

**CONTINUING CONTRACT FOR
PROFESSIONAL SERVICES
BETWEEN THE
DEKALB COUNTY BOARD OF EDUCATION
AND**

**Design
Professional:** SRJ Architects, Inc.

**Design
Professional Address:** 1108 Maryland Drive
Albany, GA 31707

Solicitation No.: RFQu No. 24-752-017

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CONTINUING CONTRACT FOR PROFESSIONAL SERVICES

This contract (the "Contract") is made and entered into by and between the DeKalb County Board of Education (the "Owner") and SRJ Architects, Inc., authorized to do business in the State of Georgia, whose business address is 1108 Maryland Drive, Albany, GA 31707 (hereinafter referred to as the "DESIGN PROFESSIONAL"). This Contract shall be effective on the date executed by the last party to execute it.

WITNESSETH:

WHEREAS, it is in the best interests of OWNER to be able to obtain professional architectural and **engineering** services expeditiously when a need arises in connection with a study or a partial or entire DeKalb County School District construction project; and

WHEREAS, Board Policy DJE, Section III, makes provisions for contracts for professional services; and

WHEREAS, OWNER has selected DESIGN PROFESSIONAL in accordance with the provisions of Board Policy DJE, and DESIGN PROFESSIONAL will provide professional architectural engineering **services** as directed by OWNER for such projects and tasks as may be required on an as needed basis by OWNER.

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements stated herein, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Owner and the DESIGN PROFESSIONAL agree:

ARTICLE 1

DESIGN PROFESSIONAL'S RESPONSIBILITIES

- 1.1 From time to time upon request or direction of the OWNER as hereinafter provided, DESIGN PROFESSIONAL shall provide to OWNER professional architectural engineering services (hereinafter the "Services"). All Services to be provided by DESIGN PROFESSIONAL pursuant to this Contract shall be in conformance with the scope of services, which shall be described in a Work Authorization issued pursuant to the procedures described herein. The form of the Work Authorization is set forth in **Exhibit B** attached hereto and incorporated herein by reference. Any proposed deviation from the Services set forth in the Work Authorization must be brought to OWNER'S attention in writing by DESIGN PROFESSIONAL and all such deviations must be expressly approved by OWNER in writing in advance.
 - 1.1.1 All Services must be authorized in writing by OWNER in the form of a Work Authorization, and DESIGN PROFESSIONAL shall not provide any Services to OWNER unless and to the extent they are required in a written Work Authorization. Any Services provided by DESIGN PROFESSIONAL without a written Work Authorization shall be at DESIGN PROFESSIONAL'S own risk and OWNER shall have no liability or responsibility for payment for such Services.
 - 1.1.2 As OWNER identifies certain Services it wishes DESIGN PROFESSIONAL to provide pursuant to the terms of this Contract, OWNER shall request a proposal from DESIGN PROFESSIONAL for such Services, said proposal to be in compliance with the terms

of this Contract and in the form of **Exhibit G** attached hereto and incorporated herein by reference. If the parties reach an agreement with respect to such Services, including, but not limited to the scope of those Services and the compensation to be paid for such Services, then Owner shall prepare a Work Authorization which incorporates the terms of the understanding reached by the parties with respect to such Services, and if both parties are in agreement therewith, they shall jointly execute the Work Authorization. The OWNER's proposal documents for each Project shall be attached hereto as **Exhibit A** and incorporated herein by reference.

- 1.1.3 Upon execution of a Work Authorization as aforesaid, DESIGN PROFESSIONAL agrees to promptly provide the Services required thereby, in accordance with the terms of this Contract, the subject Work Authorization, the Schedule (as defined in Paragraph 3.1 hereof), and all applicable laws, ordinances, rules and regulations.
- 1.1.4 It is mutually understood and agreed that the nature, amount, and frequency of the Services shall be determined solely by OWNER and that OWNER does not represent or guarantee unto DESIGN PROFESSIONAL that any specific or minimum number of Services will be requested or required of DESIGN PROFESSIONAL pursuant to this Contract.
- 1.1.5 DESIGN PROFESSIONAL agrees that upon request of OWNER under this Contract Design Professional will provide bidding assistance and construction contract administration services as needed.
- 1.1.5 DESIGN PROFESSIONAL shall have no authority to act as the agent of OWNER under this Contract or to obligate OWNER in any manner or way. DESIGN PROFESSIONAL is an independent contractor, and neither it nor any of its agents, servants or employees will be an employee or agent of the Owner. Nothing contained in this Contract shall constitute or be deemed or construed to create a partnership or joint venture, or any agency relationship, between OWNER and DESIGN PROFESSIONAL.
- 1.1.6 All duly executed Work Authorizations shall be and are hereby incorporated into and made a part of this Contract by reference.
- 1.2 DESIGN PROFESSIONAL agrees to obtain and maintain throughout the period of this Contract all such licenses and permits as are required for DESIGN PROFESSIONAL to do business in the State of Georgia and in DeKalb County, including, but not limited to, all licenses and permits required by the respective state boards and other governmental agencies responsible for regulating and licensing the professional Services to be provided and performed by DESIGN PROFESSIONAL pursuant to this Contract.
- 1.3 DESIGN PROFESSIONAL agrees that, when the Services to be provided hereunder relate to a professional service which, under the laws of the State of Georgia, requires a license, certificate of authorization or other form of legal entitlement to practice such Services, it shall employ and/or retain only qualified personnel to provide such Services.
- 1.4 DESIGN PROFESSIONAL hereby designates Lee Martin as its Principal in Charge (hereinafter referred to as the "Principal in Charge"), who has full authority to bind and obligate DESIGN PROFESSIONAL on all matters arising out of or relating to this Contract. For each Work Authorization, DESIGN PROFESSIONAL will designate in writing an individual to serve as DESIGN PROFESSIONAL'S representative (hereinafter referred to as the "Representative"), who may be the same as the Principal in Charge. The Representative is authorized and responsible to act on behalf of DESIGN PROFESSIONAL with respect to directing, coordinating and administering all aspects of the Services to be provided and performed under the Work Authorization. By execution of this Contract, DESIGN PROFESSIONAL acknowledges that the Principal in Charge and Representative(s)

have full authority to bind and obligate DESIGN PROFESSIONAL on all matters arising out of or relating to this Contract and the Work Authorization, respectively. DESIGN PROFESSIONAL agrees that the Principal in Charge and the Representatives shall devote whatever time is required to satisfactorily and diligently manage the Services to be provided and performed by DESIGN PROFESSIONAL under the Work Authorization. Further, DESIGN PROFESSIONAL agrees that the Principal in Charge and the Representatives shall not be removed by DESIGN PROFESSIONAL without OWNER'S prior approval, and if so removed must be immediately replaced with a person acceptable to OWNER, which approval and acceptance shall not be unreasonably withheld by OWNER.

- 1.5 The DESIGN PROFESSIONAL shall assign only qualified personnel to perform any service concerning the Project (as defined in Paragraph 3.1 hereof). The DESIGN PROFESSIONAL management, design, and construction administration staff assigned to the Project shall have experience in K-12 school design and construction. The Owner shall have the right, but not the obligation, to interview the management, design, and construction administration staff that will be assigned to the Project.
- 1.6 DESIGN PROFESSIONAL agrees that its senior staff, subconsultants and subcontractors who will perform any Services under this Contract are subject to OWNER'S reasonable approval. Attached hereto as **Exhibit C** is a listing of DESIGN PROFESSIONAL'S senior staff, subconsultants and subcontractors who have been assigned to provide the services required under this Contract. None of the senior staff, subconsultants and subcontractors identified in **Exhibit C** shall be removed from a Project by DESIGN PROFESSIONAL without OWNER'S prior approval (such approval not to be unreasonably withheld), and if so removed shall be immediately replaced with a person or firm reasonably acceptable to OWNER. DESIGN PROFESSIONAL further agrees, within fourteen (14) calendar days of receipt of a written request from OWNER, to promptly remove from a Project and replace the Representative, or any other personnel employed or retained by DESIGN PROFESSIONAL, or any subconsultants or subcontractors or any personnel of any such subconsultants or subcontractors engaged by DESIGN PROFESSIONAL to provide and perform any of the Services pursuant to the requirements of this Contract, whom OWNER shall request in writing to be removed, which request may be made by OWNER with or without cause. If DESIGN PROFESSIONAL is required to remove and replace a subconsultant or subcontractor without cause, an equitable adjustment shall be made to the compensation provided for in any Work Authorization to which such subcontractor or subconsultant may have been assigned.
- 1.7 DESIGN PROFESSIONAL represents to OWNER that it has expertise in the type of professional Services that will be required under this Contract. Drawings shall be prepared in electronic AutoCAD 2014 format and a project manual for each Project (the "Project Manual") shall be prepared as an electronic Word 2010 document. By execution of this Contract and each subsequent Work Authorization issued hereafter, if any, DESIGN PROFESSIONAL acknowledges it has received the most recent version of the DCSD 2020 VISION – Educational Specifications and Design Guidelines as of the date of this Contract or such subsequent Work Authorization and will follow, observe and design in accordance with the standards, requirements and conventions set forth therein. DESIGN PROFESSIONAL agrees that all Services to be provided by DESIGN PROFESSIONAL pursuant to this Contract shall be subject to OWNER'S reasonable review and approval and shall be in accordance with all applicable laws, statutes, ordinances, codes, rules, regulations (including utility regulations), local and state fire marshal requirements and the Georgia Department of Education requirements, Georgia Construction Code, as well as the requirements of any governmental agencies which regulate or have jurisdiction over the Project (as defined in Paragraph 3.1 hereof) or the Services to be provided and performed by DESIGN PROFESSIONAL hereunder. In the event of any conflicts in these requirements, DESIGN PROFESSIONAL shall promptly notify OWNER of such conflict in writing and utilize its best professional judgment to resolve the conflict. OWNER'S approval of any design documents in no way relieves DESIGN PROFESSIONAL of its obligation to deliver complete

and accurate documents necessary for successful completion of the subject Project pursuant to the Work Authorization.

- 1.8 DESIGN PROFESSIONAL agrees not to divulge, furnish or make available to any third person, firm or organization, without OWNER'S prior written consent, or unless incident to the proper performance of DESIGN PROFESSIONAL'S obligations hereunder, or in the course of judicial or legislative proceedings where such information has been properly subpoenaed, any non-public information concerning the Services to be rendered by DESIGN PROFESSIONAL hereunder, and DESIGN PROFESSIONAL shall require all of its employees, agents, sub-consultants and subcontractors to comply with the provisions of this paragraph. This paragraph shall survive the expiration or earlier termination of this Contract.
- 1.9 DESIGN PROFESSIONAL acknowledges that OWNER may contract with a construction manager or general contractor who, if retained, shall be responsible for any construction identified in the Work Authorization (hereinafter referred to as "CONSTRUCTION CONTRACTOR"). If a CONSTRUCTION CONTRACTOR is retained, DESIGN PROFESSIONAL agrees to cooperate with CONSTRUCTION CONTRACTOR with respect to CONSTRUCTION CONTRACTOR'S delivery of work and services to OWNER. Also, in such event, DESIGN PROFESSIONAL agrees to incorporate, whenever reasonably practicable and consistent with good design principles, and after OWNER'S written approval, all suggestions or recommendations timely made by CONSTRUCTION CONTRACTOR with respect to any design set forth in the Work Authorization.
- 1.10 DESIGN PROFESSIONAL agrees to comply with all of OWNER's rules and regulations with respect to safety and security at the OWNER's facilities, including OWNER's drug program, as said rules and regulations may be modified and amended by OWNER from time to time. DESIGN PROFESSIONAL further agrees to enforce compliance with such rules and regulations by all of DESIGN PROFESSIONAL's subconsultants and subcontractors.
- 1.11 OWNER may have one or more representatives visit the site of the Project (as defined in Paragraph 3.1 hereof) from time to time, or on a full-time basis, and DESIGN PROFESSIONAL shall not interfere with the functions of said representatives and will cooperate and work with said representatives. No action or failure to act by a representative of OWNER shall relieve DESIGN PROFESSIONAL from any of its duties or obligations hereunder.
- 1.12 DESIGN PROFESSIONAL shall be responsible for obtaining and reviewing all geological reports obtained by OWNER with respect to the Project (as defined in Paragraph 3.1 hereof). DESIGN PROFESSIONAL's design documents shall be consistent and coordinated with the information set forth in all such geological reports. In the event DESIGN PROFESSIONAL has any questions or concerns about the contents of any such reports, DESIGN PROFESSIONAL shall notify OWNER in writing within ten (10) days of DESIGN PROFESSIONAL's receipt of any such geological reports. DESIGN PROFESSIONAL and OWNER will work in good faith to mutually resolve any such questions or concerns.

ARTICLE 2

OWNER'S RESPONSIBILITIES

- 2.1 For each Work Authorization, OWNER shall designate in writing a project coordinator to act as OWNER'S representative with respect to the Services to be rendered under the Work Authorization (hereinafter referred to as the "Project Manager"). The Project Manager shall have authority to transmit instructions, receive information, interpret and define OWNER'S policies and decisions with respect to DESIGN PROFESSIONAL'S Services under the Work Authorization. However, except as may be otherwise expressly authorized in writing by the DeKalb County School District, neither the Project Manager nor any other party is authorized to issue any oral or written orders or instructions to DESIGN PROFESSIONAL that would

have the effect, or be interpreted to have the effect, of modifying or changing in any way whatever the: (1) Services to be provided and performed by DESIGN PROFESSIONAL as set forth in the Work Authorization; (2) the time in which DESIGN PROFESSIONAL is obligated to complete all such Services as set forth in the Work Authorization or in the Schedule (as defined in Paragraph 3.1 hereof) submitted and approved pursuant to this Contract; (3) the amount of compensation OWNER is obligated or committed to pay DESIGN PROFESSIONAL as set forth in the Work Authorization; or (4) the indemnification obligations of DESIGN PROFESSIONAL under the Contract or the Work Authorization. Any additional services (hereinafter the "Additional Services") must be approved in writing in the form of a written and executed amendment to this Contract or applicable Work Authorization prior to starting such Additional Services. OWNER will not be liable or responsible for the costs of Additional Services commenced without its express prior written approval.

