

**CONTINUING CONTRACT FOR  
PROFESSIONAL SERVICES  
BETWEEN THE  
DEKALB COUNTY BOARD OF EDUCATION  
AND**

**Design**

**Professional: Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.**

**Design**

**Professional Address: 3495 Piedmont Road NE, Building 10, Suite 700**

**Atlanta, GA 30305**

**Solicitation No.: RFQu No. 24-752-017**

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# **CONTINUING CONTRACT FOR PROFESSIONAL SERVICES**

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This contract (the "Contract") is made and entered into by and between the DeKalb County Board of Education (the "Owner") and **Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.**, authorized to do business in the State of Georgia, whose business address is 3495 Piedmont Road NE, Building 10, Suite 700, Atlanta, GA 30305 (hereinafter referred to as the "DESIGN PROFESSIONAL"). This Contract shall be effective on the date executed by the last party to execute it.

## **WITNESSETH:**

**WHEREAS**, it is in the best interests of OWNER to be able to obtain professional architectural and **engineering** services expeditiously when a need arises in connection with a study or a partial or entire DeKalb County School District construction project; and

**WHEREAS**, Board Policy DJE, Section III, makes provisions for contracts for professional services; and

**WHEREAS**, OWNER has selected DESIGN PROFESSIONAL in accordance with the provisions of Board Policy DJE, and DESIGN PROFESSIONAL will provide professional architectural engineering **services** as directed by OWNER for such projects and tasks as may be required on an as needed basis by OWNER.

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements stated herein, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Owner and the DESIGN PROFESSIONAL agree:

## **ARTICLE 1**

### **DESIGN PROFESSIONAL'S RESPONSIBILITIES**

- 1.1 From time to time upon request or direction of the OWNER as hereinafter provided, DESIGN PROFESSIONAL shall provide to OWNER professional architectural engineering services (hereinafter the "Services"). All Services to be provided by DESIGN PROFESSIONAL pursuant to this Contract shall be in conformance with the scope of services, which shall be described in a Work Authorization issued pursuant to the procedures described herein. The form of the Work Authorization is set forth in **Exhibit B** attached hereto and incorporated herein by reference. Any proposed deviation from the Services set forth in the Work Authorization must be brought to OWNER'S attention in writing by DESIGN PROFESSIONAL and all such deviations must be expressly approved by OWNER in writing in advance.
  - 1.1.1 All Services must be authorized in writing by OWNER in the form of a Work Authorization, and DESIGN PROFESSIONAL shall not provide any Services to OWNER unless and to the extent they are required in a written Work Authorization. Any Services provided by DESIGN PROFESSIONAL without a written Work Authorization shall be at DESIGN PROFESSIONAL'S own risk and OWNER shall have no liability or responsibility for payment for such Services.
  - 1.1.2 As OWNER identifies certain Services it wishes DESIGN PROFESSIONAL to provide pursuant to the terms of this Contract, OWNER shall request a proposal from DESIGN PROFESSIONAL for such Services, said proposal to be in compliance with the terms

of this Contract and in the form of **Exhibit G** attached hereto and incorporated herein by reference. If the parties reach an agreement with respect to such Services, including, but not limited to the scope of those Services and the compensation to be paid for such Services, then Owner shall prepare a Work Authorization which incorporates the terms of the understanding reached by the parties with respect to such Services, and if both parties are in agreement therewith, they shall jointly execute the Work Authorization. The OWNER's proposal documents for each Project shall be attached hereto as **Exhibit A** and incorporated herein by reference.

- 1.1.3 Upon execution of a Work Authorization as aforesaid, DESIGN PROFESSIONAL agrees to promptly provide the Services required thereby, in accordance with the terms of this Contract, the subject Work Authorization, the Schedule (as defined in Paragraph 3.1 hereof), and all applicable laws, ordinances, rules and regulations.
- 1.1.4 It is mutually understood and agreed that the nature, amount, and frequency of the Services shall be determined solely by OWNER and that OWNER does not represent or guarantee unto DESIGN PROFESSIONAL that any specific or minimum number of Services will be requested or required of DESIGN PROFESSIONAL pursuant to this Contract.
- 1.1.5 DESIGN PROFESSIONAL agrees that upon request of OWNER under this Contract Design Professional will provide bidding assistance and construction contract administration services as needed.
- 1.1.5 DESIGN PROFESSIONAL shall have no authority to act as the agent of OWNER under this Contract or to obligate OWNER in any manner or way. DESIGN PROFESSIONAL is an independent contractor, and neither it nor any of its agents, servants or employees will be an employee or agent of the Owner. Nothing contained in this Contract shall constitute or be deemed or construed to create a partnership or joint venture, or any agency relationship, between OWNER and DESIGN PROFESSIONAL.
- 1.1.6 All duly executed Work Authorizations shall be and are hereby incorporated into and made a part of this Contract by reference.
- 1.2 DESIGN PROFESSIONAL agrees to obtain and maintain throughout the period of this Contract all such licenses and permits as are required for DESIGN PROFESSIONAL to do business in the State of Georgia and in DeKalb County, including, but not limited to, all licenses and permits required by the respective state boards and other governmental agencies responsible for regulating and licensing the professional Services to be provided and performed by DESIGN PROFESSIONAL pursuant to this Contract.
- 1.3 DESIGN PROFESSIONAL agrees that, when the Services to be provided hereunder relate to a professional service which, under the laws of the State of Georgia, requires a license, certificate of authorization or other form of legal entitlement to practice such Services, it shall employ and/or retain only qualified personnel to provide such Services.
- 1.4 DESIGN PROFESSIONAL hereby designates John Gerondelis as its Principal in Charge (hereinafter referred to as the "Principal in Charge"), who has full authority to bind and obligate DESIGN PROFESSIONAL on all matters arising out of or relating to this Contract. For each Work Authorization, DESIGN PROFESSIONAL will designate in writing an individual to serve as DESIGN PROFESSIONAL'S representative (hereinafter referred to as the "Representative"), who may be the same as the Principal in Charge. The Representative is authorized and responsible to act on behalf of DESIGN PROFESSIONAL with respect to directing, coordinating and administering all aspects of the Services to be provided and performed under the Work Authorization. By execution of this Contract, DESIGN PROFESSIONAL acknowledges that the Principal in Charge and Representative(s)

have full authority to bind and obligate DESIGN PROFESSIONAL on all matters arising out of or relating to this Contract and the Work Authorization, respectively. DESIGN PROFESSIONAL agrees that the Principal in Charge and the Representatives shall devote whatever time is required to satisfactorily and diligently manage the Services to be provided and performed by DESIGN PROFESSIONAL under the Work Authorization. Further, DESIGN PROFESSIONAL agrees that the Principal in Charge and the Representatives shall not be removed by DESIGN PROFESSIONAL without OWNER'S prior approval, and if so removed must be immediately replaced with a person acceptable to OWNER, which approval and acceptance shall not be unreasonably withheld by OWNER.

- 1.5 The DESIGN PROFESSIONAL shall assign only qualified personnel to perform any service concerning the Project (as defined in Paragraph 3.1 hereof). The DESIGN PROFESSIONAL management, design, and construction administration staff assigned to the Project shall have experience in K-12 school design and construction. The Owner shall have the right, but not the obligation, to interview the management, design, and construction administration staff that will be assigned to the Project.
- 1.6 DESIGN PROFESSIONAL agrees that its senior staff, subconsultants and subcontractors who will perform any Services under this Contract are subject to OWNER'S reasonable approval. Attached hereto as **Exhibit C** is a listing of DESIGN PROFESSIONAL'S senior staff, subconsultants and subcontractors who have been assigned to provide the services required under this Contract. None of the senior staff, subconsultants and subcontractors identified in **Exhibit C** shall be removed from a Project by DESIGN PROFESSIONAL without OWNER'S prior approval (such approval not to be unreasonably withheld), and if so removed shall be immediately replaced with a person or firm reasonably acceptable to OWNER. DESIGN PROFESSIONAL further agrees, within fourteen (14) calendar days of receipt of a written request from OWNER, to promptly remove from a Project and replace the Representative, or any other personnel employed or retained by DESIGN PROFESSIONAL, or any subconsultants or subcontractors or any personnel of any such subconsultants or subcontractors engaged by DESIGN PROFESSIONAL to provide and perform any of the Services pursuant to the requirements of this Contract, whom OWNER shall request in writing to be removed, which request may be made by OWNER with or without cause. If DESIGN PROFESSIONAL is required to remove and replace a subconsultant or subcontractor without cause, an equitable adjustment shall be made to the compensation provided for in any Work Authorization to which such subcontractor or subconsultant may have been assigned.
- 1.7 DESIGN PROFESSIONAL represents to OWNER that it has expertise in the type of professional Services that will be required under this Contract. Drawings shall be prepared in electronic AutoCAD 2014 format and a project manual for each Project (the "Project Manual") shall be prepared as an electronic Word 2010 document. By execution of this Contract and each subsequent Work Authorization issued hereafter, if any, DESIGN PROFESSIONAL acknowledges it has received the most recent version of the DCSD 2020 VISION – Educational Specifications and Design Guidelines as of the date of this Contract or such subsequent Work Authorization and will follow, observe and design in accordance with the standards, requirements and conventions set forth therein. DESIGN PROFESSIONAL agrees that all Services to be provided by DESIGN PROFESSIONAL pursuant to this Contract shall be subject to OWNER'S reasonable review and approval and shall be in accordance with all applicable laws, statutes, ordinances, codes, rules, regulations (including utility regulations), local and state fire marshal requirements and the Georgia Department of Education requirements, Georgia Construction Code, as well as the requirements of any governmental agencies which regulate or have jurisdiction over the Project (as defined in Paragraph 3.1 hereof) or the Services to be provided and performed by DESIGN PROFESSIONAL hereunder. In the event of any conflicts in these requirements, DESIGN PROFESSIONAL shall promptly notify OWNER of such conflict in writing and utilize its best professional judgment to resolve the conflict. OWNER'S approval of any design documents in no way relieves DESIGN PROFESSIONAL of its obligation to deliver complete

and accurate documents necessary for successful completion of the subject Project pursuant to the Work Authorization.

- 1.8 DESIGN PROFESSIONAL agrees not to divulge, furnish or make available to any third person, firm or organization, without OWNER'S prior written consent, or unless incident to the proper performance of DESIGN PROFESSIONAL'S obligations hereunder, or in the course of judicial or legislative proceedings where such information has been properly subpoenaed, any non-public information concerning the Services to be rendered by DESIGN PROFESSIONAL hereunder, and DESIGN PROFESSIONAL shall require all of its employees, agents, sub-consultants and subcontractors to comply with the provisions of this paragraph. This paragraph shall survive the expiration or earlier termination of this Contract.
- 1.9 DESIGN PROFESSIONAL acknowledges that OWNER may contract with a construction manager or general contractor who, if retained, shall be responsible for any construction identified in the Work Authorization (hereinafter referred to as "CONSTRUCTION CONTRACTOR"). If a CONSTRUCTION CONTRACTOR is retained, DESIGN PROFESSIONAL agrees to cooperate with CONSTRUCTION CONTRACTOR with respect to CONSTRUCTION CONTRACTOR'S delivery of work and services to OWNER. Also, in such event, DESIGN PROFESSIONAL agrees to incorporate, whenever reasonably practicable and consistent with good design principles, and after OWNER'S written approval, all suggestions or recommendations timely made by CONSTRUCTION CONTRACTOR with respect to any design set forth in the Work Authorization.
- 1.10 DESIGN PROFESSIONAL agrees to comply with all of OWNER's rules and regulations with respect to safety and security at the OWNER's facilities, including OWNER's drug program, as said rules and regulations may be modified and amended by OWNER from time to time. DESIGN PROFESSIONAL further agrees to enforce compliance with such rules and regulations by all of DESIGN PROFESSIONAL's subconsultants and subcontractors.
- 1.11 OWNER may have one or more representatives visit the site of the Project (as defined in Paragraph 3.1 hereof) from time to time, or on a full-time basis, and DESIGN PROFESSIONAL shall not interfere with the functions of said representatives and will cooperate and work with said representatives. No action or failure to act by a representative of OWNER shall relieve DESIGN PROFESSIONAL from any of its duties or obligations hereunder.
- 1.12 DESIGN PROFESSIONAL shall be responsible for obtaining and reviewing all geological reports obtained by OWNER with respect to the Project (as defined in Paragraph 3.1 hereof). DESIGN PROFESSIONAL's design documents shall be consistent and coordinated with the information set forth in all such geological reports. In the event DESIGN PROFESSIONAL has any questions or concerns about the contents of any such reports, DESIGN PROFESSIONAL shall notify OWNER in writing within ten (10) days of DESIGN PROFESSIONAL's receipt of any such geological reports. DESIGN PROFESSIONAL and OWNER will work in good faith to mutually resolve any such questions or concerns.

## **ARTICLE 2**

### **OWNER'S RESPONSIBILITIES**

- 2.1 For each Work Authorization, OWNER shall designate in writing a project coordinator to act as OWNER'S representative with respect to the Services to be rendered under the Work Authorization (hereinafter referred to as the "Project Manager"). The Project Manager shall have authority to transmit instructions, receive information, interpret and define OWNER'S policies and decisions with respect to DESIGN PROFESSIONAL'S Services under the Work Authorization. However, except as may be otherwise expressly authorized in writing by the DeKalb County School District, neither the Project Manager nor any other party is authorized to issue any oral or written orders or instructions to DESIGN PROFESSIONAL that would

have the effect, or be interpreted to have the effect, of modifying or changing in any way whatever the: (1) Services to be provided and performed by DESIGN PROFESSIONAL as set forth in the Work Authorization; (2) the time in which DESIGN PROFESSIONAL is obligated to complete all such Services as set forth in the Work Authorization or in the Schedule (as defined in Paragraph 3.1 hereof) submitted and approved pursuant to this Contract; (3) the amount of compensation OWNER is obligated or committed to pay DESIGN PROFESSIONAL as set forth in the Work Authorization; or (4) the indemnification obligations of DESIGN PROFESSIONAL under the Contract or the Work Authorization. Any additional services (hereinafter the "Additional Services") must be approved in writing in the form of a written and executed amendment to this Contract or applicable Work Authorization prior to starting such Additional Services. OWNER will not be liable or responsible for the costs of Additional Services commenced without its express prior written approval.

- 2.2 Within a reasonable time after request from DESIGN PROFESSIONAL, OWNER shall provide, if available, all criteria and information requested by DESIGN PROFESSIONAL necessary for DESIGN PROFESSIONAL to comply with OWNER'S requirements for the Services specified in the Work Authorization, including design objectives and constraints, space, capacity and performance requirements, flexibility and expendability, and any budgetary limitations, which may affect the Services.
- 2.3 Within a reasonable time after request from DESIGN PROFESSIONAL, OWNER will make available to DESIGN PROFESSIONAL all reasonably available information in OWNER'S possession pertinent to the Services specified in the Work Authorization, including existing drawings, specifications, shop drawings, product literature, previous reports and any other data relative to design or construction set forth in the Work Authorization necessary for DESIGN PROFESSIONAL to comply with Owner's requirements for the Services specified in the Work Authorization.
- 2.4 OWNER shall arrange for access to and make all reasonable provisions for DESIGN PROFESSIONAL to enter the site set forth in the Work Authorization (if any) to perform the Services to be provided by DESIGN PROFESSIONAL under this Contract. DESIGN PROFESSIONAL acknowledges that such access may be provided during times that are not the normal business hours of DESIGN PROFESSIONAL.
- 2.5 OWNER shall provide written notice to DESIGN PROFESSIONAL of any deficiencies or defects discovered by OWNER with respect to the Services to be rendered by DESIGN PROFESSIONAL hereunder.
- 2.6 Wherever the terms of this Contract refer to some action, consent, or approval (excluding approvals of Additional Services or changes to this Contract) to be provided by OWNER or some notice, report or document is to be provided to OWNER, such reference to "OWNER" shall mean OWNER, OWNER'S staff, or OWNER'S designee, including Project Manager, unless otherwise stated.

### **ARTICLE 3**

#### **SCHEDULE**

- 3.1 Within ten (10) days of receiving a written Work Authorization from OWNER to perform Services hereunder for a particular project ("Project"), DESIGN PROFESSIONAL agrees to submit to OWNER a computer-generated bar graph time schedule ("Schedule") for the performance of such Services to be provided with respect to the Project. Said Schedule shall be of a form and content satisfactory to OWNER. Services to be rendered by DESIGN PROFESSIONAL shall be commenced, performed and completed in accordance with the

Work Authorization and the Schedule. Time is of the essence with respect to the performance of this Contract, including any and all Projects assigned to DESIGN PROFESSIONAL.

- 3.2 Should DESIGN PROFESSIONAL be obstructed or delayed in the prosecution or completion of its Services as a result of unforeseeable causes beyond the control of DESIGN PROFESSIONAL, including but not restricted to acts of God or of public enemy, acts of government or negligent or intentionally wrongful conduct of OWNER, fires, floods, epidemics, quarantine regulations, strikes or lock-outs, and not due to DESIGN PROFESSIONAL's own fault or neglect, then DESIGN PROFESSIONAL shall notify OWNER in writing within three (3) business days (unless OWNER expressly agrees in writing to a longer period of time) after commencement of such delay, stating the cause or causes thereof and requesting a reasonable extension of time, or be deemed to have waived any right which DESIGN PROFESSIONAL may have had to request a time extension.
- 3.3 Unless otherwise expressly provided for in the Work Authorization, no interruption, interference, inefficiency, suspension or delay in the commencement or progress of DESIGN PROFESSIONAL'S Services from any cause whatsoever, including those for which OWNER may be responsible in whole or in part, shall relieve DESIGN PROFESSIONAL of its duty to perform or give rise to any right to damages or additional compensation from OWNER. DESIGN PROFESSIONAL expressly acknowledges and agrees that it shall receive no damages for delay. DESIGN PROFESSIONAL'S sole remedy, if any, against OWNER will be the right to seek an extension of time to its Schedule; provided, however, the granting of any such time extension shall not be a condition precedent to the aforementioned "No Damage For Delay" provision. This paragraph shall expressly apply to claims for early completion, as well as claims based on late completion. Provided, however, if through no fault and neglect of DESIGN PROFESSIONAL, the Services to be provided hereunder have been delayed for a total of six (6) months or more, DESIGN PROFESSIONAL'S compensation shall be equitably adjusted, with respect to those Services that have not yet been performed, to reflect the incremental increase in costs actually experienced by DESIGN PROFESSIONAL, if any, as a result of such delays.
- 3.4 Should DESIGN PROFESSIONAL fail to commence, provide, perform or complete any of the Services to be provided hereunder in a timely and diligent manner in compliance with this Contract, the Work Authorization and all applicable laws, then, in addition to any other rights or remedies available to OWNER hereunder, OWNER at its sole discretion and option may withhold any and all payments due and owing to DESIGN PROFESSIONAL until such time as DESIGN PROFESSIONAL resumes performance of its obligations hereunder in such a manner so as to establish to OWNER'S satisfaction that DESIGN PROFESSIONAL'S performance is or will shortly be back on schedule and in compliance with this Contract, the Work Authorization and all applicable laws.
- 3.5 Notwithstanding anything herein to the contrary, this Contract may be renewed annually by OWNER at its sole discretion. If OWNER elects not to renew this Contract, it shall send written notice thereof to DESIGN PROFESSIONAL at least ten (10) days prior to the annual anniversary date of this Contract. If OWNER fails to send said written nonrenewal notice as herein provided, OWNER shall be deemed to have elected to renew this Contract. In the event OWNER sends said written nonrenewal notice, OWNER may provide for either the termination or continued performance of any Services under any outstanding Work Authorizations. If OWNER directs DESIGN PROFESSIONAL to continue to perform any such Services, DESIGN PROFESSIONAL shall continue performance of such Services in accordance with OWNER'S directions, and this Contract and the applicable Work Authorization(s) shall continue as to such Services until completion.

## ARTICLE 4

### COMPENSATION

- 4.1 Compensation and the manner of payment of such compensation by OWNER for Services rendered hereunder by DESIGN PROFESSIONAL shall be as prescribed in each written Work Authorization. DESIGN PROFESSIONAL agrees to furnish to OWNER, within three (3) days after the end of each calendar month, or as specified in the Work Authorization, a comprehensive and itemized statement of charges for the Services performed and rendered by DESIGN PROFESSIONAL during that time period, and for any OWNER authorized Reimbursable Expenses (as hereinbelow defined), incurred and/or paid by DESIGN PROFESSIONAL during that time period. The monthly statement shall be in such form and supported by such documentation as may be required by OWNER. All such statements shall indicate the Contract Number, Work Authorization Number, Purchase Order Number and Project Site description (School or Facility Name).
- 4.2 The compensation (whether based upon lump sum, hourly, hourly with a cap or some other agreed-upon formula) contained in each separate Work Authorization shall be based on the hourly rates as set forth and identified in **Exhibit D**, which is attached hereto and incorporated herein by this reference (the "Rate Schedule"), for the time reasonably expended by DESIGN PROFESSIONAL'S personnel in performing the Services in accordance with the Schedule, the Contract, and the Work Authorization. The Rate Schedule shall be updated by mutual agreement on a yearly basis, in conjunction with the annual renewal of this Contract provided for in paragraph 3.5 above.
- 4.3 OWNER agrees to reimburse DESIGN PROFESSIONAL for all necessary and reasonable Reimbursable Expenses incurred or paid by DESIGN PROFESSIONAL in connection with DESIGN PROFESSIONAL'S performance of the Services, at its direct cost with no markup, to the extent such reimbursement is permitted in the Work Authorization. For the purposes hereof, the term "Reimbursable Expenses " shall be deemed to include the following unless otherwise agreed to by Owner or set forth in the Work Authorization:
- 4.3.1 All necessary fees paid by DESIGN PROFESSIONAL to governmental authorities having jurisdiction over any Project specified in a Work Authorization, for securing required approval or permitting of the Project or any part of it.
- 4.3.2 The actual, direct cost to DESIGN PROFESSIONAL without markup for necessary copying/reproduction of plans and other documents required in connection with any Project specified in the Work Authorization.
- DESIGN PROFESSIONAL shall obtain the prior written approval of OWNER before incurring any expenses other than the aforesaid Reimbursable Expenses , and absent such prior approval, no expenses incurred by DESIGN PROFESSIONAL will be deemed to be a Reimbursable Expense.
- 4.4 DESIGN PROFESSIONAL shall bear and pay all overhead and other expenses, except for the Reimbursable Expenses specified and defined above, incurred by DESIGN PROFESSIONAL in the performance of the Services.
- 4.5 Prior to authorizing DESIGN PROFESSIONAL to provide any Services or to incur any Reimbursable Expenses under a Work Authorization pursuant to this Contract, OWNER shall request that DESIGN PROFESSIONAL in writing advise OWNER of (i) the estimated time required of DESIGN PROFESSIONAL'S personnel and the estimated fees thereof for the proposed Services to be specified in the Work Authorization; and (ii) the estimated charge to OWNER for the Reimbursable Expenses applicable to the contemplated Services to be

performed by DESIGN PROFESSIONAL under the proposed Work Authorization. DESIGN PROFESSIONAL shall promptly supply such estimate to OWNER based on DESIGN PROFESSIONAL'S good faith analysis.

- 4.6 DESIGN PROFESSIONAL agrees that, with respect to any subconsultant or subcontractor to be utilized by DESIGN PROFESSIONAL under any particular Work Authorization, DESIGN PROFESSIONAL shall be limited to a maximum markup of \_\_\_% on the fees and expenses associated with such subconsultants and subcontractors.

## **ARTICLE 5**

### **OWNERSHIP AND LICENSE OF DOCUMENTS AND INTELLECTUAL PROPERTY**

- 5.1 The Preliminary Design and the Construction Documents shall become "Instruments of Service" and include all Drawings, Plans, Specifications, and other documents, including those in electronic form, prepared specifically for the subject Project by the DESIGN PROFESSIONAL and its consultants. The DESIGN PROFESSIONAL agrees to, and DESIGN PROFESSIONAL and its consultants shall be deemed to have prepared their respective Instruments of Service as architectural works and works made for hire as defined in 17 U.S.C. §§ 101, 102(a)(8) and 201(b), thereby transferring and vesting in the Owner, pursuant to 17 U.S.C. § 201(d), all common law, statutory, and other reserved rights, including copyrights in the Instruments of Service and in the buildings, improvements, and structures constituting the Project. The Instruments of Service shall include the Space Plan and Design Concept, if any.
- 5.2 DESIGN PROFESSIONAL hereby expressly grants, assigns, transfers, and otherwise quitclaims to the Owner, its successors, and assigns, pursuant to 17 U.S.C. § 201(d), all common law, statutory, and other reserved rights, including copyrights in both the Instruments of Service and in the buildings, improvements, and structures embodying the architectural and engineering works that constitute the Project, provided that the Owner shall comply with all obligations, including prompt payment of all sums, when due, under this Contract. The DESIGN PROFESSIONAL shall obtain similar grants, assignments, transfers, and quitclaims from its consultants consistent with this Contract. The DESIGN PROFESSIONAL warrants (and shall cause each of the DESIGN PROFESSIONAL consultants to warrant also) that this transfer of copyright and other rights is valid against the world.
- 5.3 The DESIGN PROFESSIONAL hereby grants, assigns, transfers, and otherwise quitclaims to the Owner, without reservation, all copyrights to all Project-related documents, models, computer drawings, and other electronic expressions, photographs, and other expression or Instruments of Service produced by the DESIGN PROFESSIONAL. However, the DESIGN PROFESSIONAL will retain all rights to any pre-existing intellectual property or standard construction details or conventions contained in the Instruments of Service.
- 5.4 All licenses granted herein or pursuant to this Contract are worldwide, perpetual and irrevocable and shall continue even in the event this Contract expires or is terminated for any reason. DESIGN PROFESSIONAL hereby consents to any use of any and all Project Documents by any replacement architects, contractors, engineers or other professionals retained by OWNER in the event of any such expiration or termination; provided, however, DESIGN PROFESSIONAL shall not be liable for any of the design work performed by such replacement architects, engineers or other professionals. This paragraph shall survive the expiration or termination of this Contract.
- 5.5 DESIGN PROFESSIONAL, upon reasonable request by OWNER, even if such request is made after termination or expiration of this Contract for any reason, shall take all steps

reasonably required by OWNER to memorialize, perfect, substantiate, record, or evidence all licenses, assignments, and rights OWNER has, is due, or may have under or pursuant to this Contract, and shall do so at no additional charge to OWNER. This paragraph shall survive the expiration or termination of this Contract.

- 5.6 The Owner hereby grants to the DESIGN PROFESSIONAL a nonexclusive license to reproduce such documents for purposes relating directly to the DESIGN PROFESSIONAL's performance of any Project, for the DESIGN PROFESSIONAL's archival records, and for the DESIGN PROFESSIONAL's reproduction of drawings and photographs for the DESIGN PROFESSIONAL's marketing materials provided that the content of those materials, as to each such Project, are approved by the Owner prior to publication. No other Project-related documents may be reproduced for any other purpose without the express written permission of the Owner or unless otherwise required by law. The publication of the DESIGN PROFESSIONAL materials shall not include the Owner's confidential or proprietary information.
- 5.7 DESIGN PROFESSIONAL shall, upon reasonable request by OWNER, even if such request is made after termination or expiration of this Contract for any reason, or upon completion of the Project should no such request be made by the OWNER, provide to OWNER (i) reproducible copies of all Project Documents, (ii) written copies of all licenses and assignments obtained by DESIGN PROFESSIONAL from DESIGN PROFESSIONAL's consultants pursuant to Paragraph 6.1, and (iii) a written license from DESIGN PROFESSIONAL to OWNER pursuant to Paragraph 6.2. Wherever practical, all such copies of the Project Documents shall be provided in both editable electronic form and in hard paper form. DESIGN PROFESSIONAL shall not be responsible for inadvertent errors caused by the electronic transmission of Project Documents, unless it knew or reasonably should have known of such errors and failed to promptly notify OWNER in writing. In the event of any discrepancies between any such electronic copies and hard paper copies issued by DESIGN PROFESSIONAL, the hard paper copy shall control. This paragraph shall survive the expiration or termination of this Contract.

## **ARTICLE 6**

### **MAINTENANCE OF RECORDS**

- 6.1 DESIGN PROFESSIONAL shall keep adequate records and supporting documentation which concern or reflect its Services hereunder. The records and documentation shall be retained by DESIGN PROFESSIONAL for a minimum of three (3) years from the date of termination of this Contract or the date the Services under each Work Authorization are completed, or such longer period of time as may be required by this Contract or applicable law, whichever is later. OWNER, or any duly authorized agents or representatives of OWNER, shall have the right to audit, inspect and copy all such records and documentation as often as they deem necessary during the period of this Contract and during the period noted above in which the records are to be retained; provided, however, such activity shall be conducted only during normal business hours. This paragraph shall survive the expiration or termination of this Contract.
- 6.2 The records specified above in paragraph 6.1 include accurate time records, which DESIGN PROFESSIONAL agrees to keep and maintain, from day to day, showing the time expended by each principal and employee of DESIGN PROFESSIONAL in performing the Services and therein specifying the work performed by each, with all such time records to be kept within one-half of an hour. At the request of OWNER, or as specified in the Work Authorization, DESIGN PROFESSIONAL shall furnish to OWNER any of the aforesaid time records, as well as invoices or proofs showing DESIGN PROFESSIONAL'S incurrence and/or payment of any Reimbursable Expenses.

