scheduled, but we understand that sometimes unplanned meetings happen. If needed, we will be there for a meeting or on site to make sure things go as smoothly as possible.



5.1.2.2 | PROPOSED STAFF AND FUNCTIONS

MELISSA CANTRELL, AIA, LEED AP

PRINCIPAL IN CHARGE

CDH Partners has made it our policy that the principals of the firm lead every project. She has dedicated her career to the design of educational facilities with a focus on the K-12 market. This work serves as a platform to influence the education of our children and our future workplace.

With more than 25 years of experience dedicated to the design of educational facilities, she will facilitate the progress of the facility through the design team, DeKalb County School District, and the school's stakeholders. Leading the CDH design team, Melissa will work with DCSD to define a balance of scope, schedule, and budget for the project.

CARINE KROKO, NOMA, LEED AP

PROJECT DELIVERY MANAGER

As the Project Delivery Manager, Carine will provide general oversight to ensure the overall success of our internal controls and ultimately with respect to the completion of the project. Her role includes quality control through enforcement of internal processes and client communications to foster collaboration, coordination, and design excellence.

ANDREW SAVAGE, AIA, LEED AP

SENIOR PROJECT ARCHITECT

Andrew will serve as the Senior Project Architect for DCSD projects, coordinating the design guidelines of the District, the programmatic needs of the stakeholders, and the collaboration of the consulting team. Andrew's task-oriented approach to management will keep the team on point and on schedule.

ANNA PACK

PROJECT ARCHITECT

As Project Architect, Anna spearheads the District's design, bridging the gap between stakeholder needs, design guidelines, and consultant contributions. Her meticulous management, grounded in a task-oriented approach, ensures the team delivers on time and to exacting standards.

ADDITIONAL TEAM MEMBERS INCLUDE:

Andrews, Hammock, & Powell Inc | MEP Engineers

James Andrews, JR., PE, LEED AP - Principal

Jake Andrews, III, PE - Mechanical Engineer

Naeem Osmani, PE, LEED AP - Senior Electrical Engineer

PES Structural | Structural Engineers

Travis Paul, PE, SE - Principal

Breedlove Landplanning | Civil Engineers

J. Matthew Tanner, PE, ASCE, AEES, LEED AP - Principal

Gary Caraway, PLA, LEED AP - Senior Landscape Architect

*Please see a detailed Current Workload on Page 22



MELISSA CANTRELL, AIA, LEED AP

Principal in Charge | CDH Partners

As Principal of the Education Studio, Melissa's 26-year career is built upon delivering innovative architectural design and master planning to public and private education clients. She has comprehensive experience and expansive knowledge, and she understands the challenges facing today's K-12 educational facilities. She is able to create impactful design solutions that are strategically functional as well as aesthetically pleasing.

Melissa works across all architectural disciplines, and she is able to build successful teams by using her collaborative style to bring together owners, contractors and consultants. Her strong communication skills provide clarity and comprehension to the planning and design process. Melissa has a personal desire to see built environments used as teaching tools and catalysts for learning—not only for today, but for generations.

YEARS OF EXPERIENCE

26 years | 23 with CDH

EDUCATION

Georgia Institute of Technology |
Bachelor of Science, Architecture
Masters of Architecture with Honors

REGISTRATION

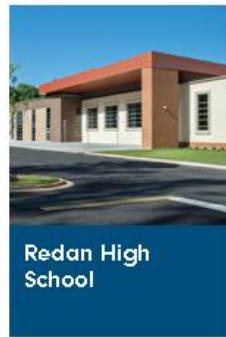
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SC - #9067
FL - #102597
NC - # 15276
CO - ARC. 00406444

RECOGNITION

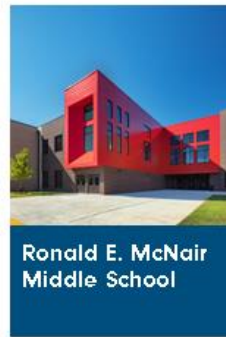
Globe St. Woman of Influence, 2022
Georgia Board of Architects and Interior Designers, appointed by Gov. Deal 2015 - Present
Atlanta Regional Commission Regional Leadership
Leadership Cobb, Class of 2012
School of the Future Competition, Southeast Region, Juror

MEMBERSHIPS | AFFILIATIONS

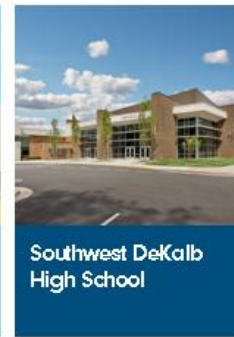
American Institute of Architects (AIA)
LEED Accredited Professional
Association for Learning Environments (formerly CEFP) | Board Member | Past Treasurer
United States Green Building Council (USGBC)
Cobb Chamber of Commerce | Board Member since 2015



Redan High School



Ronald E. McNair Middle School



Southwest DeKalb High School

PROJECT EXPERIENCE

Southwest DeKalb High School | Principal | Addition | 67,000 SF | \$16 million | Decatur, GA
Ronald E. McNair Middle School | Principal | Replacement School | 173,000 SF | \$35 million | Atlanta, GA
Redan High School | Principal | Renovation & Addition | 257,601 SF | \$16.2 million | Stone Mountain, GA
Lovejoy High School | Principal | Modernization | 345,000 SF | \$70 million | Hampton, GA
Rabun County High School | Principal | Replacement | 98,000 SF | \$35 million | Tiger, GA
Sprayberry High School | Principal | Addition and Renovation | 79,000 SF | \$28 million | Marietta, GA
Mission Road Elementary School | Principal | Replacement | 103,000 SF | \$32 million | Cartersville, GA
Humphries Elementary School | Principal in Charge | Renovation \$8.5 million | Atlanta, GA

CURRENT JOB ASSIGNMENTS*

As Principal in Charge, Melissa is actively involved in all current project assignment for CDH Partners Education + Research Studio.

*Please see a detailed Current Workload on Page 22



CARINE KROKO, AIA, NOMA, LEED AP

Project Delivery Manager | CDH Partners

Carine is an award-winning architect in the education studio. She is known for providing high-quality design, and she has experience in all design phases including master planning, programming, contract documents and construction administration.

Carine believes that client involvement is vital to successful planning, so she makes sure to include them in the design journey from conception to construction. By doing this, she is able to clearly understand their needs and communicate them to others involved throughout the process. This creates a productive collaboration between clients, vendors, colleagues and contractors.

YEARS OF EXPERIENCE

28 years | 20 with CDH

EDUCATION

Southern Polytechnic State University |
Bachelor of Architecture

REGISTRATION

GA - #015579

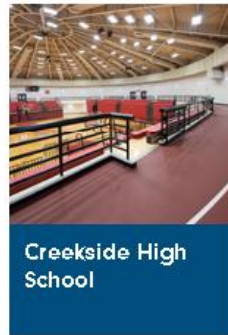
MEMBERSHIPS | AFFILIATIONS

American Institute of Architects (AIA)

LEED Accredited Professional

National Organization of Minority
Architects (NOMA)

US Green Building Council



Creekside High
School



Lovejoy High
School



Clayton County BOE
Offices

PROJECT EXPERIENCE

Lovejoy High School | Project Manager | Modernization | 345,000 SF | \$70 million | Hampton, GA

Mission Road Elementary School | Project Manager | Replacement | 103,000 SF | \$32 million | Cartersville, GA

Camp Creek Elementary School | Project Manager | Replacement | 190,000 SF | est \$80M | College Park, GA

Creekside High School | Project Manager | Renovation & Addition | 12,277 Addition, 12,831 Renovation | \$10.5M | Fairburn, GA

Chattahoochee High School | Project Manager | Renovation | Johns Creek, GA

Kennesaw State University Student Center | Project Manager | Renovation | \$2.3 million | Kennesaw, GA

CURRENT JOB ASSIGNMENTS*

Mission Road Elementary School | Bartow County School District (Phase: CA)

Camp Creek Middle School | Fulton County Schools (Phase: SD)

*Please see a detailed Current Workload on Page 22



ANDREW SAVAGE, AIA, LEED AP

Senior Project Architect | CDH Partners

Before coming to CDH, Andrew gained extensive experience designing commercial, residential, and public use facilities. He has worked on award winning projects in the areas of education, and worship. Each project he is involved with hones his skills for the work he does in the area of master planning, designing, permitting, and construction administration.

Over the years, he has directed the design and the construction of many challenging projects. Andrew is committed to a team approach and collaborates freely with those involved in the design process. Andrew has a clear understanding of his client's needs and objectives before he begins any phase of the planning process. He is also known for the time he spends in research, especially of the materials used in the projects he manages.

YEARS OF EXPERIENCE

15 years | 14 with CDH

EDUCATION

Bachelor of Architecture | Southern Polytechnic State University
 Minor in Construction Management | Southern Polytechnic State University
 Associates of Science | Gainesville State College

AFFILIATIONS

American Institute of Architects (AIA)
 NCARB
 LEED Accredited Professional



Pope High School

Southwest DeKalb High School

Redan High School

PROJECT EXPERIENCE

Southwest DeKalb High School | Renovation/Addition | DeKalb County School District | Project Architect | 83,816 SF | \$16.9M | Decatur, GA

Redan High School | Renovation/Addition | DeKalb County School District | Project Architect | 78,193 SF | \$16.9M | Tucker, GA

Fowler Dr. Elementary School | Renovation/Addition | Clarke County Schools | Project Architect | 51,000 SF (New) 17,000 SF (Reno) | \$7.6M | Athens, GA

Pope High School | Renovation/Addition | Cobb County School District | Project Architect | 210,000 SF | \$13M | Marietta, GA

Walton High School | Renovation/Addition | Cobb County School District | Project Architect | 287,437 SF | \$3M | Marietta, GA

CURRENT JOB ASSIGNMENTS*

Lovejoy High School | Clayton County Public Schools (Phase: CD)

Clayton County Board of Education Central Office (Phase: CA)

Pope High School | Cobb County School District (Phase: CA)

*Please see a detailed Current Workload on Page 22



ANNA PACK

Project Architect

Driven by a passion for creating engaging atmospheres, Anna brings her expertise to every project, weaving architectural and interior design elements into a unified masterpiece. From conception to closeout, she navigates the entire process with meticulous care, ensuring each space reflects her unique vision.