- 2.2 Within a reasonable time after request from DESIGN PROFESSIONAL, OWNER shall provide, if available, all criteria and information requested by DESIGN PROFESSIONAL necessary for DESIGN PROFESSIONAL to comply with OWNER'S requirements for the Services specified in the Work Authorization, including design objectives and constraints, space, capacity and performance requirements, flexibility and expendability, and any budgetary limitations, which may affect the Services.
- 2.3 Within a reasonable time after request from DESIGN PROFESSIONAL, OWNER will make available to DESIGN PROFESSIONAL all reasonably available information in OWNER'S possession pertinent to the Services specified in the Work Authorization, including existing drawings, specifications, shop drawings, product literature, previous reports and any other data relative to design or construction set forth in the Work Authorization necessary for DESIGN PROFESSIONAL to comply with Owner's requirements for the Services specified in the Work Authorization.
- 2.4 OWNER shall arrange for access to and make all reasonable provisions for DESIGN PROFESSIONAL to enter the site set forth in the Work Authorization (if any) to perform the Services to be provided by DESIGN PROFESSIONAL under this Contract. DESIGN PROFESSIONAL acknowledges that such access may be provided during times that are not the normal business hours of DESIGN PROFESSIONAL.
- 2.5 OWNER shall provide written notice to DESIGN PROFESSIONAL of any deficiencies or defects discovered by OWNER with respect to the Services to be rendered by DESIGN PROFESSIONAL hereunder.
- 2.6 Wherever the terms of this Contract refer to some action, consent, or approval (excluding approvals of Additional Services or changes to this Contract) to be provided by OWNER or some notice, report or document is to be provided to OWNER, such reference to "OWNER" shall mean OWNER, OWNER'S staff, or OWNER'S designee, including Project Manager, unless otherwise stated.

ARTICLE 3

SCHEDULE

- 3.1 Within ten (10) days of receiving a written Work Authorization from OWNER to perform Services hereunder for a particular project ("Project"), DESIGN PROFESSIONAL agrees to submit to OWNER a computer-generated bar graph time schedule ("Schedule") for the performance of such Services to be provided with respect to the Project. Said Schedule shall be of a form and content satisfactory to OWNER. Services to be rendered by DESIGN PROFESSIONAL shall be commenced, performed and completed in accordance with the

Work Authorization and the Schedule. Time is of the essence with respect to the performance of this Contract, including any and all Projects assigned to DESIGN PROFESSIONAL.

- 3.2 Should DESIGN PROFESSIONAL be obstructed or delayed in the prosecution or completion of its Services as a result of unforeseeable causes beyond the control of DESIGN PROFESSIONAL, including but not restricted to acts of God or of public enemy, acts of government or negligent or intentionally wrongful conduct of OWNER, fires, floods, epidemics, quarantine regulations, strikes or lock-outs, and not due to DESIGN PROFESSIONAL's own fault or neglect, then DESIGN PROFESSIONAL shall notify OWNER in writing within three (3) business days (unless OWNER expressly agrees in writing to a longer period of time) after commencement of such delay, stating the cause or causes thereof and requesting a reasonable extension of time, or be deemed to have waived any right which DESIGN PROFESSIONAL may have had to request a time extension.
- 3.3 Unless otherwise expressly provided for in the Work Authorization, no interruption, interference, inefficiency, suspension or delay in the commencement or progress of DESIGN PROFESSIONAL'S Services from any cause whatsoever, including those for which OWNER may be responsible in whole or in part, shall relieve DESIGN PROFESSIONAL of its duty to perform or give rise to any right to damages or additional compensation from OWNER. DESIGN PROFESSIONAL expressly acknowledges and agrees that it shall receive no damages for delay. DESIGN PROFESSIONAL'S sole remedy, if any, against OWNER will be the right to seek an extension of time to its Schedule; provided, however, the granting of any such time extension shall not be a condition precedent to the aforementioned "No Damage For Delay" provision. This paragraph shall expressly apply to claims for early completion, as well as claims based on late completion. Provided, however, if through no fault and neglect of DESIGN PROFESSIONAL, the Services to be provided hereunder have been delayed for a total of six (6) months or more, DESIGN PROFESSIONAL'S compensation shall be equitably adjusted, with respect to those Services that have not yet been performed, to reflect the incremental increase in costs actually experienced by DESIGN PROFESSIONAL, if any, as a result of such delays.
- 3.4 Should DESIGN PROFESSIONAL fail to commence, provide, perform or complete any of the Services to be provided hereunder in a timely and diligent manner in compliance with this Contract, the Work Authorization and all applicable laws, then, in addition to any other rights or remedies available to OWNER hereunder, OWNER at its sole discretion and option may withhold any and all payments due and owing to DESIGN PROFESSIONAL until such time as DESIGN PROFESSIONAL resumes performance of its obligations hereunder in such a manner so as to establish to OWNER'S satisfaction that DESIGN PROFESSIONAL'S performance is or will shortly be back on schedule and in compliance with this Contract, the Work Authorization and all applicable laws.
- 3.5 Notwithstanding anything herein to the contrary, this Contract may be renewed annually by OWNER at its sole discretion. If OWNER elects not to renew this Contract, it shall send written notice thereof to DESIGN PROFESSIONAL at least ten (10) days prior to the annual anniversary date of this Contract. If OWNER fails to send said written nonrenewal notice as herein provided, OWNER shall be deemed to have elected to renew this Contract. In the event OWNER sends said written nonrenewal notice, OWNER may provide for either the termination or continued performance of any Services under any outstanding Work Authorizations. If OWNER directs DESIGN PROFESSIONAL to continue to perform any such Services, DESIGN PROFESSIONAL shall continue performance of such Services in accordance with OWNER'S directions, and this Contract and the applicable Work Authorization(s) shall continue as to such Services until completion.

ARTICLE 4

COMPENSATION

- 4.1 Compensation and the manner of payment of such compensation by OWNER for Services rendered hereunder by DESIGN PROFESSIONAL shall be as prescribed in each written Work Authorization. DESIGN PROFESSIONAL agrees to furnish to OWNER, within three (3) days after the end of each calendar month, or as specified in the Work Authorization, a comprehensive and itemized statement of charges for the Services performed and rendered by DESIGN PROFESSIONAL during that time period, and for any OWNER authorized Reimbursable Expenses (as hereinbelow defined), incurred and/or paid by DESIGN PROFESSIONAL during that time period. The monthly statement shall be in such form and supported by such documentation as may be required by OWNER. All such statements shall indicate the Contract Number, Work Authorization Number, Purchase Order Number and Project Site description (School or Facility Name).
- 4.2 The compensation (whether based upon lump sum, hourly, hourly with a cap or some other agreed-upon formula) contained in each separate Work Authorization shall be based on the hourly rates as set forth and identified in **Exhibit D**, which is attached hereto and incorporated herein by this reference (the "Rate Schedule"), for the time reasonably expended by DESIGN PROFESSIONAL'S personnel in performing the Services in accordance with the Schedule, the Contract, and the Work Authorization. The Rate Schedule shall be updated by mutual agreement on a yearly basis, in conjunction with the annual renewal of this Contract provided for in paragraph 3.5 above.
- 4.3 OWNER agrees to reimburse DESIGN PROFESSIONAL for all necessary and reasonable Reimbursable Expenses incurred or paid by DESIGN PROFESSIONAL in connection with DESIGN PROFESSIONAL'S performance of the Services, at its direct cost with no markup, to the extent such reimbursement is permitted in the Work Authorization. For the purposes hereof, the term "Reimbursable Expenses " shall be deemed to include the following unless otherwise agreed to by Owner or set forth in the Work Authorization:
- 4.3.1 All necessary fees paid by DESIGN PROFESSIONAL to governmental authorities having jurisdiction over any Project specified in a Work Authorization, for securing required approval or permitting of the Project or any part of it.
- 4.3.2 The actual, direct cost to DESIGN PROFESSIONAL without markup for necessary copying/reproduction of plans and other documents required in connection with any Project specified in the Work Authorization.
- DESIGN PROFESSIONAL shall obtain the prior written approval of OWNER before incurring any expenses other than the aforesaid Reimbursable Expenses , and absent such prior approval, no expenses incurred by DESIGN PROFESSIONAL will be deemed to be a Reimbursable Expense.
- 4.4 DESIGN PROFESSIONAL shall bear and pay all overhead and other expenses, except for the Reimbursable Expenses specified and defined above, incurred by DESIGN PROFESSIONAL in the performance of the Services.
- 4.5 Prior to authorizing DESIGN PROFESSIONAL to provide any Services or to incur any Reimbursable Expenses under a Work Authorization pursuant to this Contract, OWNER shall request that DESIGN PROFESSIONAL in writing advise OWNER of (i) the estimated time required of DESIGN PROFESSIONAL'S personnel and the estimated fees thereof for the proposed Services to be specified in the Work Authorization; and (ii) the estimated charge to OWNER for the Reimbursable Expenses applicable to the contemplated Services to be

performed by DESIGN PROFESSIONAL under the proposed Work Authorization. DESIGN PROFESSIONAL shall promptly supply such estimate to OWNER based on DESIGN PROFESSIONAL'S good faith analysis.

- 4.6 DESIGN PROFESSIONAL agrees that, with respect to any subconsultant or subcontractor to be utilized by DESIGN PROFESSIONAL under any particular Work Authorization, DESIGN PROFESSIONAL shall be limited to a maximum markup of 4 % on the fees and expenses associated with such subconsultants and subcontractors.

ARTICLE 5

OWNERSHIP AND LICENSE OF DOCUMENTS AND INTELLECTUAL PROPERTY

- 5.1 The Preliminary Design and the Construction Documents shall become "Instruments of Service" and include all Drawings, Plans, Specifications, and other documents, including those in electronic form, prepared specifically for the subject Project by the DESIGN PROFESSIONAL and its consultants. The DESIGN PROFESSIONAL agrees to, and DESIGN PROFESSIONAL and its consultants shall be deemed to have prepared their respective Instruments of Service as architectural works and works made for hire as defined in 17 U.S.C. §§ 101, 102(a)(8) and 201(b), thereby transferring and vesting in the Owner, pursuant to 17 U.S.C. § 201(d), all common law, statutory, and other reserved rights, including copyrights in the Instruments of Service and in the buildings, improvements, and structures constituting the Project. The Instruments of Service shall include the Space Plan and Design Concept, if any.
- 5.2 DESIGN PROFESSIONAL hereby expressly grants, assigns, transfers, and otherwise quitclaims to the Owner, its successors, and assigns, pursuant to 17 U.S.C. § 201(d), all common law, statutory, and other reserved rights, including copyrights in both the Instruments of Service and in the buildings, improvements, and structures embodying the architectural and engineering works that constitute the Project, provided that the Owner shall comply with all obligations, including prompt payment of all sums, when due, under this Contract. The DESIGN PROFESSIONAL shall obtain similar grants, assignments, transfers, and quitclaims from its consultants consistent with this Contract. The DESIGN PROFESSIONAL warrants (and shall cause each of the DESIGN PROFESSIONAL consultants to warrant also) that this transfer of copyright and other rights is valid against the world.
- 5.3 The DESIGN PROFESSIONAL hereby grants, assigns, transfers, and otherwise quitclaims to the Owner, without reservation, all copyrights to all Project-related documents, models, computer drawings, and other electronic expressions, photographs, and other expression or Instruments of Service produced by the DESIGN PROFESSIONAL. However, the DESIGN PROFESSIONAL will retain all rights to any pre-existing intellectual property or standard construction details or conventions contained in the Instruments of Service.
- 5.4 All licenses granted herein or pursuant to this Contract are worldwide, perpetual and irrevocable and shall continue even in the event this Contract expires or is terminated for any reason. DESIGN PROFESSIONAL hereby consents to any use of any and all Project Documents by any replacement architects, contractors, engineers or other professionals retained by OWNER in the event of any such expiration or termination; provided, however, DESIGN PROFESSIONAL shall not be liable for any of the design work performed by such replacement architects, engineers or other professionals. This paragraph shall survive the expiration or termination of this Contract.
- 5.5 DESIGN PROFESSIONAL, upon reasonable request by OWNER, even if such request is made after termination or expiration of this Contract for any reason, shall take all steps

reasonably required by OWNER to memorialize, perfect, substantiate, record, or evidence all licenses, assignments, and rights OWNER has, is due, or may have under or pursuant to this Contract, and shall do so at no additional charge to OWNER. This paragraph shall survive the expiration or termination of this Contract.

- 5.6 The Owner hereby grants to the DESIGN PROFESSIONAL a nonexclusive license to reproduce such documents for purposes relating directly to the DESIGN PROFESSIONAL's performance of any Project, for the DESIGN PROFESSIONAL's archival records, and for the DESIGN PROFESSIONAL's reproduction of drawings and photographs for the DESIGN PROFESSIONAL's marketing materials provided that the content of those materials, as to each such Project, are approved by the Owner prior to publication. No other Project-related documents may be reproduced for any other purpose without the express written permission of the Owner or unless otherwise required by law. The publication of the DESIGN PROFESSIONAL materials shall not include the Owner's confidential or proprietary information.
- 5.7 DESIGN PROFESSIONAL shall, upon reasonable request by OWNER, even if such request is made after termination or expiration of this Contract for any reason, or upon completion of the Project should no such request be made by the OWNER, provide to OWNER (i) reproducible copies of all Project Documents, (ii) written copies of all licenses and assignments obtained by DESIGN PROFESSIONAL from DESIGN PROFESSIONAL's consultants pursuant to Paragraph 6.1, and (iii) a written license from DESIGN PROFESSIONAL to OWNER pursuant to Paragraph 6.2. Wherever practical, all such copies of the Project Documents shall be provided in both editable electronic form and in hard paper form. DESIGN PROFESSIONAL shall not be responsible for inadvertent errors caused by the electronic transmission of Project Documents, unless it knew or reasonably should have known of such errors and failed to promptly notify OWNER in writing. In the event of any discrepancies between any such electronic copies and hard paper copies issued by DESIGN PROFESSIONAL, the hard paper copy shall control. This paragraph shall survive the expiration or termination of this Contract.