## **ARTICLE 7**

### **INDEMNITY**

- 7.1 To the fullest extent permitted by law, the DESIGN PROFESSIONAL shall indemnify and hold harmless the OWNER from and against all liability, claims, damage, loss, liens, costs and expenses, including without limitation attorneys' fees and litigation expenses, to the extent caused by or resulting from the negligence, recklessness, or intentionally wrongful conduct of the DESIGN PROFESSIONAL or other persons employed or utilized by the DESIGN PROFESSIONAL in the performance of the Contract. In the event the OWNER is alleged to be liable on account of alleged acts or omissions, or both, of the DESIGN PROFESSIONAL, the DESIGN PROFESSIONAL shall defend such allegations through counsel chosen by the OWNER, and the DESIGN PROFESSIONAL shall bear all costs, fees, and expenses of such defense, including but not limited to, all attorneys' fees and expenses, court costs, expert witness fees and expenses. The DESIGN PROFESSIONAL shall not be required to indemnify or hold harmless the OWNER against claims for damages, losses, or expenses, including attorneys' fees, to the extent caused by or resulting from the negligence of the OWNER.

## **ARTICLE 8**

### **ERRORS AND OMISSIONS INSURANCE**

- 8.1 The DESIGN PROFESSIONAL shall obtain and maintain, at its sole cost and expense, the following errors and omissions insurance at all times this Contract is in effect and for a period of three (3) years after Final Completion of each Project:
- 8.1.1 Within five (5) days after the execution of this Contract the DESIGN PROFESSIONAL shall file with the Owner the certificate from an insurance company authorized to do business in the State of Georgia showing issuance to DESIGN PROFESSIONAL of errors and omissions insurance (professional liability insurance) with minimum limits per claim of 20% of the stated cost limitation set forth in the Work Authorization but not less than the minimum limits of \$2,000,000 per claim coverage, \$2,000,000 aggregate. Such errors and omissions insurance shall have a deductible amount of no more than \$50,000 per claim unless a different deductible amount is (i) agreed upon in writing by the Owner and (ii), if necessary for the benefit of the Owner, approved by the Georgia Department of Education.
- 8.1.2 The insurance policy maintained in accordance with this Contract shall contain an endorsement providing thirty (30) days' notice to the Owner prior to any cancellation of said policy. Said policy shall be written by an insurer acceptable to the Owner and shall be in a form acceptable to the Owner.

## **ARTICLE 9**

### **OTHER INSURANCE**

- 9.1 The Architect shall also obtain and maintain, at its sole cost and expense, all insurance in accordance with the requirements of **Exhibit E** attached hereto and incorporated herein by reference.

## **ARTICLE 10**

### **SERVICES BY DESIGN PROFESSIONAL'S OWN STAFF**

- 10.1 The Services to be performed hereunder shall be performed by the staff, subconsultants and subcontractors identified in **Exhibit C** attached hereto and incorporated herein by reference, unless otherwise authorized in writing by OWNER. The employment of, contract with, or use of the services of any other person or firm by DESIGN PROFESSIONAL, as independent consultant or otherwise, shall be subject to the prior written approval of OWNER. No provision of this Contract shall, however, be construed as constituting an agreement between OWNER and any such other person or firm. Nor shall anything contained herein be deemed to give any such party or any third party any claim or right of action against OWNER.

## **ARTICLE 11**

### **WAIVER OF CLAIMS**

- 11.1 DESIGN PROFESSIONAL'S acceptance of final payment for Services provided under any Work Authorization shall constitute a full waiver of any and all claims by it against OWNER arising out of the Work Authorization or otherwise related to those Services, except those previously made in writing and identified by DESIGN PROFESSIONAL as unsettled at the time of the final payment. DESIGN PROFESSIONAL agrees to execute such lien waivers and other necessary documentation reasonably required by OWNER in order to waive such claims of record. Neither the acceptance of DESIGN PROFESSIONAL'S Services nor payment by OWNER shall be deemed to be a waiver of any of OWNER'S rights against DESIGN PROFESSIONAL.

## **ARTICLE 12**

### **TERMINATION OR SUSPENSION**

- 12.1 This Contract is a "continuing contract" for the services of DESIGN PROFESSIONAL. It is agreed that either party hereto shall at any and all times have the right and option to terminate this Contract by giving to the other party not less than sixty (60) days' prior written notice of such termination. Upon this Contract being so terminated by either party hereto, neither party hereto shall have any further rights or obligations under this Contract subsequent to the date of termination except for those provisions expressly stated to survive the expiration or termination of this Contract, and except that Owner may require that Services specified to be performed under a previously issued Work Authorization shall proceed to completion under the terms of this Contract.
- 12.2 DESIGN PROFESSIONAL shall be considered in material default of this Contract and such default will be considered cause for OWNER to terminate this Contract and any Work Authorizations in effect, in whole or in part, as further set forth herein, for any of the following reasons: (a) failure to begin work under the Contract within the times specified under the Work Authorization(s), or (b) failure to properly and timely perform the Services to be provided hereunder or as directed by OWNER, or (c) the bankruptcy or insolvency or a general assignment for the benefit of creditors by DESIGN PROFESSIONAL or by any of DESIGN PROFESSIONAL'S principals, partners, officers or directors, or (d) failure to obey laws, ordinances, regulations, OWNER's policies and procedures or other codes of conduct, or (e) DESIGN PROFESSIONAL otherwise materially breaches this Contract including the terms of any Work Authorization. OWNER may so terminate this Contract, in whole or in part, by giving DESIGN PROFESSIONAL five (5) business days' written notice.

- 12.3 If, after notice of termination of this Contract as provided for in Paragraph 12.2 above, it is determined for any reason that DESIGN PROFESSIONAL was not in default, or that its default was excusable, or that OWNER otherwise was not entitled to the remedy against DESIGN PROFESSIONAL provided for in Paragraph 12.2, and the parties mutually agree to such determination in writing, then the notice of termination given pursuant to Paragraph 12.2 shall be deemed to be the notice of termination provided for in Paragraph 12.4 below and DESIGN PROFESSIONAL'S remedies against OWNER shall be the same as and limited to those afforded DESIGN PROFESSIONAL under Paragraph 12.4 below.
- 12.4 Notwithstanding anything herein to the contrary (including the provisions of Paragraph 12.1 above), OWNER shall have the right to terminate this Contract and any Work Authorization(s) then in effect, in whole or in part, with or without cause upon five (5) business days' written notice to DESIGN PROFESSIONAL. In the event of such termination for convenience, DESIGN PROFESSIONAL'S recovery against OWNER shall be limited to that portion of DESIGN PROFESSIONAL'S compensation earned through the date of termination, for any Work Authorizations so cancelled, together with any retainage withheld and any costs reasonably incurred by DESIGN PROFESSIONAL that are directly attributable to the termination, but DESIGN PROFESSIONAL shall not be entitled to any other or further recovery against OWNER, including, but not limited to, anticipated fees or profit on Services not required to be performed.
- 12.5 Upon termination, DESIGN PROFESSIONAL shall deliver to OWNER, as set forth in Paragraph 5.1 herein, all papers, records, documents, Auto CADD files, drawings, calculations, models, and other materials in DESIGN PROFESSIONAL'S possession or control arising out of or relating to this Contract.
- 12.6 OWNER shall have the authority to suspend all or any portions of the Services to be provided by DESIGN PROFESSIONAL hereunder upon giving DESIGN PROFESSIONAL two (2) business days' prior written notice of such suspension. If all or any portion of the Services to be rendered hereunder are so suspended, DESIGN PROFESSIONAL'S sole and exclusive remedy shall be to seek an extension of time to its Schedule subject to the procedures set forth in Article 3 herein.

### **ARTICLE 13**

#### **PROHIBITION AGAINST CONTINGENT FEES**

- 13.1 The DESIGN PROFESSIONAL by execution of this Contract warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for it, to solicit or secure this Contract and that DESIGN PROFESSIONAL has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for it, any fees, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Contract.

### **ARTICLE 14**

#### **CONFLICT OF INTEREST**

- 14.1 DESIGN PROFESSIONAL represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of Services required hereunder. DESIGN PROFESSIONAL further represents that no persons having any such interest shall be employed to perform those Services.

**ARTICLE 15**

**APPLICABLE LAW**

- 15.1 This Contract shall be governed and construed under the laws of the State of Georgia. Each and every provision required by law to be inserted in this Contract shall be deemed to be inserted herein and the Contract shall be read and enforced as though it were included herein. DESIGN PROFESSIONAL irrevocably consents to the non-exclusive venue of the courts sitting in the county in which the Project is located regarding any matter arising out of or relating to this Contract.

**ARTICLE 16**

**SUCCESSORS AND ASSIGNS**

- 16.1 The Architect shall not assign its rights hereunder, excepting its right to payment, nor shall it delegate any of its duties hereunder without the written consent of the Owner. Subject to the provisions of the immediately preceding sentence, this Contract shall be binding upon each party and its respective successors, assigns and legal representatives.

**ARTICLE 17**

**NO THIRD-PARTY BENEFICIARIES**

- 17.1 Nothing contained herein shall create any relationship, contractual or otherwise, with, or any rights in favor of, any third party.

**ARTICLE 18**

**COOPERATION WITH PROGRAM MANAGER AND CONSTRUCTION MANAGER**

- 18.1 In the event the Owner gives the DESIGN PROFESSIONAL written notice that Owner will employ the services of a program manager or construction manager, then the terms of this Article 18 shall apply to the services provided by the DESIGN PROFESSIONAL.
- 18.2 In the event the Owner gives the DESIGN PROFESSIONAL written notice that Owner will employ the services of a construction manager, the term "contractor" as used in this Contract shall mean "construction manager" and the term "Construction Contract" as used in this Contract shall mean "Construction Management Contract".
- 18.3 The DESIGN PROFESSIONAL shall fully cooperate with the Owner's program manager ("Program Manager") and, if applicable, the construction manager ("Construction Manager"). Such cooperation shall include, without limitation, providing any requested information to the Program Manager and, if applicable, the Construction Manager, and advising, meeting with, consulting with, and coordinating with the Program Manager and, if applicable, the Construction Manager.
- 18.4 The DESIGN PROFESSIONAL acknowledges that it has received, reviewed, and studied the contract between the Owner and Program Manager. To the extent that the Program Manager is authorized by its contract with Owner to act as the agent of the Owner, DESIGN PROFESSIONAL agrees to comply with all directions and instructions given by the Program Manager. To the extent that the Program Manager is authorized and responsible for providing certain services delegated to the DESIGN PROFESSIONAL hereinabove, the DESIGN PROFESSIONAL's role with reference thereto shall be to advise, consult, and cooperate with the Program Manager in its provisions of such services.

- 18.5 The DESIGN PROFESSIONAL is not a third-party beneficiary of any agreement by and between Owner and the Program Manager or any Construction Manager. It is expressly acknowledged and agreed that DESIGN PROFESSIONAL's duties to Owner are independent of, and are not diminished by, any duties owed to Owner by the Program Manager or any Construction Manager.

#### **ARTICLE 19**

##### **ASBESTOS STATEMENT**

- 19.1 The DESIGN PROFESSIONAL shall sign and deliver to the Owner the Asbestos Exclusion Certification, attached hereto as **Exhibit F** and incorporated herein by reference, or in such other form as may be required by Owner or the Georgia Department of Education, at such time as the Owner may require.

#### **ARTICLE 20**

##### **MANDATORY ADDENDUM TO THE OWNER/DESIGN PROFESSIONAL AGREEMENT**

- 20.1 Pursuant to the requirements of the Georgia Department of Education, the "Mandatory Addendum to the Owner/Design Professional Agreement For Projects Funded in Whole or in Part with State Capital Outlay Funds" attached hereto as **Exhibit H** is hereby incorporated herein and made a part hereof to the extent that the DESIGN PROFESSIONAL'S Services are for the design and supervision of a state-funded capital outlay construction project.

#### **ARTICLE 21**

##### **ENTIRE AGREEMENT**

- 21.1 With the exception of any future Work Authorizations, which are incorporated herein by reference, this Contract constitutes the entire and exclusive agreement between the parties with reference to the Services and supersedes any and all prior communications, discussions, negotiations, understandings, or agreements between the parties, whether oral or written.

#### **ARTICLE 22**

##### **MODIFICATION**

- 22.1 No modification, amendment, or change to this Contract shall be valid or binding upon the parties unless in writing and executed by both OWNER and the DESIGN PROFESSIONAL.

#### **ARTICLE 23**

##### **NOTICES AND ADDRESS OF RECORD**

- 23.1 All notices required or permitted pursuant to this Contract to be given by DESIGN PROFESSIONAL to OWNER shall be in writing and shall be delivered by hand or by United States Postal Service, first class registered or certified mail, postage pre-paid, return receipt requested, or by overnight delivery by a nationally recognized carrier such as FedEx or UPS, addressed to the following OWNER'S address of record:

DeKalb County School District Facilities Services  
Sam A. Moss Service Center  
1780 Montreal Road  
Tucker, Georgia 30084  
Attention: Chief Operating Officer

- 23.2 All notices required or permitted pursuant to this Contract to be given by OWNER to DESIGN PROFESSIONAL shall be made in writing and shall be delivered by hand or by the United States Postal Service, first class registered or certified mail, postage pre-paid, return receipt requested, or by overnight delivery by a nationally recognized carrier such as FedEx or UPS, addressed to the following DESIGN PROFESSIONAL'S address of record:

**Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.  
3495 Piedmont Road NE Building 10, Suite 700  
Atlanta, GA 30305**

**ATTENTION: John Gerondelis**

- 23.3 Either party may change its address of record by written notice to the other party given in accordance with requirements of this Article.
- 23.4 All notices shall be deemed received, whether or not actually received: i) if by personal delivery, on the date of acceptance or refusal of such delivery, ii) if by registered or certified mail, three (3) business days after deposit with the United States Postal Service, and iii) if by overnight delivery, one (1) business day after deposit with the overnight delivery service.

#### **ARTICLE 24**

##### **MISCELLANEOUS**

- 24.1 Throughout the performance of its duties under this Contract, the DESIGN PROFESSIONAL shall comply with, and shall provide all services necessary for the Owner to comply with, all laws applicable to the design of the Project or the administration of the Construction Contract (as defined in Paragraph 18 hereof), including without limitation the rules, guidelines, and other requirements of the State of Georgia Environmental Protection Division, the State of Georgia Department of Education and the ordinances and codes of DeKalb County, Georgia and any applicable municipality.
- 24.2 Unless otherwise expressly provided to the contrary in this Contract, the term "day" shall mean calendar day. The term "business day" shall mean all days of the week excluding Saturdays and Sundays and all legal holidays observed by OWNER.
- 24.3 In addition to, and not in limitation of, the DESIGN PROFESSIONAL's other obligations under this Contract, the DESIGN PROFESSIONAL shall, without additional compensation, promptly assist the Owner in resolving any problems arising out of, resulting from or relating to the design of the Project or the materials or equipment specified by the DESIGN PROFESSIONAL or its consultant(s).
- 24.4 Any claim, dispute or other matter in question arising out of or related to this Contract shall be subject to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the DESIGN PROFESSIONAL's services, the DESIGN PROFESSIONAL may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation. The Owner and DESIGN PROFESSIONAL shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Request for mediation shall be filed in writing with the other party to this Contract and with the American Arbitration Association. The request may be made concurrently with the filing of a civil action but, in such event, mediation shall proceed in advance of legal or equitable proceedings, which may be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or a court

order. The parties shall share the responsibility for the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Subject to the express approval of the DeKalb County Board of Education, agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

- 24.5 GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT REQUIREMENTS. DESIGN PROFESSIONAL certifies its compliance with Illegal Immigration Reform and Enforcement Act of 2011 and specifically those provisions codified at O.C.G.A. § 13-10-90, *et seq.* DESIGN PROFESSIONAL warrants that it has registered with and uses the federal work authorization program commonly known as "E-Verify." DESIGN PROFESSIONAL further agrees that if it contracts for the physical performance of Services in satisfaction of this Contract, it will do so only with firms who present an affidavit as required by O.C.G.A. § 13-10-91. Design Professional warrants that it will include a similar provision in all contracts entered into with subcontractors for the physical performance of Services in satisfaction of this Contract. The DESIGN PROFESSIONAL shall sign and deliver to the Owner a Design Professional Affidavit, in the form attached hereto as **Exhibit I** and shall have any subcontractors sign and deliver to the DESIGN PROFESSIONAL a Subcontractor Affidavit in the form attached hereto as **Exhibit J**.
- 24.6 DESIGN PROFESSIONAL acknowledges that pursuant to state law, as well as OWNER's policies, any person listed on the Georgia Violent Sex Offender Registry maintained by the Georgia Bureau of Investigation is prohibited from being within 1,000 feet of the site of any Project. Grantee shall comply with all relevant laws, rules and regulations, including without limitation, the aforementioned state law, in the performance of any activities on the site.
- 24.6 No failure of OWNER to exercise any power given OWNER under this Contract, or to insist upon strict compliance by DESIGN PROFESSIONAL of DESIGN PROFESSIONAL's obligations hereunder, and no custom or practice of the parties at variance with the terms hereof will constitute a waiver of OWNER's right to demand strict compliance with the terms hereof.
- 24.7 OWNER shall be excused from the performance of any of its obligations under this Contract for the period of any delay resulting from any cause beyond its control, including, without limitation, labor disputes, governmental regulations or controls, fires or other casualties, natural disasters, acts of God, or any inability to obtain supplies or other difficulties beyond the reasonable control of OWNER.
- 24.8 If any clause or provision of this Contract is found by a court of competent jurisdiction to be illegal, invalid, or unenforceable, then such terms shall be stricken from the Contract and the unaffected terms and provisions shall remain in full force and effect.
- 24.9 Each covenant, agreement, obligation or other provision of this Contract on DESIGN PROFESSIONAL's part to be performed shall be deemed and construed as independent covenants of DESIGN PROFESSIONAL, not dependent on any other provisions of this Contract.
- 24.10 This Contract may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. For purposes of this Contract, any signature transmitted by facsimile or electronically via e-mail shall be considered to have the same legal and binding effect as any original signature.
- 24.11 Each individual executing this Contract on behalf of DESIGN PROFESSIONAL represents and warrants that he or she is duly authorized to execute this Contract on behalf of DESIGN PROFESSIONAL, and that DESIGN PROFESSIONAL has full right and authority to execute and deliver this Contract.

***[SIGNATURES ON NEXT PAGE]***

OWNER:

DEKALB COUNTY BOARD OF EDUCATION

By:   
[Signature]

Mr. Diijon DaCosta, Sr., Board Chairperson  
[Printed Name, Title]

By:   
[Signature]

Dr. Devon Q. Horton, Superintendent  
[Printed Name, Title]

1701 Mountain Industrial Blvd.

Stone Mountain, Georgia 30083  
[Printed Address]

6-25-24  
[Date of Execution]

  
Erick Hofstetter, Chief Operating Officer

DESIGN PROFESSIONAL:

SMALLWOOD, REYNOLDS, STEWART,  
STEWART & ASSOCIATES, INC.  
[Typed Name]

By:   
[Signature]

JOHN S. GERONDELIS,  
PRINCIPAL & SENIOR VICE  
PRESIDENT  
[Printed Name, Title]

3495 PIEDMONT ROAD, NE  
BLVD 10 STE 700  
ATLANTA, GA 30305  
[Printed Address]

23 MAY 2024  
[Date of Execution]

EXHIBIT "A"

LIST OF PROPOSAL DOCUMENTS FOR THE PROJECT

RFQu 24-752-017

RFQu 24-752-017 Attachment Package

RFQu 24-752-017 Appendices Package

Addendum No. 1 Dated January 8, 2024

Addendum No. 2 Dated January 12, 2024

Attachments:

**A. Professional Architectural and Engineering Services**

Revised Appendix B Design Review-Minimum Submittal Requirements (SCL<\$5M)  
(11 pages)

**B. Professional Architectural and Engineering Services**

Revised Appendix C1 DCSD Elementary School Educational Specifications (9 pages)

**C. Professional Architectural and Engineering Services**

Revised Appendix C2 DCSD Middle School Educational Specifications (9 Pages)

**D. Professional Architectural and Engineering Services**

Revised Appendix C3 DCSD High School Educational Specifications (8 Pages)

**E. Professional Architectural and Engineering Services**

Revised Appendix D Design Guidelines (54 Pages)

**F. Professional Architectural and Engineering Services** Mandatory Pre-Proposal  
Conference Meeting Minutes (4 Pages)

**G. Professional Architectural and Engineering Services** Mandatory Pre-Proposal  
Conference Sign-In Sheet (5 Pages)

Addendum No. 3 Dated January 24, 2024

Attachments:

**A. Professional Architectural and Engineering Services**

RFC No. 1 (2 Pages)

**EXHIBIT "B"**

**WORK AUTHORIZATION FORM**

This Work Authorization, dated \_\_\_\_\_ 20\_\_\_\_\_, is hereby issued pursuant to that certain Continuing Contract for Professional Services ("Contract"), dated \_\_\_\_\_ 20\_\_\_\_\_, between The DeKalb County Board of Education ("Owner") and \_\_\_\_\_ ("Design Professional").

All terms used herein shall have the same meaning as defined in the Contract unless otherwise noted herein. In consideration of the mutual covenants and agreements set forth below, Owner and Design Professional agree as follows:

**PROJECT NAME AND NUMBER**

Owner is undergoing a project for the \_\_\_\_\_ ***[describe project]*** known as \_\_\_\_\_ ***[school or facility name/project name]*** and having project number \_\_\_\_\_ ***[project number, if applicable]*** (hereinafter, the "Project").

**SCOPE OF SERVICES**

Owner hereby authorizes Design Professional to provide the following Services for the Project:

**SCHEDULE**

The Services under this Work Authorization shall commence by \_\_\_\_\_ and shall be completed by \_\_\_\_\_. A detailed Services schedule is attached.

**COMPENSATION**

The compensation for the Services under this Work Authorization shall be as follows:

**EXHIBIT "C"**

**STAFFING SCHEDULE**

<b><u>Name</u></b>	<b><u>Function</u></b>
John Gerondelis	Principal-in-Charge
J. Greg Bennett	Design Principal
Chandra Cherry	Interior Design Principal/FF&E
Rhea Davis	Project Manager
Jeff Miller	Lead Contract Administrator
JoAnn Hathcox	Specifications
William Turner	Project Architect
Civil:	Eberly & Associates
Structural:	PES Structural Engineers
Mechanical:	TLC Engineering Solutions (formerly Griffith Engineering)
Plumbing:	TLC Engineering Solutions (formerly Griffith Engineering)
Electrical:	TLC Engineering Solutions (formerly Griffith Engineering)
Kitchen Consultant:	Camacho Food Service Design



Estimator:	\$ <u>100</u> per hour
Scheduler:	\$ <u>100</u> per hour
Designer:	\$ <u>100</u> per hour
CADD:	\$ <u>75</u> per hour
Civil Engineer	\$ <u>140</u> per hour
Junior Civil Engineer	\$ <u>90</u> per hour
Civil Draftsman	\$ <u>75</u> per hour
Structural Engineer	\$ <u>155</u> per hour
Junior Structural Engineer	\$ <u>100</u> per hour
Structural Draftsman	\$ <u>55</u> per hour
Mechanical Engineer	\$ <u>145</u> per hour
Junior Mechanical Engineer	\$ <u>100</u> per hour
Mechanical Draftsman	\$ <u>75</u> per hour
Electrical Engineer	\$ <u>145</u> per hour
Junior Electrical Engineer	\$ <u>100</u> per hour
Electrical Draftsman	\$ <u>75</u> per hour
Fire Protection Engineer	\$ <u>145</u> per hour
Junior Fire Protection Engineer	\$ <u>100</u> per hour
Fire Protection Draftsman	\$ <u>75</u> per hour
FF&E Coordinator	\$ <u>80</u> per hour
Others as appropriate	\$ <u>NA</u> per hour

- b. Please provide a list of Design Professional's senior staff, subconsultants and subcontractors who will be assigned to provide the services required under this contract. This list will be included as Exhibit C in the contract.

<u>NAME</u>	<u>FUNCTION</u>
<u>John Gerondelis, AIA</u>	<u>Principal-in-Charge/Architect-of-Record</u>
<u>J. Greg Bennett</u>	<u>Design Principal</u>
<u>Chandra Cherry</u>	<u>Interior Design Principal / FF&amp;E</u>
<u>Rhea Davis, AIA, LEED AP</u>	<u>Project Manager</u>
<u>Jeff Miller, AIA</u>	<u>Lead Contract Administrator</u>
<u>JoAnn Hathcox, CSI, CDT</u>	<u>Specifications</u>
<u>William Turner</u>	<u>Project Architect</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Civil:	<u>Eberly &amp; Associates</u>
Structural:	<u>PES Structural Engineers</u>
Mechanical:	<u>TLC Engineering Solutions (formerly Griffith Engineering)</u>
Plumbing:	<u>TLC Engineering Solutions (formerly Griffith Engineering)</u>
Electrical:	<u>TLC Engineering Solutions (formerly Griffith Engineering)</u>
Kitchen Consultant:	<u>Camacho Food Service Design</u>
Additional:	
Cost Estimating:	
Traffic Consultant:	NV5

- c. The undersigned Architect hereby acknowledges receipt of the following Addenda:  
[insert the number and date of each Addendum; if none, insert "None"]  
Addendum 1 - January 8, 2024; Addendum 2 - January 12, 2024; and Addendum 3 - January 24, 2024
- d. \_\_\_\_\_
- e. The Architect understands that the Owner reserves the right to reject any or all Proposals, and to waive any technicalities or informalities.
- f. The Architect agrees that this Proposal may not be withdrawn for a period of one hundred and twenty (120) calendar days after the date and time fixed for receiving said Proposals.
- g. The undersigned Architect agrees that if it is notified in writing by mail, telegraph, facsimile or hand-delivery of the acceptance of this Proposal, via Notice of Award or otherwise, within ninety (90) calendar days after the date and time fixed for receiving said Proposals, the undersigned Architect will execute, within five (35 business days of the date of the notice, a contract for the Design Services and the Work in accordance with the Request for Qualifications in the exact form provided therein for the Contract Price as agreed upon by the Owner and Architect.
- h. The undersigned Architect agrees to commence the Design Services under the Owner's form of contract after its receipt of a written Work Authorization from the Owner.
- By submission of the Proposal, Architect represents and warrants that:
- (1) Architect has read and understands the Proposal Documents and the Proposal is made in accordance therewith;
  - (2) Architect has read and understands the bidding or proposal documents or contract documents for other portions of the Project, if any, being bid or offered concurrently or presently under construction, to the extent that such documentation relates to the Design Services or the Work for which the Proposal is submitted;
  - (3) the Proposal is based upon furnishing all of the Design Services and the Work, and other things required by the Proposal Documents; and
  - (4) all facts stated in the Proposal are true and correct.



Project Name: **Professional Architectural/Engineering Services**

RFQu No: 24-752-017

Project No: **N/A**

RFQu Date: **December 14, 2023**

Page 5 of 5

**(For Joint Venture Proposals)**

By submission of this Proposal, the Architect certifies that this Proposal has been derived independently, without consultation, communication or agreement as to any matter relating to this Proposal with any other Architect or with any competitor. The Architect hereby certifies that this Proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same Project and is in all respects fair and without collusion or fraud. The Architect agrees to abide by all conditions of the Request for Proposal.

Respectfully submitted \_\_\_\_\_,  
*[typed name of Joint Venture]*

By: \_\_\_\_\_  
*[typed name of Joint Venture partner]*

By: \_\_\_\_\_ [seal]  
*[signature]*

\_\_\_\_\_  
*[typed name and title]*

\_\_\_\_\_  
*[address of Joint Venture partner]*

(\_\_\_\_) \_\_\_\_\_  
*[business telephone number]*

\_\_\_\_\_  
*[date of execution]*

By: \_\_\_\_\_  
*[typed name of Joint Venture partner]*

By: \_\_\_\_\_ [seal]  
*[signature]*

\_\_\_\_\_  
*[typed name and title]*

\_\_\_\_\_  
*[address of Joint Venture partner]*

(\_\_\_\_) \_\_\_\_\_  
*[business telephone number]*

\_\_\_\_\_  
*[date of execution]*

## EXHIBIT "E"

### OTHER INSURANCE

1.1 The DESIGN PROFESSIONAL shall maintain the following other insurance at all times this Contract is in effect and for a period of six (6) years after Final Completion of the Project. The DESIGN PROFESSIONAL shall secure the following insurance at his own expense and shall file Certificates of Insurance with the Owner within five (5) days after the execution of this Contract. Insurance will not be acceptable unless written by a Company licensed by the State Insurance Department to do business in Georgia at the time the policy is issued and the company must in addition be acceptable to the Owner.

1.1.1 Workmen's Compensation and Employer's Liability to statutory limits.

1.1.2 Comprehensive Commercial General Liability ("CGL") including Owner's & Contractor's Protective with the following limits;

- (a) General Aggregate: \$2,000,000, which shall apply on a per-project basis;
- (b) Products and Completed Operations Aggregate: \$1,000,000;
- (c) Personal & Advertising Injury: \$1,000,000;
- (d) Each Occurrence: \$1,000,000;
- (e) Fire Damage (Any one fire): \$50,000; and,
- (f) Medical Expense (Any one person): \$5,000.

1.1.3 Automobile Liability (owned, non-owned, hired) with combined single limit of \$2,000,000 annual aggregate, \$1,000,000 per occurrence.

1.1.4 Professional Liability (Errors and Omissions); as per Article 8 of the Contract.

1.1.5 Excess/Umbrella Liability Insurance with limits of at least \$5,000,000 per occurrence and in the aggregate which shall provide excess coverage above all insurance described in this Section 1.1.