YEARS OF EXPERIENCE

7 years | 1 with CDH

EDUCATION

Bachelor of Architecture | Kennesaw State University
Master of Architecture | Ural State Academy of Arts and Architecture



Lovejoy High School



Clayton County Public Schools Central Office

PROJECT EXPERIENCE

East DeKalb Campus Student Support Offices | SF and Dollar Value TBD | Project Architect | Stone Mountain, GA

DeKalb County School District | Champion Theme Middle School | Science Lab Renovation | 1,394 SF | Dollar Value TBD | Project Architect | Stone Mountain, GA

Clayton County Public Schools | Lovejoy High School | Modernization | 345,000 SF | \$70 million | Project Architect | Hampton, GA

Clayton County Public Schools | Central Office Renovation | 27,600 SF | \$5,800,000 | Project Architect | Jonesboro, GA

CURRENT JOB ASSIGNMENTS*

Lovejoy High School | Clayton County Public Schools (Phase: CD)

East DeKalb Campus Student Support | DeKalb County School District (Phase: SD)

*Please see a detailed Current Workload on Page 22

*Please see a detailed Current Workload on Page 22



JAMES ANDREWS, JR., PE, LEED AP
PRINCIPAL IN CHARGE

PROJECT EXPERIENCE

Sprayberry High School Principal | Addition and Renovation | 79,000 SF | \$28 million | Marietta, GA
 Mission Road Elementary School | Principal | Replacement | 103,000 SF | \$32 million | Cartersville, GA
 Clayton County Board of Education Offices - Renovation of Flint River School | Renovation and Re-purposing | Principal in Charge | 27,424 SF Renovation, 203 SF New | Jonesboro, GA
 Henry County High School | Henry County Board of Education | Addition & Renovation | 131,012 SF | \$33.4M | McDonough, GA

YEARS OF EXPERIENCE
50 years | 50 years with AH&P

EDUCATION
Bachelor of Mechanical Engineering | Southern Technical Institute

REGISTRATIONS
PE: AL, CO, DE, FL, GA, LA, NE, NC, TX, VA, WY

OTHER JOB ASSIGNMENTS

Lovejoy High School
 Baldwin County BOE Office Renovation
 Riverdale Early Learning Center
 New Tift County Middle School
 North Clayton High School

PROJECTS COMPLETED WITH CDH

Sprayberry High School | Marietta, GA
 Mission Road Elementary School | Cartersville, GA
 Clayton County Board of Education Offices | Jonesboro, GA



JAKE ANDREWS, III, PE
MECHANICAL ENGINEER

PROJECT EXPERIENCE

Sprayberry High School | Mechanical Engineer | Addition and Renovation | 79,000 SF | \$28 million | Marietta, GA
 Mission Road Elementary School | Mechanical Engineer | Replacement | 103,000 SF | \$32 million | Cartersville, GA
 Northview High School | Renovation | Mechanical Engineer | \$5.7M | 1,518 SF Renovation, 6,252 SF New | Johns Creek, GA
 Clayton County Board of Education Offices - Renovation of Flint River School | Renovation and Re-purposing | 27,424 SF Renovation, 203 SF New | Jonesboro, GA

YEARS OF EXPERIENCE
27 years | 20 years with AH&P

EDUCATION
Bachelor of Mechanical Engineering | Auburn University

REGISTRATIONS
GA: PE033150

OTHER JOB ASSIGNMENTS

Lovejoy High School Renovation & Modifications
 Clayton County Public Schools Central Office
 Radium Springs Elementary School Elementary HVAC upgrades
 Albany Middle School HVAC upgrades
 Monroe High School Phase 1 HVAC upgrades

PROJECTS COMPLETED WITH CDH

Sprayberry High School | Marietta, GA
 Mission Road Elementary School | Cartersville, GA
 Northview High School | Johns Creek, GA
 Clayton County Schools Central Office | Jonesboro, GA
 Clayton County Board of Education Offices | Jonesboro, GA

*Please see a detailed Current Workload on Page 22



NAEEM OSMANI, PE, LEED AP, HFDP

MEP PROJECT MANAGER / LEAD MECHANICAL ENGINEER

PROJECT EXPERIENCE

Henry County High School | Henry County Board of Education | Addition & Renovations | Electrical Engineer | 135,605 SF renovation and 131,012 SF addition | \$33.4M | McDonough, GA

Locust Grove High School | Henry County Board of Education | Electrical Engineer | 237,120 SF | \$41.6M | McDonough, GA

Locust Grove Middle School | Henry County Board of Education | Electrical Engineer | 139,826 SF | McDonough, GA

Stockbridge Middle School | Henry County Board of Education | Additions & Renovations | Electrical Engineer | \$11.2M | McDonough, GA

Clayton County Wireless Data Network Implementation | Clayton County Board of Education | Electrical Engineer | \$6 M | Jonesboro, GA

E.C. West Elementary School | Renovation | Fulton County Schools

YEARS OF EXPERIENCE

29 years | 29 years with AH&P

EDUCATION

BS Physics | Berry College

REGISTRATIONS

GA: PE

OTHER JOB ASSIGNMENTS

Riverdale Early Learning Center

New Tiff Co. Elementary School

Renovation and Modifications to Moreland Rd. Elementary School

Baldwin County BOE Office Renovations

Upson-Lee Softball & Tennis Complex

PROJECTS COMPLETED WITH CDH

Sprayberry High School | Marietta, GA

Mission Road Elementary School | Cartersville, GA

Northview High School | Johns Creek, GA

Clayton County Schools Central Office | Jonesboro, GA



TRAVIS PAUL, PE, SE

STRUCTURAL PRINCIPAL



PROJECT EXPERIENCE

Indian Creek Elementary School | DeKalb County School District | New School | Structural Principal-in-Charge | 151,000 SF | \$43 million | Clarkston, GA

Doraville United Elementary School | DeKalb County School District | New School | Structural Principal-in-Charge & Engineer of Record | 118,911 SF | \$30 million | Doraville, GA

Pleasantdale Elementary School Replacement | DeKalb County School District | Structural Principal-in-Charge & Engineer of Records | 122,000 SF | \$43 million | Doraville, GA

Hutchinson Elementary School | Atlanta Public Schools | Addition/Renovation | Structural Principal-in-Charge | 2,850 SF | \$8.4 million | Atlanta, GA

YEARS OF EXPERIENCE

27 years | 26 years with PES

EDUCATION

MS Structural Engineering | Georgia Institute of Technology

BS Structural Engineering | University of Florida

REGISTRATIONS

GA: SE000155

OTHER JOB ASSIGNMENTS

Great Point Studios | Great Point (Phase: 95% CA)

Marion Lake | Mariner Group (Phase: 80% CA)

Hotel Alum Renovation | Priority Property Group (Phase: 95% CD)

PROJECTS COMPLETED WITH CDH

Mission Road Elementary School | Cartersville, GA

Humphries Elementary School | Atlanta, GA

Chattahoochee High School | Alpharetta, GA

Alpharetta High School | Alpharetta, GA

Milton High School | Milton, GA

*Please see a detailed Current Workload on Page 22



MATTHEW TANNER, PE, ASCE, AEES, LEED AP
PRINCIPAL CIVIL ENGINEER

PROJECT EXPERIENCE

Walton High School Replacement Stage 2 | Cobb County School District | Principal Civil Engineer | 458,860 SF, \$87 million | Marietta, GA
 Osborne High School Replacement | Cobb County School District | Principal Civil Engineer | 386,336 SF | \$82 M | Marietta, GA
 Dove Creek Elementary School | Oconee County School | Principal Civil Engineer | 90,000 SF | \$13M | Statham, GA
 Clarke Central High School Stadium Improvements | Clarke County School District | Principal Civil Engineer | 154,203 SF | \$5M | Athens, GA
 Oconee County Middle School Additions | Oconee County Schools | Principal Civil Engineer | 13,889 SF | \$2M | Watkinsville, GA
 Cedar Shoals High School Stadium Improvement | Clarke County School District | Principal Civil Engineer | Unknown SF | \$1M | Athens, GA

YEARS OF EXPERIENCE
22 years | 22 years with BLP

EDUCATION
BS Agriculture Engineering | University of Georgia

REGISTRATIONS
GA: PE30454
LEED Accredited Professional
GSWCC Level II Certified Design Professional

OTHER JOB ASSIGNMENTS

UGA West Dining Hall
 Dresden Elementary School Replacement
 UGA First Year Residence Hall
 UGA Park & Ride Phase 5

PROJECTS COMPLETED WITH CDH

Redan High School | Stone Mountain, GA
 Pope High School | Marietta, GA
 Atlanta Jewish Academy | Atlanta, GA
 Sprayberry High School | Marietta, GA



GARY CARAWAY PLA, LEED AP
SENIOR LANDSCAPE ARCHITECT

PROJECT EXPERIENCE

DeKalb County Bus Parking Facility | DeKalb County School District | Senior Landscape Architect | 2,160 SF (+/-) 9 acres of parking | DeKalb County, GA
 Cross Keys North Elementary School | DeKalb County School District | Senior Landscape Architect | 118,911SF | DeKalb County, GA
 Instructional Support Center | Cobb County School District | Senior Landscape Architect | 100,000 SF | \$23 million | Cobb County, GA
 Walton High School Replacement Stage 2 | Cobb County School District | Senior Landscape Architect | 458,860 SF | Cobb County, GA
 Dove Creek Elementary School | Oconee County School District | Senior Landscape Architect | 90,000 SF | \$13 million | Oconee County, GA

YEARS OF EXPERIENCE
18 years | 9 years with BLP

EDUCATION
Bachelor of Landscape Architecture | University of Georgia

REGISTRATIONS
PLA in GA, NC, SC, TN
GSWCC - Level II Certified Design Professional
LEED AP
CLARB Certified Landscape Architect

OTHER JOB ASSIGNMENTS

Annunciation Day School Field Conversion
 Free Home Elementary School
 Glenwood Soccer Complex
 UGA Indoor Tennis Facility
 Rockdale County Judicial Complex
 KSU ISTEM
 UGA Riverbend Farms
 Georgia Pierce Park Synthetic Turf

5.1.3.1 | CURRENT PROJECT WORKLOAD

The following is representative of the proposed team’s workloads. These projects are at varying phases of the process; based on this workload, our team is able to take on DeKalb County School IDIQ projects.