ARTICLE 6

MAINTENANCE OF RECORDS

- 6.1 DESIGN PROFESSIONAL shall keep adequate records and supporting documentation which concern or reflect its Services hereunder. The records and documentation shall be retained by DESIGN PROFESSIONAL for a minimum of three (3) years from the date of termination of this Contract or the date the Services under each Work Authorization are completed, or such longer period of time as may be required by this Contract or applicable law, whichever is later. OWNER, or any duly authorized agents or representatives of OWNER, shall have the right to audit, inspect and copy all such records and documentation as often as they deem necessary during the period of this Contract and during the period noted above in which the records are to be retained; provided, however, such activity shall be conducted only during normal business hours. This paragraph shall survive the expiration or termination of this Contract.
- 6.2 The records specified above in paragraph 6.1 include accurate time records, which DESIGN PROFESSIONAL agrees to keep and maintain, from day to day, showing the time expended by each principal and employee of DESIGN PROFESSIONAL in performing the Services and therein specifying the work performed by each, with all such time records to be kept within one-half of an hour. At the request of OWNER, or as specified in the Work Authorization, DESIGN PROFESSIONAL shall furnish to OWNER any of the aforesaid time records, as well as invoices or proofs showing DESIGN PROFESSIONAL'S incurrence and/or payment of any Reimbursable Expenses.

ARTICLE 7

INDEMNITY

- 7.1 To the fullest extent permitted by law, the DESIGN PROFESSIONAL shall indemnify and hold harmless the OWNER from and against all liability, claims, damage, loss, liens, costs and expenses, including without limitation attorneys' fees and litigation expenses, to the extent caused by or resulting from the negligence, recklessness, or intentionally wrongful conduct of the DESIGN PROFESSIONAL or other persons employed or utilized by the DESIGN PROFESSIONAL in the performance of the Contract. In the event the OWNER is alleged to be liable on account of alleged acts or omissions, or both, of the DESIGN PROFESSIONAL, the DESIGN PROFESSIONAL shall defend such allegations through counsel chosen by the OWNER, and the DESIGN PROFESSIONAL shall bear all costs, fees, and expenses of such defense, including but not limited to, all attorneys' fees and expenses, court costs, expert witness fees and expenses. The DESIGN PROFESSIONAL shall not be required to indemnify or hold harmless the OWNER against claims for damages, losses, or expenses, including attorneys' fees, to the extent caused by or resulting from the negligence of the OWNER.

ARTICLE 8

ERRORS AND OMISSIONS INSURANCE

- 8.1 The DESIGN PROFESSIONAL shall obtain and maintain, at its sole cost and expense, the following errors and omissions insurance at all times this Contract is in effect and for a period of three (3) years after Final Completion of each Project:
- 8.1.1 Within five (5) days after the execution of this Contract the DESIGN PROFESSIONAL shall file with the Owner the certificate from an insurance company authorized to do business in the State of Georgia showing issuance to DESIGN PROFESSIONAL of errors and omissions insurance (professional liability insurance) with minimum limits per claim of 20% of the stated cost limitation set forth in the Work Authorization but not less than the minimum limits of \$2,000,000 per claim coverage, \$2,000,000 aggregate. Such errors and omissions insurance shall have a deductible amount of no more than \$50,000 per claim unless a different deductible amount is (i) agreed upon in writing by the Owner and (ii), if necessary for the benefit of the Owner, approved by the Georgia Department of Education.
- 8.1.2 The insurance policy maintained in accordance with this Contract shall contain an endorsement providing thirty (30) days' notice to the Owner prior to any cancellation of said policy. Said policy shall be written by an insurer acceptable to the Owner and shall be in a form acceptable to the Owner.

ARTICLE 9

OTHER INSURANCE

- 9.1 The Architect shall also obtain and maintain, at its sole cost and expense, all insurance in accordance with the requirements of **Exhibit E** attached hereto and incorporated herein by reference.

ARTICLE 10

SERVICES BY DESIGN PROFESSIONAL'S OWN STAFF

- 10.1 The Services to be performed hereunder shall be performed by the staff, subconsultants and subcontractors identified in **Exhibit C** attached hereto and incorporated herein by reference, unless otherwise authorized in writing by OWNER. The employment of, contract with, or use of the services of any other person or firm by DESIGN PROFESSIONAL, as independent consultant or otherwise, shall be subject to the prior written approval of OWNER. No provision of this Contract shall, however, be construed as constituting an agreement between OWNER and any such other person or firm. Nor shall anything contained herein be deemed to give any such party or any third party any claim or right of action against OWNER.

ARTICLE 11

WAIVER OF CLAIMS

- 11.1 DESIGN PROFESSIONAL'S acceptance of final payment for Services provided under any Work Authorization shall constitute a full waiver of any and all claims by it against OWNER arising out of the Work Authorization or otherwise related to those Services, except those previously made in writing and identified by DESIGN PROFESSIONAL as unsettled at the time of the final payment. DESIGN PROFESSIONAL agrees to execute such lien waivers and other necessary documentation reasonably required by OWNER in order to waive such claims of record. Neither the acceptance of DESIGN PROFESSIONAL'S Services nor payment by OWNER shall be deemed to be a waiver of any of OWNER'S rights against DESIGN PROFESSIONAL.

ARTICLE 12

TERMINATION OR SUSPENSION

- 12.1 This Contract is a "continuing contract" for the services of DESIGN PROFESSIONAL. It is agreed that either party hereto shall at any and all times have the right and option to terminate this Contract by giving to the other party not less than sixty (60) days' prior written notice of such termination. Upon this Contract being so terminated by either party hereto, neither party hereto shall have any further rights or obligations under this Contract subsequent to the date of termination except for those provisions expressly stated to survive the expiration or termination of this Contract, and except that Owner may require that Services specified to be performed under a previously issued Work Authorization shall proceed to completion under the terms of this Contract.
- 12.2 DESIGN PROFESSIONAL shall be considered in material default of this Contract and such default will be considered cause for OWNER to terminate this Contract and any Work Authorizations in effect, in whole or in part, as further set forth herein, for any of the following reasons: (a) failure to begin work under the Contract within the times specified under the Work Authorization(s), or (b) failure to properly and timely perform the Services to be provided hereunder or as directed by OWNER, or (c) the bankruptcy or insolvency or a general assignment for the benefit of creditors by DESIGN PROFESSIONAL or by any of DESIGN PROFESSIONAL'S principals, partners, officers or directors, or (d) failure to obey laws, ordinances, regulations, OWNER's policies and procedures or other codes of conduct, or (e) DESIGN PROFESSIONAL otherwise materially breaches this Contract including the terms of any Work Authorization. OWNER may so terminate this Contract, in whole or in part, by giving DESIGN PROFESSIONAL five (5) business days' written notice.

- 12.3 If, after notice of termination of this Contract as provided for in Paragraph 12.2 above, it is determined for any reason that DESIGN PROFESSIONAL was not in default, or that its default was excusable, or that OWNER otherwise was not entitled to the remedy against DESIGN PROFESSIONAL provided for in Paragraph 12.2, and the parties mutually agree to such determination in writing, then the notice of termination given pursuant to Paragraph 12.2 shall be deemed to be the notice of termination provided for in Paragraph 12.4 below and DESIGN PROFESSIONAL'S remedies against OWNER shall be the same as and limited to those afforded DESIGN PROFESSIONAL under Paragraph 12.4 below.
- 12.4 Notwithstanding anything herein to the contrary (including the provisions of Paragraph 12.1 above), OWNER shall have the right to terminate this Contract and any Work Authorization(s) then in effect, in whole or in part, with or without cause upon five (5) business days' written notice to DESIGN PROFESSIONAL. In the event of such termination for convenience, DESIGN PROFESSIONAL'S recovery against OWNER shall be limited to that portion of DESIGN PROFESSIONAL'S compensation earned through the date of termination, for any Work Authorizations so cancelled, together with any retainage withheld and any costs reasonably incurred by DESIGN PROFESSIONAL that are directly attributable to the termination, but DESIGN PROFESSIONAL shall not be entitled to any other or further recovery against OWNER, including, but not limited to, anticipated fees or profit on Services not required to be performed.
- 12.5 Upon termination, DESIGN PROFESSIONAL shall deliver to OWNER, as set forth in Paragraph 5.1 herein, all papers, records, documents, Auto CADD files, drawings, calculations, models, and other materials in DESIGN PROFESSIONAL'S possession or control arising out of or relating to this Contract.
- 12.6 OWNER shall have the authority to suspend all or any portions of the Services to be provided by DESIGN PROFESSIONAL hereunder upon giving DESIGN PROFESSIONAL two (2) business days' prior written notice of such suspension. If all or any portion of the Services to be rendered hereunder are so suspended, DESIGN PROFESSIONAL'S sole and exclusive remedy shall be to seek an extension of time to its Schedule subject to the procedures set forth in Article 3 herein.

ARTICLE 13

PROHIBITION AGAINST CONTINGENT FEES

- 13.1 The DESIGN PROFESSIONAL by execution of this Contract warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for it, to solicit or secure this Contract and that DESIGN PROFESSIONAL has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for it, any fees, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Contract.

ARTICLE 14

CONFLICT OF INTEREST

- 14.1 DESIGN PROFESSIONAL represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of Services required hereunder. DESIGN PROFESSIONAL further represents that no persons having any such interest shall be employed to perform those Services.

ARTICLE 15

APPLICABLE LAW

- 15.1 This Contract shall be governed and construed under the laws of the State of Georgia. Each and every provision required by law to be inserted in this Contract shall be deemed to be inserted herein and the Contract shall be read and enforced as though it were included herein. DESIGN PROFESSIONAL irrevocably consents to the non-exclusive venue of the courts sitting in the county in which the Project is located regarding any matter arising out of or relating to this Contract.

ARTICLE 16

SUCCESSORS AND ASSIGNS

- 16.1 The Architect shall not assign its rights hereunder, excepting its right to payment, nor shall it delegate any of its duties hereunder without the written consent of the Owner. Subject to the provisions of the immediately preceding sentence, this Contract shall be binding upon each party and its respective successors, assigns and legal representatives.

ARTICLE 17

NO THIRD-PARTY BENEFICIARIES

- 17.1 Nothing contained herein shall create any relationship, contractual or otherwise, with, or any rights in favor of, any third party.

ARTICLE 18

COOPERATION WITH PROGRAM MANAGER AND CONSTRUCTION MANAGER

- 18.1 In the event the Owner gives the DESIGN PROFESSIONAL written notice that Owner will employ the services of a program manager or construction manager, then the terms of this Article 18 shall apply to the services provided by the DESIGN PROFESSIONAL.
- 18.2 In the event the Owner gives the DESIGN PROFESSIONAL written notice that Owner will employ the services of a construction manager, the term "contractor" as used in this Contract shall mean "construction manager" and the term "Construction Contract" as used in this Contract shall mean "Construction Management Contract".
- 18.3 The DESIGN PROFESSIONAL shall fully cooperate with the Owner's program manager ("Program Manager") and, if applicable, the construction manager ("Construction Manager"). Such cooperation shall include, without limitation, providing any requested information to the Program Manager and, if applicable, the Construction Manager, and advising, meeting with, consulting with, and coordinating with the Program Manager and, if applicable, the Construction Manager.
- 18.4 The DESIGN PROFESSIONAL acknowledges that it has received, reviewed, and studied the contract between the Owner and Program Manager. To the extent that the Program Manager is authorized by its contract with Owner to act as the agent of the Owner, DESIGN PROFESSIONAL agrees to comply with all directions and instructions given by the Program Manager. To the extent that the Program Manager is authorized and responsible for providing certain services delegated to the DESIGN PROFESSIONAL hereinabove, the DESIGN PROFESSIONAL's role with reference thereto shall be to advise, consult, and cooperate with the Program Manager in its provisions of such services.

- 18.5 The DESIGN PROFESSIONAL is not a third-party beneficiary of any agreement by and between Owner and the Program Manager or any Construction Manager. It is expressly acknowledged and agreed that DESIGN PROFESSIONAL's duties to Owner are independent of, and are not diminished by, any duties owed to Owner by the Program Manager or any Construction Manager.

ARTICLE 19

ASBESTOS STATEMENT

- 19.1 The DESIGN PROFESSIONAL shall sign and deliver to the Owner the Asbestos Exclusion Certification, attached hereto as **Exhibit F** and incorporated herein by reference, or in such other form as may be required by Owner or the Georgia Department of Education, at such time as the Owner may require.

ARTICLE 20

MANDATORY ADDENDUM TO THE OWNER/DESIGN PROFESSIONAL AGREEMENT

- 20.1 Pursuant to the requirements of the Georgia Department of Education, the "Mandatory Addendum to the Owner/Design Professional Agreement For Projects Funded in Whole or in Part with State Capital Outlay Funds" attached hereto as **Exhibit H** is hereby incorporated herein and made a part hereof to the extent that the DESIGN PROFESSIONAL'S Services are for the design and supervision of a state-funded capital outlay construction project.

ARTICLE 21

ENTIRE AGREEMENT

- 21.1 With the exception of any future Work Authorizations, which are incorporated herein by reference, this Contract constitutes the entire and exclusive agreement between the parties with reference to the Services and supersedes any and all prior communications, discussions, negotiations, understandings, or agreements between the parties, whether oral or written.

ARTICLE 22

MODIFICATION

- 22.1 No modification, amendment, or change to this Contract shall be valid or binding upon the parties unless in writing and executed by both OWNER and the DESIGN PROFESSIONAL.