1.1.6 The Owner and the DESIGN PROFESSIONAL waive all rights against (1) each other and any of their subcontractors, subconsultants, agents and employees, each of the other, and (2) the Contractor, the Contractor subcontractors, if any, and any of their subcontractors, sub-contractors, agents and employees, for damages caused by fire or other causes of loss to the extent fully covered by property insurance obtained pursuant to Paragraph 1.1.2(e) above or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance held by the DESIGN PROFESSIONAL as fiduciary.

1.2 The Owner and DeKalb County School District shall be included as additional insured on the coverages specified in subparagraphs 1.1.2, 1.1.3 and 1.1.5 and shall be indicated as such on certificates of insurance required herein.

1.2.1 With respect to CGL Insurance only, all CGL insurance policies shall contain additional insured endorsements forms CG 20 10 11 85, CG 20 10 10 01, CG 20 37 10 01, or their substantial equivalents, so that the policies provide additional insured coverage for (a) both ongoing and completed operations; and (b) liability "arising out of" DESIGN PROFESSIONAL's work.

1.2.2 Each certificate shall contain a provision that coverages afforded under the policies will not be canceled, changed or allowed to expire until thirty (30) days after the Owner has received written notice evidenced by return receipt of registered letter.

1.2.3 Each primary and excess/umbrella CGL and Automobile Liability insurance policy required to be maintained by the DESIGN PROFESSIONAL and any of its subcontractors or subconsultants shall be primary to and non-contributory with any insurance carried by the Owner and DeKalb County School District, such that no primary, excess or umbrella insurance carried by the Owner or DeKalb County School District shall be required to respond to any claim, suit or demand, if at all, until all applicable primary and excess/umbrella CGL and Automobile Liability insurance policies maintained by the DESIGN PROFESSIONAL and any of its subcontractors and subconsultants have been exhausted.

1.2.4 The primary, excess/umbrella CGL and Automobile Liability insurance policies maintained by the DESIGN PROFESSIONAL and any of its subcontractors or subconsultants shall not contain any insured vs. insured, cross-liability or cross-claim exclusion or endorsement barring coverage for any claims by the Owner or DeKalb County School District against the DESIGN PROFESSIONAL or any other insured under said policies.

1.3 In the event that the DESIGN PROFESSIONAL elects to retain subcontractors or subconsultants and the Owner approves said retention, the DESIGN PROFESSIONAL shall require all such subcontractors and subconsultants to comply with the insurance and notice requirements of this **Exhibit E**, including but not limited to (a) maintaining the types and amounts of insurance described in this **Exhibit E**; and (b) having the DeKalb County Board of Education and DeKalb County School District named as additional insureds on all such insurance pursuant to Paragraph 1.2 of this **Exhibit E**. The DESIGN PROFESSIONAL assumes all liability for its subcontractors' and subconsultants' failure to comply with insurance provisions of this **Exhibit E**.

**EXHIBIT "F"**

**ASBESTOS EXCLUSION CERTIFICATION FORM  
(NEW CONSTRUCTION & ADDITIONS ONLY)**

In compliance with Asbestos Hazard Emergency Response Act (AHERA) Part 763 "Asbestos", Subpart E "Asbestos-Containing Materials in Schools", Section 763.99 "Exclusions" paragraph (a) (7), I \_\_\_\_\_, the Design Professional  
**(Design Professional)**

of record for \_\_\_\_\_, \_\_\_\_\_  
**(Project Name) (Substantial Completion Date)**

located in DeKalb County School District, \_\_\_\_\_ (the "Project")  
**(School System Name) (State Project Number)**

certify that **[initial one of the following]:**

(i) to my actual knowledge, no Asbestos Containing Building Material (ACBM) was specified as a building material in any construction document for the Project. **[initial if applicable]:** \_\_\_\_\_

or

(ii) to the best of my knowledge, no ACBM was used as a building material on the Project. **[initial if applicable]:** \_\_\_\_\_

\_\_\_\_\_  
**(Architectural or Engineering Firm)**

\_\_\_\_\_  
**(Signature of Architect or Engineer)**

\_\_\_\_\_  
**(Date)**

\_\_\_\_\_  
**(Georgia Architectural or Engineering License Number)**

\_\_\_\_\_  
**(Seal and Signature)**

EXHIBIT "G"

DESIGN PROFESSIONAL PROPOSAL

Response to

RFQ: No. 24-752-017

Professional Architectural  
and Engineering Services

**SMALLWOOD**

Presented to

DeKalb County Board  
of Education



February 1, 2024

**John S. Gerondelis**  
AIA, IIDA, LEED AP®

Principal  
jgerondelis@smallwood-us.com  
O: 404.233.5453  
D: 404.264.6624  
F: 770.818.5640

3495 Piedmont Road NE  
Building 10, Suite 700  
Atlanta, Georgia 30305

**“Smallwood provides  
the highest level  
of professional  
architectural service.”**

**Bruce R. Stuart**  
Executive Director,  
Facilities & Grounds,  
Rockdale County Public Schools

February 1, 2024

DeKalb County School District  
Sam A. Moss Service Center  
1780 Montreal Road  
Tucker, GA 30084

ATTN: Belinda Quillet, Senior Procurement Manager  
Angela Arlene-Myrick, Procurement Manager

RE: Request for Qualifications (RFQu) No. 24-752-017

Dear Members of the Proposal Evaluation Committee:

Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. (Smallwood) is pleased to submit our letter of introduction and interest. We understand the work to include projects below a 5 million dollar stated cost limitation with no specific project or site selected. We understand they are to be designed to meet the DCSD Educational Specifications and Design Guidelines for Facility Construction.

We believe we are the best choice for this project for the following specific reasons:

**Design Experience** – We are an internationally renowned firm, with Atlanta roots. We know our community. Since 1982, we have provided services for 146 Georgia public K-12 school projects, entailing master planning and design services on High School, Middle School, and Elementary School projects in Georgia, including new construction, renovation, and modernization. These projects have ranged in size from a 400 SF addition to a 650,000 SF renovation. We bring this experience in design to bear on our work for the school district.

We have successfully worked with the Georgia Department of Education, local educators, and school officials. Our recent experience working intimately with local school districts such as Barrow, Cherokee, Cobb, Forsyth, Fulton, Gwinnett, Newton, and Rockdale Counties is illustrated by the case studies provided.

**Design Excellence** – Smallwood believes in big ideas. We believe that great results come from collaborative partnerships. We unlock the full potential of our schools by utilizing the power of design to make a difference.

We focus on the needs of the client, setting aside preconceived ideas and leading a collaborative team with DCSD to determine the appropriate course of action to meet the project’s goals, target time and budget.

# S

## 4.1 - Letter of Introduction and Interest *(continued)*

Ms. Belinda Quillet  
Ms. Angela Arlene-Myrick  
February 1, 2024  
Page 2

**“Thanks for your tremendous design & construction administration work on NHES. It’s a pleasure working with hardworking, dedicated, true professionals.”**

**Tom Wening**  
Director of Construction,  
Forsyth County Schools

**Community Engagement** – We understand un-bias listening is key to successfully understanding our client’s needs.

We are accustomed to interacting with the community and believe the success of any project is informed stakeholders. If needed, we are willing and able to work with a Construction Advisory Committee (C.A.C.).

**Project Team Experience** – Our experienced team has successfully worked together for years and is eager to work with you. We have proposed a robust team which illustrates our commitment to you. Our team is local. Eberly & Associates, PES Structural Engineers, and TLC Engineering Solutions (formerly Griffith Engineers) are all DeKalb County firms.

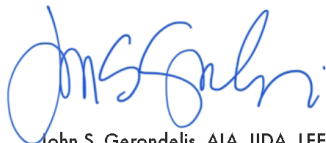
We have successfully worked with DeKalb County School District in the past. We are asking for your consideration of this project and believe we are uniquely suited.

One of the greatest rewards in designing educational environments is also one of the great challenges: providing a design that responds to the complex needs of each user, student, teacher, faculty, staff and educational board. We know we are successful by the positive impact the physical environment of our designs has on student’s lives, by the smiles on the faces of the educators, teachers and students, and the repeat commissions from our community of collaborators and clients.

We thank you again for this opportunity. You may contact me at: Telephone: (404) 233-5453; Facsimile: (770) 818-5640; Email: jgerondelis@smallwood-us.com; or at 3945 Piedmont Road, Building 10 Suite 700, Atlanta, GA 30305. We look forward to meeting with you soon.

Sincerely,

SMALLWOOD, REYNOLDS, STEWART, STEWART & ASSOCIATES, INC.



John S. Gerondelis, AIA, IIDA, LEED AP®  
Principal



RFQu 24-752-017

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4.3.2	The Firm must be Properly Registered, Licensed, and Certified at the Time of Submission	
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## 4.3 - Compliance Information

### 4.3.1 - Firm's Certification to do Business in Georgia

Please refer to Item #10 - Georgia Secretary of State, uploaded to <https://dekalbschoolsga.ionwave.net>

#### 4.3.1.1 - Legal Name of Entity Submitting

Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. (Smallwood)

Smallwood is a Georgia Corporation.

#### 4.3.1.2 - Registration from Georgia Secretary of State

Please refer to Item #10 - Georgia Secretary of State, uploaded to <https://dekalbschoolsga.ionwave.net>

#### 4.3.2 - Firm and Sub Consultants must be Properly Registered, Licensed, and Certified

Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. is properly registered, licensed.

Please refer to Item #13 - Valid Business License, uploaded to: <https://dekalbschoolsga.ionwave.net>

#### 4.3.2.1 - Georgia Professional Architect / Engineer Registration

Smallwood's proposed Professional Staff and subsequent team of Consultants are properly registered, licensed, and certified at the time of submission.

Please refer to Item #9 - Professional Licenses, uploaded to: <https://dekalbschoolsga.ionwave.net>

### 4.3.2.2 - Joint Venture Agreement

N/A - Smallwood is not in a joint venture with any other partner.

### 4.3.3 - Continuous Business for a Minimum of Five Years

Founded March 9, 1979, Smallwood has been a Continuous Business corporation for a Minimum of Five Years

#### 4.3.3.1 - 44 years; Smallwood was Founded March 9, 1979

#### 4.3.3.2 - Location of Firm's Offices

##### Atlanta Office / Headquarters

3495 Piedmont Road NE

Building 10, Suite 700

Atlanta, Georgia 30305

Phone +1-404-233-5453

Fax +1-770-818-5640

Website [www.smallwood-us.com](http://www.smallwood-us.com)

##### Singapore Subsidiary Office

83 Clemenceau Avenue

#14-03 UE Square

Singapore, 239923

phone: +65-6835-4355

fax: +65-6835-4322

#### 4.3.3.3 - Owners, Officers or Principals-in-Charge

##### Principals

J. Greg Bennett  
David A. Chambers  
Chandra K. Cherry  
Marko Dobrota  
Roy Gilman Garrison

John S. Gerondelis  
Charles G. Hull  
Robert Halverson  
Tim Johannesson  
Corey P. Lee

Michael G. Murphy  
Song Sun  
James J. Tomak  
Mark T. Valliere  
Amanda Wing

##### Officers

Charles G. Hull  
*President & Treasurer*  
Roy Gilman Garrison  
*Chief Executive Officer & Assistant Secretary*  
Michael G. Murphy  
*Executive Vice President & Secretary*  
John S. Gerondelis  
*Executive Vice President & Assistant Treasurer*

J. Greg Bennett – Senior Vice President  
David A. Chambers – Senior Vice President  
Chandra K. Cherry – Senior Vice President  
Marko Dobrota – Senior Vice President  
Robert Halverson – Senior Vice President

Tim Johannesson – Senior Vice President  
Corey P. Lee – Senior Vice President  
Song Sun – Senior Vice President  
James J. Tomak – Senior Vice President  
Mark T. Valliere – Senior Vice President  
Amanda Wing – Senior Vice President  
Andrew Amor – Vice President  
Manuel F. Arroza - Vice President  
James Michael Brown – Vice President  
Bojana Cepic - Vice President  
James W. Chamberlain – Vice President  
Stéphane Colle – Vice President  
Rhea Davis – Vice President  
Stephen A. Dubberly – Vice President

JoAnn Hathcox – Vice President  
Christopher Lodge - Vice President  
Sammie Loo - Vice President  
Eric Lowe - Vice President  
Jeffrey D. Miller – Vice President  
Keri Savoy – Vice President  
Tan Tee Hung – Vice President  
Arman Tolentino - Vice President  
Luis Urrea – Vice President  
Roderick I. Villaroman - Vice President  
Jeff Vincent - Vice President  
Hojun Yoon - Vice President

#### 4.3.4 - Potential Conflicts of Interest

Smallwood does not have any current or potential conflicts of interest. Please refer to Item #5 - Conflict of Interest Disclosure Affidavit, uploaded to <https://dekalbschoolsga.ionwave.net>

4.3.4.1 - N/A

#### 4.3.5 - Financial Resources and Work / Litigation History

Smallwood has the financial resources to complete the project and has a history of working proactively to avoid litigation with the Owners.

##### 4.3.5.1 - Financial Statement

Please refer to Item #14- Confidential Financial Statement, uploaded to <https://dekalbschoolsga.ionwave.net>

##### 4.3.5.2 - Insurance Capacity for Firms

Smallwood and support team of Consultants have proper insurance coverage. Please refer to Item #12 - Certificate of Insurance, uploaded to <https://dekalbschoolsga.ionwave.net>

##### 4.3.5.3 - Litigation

None. Furthermore, in designing over 146 school projects over its 45-year history, Smallwood has never been in litigation against a school system client.

##### 4.3.5.4 - Insurance Claims

None

**“Smallwood listened to our goals... being responsive and attentive to our requests.”**

**Carey Bell**

Office of Facility Planning,  
Gwinnett County Public Schools



RFQu No. 24-752-017

## 5.0 - Initial Screening Criteria

### 5.1 - Individual Review

Smallwood acknowledges Exhibit A for the Review and Evaluation.

### 5.1.1 - Related Architectural Experience

Smallwood acknowledges Exhibit A for the Review and Evaluation.

At Smallwood, we innovate through collaboration with our clients and team members. We add value to every project by offering thoughtful and creative design solutions that are generated by listening carefully and working together. Our experience includes designing new K12 schools as well as the conversion and renovation of existing schools.

We have designed over 146 school projects ranging in size from a 400 SF addition to a 650,000 SF conversion and renovation. The construction contracts for the individual school projects has ranged from \$100,000 to \$100 Million. Our firm has successfully completed non-school projects in excess of \$1.5 Billion and members of our proposed team have worked together to complete projects in excess of \$225 Million.

Our Georgia school system clients include DeKalb, Fulton, Cobb, Forsyth, Gwinnett, Barrow, Cherokee, Newton, and Rockdale counties, and we designed the first Private / Public Charter School in Georgia, Drew Charter, part of the Atlanta Public Schools.

Smallwood is fully aware of the time, budget and operational constraints imposed on school systems. We will meet the project deadlines and provide designs that work to maintain a schools operational status (when necessary) as well as achieve or stay under the established construction budgets.

#### 5.1.1.1 - Project Experience

We have provided case studies to illustrate past projects that similar scope to your project on the following pages.

1. Seckinger High School, Gwinnett County, Georgia
2. Paul Duke STEM High School, Gwinnett County, Georgia
3. Discovery High School, Gwinnett County, Georgia
4. Alison Crossman Performing Arts Center at Berkmar High School, Gwinnett County, Georgia
5. Lassiter High School Competition Gymnasium, Cobb County, Georgia
6. Lakeside High School, Columbia County, Georgia
7. Towers High School Culinary Arts Lab, DeKalb County, Georgia
8. Eastvalley Elementary, Cobb County, Georgia
9. New Hope Elementary, Forsyth County, Georgia
10. J.H. House Elementary School, Rockdale County, Georgia

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### 5.1.1.1 - List of Projects (no more than 10)

#### 1-a. Name and location of the project

## Seckinger High School

3655 Sardis Church Road, NW, Buford, Georgia 30519

#### 1-b. Firm's Responsibility

Full Services: Master Planning, Architecture Civil, Structural, MEP/FP, Interior Design, Contract Administration

#### 1-c. / d. Project Owner / User Representative

Gwinnett County Public Schools  
437 Old Peachtree Road, NW, Suwanee, Georgia 30024-2978  
Mr. Carey Bell / carey\_bell@gwinnett.k12.ga.us  
(770) 513-6624

#### 1-e. Completion Date

August 2022

#### 1-f. Size of Project

510,485 SF Main Building  
28,072 SF Athletic Buildings

#### 1-g. Construction Cost

\$92,603,466

#### 1-h. Work for which Firm's Staff was Responsible

Master Planning, Architecture, Interior Design, Signage,  
Contract Administration

#### 1-i. Present Status of the Project

Completed on Time and within Budget

#### 1-J. Key Professionals Involved & Assigned to Your Project

John Gerondelis, Rhea Davis, Greg Bennett, Chandra Cherry, Jeff Miller, JoAnn Hathcox, William Turner, Martin Uquillas, Stephen Dubberly, Erica Campbell

#### Project Relevance to this RFQu:

The team master planned the site to study adding a middle school, high school, and athletic fields. It was determined that the county would move forward with a 2,375 student high school. The school was designed with an Artificial Intelligence theme addressing the simulation of intelligent behavior in computers and robots and utilizing Virtual Reality in learning and testing. The success of the project is marked by a first year enrollment of 1,504 students, exceeding GCPS's goals.



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### 5.1.1.1 - List of Projects (no more than 10)

#### 2-a. Name and location of the project

## Paul Duke STEM High School

5850 Peachtree Industrial Boulevard, Norcross, Georgia 30071

#### 2-b. Firm's Responsibility

Full Services: Master Planning, Architecture, Civil, Structural, MEP/FP, Interior Design, Contract Administration



#### 2-c. / d. Project Owner / User Representative

Gwinnett County Public Schools  
437 Old Peachtree Road, NW, Suwanee, Georgia 30024-2978  
Mr. Carey Bell / carey\_bell@gwinnett.k12.ga.us  
(770) 513-6624

#### 2-e. Completion Date

May 2018

#### 2-f. Size of Project

296,565 SF



#### 2-g. Construction Cost

\$37,357,394

#### 2-h. Work for which Firm's Staff was Responsible

Master Planning, Architecture, Interior Design, Signage, Contract Administration

#### 2-i. Present Status of the Project

Completed on Time and within Budget



#### 2-J. Key Professionals Involved & Assigned to Your Project

John Gerondelis, Rhea Davis, Greg Bennett, Jeff Miller, JoAnn Hathcox, William Turner, Martin Uquillas, Stephen Dubberly

#### Project Relevance to this RFQu:

Master Planned this high school facility with limiting site restrictions and worked with GDOE to approve the incorporation of innovative solutions. Assisted in programming facility and updating Guideline Specifications for the District, including flexible learning spaces, STEM Lecture Labs, Engineering Technology Labs, integrated Special Education classrooms. The school offers progressive programs for grades 9-12 including dual enrollment, internships, and career coaching. The design and amenities of the school center around this innovative learning opportunity.



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**5.1.1.1 - List of Projects** (no more than 10)

**3-a. Name and location of the project**

**Discovery  
High School, Clyde L. Strickland  
Entrepreneurship (CIET) Center, and Middle  
School Junior Achievement (JA) Center**

1335 Old Norcross Road, Lawrenceville, Georgia 30046

**3-b. Firm's Responsibility**

Full Services: Master Planning, Architecture, Civil, Structural, MEP/FP, Life Safety, Interior Design, Experiential Graphic Design, Contract Administration

**3-c./d. Project Owner/User Representative**

Gwinnett County Public Schools  
437 Old Peachtree Road, NW, Suwanee, Georgia 30024-2978  
Mr. Carey Bell / carey\_bell@gwinnett.k12.ga.us  
(770) 513-6624

**3-e. Completion Date**

August 2015

**3-f. Size of Project**

650,000 SF (including 16,300 SF CIET and 4,500 SF JA)

**3-g. Construction Cost**

\$70,279,865 (includes all three phases)

**3-h. Work for which Firm's Staff was Responsible**

Master Planning, Architecture, Interior Design, Experiential Graphic Design, Contract Administration

**3-i. Present Status of the Project**

Completed on Time and within Budget

**3-j. Key Professionals Involved & Assigned to Your Project**

Greg Bennett, Jeff Miller, JoAnn Hathcox, Stephen Dubberly

**Project Relevance to this RFQu:**

Master Planned and converted existing 414,000 SF tire distribution warehouse into a phased, 2,000-student High School and Performing Arts Center; a sponsored experimental High School Entrepreneurship Center; and a physically connected, but separate, Middle School learning center run by Junior Achievement. Project illustrates our ability to master plan and phase design to achieve innovative academic uses for both High School and Middle School students. The first three phases were completed. The master planned Performing Arts Center has not gone forward.



RFQu 24-752-017



**“We have enjoyed working with Smallwood and their cooperative approach for decades.”**

**Carey Bell**  
Office of Facility Planning,  
Gwinnett County Public Schools



RFQu 24-752-017

**5.1.1.1 - List of Projects** (no more than 10)

**4a - Name and location of the project**

**Alison Crossman Performing Arts Center at Berkmar High School**

405 Pleasant Hill Rd, Lilburn, GA 30047

**4-b. Firm's Responsibility**

Full Services: Architecture, Civil, Structural, MEP/FP, Interior Design, Signage, Contract Administration

**4-c. / d. Project Owner / User Representative**

Gwinnett County Public Schools  
437 Old Peachtree Road, NW, Suwanee, Georgia 30024-2978  
Mr. Carey Bell / carey\_bell@gwinnett.k12.ga.us  
(770) 513-6624

**4-e. Completion Date**

July 2021

**4-f. Size of Project**

50,788 SF

**4-g. Construction Cost**

\$16,144,363

**4-h. Work for which Firm's Staff was Responsible**

Master Planning, Architecture, Interior Design, Signage, Contract Administration

**5-i. Present Status of the Project**

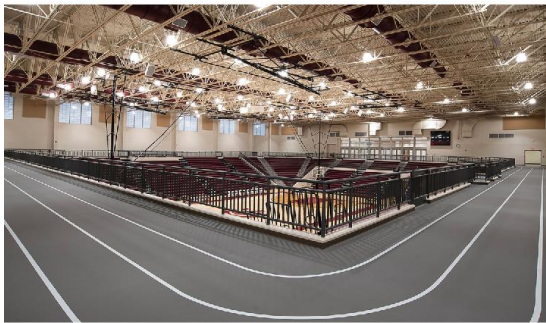
Completed on Time and within Budget

**1-J. Key Professionals Involved & Assigned to Your Project**

John Gerondelis, Rhea Davis, Greg Bennett, Jeff Miller, JoAnn Hathcox,

**Project Relevance to this RFP:**

Smallwood was awarded the challenging design task of integrating a performing arts center into the existing Berkmar High School campus. This 500-seat theater complemented by large Choral, Orchestra and Band rooms also includes practice rooms and music suites. The theater, at the lower level, is supported by the main entrance lobby, restrooms, prop preparation and storage space, dressing rooms, an MDI lab and Dance studio. Expanding the Visual Arts suite and accommodating a new film and digital arts program, the Center was designed to serve as a multi-functional space for hosting musical and theatrical performances, civic gatherings, lectures and classroom instruction.



**5.1.1.1 - List of Projects** (no more than 10)

**5-a. Name and location of the project**

**Lassiter High School  
Competition Gymnasium**

2601 Shallowford Road, Marietta, Georgia 30066

**5-b. Firm's Responsibility**

Full Services: Master Planning, Architecture, Civil, Structural, MEP/FP, Interior Design, Contract Administration

**5-c. / d. Project Owner / User Representative**

Cobb County School District  
514 Glover Street, Marietta, Georgia 30060  
Ms. Daphne Griffin / daphne.griffin@cobbk12.org  
(770) 426-3360

**5-e. Completion Date**

July 2020

**5-f. Size of Project**

78,000 SF

**5-g. Construction Cost**

\$15,962,068.00

**5-h. Work for which Firm's Staff was Responsible**

Master Planning, Architecture, Interior Design, Signage, Contract Administration

**5-i. Present Status of the Project**

Completed on Time and within Budget

**5-J. Key Professionals Involved & Assigned to Your Project**

John Gerondelis, Rhea Davis, Greg Bennett, Jeff Miller, JoAnn Hathcox, William Turner, Martin Uquillas, Stephen Dubberly

**Project Relevance to this RFQu:**

Smallwood was challenged by Cobb County Schools to place a new 3,000-seat competition gymnasium on an existing crowded campus. Working with the School Administration, the solution located the free-standing facility with easy access to the school while unifying the entrance to the overall multi-sport complex. The planning for this project allowed it to be constructed while the existing school remained in operation. This project represents a working relationship with the specific School's Administration to achieve the School District's goals.

**"Smallwood consistently adds value to the design through proactive solutions. They have done an excellent job."**

**Rose M. Zurawski**  
RA, MPA, SPLOST,  
Cobb County School District



RFQu 24-752-017



**5.1.1.1 - List of Projects** (no more than 10)

**6a. Name and location of the project**

**Lakeside High School  
Additions / Renovations**

533 Blue Ridge Drive, Evans, Georgia 30809

**6-b. Firm's Responsibility**

Architecture, Interior Design, Structural, MEP/FP, Interior Design, Signage, Contract Administration

**6-c./d. Project Owner/User Representative**

Columbia County Schools  
4781 Hereford Farm Road, Evans, Georgia 30809  
Mr. Tim Beatty / tbeatty@ccboe.net  
(706) 541-2723

**6-e. Completion Date**

Est. December 2026

**6-f. Size of Project**

178,000 SF High School Renovation; 150,792 SF Addition

**6-g. Construction Cost**

\$81,380,739

**6-h. Work for which Firm's Staff was Responsible**

Architecture, Interior Design

**6-i. Present Status of the Project**

In Construction

**6-J. Key Professionals Involved & Assigned to Your Project**

John Gerondelis, Greg Bennett, Chandra Cherry, Rhea Davis, Jeff Miller, JoAnn Hathcox, Erica Campbell

**Project Relevance to this RFP:**

Smallwood was tasked with the programming and renovation of an existing 178,000-SF High School and a 150,800-SF addition for Columbia County Schools. When completed, this 326,110-SF school will include 37,500-SF of new Arts Program spaces, including a 500-seat Auditorium, Broadcast Video Product Lab and Classroom, Band, Chorus, Orchestra, Ceramics, Photography and Visual Arts classrooms.



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### 5.1.1.1 - List of Projects (no more than 10)

#### 7-a. Name and location of the project

## Towers High School Culinary Arts Lab

3919 Brookcrest Circle, Decatur, Georgia 30032

#### 7-b. Firm's Responsibility

Full Services: Architecture (including Civil, Structural, MEP/FP, Life Safety), Interior Design, Contract Administration

#### 7-c./d. Project Owner/User Representative

DeKalb County School District  
1780 Montreal Road, Sam Moss Service Center, Tucker, Georgia 30084  
Ms. Karen Harris / karen\_b\_harris@dekalbschoolsga.org  
(678) 676-1448

#### 7-e. Completion Date

To Be Determined - Project On Hold

#### 7-f. Size of Project

6,374 SF Renovation / Addition

#### 7-g. Construction Cost

Est. \$2,374,738

#### 7h. Work for which Firm's Staff was Responsible

Full Services: Architecture, Interior Design, Contract Administration

#### 7-i. Present Status of the Project

Project On Hold / To Be Determined

#### 7J. Key Professionals Involved & Assigned to Your Project

John Gerondelis, Rhea Davis, Jeff Miller, JoAnn Hathcox

#### Project Relevance to this RFQ:

The project began as a conversion of Towers High School's existing Family and Consumer Science Lab into a Career, Technical and Agricultural Education, (CTAE) Culinary Arts Lab with associated classroom space. The project was later re-conceived by the Owner as an addition in order to avoid the space constraints of the existing lab. We coordinated with DeKalb County CTAE personnel and food service design consultants to provide a state of the art lab. Several rounds of value engineering were completed to reach the Owners budget. We completed the construction documents but the construction was put on hold.



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**5.1.1.1 - List of Projects** (no more than 10)

**8-a. Name and location of the project**

**Eastvalley Elementary  
Elementary School Replacement**

**380 Holt Road, NE, Marietta, Georgia 30068**

**8-b. Firm's Responsibility**

**Full Services:** Master Planning, Architecture, Civil, Structural, MEP/FP, Interior Design, Landscape Architecture, Contract Administration

**8-c./d. Project Owner/User Representative**

Cobb County Public Schools  
514 Glover Street  
Marietta, Georgia 30060  
Ms. Rose Zurawski / RoseM.Zurawski@cobbk12.org  
(678) 581-6780

**8-e. Completion Date**

October 2023

**8-f. Size of Project**

150,844 SF

**8-g. Construction Cost**

\$36,711,400

**8-h. Work for which Firm's Staff was Responsible**

Master Planning, Architecture, Interior Design, Landscape Architecture, Contract Administration

**8-i. Present Status of the Project**

Completed

**8-j. Key Professionals Involved & Assigned to Your Project**

John Gerondelis, Greg Bennett, Chandra Cherry, Rhea Davis, Jeff Miller, Jeff Miller, JoAnn Hathcox, William Turner, Martin Uquillas, Erica Campbell

**Project Relevance to this RFQ:**

Located on a former Middle School site and sharing athletic fields with an adjacent High School, we designed the new facility to complement the surrounding neighborhood, fitting in with the existing scale and aesthetic, and replacing the older sprawling single-story structure. The footprint of the new school was minimized to regain as much open space of the 20-acre site as possible. Designed as two wings connected to a central spine allows for classroom natural lighting and creates a courtyard to be used for outdoor learning.