	CURRENT PROJECTS	CLIENT	STATUS OF COMPLETION	ANTICIPATED COMPLETION	DOLLARS COMMITTED
CDH	Rabun County High School	Rabun County Schools	SD	November 2025	\$2,232,000
	College & Career Academy Esports	Bartow County School District	CA	July 2024	\$21,612
	Cascade Elementary School	Atlanta Public Schools	DD	July 2025	\$293,740
	Lovejoy High School	Clayton County Public Schools	CD	September 2026	TBD
	Clayton County Board of Education Central Office	Clayton County Public Schools	CA	February 2025	\$300,000
	Pope High School Concession	Cobb County School District	CA	February 2024	\$2,382
	East DeKalb Campus Student Support	DeKalb County School District	SD	August 2024	\$307,230
	Mission Road Elementary School	Bartow County School District	CA	November 2024	\$205,330
	Assessment of Athletic Facilities	DeKalb County School District	Site Analysis	April 2024	\$136,500
	AH&P	Renovations & Modifications to Church Street ES	Cooper Carry	25% Design	Jul-25
The Galloway School - New Upper Learning Bldg.		Cooper Carry	10% Design	Jul-25	\$150,000
The Galloway School - Sims Renovation		Cooper Carry	80% Design	Jul-25	\$50,000
East DeKalb Campus Office Renovation		CDH	10% Design	Jun-25	\$74,250
Cascade Elementary School		CDH	50% Design	Jul-25	\$168,500
Champion Theme MS Science Lab		CDH	75% Design	Jul-24	\$10,000
CCA - Esports - Bartow Co. School System		CDH	Under Construction	Dec-24	\$48,000
Renovations & Modifications to Lovejoy HS		CDH	50% Design	Jun-26	\$400,000
Clayton County Public Schools Central Office		CDH	Under Construction	Dec-24	\$126,000
Thomas Co High School Multi-Purpose Building		JRL	Under Construction	Jun-25	\$40,000
Renovations to Kennedy Road Middle School		MSS-PBK Architects, Griffin, GA	95% Design	Jul-25	\$64,000
Anne Street Elem School		MSS-PBK Architects, Griffin, GA	95% Design	Dec-24	\$12,800
FCS Group 4 - RMA to SFHS, BCES, DCES		MSS-PBK Architects, Griffin, GA	50% Design	Jul-25	\$212,800
Pointe South ES & MS Reno & Modernization		MSS-PBK Architects, Griffin, GA	50% Design	Jul-25	\$105,000
PES	Lakeside High School Renovations/Additions	Columbia County School District	100% CD	Fall 2025	\$325,000
	Sprayberry High School Replacement	Cobb County Schools	0% Construction	Spring 2026	\$320,000
	Barrow County Arts & Science Academy, Phase II	Barrow County Schools	80% Construction	Fall 2024	\$105,000
	Shallowford Falls Elementary School Renovation	Cobb County Schools	75% CD	Summer 2024	\$20,000
	Archer High School Addition	Gwinnett County Public Schools	100%CD	Summer 2025	\$65,000
	Hotel Alum Renovation	Priority Property Group, LLC	97% CD	Fall 2024	\$48,000
	Huntington Country Club Renovation	Huntington Country Club	20% SD	Spring 2025	\$60,000
BREDLOVE	UGA West Dining Hall	May Architecture	100% SD	Fall 2024	\$120,000
	Dresden Elementary School Replacement	BRPH	30% CD	Spring 2024	\$110,000
	UGA First Year Residence Hall	Beck	100% SD	Fall 2024	\$180,000
	UGA Park & Ride Phase 5	UGA	100% SD	Spring 2024	\$45,000
	UGA Track & Field	Perkins & Will	SD	Spring 2024	\$45,000
	Newton County Turf Conversions	Newton Co. Schools	SD	Summer 2024	\$75,000
	Archer Middle School	CGLS	CA	Summer 2025	\$40,000
	Clarke Middle School	Clarke Co. Schools District	CA	Summer 2025	\$40,000
	Annunciation Day School Field Conversion	Gardner Spencer Smith Tench & Jarbeau	Permitting	Winter 2024	\$3,500
	Free Home ES	Croft	CA	Fall 2024	\$21,000
	Glenwood Soccer Complex	Inter Atlanta FC	Permitting	Fall 2024	\$13,000
	UGA Indoor Tennis Facility	LS3P	CA	Spring 2024	\$6,000
	Rockdale County Judicial Complex	Jericho Design	SD	Spring 2026	\$351,000
	KSU ISTEM	Collins Cooper Carusi	CD	Fall 2025	\$34,000
	UGA Riverbend Farms	Page	CD	Spring 2025	\$31,000
	George Peirce Park Synthetic Turf	Gwinnett Co. Parks & Rec.	CA	Summer 2024	\$10,000

INITIAL SCREENING CRITERIA

section 5



5.1.4 | EQUITABLE DISTRIBUTION

CDH was awarded Champion Theme Middle School Science Lab with a fee of \$38,250 and East DeKalb Office Renovation with a fee of \$239,000 under our IDIQ with DCSD.

5.1.5 | DESIGN FEE

Please see the enclosed separate documentation.

5.1.5.3 | ADDENDUM

CDH Partners acknowledges and understands Addenda 1 and Addenda 2, and Addenda 3 as posted at <http://dekalbschoolsga.ionwave.net>.



5.1.6 | REFERENCES

**Please see the following pages for CDH's three written recommendation letters.*

Our Team understands that timing is essential when it comes to construction in general, especially in the construction and renovations of school facilities. It is important that the design team work diligently to meet key dates within a calendar and school year to maximize time on the campus without impacting the education of the students.

We will continue to work throughout the design and construction process, in coordination with the DCSD Program Management Team and the Construction Manager, to assure that the scope, budget, and schedule maintain a balanced approach to the project development.

Our design approach will focus on efficient zoning for comfort along with reliability and serviceability goals. As the design team develops the design for construction documents, careful attention is given to maintainability of equipment based on our commissioning experience.

The team will utilize our relationships with equipment manufacturers as well as other design team members in the early stages of the design will help to expedite the process, evaluating possible opportunities for early release packages of long lead items, phased construction to maximize available space and school schedules, as well as other discussions that will be collaboratively vetted by the design team, construction manager, DCSD program management, and the school stakeholders as appropriate.

Once again, communication is key to optimizing the design time and the coordination of project phasing. Collaboration and collective mindsets are key to successful planning to optimize opportunities and efficiencies.

October 31, 2022

RE: CDH Partners, Letter of Recommendation

To Whom It May Concern:

I am pleased to provide you with this letter of recommendation for CDH Partners. The team at CDH has served as a long-standing and trusted advisor for me at Bartow County School System and in my prior roles in other Districts. The firm takes a personal approach to working with each client and tailors their approach to the needs of the District Leadership. They consistently provides clear, timely, and honest communication that supports their approach to each project in partnership with the community and stakeholders.

Melissa Cantrell and her team recently completed the design and documentation of a replacement facility for the Mission Road Elementary School, currently under construction. This project is sited on the existing, occupied campus and is designed to increase the capacity of the school with the concurrent and projected growth of the surrounding area. During the design phase, CDH responded to the rising economic conditions and projections of continued volatility by evaluating various construction methodologies. The proactive analysis allowed the District Leadership to make an informed decision regarding the budget and finished design approach that allowed the project to bid on budget.

This approach allowed the project to provide the much-needed classrooms and improved learning environment for our students while being stewards of the taxpayer dollars. CDH managed the process and communications while designing a quality project, schedule, and budget for this project.

I look forward to continuing to work with CDH Partners on future projects.

Sincerely,



Joe Millsaps

Director of Construction and Maintenance
Bartow County School System
joe.millsaps@bartow.k12.ga.us
o (770) 606-5800 Ext. 5376



One Team, One Goal: Student Success

514 Glover Street
Marietta, GA 30060
Telephone: (770) 426-3300
www.cobbk12.org

June 5, 2023

To Whom it May Concern,

CDH Partners has a longstanding relationship with the Cobb County School District as a strong team member for the design and construction administration of educational facilities to support our schools. We have turned to Melissa Cantrell and her architectural team as the lead on multiple projects and they have never failed to answer the call, providing exemplary design, thorough documentation and timely construction management expertise.

CDH has participated in projects for the district ranging from renovations of a few hundred thousand dollars to multimillion dollar additions all with the same level of commitment and professionalism. Most recently they were the architect of record for a Theatre Addition at South Cobb High School, and they are currently working on a Gymnasium Addition and CTAE Classroom Modification project for Sprayberry HS. CDH has always proven to be a reliable, value-added architectural firm and we will not hesitate to engage their services in the future.

A handwritten signature in blue ink that reads "Paul W Walker".

Paul W Walker
Director of Planning and Design
Cobb County School District
(770) 590-4518

BOARD OF EDUCATION

Brad Wheeler, *Chair* • David Banks, *Vice Chair*
Randy Scamihorn • Becky Saylor • Leroy Tre' Hutchins • David Chastain • Nichelle Davis

SUPERINTENDENT

Chris Ragsdale



10 Tenth Street
Suite 1400
Atlanta, GA 30309
United States
T +1 404.978.7600
www.jacobs.com

07 June 2023

Re: CDH Partners Letter of Recommendation

To whom it may concern:

This letter is extended for the purpose of recommending CDH Partners. I have collaborated with them as one of our prequalified Architectural Firms for the past eleven years. They have successfully provided professional design services and completed various renovation projects in SPLOST IV and Capital Plan 2022, and they are currently working on a new middle for Capital Plan 2027.

They have successfully completed major renovations at Stonewall Tell ES, EC West ES, Seaborn Lee ES, Medlock Bridge ES, Finley Oaks ES, Haynes Bridge MS, Bear Creek MS, and River Eves ES. In addition, CDH Partners has completed a group of high school renovations which includes Chattahoochee HS, Creekside HS, Milton HS and Northview HS. They are currently working on the replacement of Camp Creek MS.

Their firm's approach allows them to be an active partner to the school system in developing projects to a successful completion. I prefer to collaborate with firms that make my job easier and CDH is one of those firms. They are thorough in their project approach, preparation, and analysis. They are very responsive to project issues and often they proactively resolve issues. It has been my experience that their construction documents are particularly good. We have had challenging school principal situations that they have excelled at managing. Their deliverables are always complete and on time. Fulton County Schools implements summer renovation projects which puts great demands on all who participate in the process. CDH Partners has proven to be professional and dependable. The lines of communication we have with CDH Partners are always open and productive. They have been more than diligent in helping us maintain our project scopes, schedules, and budgets.