ARTICLE 23

NOTICES AND ADDRESS OF RECORD

- 23.1 All notices required or permitted pursuant to this Contract to be given by DESIGN PROFESSIONAL to OWNER shall be in writing and shall be delivered by hand or by United States Postal Service, first class registered or certified mail, postage pre-paid, return receipt requested, or by overnight delivery by a nationally recognized carrier such as FedEx or UPS, addressed to the following OWNER'S address of record:

DeKalb County School District Facilities Services
Sam A. Moss Service Center
1780 Montreal Road
Tucker, Georgia 30084
Attention: Chief Operating Officer

- 23.2 All notices required or permitted pursuant to this Contract to be given by OWNER to DESIGN PROFESSIONAL shall be made in writing and shall be delivered by hand or by the United States Postal Service, first class registered or certified mail, postage pre-paid, return receipt requested, or by overnight delivery by a nationally recognized carrier such as FedEx or UPS, addressed to the following DESIGN PROFESSIONAL'S address of record:

**SRJ Architects, Inc.
1108 Maryland Drive
Albany, GA 31707**

ATTENTION: Lee Martin

- 23.3 Either party may change its address of record by written notice to the other party given in accordance with requirements of this Article.
- 23.4 All notices shall be deemed received, whether or not actually received: i) if by personal delivery, on the date of acceptance or refusal of such delivery, ii) if by registered or certified mail, three (3) business days after deposit with the United States Postal Service, and iii) if by overnight delivery, one (1) business day after deposit with the overnight delivery service.

ARTICLE 24

MISCELLANEOUS

- 24.1 Throughout the performance of its duties under this Contract, the DESIGN PROFESSIONAL shall comply with, and shall provide all services necessary for the Owner to comply with, all laws applicable to the design of the Project or the administration of the Construction Contract (as defined in Paragraph 18 hereof), including without limitation the rules, guidelines, and other requirements of the State of Georgia Environmental Protection Division, the State of Georgia Department of Education and the ordinances and codes of DeKalb County, Georgia and any applicable municipality.
- 24.2 Unless otherwise expressly provided to the contrary in this Contract, the term "day" shall mean calendar day. The term "business day" shall mean all days of the week excluding Saturdays and Sundays and all legal holidays observed by OWNER.
- 24.3 In addition to, and not in limitation of, the DESIGN PROFESSIONAL's other obligations under this Contract, the DESIGN PROFESSIONAL shall, without additional compensation, promptly assist the Owner in resolving any problems arising out of, resulting from or relating to the design of the Project or the materials or equipment specified by the DESIGN PROFESSIONAL or its consultant(s).
- 24.4 Any claim, dispute or other matter in question arising out of or related to this Contract shall be subject to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the DESIGN PROFESSIONAL's services, the DESIGN PROFESSIONAL may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation. The Owner and DESIGN PROFESSIONAL shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Request for mediation shall be filed in writing with the other party to this Contract and with the American Arbitration Association. The request may be made concurrently with the filing of a civil action but, in such event, mediation shall proceed in advance of legal or equitable proceedings, which may be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or a court

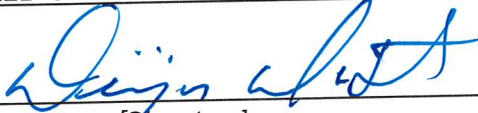
order. The parties shall share the responsibility for the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Subject to the express approval of the DeKalb County Board of Education, agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

- 24.5 GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT REQUIREMENTS. DESIGN PROFESSIONAL certifies its compliance with Illegal Immigration Reform and Enforcement Act of 2011 and specifically those provisions codified at O.C.G.A. § 13-10-90, *et seq.* DESIGN PROFESSIONAL warrants that it has registered with and uses the federal work authorization program commonly known as "E-Verify." DESIGN PROFESSIONAL further agrees that if it contracts for the physical performance of Services in satisfaction of this Contract, it will do so only with firms who present an affidavit as required by O.C.G.A. § 13-10-91. Design Professional warrants that it will include a similar provision in all contracts entered into with subcontractors for the physical performance of Services in satisfaction of this Contract. The DESIGN PROFESSIONAL shall sign and deliver to the Owner a Design Professional Affidavit, in the form attached hereto as **Exhibit I** and shall have any subcontractors sign and deliver to the DESIGN PROFESSIONAL a Subcontractor Affidavit in the form attached hereto as **Exhibit J**.
- 24.6 DESIGN PROFESSIONAL acknowledges that pursuant to state law, as well as OWNER's policies, any person listed on the Georgia Violent Sex Offender Registry maintained by the Georgia Bureau of Investigation is prohibited from being within 1,000 feet of the site of any Project. Grantee shall comply with all relevant laws, rules and regulations, including without limitation, the aforementioned state law, in the performance of any activities on the site.
- 24.6 No failure of OWNER to exercise any power given OWNER under this Contract, or to insist upon strict compliance by DESIGN PROFESSIONAL of DESIGN PROFESSIONAL's obligations hereunder, and no custom or practice of the parties at variance with the terms hereof will constitute a waiver of OWNER's right to demand strict compliance with the terms hereof.
- 24.7 OWNER shall be excused from the performance of any of its obligations under this Contract for the period of any delay resulting from any cause beyond its control, including, without limitation, labor disputes, governmental regulations or controls, fires or other casualties, natural disasters, acts of God, or any inability to obtain supplies or other difficulties beyond the reasonable control of OWNER.
- 24.8 If any clause or provision of this Contract is found by a court of competent jurisdiction to be illegal, invalid, or unenforceable, then such terms shall be stricken from the Contract and the unaffected terms and provisions shall remain in full force and effect.
- 24.9 Each covenant, agreement, obligation or other provision of this Contract on DESIGN PROFESSIONAL's part to be performed shall be deemed and construed as independent covenants of DESIGN PROFESSIONAL, not dependent on any other provisions of this Contract.
- 24.10 This Contract may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. For purposes of this Contract, any signature transmitted by facsimile or electronically via e-mail shall be considered to have the same legal and binding effect as any original signature.
- 24.11 Each individual executing this Contract on behalf of DESIGN PROFESSIONAL represents and warrants that he or she is duly authorized to execute this Contract on behalf of DESIGN PROFESSIONAL, and that DESIGN PROFESSIONAL has full right and authority to execute and deliver this Contract.

[SIGNATURES ON NEXT PAGE]

OWNER:

DEKALB COUNTY BOARD OF EDUCATION

By: 
[Signature]

Mr. Diijon DaCosta, Sr., Board Chairperson
[Printed Name, Title]

By: 
[Signature]

Dr. Devon Q. Horton, Superintendent
[Printed Name, Title]

1701 Mountain Industrial Blvd.
Stone Mountain, Georgia 30083
[Printed Address]

6.12.24
[Date of Execution]


Erick Hofstetter, Chief Operating Officer

DESIGN PROFESSIONAL:

SRJ Architects Inc.
[Typed Name]

By: 
[Signature]

Michael A. Johnson, President & CEO
[Printed Name, Title]

1108 Maryland Drive / P.O. Box 70489
Albany, GA 31707 / Albany, GA 31708
[Printed Address]

05/22/2024
[Date of Execution]

EXHIBIT "A"

LIST OF PROPOSAL DOCUMENTS FOR THE PROJECT

RFQu 24-752-017

RFQu 24-752-017 Attachment Package

RFQu 24-752-017 Appendices Package

Addendum No. 1 Dated January 8, 2024

Addendum No. 2 Dated January 12, 2024

Attachments:

A. Professional Architectural and Engineering Services

Revised Appendix B Design Review-Minimum Submittal Requirements (SCL<\$5M)
(11 pages)

B. Professional Architectural and Engineering Services

Revised Appendix C1 DCSD Elementary School Educational Specifications (9 pages)

C. Professional Architectural and Engineering Services

Revised Appendix C2 DCSD Middle School Educational Specifications (9 Pages)

D. Professional Architectural and Engineering Services

Revised Appendix C3 DCSD High School Educational Specifications (8 Pages)

E. Professional Architectural and Engineering Services

Revised Appendix D Design Guidelines (54 Pages)

F. Professional Architectural and Engineering Services Mandatory Pre-Proposal
Conference Meeting Minutes (4 Pages)

G. Professional Architectural and Engineering Services Mandatory Pre-Proposal
Conference Sign-In Sheet (5 Pages)

Addendum No. 3 Dated January 24, 2024

Attachments:

A. Professional Architectural and Engineering Services

RFC No. 1 (2 Pages)

EXHIBIT "B"

WORK AUTHORIZATION FORM

This Work Authorization, dated _____ 20_____, is hereby issued pursuant to that certain Continuing Contract for Professional Services ("Contract"), dated _____ 20_____, between The DeKalb County Board of Education ("Owner") and _____ ("Design Professional").

All terms used herein shall have the same meaning as defined in the Contract unless otherwise noted herein. In consideration of the mutual covenants and agreements set forth below, Owner and Design Professional agree as follows:

PROJECT NAME AND NUMBER

Owner is undergoing a project for the _____ ***[describe project]*** known as _____ ***[school or facility name/project name]*** and having project number _____ ***[project number, if applicable]*** (hereinafter, the "Project").

SCOPE OF SERVICES

Owner hereby authorizes Design Professional to provide the following Services for the Project:

SCHEDULE

The Services under this Work Authorization shall commence by _____ and shall be completed by_____. A detailed Services schedule is attached.

COMPENSATION

The compensation for the Services under this Work Authorization shall be as follows:

EXHIBIT "C"

STAFFING SCHEDULE

<u>Name</u>	<u>Function</u>
Lee Martin	Lead Architect
Matt McKim	Architectural Designer
Caroline Ward	Interior Designer
Civil:	Triple Point Engineering
Structural:	Willett Engineering Company
Mechanical/Electrical/Plumbing:	AH & P Consulting Engineers
Kitchen Consultant:	Camacho

EXHIBIT "D"

RATE SCHEDULE

ATTACHMENT C: DESIGN PROFESSIONAL RATE SCHEDULE

Project Name: Professional Architectural/Engineering Services

RFQu No: 24-752-017

Project No: N/A

RFQu Date: December 14, 2023

Page 1 of 5

DeKalb County Board of Education
Sam A. Moss Service Center
1780 Montreal Road
Tucker, Georgia 30084

In compliance with DCSD's Request for Qualifications, the undersigned Architect,

Michael A. Johnson, President & CEO, SRJ Architects Inc.

[legal name of Architect]

1108 Maryland Drive

Albany, GA 31707

[address of Architect]

229-436-9877

[telephone number of Architect]

mjohnson@srjarchitects.com

[email address of Architect]

having carefully examined the site of the Project and the Owner's Criteria, and having carefully examined the proposed Continuing Contract Form for Professional Services between the DeKalb County Board of Education and the Architect; (Appendix I and the Owner's standard forms and other documents included in the Request for Qualifications and any Addenda thereto for **DCSD Project Nos. N/A Architectural/Engineering Services** proposes and agrees, if this proposal is accepted, to enter into a contract with the Owner in the exact form provided in the Request for Qualifications and to perform the Design Services and Work in conformance with the Contract Documents, in the time stated therein, for the Contract Price set forth below, and submits the following proposed compensations and fees and other matters set forth below:

- a. Please provide the hourly rates as required in Section 4.2. of the Agreement (Appendix I) in the following manner are indicated below. (These hourly rates will be added to the contract as Exhibit D for this project):

Title/Position	Hourly Rate
Principal:	\$ <u>210</u> per hour
Director:	\$ <u>155</u> per hour
Sr. Project Architect/Project Manager:	\$ <u>175</u> per hour
Project Architect:	\$ <u>160</u> per hour
Project Manager:	\$ <u>155</u> per hour
Project Coordinator:	\$ <u>110</u> per hour
Interior Designer:	\$ <u>110</u> per hour
Project Captain:	\$ <u>90</u> per hour
Technical Staff:	\$ <u>90</u> per hour
Contract Administrator:	\$ <u>100</u> per hour
Clerical:	\$ <u>55</u> per hour

Civil:	<u>James D. Wallace</u>
Structural:	<u>Brandon J. Hoffman</u>
Mechanical:	<u>James A. Andrews, Jr.</u>
Plumbing:	<u>James A. Andrews, Jr.</u>
Electrical:	<u>James A. Andrews, Jr.</u>
Kitchen Consultant:	<u>James D. Camacho</u>

- c. The undersigned Architect hereby acknowledges receipt of the following Addenda:
[insert the number and date of each Addendum; if none, insert "None"]

1, January 8, 2024; 2, January 12, 2024; 3, January 24, 2024
- d. The Architect understands that the Owner reserves the right to reject any or all Proposals, and to waive any technicalities or informalities.
- e. The Architect agrees that this Proposal may not be withdrawn for a period of one hundred and twenty (120) calendar days after the date and time fixed for receiving said Proposals.
- f. The undersigned Architect agrees that if it is notified in writing by mail, telegraph, facsimile or hand-delivery of the acceptance of this Proposal, via Notice of Award or otherwise, within ninety (90) calendar days after the date and time fixed for receiving said Proposals, the undersigned Architect will execute, within five (35 business days of the date of the notice, a contract for the Design Services and the Work in accordance with the Request for Qualifications in the exact form provided therein for the Contract Price as agreed upon by the Owner and Architect.
- g. The undersigned Architect agrees to commence the Design Services under the Owner's form of contract after its receipt of a written Work Authorization from the Owner.

By submission of the Proposal, Architect represents and warrants that:

- (1) Architect has read and understands the Proposal Documents and the Proposal is made in accordance therewith;
- (2) Architect has read and understands the bidding or proposal documents or contract documents for other portions of the Project, if any, being bid or offered concurrently or presently under construction, to the extent that such documentation relates to the Design Services or the Work for which the Proposal is submitted;
- (3) the Proposal is based upon furnishing all of the Design Services and the Work, and other things required by the Proposal Documents; and
- (4) all facts stated in the Proposal are true and correct.