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**5.1.1.1 - List of Projects** (no more than 10)

**9-a. Name and location of the project**

**New Hope Elementary**

**4810 Castleberry Road, Cumming, Georgia 30040**

**9-b. Firm's Responsibility**

**Full Services:** Master Planning, Architecture, Civil, Structural, MEP/FP, Interior Design, Contract Administration

**9-c./d. Project Owner/User Representative**

Forsyth County Schools  
 1120 Dahlonega Highway, Cumming, Georgia 30040  
 Mr. Greg Pruitt / gpruitt@forsyth.k12ga.us  
 (770) 887-2461

**9-e. Completion Date**

March 2022

**9-f. Size of Project**

148,000 SF

**9-g. Construction Cost**

\$28,369,038

**9-h. Work for which Firm's Staff was Responsible**

Master Planning, Architecture, Interior Design, Contract Administration

**9-i. Present Status of the Project**

Completed

**9-J. Key Professionals Involved & Assigned to Your Project**

John Gerondelis, Greg Bennett, Chandra Cherry, Rhea Davis, Jeff Miller, JoAnn Hathcox, William Turner, Erica Campbell

**Project Relevance to this RFQ:**

Tasked by the client to design a new Elementary School to diverge from their current Prototypical School Designs, this school blends Forsyth County's past and future by using the natural tones and textures from the landscape and orienting them in a unique formal arrangement. Responding to North Georgia's natural landscape by stepping down the rolling foothills of the site, the courtyard design maintains the efficiency of more compact past designs, while connecting the students visually to the outside with windows in each classroom. Fostering a collaborative, engaging and inspiring educational space, the building provided validation for the School Board on their decision to build a site-specific facility.





**5.1.1.1 - List of Projects** (no more than 10)

**10-a. Name and location of the project**

**J.H. House Elementary School  
Elementary School Replacement**

3100 Zingara Road, Conyers, Georgia 30012

**10-b. Firm's Responsibility**

Full Services: Master Planning, Architecture, Civil, Structural, MEP/FP, Interior Design, Graphic Design, Landscape Architecture, Contract Administration

**10-c./d. Project Owner/User Representative**

Rockdale County Public Schools  
1062 North Street, Conyers, Georgia 30012  
Mr. Bruce R. Stuart / bstuart@rockdale.k12.ga.us  
(770) 860-4215

**10-e. Completion Date**

March 2021

**10-f. Size of Project**

108,531 SF

**10-g. Construction Cost**

\$25,000,000

**10-h. Work for which Firm's Staff was Responsible**

Master Planning, Architecture, Interior Design, Graphic Design, Landscape Architecture, Contract Administration

**10-i. Present Status of the Project**

Completed

**10-J. Key Professionals Involved & Assigned to Your Project**

John Gerondelis, Greg Bennett, Rhea Davis, Jeff Miller, JoAnn Hathcox, Stephen Dubberly, William Turner, Martin Uquillas

**Project Relevance to this RFQ:**

Smallwood designed this replacement school staying true to the original school located less than one mile away in it's Mid-Century Modern aesthetic. The setting on a wooded site, overlooking a pond, influenced the decision to incorporate a palette of natural materials to complement the beauty of the surrounding landscape. A centrally located Media Center, with a two-story covered back-porch overlooking the landscape is a unifying element to the flanking classroom wings. Working with our Experiential Graphic's team, learning is reinforced throughout the school with engaging graphics.

**"The firm's reputation for fairness with all stakeholders and the quality of their documents provides us with excellent participation and pricing during the bid process, and their contract administration capabilities provide for a smooth construction phase with completion of projects on time and within budget"**

**Bruce R. Stuart**

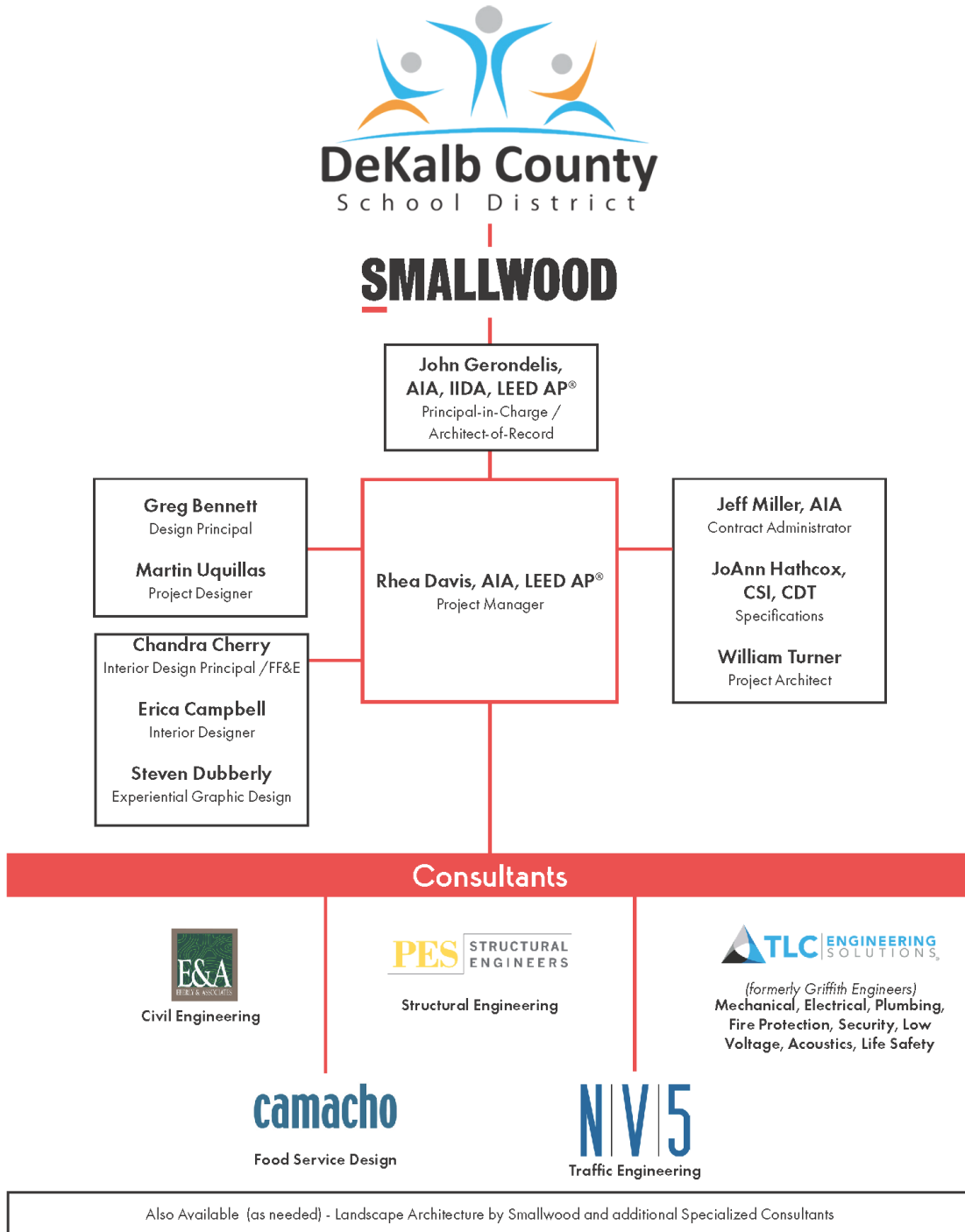
Executive Director, Facilities & Grounds,  
Rockdale County Public Schools



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## 5.1.2 - Proposed Staff / 5.1.2.1 - Organization Chart



## 5.1.2.2 - Assigned Staff

### **SMALLWOOD**

#### **John Gerondelis, AIA, IIDA, LEED AP®**

**Function:** Principal and Board Member

**Role:** Principal-in-Charge / Architect-of-Record

John has overall responsibility for the firm's services to the Client. He will properly staff the team and see that the schedule and budget are met. John is also responsible for the quality and accuracy of the documents. He has 41 years of experience in the design and management of projects, including 42 K12 facilities and projects in excess of \$1.5 Billion of construction costs.

#### **Greg Bennett**

**Function:** Principal and Board Member

**Role:** Design Principal

Greg will work with Rhea and be responsible for the overall design throughout all phases of services, from Master Planning through Contract Administration. Greg has 35 years of experience in the design of the firm's projects, including 33 K12 facilities and recent projects in excess of \$250 Million of construction costs.

#### **Jeff Miller, AIA**

**Function:** Associate

**Role:** Contract Administrator

Jeff will work with Rhea and brings his public sector experience starting with the selection of the Client's Construction Manager through complete administration of the construction contract. He will be involved from the beginning of design as an integral part of our Quality Assurance process. Jeff has 42 years of experience in design and construction of educational and public sector work including 119 K12 facilities.

#### **Martin Uquillas**

**Function:** Senior Designer

**Role:** Project Designer

Martin will work closely with Greg to develop the project design. His experience include the firm's most recent High, Middle and Elementary Schools. He has 7 years professional experience.

#### **JoAnn Hathcox, CSI, CDT**

**Function:** Associate

**Role:** Specifications

JoAnn will assist Rhea and the team by coordinating and editing the production of the project manual and specifications. Along with Jeff, she is an integral part of our Quality Assurance process. JoAnn has 35 years of experience on 69 projects working with our K12 School Districts, meeting their specific individual requirements.

#### **Rhea Davis, AIA, LEED AP®**

**Function:** Associate

**Role:** Project Manager

Rhea will serve as Project Manager and lead the overall team and be the main point of contact with the Client. She will coordinate activities of the staff and outside consultants, monitor the project's progress, and participate in the Construction Administration of the project. Rhea has 19 years of experience in architectural design and management, including 31 K12 facilities.

#### **Chandra Cherry**

**Function:** Principal

**Role:** Interior Design Principal / FF&E

Working with Greg and Rhea, Chandra will be responsible for the interior design and FF&E selections for the project, enhancing the design direction and creating successful learning environments. Chandra has 39 years of experience in interior design, including 11 K12 projects, as well as selection and procurement of FF&E.

#### **William Turner**

**Function:** Senior Staff

**Role:** Project Architect

William will work under the direction of Rhea to implement and coordinate the design and documentation of the Middle School component. He will remain involved in the project from schematic design through construction administration assisting as necessary. William has 7 years of experience in education projects including 22 K12 facilities.

#### **Erica Campbell**

**Function:** Interior Designer

**Role:** Interior Designer

Erica will work closely with Chandra and the project team to develop the project interior design. Her experience includes the firm's most recent High and Elementary Schools. She has 4 years professional experience.

#### **Stephen Dubberly, SEGD**

**Function:** Associate

**Role:** Experiential Graphic Design

Steve will work with Chandra and Greg to develop the experiential graphic design elements that will reinforce and enhance the learning environment as well as way-finding. Steve has 21 years professional experience.

### 5.1.2.2 Assigned Staff (Continued)

#### Eberly & Associates - Civil Engineering

##### Mike Wright

Function: Associate

Role: Principal-in-Charge

Mike serves as the Principal-in-Charge of the Eberly & Associates K-12 Education team and works with many school systems in the Atlanta area. He understands permitting in the region. Mike also functions as the firm's Technical Operations Manager. With 28 years of experience, he will oversee design work, provide review of designs, reports, written opinions, and other documents and be responsible for follow-up on client relations, maintaining contact throughout the duration and project completion.

##### Cody Lanman

Function: Project Manager

Role: Project Manager

Cody serves as a Project Manager of the Eberly & Associates K-12 Education team. Experienced working on K-12 projects, he will perform design work, provides quality review of designs, reports, written opinions and other documents. Cody is responsible for maintaining personal contact with clients throughout the duration of a project and following project completion.

#### PES Structural Engineers

##### Travis Paul, PE, SE

Function: Principal

Role: Structural Engineer-of-Record

Travis has provided services on more than 150 K12 facilities in Georgia. He has extensive experience with construction involving steel, timber, concrete, and masonry. Travis will provide structural engineering analysis during concept phase; and structural design and calculations during design phase. He works to create a coordinated design with both structure stability and usability.

##### Amy Sellers, EIT

Function: Structural Engineer

Role: Structural Project Manager

Amy has 17 years of experience on 65 K12 facilities in Georgia, including a prototype design for the DeKalb County School District. She will be the Client's day-to-day contact for structural engineering, manage the project structural team, and keep the project on schedule and within budget.

#### TLC (formerly Griffith) - MEP, FP, Security, Low Voltage, Acoustics, Technology

##### M. Chad Griffith, PE, LEED AP®, GBE, CEM

Function: Managing Principal

Role: Engineer-of-Record

As founder of Griffith Engineering, now TLC Engineering Solutions, Chad has over 29 years of experience in the design of HVAC and Plumbing systems, project management, as well as building energy efficiency. As Managing Principal, he will serve as Engineer of Record, providing oversight and coordination of his team's design, quality assurance review and keeping the group on schedule.

##### Tom White, PE, CLEP

Function: Associate

Role: Project Engineer / Electrical

Tom has 30 years of experience in designing, coordinating, and preparing specifications for electrical systems. He is also experienced in the selection of power distribution, lighting, fire alarm, communication, and security systems. Thomas coordinates with owners, architects, contractors and other disciplines during design and construction to meet the goals of each project.

##### Trip Walters, PE, CPD

Function: Associate

Role: Plumbing/Fire Protection Engineer

Trip has 14 years of experience and will serve as plumbing and fire protection designer for this project. Certified in Plumbing Design (CPD), he is proficient in the design and layout of plumbing and fire protection systems, the development of mechanical specifications and production of construction documents.

##### James Peterkin, PE, LEED AP®, FASHE

Function: Principal

Role: Life Safety/Fire Protection Principal

James has 37 years of experience as a Life Safety/Fire Protection professional and has served on national regulatory committees with NFPA and ICC codes, code advocacy and code development. James will perform reviews and be a consultant to the team on life safety strategies.

### 5.1.2.2 Assigned Staff (Continued)

#### TLC (formerly Griffith) (Continued)

##### Todd Kotlaba, PSP

Function: Associate

Role: Security Consultant

As a Physical Security Professional, Todd has 27 years of experience in Physical Security Design and Engineering. As Security Consultant, he will evaluate the design of the new schools, review the proposed hardware locks and controls, and advise the team regarding physical security assessments, integration of physical security systems, and implementation of security measures as well as measures to improve the schools' access controls.

##### Michael Nicolai, CTS-D, ETCP Certified

Function: Associate

Role: Acoustics

Mike is a multidisciplinary designer for architectural acoustics and performing arts spaces. With a background in theater and production design, he understands the role that technology and acoustics have in fostering community and creating engaging environments. His broad experience ranges from theaters and sports venues to conference centers and classrooms.

#### Camacho - Food Service Design

##### James C. Camacho, FCSI, CSI

Function: President

Role: Food Service Consultant

James has 44 years of experience as a Foodservice Design Consultant and is often a guest lecturer at Georgia State University and Georgia School Nutrition Association. He will oversee the design of the project from conception through construction and startup, seeing that his respective work is completed in accordance with the criteria, scope, design, and budget.

#### NV5 - Traffic Engineering

##### John Karnowski, P.E., PTOE, AICP

Function: Traffic Engineer

Role: Traffic Engineer

John has worked in the transportation sector for 28 years and is experienced in all areas of traffic and transportation engineering. He will oversee traffic engineering support including a neighborhood traffic impact study, signal warrant study, and traffic signal design (if appropriate). John has been responsible for thousands of traffic studies.

##### Taw North, RCDD, LEED AP

Function: Principal / Regional Director / Technology

Role: Project Engineer / Technology

Taw has 20 years of experience designing and commissioning low-voltage technology systems. Taw's expertise includes voice-data, security, access control systems, and AV systems specifically tailored to the unique demands of each facility. He works closely with owners to assure their project's technology and equipment goals are met and systems are fully operational upon occupancy.



### 5.1.2.3 Brief Resumes



a. Name and title

**John Gerondelis**

AIA, IIDA, LEED AP®

Principal-in-Charge / Architect-of-Record



a. Name and title

**Rhea Davis**

AIA, LEED AP®

Project Manager

b. Job Assignment for Other Projects - 20% for this Project

c. Years with SMALLWOOD - 34

d. Years with Other Firms - 9

e. Relevant Experience

- **Seckinger High School**; New School; 510,485 SF Main Building, 28,072 SF Athletic Buildings; \$96,749,153; Principal-in-Charge
- **Paul Duke STEM High School**; New School; 296,565 SF; \$37,957,394; Principal-in-Charge
- **Alison Crossman Performing Arts Center at Berkmar High School**; Addition/Renovations; 50,788 SF; \$16,144,363; Principal-in-Charge
- **Lassiter High School**; Addition/Renovations; 78,000 SF; \$15,600,000; Principal-in-Charge
- **Lakeside High School Performing Arts**; 178,000 SF High School Renovation; 150,792 SF Addition; \$81,380,789; Principal-in-Charge
- **Towers High School Culinary Arts Lab New School**; 60,374 SF Renovation/Addition; Est. \$2,374,738; Principal-in-Charge
- **Eastvalley Elementary School**; New School; 150,844 SF; \$30,000,000; Principal-in-Charge
- **New Hope Elementary School**, New School; 189,000 SF; \$17,800,000; Principal-in-Charge
- **JH House Elementary School**; New School; 108,531 SF; \$25,000,000; Principal-in-Charge

John has 43 years of professional experience, 26 years in the design of educational facilities including new construction, adaptive reuse, and renovations. He is experienced in managing large, complex projects.

John has completed **42** high/middle/elementary schools in the State of Georgia, totaling **3,870,286 SF**.

f. Education -

Master of Architecture, Georgia Institute of Technology

g. Active Registrations -

Registered Architect in Georgia and Six Additional States

h. Joint Venture or Partnership - N/A

b. Job Assignment for Other Projects - 100% for this Project

c. Years with SMALLWOOD - 11

d. Years with Other Firms - 8

e. Relevant Experience

- **Seckinger High School**; New School; 510,485 SF Main Building, 28,072 SF Athletic Buildings; \$96,749,153; Project Manager
- **Paul Duke STEM High School**; New School; 296,565 SF; \$37,957,394; Project Coordinator
- **Alison Crossman Performing Arts Center at Berkmar High School**; Addition/Renovations; 50,788 SF; \$16,144,363; Project Architect
- **Lassiter High School**; Addition/Renovations; 78,000 SF; \$15,600,000; Project Coordinator
- **Lakeside High School Performing Arts**; 178,000 SF High School Renovation; 150,792 SF Addition; \$81,380,789; Project Manager
- **Towers High School Culinary Arts Lab New School**; 60,374 SF Renovation / Addition; Est. \$2,374,738; Project Architect
- **Eastvalley Elementary School**; New School; 150,844 SF; \$30,000,000; Project Coordinator
- **New Hope Elementary School**, New School; 189,000 SF; \$17,800,000; Project Architect
- **JH House Elementary School**; New School; 108,531 SF; \$25,000,000; Project Architect

Rhea is committed to improving the design environment for our children. Her proactive approach to our projects, detailed oriented and organized, is well respected by her clients, keeping our projects on-time and in budget. She has 18 years of professional experience in the architectural industry on all phases of a project and with a diverse range of project types. For 19 years, she has focused on K12 projects and enjoys providing innovative solutions to challenging design problems.

Rhea has completed **31** high/middle/elementary schools in the State of Georgia, totaling **2,657,100 SF**.

f. Education -

Bachelor of Architecture, Southern Polytechnic State University

g. Active Registrations - Registered Architect in Georgia

h. Joint Venture or Partnership - N/A



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### 5.1.2.3 Brief Resumes (Continued)



a. Name and title

**Greg Bennett**

—  
Design Principal

b. Job Assignment for Other Projects - 20% for this Project

c. Years with SMALLWOOD - 36

d. Years with Other Firms - 0

e. Relevant Experience

- **Seckinger High School**; New School; 510,485 SF Main Building, 28,072 Athletic Buildings; \$96,749,153; Design Principal
- **Paul Duke STEM High School**; New School; 296,565 SF; \$3,795,394; Design Principal
- **Discovery High School**; New School; 635,000 SF; \$70,279,865; Design Associate
- **Alison Crossman Performing Arts Center at Berkmar High School**; Addition / Renovations; 50,788 SF; \$16,144,363; Design Principal
- **Lassiter High School**; Addition / Renovations; 78,000 SF; \$15,600,000; Design Principal
- **Lakeside High School Performing Arts**; 178,000 SF High School Renovation; 150,792 SF Addition; \$81,380,789; Design Principal
- **Eastvalley Elementary School**; New School; 150,844 SF; \$30,000,000; Design Principal
- **New Hope Elementary School**, New School; 189,000 SF; \$17,800,000; Design Principal
- **JH House Elementary School**; New School; 108,531 SF; \$25,000,000; Design Principal

For 36 years, Greg has successfully managed the design of projects of various types, sizes, and complexities, including educational facilities. His broad experience and creative problem-solving skills allow him to explore new design solutions for consideration throughout the design process.

Greg has designed **33** high/middle/elementary schools in the State of Georgia, totaling **3,366,072 SF**.

f. Education -

Master of Architecture, Georgia Institute of Technology

g. Active Registrations -

National Council of Architectural Registration Board (NCARB), Urban Land Institute (ULI), NAIOP School Challenge

h. Joint Venture or Partnership N/A



a. Name and title

**Chandra Cherry**

—  
Interior Design Principal / FF&E

b. Job Assignment for Other Projects - 20% for this Project

c. Years with SMALLWOOD - 4

d. Years with Other Firms - 36

e. Relevant Experience

- **Seckinger High School**; New School; 510,485 SF Main Building, 28,072 SF Athletic Buildings; \$96,749,153; Interior Design Principal / FF&E
- **Alison Crossman Performing Arts Center at Berkmar High School**; Addition/Renovations; 50,788 SF; \$16,144,363; Interior Design Principal / FF&E
- **Lakeside High School Performing Arts**; 178,000 SF High School Renovation; 150,792 SF Addition; \$81,380,789; Interior Design Principal / FF&E
- **Eastvalley Elementary School**; New School; 150,844 SF; \$30,000,000; Interior Design Principal / FF&E
- **New Hope Elementary School**, New School; 189,000 SF; \$17,800,000; Interior Design Principal / FF&E
- **JH House Elementary School**; New School; 108,531 SF; \$25,000,000; Interior Design Principal / FF&E
- **Eastside High School / Elementary School**; Renovations; 108,531 SF; \$25,000,000; Interior Design Principal / FF&E
- **Collins Hill High School**; Renovations; 26,556 SF; \$2,750,000; Interior Design Principal / FF&E

Chandra has 40 years of professional experience in the design and management of interior design projects and procurement of FF&E. She brings her hospitality flare and corporate instincts to bear in translating the desired pedagogy into innovated and creative educational spaces. The success of our schools is evident in the pride the students and educators take in their spaces. Great design leads to great outcomes.

Chandra has completed Interior Design for **11** high/middle/elementary schools in the State of Georgia totaling **920,722 SF**.

f. Education -

Bachelor of Interior Design, Art Institute of Atlanta

g. Active Registrations - N/A

h. Joint Venture or Partnership - N/A



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### 5.1.2.3 Brief Resumes (Continued)



a. Name and title

**Jeff Miller**

AIA

—  
Contract Administrator

b. Job Assignment for Other Projects - 75% for this Project

c. Years with SMALLWOOD - 32

d. Years with Other Firms - 13

e. Relevant Experience -

- **Seckinger High School**; New School; 510,485 SF Main Building, 28,072 SF Athletic Buildings; \$96,749,153; Lead Contract Administrator
- **Paul Duke STEM High School**; New School; 296,565 SF; \$37,957,394; Project Manager / Contract Administrator
- **Discovery High School**; New School; 635,000 SF; \$70,279,865; Project Manager / Contract Administrator
- **Alison Crossman Performing Arts Center at Berkmar High School**; Addition/Renovations; 50,788 SF; \$16,144,363; Project Manager / Contract Administrator
- **Lassiter High School**; Addition / Renovations; 78,000 SF; \$15,600,000; Project Manager / Lead Contract Administrator
- **Lakeside High School Performing Arts**; 178,000 SF High School Renovation; 50,792 SF Addition; \$81,380,789; Contract Administrator
- **Eastvalley Elementary School**; New School; 150,844 SF; \$30,000,000; Lead Contract Administrator
- **New Hope Elementary School**; New School; 189,000 SF; \$17,800,000; Lead Contract Administrator
- **JH House Elementary School**; New School; 108,531 SF; \$25,000,000; Lead Contract Administrator

Jeff strengthens the team through his knowledge of construction and materials and his ability to resolve issues with the contractor. Jeff has successfully managed projects for over 45 years, including K12 educational facilities, civic facilities, public meeting spaces, administrative offices, and LEED projects. He is well respected in the industry and his peers.

Jeff has completed **119** high/middle/elementary schools in the State of Georgia, totaling **7,567,876 SF**.

f. Education -

Bachelor of Environmental Design, Miami University

g. Active Registrations - Registered Architect in Georgia

h. Joint Venture or Partnership - N/A



a. Name and title

**William Turner**

—  
Project Architect

b. Job Assignment for Other Projects - 100% for this Project

c. Years with SMALLWOOD - 7

d. Years with Other Firms - 0

e. Relevant Experience

- **Seckinger High School**; New School; 510,485 SF Main Building, 28,072 SF Athletic Buildings; 510,485 SF; \$96,749,153; Project Intern Architect
- **Paul Duke STEM High School**; New School; 296,565 SF; \$37,957,394; Project Intern Architect
- **Alison Crossman Performing Arts Center at Berkmar High School**; Addition/Renovations; 50,788 SF; \$16,144,363; Project Intern Architect
- **Lassiter High School**; Addition/Renovations; 78,000 SF; \$15,600,000; Project Design Staff / Contract Administrator
- **Eastvalley Elementary School**; New School; 150,844 SF; \$30,000,000; Contract Administrator
- **New Hope Elementary School**; New School; 189,000 SF; \$17,800,000; Contract Administrator
- **JH House Elementary School**; New School; 108,531 SF; \$25,000,000; Contract Administrator
- **Westside Middle School**; Addition/Renovations; 133,220 SF; \$12,564,317; Project Coordinator
- **Gwinnett School of Mathematics, Science, & Technology**; Addition; 49,062 SF; \$12,000,000; Project Coordinator
- **Brookwood High School**; Addition/Renovations; 66,284 SF; \$10,908,669; Project Intern Architect

William has specialized in the design of educational projects and is skilled in all phases of the architectural process. He is experienced in new construction and renovations of K12 projects, ranging from unique, innovative facilities to modest budget designs, always keeping the school district's desire to provide the best for the students and teachers with the resources provided.

William has completed **22** high/middle/elementary schools in the State of Georgia, totaling **1,691,120 SF**.

f. Education

Bachelor of Architecture, Southern Polytechnic State University

g. Active Registrations -

National Council of Architectural Registration Board (NCARB)

h. Joint Venture or Partnership N/A



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### 5.1.2.3 Brief Resumes (Continued)



a. Name and title

**JoAnn Hathcox**  
CSI, CDT

—  
Specifications

b. Job Assignment for Other Projects - 10% for this Project

c. Years with SMALLWOOD - 32

d. Years with Other Firms - 6

e. Relevant Experience -

- **Seckinger High School**; New School; 510,485 SF Main Building, 28,072 SF Athletic Buildings; \$96,749,153; Specifications
- **Paul Duke STEM High School**; New School; 296,565 SF; \$37,957,394; Specifications
- **Discovery High School**; New School; 635,000 SF; \$70,279,865; Specifications
- **Alison Crossman Performing Arts Center at Berkmar High School**; Addition/Renovations; 50,788 SF; \$16,144,363; Specifications
- **Lassiter High School**; Addition/Renovations; 78,000 SF; \$15,600,000; Specifications
- **Lakeside High School Performing Arts**; 178,000 SF High School Renovation; 150,792 SF Addition; \$81,380,789; Specifications
- **Towers High School Culinary Arts Lab New School**; 60,374 SF Renovation / Addition; \$2,374,738; Specifications
- **Eastvalley Elementary School**; New School; 150,844 SF; \$30,000,000; Specifications
- **New Hope Elementary School**, New School; 189,000 SF; \$17,800,000; Specifications

JoAnn's involvement begins at the start of each project, assisting the team with material selections and options, coordinating, updating, and incorporating the specific school district specifications. She is instrumental in keeping the project specifications up to date and relevant. She is key to maintaining our quality assurance measures as well as the accuracy of our documentation. A leader in her field, JoAnn has produced our project manuals for educational, governmental, and commercial projects.