I look forward to maintaining this long-term professional relationship.

Sincerely,



Eugene A. Burnett, Jr.
Program Director
Gene.Burnett@Jacobs.com

COBB COUNTY OCCUPATION TAX CERTIFICATE

P.O. BOX 649 MARIETTA, GEORGIA 30061-0649
(770) 528-8410



BUSINESS LOCATION
3330 CUMBERLAND SE BLVD 100
DATE ISSUED
01-01-2024
D/B/A CDH PARTNERS INC
CDH PARTNERS INC
3330 CUMBERLAND BLVD SE, 100
ATLANTA, GA 30339

CERTIFICATE NUMBER
OCC028001
FOR YEAR
2024
CERTIFICATE EXPIRES
12-31-2024

TYPE PROFESSIONAL



CERTIFICATE MUST BE DISPLAYED
 THIS CERTIFICATE IS NOT VALID IF OWNERSHIP OR BUSINESS LOCATION CHANGES
 PROFESSIONALS & ATTORNEYS AT LAW ARE NOT REQUIRED TO DISPLAY

BUSINESS DESCRIPTION

CLASSIFICATION CODE	CLASSIFICATION NAME	AMOUNT
871201	ARCHITECT (OCCUPATIONAL TAX)	0.00
	2024 PROFESSIONAL FEE	2000.00

					PAYMENT DATE	11-14-2023	
4332	2,000.00	4312	0.00	4314	0.00	4316	0.00
				4318	0.00	SUB TOTAL \$	2,000.00
4545	0.00					PENALTY \$	0.00
						INTEREST \$	0.00
						TOTAL \$	2,000.00

CD - Bus License Certificate, OCC028001, 2024, CDH PARTNERS INC

Eunice Wells

 BUSINESS LICENSE DIVISION MANAGER

K B A

 AUTHORIZED INITIALS

IMPORTANT NOTICE

1. Interest as provided by law will be imposed for failure to renew certificate prior to expiration date.
2. Please document to Cobb County Business License Office when business goes out of business.
3. Please provide written notification of any change in address or ownership change. A fee of \$10 will be charged to reprint certificate.
4. Please contact the business license office if you have not received a renewal notice two weeks prior to expiration of certificate.
5. Interest can not be waived despite failure to receive renewal notice. Contact the business license office for fee information.

357037

74716

PLACE ON DISPLAY

STATE OF GEORGIA

Secretary of State

Corporations Division

313 West Tower

2 Martin Luther King, Jr. Dr.

Atlanta, Georgia 30334-1530

ANNUAL REGISTRATION

Electronically Filed

Secretary of State

Filing Date: 1/16/2024 10:49:21 AM

BUSINESS INFORMATION

CONTROL NUMBER	K224889
BUSINESS NAME	CDH PARTNERS, INC.
BUSINESS TYPE	Domestic Profit Corporation
EFFECTIVE DATE	01/16/2024
ANNUAL REGISTRATION PERIOD	2024

PRINCIPAL OFFICE ADDRESS

ADDRESS	3330 Cumberland Blvd., Suite 100, Atlanta, GA, 30339, USA
---------	---

REGISTERED AGENT

NAME	ADDRESS	COUNTY
Melissa Cantrell	3330 Cumberland Blvd., Suite 100, Atlanta, GA, 30339, USA	Cobb

OFFICERS INFORMATION

NAME	TITLE	ADDRESS
David P. Strickland	SECRETARY	3330 Cumberland Blvd., Suite 100, Atlanta, GA, 30339, USA
Melissa Cantrell	CFO	3330 Cumberland Blvd., Suite 100, Atlanta, GA, 30339, USA
Melissa Cantrell	CEO	3330 Cumberland Blvd., Suite 100, Atlanta, GA, 30339, USA

AUTHORIZER INFORMATION

AUTHORIZER SIGNATURE	Helen Thompson
AUTHORIZER TITLE	Authorized Person



A pocket-sized license card is below. Above is an enlarged copy of your pocket card.

Please make note of the expiration date on your license. It is your responsibility to renew your license before it expires. Please notify the Board if you have a change of address.

Wall certificates suitable for framing are available at cost, see board fee schedule. To order a wall certificate, please order from the web site – www.sos.ga.gov/plb.

Please refer to Board Rules for any continuing education requirements your profession may require.

Georgia State Board of Professional Licensing
237 Coliseum Drive
Macon GA 31217
Phone: (404) 424-9966
www.sos.ga.gov/plb

Melissa Anne Cantrell
3330 Cumberland Blvd SE
Suite 100
Atlanta GA 30339





A pocket-sized license card is below. Above is an enlarged copy of your pocket card.

Please make note of the expiration date on your license. It is your responsibility to renew your license before it expires. Please notify the Board if you have a change of address.

Wall certificates suitable for framing are available at cost, see board fee schedule. To order a wall certificate, please order from the web site – www.sos.ga.gov/plb.

Please refer to Board Rules for any continuing education requirements your profession may require.

Georgia State Board of Professional Licensing
237 Coliseum Drive
Macon GA 31217
Phone: (404) 424-9966
www.sos.ga.gov/plb

Carine N Kroko
132 Highland Falls Drive
Hiram GA 30141



STATE OF GEORGIA

Secretary of State

Corporations Division

313 West Tower

2 Martin Luther King, Jr. Dr.

Atlanta, Georgia 30334-1530

ANNUAL REGISTRATION

Electronically Filed

Secretary of State

Filing Date: 1/25/2022 3:57:35 PM

BUSINESS INFORMATION

CONTROL NUMBER	J823251
BUSINESS NAME	ANDREWS, HAMMOCK & POWELL, INC.
BUSINESS TYPE	Domestic Profit Corporation
EFFECTIVE DATE	01/25/2022
ANNUAL REGISTRATION PERIOD	2022

PRINCIPAL OFFICE ADDRESS

ADDRESS 250 CHARTER LN, Suite 100, MACON, GA, 31210-4594, USA

REGISTERED AGENT

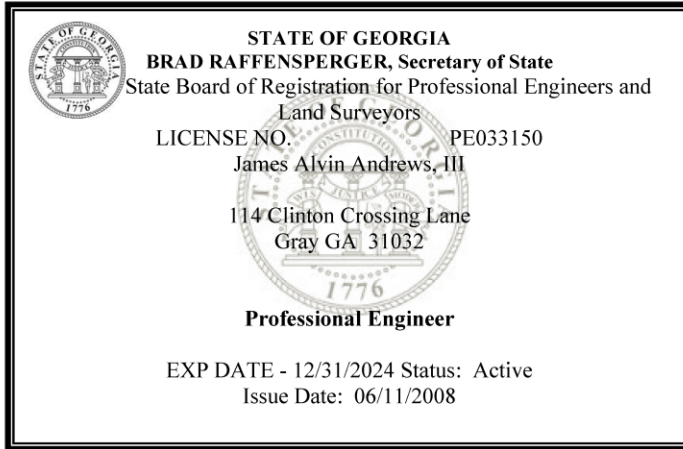
NAME	ADDRESS	COUNTY
SMITH, G. BOONE	230 THIRD ST., MACON, GA, 31201, USA	Bibb

OFFICERS INFORMATION

NAME	TITLE	ADDRESS
ANDREWS, JAMES A, JR	CEO	250 CHARTER LANE, MACON, GA, 31210, USA
HAMMOCK, CHARLES W, JR	CFO	250 CHARTER LANE, MACON, GA, 31210, USA
POWELL, R EDWARD, JR	SECRETARY	250 CHARTER LANE, MACON, GA, 31210, USA

AUTHORIZER INFORMATION

AUTHORIZER SIGNATURE	James A. Andrews, Jr.
AUTHORIZER TITLE	Officer



A pocket-sized license card is below. Above is an enlarged copy of your pocket card.
Please make note of the expiration date on your license. It is your responsibility to renew your license before it expires. Please notify the Board if you have a change of address.
Wall certificates suitable for framing are available at cost, see board fee schedule. To order a wall certificate, please order from the web site – www.sos.ga.gov/plb.
Please refer to Board Rules for any continuing education requirements your profession may require.

Georgia State Board of Professional Licensing
237 Coliseum Drive
Macon GA 31217
Phone: (404) 424-9966
www.sos.ga.gov/plb

James Alvin Andrews, III
250 Charter Lane #100
Macon GA 31210





A pocket-sized license card is below. Above is an enlarged copy of your pocket card.

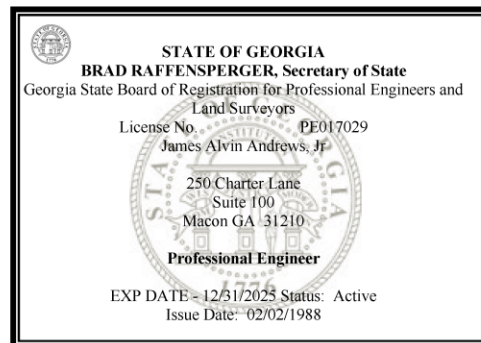
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237 Coliseum Drive
Macon GA 31217
Phone: (404) 424-9966
www.sos.ga.gov/plb

James Alvin Andrews, Jr
218 Hidden Lakes Drive
Gray GA 31032

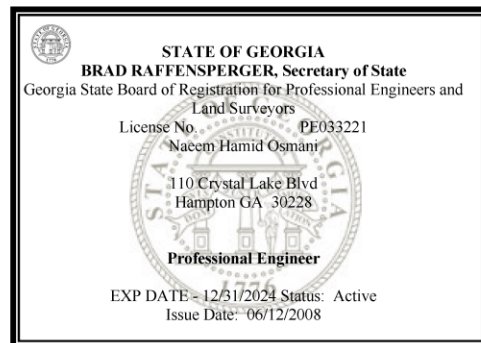




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Georgia State Board of Professional Licensing
237 Coliseum Drive
Macon GA 31217
Phone: (404) 424-9966
www.sos.ga.gov/plb

Naeem Hamid Osmani
250 Charter Lane #100
Macon GA 31210





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Georgia State Board of Professional Licensing
237 Coliseum Drive
Macon GA 31217
Phone: (404) 424-9966
www.sos.ga.gov/plb

Travis R Paul
1852 Century Place NE
Suite 201
Atlanta GA 30345





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Travis R Paul
1852 Century Place NE
Suite 201
Atlanta GA 30345