Project Name: Professional Architectural/Engineering Services

RFQu No: 24-752-017

Project No: N/A

RFQu Date: December 14, 2023

Page 4 of 5

By submission of this Proposal, the Architect certifies that this Proposal has been derived independently, without consultation, communication or agreement as to any matter relating to this Proposal with any other Architect or with any competitor. The Architect hereby certifies that this Proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same Project and is in all respects fair and without collusion or fraud. The Architect agrees to abide by all conditions of the Request for Proposal.

Respectfully submitted,

SRJ Architects Inc.

[typed name of Architect]

By:  _____ [seal]

[signature]

Michael A. Johnson, President & CEO

[typed name and title]

1108 Maryland Drive, Albany, GA 31707

[address of Architect]

(229) 436-9877

[business telephone number]

January 31, 2024

[date of execution]

[If the Architect is a joint venture, utilize the following page of this proposal form for signatures.]

Project Name: Professional Architectural/Engineering Services

RFQu No: 24-752-017

Project No: N/A

RFQu Date: December 14, 2023

Page 5 of 5

(For Joint Venture Proposals)

By submission of this Proposal, the Architect certifies that this Proposal has been derived independently, without consultation, communication or agreement as to any matter relating to this Proposal with any other Architect or with any competitor. The Architect hereby certifies that this Proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same Project and is in all respects fair and without collusion or fraud. The Architect agrees to abide by all conditions of the Request for Proposal.

Respectfully submitted _____
[typed name of Joint Venture]

By: _____
[typed name of Joint Venture partner]

By: _____ [seal]
[signature]

[typed name and title]

[address of Joint Venture partner]

(_____) _____
[business telephone number]

[date of execution]

By: _____
[typed name of Joint Venture partner]

By: _____ [seal]
[signature]

[typed name and title]

[address of Joint Venture partner]

(_____) _____
[business telephone number]

[date of execution]

EXHIBIT "E"

OTHER INSURANCE

1.1 The DESIGN PROFESSIONAL shall maintain the following other insurance at all times this Contract is in effect and for a period of six (6) years after Final Completion of the Project. The DESIGN PROFESSIONAL shall secure the following insurance at his own expense and shall file Certificates of Insurance with the Owner within five (5) days after the execution of this Contract. Insurance will not be acceptable unless written by a Company licensed by the State Insurance Department to do business in Georgia at the time the policy is issued and the company must in addition be acceptable to the Owner.

1.1.1 Workmen's Compensation and Employer's Liability to statutory limits.

1.1.2 Comprehensive Commercial General Liability ("CGL") including Owner's & Contractor's Protective with the following limits;

- (a) General Aggregate: \$2,000,000, which shall apply on a per-project basis;
- (b) Products and Completed Operations Aggregate: \$1,000,000;
- (c) Personal & Advertising Injury: \$1,000,000;
- (d) Each Occurrence: \$1,000,000;
- (e) Fire Damage (Any one fire): \$50,000; and,
- (f) Medical Expense (Any one person): \$5,000.

1.1.3 Automobile Liability (owned, non-owned, hired) with combined single limit of \$2,000,000 annual aggregate, \$1,000,000 per occurrence.

1.1.4 Professional Liability (Errors and Omissions); as per Article 8 of the Contract.

1.1.5 Excess/Umbrella Liability Insurance with limits of at least \$5,000,000 per occurrence and in the aggregate which shall provide excess coverage above all insurance described in this Section 1.1.

1.1.6 The Owner and the DESIGN PROFESSIONAL waive all rights against (1) each other and any of their subcontractors, subconsultants, agents and employees, each of the other, and (2) the Contractor, the Contractor subcontractors, if any, and any of their subcontractors, sub-contractors, agents and employees, for damages caused by fire or other causes of loss to the extent fully covered by property insurance obtained pursuant to Paragraph 1.1.2(e) above or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance held by the DESIGN PROFESSIONAL as fiduciary.

1.2 The Owner and DeKalb County School District shall be included as additional insured on the coverages specified in subparagraphs 1.1.2, 1.1.3 and 1.1.5 and shall be indicated as such on certificates of insurance required herein.

1.2.1 With respect to CGL Insurance only, all CGL insurance policies shall contain additional insured endorsements forms CG 20 10 11 85, CG 20 10 10 01, CG 20 37 10 01, or their substantial equivalents, so that the policies provide additional insured coverage for (a) both ongoing and completed operations; and (b) liability "arising out of" DESIGN PROFESSIONAL's work.

1.2.2 Each certificate shall contain a provision that coverages afforded under the policies will not be canceled, changed or allowed to expire until thirty (30) days after the Owner has received written notice evidenced by return receipt of registered letter.

1.2.3 Each primary and excess/umbrella CGL and Automobile Liability insurance policy required to be maintained by the DESIGN PROFESSIONAL and any of its subcontractors or subconsultants shall be primary to and non-contributory with any insurance carried by the Owner and DeKalb County School District, such that no primary, excess or umbrella insurance carried by the Owner or DeKalb County School District shall be required to respond to any claim, suit or demand, if at all, until all applicable primary and excess/umbrella CGL and Automobile Liability insurance policies maintained by the DESIGN PROFESSIONAL and any of its subcontractors and subconsultants have been exhausted.

1.2.4 The primary, excess/umbrella CGL and Automobile Liability insurance policies maintained by the DESIGN PROFESSIONAL and any of its subcontractors or subconsultants shall not contain any insured vs. insured, cross-liability or cross-claim exclusion or endorsement barring coverage for any claims by the Owner or DeKalb County School District against the DESIGN PROFESSIONAL or any other insured under said policies.

1.3 In the event that the DESIGN PROFESSIONAL elects to retain subcontractors or subconsultants and the Owner approves said retention, the DESIGN PROFESSIONAL shall require all such subcontractors and subconsultants to comply with the insurance and notice requirements of this **Exhibit E**, including but not limited to (a) maintaining the types and amounts of insurance described in this **Exhibit E**; and (b) having the DeKalb County Board of Education and DeKalb County School District named as additional insureds on all such insurance pursuant to Paragraph 1.2 of this **Exhibit E**. The DESIGN PROFESSIONAL assumes all liability for its subcontractors' and subconsultants' failure to comply with insurance provisions of this **Exhibit E**.

EXHIBIT "F"

**ASBESTOS EXCLUSION CERTIFICATION FORM
(NEW CONSTRUCTION & ADDITIONS ONLY)**

In compliance with Asbestos Hazard Emergency Response Act (AHERA) Part 763 "Asbestos", Subpart E "Asbestos-Containing Materials in Schools", Section 763.99 "Exclusions" paragraph (a) (7), I _____, the Design Professional
(Design Professional)

of record for _____, _____
(Project Name) (Substantial Completion Date)

located in _____ DeKalb County School District, _____ (the "Project")
(School System Name) (State Project Number)

certify that ***[initial one of the following]:***

(i) to my actual knowledge, no Asbestos Containing Building Material (ACBM) was specified as a building material in any construction document for the Project. ***[initial if applicable]:*** _____

or

(ii) to the best of my knowledge, no ACBM was used as a building material on the Project. ***[initial if applicable]:*** _____

(Architectural or Engineering Firm)

(Signature of Architect or Engineer)

(Date)

(Georgia Architectural or Engineering License Number)

(Seal and Signature)

EXHIBIT "G"

DESIGN PROFESSIONAL PROPOSAL

Request for Qualifications
for RFQu No. 24-752-017

Professional Architectural and Engineering Services

DEKALB COUNTY SCHOOL DISTRICT

January 30, 2024



Your Vision, Our Expertise
A TRUSTED PARTNER

1108 Maryland Dr. Albany, Georgia 31707
229.436.9877
www.srjarchitects.com

LETTER OF INTEREST



January 30, 2024

DeKalb County School District
Operations Division
Sam A. Moss Service Center
1780 Montreal Road
Tucker, GA 30084-6705

Dear DeKalb Selection Committee,

SRJ Architects, Inc. is delighted to present a proposal for the upcoming projects for the DeKalb County School System. We are very excited for the opportunity to build upon our successful collaboration with the DeKalb County School District, and to cultivate our partnership in providing the design of efficient and innovative educational spaces.

Drawing upon nearly twenty-five years of experience in K-12 design, we firmly believe that SRJ Architects Inc. is the ideal candidate for the DeKalb County School District when selecting a design professional partner. This conviction is rooted in SRJ's three pillars of awareness, experience, and accountability:

Client Engagement | Awareness –

SRJ firmly believes that active engagement with the client throughout every stage of a project is of paramount importance. Beyond solely adhering to school district standards and guidelines, we are dedicated to collaborating closely with the project managers of the DeKalb County School District, thus enabling us to gain a profound understanding of the unique concerns and aspirations associated with each project. Our approach is comprehensive, encompassing facility requirements, budget considerations, and community expectations to develop a design strategy that aligns with the vision DeKalb County School District has for the project and for the future.

Project Team | Experience –

Our proposed project team brings a wealth of extensive knowledge and experience in the domain of renovations and modifications of educational facilities. SRJ, along with our proposed consultant partners, carries a profound understanding of the unique challenges that emerge when renovating older learning environments.

Our experience with educational facility design, spanning nearly a quarter-century, is notably defined by our involvement in revitalizing aging facilities. We firmly believe that this vast reservoir of experience enables us to offer invaluable guidance, allowing the DeKalb County School System to leverage our extensive experience to breathe new life into their buildings, and transform them into contemporary, functional, and inspiring spaces in seamless alignment with the evolving needs of the education system and the communities they serve.

Principal Leadership | Accountability –

Each project undertaken at SRJ is enhanced by the dedicated involvement of one of the firm's owners in a principal leadership role. This ensures the DeKalb County School District a continuous and singular point of contact who expertly guides and supervises the project's progression, from its initial conceptual design phase to post-construction completion. This steadfast commitment to principal-led involvement mirrors SRJ's resolute dedication to delivering an elevated standard of expertise, accountability, and customized service throughout the entirety of the project's life cycle.

We express our gratitude for this opportunity and anticipate the chance to showcase our unwavering passion and dedication to your project in the future.



A handwritten signature in black ink, appearing to read "Lee Martin".

Lee Martin, AIA, NCARB
Assoc. Vice President | SRJ Architects Inc.
lmartin@srjarchitects.com
O: 229.436.9877 | C: 229.886.3867

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TEAMING UP TO CREATE SPACES *WITH YOU*



Pike County Schools Auditorium Lobby

4.3 COMPLIANCE INFORMATION

Discover the SRJ difference – where your project becomes a testament to our legacy of excellence.



4.3.1.1

COMPANY NAME

SRJ Architects Inc.

FORM OF OWNERSHIP

S - Corporation

4.3.1.2

Refer to submitted documents for a copy of SRJ's certification.

4.3.2.1

Refer to submitted documents for firm and sub-consultant professional Georgia licenses.

4.3.3.1

YEARS IN BUSINESS

46 Years

4.3.3.2



LOCATION

1108 Maryland Drive
Albany, Georgia 31707



EMAIL

lmartin@srjarchitects.com



WEBSITE

www.srjarchitects.com



OFFICE PHONE

229.436.9877



OFFICE FACSIMILE

229.438.0370

SRJ Architects Inc. is your dedicated partner for architectural excellence, specializing in the K-12 education sector. Our history dates back to 1977 when Mackey Saunders founded the firm as its sole proprietor. Since then, we've transformed into a prominent professional corporation, marking an incredible journey of growth and success

Our longevity in the industry is not just a testament to our enduring commitment to excellence, but it's also a guarantee that your project benefits from decades of invaluable experience. At SRJ Architects Inc., we consider this history of experience to be our strongest asset, and a benefactor to every client we serve.

Our team comprises four registered architects, one highly skilled interior designer, a seasoned construction inspector, and a capable support staff, including an intern architect. Each member of our team is dedicated to upholding our tradition of quality in every project we undertake.

When you choose SRJ Architects Inc., you're not just hiring an architectural design firm; you're partnering with a team that has withstood the test of time and evolved to meet the ever-changing demands of the industry. **We are passionate about bringing your architectural vision to life, with a focus on tradition, quality, and unwavering commitment to your project's success.**



SRJ Officers: Lee Martin, Michael Johnson,
David Guerra, Rodney Varnadoe, Sonya Spalinger

03

4.3

COMPLIANCE INFORMATION

4.3.3.3

OWNERS



Michael Johnson, AIA, NCARB
President & CEO



David Guerra, AIA, NCARB
Vice President & Treasurer



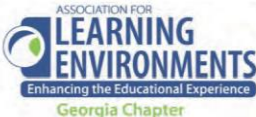
Sonya Spalinger, AIA
Vice President & Secretary



Lee Martin, AIA, NCARB
Associate Vice President



Member Since 2007



Gold Sponsor

4.3.4 Conflict of Interest

SRJ Architects has no existing conflicts of interest pertaining to work with DeKalb County School District.

4.3.5.3 Litigation

Neither mediation, litigation, arbitration, nor other court action have been filed in the past five (5) years.

4.3.5.1 Financial Statement

Refer to submitted documents for SRJ's financial statement.

4.3.5.4 Insurance Claims

No Errors & Omissions or Professional Liability claims have been filed against the firm's policy in the past two (2) years.

4.3.5.2 Insurance Capacity

Refer to submitted documents for SRJ's insurance capacity.