JoAnn has completed **69** high/middle/elementary schools in the State of Georgia, totaling **5,511,131 SF**.

f. Education -

Construction Documents Technologist (CDT) Certificate

g. Active Registrations -

Construction Specifications Institute (CSI),  
Board Member & Past President

h. Joint Venture or Partnership - N/A



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Eberly & Associates

a. Name and title

**Mike Wright**

Senior Project Manager

b. Job Assignment for Other Projects - 15% for this Project

c. Years with Firm: 28

d. Years with Other Firms - 0

e. Relevant Experience

- **Cross Keys High School**; Renovation & Modernization; 144,000 SF; \$60,000,000; Principal in Charge
- **Nancy Creek Elementary School** Fire Lane; 20 acres; \$Not Applicable; Project Manager
- **Champion Theme Middle School**; Fire Lane; \$Not Applicable; Project Manager
- **Howard Middle School Addition and Renovation**; 100,000 SF; \$52,000,000; Project Manager

f. Education

B.S. Civil Eng, Southern Polytechnic State University

g. Active Registrations - N/A

h. Joint Venture or Partnership N/A



Eberly & Associates

a. Name and title

**Cody Lanman, PE**

Project Manager

b. Job Assignment for Other Projects - 20% for this Project

c. Years with Firm: 4

d. Years with Other Firms - 4

e. Relevant Experience

- **Druid Hills HS Modernization, Phase I & II**; 171,000 SF; Cost To Be Determined; Project Manager
- **Stanton Elementary School**; Renovation & Addition; 35 acres; Cost To Be Determined; Project Manager
- **Lovejoy High School**; Addition & Renovation; 20 acres; \$70,000,000; Project Manager
- **Forest Park Middle School**; 228,513 SF; \$92,160,000, Project Manager

f. Education - Bach, Civil Environmental Infrastructure Eng.

g. Active Registrations - Georgia

h. Joint Venture or Partnership N/A

### 5.1.2.3 Brief Resumes (Continued)



#### PES Structural Engineers

a. Name and title

**Travis Paul**

PE, SE

Structural Engineer of Record

b. Job Assignment for Other Projects - 20% for this Project

c. Years with Firm - 27

d. Years with Other Firms - 1

e. Relevant Experience -

- **John Robert Lewis Elementary School (DCSD)**; new prototype construction; 122,000 SF; \$30,000,000; Structural PIC / Engineer of Record
- **Seckinger High School**; New School; 510,485 SF; \$96,749,153; Structural Principal-in-Charge
- **Lakeside High School Performing Arts**; 178,000 SF High School Renovation; 150,792 SF Addition; \$64,000,000; Structural PIC / Engineer of Record
- **Barrow Arts & Sciences Academy, Phase I**; 114,048 SF; \$18,800,000; Structural PIC / Engineer of Record

f. Education - M.S. Struct Eng, Georgia Institute of Technology

g. Active Registrations - Georgia (PE & SE) & 18 States

h. Joint Venture or Partnership - N/A



#### PES Structural Engineers

a. Name and title

**Amy Sellers**

EIT

Structural Project Manager

b. Job Assignment for Other Projects - 40% for this Project

c. Years with Firm - 17

d. Years with Other Firms - 0

e. Relevant Experience -

- **Doraville United Elementary School (DCSD)**; new prototype construction; 151,000 SF; \$43,000,000; Structural Project Manager
- **Barack H. Obama Magnet Elementary School (DCSD)**; new prototype construction; 118,631 SF; \$23,000,000; Structural Project Manager
- **Seckinger High School**; New School; 510,485 SF; \$96,749,153; Structural Project Manager
- **Lakeside High School Performing Arts**; 178,000 SF High School Renovation; 150,792 SF Addition; \$64,000,000; Structural Engineering

f. Education - M.S. Struct Eng, Georgia Institute of Technology

g. Active Registrations - Licensed Engineer-in-Training in GA



#### TLC (Formerly Griffith)

a. Name and title

**M. Chad Griffith**

PE, LEED AP®, OBE, CEM

Managing Principal, Engineer-of-Record

b. Job Assignment for Other Projects - 10% for this Project

c. Years with Firm - 19

d. Years with Other Firms - 10

e. Relevant Experience -

- **Forsyth County Schools**; Replacement / Renovations HVAC Systems; 16 Schools; \$20,000,000; Managing Principal
- **Heritage Prep Middle and High School**; New School; 38,000 SF; \$12,000,000; Managing Principal
- **Woodward Academy**; Renovations; 7,500 SF; \$750,000; Managing Principal
- **Atlanta Speech School Wardlaw School**; Reading Room; \$2,500,000; 107,000 SF; Managing Principal

f. Education - B.S. Mech Eng, North Carolina State University

g. Active Registrations - Registered PE in GA and 26 States

h. Joint Venture or Partnership - N/A



#### TLC (Formerly Griffith)

a. Name and title

**Tom White**

PE, CLEP

Senior Electrical Engineer | Associate

b. Job Assignment for Other Projects - 20% for this Project

c. Years with Firm - 10

d. Years with Other Firms - 22

e. Relevant Experience -

- **Forsyth County Schools**; Replacement / Renovations HVAC Systems; 16 Schools; \$20,000,000; Electrical Engineer
- **EE Butler School**; Renovations and Alterations to Existing Gym; \$2,500,000; Electrical Engineer
- **Socrates Academy**; Classrooms; 12,000 SF; \$100,000; Electrical Engineer
- **Sumter County Schools**; Commissioning of Lighting Systems; 1,000,000 SF; \$1,500,000; Electrical Engineer

f. Education - B.S. Mech Eng, North Carolina State University

g. Active Registrations - Registered PE in GA and 26 States

h. Joint Venture or Partnership - N/A

### 5.1.2.3 Brief Resumes (Continued)



TLC (Formerly Griffith)

a. Name and title

**Trip Walters**

PE, CPD  
Plumbing/Fire Protection Associate

b. Job Assignment for Other Projects - 20% for this Project

c. Years with Firm - 4

d. Years with Other Firms - 10

e. Relevant Experience -

- UGA Clark Howell Hall; Renovations; 33,000 SF; \$6,000,000; Plumbing Engineer
- EE Butler School; Renovations; 18,830 SF; \$2,500,000; Plumbing Engineer
- Woodward Academy; Renovations; 7,500 SF; \$750,000; Plumbing Engineer
- Emory University School of Nursing Learning Center; New School; 70,000 SF; \$20,600,000; Plumbing Engineer

f. Education - B.S. Electrical Eng, Georgia Tech

g. Active Registrations - Registered PE in GA

h. Joint Venture or Partnership - N/A



TLC (Formerly Griffith)

a. Name and title

**James Peterkin**

PE, LEED AP®, FASHE  
Life Safety / Fire Protection Principal

b. Job Assignment for Other Projects - 15% for this Project

c. Years with Firm - 6

d. Years with Other Firms - 31

e. Relevant Experience -

- Lycee Francais Historic School; Addition and Renovation; 75,000 SF; \$14,000,000; Life Safety & Code Consultant
- Ramey Unit School Replacement; New School; 124,730 SF; \$54,100,000; Life Safety & Code Consultant
- UF Joseph Hernandez Hall; New Chemistry/Biology Bldg.; 110,000 SF; \$67,000,000; Life Safety & Code Consultant
- St. Johns River State College Orange Park Library; Renovation/Addition; 24,702 SF; \$4,600,000; Fire Protection

f. Education - B.S. Mechanical Engineering, Drexel University

g. Active Registrations - Registered PE in GA and 19 States

h. Joint Venture or Partnership - N/A



TLC (Formerly Griffith)

a. Name and title

**Todd Kotlaba**

PSP  
Security Consultant, Associate

b. Job Assignment for Other Projects - 20% for this Project

c. Years with Firm - 22

d. Years with Other Firms - 5

e. Relevant Experience -

- GGG High School, Naples, FL; New School; 265,000 SF; \$94,000,000; Security Consultant
- Pacetti Bay Middle School, St. Augustine, FL; New School; 161,003 SF; \$33,000,000; Security Consultant
- Lockhart Middle School, Orlando, FL; Renovation; 104,000 SF; \$19,000,000; Security Consultant
- Immokalee High School, Greenville, FL; New School; 100,000 SF; \$1,700,000; Security Consultant

f. Education - AA in Computer Assisted Drafting and Design & Manual Drafting, Valencia College

g. Active Registrations - N/A

h. Joint Venture or Partnership - N/A



TLC (Formerly Griffith)

a. Name and title

**Taw North**

RCDD, LEED AP  
Technology, Principal/Regional Director

b. Job Assignment for Other Projects - 15% for this Project

c. Years with Firm - 17

d. Years with Other Firms - 6

e. Relevant Experience -

- Gibraltar Area School District; Additions and Renovations; New School; 85,000 SF; \$23,800,000; Technology
- The Geneva School Phase II; K-12 Complex; 55,000 SF; \$10,000,000; Technology
- Zion-Benton Township High School District, 17,150 SF; \$340,000; Technology
- Julington Creek Elementary; 70,000 SF; \$12,000,000; Technology

f. Education -

B.S. Mechanical Engineering, U.S. Military Academy, West Point

g. Active Registrations - N/A

h. Joint Venture or Partnership - N/A

### 5.1.2.3 Brief Resumes (Continued)



TLC (Formerly Griffith)

a. Name and title

**Michael Nicholai**

CTS-D, ETCF Certified  
Acoustics

b. Job Assignment for Other Projects - 15% for this Project

c. Years with Firm - 7

d. Years with Other Firms - 6

e. Relevant Experience -

- **Bullett Elementary School Classroom Addition;** Acoustics; 7,000 SF; \$1,400,000
- **New Black Box Theater at Veterans Park School;** Acoustics; 30,000 SF; \$13,000,000
- **Willis Elementary School Addition;** Acoustics; 7,000 SF; \$1,400,000
- **Lehigh Senior High School Expansion / Renovation;** Acoustics; 12,000 SF new, 10,00 SF Renovation; \$9,000,000
- **Tampa Catholic High School Performing Arts Center;** Acoustics; 35,693 SF, \$12,000,000

f. Education - B.F.A. Theatre Design / Technology, University of Wisconsin-Whitewater

g. Active Registrations - N/A

h. Joint Venture or Partnership - N/A



NV5

a. Name and title

**John Karnowski**

PE, PTOE, AICP  
Traffic Engineer

b. Job Assignment for Other Projects - 30% for this Project

c. Years with Firm - 2

d. Years with Other Firms - 28

e. Relevant Experience -

- **Lithonia High School;** Traffic Signal Design; N/A. SF; \$N/A.; Traffic Engineer
- **Miller Grove High School;** Signal Warrant Study; N/A. SF; \$N/A.; Traffic Engineer
- **Rockdale Baptist Church;** Traffic Study; N/A. SF; \$N/A.; Traffic Engineer
- **Columbia Middle School;** Signal Warrant Study; N/A. SF; \$N/A.; Traffic Engineer

f. Education - Bach. of Civil Eng., Georgia Tech

g. Active Registrations - Registered PE in GA and 15+ States

h. Joint Venture or Partnership - N/A



Camacho

a. Name and title

**James C. Camacho**

FCSI, CSI  
Food Service Design

b. Job Assignment for Other Projects - 25% for this Project

c. Years with Firm - 44;

d. Years with Other Firms - 0

e. Relevant Experience -

- **Indian Creek Elementary School;** New School; 159,000 SF; \$42,800,000; Food Service Consultant
- **Decatur High School;** Renovations and Additions; 150,000 SF; \$49,000,000; Food Service Consultant
- **Chamblee High School;** New School; 279,500 SF; \$69,000,000; Food Service Consultant
- **Cross Keys North Elementary School;** Kitchen 2,210/ Servery 842 sq. ft.; \$477,000; Food Service Consultant
- **Cedar Grove School;** Kitchen: 1,727 SF, Servery 600 SF; \$250,000; Food Service Consultant

f. Education - DeKalb College Classes & Food Service Seminars

g. Active Registrations - N/A

h. Joint Venture or Partnership - N/A



## 5.1.2.3c - Prior Projects (with Smallwood)

### Eberly Projects with Smallwood

#### 17 Projects

- Margaret Holt Elementary School, Gwinnett County, GA
- Oakland Center New School Revisions, Gwinnett County, GA
- Lawrenceville Cluster Elementary School, Gwinnett County, GA

### PES Projects w/Smallwood

#### 116 Projects

- Seckinger High School, Buford, GA
- Duluth High School, Duluth, GA
- Gwinnett School for the Performing Arts, Gwinnett County, GA
- Camp Creek Middle School Addition, College Park, GA

### TLC & Griffith Projects with Smallwood

#### 13 Projects

- Heritage Prep High School Addition, Atlanta, GA
- Phosphate Education & Research, Lake Mary, FL

### Camacho Projects with Smallwood

#### 80+ Projects

- Towers High School Culinary Arts Lab & Addition, DeKalb County, GA
- New Hope Elementary, Cumming, Georgia
- Rockdale County Elementary School II
- Lithonia Middle School, Lithonia, GA
- Nesbit Elementary School, Marietta, GA
- Mountain Industrial Center High School
- South Gwinnett High School
- Rockdale Career Academy
- Parkview High School Renovation
- Rowland Elementary School, Rockdale Co.

### NV5 Projects with Smallwood

- While we have not worked with NV5 for traffic consulting before, we have done several projects with John Karnowski, P.E. when he was with Street Smarts. Those projects included:
- Lithonia High School, Traffic Signal Design; Traffic Engineer
- Peachtree Portal – Downtown High-Rise Residential/Retail Building; DRI Traffic Impact Study; Traffic Engineer
- Rockdale Baptist Church; Traffic Impact Study; Traffic Engineer
- Federal Reserve 6th Dist. Headquarters Truck Access Design and Traffic Impact Study; Traffic Engineer

## 5.1.3.1 - Workload

### Smallwood

#### Forsyth Central High School Additions & Renovations

Client: Forsyth County Schools  
Status: Under Construction  
Est. Completion Date: August 2025  
Dollars Committed: \$309,102

#### Blackwell Elementary School Renovations

Client: Cobb County School District  
Status: Bidding and Negotiation  
Est. Completion Date: August 2025  
Dollars Committed: \$81,573

#### Media Center Renovations at Barnwell ES, Alpharetta ES, Mountain Park ES, Roswell North ES, Dolvin ES

Client: Fulton County Schools  
Status: Design  
Est. Completion Date: August 2025  
Dollars Committed: \$249,433

#### Price Middle School Systems Replacements

Client: Atlanta Public Schools  
Status: Design  
Est. Completion Date: August 2025  
Dollars Committed: \$214,885

#### Lakeside High School Additions & Renovations

Client: Columbia County School District  
Status: Bidding and Negotiation  
Est. Completion Date: August 2026  
Dollars Committed: \$932,250

#### Renovations at Matt ES, Sawnee ES, Vickery Creek ES, and Vickery Creek MS

Client: Forsyth County Schools  
Status: Design  
Est. Completion Date: August 2026  
Dollars Committed: \$748,000

#### Hillside Elementary School Renovations

Client: Fulton County Schools  
Status: Design  
Est. Completion Date: August 2026  
Dollars Committed: \$222,917

#### Winder-Barrow HS and Haymon-Morris MS Renovations

Client: Barrow County School District  
Status: Design  
Est. Completion Date: August 2026  
Dollars Committed: \$465,500

### Eberly and Associates, Inc.

#### Druid Hills Modernization Phase II

Client Name: DeKalb County School District  
Status: Awaiting Phase I Completion  
Est. Completion: June 2024  
Dollars Committed: To Be Determined

#### Forest Park Middle School

Client Name: Clayton County Public Schools  
Status: Construction Documents / Permitting 60%  
Est. Completion: August 2024  
Dollars Committed: \$28,000

#### Cross Keys High School

Client Name: DeKalb County School District  
Status: Design Development  
Est. Completion: June 2026  
Dollars Committed: \$13,200

### PES Structural Engineers

#### Barrow County Arts & Sciences Academy, Phase II

Client Name: Barrow County Schools  
Status: 80% Construction Phase  
Est. Completion: 2024  
Dollars Committed: \$105,000

#### Atlanta Public Schools Northwest Transportation Facility

Client Name: Atlanta Public Schools  
Status: 35% Construction Phases  
Est. Completion: 2024  
Dollars Committed: \$29,000

#### North Paulding High School Addition

Client Name: Paulding County Schools  
Status: 20% Construction Phase  
Est. Completion: 2025  
Dollars Committed: \$106,600

#### Lakeside High School Renovations / Additions

Client Name: Columbia County School District  
Status: 100% Construction Documents  
Est. Completion: 2025  
Dollars Committed: \$325,000

#### Archer High School South Addition

Client Name: Gwinnett County Public Schools  
Status: 100% Construction Documents  
Est. Completion: 2025  
Dollars Committed: \$65,000

**5.1.3.1 - Workload** (Continued)

**TLC (Formerly Griffith)**

Savannah Chatham County Public Schools  
Derenne MS Energy Guarantee  
Client Name: Georgia Power  
Status: In Construction  
Est Completion Date: June 2024  
Dollars Committed: \$ 10,000

Savannah Chatham County Public Schools  
Meyers MS Energy Guarantee  
Client Name: Georgia Power  
Status: In Construction  
Est Completion Date: June 2024  
Dollars Committed: \$ 10,000

**Bear Creek Middle School LED Lighting**  
Client Name: Fulton County Board of Education  
Status: Out to Bid (CD's Complete)  
Est Completion Date: September 2024 - CA  
Dollars Committed: \$ 20,000

**Hamilton Holmes Elementary School LED Lighting**  
Client Name: Fulton County Board of Education  
Status: Out to Bid (CD's Complete)  
Est Completion Date: September 2024 - CA  
Dollars Committed: \$ 20,000

**Lakeside High School Additions & Renovations**  
Client Name: Columbia County Schools  
Status: Bidding and Negotiation  
Est Completion Date: August 2026  
Dollars Committed: \$ 175,000

**Camacho Food Service Design**  
**New Social Circle Elementary School**  
Client Name: Social Circle City Schools  
Status: Bidding / Negotiations 100%  
Est. Completion: Fall 2024  
Dollars Committed: \$ 16,700

**North Cobb Christian School Upper School**  
Client Name: North Cobb Christian School  
Status: Bidding / Negotiations 100%  
Est. Completion: Fall 2024  
Dollars Committed: \$ 28,625

**NV5 Engineers**

Traffic Support Services – National  
(confidential) E-Commerce Firm  
Various Traffic Studies

**5.1.4 - Equitable Distribution**

Smallwood's most recent Project with DeKalb County School District is an addition at Tower High School with a last payment on May 11, 2020.

Smallwood has not received any payments from DCSD within two (2) years of the solicitation opening.

**5.1.5 - Design Fee**

**5.1.5.1 - Professional Rate Schedule**  
Please see uploaded Item #3

**5.1.5.2 - Breakdown of the Proposed Design Fee**  
Please see response to 5.1.5.1.

**5.1.5.3 - Acknowledge Receipt of Addenda**  
Smallwood acknowledges the receipt of: Addendum #1, #2, and 3

**5.1.5.4 - Interlineations, Alterations and Erasures**

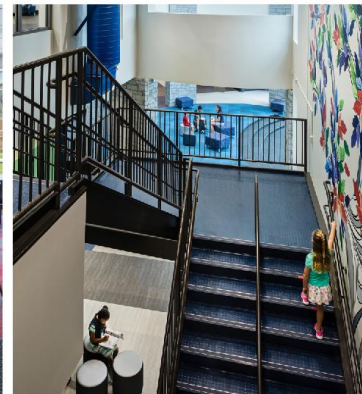
All blanks shall be filled in and shall be filled in by typewriter or manually and legibly, in ink. Interlineations, alterations and erasures must be initiated by the signer of the Proposal.

**5.1.6 - References**

**5.1.6.1 - Minimum of Three (3) Written Recommendations**

Please see the following pages for six (6) written recommendation from our clients.

1. Gwinnett County Public Schools
2. Rockdale County Public Schools
3. Barrow County Schools
4. Forsyth County Schools
5. Cobb County Schools
6. Fulton County Schools



## 5.1.6.1 - Written Recommendations (minimum of three (3))



### Gwinnett County Board of Education

**Dr. Tarece Johnson**  
2022 Chairperson  
District V

**Steven B. Knudsen**  
2022 Vice Chair  
District II

**Karen Watkins**  
District I

**Dr. Mary Kay Murphy**  
District III

**Everton Blair, Jr.**  
District IV

**Dr. Calvin J. Watts**  
Superintendent

### The Mission of Gwinnett County Public Schools

*is to pursue excellence in academic knowledge, skills, and behavior for each student, resulting in measured improvement against local, national, and world-class standards.*

437 Old Peachtree Road, NW  
Suwanee, GA 30024-2978  
678-301-6000  
[www.gcpsk12.org](http://www.gcpsk12.org)

It is the policy of Gwinnett County Public Schools not to discriminate on the basis of race, sex, religion, national origin, age, or disability in any employment practice, educational program, or any other program, activity, or service.



Gwinnett County Public Schools is a Learning 2025 Demonstration District.

September 8, 2022

Re: Letter of Recommendation  
Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.

DeKalb County School District:

We recommend Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. (SMALLWOOD) for professional architectural services for the DeKalb County School District.

SMALLWOOD has provided full architectural services for Gwinnett County Public Schools for 40 years. The projects have included new schools, renovations, and additions. We have continued to award them commissions because of their responsiveness and willingness to embrace our program.

SMALLWOOD is now completing services for our new Seckinger High School, which just opened last month. This school, along with SMALLWOOD's designed Paul Duke STEM High School and Discovery High School, is a departure from our prototypical school. The SMALLWOOD team worked with us in developing a program, providing ideas for innovative and collaborative space design and incorporating those designs. Alternative materials and lighting options were considered and implemented.

SMALLWOOD listened to our goals and designed the new high schools per our program and needs, being responsive and attentive to our requests. They have been very cooperative in helping us achieve the desired results during the design process and in resolving issues during the construction phase in a timely fashion.

SMALLWOOD is now completing design on the renovation of Collins Hill High School. They have worked with us on existing conditions in older facilities where phased construction during the school year has been required.

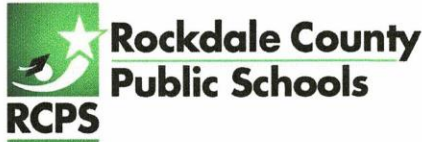
We have enjoyed working with SMALLWOOD and their cooperative approach for decades. Our experience with them has been very positive and working with them is beneficial to our program.

Please do not hesitate to call should you have any further questions.

Sincerely,

Carey Bell  
Office of Facility Planning  
Gwinnett County Public Schools

## 5.1.6.1 - Written Recommendations (minimum of three (3))



Dr. Terry O. Gatts  
**Superintendent**

Santana Flanigan  
**General Counsel**

**Board of Education**  
Wales F. Barksdale  
Pamela J. Brown  
Heather Duncan  
Sandra Jackson-Lett  
Jim McBrayer  
Mandy M. North  
Akita Parmer

September 7, 2022

Re: Letter of Recommendation  
Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.

DeKalb County School District:

Please accept this correspondence as a most favorable letter of reference for the firm of Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. (SMALLWOOD) for professional architectural services for the DeKalb County School District. I have had the opportunity to work with this firm for 35+ years while in positions with the Gwinnett County and Rockdale County School Systems. In the past twenty plus years they have completed several new schools, and additions and renovations for us here at Rockdale County Public Schools. They had established a positive history of work on new schools and additions in Rockdale County prior to my arrival.

SMALLWOOD provides the highest level of professional architectural service to the Rockdale County Public School system from initial concept of the various projects through the successful closeout of those projects. They listen closely to the needs and desires of Rockdale County Public Schools throughout the design process, providing an attractive, quality, and functional product within the budgets established. They are committed and willing to provide the best and most desired solution/design for the school system. The firm's reputation for fairness with all stakeholders and the quality of their documents provides us with excellent participation and pricing during the bid process, and their contract administration capabilities provide for a smooth construction phase with completion of projects on time and within budget. We have found that they have a fine relationship working with the Georgia Department of Education, and they have established good relationships with our local City and County permitting authorities. The consulting engineers they utilize we have found to be some of the best in the area, who listen to the needs and concerns of the Facilities and Grounds team.

SMALLWOOD most recently completed a new 110,000 SF replacement elementary school project that RCPS occupied for the 2021-2022 school year and is now completing services assisting RCPS evaluate our projected facility needs over the coming years. It is our intent to continue to use the professional services of SMALLWOOD on future projects in our ESPLOST programs. If you have any specific questions concerning Rockdale County Public Schools relationship with SMALLWOOD, please feel free to contact my office at 770-860-4215.

Sincerely,

A handwritten signature in blue ink that reads "Bruce R. Stuart".

Bruce R. Stuart, Executive Director  
Facilities & Grounds  
Rockdale County Public Schools

## 5.1.6.1 - Written Recommendations (minimum of three (3))



Dr. Chris McMichael – Superintendent

Board Members:

Kenny Lumpkin – District 1 | Vince Caine – District 2 | Lisa Maloof – District 3  
Beverly Kelley – District 4 | Lynn Stevens – District 5 | Rickey Bailey – District 6  
Bill Ritter – District 7 At Large | Jordan Raper – District 8 At Large  
Stephanie Bramlett – District 9 At Large

September 15, 2022

Re: Letter of Recommendation  
Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.

DeKalb County School District:

We recommend Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. (SMALLWOOD) for professional architectural services for the DeKalb County School District.

SMALLWOOD provides full architectural services for Barrow County School System. The projects have included new schools, renovations, and additions. We continue to award them commissions because of their responsiveness, professionalism, and willingness to assist our program.

SMALLWOOD recently completed services for our new Westside Middle School Academy, which opened last year, as well as Phases I and II of renovations to the existing Westside Middle School facilities. SMALLWOOD is currently designing a new Middle School for Barrow County School System. This school is part of a campus site that will also contain a new Elementary School. The SMALLWOOD team worked with us in developing a program and phasing the construction of the different elements, providing ideas for innovative design, and incorporating those designs.

SMALLWOOD listened to our goals and designed the new middle school per our program and needs, being responsive and attentive to our requests. They have been very cooperative in helping us achieve the desired results during the design process and in resolving issues during the construction phase, all in a timely fashion.

SMALLWOOD is now completing renovations to three elementary schools. They have worked with us on existing conditions in older facilities where phased construction during the school year has been required.

We have enjoyed working with SMALLWOOD and their cooperative approach. Our experience with them has been incredibly positive and working with them has truly benefited the school system.

Please do not hesitate to contact me should you have any further questions.

Sincerely,

Kendall Dutton  
Project Manager  
Barrow County School System

179 West Athens Street, Winder, GA 30680 | 770-867-4527 | www.barrow.k12.ga.us

## 5.1.6.1 - Written Recommendations (minimum of three (3))



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Dr. Jeffrey Bearden, Superintendent • 1120 Dahionega Highway • Cumming, Georgia 30040 •  
Telephone 770.887.2461 • Fax 770.781.6632

September 7, 2022

Re: Letter of Recommendation  
Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.

DeKalb County School District:

We highly recommend Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. (SMALLWOOD) for professional architectural services for the DeKalb County School District.

SMALLWOOD has provided full architectural services for Forsyth County Schools. The projects include a new school, renovations, and additions. We continue to award them projects because of their professionalism, responsiveness, and commitment to improving our program. As well, they are a strong team always willing to provide solutions and ideas to improve a project.

SMALLWOOD recently completed design services for our New Hope Elementary School, which opened last month. This school is a departure from our prototypical school. The SMALLWOOD team worked with us in developing a program, providing ideas for innovative and collaborative space design, and incorporating those designs on a challenging site. With recent construction cost pressures and material supply challenges, alternative materials and options were considered and implemented.

SMALLWOOD listened to our goals and designed the new school per our program and needs, being responsive and attentive to our requests. They have been very cooperative in helping us achieve the desired results during the design process and in resolving issues during the construction phase in a timely fashion.

SMALLWOOD is now designing the renovations and additions to Forsyth Central High School and Lambert High School. They are working with us on existing conditions in these older facilities where phased construction during the school year is required.

We enjoy working with SMALLWOOD and their cooperative approach. Our experience with them has been very professional and positive. We look forward to working with SMALLWOOD on many future projects in Forsyth County.

Please do not hesitate to contact me should you have any further questions.

Sincerely,

Matt Wark  
Chief Facilities Officer  
Forsyth County Schools

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Forsyth County Schools does not discriminate on the basis of race, color, religion, national origin, age, disability, or gender in employment decisions or educational programs and activities.

[www.forsyth.k12.ga.us](http://www.forsyth.k12.ga.us)

## 5.1.6.1 - Written Recommendations (minimum of three (3))



*One Team, One Goal: Student Success*

514 Glover Street  
Marietta, GA 30060  
Telephone: (770) 426-3300  
[www.cobbk12.org](http://www.cobbk12.org)

September 16, 2022

Re: Letter of Recommendation  
Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.

DeKalb County School District:

We recommend Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. (SMALLWOOD) for professional architectural services for the DeKalb County School District.

SMALLWOOD has provided full architectural services for Cobb County School District since 1993. The projects have included new schools, renovations, and additions. We have continued to award them commissions because of their responsiveness and willingness to embrace our program.

SMALLWOOD consistently adds value to the design through proactive solutions regarding issues encountered. They have done an excellent job with the projects awarded to them ranging in scope from replacement of flooring at Griffin Middle School to the design of our recently completed 3,000-seat gymnasium at Lassiter High School, which is an example of them working with us on existing conditions in older facilities where phased construction during the school year has been required.

SMALLWOOD is currently providing services for our new Eastvalley Elementary School, which is under construction. This is a replacement school located on a former Middle School site, across the street from an existing High School and is a departure from our prototypical school. The SMALLWOOD team worked with us in developing a program, providing ideas for resolving challenges to meet program requirements within budget constraints and have been very cooperative in helping our team meet our desired results. They have been proactive in addressing items from the County regarding traffic patterns, water pressure and fire lanes, thereby assisting in obtaining the necessary permits in time to maintain our schedule.

We have enjoyed working with SMALLWOOD and their cooperative proactive approach for decades.

Please do not hesitate to call should you have any further questions.

Sincerely,

A handwritten signature in blue ink that reads 'Rose zurawski'.