STATE OF GEORGIA

Secretary of State

Corporations Division

313 West Tower

2 Martin Luther King, Jr. Dr.

Atlanta, Georgia 30334-1530

ANNUAL REGISTRATION

Electronically Filed

Secretary of State

Filing Date: 3/2/2023 12:47:56 PM

BUSINESS INFORMATION

CONTROL NUMBER	J508286
BUSINESS NAME	BREEDLOVE LAND PLANNING, INC.
BUSINESS TYPE	Domestic Profit Corporation
EFFECTIVE DATE	03/02/2023
ANNUAL REGISTRATION PERIOD	2023, 2024, 2025

PRINCIPAL OFFICE ADDRESS

ADDRESS 15 Simpson Street NW, Atlanta, GA, 30308, USA

REGISTERED AGENT

NAME	ADDRESS	COUNTY
Hugh O. Brown, Jr.	15 Simpson ST NW, Atlanta, GA, 30308, USA	Fulton

OFFICERS INFORMATION

NAME	TITLE	ADDRESS
Hugh O Brown	SECRETARY	1245 Old Jackson Rd, Locust Grove, GA, 30248, USA
HUGH O. BROWN, JR.	CEO	1245 OLD JACKSON RD, LOCUST GROVE, GA, 30248, USA
Justin Matthew Tanner	CFO	1220 Riverwalk Road, Bishop, GA, 30621, USA

AUTHORIZER INFORMATION

AUTHORIZER SIGNATURE	Natalie Chapman
AUTHORIZER TITLE	Officer



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Georgia State Board of Professional Licensing
237 Coliseum Drive
Macon GA 31217
Phone: (404) 424-9966
www.sos.ga.gov/plb

Breedlove Land Planning, Inc.
15 Simpson Street NW
Atlanta GA 30308





PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

Licensee Details

Licensee Information

Name: Justin M Tanner

Address:

Atlanta GA 30308

Primary Source License Information

Lic #: PE030454	Profession: Engineers / Land Surveyors	Type: Professional Engineer
Secondary:	Method: Examination	Status: Active
Issued: 6/6/2005	Expires: 12/31/2023	Last Renewal Date: 12/31/2022

Associated Licenses

Relationship: Employment

Licensee: Breedlove Land Planning, Inc.

License Type: Engineer Firm

License #: PEF003134

License Status: Active

Established: 10/26/2005

Association Date:

Expiry:

Type: Prerequisite

Public Board Orders

Please see Documents section below for any Public Board Orders

Other Documents

No Other Documents

Data current as of: May 22, 2023 14:33:37

This website is to be used as a primary source verification for licenses issued by the Professional Licensing Boards. Paper verifications are available for a fee. Please contact the Professional Licensing Boards at 844-753-7825.



PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

Licensee Details

Licensee Information

Name: Gary Keith Caraway

Address:

Watkinsville GA 30677

Primary Source License Information

Lic #: LA001636	Profession: Landscape Architects	Type: Landscape Architect
Secondary:	Method: Reciprocity	Status: Active
Issued: 4/19/2011	Expires: 12/31/2024	Last Renewal Date: 12/5/2022

Associated Licenses

No Prerequisite Information

Public Board Orders

Please see Documents section below for any Public Board Orders

Other Documents

No Other Documents

Data current as of: May 22, 2023 14:32:26

This website is to be used as a primary source verification for licenses issued by the Professional Licensing Boards. Paper verifications are available for a fee. Please contact the Professional Licensing Boards at 844-753-7825.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/12/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Office of America, Inc. 100 Galleria Parkway Suite 600 Atlanta GA 30339	CONTACT NAME: Sharon Schulze PHONE (A/C, No, Ext): 770-250-0179 FAX (A/C, No): 678-919-1151 E-MAIL ADDRESS: sharon.schulze@ioausa.com														
INSURED CDH Partners, Inc. CDHPART-01 3330 Cumberland Blvd. SE Suite 100 Atlanta GA 30339	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Travelers Indemnity Company of America</td> <td>25666</td> </tr> <tr> <td>INSURER B : Travelers Property Casualty Company of America</td> <td>25674</td> </tr> <tr> <td>INSURER C : Travelers Casualty & Surety Company of America</td> <td>31194</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Travelers Indemnity Company of America	25666	INSURER B : Travelers Property Casualty Company of America	25674	INSURER C : Travelers Casualty & Surety Company of America	31194	INSURER D :		INSURER E :		INSURER F :	
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INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES CERTIFICATE NUMBER: 1091937781 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER		6803P153241	12/9/2023	12/9/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		6803P153241	12/9/2023	12/9/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		CUP3P175743	12/9/2023	12/9/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> A	UB0T174800	12/9/2023	12/9/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability Claims-Made		105215942	12/9/2023	12/9/2024	Each Claim 3,000,000 Aggregate 4,000,000 Each Claim Deductible 75,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Any person or organization where required by written contact is an Additional Insured with respect to General Liability and is primary & non-contributory per form #CGD381 09/15, additional insured with respect to Hired/Non-Owned Auto Liability per form #CGD381 09/15 and additional insured with respect to Umbrella Liability and is primary & non-contributory per form #EU0001 07/16. Waiver of subrogation is in favor of the additional insured with respect to General Liability & Hired/Non-Owned Auto Liability per form #CGD381 09/15, with respect to Workers Compensation per form #WC000313 04/84 and with respect to Umbrella Liability per form #EU0001 07/16. 30 days' notice of Cancellation with 10 days' notice for non-payment of premium in accordance with the policy provisions.
 Fire Damage is included within Damage to Rented Premises.

CERTIFICATE HOLDER CANCELLATION

DeKalb County Board of Education 1701 Mountain Industrial Boulevard Stone Mountain GA 30083	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE </p>
---	--

ATTACHMENT A: ARCHITECT/ENGINEER CHECKLIST AND CERTIFICATION

The undersigned, hereby acknowledges having received **Request for Qualifications (RFQu) No. 24-752-023** for Project No. **N/A**; **Professional A/E Services** containing a full set of documents:

Owner's Project Specific Information

- Appendix B: Design Review-Minimum Submittal Requirements (10 pages)
- Appendix C1: Elementary School Educational Specifications (45 pages)
- Appendix C2: Middle School Educational Specifications (82 pages)
- Appendix C3: High School Educational Specifications (122 pages)
- Appendix D: DCSD 2020 Vision – Educational Specifications and Design Guidelines (85 pages)
- Appendix I: Continuing Contract for Professional Services (37 pages)

IMPORTANT NOTICE: The omission of any of the required items listed below shall cause the bid submission to be declared non-responsive and to be rejected.

Owner's Standard Forms:		Include with Proposal	Check Box to Confirm Inclusion
Attachment A	Architect/Engineer Checklist and Certification (2 pages)	YES	<input checked="" type="checkbox"/>
Attachment B1	Corporate Certificate (1 page)	B1 or B2 or B3 as applicable	<input checked="" type="checkbox"/>
Attachment B2	Partnership Certificate (1 page)		<input type="checkbox"/>
Attachment B3	Entity Certificate (1 page)		<input type="checkbox"/>
Attachment C	Design Professional Rate Schedule (5 pages)	YES	<input checked="" type="checkbox"/>
Attachment D	Offeror's and Individuals' Affidavit of Noncollusion (2 pages)	YES	<input checked="" type="checkbox"/>
Attachment E	Conflict of Interest Disclosure Affidavit (2 pages)	YES	<input checked="" type="checkbox"/>
Attachment F	Consent to Release Information (1 page)	YES	<input checked="" type="checkbox"/>
Attachment G	Immigration and Security Certification (2 pages)	YES	<input checked="" type="checkbox"/>
Attachment H	No Submittal Response Form (1 page)	N/A	
Other Requirements:		Include with Proposal	Check Box
Copy of Business License and Certificates		YES	<input checked="" type="checkbox"/>
Certificate of Insurance		YES	<input checked="" type="checkbox"/>
Electronic Version of bid documents		YES	<input checked="" type="checkbox"/>

Indicate **Addenda(s) Nos. 1, 2, and 3** _____ received (**none unless indicated here**). The Architect/Engineer is responsible for reading and understanding all sections of this RFQu, and affirms that the Architect/Engineer shall be bound by all of the terms and conditions contained in this RFQu.

DeKalb County School District
Professional Architectural/Engineering Services
December 14, 2023

RFQu No. 24-752-017
Project No. N/A
Page 2 of 2

Further, the undersigned, being duly sworn, states on oath that no disclosures of ownership have been withheld from the Board, that the information provided herein is current, and Architect/Engineer and its officers and employees have not entered into any agreement with any other Architect/Engineer or prospective Architect/Engineer or with any other person, firm or corporation relating to any prices or other terms named in this RFQu or any other RFQu, nor has it entered into any agreement or arrangement under which a person, firm or corporation is to refrain from responding to this RFQu.

Name of Architect/Engineer: CDH Partners, Inc.

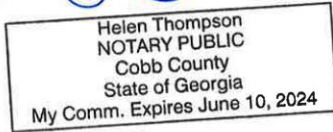
Signature:  Printed Name: Melissa Cantrell

Title: CEO & President Date: 1/30/2024

Sworn to and subscribed before me this 30 day of January, 2024

Notary Public:  My commission expires: 06/10/2024

(SEAL)



THE DEKALB COUNTY SCHOOL DISTRICT RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSALS AND TO WAIVE INFORMALITIES.

ATTACHMENT B1: CORPORATE CERTIFICATE

STATE OF Georgia
COUNTY OF Cobb

I, David Strickland, certify that I am the Secretary of the corporation named as offeror in the foregoing proposal; that Melissa Cantrell who signed said proposal on behalf of the offeror was then CEO & President of said corporation; that said proposal was duly signed for and in behalf of said corporation by authority of its Board of Directors, and is within the scope of its corporate powers; and that said corporation is organized under the laws of the State of Georgia.


[signature]

David Strickland
[typed name]

Subscribed and sworn to
before me this 30 day of
January, 2024.

(SEAL)


Notary Public

My Commission Expires:
06/10/2024

Helen Thompson
NOTARY PUBLIC
Cobb County
State of Georgia
My Comm. Expires June 10, 2024

ATTACHMENT C: DESIGN PROFESSIONAL RATE SCHEDULE

Project Name: Professional Architectural/Engineering Services

RFQu No: 24-752-017

Project No: N/A

RFQu Date: December 14, 2023

Page 1 of 5

DeKalb County Board of Education
Sam A. Moss Service Center
1780 Montreal Road
Tucker, Georgia 30084

In compliance with DCSD's Request for Qualifications, the undersigned Architect,

CDH Partners, Inc.

