



## Operations

April 4, 2025

Sent Via Email: valdon.smith@mssa-pbk.com

Mr. Valdon Smith, Jr., AIA, NCARB  
Managing Partner-Georgia  
**MSSA-PBK**  
525 East Taylor Street  
Griffin, GA 30223

Dear Mr. Smith,

In accordance with the contract between **MSSA-PBK** and the **DeKalb County School District**, the DeKalb County School District is pleased to advise that it desires to extend **RFQu 24-752-017 A/E Continuing Contract for Professional Services** for an additional year at the same terms, conditions and pricing as stated in your contract.

This extension is the second of four (4) one-year renewal options and is subject to DeKalb County Board of Education approval. The extension will be effective **June 1, 2025** through **May 30, 2026**, and is subject to DeKalb County Board of Education approval.

Please submit the following signed acknowledgement and a current certificate of insurance via email to [yolonda.love@dekalbschoolsga.org](mailto:yolonda.love@dekalbschoolsga.org) no later than **Friday, April 11, 2025**. Presentation of satisfactory Certificate of Insurance in accordance with Exhibit E of the contract is required. A copy is attached for your review.

Please include **RFQu 24-752-017, A/E Continuing Contract for Professional Services** and verbiage naming the DeKalb County School District and The DeKalb County Board of Education as an additional insured under the liability policies, in the *Additional Information* section of the certificate of insurance.

On behalf of the DeKalb County School District, I want to take this opportunity to thank you for your service and for your interest in doing business with us.

Sincerely,

*Yolonda C. Love*

Yolonda Love  
Senior Procurement Manager

cc: Erik Hofstetter  
Keith Ball

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ACKNOWLEDGMENT

MSSA-PBK hereby agrees to extend RFQu 24-752-017, A/E Continuing Contract for Professional Services, at the same prices, terms and conditions until May 30, 2026.

Brett R. McIver  
Official Signature

4/8/2025

Date

Brett R. McIver, Senior Managing Principal

770-227-5473

brett.mciver@pbk.com

Name and Title (Typed or Printed)

Phone

Email Address