RELATED PROJECT EXPERIENCE

5.1.1.1 RELATED EXPERIENCE

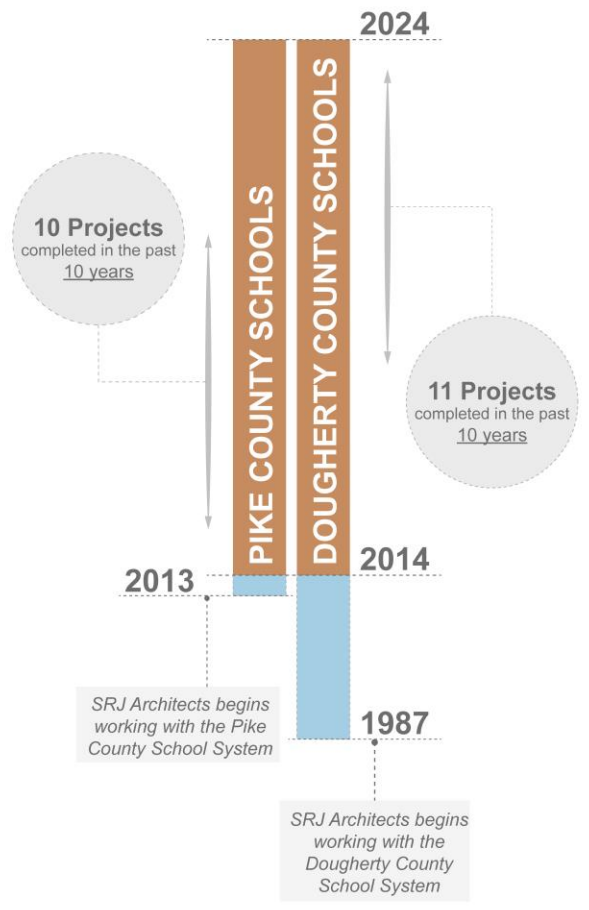
REQUIRED
PROJECT INFO
ON PAGES
10 & 11

SRJ VALUES OUR PARTNERSHIPS

SRJ Architects Inc. is ideally suited to establish a long-term partnership with the DeKalb County School District, aligning with the district's objective in the Request for Proposal (RFP) for multiple projects. Our extensive experience in educational architecture and prior experience with the system uniquely positions us to understand and meet the specific needs and goals of the school system.

In the upcoming pages, we highlight our enduring collaborations with Pike County Schools and Dougherty County Schools. Considering the requirements of your RFP, we believe it's important to showcase our track record of delivering high-quality outcomes and establishing lasting partnerships with our clients, as we aspire to do with DeKalb County Schools. These case studies illustrate our proficiency in offering top-tier professional services, which we are eager to extend to the DeKalb County School District. Our focus is on crafting functional and stimulating educational spaces, underscoring our commitment to design superiority and our ability to foster and sustain long-term, fruitful relationships.

By choosing SRJ Architects Inc., DeKalb County will gain a partner who is dedicated to a collaborative and enduring journey, enhancing educational spaces across the DeKalb County School District.





PROJECT SPOTLIGHT:
PIKE COUNTY AUDITORIUM

SRJ Architects Inc. and the Pike County School System joined forces to rejuvenate their 1960s-era auditorium, embarking on a project that would not only modernize the facility but also reinvigorate its aesthetic appeal. The vision for this transformation included constructing a new lobby, adding modern restroom facilities, and creating a welcoming concession area, all while giving the building's exterior a contemporary face lift.

5.1.1.1 RELATED EXPERIENCE



PIKE COUNTY SCHOOLS

For over a decade, SRJ Architects Inc. has been the trusted architectural partner for the Pike County School System, exemplifying our flexibility and dedication through a variety of projects. Our partnership with Pike County Schools covers an extensive spectrum of projects, ranging from the creation of new athletic facilities to critical renovations, as well as essential upgrades in roofing and HVAC systems. Working with a relatively small school system like Pike County has allowed us to manage projects of various scales, many of which are more compact in nature. We approach every project, regardless of size, with the same level of commitment, upholding our belief that smaller projects carry as much importance as larger ones.

Importantly, our journey with Pike County Schools has been one of simultaneously balancing multiple projects, ensuring that each receives the attention and resources required for success. This ability to effectively manage concurrent projects, each with their unique demands and timelines, is a critical aspect of our service offering. This stems from a direct result of our principal leadership approach, where we assign a dedicated point of contact to each client for all their projects. This strategy ensures streamlined, clear, and efficient communication throughout the project life cycle.

Our experience with Pike County Schools is a clear demonstration of our capacity to adapt, deliver consistently, and sustain long-term partnerships. These qualities, coupled with our expertise in juggling various projects simultaneously, are what we are eager to bring to the DeKalb County School System, confidently addressing its diverse architectural needs with the same vigor and precision.

DOUGHERTY COUNTY SCHOOLS

Since 1987, SRJ Architects Inc. has fostered a deep and enduring partnership with the Dougherty County School System, a relationship that extends beyond typical client-architect interactions. Over the years, we've collaborated on numerous projects, playing a key role in both the execution and strategic planning, notably in their Five-Year Facility plans. This longstanding collaboration has granted us profound insights into the specific expectations and requirements of the Dougherty County School System.

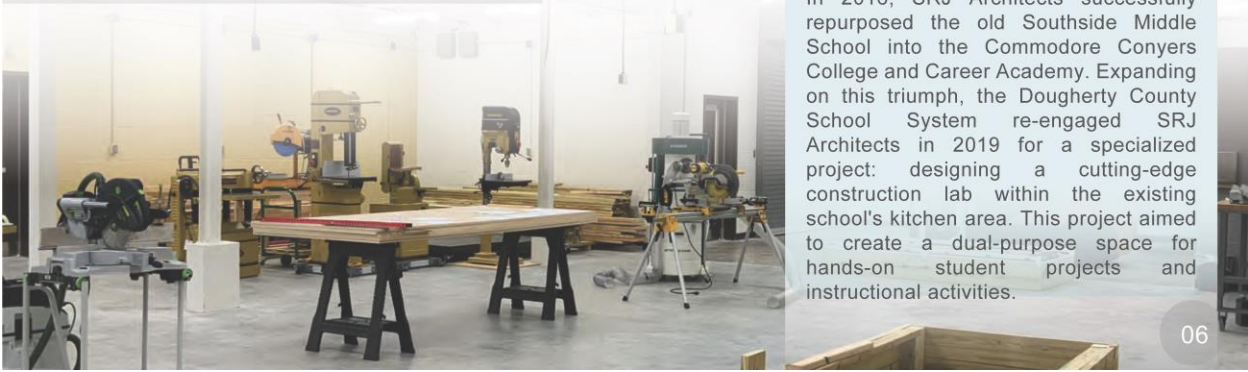
Our unique understanding of their needs has led us to develop an in-house specification standard tailored specifically for Dougherty County schools, ensuring that each project we undertake not only meets but exceeds their expectations. This level of customization and attention to detail is a testament to the strength of our partnership. To us, the Dougherty County School System is more than a client; they are a valued partner, integral to our growth and success.

At SRJ Architects Inc., we strive to replicate this model of partnership with every client, including the DeKalb County School District. Our goal is always to be a supportive, reliable partner, ready to assist whenever needed. We are eager to bring this same level of commitment, expertise, and tailored service to our collaboration with the DeKalb County School District, building another lasting and fruitful relationship.

A TRUSTED PARTNER

PROJECT SPOTLIGHT: COMMODORE CONYERS CONSTRUCTION LAB

In 2016, SRJ Architects successfully repurposed the old Southside Middle School into the Commodore Conyers College and Career Academy. Expanding on this triumph, the Dougherty County School System re-engaged SRJ Architects in 2019 for a specialized project: designing a cutting-edge construction lab within the existing school's kitchen area. This project aimed to create a dual-purpose space for hands-on student projects and instructional activities.



06

5.1.1.1 RELATED EXPERIENCE



5.1.1.1

RELATED EXPERIENCE



SRJ Architects is dedicated to employing our three-pronged approach of being engaging, dependable, and insightful in all our projects with the DeKalb County School District, as outlined previously. In addition to these core principles, we have identified other key aspects that align well with the parameters of your RFP and will further benefit the School District. These additional elements have been carefully considered to enhance our service delivery and ensure the success of each project, complementing our primary approach to create a comprehensive and effective strategy for working with the DeKalb County School District.

A

PARTNER

TRUSTED



BUDGET AND TIME MANAGEMENT:

SRJ Architects is committed to supporting the DeKalb County School District with exceptional budget and time management. Recognizing the critical nature of responsiveness, especially when services are requested on an as-needed basis as outlined in the RFP, we prioritize swift and efficient communication. Our extensive experience with publicly funded projects positions us uniquely to understand the nuances of limited budgets. We excel in collaborating with clients to adjust project scopes, ensuring that the District gets the maximum value from each project while staying within financial constraints. This approach not only aligns with the financial realities of the projects but also upholds the quality and timelines, crucial for the success of educational facilities. With SRJ Architects, the DeKalb County School District can expect a partnership that is responsive, budget-conscious, and committed to delivering excellence within the defined parameters.



POST-COMPLETION SUPPORT:

SRJ Architects is committed to providing post-completion support for projects with the DeKalb County School District, as we believe this is a pivotal step in building a lasting relationship. Recognizing the importance of ongoing assistance, we plan to implement a follow-up process to address any issues promptly and effectively. This support includes regular check-ins enabling us to quickly identify and resolve any concerns that may arise after project completion. Additionally, these interactions will be invaluable in gathering insights directly from DeKalb County School District representatives. Their feedback will be instrumental in creating a detailed pros and cons list of our work, refining our understanding of the District's specific needs and preferences. This process will not only ensure the longevity and functionality of our architectural solutions but also aid in tailoring our workflow and designs to better align with the District's evolving requirements. Through this proactive post-completion support, SRJ Architects aims to solidify a relationship with the DeKalb County School District that is based on trust, continuous improvement, and a deep understanding of their unique architectural needs.



FLEXIBLE AND ADAPTABLE PROJECT APPROACH:

We recognize the diverse scope of potential projects within the RFP and believe that a one-size-fits-all strategy does not suffice. Our approach is centered around tailoring our services and design solutions to meet the unique needs and objectives of each project. By remaining agile and responsive to changing requirements, we ensure that our designs not only meet but exceed expectations. Our team is skilled in adapting to varying project scales, complexities, and specific educational needs, enabling us to provide the best possible product for the client. This adaptable methodology allows us to navigate unforeseen challenges effectively, ensuring that each project aligns with the District's vision, goals, and resources. With SRJ Architects, the DeKalb County School District can anticipate a partnership that is committed to delivering high-quality, responsive, and tailored architectural solutions.

YOUR VISION, OUR EXPERTISE

5.1.1.1 RELATED EXPERIENCE

PIKE COUNTY SCHOOLS

*"They are tireless advocates for us. This takes a great deal off my plate and allows me to focus on teaching and learning."
— Michael Duncan, Ed. D.,
Pike County*






A	B	C	D	E	F	G	H	I	J
Name & Location	Firm's Responsibility	Project Owner	Project User	Project Scope	Project Size	Project Cost	Responsibilities	Completion Status	Relevant Key Professionals
PIKE COUNTY AUDITORIUM <i>Zebulon, Georgia</i>	Architecture Mechanical Plumbing Electrical	Mick Rawls Facilities Director Pike County Schools 16 Jackson Street Zebulon, Georgia 30295 770-567-8489	Lori Bush Fine Arts Teacher Pike County High School 331 Pirate Drive Zebulon, Georgia 30295 770-567-8770	RENOVATION & ADDITION • New Lobby Addition • New Finishes • Partial HVAC Replacement • Exterior Updates • New Landscaping • Window & Door Replacement	15,921 SF	\$1,709,188	SRJ was commissioned to develop a design for a new 2,500 square foot lobby extension for an existing auditorium. We were also responsible for renovating the existing, outdated facility to seamlessly integrate the old structure with the new addition.	SEPT. 2023 ✓	 Lee Martin, AIA, NCARB  Caroline Ward, NCIDQ
PIKE COUNTY PRIMARY SCHOOL <i>Zebulon, Georgia</i>	Architecture	Mick Rawls Facilities Director Pike County Schools 16 Jackson Street Zebulon, Georgia 30295 770-567-8489	April Teal-Phagan Principal 7218 US HWY 19 S Zebulon, Georgia 30295 770-567-8443	RENOVATION • Roof Replacement • New Metal Wall Panel • Exterior Painting	80,900 SF	\$1,991,036	Pike County Primary School was facing leaks due to issues with its standing seam metal roof. SRJ designed a retrofit single-ply roofing system to fix this issue. SRJ also installed new metal wall panels around the building's cornice, and the removal of storefront window framing from existing daylight monitors.	NOV. 2021 ✓	 Lee Martin, AIA, NCARB
PIKE COUNTY SECURITY MODIFICATIONS & HVAC <i>Zebulon, Georgia</i>	Architecture Mechanical Plumbing Electrical	Mick Rawls Facilities Director Pike County Schools 16 Jackson Street Zebulon, Georgia 30295 770-567-8489	Eve Booker Michael Teti Lindsay Busby Kevin Huffsteller Principals Pike County Schools 331 Pirate Drive Zebulon, Georgia 30295 770-567-8770	RENOVATION • New Secure Vestibules • New Administration Desk • New Finishes • New Canopy System • Partial HVAC Replacement	SF VARIES PER SCHOOL	\$3,530,853	SRJ was assigned the task of designing new secure vestibules for Pike County Elementary, Middle, Ninth Grade Academy, and High School. Furthermore, SRJ was also responsible for overseeing a partial replacement of the HVAC and electrical systems at Pike County High School.	AUG. 2019 ✓	 Lee Martin, AIA, NCARB
PIKE COUNTY NINTH GRADE ACADEMY <i>Zebulon, Georgia</i>	Architecture Mechanical Plumbing Electrical	Mick Rawls Facilities Director Pike County Schools 16 Jackson Street Zebulon, Georgia 30295 770-567-8489	Lindsay Busby Principal 7390 US HWY 19 S Zebulon, Georgia 30295 770-567-2960	RENOVATION • Electrical & Lighting Replacement • Roof Replacement • New Security & Fire Systems • New Finishes • Window & Door Replacement	37,460 SF	\$3,121,638	SRJ was assigned the project of transforming an unoccupied school building into the new location for the Pike County Schools Ninth Grade Academy. This project involved significant interior reconfiguration of the existing school structure.	FEB. 2017 ✓	 Lee Martin, AIA, NCARB