[legal name of Architect]

3330 Cumberland Blvd, Ste 100

Atlanta, GA 30339

[address of Architect]

770.423.0016

[telephone number of Architect]

melissa.cantrell@cdhpartners.com

[email address of Architect]

having carefully examined the site of the Project and the Owner's Criteria, and having carefully examined the proposed Continuing Contract Form for Professional Services between the DeKalb County Board of Education and the Architect; (Appendix I and the Owner's standard forms and other documents included in the Request for Qualifications and any Addenda thereto for **DCSD Project Nos. N/A Architectural/Engineering Services** proposes and agrees, if this proposal is accepted, to enter into a contract with the Owner in the exact form provided in the Request for Qualifications and to perform the Design Services and Work in conformance with the Contract Documents, in the time stated therein, for the Contract Price set forth below, and submits the following proposed compensations and fees and other matters set forth below:

- a. Please provide the hourly rates as required in Section 4.2. of the Agreement (Appendix I) in the following manner are indicated below. (These hourly rates will be added to the contract as Exhibit D for this project):

Title/Position	Hourly Rate
Principal:	\$ <u>300</u> per hour
Director:	\$ <u>NA</u> per hour
Sr. Project Architect/Project Manager:	\$ <u>225</u> per hour
Project Architect:	\$ <u>175</u> per hour
Project Manager:	\$ <u>225</u> per hour
Project Coordinator:	\$ <u>150</u> per hour
Interior Designer:	\$ <u>100</u> per hour
Project Captain:	\$ <u>100</u> per hour
Technical Staff:	\$ <u>100</u> per hour
Contract Administrator:	\$ <u>200</u> per hour
Clerical:	\$ <u>100</u> per hour

Project Name: Professional Architectural/Engineering Services

RFQu No: 24-752-017

Project No: N/A

RFQu Date: December 14, 2023

Page 2 of 5

Estimator:	\$ 195	per hour
Scheduler:	\$ 155	per hour
Designer:	\$ 155	per hour
CADD:	\$ 100	per hour
Civil Engineer	\$ 300	per hour
Junior Civil Engineer	\$ 260	per hour
Civil Draftsman	\$ 175	per hour
Structural Engineer	\$ 250	per hour
Junior Structural Engineer	\$ 160	per hour
Structural Draftsman	\$ 100	per hour
Mechanical Engineer	\$ 250	per hour
Junior Mechanical Engineer	\$ 230	per hour
Mechanical Draftsman	\$ 250	per hour
Electrical Engineer	\$ 250	per hour
Junior Electrical Engineer	\$ 225	per hour
Electrical Draftsman	\$ 175	per hour
Fire Protection Engineer	\$ 250	per hour
Junior Fire Protection Engineer	\$ 225	per hour
Fire Protection Draftsman	\$ 175	per hour
FF&E Coordinator	\$ 100	per hour
Others as appropriate	\$ NA	per hour

- b. Please provide a list of Design Professional's senior staff, subconsultants and subcontractors who will be assigned to provide the services required under this contract. This list will be included as Exhibit C in the contract.

<u>NAME</u>	<u>FUNCTION</u>
<u>Melissa Cantrell</u>	<u>Principal in Charge</u>
<u>Carine Kroko</u>	<u>Project Delivery Manager</u>
<u>Andrew Savage</u>	<u>Senior Project Architect</u>
<u>Anna Pack</u>	<u>Project Architect</u>
<u> </u>	<u> </u>
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Project Name: Professional Architectural/Engineering Services

RFQu No: 24-752-017

Project No: N/A

RFQu Date: December 14, 2023

Page 3 of 5

Civil: Matthew Tanner and Gary Caraway - Breedlove Landplanning

Structural: Travis Paul - PES Structural Engineers

Mechanical: James Andrews Jr., Jake Andrews, III, and Naeem Osmani - AH&P

Plumbing: James Andrews Jr., Jake Andrews, III, and Naeem Osmani - AH&P

Electrical: James Andrews Jr., Jake Andrews, III, and Naeem Osmani - AH&P

Kitchen Consultant: _____

- c. The undersigned Architect hereby acknowledges receipt of the following Addenda:
[insert the number and date of each Addendum; if none, insert "None"]
Addendum No. 1 (01/08/2024), No. 2 (01/12/2024), No. 3 (01/24/2024)
- d. The Architect understands that the Owner reserves the right to reject any or all Proposals, and to waive any technicalities or informalities.
- e. The Architect agrees that this Proposal may not be withdrawn for a period of one hundred and twenty (120) calendar days after the date and time fixed for receiving said Proposals.
- f. The undersigned Architect agrees that if it is notified in writing by mail, telegraph, facsimile or hand-delivery of the acceptance of this Proposal, via Notice of Award or otherwise, within ninety (90) calendar days after the date and time fixed for receiving said Proposals, the undersigned Architect will execute, within five (35 business days of the date of the notice, a contract for the Design Services and the Work in accordance with the Request for Qualifications in the exact form provided therein for the Contract Price as agreed upon by the Owner and Architect.
- g. The undersigned Architect agrees to commence the Design Services under the Owner's form of contract after its receipt of a written Work Authorization from the Owner.

By submission of the Proposal, Architect represents and warrants that:

- (1) Architect has read and understands the Proposal Documents and the Proposal is made in accordance therewith;
- (2) Architect has read and understands the bidding or proposal documents or contract documents for other portions of the Project, if any, being bid or offered concurrently or presently under construction, to the extent that such documentation relates to the Design Services or the Work for which the Proposal is submitted;
- (3) the Proposal is based upon furnishing all of the Design Services and the Work, and other things required by the Proposal Documents; and
- (4) all facts stated in the Proposal are true and correct.

Project Name: Professional Architectural/Engineering Services

RFQu No: 24-752-017

Project No: N/A

RFQu Date: December 14, 2023

Page 4 of 5

By submission of this Proposal, the Architect certifies that this Proposal has been derived independently, without consultation, communication or agreement as to any matter relating to this Proposal with any other Architect or with any competitor. The Architect hereby certifies that this Proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same Project and is in all respects fair and without collusion or fraud. The Architect agrees to abide by all conditions of the Request for Proposal.

Respectfully submitted,

CDH Partners, Inc.

[typed name of Architect]

By: *Melissa Cantrell* [seal]
[signature]

Melissa Cantrell, President & CEO

[typed name and title]

3330 Cumberland Blvd, Ste 100, Atlanta, GA 30339

[address of Architect]

(770) 423.0016

[business telephone number]

1/30/2024

[date of execution]



[If the Architect is a joint venture, utilize the following page of this proposal form for signatures.]

ATTACHMENT D: OFFEROR'S and INDIVIDUALS' AFFIDAVIT OF NONCOLLUSION

(This affidavit to be executed in accordance with O.C.G.A. § 36-91-21(e))

STATE OF Georgia

COUNTY OF Cobb

COMES NOW, CDH Partners, Inc. ("Offeror"),
[Name of Offeror]

appearing by and through Melissa Cantrell, its CEO & President
[insert name of individual with authority to bind Offeror] *[title]*

(averring both individually and in his or her representative capacity on behalf of Offeror) (the "Individual and Representative Affiant"), and

[in these blanks insert the names of all those required to give the oath under O.C.G.A. § 36-91-21(e)]

David Strickland

(collectively, the "Individual Affiants"), and each of the Individual And Representative Affiant and the Individual Affiants, after first being duly sworn, deposes and says that:

1. He, she or it, as applicable, has not directly or indirectly violated subsection (d) of the Official Code of Georgia Annotated Section 36-91-21, which subsection provides as follows:

(d) Whenever a public works construction contract for any governmental entity subject to the requirements of this chapter is to be let out by competitive sealed bid or proposal, no person, by himself or herself or otherwise, shall prevent or attempt to prevent competition in such bidding or proposals by any means whatever. No person who desires to procure such work for himself or herself or for another shall prevent or endeavor to prevent anyone from making a bid or proposal therefor by any means whatever, nor shall such person so desiring the work cause or induce another to withdraw a bid or proposal for the work.

2. If the Offeror is a partnership, then the Individual and Representative Affiant, together with the Individual Affiants, constitute all of the partners and any officer, agent or other person who may have represented or acted for them in bidding or proposing for or procuring the contract for the DeKalb County Board of Education **Professional Architectural/Engineering Services** (the "Project").

3. If the Offeror is a corporation or other entity, then the Individual And Representative Affiant,

together with the Individual Affiants, constitute all officers, agents, or other persons who may have acted for or represented the corporation or other entity in bidding for or procuring the contract for the Project.

Further, the Individual And Representative Affiant and the Individual Affiants sayeth not.

This 30 day of January, 2024

CDH Partners, Inc.

[insert name of Offeror]

and

Melissa Cantrell

[insert name of Individual And Representative Affiant]

By: *Melissa Cantrell*, both individually and on behalf of Offeror as its
[signature]

CEO & President

[insert title]

Individual Affiants' signatures and names:

x *David Strickland*
Name: David Strickland

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

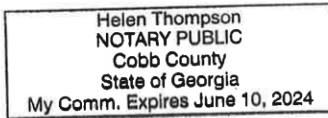
x _____
Name:

x _____
Name:

Sworn to and subscribed before me this 30 day of January, 2024.

Notary Public: *Helen Thompson* My commission expires: 06/10/2024

(SEAL)



ATTACHMENT E: CONFLICT OF INTEREST DISCLOSURE AFFIDAVIT

I HEREBY CERTIFY, UNDER OATH, that

1. I (*Printed Name*), Melissa Cantrell am the (*Title*)
CEO & President and I am the duly authorized
representative of the firm of (*Firm Name*) CDH Partners, Inc.
(the "Firm") for purposes of this
Affidavit, whose address is (*Firm Address*) 3330 Cumberland Blvd, Ste 100
Atlanta, GA 30339, and I possess the legal authority to make this Affidavit on
behalf of myself and the Firm, as follows:

2. The following employee(s), officer(s) or agent(s) of the Firm (collectively, "Firm Representative") is/are related, by blood or marriage, to an employee, agent or Board Member of the DeKalb County Board of Education (collectively, "Owner Representative"), as indicated below:

<u>Firm Representative</u>	<u>Owner Representative</u>	<u>Relation</u>
Not Applicable		

3. Except as listed below under "EXCEPTIONS", neither the Firm nor any Firm Representative have any conflicts of interest, whether real or potential, due to kinship, ownership, other clients, other contracts, interests, or otherwise concerning the DeKalb County Board of Education, the Project, or any Owner Representative:

EXCEPTIONS (*fully disclose and completely explain*)

[Continued on Next Page]

4. This disclosure is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid, proposal or qualification statement for the same contract or project and is in all respects without collusion or fraud.