Rose M. Zurawski, RA, MPA  
SPLOST, Cobb County School District

---

BOARD OF EDUCATION

David Chastain, *Chair* • David Banks, *Vice Chair*  
Randy Scamihorn • Jaha Howard • Leroy Tre' Hutchins • Charisse Davis • Brad Wheeler

SUPERINTENDENT

Chris Ragsdale

## 5.1.6.1 - Written Recommendations (minimum of three (3))



**BOARD OF EDUCATION**  
Julia C. Bernath, *President*  
Kimberly Dove, *Vice President*  
Gail Dean • Linda McCain • Katie Reeves  
Katha Stuart • Franchesca Warren  
Mike Looney, Ed.D., *Superintendent*

September 16, 2022

**Re: Letter of Recommendation - Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.**

DeKalb County School District:

We recommend Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. (SMALLWOOD) for professional architectural services for the DeKalb County School District.

SMALLWOOD is providing full architectural services for Fulton County Schools. The projects have included renovations to existing schools. Their efforts have been appreciated and they have worked well with our Program Management team. They are responsive, professional, and willing to assist our program.

SMALLWOOD is now completing renovations to two schools, Crabapple Crossing Elementary School, and Findley Oaks Elementary School. Both schools had challenges with timing of the work as well as the prioritizing the limits of the work within the program budget for each school. In addition, the design and review of existing conditions occurred during the period of limited access due to the recent pandemic restrictions.

The SMALLWOOD team listened to our goals and worked with us in developing a renovation program, phasing the construction of the different elements, and providing ideas for and incorporating those designs. They have been very cooperative in helping us achieve the desired results during the design process and in resolving issues during the construction phase, all in a timely fashion.

We have enjoyed working with SMALLWOOD and their cooperative approach. Our experience with them has been very positive and working with them has truly benefited the school system.

Please do not hesitate to call should you have any further questions.

Sincerely,

Douglas P. Carey, RA NCARB  
Director of Capital Planning  
Fulton County School System

Administrative Center • 6201 Powers Ferry Road NW, Atlanta, Georgia 30339 • 470-254-3600 • [www.fultonschools.org](http://www.fultonschools.org)

# SMALLWOOD

## Atlanta

3495 Piedmont Road NE  
Building 10, Suite 700  
Atlanta, Georgia, 30305 USA

Phone: +1-404.233.5453  
Fax: +1-770.818.5640

[www.smallwood-us.com](http://www.smallwood-us.com)

**“Thank you for your  
efforts on our school  
projects!!!!!!  
I appreciate Smallwood  
very much.”**

**Douglas P. Carey**  
RA NCARB,  
Director of Capital Planning,  
Fulton County School System

©2024 Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.  
20231215\_101[223081.80]



## 4.3.1.2

Copy of Certification for Proper Incorporation or Registration from Georgia Secretary of State

## Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.

Control Number : H005842

### STATE OF GEORGIA

Secretary of State  
Corporations Division  
313 West Tower  
2 Martin Luther King, Jr. Dr.  
Atlanta, Georgia 30334-1530

#### CERTIFICATE OF EXISTENCE

I, **Brad Raffensperger**, the Secretary of State of the State of Georgia, do hereby certify under the seal of my office that

**SMALLWOOD, REYNOLDS, STEWART, STEWART & ASSOCIATES, INC.**  
A Domestic Profit Corporation

was formed in the jurisdiction stated below or was authorized to transact business in Georgia on the below date. Said entity is in compliance with the applicable filing and annual registration provisions of Title 14 of the Official Code of Georgia Annotated and has not filed articles of dissolution, certificate of cancellation or any other similar document with the office of the Secretary of State.

This certificate relates only to the legal existence of the above-named entity as of the date issued. It does not certify whether or not a notice of intent to dissolve, an application for withdrawal, a statement of commencement of winding up or any other similar document has been filed or is pending with the Secretary of State.

This certificate is issued pursuant to Title 14 of the Official Code of Georgia Annotated and is prima-facie evidence that said entity is in existence or is authorized to transact business in this state.

Docket Number : 26370116  
Date Inc/Ann/Filed : 03/09/1979  
Jurisdiction : Georgia  
Print Date : 01/30/2024  
Form Number : 211



*Brad Raffensperger*

Brad Raffensperger  
Secretary of State

**GEORGIA** Forward Style **SECRETARY OF STATE**

**BRAD RAFFENSPERGER**

**BUSINESS SEARCH** HOME

**BUSINESS INFORMATION**

Business Name:	SMALLWOOD, REYNOLDS, STEWART, STEWART & ASSOCIATES, INC.	Control Number:	H005842
Business Type:	Domestic Profit Corporation	Business Status:	Active/Overs Current Year AR
Business Purpose:	NONE		
Principal Office Address:	3495 Piedmont Road NE, Building 10, Suite 700, Atlanta, GA, 30305, USA	Date of Formation / Registration Date:	3/9/1979
State of Formation:	Georgia	Last Annual Registration Year:	2023

**REGISTERED AGENT INFORMATION**

Registered Agent Name:	William Merrill Earnest, Jr.
Physical Address:	750 Hammond Drive, Suite 12-100, Atlanta, GA, 30328, USA
County:	Fulton

**OFFICER INFORMATION**

Name	Title	Business Address
Charles S. Hill	CEO	3495 Piedmont Road NE, Building 10, Suite 700, Atlanta, GA, 30305, USA
Michael C. Murphy	Secretary	3495 Piedmont Road NE, Building 10, Suite 700, Atlanta, GA, 30305, USA
Roy William Gordon	CEO	3495 Piedmont Road NE, Building 10, Suite 700, Atlanta, GA, 30305, USA

[Back](#) [Filing History](#) [Name History](#) [Return to Business Search](#)

RFQu 24-752-017

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### 4.3.1.2

Copy of Certification for Proper Incorporation or Registration from Georgia Secretary of State



BUSINESS INFORMATION		
Business Name: <b>EBERLY &amp; ASSOCIATES, INC.</b>	Control Number: <b>J230533</b>	
Business Type: <b>Domestic Profit Corporation</b>	Business Status: <b>Active/Compliance</b>	
Business Purpose: <b>NONE</b>	Date of Formation / Registration Date: <b>8/31/1982</b>	
Principal Office Address: <b>2951 Flowers Road South, Suite 119, ATLANTA, GA, 30341, USA</b>	Last Annual Registration Year: <b>2024</b>	
State of Formation: <b>Georgia</b>		
REGISTERED AGENT INFORMATION		
Registered Agent Name: <b>W Hampton Morris</b>		
Physical Address: <b>181 Peachtree St. NE, Suite 4500, Atlanta, GA, 30303, USA</b>		
County: <b>Fulton</b>		
OFFICER INFORMATION		
Name	Title	Business Address
Brian Brunfield	CFO	2951 Flowers Road South, Suite 119, Atlanta, GA, 30341, USA
Kevin S Edwards	CEO	2951 Flowers Road South, Suite 119, Atlanta, GA, 30341, USA
SCOTT L GARDNER	Secretary	2951 Flowers Road South, Suite 119, ATLANTA, GA, 30341, USA

### 4.3.1.2

Copy of Certification for Proper Incorporation or Registration from Georgia Secretary of State

## PES Structural Engineers

Control Number: 7805504

STATE OF GEORGIA  
Secretary of State  
Corporations Division  
313 West Tower  
2 Martin Luther King, Jr. Dr.  
Atlanta, Georgia 30334-1530

#### CERTIFICATE OF EXISTENCE

I, **Brad Raffensperger**, the Secretary of State of the State of Georgia, do hereby certify under the seal of my office that:

**PES STRUCTURAL ENGINEERS, INC.**  
a Domestic Profit Corporation

was formed in the jurisdiction stated below or was authorized to transact business in Georgia on the below date. Said entity is in compliance with the applicable filing and annual registration provisions of Title 14 of the Official Code of Georgia Annotated and has not filed articles of dissolution, certificate of cancellation or any other similar document with the office of the Secretary of State.

This certificate relates only to the legal existence of the above-named entity as of the date issued. It does not certify whether or not a notice of intent to dissolve, an application for withdrawal, a statement of commencement of winding up or any other similar document has been filed or is pending with the Secretary of State.

This certificate is issued pursuant to Title 14 of the Official Code of Georgia Annotated and is prima-facie evidence that said entity is in existence or is authorized to transact business in this state.

Doclet Number : 19444114  
Date Issued/Filed : 03/14/2020  
Jurisdiction : Georgia  
Print Date : 10/20/2020  
Form Number : 211



*Brad Raffensperger*

Brad Raffensperger  
Secretary of State

BUSINESS INFORMATION	
Business Name:	PES STRUCTURAL ENGINEERS, INC.
Business Type:	Domestic Profit Corporation
Business Purpose:	NONE
Principal Office Address:	1852 CENTURY PLACE NE, SUITE 201, ATLANTA, GA, 30345, USA
State of Formation:	Georgia
Control Number:	7805504
Business Status:	Active/Over Current Year AR
Date of Formation / Registration Date:	3/16/1988
Last Annual Registration Year:	2023

REGISTERED AGENT INFORMATION	
Registered Agent Name:	Corporation Service Company
Physical Address:	2 SUN COURT, SUITE 400, PEACHTREE CORNERS, GA, 30092, USA
Country:	United States

OFFICER INFORMATION		
Name	Title	Business Address
Chad Foster	CFO	1602 CENTURY PLACE NE, STE 201, ATLANTA, GA, 30345, USA
MICHAEL FLAHERTY	CEO	1602 CENTURY PLACE NE, STE 201, ATLANTA, GA, 30345, USA
TRAVIS PAUL	Secretary	1602 CENTURY PLACE NE, STE 201, ATLANTA, GA, 30345, USA

RFQu 24-752-017

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### 4.3.1.2

Copy of Certification for Proper Incorporation or Registration from Georgia Secretary of State

## TLC Engineering Solutions

### STATE OF GEORGIA

Secretary of State  
Corporations Division  
313 West Tower  
2 Martin Luther King, Jr. Dr.  
Atlanta, Georgia 30334-1530

ANNUAL REGISTRATION

\*Electronically Filed\*  
Secretary of State  
Filing Date: 1/11/2024 2:38:52 PM

BUSINESS INFORMATION		
CONTROL NUMBER	K938087	
BUSINESS NAME	TLC ENGINEERING SOLUTIONS, INC.	
BUSINESS TYPE	Foreign Profit Corporation	
EFFECTIVE DATE	01/11/2024	
ANNUAL REGISTRATION PERIOD	2024	

PRINCIPAL OFFICE ADDRESS	
ADDRESS	255 S Orange Ave Ste 1600, ORLANDO, FL, 32801-3463, USA

REGISTERED AGENT		
NAME	ADDRESS	COUNTY
C T CORPORATION SYSTEM	289 S Coker St., Lawrenceville, GA, 30046-4805, USA	Gwinnett

OFFICERS INFORMATION		
NAME	TITLE	ADDRESS
MICHAEL P SHEERIN	CEO	255 S Orange Ave Ste 1600, ORLANDO, FL, 32806, USA
WILLIAM J DALY	CFO	255 S Orange Ave Ste 1600, ORLANDO, FL, 32801, USA
William J Daly	SECRETARY	255 S Orange Ave Ste 1600, Orlando, FL, 32801, USA

AUTHORIZER INFORMATION	
AUTHORIZER SIGNATURE	William J Daly
AUTHORIZER TITLE	Officer

The screenshot displays the Georgia Secretary of State Corporations Division website. The header includes the Georgia state seal and the name of the Secretary of State, Brad Raffensperger. The main content area is titled 'BUSINESS SEARCH' and shows details for 'TLC ENGINEERING SOLUTIONS, INC.' with control number K938087. It lists the business type as 'Foreign Profit Corporation', the principal office address in Orlando, FL, and the registered agent 'C T CORPORATION SYSTEM' in Lawrenceville, GA. A table of officers is also visible, listing Michael P Sheerin as CEO, William J Daly as CFO, and William J Daly as Secretary.

RFQu 24-752-017

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### 4.3.1.2

Copy of Certification for Proper Incorporation or Registration from Georgia Secretary of State

## Camacho

GEORGIA CORPORATIONS DIVISION

GEORGIA SECRETARY OF STATE  
BRAD RAFFENSPERGER

BUSINESS SEARCH

BUSINESS INFORMATION

Business Name: **JOSEPH CAMACHO ASSOCIATES, INC.** Control Number: **H337534**  
Business Type: **Domestic Profit Corporation** Business Status: **Active/Compliance**  
Business Purpose: **MDMB**  
Principal Office Address: **3103 Medlocks Bridge Rd, Norcross, GA, 30071, USA** Date of Formation / Registration Date: **5/24/1973**  
State of Formation: **Georgia** Last Annual Registration Year: **2024**

REGISTERED AGENT INFORMATION

Registered Agent Name: **JAMES CAMACHO**  
Physical Address: **6250 Aberdeen Drive, Sandy Springs, GA, 30328, USA**  
County: **Fulton**

OFFICER INFORMATION

Name	Title	Business Address
CATHY CAMACHO	Secretary	6250 ABERDEEN DRIVE, Sandy Springs, GA, 30328, USA
JAMES CAMACHO	CEO	6250 ABERDEEN DRIVE, Sandy Springs, GA, 30328, USA
JAMES CAMACHO	CEO	6250 ABERDEEN DRIVE, Sandy Springs, GA, 30328, USA

File | Filing History | Name History | Return to Business Search



### 4.3.1.2

Copy of Certification for Proper Incorporation or Registration from Georgia Secretary of State

## NV5 Engineers and Consultants

Control Number : 0109610

### STATE OF GEORGIA

Secretary of State  
Corporations Division  
313 West Tower  
2 Martin Luther King Jr. Dr.  
Atlanta, Georgia 30334-1530

#### CERTIFICATE OF EXISTENCE

I, Brad Raffensperger, the Secretary of State of the State of Georgia, do hereby certify under the seal of my office that

**NV5 Engineers and Consultants, Inc.**  
a Foreign Profit Corporation

was formed in the jurisdiction stated below or was authorized to transact business in Georgia on the below date. Said entity is in compliance with the applicable filing and annual registration provisions of Title 14 of the Official Code of Georgia Annotated and has not filed articles of dissolution, certificate of cancellation or any other similar document with the office of the Secretary of State.

This certificate relates only to the legal existence of the above-named entity as of the date issued. It does not certify whether or not a notice of intent to dissolve, an application for withdrawal, a statement of commencement of winding up or any other similar document has been filed or is pending with the Secretary of State.

This certificate is issued pursuant to Title 14 of the Official Code of Georgia Annotated and is prima-facie evidence that said entity is in existence or is authorized to transact business in this state.

Doclet Number : 26153823  
Date Issued/Filed : 02/26/2001  
Jurisdiction : North Carolina  
Print Date : 10/24/2023  
Form Number : 211



*Brad Raffensperger*

Brad Raffensperger  
Secretary of State

BUSINESS INFORMATION		
Business Name: NV5 Engineers and Consultants, Inc.	Control Number: 0109610	
Business Type: Foreign Profit Corporation	Business Status: Active/Over Current Year AR	
Business Purpose: NONE		
Principal Office Address: 200 S Park Rd, Suite 350, Hollywood, FL, 33021, USA	Date of Formation / Registration Date: 2/24/2001	
Jurisdiction: North Carolina	Last Annual Registration Year: 2023	
REGISTERED AGENT INFORMATION		
Registered Agent Name: Corporation Service Company		
Physical Address: 2 Sun Court, Suite 400, Peachtree Corners, GA, 30092, USA		
County: Gwinnett		
OFFICER INFORMATION		
Name	Title	Business Address
EDWARD CODRONE	CEO	200 South Park Road, Suite 350, Hollywood, FL, 33021, USA
EDWARD CODRONE	CEO	200 South Park Road, Suite 350, Hollywood, FL, 33021, USA
Nicholas Tong	Secretary	200 South Park Road, Suite 350, Hollywood, FL, 33021, USA

RFQu 24-752-017

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## Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.

	<b>CITY OF ATLANTA</b> 55 Trinity Avenue SW	<b>PROFESSIONAL LICENSE CERTIFICATE</b> VALID ONLY WHEN OCCUPATION REGISTRATION TAX REQUIREMENTS ARE PAID	
<b>Issued To:</b>	<b>SMALLWOOD</b>	<h1>2023</h1>	
<b>Mailing Address:</b>	No address listed under the contact		
<b>License Number:</b>	LPR-166960-2020		<b>License Type:</b> Professional
<b>Issued Date:</b>	1/11/2023		<b>Classification:</b> Architect
<b>Expiration Date:</b>	12/31/2023		
		<i>Mohamed Balla</i>	
		Mohamed Balla, Chief Financial Officer	
<small>DISPLAY THIS CERTIFICATE IN A CONSPICUOUS PLACE AT BUSINESS LOCATION. NOT VALID IF BUSINESS LOCATION DOES NOT COMPLY TO CITY ZONING REQUIREMENTS. NOT VALID UNLESS ACCOMPANIED BY STATE OF GEORGIA LICENSE(S) IS REQUIRED. CERTIFICATE NOT TRANSFERABLE IF BUSINESS TERMINATES OR CHANGES OWNERSHIP DURING CERTIFICATE PERIOD. CALL THE BUSINESS LICENSE OFFICE AT 404-330-6270 THIS CERTIFICATE IS SUBJECT TO ALL APPLICABLE ORDINANCES AND LAWS.b&gt;</small>			
<b>TO BE POSTED IN A CONSPICUOUS PLACE</b>			

	<b>CITY OF ATLANTA</b> 55 Trinity Avenue SW	<b>PROFESSIONAL LICENSE CERTIFICATE</b> VALID ONLY WHEN OCCUPATION REGISTRATION TAX REQUIREMENTS ARE PAID	
<b>Issued To:</b>	<b>CHARLES G HULL</b>	<h1>2023</h1>	
<b>Mailing Address:</b>	No address listed under the contact		
<b>License Number:</b>	LPR-125281-2020		<b>License Type:</b> Professional
<b>Issued Date:</b>	1/11/2023		<b>Classification:</b> Architect
<b>Expiration Date:</b>	12/31/2023		
		<i>Mohamed Balla</i>	
		Mohamed Balla, Chief Financial Officer	
<small>DISPLAY THIS CERTIFICATE IN A CONSPICUOUS PLACE AT BUSINESS LOCATION. NOT VALID IF BUSINESS LOCATION DOES NOT COMPLY TO CITY ZONING REQUIREMENTS. NOT VALID UNLESS ACCOMPANIED BY STATE OF GEORGIA LICENSE(S) IS REQUIRED. CERTIFICATE NOT TRANSFERABLE IF BUSINESS TERMINATES OR CHANGES OWNERSHIP DURING CERTIFICATE PERIOD. CALL THE BUSINESS LICENSE OFFICE AT 404-330-6270 THIS CERTIFICATE IS SUBJECT TO ALL APPLICABLE ORDINANCES AND LAWS.b&gt;</small>			
<b>TO BE POSTED IN A CONSPICUOUS PLACE</b>			

## Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.

	<b>CITY OF ATLANTA</b> 55 Trinity Avenue SW	<b>PROFESSIONAL LICENSE CERTIFICATE</b> VALID ONLY WHEN OCCUPATION REGISTRATION TAX REQUIREMENTS ARE PAID	
<b>Issued To:</b>	<b>MICHAEL G MURPHY</b>	<h1>2023</h1>	
<b>Mailing Address:</b>	No address listed under the contact		
<b>License Number:</b>	LPR-125282-2020		<b>License Type:</b> Professional
<b>Issued Date:</b>	1/11/2023		<b>Classification:</b> Architect
<b>Expiration Date:</b>	12/31/2023		
		<i>Mohamed Balla</i> Mohamed Balla, Chief Financial Officer	
<small>DISPLAY THIS CERTIFICATE IN A CONSPICUOUS PLACE AT BUSINESS LOCATION. NOT VALID IF BUSINESS LOCATION DOES NOT COMPLY TO CITY ZONING REQUIREMENTS. NOT VALID UNLESS ACCOMPANIED BY STATE OF GEORGIA LICENSE(S) IS REQUIRED. CERTIFICATE NOT TRANSFERABLE IF BUSINESS TERMINATES OR CHANGES OWNERSHIP DURING CERTIFICATE PERIOD. CALL THE BUSINESS LICENSE OFFICE AT 404-330-6270 THIS CERTIFICATE IS SUBJECT TO ALL APPLICABLE ORDINANCES AND LAWS.b&gt;</small>			
<b>TO BE POSTED IN A CONSPICUOUS PLACE</b>			

	<b>CITY OF ATLANTA</b> 55 Trinity Avenue SW	<b>PROFESSIONAL LICENSE CERTIFICATE</b> VALID ONLY WHEN OCCUPATION REGISTRATION TAX REQUIREMENTS ARE PAID	
<b>Issued To:</b>	<b>ROY G GARRISON</b>	<h1>2023</h1>	
<b>Mailing Address:</b>	No address listed under the contact		
<b>License Number:</b>	LPR-125280-2020		<b>License Type:</b> Professional
<b>Issued Date:</b>	1/11/2023		<b>Classification:</b> Architect
<b>Expiration Date:</b>	12/31/2023		
		<i>Mohamed Balla</i> Mohamed Balla, Chief Financial Officer	
<small>DISPLAY THIS CERTIFICATE IN A CONSPICUOUS PLACE AT BUSINESS LOCATION. NOT VALID IF BUSINESS LOCATION DOES NOT COMPLY TO CITY ZONING REQUIREMENTS. NOT VALID UNLESS ACCOMPANIED BY STATE OF GEORGIA LICENSE(S) IS REQUIRED. CERTIFICATE NOT TRANSFERABLE IF BUSINESS TERMINATES OR CHANGES OWNERSHIP DURING CERTIFICATE PERIOD. CALL THE BUSINESS LICENSE OFFICE AT 404-330-6270 THIS CERTIFICATE IS SUBJECT TO ALL APPLICABLE ORDINANCES AND LAWS.b&gt;</small>			
<b>TO BE POSTED IN A CONSPICUOUS PLACE</b>			

## Eberly & Associates, Inc.



Department of Planning & Sustainability  
Division of Business Licensing  
178 Sams Street, Decatur, GA 30030  
(404) 371-2461  
**BUSINESS AND OCCUPATIONAL TAX CERTIFICATE**

EBERLY & ASSOCIATES INC  
2951 FLOWERS RD SOUTH STE 119  
ATLANTA, GA 30341-

Business Name:  
EBERLY & ASSOCIATES, INC  
2951 FLOWERS RD S STE 119  
ATLANTA, GA 30341-

This is your Business and Occupation Tax Certificate for 2024. We are pleased that you are doing business in DeKalb County and hope you have great success in your enterprise this year.

.....  
Detach the certificate below and display it for public view at your place of business.

**This certificate must be displayed for public view**


Not Transferable	Department of Planning & Sustainability 178 Sams Street, Decatur, GA 30030	
	<b>BUSINESS AND OCCUPATIONAL TAX CERTIFICATE</b>	
EBERLY & ASSOCIATES INC 2951 FLOWERS RD SOUTH STE 119 ATLANTA, GA 30341-		<b>ACCOUNT: 244682</b>
	<b>20</b> DeKalb County <b>24</b> GEORGIA	<b>EXPIRES: 12/31/2024</b>
EBERLY & ASSOCIATES INC 2951 FLOWERS RD S STE 119 ATLANTA, GA 30341-		
<b>Business Description: CIVIL ENGINEERING &amp; LANDSC</b>		
This certificate is only valid at this location and when the location conforms to DeKalb County's Zoning Regulations		

# PES Structural Engineers

ACCOUNT # **12900458**

**2023**

**CITY OF CHAMBLEE**  
PHONE: (470) 524-3845



**OCCUPATIONAL TAX CERTIFICATE**

PES STRUCTURAL ENGINEERS, INC.  
PRUITT EBERLY STONE, INC.  
1852 CENTURY PL 201  
CHAMBLEE, GA 30345

**Certificate No:** 12900458  
**Date of Issue:** January 01, 2023  
**Location:** 1852 CENTURY PL 201  
CHAMBLEE, GA 30345

Owner

In consideration of which City of Chamblee has granted a Certificate for carrying on the business of:  
ENGINEERING SERVICES

This license is valid until **December 31, 2023**

*Julie K Pero*

City Clerk's office, Issued by HdL Companies

*This certificate is not transferable and is subject to be revoked if abused. Occupational Tax Certificates are issued for revenue purposes only. It is not a permit to operate a business in violation of City, County, State, and Federal laws. Occupational Tax is levied for revenue purposes only and is not for regulatory purposes; nor is the payment of tax a condition precedent to the practice of any profession, trade or calling. Issuance of this certificate does not constitute approval by the city that the business activity or use of the property is permitted or complies with the City's Zoning Ordinance. Renewal returns shall be filed on or before March 15 of each year. Occupational Tax due from businesses continuing operation from the preceding year shall be considered delinquent if not paid by April 15 of each year.*



BUSINESS SUPPORT  
CENTER  
8839 N CEDAR AVE #212



## City of Chamblee GA

### OCCUPATIONAL TAX CERTIFICATE

ANNE-ELISE GARCIA  
PRUITT EBERLY STONE, INC.  
1852 CENTURY PL SUITE 201  
ATLANTA, GA 30345

**Certificate Number:** 12900458

**Date of Issue:** 01/01/2023

## TLC Engineering Solutions

### City of Brookhaven, Georgia 2023 Occupational License

EXPIRES DECEMBER 31, 2023

**Date Issued:** 02/08/2023

**License No:** 1561009751

**Issued to:** TLC ENGINEERING SOLUTIONS INC  
4360 CHAMBLEE DUNWOODY RD #210  
BROOKHAVEN, GA 30341

**Account No:** 730586

**Location:** 4360 CHAMBLEE DUNWOOD RD SUITE 210  
ATLANTA, GA 30341

The licensee named herein is authorized to do business at the above specified business location as provided for in the License Schedules listed below:

Schedule	Description	Units
5413300.01	ENGINEERING SERVICES	12

Brookhaven

THIS LICENSE DOES NOT PERMIT BUSINESS OPERATION UNLESS YOUR BUSINESS IS PROPERLY ZONED, AND/OR IN COMPLIANCE WITH ALL APPLICABLE LAWS/RULES.

This is NOT A BILL.