09

5.1.1.1 RELATED EXPERIENCE

DOUGHERTY COUNTY SCHOOLS

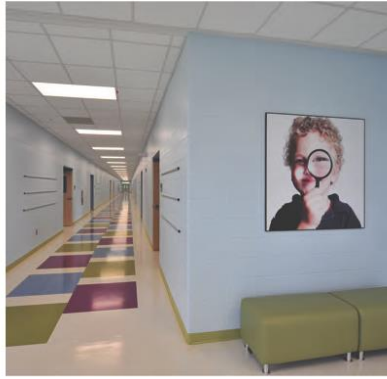
*"They want to give you what you want. SRJ is good at sitting down and listening to you."
— Bob Fowler, Dougherty County*

A	B	C	D	E	F	G	H	I	J
Name & Location	Firm's Responsibility	Project Owner	Project User	Project Scope	Project Size	Project Cost	Responsibilities	Completion Status	Relevant Key Professionals
COMMODORE CONYERS CONSTRUCTION LAB <i>Albany, Georgia</i>	Architecture Mechanical Plumbing Electrical Civil	Bob Fowler, Facilities Director Dougherty County Schools 1711 Schilling Ave Albany, GA 31705 229-431-1301	Chris Hatcher, CEO 4C Academy 1615 Newton Road Albany, GA 31701 229-431-1562	RENOVATION • New Finishes • New Lighting • New Canopy System • Partial HVAC Replacement • Reconfiguration of Existing Spaces	3,500 SF	\$475,090.17	SRJ was charged with the task of converting a kitchen in an existing middle school into a construction lab. Special attention was given to addressing client concerns regarding the workflow within the lab.	OCT. 2020 ✓	 Lee Martin, AIA, NCARB
DOUGHERTY COUNTY GNETS <i>Albany, Georgia</i>	Architecture Mechanical Plumbing Electrical Civil	Bob Fowler, Facilities Director Dougherty County Schools 1711 Schilling Ave Albany, GA 31705 229-431-1301	Kerri Miller, GNETS Director Dougherty County Schools 1520 Cordell Avenue Albany, GA 31705 229-483-8300	ADDITION • New FF&E • New Facility Design to accommodate the GNETS Oak Tree Program of the Dougherty County School System	26,064 SF	\$6,840,305	SRJ was assigned to design a new facility for the Dougherty County School System to accommodate its GNETS program. This new structure was planned as an extension to an existing elementary school within the school system.	MARCH 2020 ✓	 Lee Martin, AIA, NCARB  Caroline Ward, NCIDQ
LAKE PARK ROOF REPLACEMENT <i>Albany, Georgia</i>	Architecture	Bob Fowler, Facilities Director Dougherty County Schools 1711 Schilling Ave Albany, GA 31705 229-431-1301	Trina Muse, Principal Lake Park Elem. 605 Meadowlark Dr Albany, GA 31707 229-431-3370	RENOVATION • Roof Replacement	55,289 SF	\$328,000	SRJ had the task of designing a partial roof renovation for Lake Park Elementary School. This project entailed the installation of a new TPO single-ply roofing system atop the existing modified bitumen roof, along with the selective replacement of insulation as required.	MARCH 2020 ✓	 Lee Martin, AIA, NCARB
MAGNOLIA EDUCATION CENTER <i>Albany, Georgia</i>	Architecture Mechanical Plumbing Electrical Civil	Bob Fowler, Facilities Director Dougherty County Schools 1711 Schilling Ave Albany, GA 31705 229-431-1301	Linda Solomon, Pre-K Director Dougherty County Schools Albany, GA 31707 229-431-3376	RENOVATION • Reconfiguration of Existing Spaces • New Finishes • New FF&E • New Exterior Ramps • HVAC Replacement • New Casework • Partial Roof Replacement • Window & Door Replacement	61,021 SF	\$6,733,933	SRJ was given the responsibility of renovating a vacant elementary school for the Dougherty County School System. The renovation was aimed to accommodate the Pre-K program, the gifted program, and the elementary alternative program. There were significant modifications to the interior layout to suit the needs of the new programs.	JULY 2018 ✓	 Lee Martin, AIA, NCARB

10

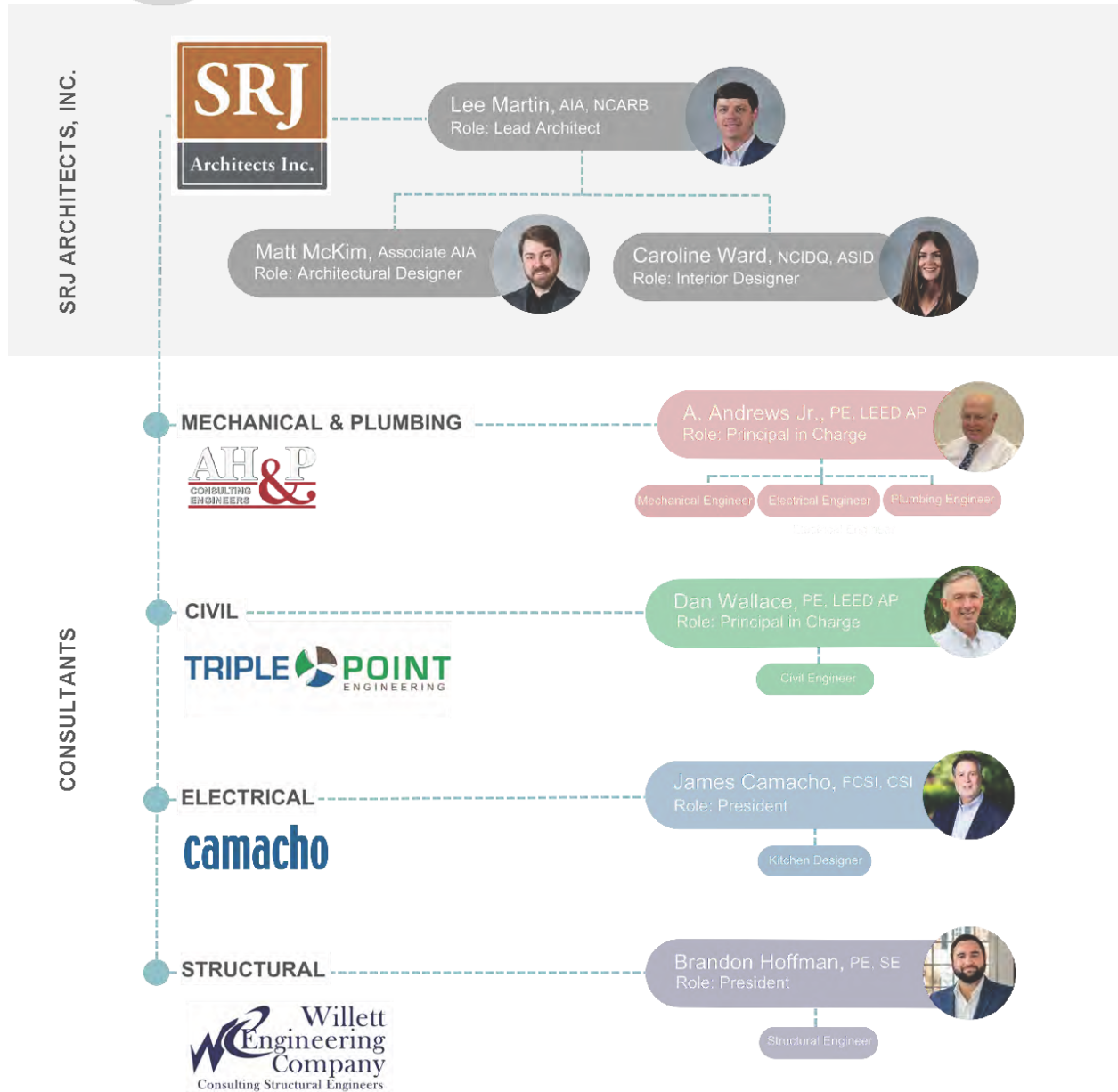


"I found them to be one of the best firms I had ever had the privilege to work with."
 —Dr. James Catrett,
 Talbot County



PROJECT STAFF

5.1.2.1 PROJECT STAFF ORGANIZATION CHART



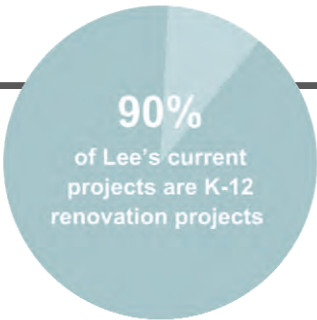
5.1.2.2

Refer to staff resumes for ability, experience, and function within organization.

5.1.2.2
5.1.2.3

PROPOSED PROJECT STAFF & FUNCTION

DEKALB'S LEAD ARCHITECT
AND POINT OF CONTACT



Lee Martin, AIA, NCARB
Lead Architect

YEARS OF EXPERIENCE:
SRJ: 10 | Other: 0

EDUCATION:
Kennesaw State University, 2018
Bachelor of Architecture

PROFESSIONAL REGISTRATION:
Architectural: #RA016900

RELEVANT PROJECT EXPERIENCE AS LEAD ARCHITECT:

- Hancock Middle/ High School | Est. \$3,500,000 | 20,000 SF
- Webster County K-12 School | Est. \$3,500,000 | 10,000 SF
- Westover High School | Est. \$25,000,000 | 149,613 SF
- Pike County Auditorium | \$1,709,188 | 15,921 SF

WHY LEE IS AN ASSET TO DEKALB'S RENOVATION PROJECTS:

Lee's Role: Lee assumes a pivotal role as DeKalb County School's primary liaison with SRJ and the design team, spanning from conceptual design through post construction. Lee's extensive background in educational facility design, coupled with his innate ability of understanding of client needs, makes him an invaluable asset. His dedication to aligning project goals with available resources, coupled with his proficiency in handling complex renovation projects, positions him as a reliable and experienced partner for successful educational facility projects for the DeKalb County School District.

Lee's Experience: Lee has significant experience in K-12 design, specializing in renovation projects on existing school campuses. His expertise lies in modernizing educational facilities, adhering to regulatory standards, and focusing on creating safe and inspiring learning environments. Known for his innovative and functional design solutions in the K-12 design industry.

Lee's Hallmark: One of Lee's standout attributes is his innate ability to address the unique desires and requirements of clients, especially within the context of modernization and renovation projects. Lee is aware that such endeavors often involve limited financial resources and a multifaceted scope. He will work closely with the DeKalb County School District to establish clear priorities and objectives for the DeKalb projects. Lee's collaborative approach with the DeKalb County School District and the project team ensures that the project's goals are not only met but are aligned with the available funding.

5.1.2.2
5.1.2.3

PROPOSED PROJECT STAFF & FUNCTION



Matt McKim, Associate AIA
Architectural Designer



YEARS OF EXPERIENCE:

SRJ: 1 | Other: 5



EDUCATION:

Kennesaw State
University, 2018
Bachelor of Architecture

RELEVANT PROJECT EXPERIENCE AS ARCHITECTURAL DESIGNER:

Hancock Middle/ High School | Est. \$3,500,000 | 20,000 SF

Webster County K-12 School | Est. \$3,500,000 | 10,000 SF

Westover High School | Est. \$25,000,000 | 149,613 SF

WHY MATT IS AN ASSET TO DEKALB'S RENOVATION PROJECTS:

Matt's Role: In his capacity as an architectural designer, Matt McKim is poised to make a significant contribution to the DeKalb County School District alongside Lee. His role encompasses a multifaceted engagement, centering on the preparation of design drawings and related documents. Matt's primary responsibility entails 3D modeling and 2D drafting, a task that plays a pivotal role in bringing the design visions to life. Beyond his drafting duties, he will also shoulder the essential role of coordinating and overseeing additional support staff. Matt's daily involvement ensures that these projects adhere to tight schedules and exacting standards.

Matt's Experience: With a career spanning over six years in the realm of design, Matt brings a wealth of valuable expertise to the SRJ team. Prior to joining our SRJ, Matt dedicated five years to a prominent architecture firm, during which time he made significant contributions to a diverse array of projects. His multifaceted experience has not only honed his skills but has also enriched his understanding of the intricacies and nuances of the industry, making him an invaluable asset to our organization.

Matt's experience in a variety of software applications amplifies his effectiveness in the realm of architectural design. His ability to harness digital tools enhances the precision and efficiency of the drafting process, thereby streamlining the project's progression. Furthermore, his adeptness in project management serves as a linchpin in maintaining clear project timelines.

Matt's Hallmark: Coordinating the production team for the project, Matt's communicative and personable nature is an asset that fosters a harmonious and collaborative work environment. Effective communication is crucial when orchestrating creative and technical talents, and Matt's approachable demeanor ensures that ideas flow seamlessly and issues are addressed promptly.

5.1.2.2
5.1.2.3

PROPOSED PROJECT STAFF & FUNCTION



Caroline Ward, Allied ASID
Interior Designer



YEARS OF EXPERIENCE:

SRJ: 3 | Other: 0



EDUCATION:

Valdosta State University, 2020
Bachelor of Arts in
Interior Design



PROFESSIONAL REGISTRATION:

Interior Design: #414494

RELEVANT PROJECT EXPERIENCE AS INTERIOR DESIGNER:

Pulaski County K-12 School | \$45,000,000 | 192,753 SF
Calhoun County K-12 School | \$21,171,345 | 112,647 SF
Garrison Pilcher Elementary School | \$7,528,034 | 70,055 SF
Pelham Elementary School | \$8,792,826 | 82,627 SF
Dublin City Schools Gifted Academy | \$2,073,469.90 | 35,290 SF
Westover High School | Est. \$25,000,000 | 149,613 SF
Pike County Auditorium | \$1,709,188 | 15,921 SF

WHY CAROLINE IS AN ASSET TO DEKALB'S RENOVATION PROJECTS:

Caroline's Role: Caroline will play a pivotal role in collaborating with Lee to create and refine a wide array of documents pertinent to the realm of interior design and Furniture, Fixtures, and Equipment (FF&E). Working in close partnership with the DeKalb County School District and Lee, Caroline will actively engage in a comprehensive exploration of the specific requirements, preferences, and aspirations of the decision-makers involved in the project. Her primary aim will be to gain an in-depth understanding of their unique needs and desires, which will serve as the foundation for the subsequent phases of the design process.