Wherefore, the foregoing disclosure is fully complete and true, and may be relied upon by the DeKalb County Board of Education:

Signature: Melissa Cantrell

Printed Name: Melissa Cantrell

Firm Name: CDH Partners, Inc.

Date: 1/30/2024

Sworn to and described before me this 30 day of January 2024

Personally known: yes

OR Produced Identification: _____

Type of Identification: _____

Notary Public – State of Georgia

My Commission Expires 06-10-2024

Affix Notary Seal Here:

Helen Thompson

Helen Thompson NOTARY PUBLIC Cobb County State of Georgia My Comm. Expires June 10, 2024
--

ATTACHMENT F: CONSENT TO RELEASE INFORMATION

The undersigned, having submitted a competitive sealed Proposal to the DeKalb County Board of Education in respect of a local government entity public works construction project (or being a partner in a joint venture that has submitted such proposal), hereby authorizes any person or entity having in its possession, custody or control any information regarding the undersigned to fully disclose and make available such information to the DeKalb County Board of Education, its agents, attorneys and other representatives.

This 30 day of January, 2024.

CDH Partners, Inc.

[Printed name of person or entity consenting to release of information]

By: 

Printed name: Melissa Cantrell

Printed Title: CEO & President

ATTACHMENT G: IMMIGRATION AND SECURITY CERTIFICATION

If you are providing service, performing work, or delivering goods to the DeKalb County Board of Education/DeKalb County School District including, but not limited to schools, warehouses and central offices, the applicable Georgia Security and Immigration Compliance documents found here must be completed, signed, notarized, and submitted with your bid/proposal. Failure to provide this document with your bid/proposal will result in the disqualification of the bid/proposal.

1) Offeror/Bidder shall at all times comply with the Georgia Security and Immigration Compliance Act, as amended, O.C.G.A. § 13-10-90 et. seq.

2) In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act, as amended by the Illegal Immigration Reform Act of 2011, O.C.G.A. § 13-10-90 et. seq. (collectively the "Act"), the Offeror **MUST INITIAL** the statement applicable to Offeror below:

(a) MC (Initial here): Offeror declares under penalties of perjury that, Offeror has registered at <https://e-verify.uscis.gov/enroll/> to verify information of all new employees in order to comply with the Act; is authorized to use and uses the federal authorization program under the federal work authorization user identification number issued on the date of authorization below; will continue to use the authorization program throughout the contract period; Offeror further warrants and agrees Offeror shall execute and return any and all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. seq. [Offerors who initial (a) must attach and return a signed, notarized Contractor Affidavit and Agreement with the Contract if awarded];

or

(b) _____ (Initial here): Offeror/Bidder warrants that he/she does not employ any other persons, and he/she does not intend to hire any employees or to perform the Contract. [Offerors/Bidders who initial (b) must attach and return a signed, notarized Affidavit of Exception with the Contract if awarded];

or

(c) _____ (Initial here) Offeror/Bidder is an individual who is licensed pursuant to Title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for services to be rendered by such individual and thus does not have to provide an affidavit.

3) MC (Initial here) Offeror/Bidder will not employ or contract with any subcontractor in connection with a covered contract unless the subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides Offeror/Bidder with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. seq.

4) MC (Initial here) Offeror/Bidder agrees that, if Offeror/Bidder employs or contracts with any sub-contractor in connection with the covered contract under the Act and DOL Rules 300-10-1-.01,

et seq that Offeror/Bidder will secure from each sub-contractor at the time of the contract the sub-contractor's name and address, the employee-number applicable to the sub-contractor, the date the authorization to use the federal work authorization program was granted to sub-contractor; the subcontractor's attestation of the subcontractor's compliance with the Act and Georgia Department of Labor Rule 300-10-1-.01, et seq.; and the subcontractor's agreement not to contract with sub-subcontractors unless the sub-subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides subcontractor with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. seq.

- 5) MC (Initial here) Offeror/Bidder agrees to provide the DeKalb County School District with all affidavits of compliance as required by O.C.G.A. § 13-10-90 et seq. and Georgia Department of Labor Rules 300-10-1-.01, et seq within five (5) business days of receipt.

Melissa Cantrell
Signature

1/30/2024
Date

135595
EEV/Basic Pilot Program
User Identification Number

July 1, 2008
Date of Authorization

Firm Name: CDH Partners, Inc.
Street/Mailing Address: 3330 Cumberland Blvd, Ste 100
City, State, Zip Code: Atlanta, GA 30339
Telephone Number: 678.784.3481
Email Address: melissa.cantrell@cdhpartners.com

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

30 DAY OF January, 20 24
Helen Thompson
Notary Public

My Commission Expires: 06-10-2024

Helen Thompson
NOTARY PUBLIC
Cobb County
State of Georgia
My Comm. Expires June 10, 2024

EXHIBIT “H”

**MANDATORY ADDENDUM TO THE
OWNER/DESIGN PROFESSIONAL AGREEMENT
(DESIGN AND SUPERVISION OF A STATE-FUNDED CAPITAL OUTLAY CONSTRUCTION
PROJECT ONLY)**

The Owner may use any form of agreement mutually agreed upon by the Owner and Architect to contract for the Architect’s Services for any project funded in whole or in part with State Capital Outlay Funds provided by the Georgia Department of Education (“GaDOE”); provided, however, that this Mandatory Addendum must and shall be incorporated into the Owner and Architect’s selected form of agreement on any such State Capital Outlay Funded project. In the event of a conflict or inconsistency between the terms and conditions of the selected form of agreement and this Mandatory Addendum, the terms and conditions of this Mandatory Addendum shall prevail and govern over conflicting or inconsistent terms and conditions of the selected form of agreement. This Mandatory Addendum shall not be modified without prior written consent of the GaDOE. THE GaDOE SHALL NOT RELEASE ANY STATE CAPITAL OUTLAY FUNDS FOR AN APPROVED CAPITAL OUTLAY PROJECT IF THIS MANDATORY ADDENDUM IS NOT MADE A PART OF THE OWNER/ARCHITECT CONTRACT.

1. For purposes of this Mandatory Addendum, notwithstanding terminology used in the Owner/Architect Contract, the following terms are defined to mean:
 - a. “Architect” shall be the architect, engineer, or architect/engineer, whether individually or as a firm or other legal entity, engaged to perform the Architect’s Services.
 - b. “Architect’s Services” shall be the scope of the Architect’s services for the Project set forth in the Contract, including the services and requirements set forth in this Mandatory Addendum.
 - c. “Owner” shall be the Local Board of Education that is engaging the Architect to perform the Architect’s Services for the Project.
 - d. “Contract” shall be the form of agreement between the Owner and the Architect, to which this Mandatory Addendum is attached and is a part, and shall set forth the Architect’s Services for the Project.
 - e. “Project” shall be the Project for which the Architect’s Services are engaged and performed pursuant to the Contract.
 - f. “Program” shall be the Owner’s policies, purposes, concepts, goals and objectives, and design, construction, scheduling, budgetary or operational needs, restrictions, or requirements for the Project.
 - g. “Stated Cost Limitation” shall be the maximum amount that the Owner is authorized to spend to construct the Project as determined and established by the Owner.
 - h. “Record Plans and Specifications” shall be the as-built plans and specifications including, but not limited to, actual location of utility lines, and any approved change orders.

2. The Architect agrees not to assign or transfer any interest or rights in the Contract to any person or entity without the advanced written consent of the Owner. The Architect agrees to utilize the design and management team represented to the Owner and agrees that no substitutions, additions, or deletions to this team shall occur without the advanced written

consent of the Owner. The Owner agrees to provide a response to the Architect within 14 days of any such request by the Architect.

3. Prior to beginning the "Preliminary Plans and Specifications," the Architect shall first consult in detail with the Owner to determine and understand the Owner's Program. Within 10 days of such consultation, the Architect shall prepare and submit to the Owner a written report detailing and confirming the Architect's understanding of the Owner's Program. The Architect's report must include, but is not limited to, the identification of any design, construction, scheduling, budgetary, operational, or other issues, problems or impediments foreseen by the Architect concerning the Project, the Program, or both. The Architect's report should include proposed solutions or recommendations, for the Owner's consideration, to resolve, eliminate, minimize or mitigate any such issues, problems or impediments. The Architect's report shall also include any applicable educational specifications and GaDOE requirements.
4. The Architect shall obtain written authorization from the Owner before proceeding with each next stage of Architect's Services, including the "Preliminary Plans and Specifications," the "Check Set Plans and Specifications," and the "Final Plans and Specifications," as defined in "Guidelines for Submission of Documents for Review of Planning, Bidding, and Construction of Educational Facilities" (as may be amended from time to time, always using the most recently published edition).
5. The Architect agrees to comply with all applicable federal, state and local laws, codes and ordinances in the design of the Project. The Architect also agrees to comply with all applicable GaDOE rules and guidelines and to make required submittals in a timely manner to GaDOE's Facility Services Unit. The Architect shall respond to GaDOE's Facility Services Unit review report comments in a timely fashion so as to ensure that the review process may proceed orderly, efficiently and does not impede the Project or the Program.
6. The Architect assumes full responsibility to the Owner for the acts and omissions of the Architect and the Architect's consultants, subconsultants and employees in connection with the Contract, the Project and the Program.
7. The Architect agrees to design the Project within the Owner's budgetary limits and consistent with the Owner's Program for the construction of the Project which shall be referred to as the **Stated Cost Limitation**, as follows:

The **Stated Cost Limitation** for the Project shall be \$_____, which is composed of:

State Capital Outlay Funds in the amount of \$_____, and

Required Local Funds in the amount of \$_____, and

Additional Required Local Funds in the amount of \$_____.

8. The Architect shall provide reasonably reliable cost estimates to the Owner at the following design stages: (1) Preliminary Plans and Specifications stage, (2) 65% completion stage, and (3) Check Set Plans and Specifications stage (95% completion).