**This license must be posted.**

**Avenu**  
Issuing Authority

Questions regarding this license should be addressed to Avenu at (800) 556-7274

## Camacho

POST IN A CONSPICUOUS PLACE

**CITY OF NORCROSS**  
NORCROSS  
a place to imagine

**BUSINESS PROPERTY ADDRESS**  
3103 MEDLOCK BRIDGE

**TAX CERTIFICATE**  
Professional -- Occupational -- Regulatory

In consideration of which the City of Norcross, Georgia, has granted a certificate for carrying on the business of  
CONSULTING SERVICES

This Certificate Expires **12/31/2023** Amount Paid: 315.80

Witness my hand with day and year above written  
*Paul Hanebutth*

**GENERAL GOVERNMENT DEPARTMENT**

**CAMACHO FOOD SRV DESIGN**  
3103 MEDLOCK BRIDGE  
NORCROSS GA 30071

Certificate No.: **09031**  
Date of Issue: 01/01/2023

Owner: **JAMES CAMACHO**

*This Certificate is not transferable and is subject to be revoked if abused.*

## NV5 Engineers and Consultants

DO NOT ACCEPT UNLESS THIS DOCUMENT IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH AND A MICROPRINT BORDER

<p><b>POST IN A CONSPICUOUS PLACE</b></p>	<p><b>CITY OF ALPHARETTA, GEORGIA</b> 2 PARK PLAZA 678-297-6086</p>	<p><b>License Number</b> 12232</p>
<p><b>Occupational Tax Certificate Business Registration</b> THIS LICENSE EXPIRES <b>12/31/2023</b></p>		
<p>Business Owner: NV5 ENGINEERS AND CONSULTANTS, INC.                  DBA: NV5 ENGINEERS AND CONSULTANTS, INC.                  Address: 10745 WESTSIDE WAY 300                  City, State Zip: ALPHARETTA GA 30009</p>		<p>ID: 20210                  Phone Number: 954-613-6731</p>
<p>Comments:</p>		
<p>Classification: <b>EMPLOYEE BASED</b></p>		
<p>Date Issued: 01/12/2023</p>		
<p>NV5 ENGINEERS AND CONSULTANTS, INC.                  200 SOUTH PARK RD.                  SUITE 350                  HOLLYWOOD, GA 33021</p>		
<p><b>This License is NOT Transferable and subject to be REVOKED if abused.</b></p>		

FORM LL10V    ty/busbisnoctformai.com    811.790.2080

License Copy								
<p><b>KEEP THIS COPY FOR YOUR RECORDS</b></p>	<p><b>City of Alpharetta, Georgia BUSINESS/OCCUPATIONAL LICENSE</b></p> <p><b>12/31/2023</b></p>	<p><b>License Number</b> 12232</p>						
<p>Business Owner: NV5 ENGINEERS AND CONSULTANTS, INC.                  DBA: NV5 ENGINEERS AND CONSULTANTS, INC.                  Address: 10745 WESTSIDE WAY 300                  City, State Zip: ALPHARETTA GA 30009</p>		<p>ID: 20210                  Phone Number: 954-613-6731</p>						
<p>Classification: <b>EMPLOYEE BASED</b></p> <p>Date Issued: 01/12/2023</p>		<table border="0" style="width: 100%;"> <tr> <td style="font-size: small;">ADMINISTRATION FEE</td> <td style="text-align: right;">50.00</td> </tr> <tr> <td style="font-size: small;">EMPLOYEE BASED</td> <td style="text-align: right;">450.00</td> </tr> <tr> <td style="font-size: small;"><b>Total Received.....</b></td> <td style="text-align: right;"><b>500</b></td> </tr> </table>	ADMINISTRATION FEE	50.00	EMPLOYEE BASED	450.00	<b>Total Received.....</b>	<b>500</b>
ADMINISTRATION FEE	50.00							
EMPLOYEE BASED	450.00							
<b>Total Received.....</b>	<b>500</b>							

## 4.3.2.1

### Professional Licenses

## Smallwood

	<b>PROFESSIONAL LICENSING</b> GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER CORPORATIONS • ELECTIONS • LICENSING • CHARITIES	
<b>Licensee Details</b>		
<b>Licensee Information</b>		
<b>Name:</b> John Stacy Gerondelis		
<b>Address:</b> Atlanta GA 30305		
<b>Primary Source License Information</b>		
<b>Lic #:</b> RA006382	<b>Profession:</b> Architect / Interior Designer	<b>Type:</b> Registered Architect
<b>Secondary:</b>	<b>Method:</b> Conversion	<b>Status:</b> Active
<b>Issued:</b> 1/5/1987	<b>Expires:</b> 6/30/2025	<b>Last Renewal Date:</b> 6/5/2023

	<b>PROFESSIONAL LICENSING</b> GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER CORPORATIONS • ELECTIONS • LICENSING • CHARITIES	
<b>Licensee Details</b>		
<b>Licensee Information</b>		
<b>Name:</b> Rhea Lorraine Davis		
<b>Address:</b> Atlanta GA 30316		
<b>Primary Source License Information</b>		
<b>Lic #:</b> RA013274	<b>Profession:</b> Architect / Interior Designer	<b>Type:</b> Registered Architect
<b>Secondary:</b>	<b>Method:</b> Examination	<b>Status:</b> Active
<b>Issued:</b> 12/5/2011	<b>Expires:</b> 6/30/2025	<b>Last Renewal Date:</b> 6/2/2023

## 4.3.2.1

Professional Licenses

## Smallwood



## PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

### Licensee Details

#### Licensee Information

Name: Jeffrey D Miller

Address:

Roswell GA 30075

#### Primary Source License Information

Lic #:	RA007989	Profession:	Architect / Interior Designer	Type:	Registered Architect
Secondary:		Method:	Reciprocity	Status:	Active
Issued:	11/30/1992	Expires:	6/30/2025	Last Renewal Date:	5/31/2023



## PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

### Licensee Details

#### Licensee Information

Name: Emilio Martin Uquillas

Address:

Atlanta GA 30308

#### Primary Source License Information

Lic #:	RA016936	Profession:	Architect / Interior Designer	Type:	Registered Architect
Secondary:		Method:	Examination	Status:	Active
Issued:	11/9/2022	Expires:	6/30/2025	Last Renewal Date:	7/3/2023

RFQu 24-752-017

2

### 4.3.2.1

Professional Licenses

## Smallwood



### Licensee Details

#### License Information

**Name:** William Kenneth Turner

**Address:**

Dawsonville GA 30534

#### Primary Source License Information

<b>Lic #:</b> RA017412	<b>Profession:</b> Architect / Interior Designer	<b>Type:</b> Registered Architect
<b>Secondary:</b>	<b>Method:</b> Examination	<b>Status:</b> Active
<b>Issued:</b> 11/30/2023	<b>Expires:</b> 6/30/2025	<b>Last Renewal Date:</b>

### 4.3.2.1

Professional Licenses

### Eberly & Associates, Inc.



## PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

#### Licensee Details

##### Licensee Information

Name: Nathan Cody Lanman

Address:

Decatur GA 30030

##### Primary Source License Information

Lic #:	PE050699	Profession:	Engineers / Land Surveyors	Type:	Professional Engineer
Secondary:		Method:	Examination	Status:	Active
Issued:	7/3/2023	Expires:	12/31/2024	Last Renewal Date:	12/4/2023

## 4.3.2.1

### Professional Licenses

## PES Structural Engineers



## PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

### Licensee Details

#### Licensee Information

Name: Travis R Paul

Address:

Atlanta GA 30345

#### Primary Source License Information

Lic #:	SE000155	Profession:	Engineers / Land Surveyors	Type:	Structural Engineer
Secondary:		Method:	Affidavit	Status:	Active
Issued:	1/16/2021	Expires:	12/31/2024	Last Renewal Date:	12/13/2023

### 4.3.2.1

#### Professional Licenses

## TLC Engineering Solutions



## PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

### Licensee Details

#### Licensee Information

Name: Michael C Griffith

Address:

Atlanta GA 30341

#### Primary Source License Information

Lic #:	PE026284	Profession:	Engineers / Land Surveyors	Type:	Professional Engineer
Secondary:		Method:	Examination	Status:	Active
Issued:	7/7/2000	Expires:	12/31/2024	Last Renewal Date:	12/5/2023



## PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

### Licensee Details

#### Licensee Information

Name: George Alexander Walters, III

Address:

Alpharetta GA 30005

#### Primary Source License Information

Lic #:	PE038074	Profession:	Engineers / Land Surveyors	Type:	Professional Engineer
Secondary:		Method:	Examination	Status:	Active
Issued:	5/23/2013	Expires:	12/31/2024	Last Renewal Date:	1/1/2024

## 4.3.2.1

Professional Licenses

## TLC Engineering Solutions



### PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

#### Licensee Details

##### Licensee Information

Name: James Spencer Peterkin

Address:

Philadelphia PA 19103

##### Primary Source License Information

Lic #:	PE023255	Profession:	Engineers / Land Surveyors	Type:	Professional Engineer
Secondary:		Method:	Comity	Status:	Active
Issued:	1/16/1997	Expires:	12/31/2024	Last Renewal Date:	1/23/2024



### PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

#### Licensee Details

##### Licensee Information

Name: Thomas G White

Address:

Charlotte NC 28269

##### Primary Source License Information

Lic #:	PE039551	Profession:	Engineers / Land Surveyors	Type:	Professional Engineer
Secondary:		Method:	Comity	Status:	Active
Issued:	12/23/2014	Expires:	12/31/2024	Last Renewal Date:	12/26/2023

RFQu 24-752-017

7

### 4.3.2.1

#### Professional Licenses

## NV5 Engineers and Consultants



## PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

### Licensee Details

#### Licensee Information

**Name:** John M Karnowski

**Address:**

Duluth GA 30096

#### Primary Source License Information

<b>Lic #:</b> PE024552	<b>Profession:</b> Engineers / Land Surveyors	<b>Type:</b> Professional Engineer
<b>Secondary:</b>	<b>Method:</b> Examination	<b>Status:</b> Active
<b>Issued:</b> 7/15/1998	<b>Expires:</b> 12/31/2024	<b>Last Renewal Date:</b> 12/4/2023

#### Associated Licenses

**Relationship:** Employment

**Licensee:** NV5 Engineers and Consultants, Inc.

**License Type:** Engineer Firm

**License #:** PEF003715

**License Status:** Active

**Established:**

**Association Date:** 5/4/2022

**Expiry:**

**Type:** Prerequisite



SMALREY-01

FRADYL

### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/23/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Insurance Office of America 100 Galleria Parkway Suite 600 Atlanta, GA 30339	<b>CONTACT NAME:</b> Lisa Frady <b>PHONE (A/C, No, Ext):</b> (770) 250-0161 <b>FAX (A/C, No):</b> (678) 919-1151 <b>E-MAIL ADDRESS:</b> Lisa.Frady@ioausa.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. 3495 Piedmont Road NE Building 10, Suite 700 Atlanta, GA 30305	<b>INSURER A:</b> Phoenix Insurance Company <b>NAIC #</b> 25623	
	<b>INSURER B:</b> Travelers Casualty Insurance Company of America <b>19046</b>	
	<b>INSURER C:</b> Travelers Property Casualty Company of America <b>25674</b>	
	<b>INSURER D:</b> Continental Casualty Company <b>20443</b>	
	<b>INSURER E:</b> <b>INSURER F:</b>	

COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> OBJECT <input type="checkbox"/> LOC OTHER:			6800T776362	8/1/2023	8/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			BA0T780105	8/1/2023	8/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			CUP6T660930	8/1/2023	8/1/2024	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in RH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB0T782320	8/1/2023	8/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional			AEH008231739	8/1/2023	8/1/2024	Per Claim 5,000,000
D	Liability			AEH008231739	8/1/2023	8/1/2024	Aggregate 10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Any person or organization where required by written contact is an Additional Insured with respect to General Liability and is primary & non-contributory per form #CGD381 09/15, additional insured with respect to Auto Liability per form #CAT353 02/15 and additional insured with respect to Umbrella Liability and is primary & non-contributory per form #EU0001 07/16. Waiver of subrogation is in favor of the additional insured with respect to General Liability per form #CGD381 09/15, with respect to Auto Liability per form #CAT353 02/15, with respect to Workers Compensation per form #WC000313 04/84 and with respect to Umbrella Liability per form #EU0001 07/16. 30 days' notice of Cancellation with 10 days' notice for non-payment of premium in accordance with the policy provisions.

<b>CERTIFICATE HOLDER</b>  Sample Certificate Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. 3495 Piedmont Road NE Building 10, Suite 700 Atlanta, GA 30305	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2016/03)

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MMDD/YYYY)  
12/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> RSC Insurance Brokerage, Inc. 1745 N. Brown Road Suite 250 Lawrenceville GA 30043		<b>CONTACT NAME:</b> Ambrosia Patton <b>PHONE (A/C, No, Ext):</b> (678) 690-5995 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> apatton@risk-strategies.com																						
<b>INSURED</b> Eberly & Associates Inc 2951 Flowers Rd S Ste 119 Atlanta GA 30341		<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td><b>INSURER A:</b></td> <td>Travelers Property Casualty Company of America</td> <td>25674</td> </tr> <tr> <td><b>INSURER B:</b></td> <td>Charter Oak Fire Ins Co</td> <td>25615</td> </tr> <tr> <td><b>INSURER C:</b></td> <td>Farmington Casualty Co.</td> <td>41483</td> </tr> <tr> <td><b>INSURER D:</b></td> <td>XL Specialty Insurance Company</td> <td>37885</td> </tr> <tr> <td><b>INSURER E:</b></td> <td></td> <td></td> </tr> <tr> <td><b>INSURER F:</b></td> <td></td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	<b>INSURER A:</b>	Travelers Property Casualty Company of America	25674	<b>INSURER B:</b>	Charter Oak Fire Ins Co	25615	<b>INSURER C:</b>	Farmington Casualty Co.	41483	<b>INSURER D:</b>	XL Specialty Insurance Company	37885	<b>INSURER E:</b>			<b>INSURER F:</b>		
INSURER(S) AFFORDING COVERAGE		NAIC #																						
<b>INSURER A:</b>	Travelers Property Casualty Company of America	25674																						
<b>INSURER B:</b>	Charter Oak Fire Ins Co	25615																						
<b>INSURER C:</b>	Farmington Casualty Co.	41483																						
<b>INSURER D:</b>	XL Specialty Insurance Company	37885																						
<b>INSURER E:</b>																								
<b>INSURER F:</b>																								

**COVERAGES**      **CERTIFICATE NUMBER:** CL23121805748      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MMDD/YYYY)	POLICY EXP (MMDD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			6805H725615	12/31/2023	12/31/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMPIOP AGG \$ 4,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BA2R990803	12/31/2023	12/31/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			CUP7899Y481	12/31/2023	12/31/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB6N721627	12/31/2023	12/31/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liability			DPR999672	12/31/2023	12/31/2024	Each Claim \$5,000,000 Annual Aggregate \$5,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Evidence of insurance only.

**CERTIFICATE HOLDER**      **CANCELLATION**

Specimen For Proposal Only Cancellation Clause Does Not Apply	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/21/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> Greyling Ins Brokerage/EPIC 3780 Mansell Rd. Suite 370 Alpharetta GA 30022		<b>CONTACT NAME:</b> Sharon Brubaker <b>PHONE (A/C, No, Ext):</b> 770.756.6599 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> greylingcerts@greyling.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Evanston Insurance Company	<b>NAIC #</b> 35378
		<b>INSURER B:</b> Hartford Underwriters Insurance Company	30104
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:** 1511245130      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		20SBWBB7M4S	12/31/2023	12/31/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/PO/AGG \$ 4,000,000 \$
B	<input type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		20SBWBB7M4S	12/31/2023	12/31/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		20SBWBB7M4S	12/31/2023	12/31/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N <input type="checkbox"/> A    N/A	20WEGBB7M5A	12/31/2023	12/31/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability		MKLV7PL0005826	4/28/2023	4/28/2024	Per Claim \$5,000,000 Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  <p style="text-align: center;">**Sample**</p>	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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TLCENGI-01

TBENSON

### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/12/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>Ames &amp; Gough</b> 8300 Greensboro Drive Suite 980 McLean, VA 22102		<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): <b>(703) 827-2277</b> FAX (A/C, No): <b>(703) 827-2279</b> E-MAIL ADDRESS: <b>admin@amesgough.com</b>	
<b>INSURED</b> <b>TLC Engineering Solutions, Inc.</b> 255 South Orange Avenue Suite 1600 Orlando, FL 32801		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A : <b>National Fire Insurance Company of Hartford A(XV)</b> <b>20478</b> INSURER B : <b>Valley Forge Insurance Company A(XV)</b> <b>20508</b> INSURER C : <b>Continental Insurance Company A(XV)</b> <b>35289</b> INSURER D : <b>Lexington Insurance Company A, XV</b> <b>19437</b> INSURER E : <b>Steadfast Insurance Company A+, XV</b> <b>26387</b> INSURER F :	<b>NAIC #</b>


**COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<b>A</b>	<b>X</b> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		<b>4029282666</b>	<b>3/30/2023</b>	<b>3/30/2024</b>	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>1,000,000</b> MED EXP (Any one person) \$ <b>15,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COM/POP AGG \$ <b>2,000,000</b> \$
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PRO JECT    LOC					\$
	OTHER:					\$
<b>B</b>	<b>X</b> AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY    SCHEDULED AUTOS HIRED AUTOS ONLY    NON-OWNED AUTOS ONLY		<b>4029282778</b>	<b>3/30/2023</b>	<b>3/30/2024</b>	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
<b>C</b>	<b>X</b> UMBRELLA LIAB <b>X</b> OCCUR EXCESS LIAB    CLAIMS-MADE		<b>6024385012</b>	<b>3/30/2023</b>	<b>3/30/2024</b>	EACH OCCURRENCE \$ <b>10,000,000</b> AGGREGATE \$ <b>10,000,000</b> \$
	DED <input checked="" type="checkbox"/> RETENTION \$ <b>10,000</b>					\$
<b>B</b>	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y / N <b>N</b> / <b>N/A</b>	<b>4029282814</b>	<b>3/30/2023</b>	<b>3/30/2024</b>	<input checked="" type="checkbox"/> PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ <b>1,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>
<b>D</b>	<b>Professional Liab.</b>		<b>027015035</b>	<b>3/30/2023</b>	<b>3/30/2024</b>	<b>Per Claim/Aggregate</b> \$ <b>5,000,000</b>
<b>E</b>	<b>Cyber Liability</b>		<b>SPR 2630444-01</b>	<b>3/30/2023</b>	<b>3/30/2024</b>	<b>Each Claim/Aggregate</b> \$ <b>1,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Professional Liability Excess - Insurer: Markel Insurance Company A(XV)/ NAIC: 28932  
Policy Number: MKLV7PL0005769 / Effective Dates: 3/30/23 - 24  
Limits: \$5,000,000 Per Claim / \$5,000,000 Aggregate

Deductibles:  
General Liability: \$0  
Automobile: \$1,000 Comprehensive/ \$1,000 Collision  
SEE ATTACHED ACORD 101

<b>CERTIFICATE HOLDER</b>  EVIDENCE OF COVERAGE	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2016/03)

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/18/2023

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**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> RSC Insurance Brokerage, Inc. 1745 N. Brown Road Suite 250 Lawrenceville GA 30043		<b>CONTACT NAME:</b> Ambrosia Patton <b>PHONE (A/C, No, Ext):</b> (678) 690-5995 <b>E-MAIL ADDRESS:</b> apatton@risk-strategies.com <b>FAX (A/C, No):</b>																						
<b>INSURED</b> JOSEPH CAMACHO ASSOCIATES, INC JC CAMACHO, LLC 3103 MEDLOCK BRIDGE RD NORCROSS GA 30071		<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A:</td> <td>Massachusetts Bay Ins. Co.</td> <td>22306</td> </tr> <tr> <td>INSURER B:</td> <td>Citizens Ins. Co. of America</td> <td>31534</td> </tr> <tr> <td>INSURER C:</td> <td>Coalition Insurance Solutions, Inc.</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Massachusetts Bay Ins. Co.	22306	INSURER B:	Citizens Ins. Co. of America	31534	INSURER C:	Coalition Insurance Solutions, Inc.		INSURER D:			INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																						
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INSURER B:	Citizens Ins. Co. of America	31534																						
INSURER C:	Coalition Insurance Solutions, Inc.																							
INSURER D:																								
INSURER E:																								
INSURER F:																								

**COVERAGES**      **CERTIFICATE NUMBER:** CL2351248323      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			ODAH723568	08/16/2023	08/16/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/POP AGG \$ 4,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ODAH723568	08/16/2023	08/16/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			ODAH723568	08/16/2023	08/16/2024	EACH OCCURRENCE \$ 6,000,000 AGGREGATE \$ 6,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	WBAH713811	08/16/2023	08/16/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Cyber Liability			C-4LRY-072031-CYBER-2023	05/13/2023	05/13/2024	Each Claim \$1,000,000 Annual Aggregate \$1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
Evidence of insurance only.

**CERTIFICATE HOLDER**      **CANCELLATION**

Proof of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



# CERTIFICATE OF LIABILITY INSURANCE

5/1/2024

DATE (MM/DD/YYYY)  
1/19/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Lockton Companies 3280 Peachtree Road NE, Suite #1000 Atlanta GA 30305 (404) 460-3600	CONTACT NAME		
	PHONE (A/C, No, Ext):	FAX (A/C, No):	
E-MAIL ADDRESS:			
INSURER(S) AFFORDING COVERAGE			NAIC #
INSURER A: Valley Forge Insurance Company			20508
INSURER B: National Fire Insurance Co of Hartford			20478
INSURER C: The Continental Insurance Company			35289
INSURER D: Transportation Insurance Company			20494
INSURER E: Navigators Specialty Insurance Company			36056
INSURER F: National Fire and Marine Insurance Co			20079

**COVERAGES**      **CERTIFICATE NUMBER: 20214548**      **REVISION NUMBER: XXXXXXXX**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab <input checked="" type="checkbox"/> Cross Liab Incl GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROTECT <input checked="" type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Deductible: None	Y	Y	7014856125	5/1/2023	5/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	7014842659	5/1/2023	5/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0	N	N	CUE 7014841883	5/1/2023	5/1/2024	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$ XXXXXXXX
B D	<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y N	Y N/A	7014842824(AOS) 7014842810(CA)	5/1/2023 5/1/2023	5/1/2024 5/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E F A	<input type="checkbox"/> Excess Liab <input type="checkbox"/> Pro/Poll Liab <input type="checkbox"/> Bus Per Prop	N	N	GA23EXRZ0DWT5IC 42-EPP-321328-02 7014856125	5/1/2023 5/1/2023 5/1/2023	5/1/2024 5/1/2024 5/1/2024	Ea. Claim/Agg. \$10M/\$10M Ea. Claim/Agg. \$10M/\$20M Limit \$19,301,609

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 Smallwood is included as additional insured if required by written contract with respect to General Liability and Automobile Liability per the terms and conditions of the policy. A waiver of subrogation applies in favor of Smallwood if required by written contract with respect to General Liability, Automobile Liability, and Workers' Compensation per the terms and conditions of the policy where permitted by state law.

<b>CERTIFICATE HOLDER</b>  <b>20214548</b> Smallwood 3495 Piedmont Road NE Building 10, Suite 700 Atlanta GA 30305	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  
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**ATTACHMENT A: ARCHITECT/ENGINEER CHECKLIST AND CERTIFICATION**

The undersigned, hereby acknowledges having received Request for Qualifications (RFQu) No. 24-752-023 for Project No. N/A; **Professional A/E Services** containing a full set of documents:

**Owner's Project Specific Information**

- Appendix B: Design Review-Minimum Submittal Requirements (10 pages)
- Appendix C1: Elementary School Educational Specifications (45 pages)
- Appendix C2: Middle School Educational Specifications (82 pages)
- Appendix C3: High School Educational Specifications (122 pages)
- Appendix D: DCSD 2020 Vision – Educational Specifications and Design Guidelines (85 pages)
- Appendix I: Continuing Contract for Professional Services (37 pages)

**IMPORTANT NOTICE: The omission of any of the required items listed below shall cause the bid submission to be declared non-responsive and to be rejected.**

<b>Owner's Standard Forms:</b>		<b>Include with Proposal</b>	<b>Check Box to Confirm Inclusion</b>
Attachment A	Architect/Engineer Checklist and Certification (2 pages)	YES	<input checked="" type="checkbox"/>
Attachment B1	Corporate Certificate (1 page)	B1 or B2 or	<input checked="" type="checkbox"/>
Attachment B2	Partnership Certificate (1 page)	B3 as	<input type="checkbox"/> N/A
Attachment B3	Entity Certificate (1 page)	applicable	<input type="checkbox"/> N/A
Attachment C	Design Professional Rate Schedule (5 pages)	YES	<input checked="" type="checkbox"/>
Attachment D	Offeror's and Individuals' Affidavit of Noncollusion (2 pages)	YES	<input checked="" type="checkbox"/>
Attachment E	Conflict of Interest Disclosure Affidavit (2 pages)	YES	<input checked="" type="checkbox"/>
Attachment F	Consent to Release Information (1 page)	YES	<input checked="" type="checkbox"/>
Attachment G	Immigration and Security Certification (2 pages)	YES	<input checked="" type="checkbox"/>
Attachment H	No Submittal Response Form (1 page)	N/A	
<b>Other Requirements:</b>		<b>Include with Proposal</b>	<b>Check Box</b>
Copy of Business License and Certificates		YES	<input checked="" type="checkbox"/>
Certificate of Insurance		YES	<input checked="" type="checkbox"/>
Electronic Version of bid documents		YES	<input checked="" type="checkbox"/>

Indicate Addenda(s) Nos. 1, 2, 3 received (none unless indicated here). The Architect/Engineer is responsible for reading and understanding all sections of this RFQu, and affirms that the Architect/Engineer shall be bound by all of the terms and conditions contained in this RFQu.

DeKalb County School District  
Professional Architectural/Engineering Services  
December 14, 2023

RFQu No. 24-752-017  
Project No. N/A  
Page 2 of 2

Further, the undersigned, being duly sworn, states on oath that no disclosures of ownership have been withheld from the Board, that the information provided herein is current, and Architect/Engineer and its officers and employees have not entered into any agreement with any other Architect/Engineer or prospective Architect/Engineer or with any other person, firm or corporation relating to any prices or other terms named in this RFQu or any other RFQu, nor has it entered into any agreement or arrangement under which a person, firm or corporation is to refrain from responding to this RFQu.

Name of Architect/Engineer: Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.

Signature:  Printed Name: John S. Gerondelis, AIA

Title: Principal Date: January 31, 2024

Sworn to and subscribed before me this 31 day of January, 2024

Notary Public:  My commission expires: 11 / 18 / 2027

(SEAL)

JANA H. RUBIN  
NOTARY PUBLIC  
DeKalb County  
State of Georgia  
My Comm. Expires November 18, 2027

THE DEKALB COUNTY SCHOOL DISTRICT RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSALS AND TO WAIVE INFORMALITIES.


**ATTACHMENT B1: CORPORATE CERTIFICATE**

Georgia

Georgia

STATE OF Georgia  
COUNTY OF Fulton

I, Michael Girard Murphy, certify that I am the Secretary of the corporation named as offeror in the foregoing proposal; that John S. Gerondelis who signed said proposal on behalf of the offeror was then Principal and Executive Vice President of said corporation; that said proposal was duly signed for and in behalf of said corporation by authority of its Board of Directors, and is within the scope of its corporate powers; and that said corporation is organized under the laws of the State of Georgia.

  
[signature]

Michael Girard Murphy  
[typed name]

Subscribed and sworn to  
before me this 21 day of  
January, 2024.

(SEAL)

JANA H. RUBIN  
NOTARY PUBLIC  
DeKalb County  
State of Georgia  
My Comm. Expires November 18, 2027

  
Notary Public

My Commission Expires:  
11/18/2027



Project Name: **Professional Architectural/Engineering Services**

RFQu No: 24-752-017

Project No: **N/A**

RFQu Date: **December 14, 2023**

Page 2 of 5

Estimator:	\$ <u>100</u> per hour
Scheduler:	\$ <u>100</u> per hour
Designer:	\$ <u>100</u> per hour
CADD:	\$ <u>75</u> per hour
Civil Engineer	\$ <u>140</u> per hour
Junior Civil Engineer	\$ <u>90</u> per hour
Civil Draftsman	\$ <u>75</u> per hour
Structural Engineer	\$ <u>155</u> per hour
Junior Structural Engineer	\$ <u>100</u> per hour
Structural Draftsman	\$ <u>55</u> per hour
Mechanical Engineer	\$ <u>145</u> per hour
Junior Mechanical Engineer	\$ <u>100</u> per hour
Mechanical Draftsman	\$ <u>75</u> per hour
Electrical Engineer	\$ <u>145</u> per hour
Junior Electrical Engineer	\$ <u>100</u> per hour
Electrical Draftsman	\$ <u>75</u> per hour
Fire Protection Engineer	\$ <u>145</u> per hour
Junior Fire Protection Engineer	\$ <u>100</u> per hour
Fire Protection Draftsman	\$ <u>75</u> per hour
FF&E Coordinator	\$ <u>80</u> per hour
Others as appropriate	\$ <u>NA</u> per hour

- b. Please provide a list of Design Professional's senior staff, subconsultants and subcontractors who will be assigned to provide the services required under this contract. This list will be included as Exhibit C in the contract.

<u>NAME</u>	<u>FUNCTION</u>
<u>John Gerondelis, AIA</u>	<u>Principal-in-Charge/Architect-of-Record</u>
<u>J. Greg Bennett</u>	<u>Design Principal</u>
<u>Chandra Cherry</u>	<u>Interior Design Principal / FF&amp;E</u>
<u>Rhea Davis, AIA, LEED AP</u>	<u>Project Manager</u>
<u>Jeff Miller, AIA</u>	<u>Lead Contract Administrator</u>
<u>JoAnn Hathcox, CSI, CDT</u>	<u>Specifications</u>
<u>William Turner</u>	<u>Project Architect</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Civil:	<u>Eberly &amp; Associates</u>
Structural:	<u>PES Structural Engineers</u>
Mechanical:	<u>TLC Engineering Solutions (formerly Griffith Engineering)</u>
Plumbing:	<u>TLC Engineering Solutions (formerly Griffith Engineering)</u>
Electrical:	<u>TLC Engineering Solutions (formerly Griffith Engineering)</u>
Kitchen Consultant:	<u>Camacho Food Service Design</u>
Additional: Cost Estimating: Traffic Consultant:	NV5

- c. The undersigned Architect hereby acknowledges receipt of the following Addenda:  
[insert the number and date of each Addendum; if none, insert "None"]  
Addendum 1 - January 8, 2024; Addendum 2 - January 12, 2024; and Addendum 3 - January 24, 2024
- d. \_\_\_\_\_
- e. The Architect understands that the Owner reserves the right to reject any or all Proposals, and to waive any technicalities or informalities.
- f. The Architect agrees that this Proposal may not be withdrawn for a period of one hundred and twenty (120) calendar days after the date and time fixed for receiving said Proposals.
- g. The undersigned Architect agrees that if it is notified in writing by mail, telegraph, facsimile or hand-delivery of the acceptance of this Proposal, via Notice of Award or otherwise, within ninety (90) calendar days after the date and time fixed for receiving said Proposals, the undersigned Architect will execute, within five (35 business days of the date of the notice, a contract for the Design Services and the Work in accordance with the Request for Qualifications in the exact form provided therein for the Contract Price as agreed upon by the Owner and Architect.
- h. The undersigned Architect agrees to commence the Design Services under the Owner's form of contract after its receipt of a written Work Authorization from the Owner.
- By submission of the Proposal, Architect represents and warrants that:
- (1) Architect has read and understands the Proposal Documents and the Proposal is made in accordance therewith;
  - (2) Architect has read and understands the bidding or proposal documents or contract documents for other portions of the Project, if any, being bid or offered concurrently or presently under construction, to the extent that such documentation relates to the Design Services or the Work for which the Proposal is submitted;
  - (3) the Proposal is based upon furnishing all of the Design Services and the Work, and other things required by the Proposal Documents; and
  - (4) all facts stated in the Proposal are true and correct.

Project Name: **Professional Architectural/Engineering Services**

RFQu No: 24-752-017

Project No: N/A

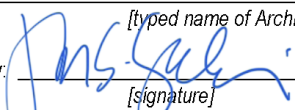
RFQu Date: **December 14, 2023**

Page 4 of 5

By submission of this Proposal, the Architect certifies that this Proposal has been derived independently, without consultation, communication or agreement as to any matter relating to this Proposal with any other Architect or with any competitor. The Architect hereby certifies that this Proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same Project and is in all respects fair and without collusion or fraud. The Architect agrees to abide by all conditions of the Request for Proposal.