9. In the event the Architect's final project cost estimate (at Check Set Plans and Specifications stage) exceeds the **Stated Cost Limitation** for the Project, the Owner may require the Architect, at no additional cost to the Owner, to consult with the Owner and to revise the design so as to enable the Owner to obtain a final cost for the Project at or below the **Stated Cost Limitation**. The Architect acknowledges and agrees that the **Stated Cost Limitation** shall not be exceeded except as provided herein; provided, however, the Architect further acknowledges and agrees that budgetary limitations are never a justification for breach, disregard or circumvention of sound principles of architectural and engineering design. Therefore, the Architect shall take no calculated risks in the design of the Project. The Architect agrees that, in the event that the Architect determines that the Project cannot be designed so as to be fully and finally constructed within the **Stated Cost Limitation** and in keeping with sound principles of design, the Architect will give written notice of such determination immediately, and in no event more than seven (7) days after the Architect makes such a determination, to the Owner and to the GaDOE Facilities Services Unit.
10. The **Stated Cost Limitation** may be amended by written mutual agreement signed by the Owner and the Architect at any time after the Contract between the Architect and Owner is executed. Prior to such amendment, the Architect shall provide the Owner with reliable and verifiable evidence through either internal-Architect estimates, third party estimates, materials supplier quotes, or other industry best management practices standards to establish that an increase in the **Stated Cost Limitation** is warranted and justifiable. The Owner reserves the right to request additional supporting documentation substantiating the need to increase the **Stated Cost Limitation**. The Owner reserves and has the right, in its sole discretion, to refuse to increase the **Stated Cost Limitation**.
11. All plans, specifications, design calculations, designs, drawings, or other documents or data produced pursuant to the Contract by the Architect, or the Architect's consultants, subconsultants, or employees shall be the sole property of the Owner regardless of the stage in which the development of the design has progressed, and shall be delivered to the Owner upon request. The Owner shall retain all ownership rights with regard to such plans, specifications, design calculations, designs, drawings, or other documents or data produced pursuant to the Contract.
12. The Architect shall provide and maintain Professional Liability Insurance at all times this Contract is in effect and for a period of six (6) years after execution by the Architect of the "Certificate of Final Completion" indicating final completion of the Project, with a minimum level of coverage as described herein below. Said coverage shall be written by an insurer licensed to do business in the State of Georgia and acceptable to the Owner.

Before the Owner executes the Contract, the Architect shall provide the Owner and the GaDOE Facility Services Unit with a valid Certificate of Insurance showing that the Architect is then insured with Professional Liability (Errors and Omissions) Insurance with limits not less than the following:

- i. With minimum limits per claim of 20% of the stated cost limitation set forth in the Work Authorization but not less than the minimum limits of \$2,000,000 per claim coverage, \$2,000,000 aggregate.
- ii. Workmen's Compensation and Employer's Liability to statutory limits.

- iii. Comprehensive Commercial General Liability (“CGL”) including Owner’s & Contractor’s Protective with the following limits;
 - (a) General Aggregate: \$2,000,000, which shall apply on a per-project basis;
 - (d) Products and Completed Operations Aggregate: \$1,000,000;
 - (e) Personal & Advertising Injury: \$1,000,000;
 - (g) Each Occurrence: \$1,000,000;
 - (h) Fire Damage (Any one fire): \$50,000; and,
 - (i) Medical Expense (Any one person): \$5,000.
- iv. Automobile Liability (owned, non-owned, hired) with combined single limit of \$2,000,000 annual aggregate, \$1,000,000 per occurrence.

For such period of time that Professional Liability insurance is required for the Project, as set forth above, the Architect shall provide the Owner with an updated or renewed Certificate of Insurance at least annually, or more frequently if requested by the Owner, showing the required coverage and limits of coverage remain in place.

- 13. The Architect shall carefully inspect the work of the Contractor within 24 hours of the Owner’s request, and shall also, **at a minimum, inspect work at the Project site** _____, and in any event, no less frequent than once per month. At least once per month, the inspection shall be performed by an architect or engineer licensed in the State of Georgia. The purpose of such inspections, among other things, shall be to determine the quality and quantity of the work in comparison with the requirements of the contract documents for the Project. In performing such inspections, the Architect shall advise the Owner of: deficient or defective work; real or potential delays in the schedule or the work of the Project; and, requests for payment by the Contractor which could constitute overpayment for work not yet performed or completed. Within three (3) days of each site visit, the Architect shall submit a written report of such site visit which, in addition to the information required by the preceding sentence, shall include and convey any relevant information, comments or recommendations to the Owner.
- 14. The Architect shall provide Owner a set of “Record Plans and Specifications” within thirty (30) days after execution by the Architect of the “Certificate of Substantial Completion.” Such “Record Plans and Specifications” shall include any authorized change orders, actual locations of all utility lines, and any other appropriate information. The drawings shall be presented in a Computer Aided Drafting (CAD) format or other format of the Owner’s choice, and the specifications shall be presented in a word processing format of the Owner’s choice.
- 15. The Contract executed between the Owner and the Architect, to which this Mandatory Addendum is a part, shall include a provision for the termination of the Architect’s Services (or be deemed to include this Paragraph 15) giving the Owner the rights of (1) termination of the Architect’s Services with cause and (2) termination of the Architect’s Services without cause. In the event of termination, the Owner shall pay the Architect for the reasonable value of the Architect’s Services performed by the Architect prior to the termination. Payment for the Architect’s Services rendered prior to termination shall be based on statements properly submitted by the Architect to the Owner and supported by time sheets, invoices and such other supporting documentation that the Owner may

reasonably require; provided, however, that in no event shall the total payment to the Architect exceed an amount equal to the percentage of completion of the Architect's Services for the Project at the time of termination.

16. The Architect shall be responsible for the timely submittal and completion of all forms required by GaDOE and shall respond to GaDOE comments on submittals within twenty-one (21) days of receipt of GaDOE comments. Such forms may be obtained from the Facilities Services Unit, Georgia Department of Education, 1670 Twin Towers East, 205 Jesse Hill Jr. Drive, SE, Atlanta, Georgia 30334. At the close of the Project, the Architect shall submit an "Architectural Certification" form, as provided by the GaDOE, to the Owner. Unless the Architect's services are terminated by the Owner before final completion of the Project, the completion and submittal of this form is required prior to the Owner's release of the final payment to the Architect.
17. All architectural plans and specifications shall bear the signature and seal of the Architect, which shall be licensed to practice in the State of Georgia. Civil, survey, structural, electrical, and mechanical plans and specifications shall bear the signature and seal of the respective engineer, who shall be licensed to practice in the State of Georgia.
18. A fully executed copy of the Contract between the Owner and the Architect, including a completed copy of this Mandatory Addendum, must be filed with the GaDOE Facilities Services Unit.

OWNER:

DEKALB COUNTY BOARD OF EDUCATION

By: 

[Signature]

Mr. Dillon DaCosta, Sr., Board Chairperson

[Printed Name, Title]

By: 

[Signature]

Dr. Devon Q. Horton, Superintendent

[Printed Name, Title]

1701 Mountain Industrial Blvd.

Stone Mountain, Georgia 30083

[Printed Address]

6-20-24

[Date of Execution]

ARCHITECT:

CDH Partners, Inc.

By: 

[Signature]

Melissa Cantrell

[Printed Name]

President & CEO

[Title]

3330 Cumberland Blvd SE, Suite 100

Atlanta, Georgia 30339

[Printed Address]

June 11, 2024

[Date of Execution]

EXHIBIT "I"

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned Contractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the individual, firm, or corporation ("Contractor") which is contracting with the DeKalb County Board of Education has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91, as amended. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(2) Contractor's correct user identification number and date of authorization is set forth herein below.

(3) Contractor agrees that the Contractor will not employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the DeKalb County Board of Education, unless at the time of the contract said subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Contractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Contractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other applicable verification procured by subcontractor at the time of contract with the sub-subcontractor(s) within five (5) business days after receiving the said Affidavit or verification.

Contractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such subcontractor Affidavit or other permissible verification to the DeKalb County Board of Education at the time the subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

(4) Contractor further agrees to and shall provide DeKalb County Board of Education with copies of all other affidavits or other applicable verification received by Contractor (i.e.: sub-contractor affidavits and all other lower tiered affidavits) within five (5) days of receipt.

1335595
EEV/Basic Pilot Program User Identification Number

07/01/2008
Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EV/Basic Pilot Program, please identify the program.

CDH PARTNERS, INC.
Company Name / Contractor Name

5-24-2024
Date

Melissa Cantrell
BY: Signature of Authorized Officer or Agent

5-24-2024
Date

PRESIDENT / CEO
Title of Authorized Officer or Agent of Contractor

MELISSA CANTRELL
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
05 DAY OF May, 20 24

[Signature]
Notary Public
My Commission Expires: 06-10-2024

EXHIBIT "J"

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with Andrews, Hammock & Powell, Inc. (*name of Contractor*), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

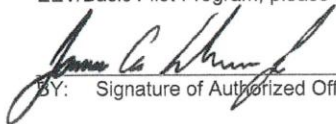
(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

209066 04/27/2009
EEV/Basic Pilot Program User Identification Number Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.


BY: Signature of Authorized Officer or Agent 05/28/2024 Date
Andrews, Hammock & Powell, Inc.
(Subcontractor Company Name)
President
Title of Authorized Officer or Agent of Subcontractor
James A. Andrews, Jr.
Printed Name of Authorized Officer or Agent

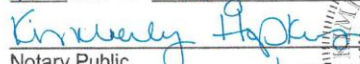

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
28th DAY OF May, 2024

Notary Public
My Commission Expires: 6/13/2024


EXHIBIT "J"

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with CDH Partners (*name of Contractor*), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

~~(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:~~

~~(a) is registered with and participates in the federal work authorization program;~~

~~(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and~~

~~(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.~~


Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

69324
EEV/Basic Pilot Program User Identification Number

November 2007
Date of Authorization

N/A

If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.


BY: Signature of Authorized Officer or Agent

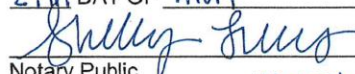
05/24/2024
Date

Breedlove Land Planning, Inc.
(Subcontractor Company Name)

President
Title of Authorized Officer or Agent of Subcontractor

Hugh O. Brown, Jr.
Printed Name of Authorized Officer or Agent



SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
24th DAY OF May, 2024

Notary Public
My Commission Expires: March 23, 2027