Respectfully submitted,

Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.

By:  [signature] [seal]

John S. Gerondelis, AIA - Principal  
[typed name and title]

3495 Piedmont Road NE, Building 10, Suite 700, Atlanta, Georgia 30305  
[address of Architect]

( 404 ) 233-5453  
[business telephone number]

January 31, 2024  
[date of execution]

[If the Architect is a joint venture, utilize the following page of this proposal form for signatures.]

Project Name: **Professional Architectural/Engineering Services**

RFQu No: 24-752-017

Project No: N/A

RFQu Date: **December 14, 2023**

Page 5 of 5

**(For Joint Venture Proposals)**

By submission of this Proposal, the Architect certifies that this Proposal has been derived independently, without consultation, communication or agreement as to any matter relating to this Proposal with any other Architect or with any competitor. The Architect hereby certifies that this Proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same Project and is in all respects fair and without collusion or fraud. The Architect agrees to abide by all conditions of the Request for Proposal.

Respectfully submitted \_\_\_\_\_,  
*[typed name of Joint Venture]*

By: \_\_\_\_\_  
*[typed name of Joint Venture partner]*

By: \_\_\_\_\_ [seal]  
*[signature]*

\_\_\_\_\_  
*[typed name and title]*

\_\_\_\_\_  
*[address of Joint Venture partner]*

(\_\_\_\_) \_\_\_\_\_  
*[business telephone number]*

\_\_\_\_\_  
*[date of execution]*

By: \_\_\_\_\_  
*[typed name of Joint Venture partner]*

By: \_\_\_\_\_ [seal]  
*[signature]*

\_\_\_\_\_  
*[typed name and title]*

\_\_\_\_\_  
*[address of Joint Venture partner]*

(\_\_\_\_) \_\_\_\_\_  
*[business telephone number]*

\_\_\_\_\_  
*[date of execution]*

**ATTACHMENT D: OFFEROR'S and INDIVIDUALS' AFFIDAVIT OF NONCOLLUSION**

*(This affidavit to be executed in accordance with O.C.G.A. § 36-91-21(e))*

STATE OF Georgia

COUNTY OF Fulton

COMES NOW, Smallwood, Reynolds, Stewart, Stewart & Associates, Inc. ("Offeror"),  
*[Name of Offeror]*

appearing by and through John S. Gerondelis, AIA, its Principal  
*[insert name of individual with authority to bind Offeror]* *[title]*

(averring both individually and in his or her representative capacity on behalf of Offeror) (the "Individual and Representative Affiant"), and

*[in these blanks insert the names of all those required to give the oath under O.C.G.A. § 36-91-21(e)]*

John S. Gerondelis, AIA as Principal

Jeffrey D. Miller, AIA as Associate

Rhea L. Davis, AIA as Associate

J. Greg Bennett as Principal

Chandra Cherry as Principal

(collectively, the "Individual Affiants"), and each of the Individual And Representative Affiant and the Individual Affiants, after first being duly sworn, deposes and says that:

1. He, she or it, as applicable, has not directly or indirectly violated subsection (d) of the Official Code of Georgia Annotated Section 36-91-21, which subsection provides as follows:

(d) Whenever a public works construction contract for any governmental entity subject to the requirements of this chapter is to be let out by competitive sealed bid or proposal, no person, by himself or herself or otherwise, shall prevent or attempt to prevent competition in such bidding or proposals by any means whatever. No person who desires to procure such work for himself or herself or for another shall prevent or endeavor to prevent anyone from making a bid or proposal therefor by any means whatever, nor shall such person so desiring the work cause or induce another to withdraw a bid or proposal for the work.

2. If the Offeror is a partnership, then the Individual and Representative Affiant, together with the Individual Affiants, constitute all of the partners and any officer, agent or other person who may have represented or acted for them in bidding or proposing for or procuring the contract for the DeKalb County Board of Education **Professional Architectural/Engineering Services** (the "Project").

3. If the Offeror is a corporation or other entity, then the Individual And Representative Affiant,

together with the Individual Affiants, constitute all officers, agents, or other persons who may have acted for or represented the corporation or other entity in bidding for or procuring the contract for the Project.

Further, the Individual And Representative Affiant and the Individual Affiants sayeth not.

This 31 day of January, 2024

Smallwood Reynolds, Stewart, Stewart & Associates, Inc.  
[insert name of Offeror]

and

John S. Gerondelis, AIA as Principal  
[insert name of Individual And Representative Affiant]

By: [Signature], both individually and on behalf of Offeror as its  
Principal  
[insert title]

Individual Affiants' signatures and names:

- |   |                  |
|---|------------------|
| x _____<br>Name: <u>John S. Gerondelis, AIA</u> | x _____<br>Name: |
| x _____<br>Name: <u>Jeffrey D. Miller, AIA</u>  | x _____<br>Name: |
| x _____<br>Name: <u>Rhea L. Davis, AIA</u>      | x _____<br>Name: |
| x _____<br>Name: <u>J. Greg Bennett</u>         | x _____<br>Name: |
| x _____<br>Name: <u>Chandra Cherry</u>          | x _____<br>Name: |
| x _____<br>Name:                                | x _____<br>Name: |

Sworn to and subscribed before me this 31 day of January, 2024

Notary Public: Jana H. Rubin My commission expires: 11/18/2027

(SEAL)

JANA H. RUBIN  
NOTARY PUBLIC  
DeKalb County  
State of Georgia  
My Comm. Expires November 18, 2027

**ATTACHMENT E: CONFLICT OF INTEREST DISCLOSURE AFFIDAVIT**

I HEREBY CERTIFY, UNDER OATH, that

1. I (*Printed Name*), John S. Gerondelis, AIA am the (*Title*)  
Principal and I am the duly authorized  
representative of the firm of (*Firm Name*) Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.  
(the "Firm") for purposes of this  
Affidavit, whose address is (*Firm Address*) 3495 Piedmont Road NE, Building 10, Suite 700  
Atlanta, Georgia 30305, and I possess the legal authority to make this Affidavit on  
behalf of myself and the Firm, as follows:

2. The following employee(s), officer(s) or agent(s) of the Firm (collectively, "Firm Representative") is/are related, by blood or marriage, to an employee, agent or Board Member of the DeKalb County Board of Education (collectively, "Owner Representative"), as indicated below:

<u>Firm Representative</u>	<u>Owner Representative</u>	<u>Relation</u>
<u>None</u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>

3. Except as listed below under "EXCEPTIONS", neither the Firm nor any Firm Representative have any conflicts of interest, whether real or potential, due to kinship, ownership, other clients, other contracts, interests, or otherwise concerning the DeKalb County Board of Education, the Project, or any Owner Representative:

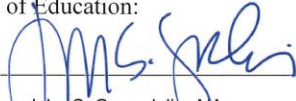
EXCEPTIONS (*fully disclose and completely explain*)

[Continued on Next Page]

4. This disclosure is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid, proposal or qualification statement for the same contract or project and is in all respects without collusion or fraud.

Wherefore, the foregoing disclosure is fully complete and true, and may be relied upon by the DeKalb County Board of Education:

Signature:



Printed Name:

John S. Gerondelis, AIA

Firm Name:

Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.

Date:

January 31, 2024

Sworn to and described before me this 31 day of January 2024

Personally known:

OR Produced Identification:

Type of Identification:

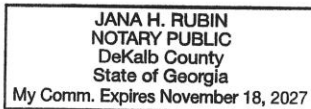
Notary Public – State of

Jana H. Rubin - State of Georgia

My Commission Expires

11-18-2027

Affix Notary Seal Here:



**ATTACHMENT F: CONSENT TO RELEASE INFORMATION**

The undersigned, having submitted a competitive sealed Proposal to the DeKalb County Board of Education in respect of a local government entity public works construction project (or being a partner in a joint venture that has submitted such proposal), hereby authorizes any person or entity having in its possession, custody or control any information regarding the undersigned to fully disclose and make available such information to the DeKalb County Board of Education, its agents, attorneys and other representatives.

This 31 day of January, 2024.

Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.

*[Printed name of person or entity consenting to release of information]*

By:  \_\_\_\_\_

Printed name: John S. Gerondelis, AIA

Printed Title: Principal

### ATTACHMENT G: IMMIGRATION AND SECURITY CERTIFICATION

If you are providing service, performing work, or delivering goods to the DeKalb County Board of Education/DeKalb County School District including, but not limited to schools, warehouses and central offices, the applicable Georgia Security and Immigration Compliance documents found here must be completed, signed, notarized, and submitted with your bid/proposal. Failure to provide this document with your bid/proposal will result in the disqualification of the bid/proposal.

1) Offeror/Bidder shall at all times comply with the Georgia Security and Immigration Compliance Act, as amended, O.C.G.A. § 13-10-90 et. seq.

2) In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act, as amended by the Illegal Immigration Reform Act of 2011, O.C.G.A. § 13-10-90 et. seq. (collectively the "Act"), the Offeror **MUST INITIAL** the statement applicable to Offeror below:

(a)     (Initial here): Offeror declares under penalties of perjury that, Offeror has registered at <https://e-verify.uscis.gov/enroll/> to verify information of all new employees in order to comply with the Act; is authorized to use and uses the federal authorization program under the federal work authorization user identification number issued on the date of authorization below; will continue to use the authorization program throughout the contract period; Offeror further warrants and agrees Offeror shall execute and return any and all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. seq. [Offerors who initial (a) must attach and return a signed, notarized Contractor Affidavit and Agreement with the Contract if awarded];

or

(b)     (Initial here): Offeror/Bidder warrants that he/she does not employ any other persons, and he/she does not intend to hire any employees or to perform the Contract. [Offerors/Bidders who initial (b) must attach and return a signed, notarized Affidavit of Exception with the Contract if awarded];

or

(c)     (Initial here) Offeror/Bidder is an individual who is licensed pursuant to Title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for services to be rendered by such individual and thus does not have to provide an affidavit.

3)     (Initial here) Offeror/Bidder will not employ or contract with any subcontractor in connection with a covered contract unless the subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides Offeror/Bidder with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. seq.

4)     (Initial here) Offeror/Bidder agrees that, if Offeror/Bidder employs or contracts with any subcontractor in connection with the covered contract under the Act and DOL Rules 300-10-1-.01,

et seq that Offeror/Bidder will secure from each sub-contractor at the time of the contract the sub-contractor's name and address, the employee-number applicable to the sub-contractor, the date the authorization to use the federal work authorization program was granted to sub-contractor; the subcontractor's attestation of the subcontractor's compliance with the Act and Georgia Department of Labor Rule 300-10-1-.01, et seq.; and the subcontractor's agreement not to contract with sub-subcontractors unless the sub-subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides subcontractor with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. seq.

- 5) JS (Initial here) Offeror/Bidder agrees to provide the DeKalb County School District with all affidavits of compliance as required by O.C.G.A. § 13-10-90 et seq. and Georgia Department of Labor Rules 300-10-1-.01, et seq within five (5) business days of receipt.

JS  
Signature

January 31, 2024

Date

100248

2/14/2008

EEV/Basic Pilot Program  
User Identification Number

Date of Authorization

Firm Name: Smallwood, Reynolds, Stewart, Stewart & Associates, Inc.

Street/Mailing Address: 3495 Piedmont Road NE, Building 10, Suite 700

City, State, Zip Code: Atlanta, Georgia 30305

Telephone Number: 404-233-5453

Email Address: jgerondelis@smallwood-us.com

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

31 DAY OF January, 2024

Jana H. Rubin  
Notary Public

My Commission Expires: 11-18-2027

JANA H. RUBIN  
NOTARY PUBLIC  
DeKalb County  
State of Georgia  
My Comm. Expires November 18, 2027

**EXHIBIT "J"**

**SUBCONTRACTOR AFFIDAVIT**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests under oath that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with Smallwood (*name of Contractor*), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

311503  
EEV/Basic Pilot Program User Identification Number

8/25/2011  
Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.

*Jeremiah Phillips*

1/31/2024  
Date

BY: Authorized Officer or Agent

Eberly & Associates, Inc.  
(Subcontractor Name)

Associate

Title of Authorized Officer or Agent of Subcontractor

Jeremiah Phillips

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
31<sup>st</sup> DAY OF January, 2024

*Christina R. Carter*

Notary Public  
My Commission Expires: 03/27/2026



**EXHIBIT "J"**

**SUBCONTRACTOR AFFIDAVIT**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests under oath that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with Smallwood (*name of Contractor*), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.



**EXHIBIT "J"**

**SUBCONTRACTOR AFFIDAVIT**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with Smallwood (*name of Contractor*), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

16153  
EEV/Basic Pilot Program User Identification Number

10/31/2008  
Date of Authorization

N/A  
If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.

*Chad Griffith*  
BY: Authorized Officer or Agent

1/24/2024  
Date

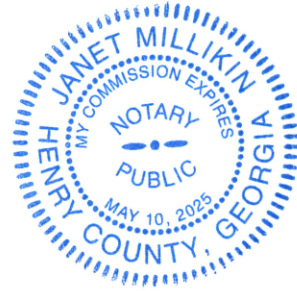
TLC Engineering Solutions  
(Subcontractor Name)

Managing Principal  
Title of Authorized Officer or Agent of Subcontractor

Chad Griffith  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
24<sup>th</sup> DAY OF January, 2024

*Janet Millikin*  
Notary Public  
My Commission Expires: May 10, 2025



**EXHIBIT "J"**

**SUBCONTRACTOR AFFIDAVIT**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with SMALLWOOD (name of Contractor), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

154511  
EEV/Basic Pilot Program User Identification Number

09-24-2008  
Date of Authorization

n/a  
If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.

Anja Kuechenmeister  
BY: Authorized Officer or Agent

01-24-2024  
Date

Joseph Camacho Associates INC. "dba camacho"  
(Subcontractor Name)

Vice President of Business Development  
Title of Authorized Officer or Agent of Subcontractor

Anja Kuechenmeister  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
24 DAY OF December, 2024

[Signature]  
Notary Public  
My Commission Expires: 07/20/2027

**C Arant**  
**NOTARY PUBLIC**  
**DeKalb County, GEORGIA**  
**My Commission Expires 07/20/2027**

**EXHIBIT "J"**

**SUBCONTRACTOR AFFIDAVIT**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests under oath that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with Smallwood (*name of Contractor*), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

455751  
EEV/Basic Pilot Program User Identification Number

October 11, 2011  
Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.

[Signature]  
BY: Authorized Officer or Agent

January 19, 2024  
Date

NV5 Engineers and Consultants, Inc.  
(Subcontractor Name)

Traffic Services National Director  
Title of Authorized Officer or Agent of Subcontractor

John Karnowski  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
19<sup>th</sup> DAY OF January, 2024

Barbara E. Davis  
Notary Public  
My Commission Expires: 2.5.2024



**EXHIBIT “H”**

**MANDATORY ADDENDUM TO THE  
OWNER/DESIGN PROFESSIONAL AGREEMENT  
(DESIGN AND SUPERVISION OF A STATE-FUNDED CAPITAL OUTLAY CONSTRUCTION  
PROJECT ONLY)**

The Owner may use any form of agreement mutually agreed upon by the Owner and Architect to contract for the Architect’s Services for any project funded in whole or in part with State Capital Outlay Funds provided by the Georgia Department of Education (“GaDOE”); provided, however, that this Mandatory Addendum must and shall be incorporated into the Owner and Architect’s selected form of agreement on any such State Capital Outlay Funded project. In the event of a conflict or inconsistency between the terms and conditions of the selected form of agreement and this Mandatory Addendum, the terms and conditions of this Mandatory Addendum shall prevail and govern over conflicting or inconsistent terms and conditions of the selected form of agreement. This Mandatory Addendum shall not be modified without prior written consent of the GaDOE. THE GaDOE SHALL NOT RELEASE ANY STATE CAPITAL OUTLAY FUNDS FOR AN APPROVED CAPITAL OUTLAY PROJECT IF THIS MANDATORY ADDENDUM IS NOT MADE A PART OF THE OWNER/ARCHITECT CONTRACT.

1. For purposes of this Mandatory Addendum, notwithstanding terminology used in the Owner/Architect Contract, the following terms are defined to mean:
  - a. “Architect” shall be the architect, engineer, or architect/engineer, whether individually or as a firm or other legal entity, engaged to perform the Architect’s Services.
  - b. “Architect’s Services” shall be the scope of the Architect’s services for the Project set forth in the Contract, including the services and requirements set forth in this Mandatory Addendum.
  - c. “Owner” shall be the Local Board of Education that is engaging the Architect to perform the Architect’s Services for the Project.
  - d. “Contract” shall be the form of agreement between the Owner and the Architect, to which this Mandatory Addendum is attached and is a part, and shall set forth the Architect’s Services for the Project.
  - e. “Project” shall be the Project for which the Architect’s Services are engaged and performed pursuant to the Contract.
  - f. “Program” shall be the Owner’s policies, purposes, concepts, goals and objectives, and design, construction, scheduling, budgetary or operational needs, restrictions, or requirements for the Project.
  - g. “Stated Cost Limitation” shall be the maximum amount that the Owner is authorized to spend to construct the Project as determined and established by the Owner.
  - h. “Record Plans and Specifications” shall be the as-built plans and specifications including, but not limited to, actual location of utility lines, and any approved change orders.
  
2. The Architect agrees not to assign or transfer any interest or rights in the Contract to any person or entity without the advanced written consent of the Owner. The Architect agrees to utilize the design and management team represented to the Owner and agrees that no substitutions, additions, or deletions to this team shall occur without the advanced written

consent of the Owner. The Owner agrees to provide a response to the Architect within 14 days of any such request by the Architect.

3. Prior to beginning the "Preliminary Plans and Specifications," the Architect shall first consult in detail with the Owner to determine and understand the Owner's Program. Within 10 days of such consultation, the Architect shall prepare and submit to the Owner a written report detailing and confirming the Architect's understanding of the Owner's Program. The Architect's report must include, but is not limited to, the identification of any design, construction, scheduling, budgetary, operational, or other issues, problems or impediments foreseen by the Architect concerning the Project, the Program, or both. The Architect's report should include proposed solutions or recommendations, for the Owner's consideration, to resolve, eliminate, minimize or mitigate any such issues, problems or impediments. The Architect's report shall also include any applicable educational specifications and GaDOE requirements.
4. The Architect shall obtain written authorization from the Owner before proceeding with each next stage of Architect's Services, including the "Preliminary Plans and Specifications," the "Check Set Plans and Specifications," and the "Final Plans and Specifications," as defined in "Guidelines for Submission of Documents for Review of Planning, Bidding, and Construction of Educational Facilities" (as may be amended from time to time, always using the most recently published edition).
5. The Architect agrees to comply with all applicable federal, state and local laws, codes and ordinances in the design of the Project. The Architect also agrees to comply with all applicable GaDOE rules and guidelines and to make required submittals in a timely manner to GaDOE's Facility Services Unit. The Architect shall respond to GaDOE's Facility Services Unit review report comments in a timely fashion so as to ensure that the review process may proceed orderly, efficiently and does not impede the Project or the Program.
6. The Architect assumes full responsibility to the Owner for the acts and omissions of the Architect and the Architect's consultants, subconsultants and employees in connection with the Contract, the Project and the Program.
7. The Architect agrees to design the Project within the Owner's budgetary limits and consistent with the Owner's Program for the construction of the Project which shall be referred to as the **Stated Cost Limitation**, as follows:

The **Stated Cost Limitation** for the Project shall be \$\_\_\_\_\_, which is composed of:

**State Capital Outlay Funds** in the amount of \$\_\_\_\_\_, and

**Required Local Funds** in the amount of \$\_\_\_\_\_, and

**Additional Required Local Funds** in the amount of \$\_\_\_\_\_.

8. The Architect shall provide reasonably reliable cost estimates to the Owner at the following design stages: (1) Preliminary Plans and Specifications stage, (2) 65% completion stage, and (3) Check Set Plans and Specifications stage (95% completion).

9. In the event the Architect's final project cost estimate (at Check Set Plans and Specifications stage) exceeds the **Stated Cost Limitation** for the Project, the Owner may require the Architect, at no additional cost to the Owner, to consult with the Owner and to revise the design so as to enable the Owner to obtain a final cost for the Project at or below the **Stated Cost Limitation**. The Architect acknowledges and agrees that the **Stated Cost Limitation** shall not be exceeded except as provided herein; provided, however, the Architect further acknowledges and agrees that budgetary limitations are never a justification for breach, disregard or circumvention of sound principles of architectural and engineering design. Therefore, the Architect shall take no calculated risks in the design of the Project. The Architect agrees that, in the event that the Architect determines that the Project cannot be designed so as to be fully and finally constructed within the **Stated Cost Limitation** and in keeping with sound principles of design, the Architect will give written notice of such determination immediately, and in no event more than seven (7) days after the Architect makes such a determination, to the Owner and to the GaDOE Facilities Services Unit.
10. The **Stated Cost Limitation** may be amended by written mutual agreement signed by the Owner and the Architect at any time after the Contract between the Architect and Owner is executed. Prior to such amendment, the Architect shall provide the Owner with reliable and verifiable evidence through either internal-Architect estimates, third party estimates, materials supplier quotes, or other industry best management practices standards to establish that an increase in the **Stated Cost Limitation** is warranted and justifiable. The Owner reserves the right to request additional supporting documentation substantiating the need to increase the **Stated Cost Limitation**. The Owner reserves and has the right, in its sole discretion, to refuse to increase the **Stated Cost Limitation**.
11. All plans, specifications, design calculations, designs, drawings, or other documents or data produced pursuant to the Contract by the Architect, or the Architect's consultants, subconsultants, or employees shall be the sole property of the Owner regardless of the stage in which the development of the design has progressed, and shall be delivered to the Owner upon request. The Owner shall retain all ownership rights with regard to such plans, specifications, design calculations, designs, drawings, or other documents or data produced pursuant to the Contract.
12. The Architect shall provide and maintain Professional Liability Insurance at all times this Contract is in effect and for a period of six (6) years after execution by the Architect of the "Certificate of Final Completion" indicating final completion of the Project, with a minimum level of coverage as described herein below. Said coverage shall be written by an insurer licensed to do business in the State of Georgia and acceptable to the Owner.

Before the Owner executes the Contract, the Architect shall provide the Owner and the GaDOE Facility Services Unit with a valid Certificate of Insurance showing that the Architect is then insured with Professional Liability (Errors and Omissions) Insurance with limits not less than the following:

- i. With minimum limits per claim of 20% of the stated cost limitation set forth in the Work Authorization but not less than the minimum limits of \$2,000,000 per claim coverage, \$2,000,000 aggregate.
- ii. Workmen's Compensation and Employer's Liability to statutory limits.

- iii. Comprehensive Commercial General Liability (“CGL”) including Owner’s & Contractor’s Protective with the following limits;
  - (a) General Aggregate: \$2,000,000, which shall apply on a per-project basis;
  - (d) Products and Completed Operations Aggregate: \$1,000,000;
  - (e) Personal & Advertising Injury: \$1,000,000;
  - (g) Each Occurrence: \$1,000,000;
  - (h) Fire Damage (Any one fire): \$50,000; and,
  - (i) Medical Expense (Any one person): \$5,000.
- iv. Automobile Liability (owned, non-owned, hired) with combined single limit of \$2,000,000 annual aggregate, \$1,000,000 per occurrence.

For such period of time that Professional Liability insurance is required for the Project, as set forth above, the Architect shall provide the Owner with an updated or renewed Certificate of Insurance at least annually, or more frequently if requested by the Owner, showing the required coverage and limits of coverage remain in place.

- 13. The Architect shall carefully inspect the work of the Contractor within 24 hours of the Owner’s request, and shall also, **at a minimum, inspect work at the Project site** \_\_\_\_\_, and in any event, no less frequent than once per month. At least once per month, the inspection shall be performed by an architect or engineer licensed in the State of Georgia. The purpose of such inspections, among other things, shall be to determine the quality and quantity of the work in comparison with the requirements of the contract documents for the Project. In performing such inspections, the Architect shall advise the Owner of: deficient or defective work; real or potential delays in the schedule or the work of the Project; and, requests for payment by the Contractor which could constitute overpayment for work not yet performed or completed. Within three (3) days of each site visit, the Architect shall submit a written report of such site visit which, in addition to the information required by the preceding sentence, shall include and convey any relevant information, comments or recommendations to the Owner.
- 14. The Architect shall provide Owner a set of “Record Plans and Specifications” within thirty (30) days after execution by the Architect of the “Certificate of Substantial Completion.” Such “Record Plans and Specifications” shall include any authorized change orders, actual locations of all utility lines, and any other appropriate information. The drawings shall be presented in a Computer Aided Drafting (CAD) format or other format of the Owner’s choice, and the specifications shall be presented in a word processing format of the Owner’s choice.
- 15. The Contract executed between the Owner and the Architect, to which this Mandatory Addendum is a part, shall include a provision for the termination of the Architect’s Services (or be deemed to include this Paragraph 15) giving the Owner the rights of (1) termination of the Architect’s Services with cause and (2) termination of the Architect’s Services without cause. In the event of termination, the Owner shall pay the Architect for the reasonable value of the Architect’s Services performed by the Architect prior to the termination. Payment for the Architect’s Services rendered prior to termination shall be based on statements properly submitted by the Architect to the Owner and supported by time sheets, invoices and such other supporting documentation that the Owner may

reasonably require; provided, however, that in no event shall the total payment to the Architect exceed an amount equal to the percentage of completion of the Architect's Services for the Project at the time of termination.

- 16. The Architect shall be responsible for the timely submittal and completion of all forms required by GaDOE and shall respond to GaDOE comments on submittals within twenty-one (21) days of receipt of GaDOE comments. Such forms may be obtained from the Facilities Services Unit, Georgia Department of Education, 1670 Twin Towers East, 205 Jesse Hill Jr. Drive, SE, Atlanta, Georgia 30334. At the close of the Project, the Architect shall submit an "Architectural Certification" form, as provided by the GaDOE, to the Owner. Unless the Architect's services are terminated by the Owner before final completion of the Project, the completion and submittal of this form is required prior to the Owner's release of the final payment to the Architect.
- 17. All architectural plans and specifications shall bear the signature and seal of the Architect, which shall be licensed to practice in the State of Georgia. Civil, survey, structural, electrical, and mechanical plans and specifications shall bear the signature and seal of the respective engineer, who shall be licensed to practice in the State of Georgia.
- 18. A fully executed copy of the Contract between the Owner and the Architect, including a completed copy of this Mandatory Addendum, must be filed with the GaDOE Facilities Services Unit.

OWNER:

DEKALB COUNTY BOARD OF EDUCATION

By: [Signature]  
[Signature]

Mr. Dijon DaCosta, Sr., Board Chairperson  
[Printed Name, Title]

By: [Signature]  
[Signature]

Dr. Devon Q. Horton, Superintendent  
[Printed Name, Title]

1701 Mountain Industrial Blvd.

Stone Mountain, Georgia 30083  
[Printed Address]

6-25-24  
[Date of Execution]

ARCHITECT:

SMITHWOOD, REYNOLDS, STEWART,  
STEWART & ASSOCIATES, INC.

By: [Signature]  
[Signature]

JOHN S. GERONDELIS  
[Printed Name]

PRINCIPAL  
[Title]

3495 PIEDMONT RD, NE  
BLDG 10 STE 700  
ATLANTA, GA 30305  
[Printed Address]

11 JUN 2024  
[Date of Execution]

## EXHIBIT "I"

### CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned Contractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the individual, firm, or corporation ("Contractor") which is contracting with the DeKalb County Board of Education has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91, as amended. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(2) Contractor's correct user identification number and date of authorization is set forth herein below.

(3) Contractor agrees that the Contractor will not employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the DeKalb County Board of Education, unless at the time of the contract said subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Contractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Contractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other applicable verification procured by subcontractor at the time of contract with the sub-subcontractor(s) within five (5) business days after receiving the said Affidavit or verification.

Contractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such subcontractor Affidavit or other permissible verification to the DeKalb County Board of Education at the time the subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

(4) Contractor further agrees to and shall provide DeKalb County Board of Education with copies of all other affidavits or other applicable verification received by Contractor (i.e.: sub-contractor affidavits and all other lower tiered affidavits) within five (5) days of receipt.

100248  
EEV/Basic Pilot Program User Identification Number

2.14.2008  
Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EV/Basic Pilot Program, please identify the program.

SMALLWOOD, KEYNOLDS, STEWART,  
STEWART & ASSOCIATES, INC.  
Company Name / Contractor Name

23 MAY 2024  
Date

[Signature]  
BY: Signature of Authorized Officer or Agent

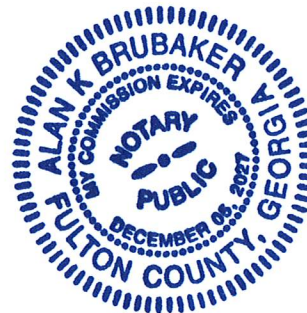
23 MA 2024  
Date

PRINCIPAL & SENIOR VICE PRESIDENT  
Title of Authorized Officer or Agent of Contractor

JOHN S. GERONDELIS  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
28<sup>th</sup> DAY OF MAY, 2024

[Signature]  
Notary Public  
My Commission Expires: December 5, 2027



## EXHIBIT "J"

### SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with \_\_\_\_\_ (*name of Contractor*), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

\_\_\_\_\_  
EEV/Basic Pilot Program User Identification Number

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.

\_\_\_\_\_  
BY: Signature of Authorized Officer or Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Subcontractor Company Name)

\_\_\_\_\_  
Title of Authorized Officer or Agent of Subcontractor

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public  
My Commission Expires:\_\_\_\_\_