Caroline's Experience: Throughout her years here at SRJ Caroline has designed a multitude of interior environments for educational institutions. She has managed the meticulous selection and coordination of a wide array of elements, including materials, graphics, and furniture, fixtures, and equipment (FF&E).

This comprehensive and multifaceted approach ensures that each educational space is not only aesthetically pleasing but also highly functional, fostering an environment conducive to learning and growth.

Caroline's Hallmark: Caroline possesses an exceptional talent for seamlessly blending interior design elements with the unique vision of her clients, the existing contextual surroundings, and the intricate nuances of architectural design. This remarkable ability results in the creation of a harmonious and thoughtfully curated environment that delights the senses with its aesthetic charm and serves its intended functional purpose with impeccable finesse.

5.1.2.2
5.1.2.3

PROPOSED PROJECT STAFF & FUNCTION



Andrews Hammock & Powell (AH&P) is a distinguished firm specializing in mechanical, electrical, and plumbing engineering services, particularly renowned for their significant presence and expertise within the realm of K-12 educational facility design. Their partnership with SRJ has flourished over a remarkable span of 15 years, bearing testament to the exceptional qualities that AH&P brings to the table.

What truly distinguishes AH&P in the eyes of SRJ and their clients is their remarkable aptitude for comprehending the unique needs and aspirations of their clientele. This comprehensive understanding, coupled with a steadfast commitment to delivering on those requirements, is the cornerstone of their continued success.

AH&P's design process is another facet that sets them apart. It is deeply rooted in collaboration, which goes beyond mere cooperation to a point where their engineers truly become integral members of the project team. This collaborative spirit extends to working closely with architects and owners, allowing them to gain profound insights into the design intent and the DeKalb County School District's vision. AH&P's collaborative design approach underpins their distinguished reputation in the K-12 design industry and their continued, fruitful partnership with SRJ.

CONSTRUCTION ADMINISTRATION:

AH&P has a dedicated construction inspector that conducts thorough inspections of mechanical, electrical, and plumbing systems at key points throughout the construction process. These inspections play a vital role in providing assurance to DeKalb County Schools that the installation of these systems is being executed in strict accordance with established standards and specifications.



James A. Andrews Jr., PE., LEED AP

Principal in Charge



YEARS OF EXPERIENCE:

AH&P: 26 | Other: 23



EDUCATION:

Bachelor of Mechanical Engineering/ 1974
Southern Technical Institute



REGISTRATIONS:

Professional Engineer:
Alabama Florida
Colorado Georgia
Delaware Louisiana

RELEVANT K-12 PROJECTS WITH SRJ SINCE 2013:

- Pulaski County K-12 School | \$45,000,000 | 192,753 SF
- Wilcox County PreK-12 School | \$27,252,573 | 171,304 SF
- Stewart County K-12 School | \$11,410,612 | 103,439 SF
- Cross Creek Elementary School | \$2,331,600,09 | 74,000 SF
- Pike County Stadium | \$2,668,503 | 70,000 SF
- Calhoun County K-12 School | \$21,171,345 | 112,647 SF
- Talbot County Schools, Athletic Facility Improvements | \$9,921,329.12
- Commodore Conyers College & Career Academy | \$13,402,654 | 104,148 SF

One of the hallmarks of AH&P's approach is the pivotal role played by Al Andrews, who stands as the principal for the firm. Al's direct involvement in every project serves as a cornerstone for their success. *His hands-on approach ensures that each project benefits from his expertise and guidance, and that he serves as the primary point of contact for both the architect and the DeKalb County School District.* This personal touch fosters effective communication and a level of trust that is invaluable in the realm of engineering and design.

5.1.2.2
5.1.2.3

PROPOSED PROJECT STAFF & FUNCTION



Willett Engineering has fostered a flourishing partnership with SRJ over the course of the past two years, and this success can be attributed to their exceptional collaborative design process, profound structural expertise, and unwavering commitment to punctual project scheduling.

At the heart of this fruitful collaboration is Willett's innovative and interactive design approach. This method is of particular significance when working on projects involving older buildings where existing drawings may not always provide a high degree of accuracy. In such situations, open and effective communication is essential, necessitating a close-knit relationship between the building owner, architect, engineers, and the construction team.

One of the standout advantages of this collaborative process is its inherent ability to address structural challenges that may arise during the design phase. *Such a harmonious integration of structural solutions into the architectural vision is particularly vital when catering to the specific needs and desires of the DeKalb County School System, all while prudently managing project costs to prevent unwarranted inflation.*

Willett Engineering's proficiency in crafting solutions that align seamlessly with the client's objectives is a hallmark of their expertise. Their commitment to maintaining project cost-effectiveness ensures that structural challenges are met with innovative yet fiscally responsible solutions. This commitment not only safeguards the financial interests of the project but also bolsters the trust and satisfaction of the client.



Brandon Hoffman, PE., SE.

President



YEARS OF EXPERIENCE:

Willett: 12 | Other: 0



EDUCATION:

Bachelor of Science
Civil Engineering/ 2011
Georgia Institute of Technology



REGISTRATIONS:

Professional Engineer:
Alabama Florida
Colorado Georgia
Delaware Connecticut

RELEVANT K-12 PROJECTS WITH SRJ SINCE 2013:

- Hancock Middle/ High School | Est. \$3,500,000 | 20,000 SF
- Webster County K-12 School | Est. \$3,500,000 | 10,000 SF

Brandon Hoffman, serving as the President at Willett Engineering, occupies an indispensable role within the firm's operation. In a principal-led environment, *Brandon's engagement extends to each project undertaken for the DeKalb County School District, underscoring his commitment to ensuring the highest standards of excellence in structural engineering.*

As the primary point of contact for Willett Engineering, Brandon embodies the very essence of leadership and accountability for the successful execution of projects. This involves overseeing the development of each project, from inception to completion. Brandon's extensive background has endowed him with vast knowledge of structural engineering principles, codes, and best practices. His ability to critically assess the intricacies of every project is invaluable, enabling him to craft innovative and robust structural designs that stand the test of time.

16

5.1.2.2

PROPOSED PROJECT STAFF & FUNCTION

5.1.2.3



Camacho brings to the table a legacy of over six decades steeped in the art of food service facility design. Their enduring partnership with SRJ, spanning a remarkable 18 years, attests to their consistent track record in delivering food design services for K-12 facilities.

Camacho has access to a vast array of equipment available from numerous manufacturers. *This knowledge allows them to align with the unique desires and requirements of the DeKalb County School District.* Their capacity to specify products that harmonize with the client's vision is an asset that empowers the creation of tailor-made food service environments.

Camacho will collaborate with Lee and the DeKalb County School District in evaluating the existing equipment for any project that needs kitchen updates. This detailed survey is pivotal in determining the extent to which equipment may need replacement. This commitment to an exhaustive assessment ensures that any changes made are not only necessary but are executed with the utmost efficiency and cost-effectiveness.

Given the extensive history of collaboration with the DeKalb County School District, Camacho possesses a profound understanding of the specific standards and expectations of the client. Their nuanced insights into the unique needs and preferences of the owner enable them to deliver outcomes that not only meet but consistently exceed the expectations of the DeKalb County District.



James Camacho, FCSI, CSI, CDT

President



YEARS OF EXPERIENCE:

Camacho: 44 | Other: 0



EDUCATION:

Business, 1979
DeKalb College
Various Food Service Seminars
and Continuing Education Classes

RELEVANT K-12 PROJECTS WITH SRJ SINCE 2013:

- Wilcox County PreK-12 School | \$27,252,573 | 171,304 SF
- Pulaski County K-12 School | \$45,000,000 | 192,753 SF
- Mitchell County Primary & Middle Schools | Cost TBD
- Calhoun County K-12 School | \$21,171,345 | 112,647 SF

James Camacho boasts a remarkable career spanning over four decades. As the chief designer, he exercises a comprehensive and authoritative influence over each project, shaping its trajectory from its inception to completion.

One of James's principal objectives is to ensure that every project is executed in strict adherence to its defined scope, design principles, and budgetary constraints. *His stewardship guarantees that the project's vision remains uncompromised throughout its journey, preserving the integrity of the original concept while staying in budget.*

5.1.2.2
5.1.2.3

PROPOSED PROJECT STAFF & FUNCTION



Triple Point Engineering has distinguished itself as a premier provider of exceptionally effective and cost-efficient solutions in the domains of civil and environmental engineering.

The enduring and fruitful partnership between SRJ and Triple Point is underscored by the exceptional value that Triple Point consistently brings to the table. This value is defined by their unwavering commitment to delivering designs in a punctual manner and their remarkable capacity to engage in critical problem-solving when confronted with project-related challenges.

What stands out in this partnership is Triple Point's impeccable track record in ensuring that projects proceed with a well-honed sense of timeliness. Their ability to navigate the intricate landscape of design and engineering with accuracy is a testament to their dedication to precision. Additionally, their aptitude for problem-solving ensures that obstacles are surmounted swiftly and effectively.



Dan Wallace, PE., LEED AP

Principal in Charge



YEARS OF EXPERIENCE:

Triple Point: 24 | Other: 10



EDUCATION:

Bachelor of Science
Civil Engineering/ 1989
Georgia Institute of Technology



REGISTRATIONS:

Professional Engineer:
Georgia
South Carolina

RELEVANT K-12 PROJECTS WITH SRJ SINCE 2013:

- Hancock Middle/ High School | Est. \$3,500,000 | 20,000 SF
- Houston County Athletics | Est. \$62,500,000 | 28,800 SF

Dan Wallace brings to the forefront a wealth of experience and expertise in the realm of civil design. In his role as the main point of contact for Lee and the DeKalb County School District, Dan stands as a dedicated liaison who embodies the very essence of accountability and partnership.

In Dan's pivotal role as the Principal in Charge, he takes on the overarching responsibility of overseeing every facet of project execution, from the conceptual stages to the final stages of construction. *His profound understanding of the intricacies of civil design and construction empowers him to provide insightful guidance and ensure the seamless alignment of project goals with the client's vision.*





*"They are tireless advocates for us. This takes a great deal off my plate and allows me to focus on teaching and learning."
 — Michael Duncan, Ed. D.,
 Pike County*



WORKLOAD & EQUITABLE DISTRIBUTION


5.1.3 WORKLOAD

SRJ ARCHITECTS, INC.				
				
CLIENT NAMES	PROJECTS	STATUS OF COMPLETION	ANTICIPATED COMPLETION DATE	DOLLARS COMMITTED ON OPEN PROJECT WORKLOAD
Dougherty County, GA	DoCo Judicial Center Renovation	100% of SD	Dec-23	\$26,250.00
AH&P	Atlanta Sand Facility	40% of CD	Dec-23	\$38,230.60
Dougherty County Schools	Westover High School	50% of SD	Jan-25	\$1,109,250.00
Mitchell County Schools	Mitchell County High Reno & Mod	30% of CD	Feb-24	\$501,300.00
Quitman County Schools	Quitman County, Athletics	90% of CD	Nov-23	\$43,230.00
Dooly County Schools	Dooly County, Multiple Projects	5% of CD	Feb-24	\$145,840.55
Mitchell County Schools	Mitchell County College & Career	100% of DD	Feb-24	\$117,600.00
Dooly County Schools	Dooly County, College & Career Academy	75% of SD	Jun-24	\$166,600.00
Webster County Schools	Webster County, Reno & Mod	50% of CD	Jan-24	\$76,725.00
Hancock County Schools	Hancock County Schools, Reno & Mod	50% of CD	Dec-23	\$127,260.00
Bainbridge Housing Authority	Bainbridge, Task 12	50% of CD	Dec-23	\$20,927.00
Eastman Housing Authority	Eastman, Task 17	25% of CD	Feb-24	\$21,339.75
Thomasville Housing Authority	Thomasville, Task 24	25% of CD	Jan-24	\$41,299.50
Opp Housing Authority	Opp, Task 9	25% of CD	Feb-24	\$65,555.25
Dawson Housing Authority	Dawson, Task 22	25% of CD	Feb-24	\$17,088.00
Ellijay Housing Authority	Ellijay, Task 2	100% of SD	Jan-24	\$24,344.00
Samson Housing Authority	Samson, Task 8	100% of SD	Dec-23	\$22,320.00
Enterprise Housing Authority	Enterprise, Task 8	15% of CD	Mar-24	\$10,956.30
Flint Area Consolidated Housing Authority	Flint Area HA, Task 18	100% of SD	Feb-23	\$16,715.00

CAMACHO ASSOCIATES, INC.				
				
CLIENT NAMES	PROJECTS	STATUS OF COMPLETION	ANTICIPATED COMPLETION DATE	DOLLARS COMMITTED ON OPEN PROJECT WORKLOAD
Grant County	Grant County Justice Complex	95% DD	Jun-25	\$27,200.00
Clayton County School District	Lovejoy High School	80% CD	Mar-25	\$22,000.00
Atlanta Public Schools	Jackson Elementary	100% CD	Feb-25	\$21,500.00
	Bonnie Briar Country Club	50% CD	May-25	\$3,500.00
	Element Tribute Marriott Hotel	50% DD	Aug-25	\$25,375.00





5.1.3 WORKLOAD

AH&P, INC.				
				
CLIENT NAMES	PROJECTS	STATUS OF COMPLETION	BUDGET	ANTICIPATED COMPLETION DATE
CC	Renovations & Modifications to Church Street ES	25% Design	\$170,000.00	Jul-25
CC	The Galloway School - New Upper Learning Bldg	10% Design	\$150,000.00	Jul-25
CC	The Galloway School - Sims Renovation	80% Design	\$50,000.00	Jul-25
CDH	East DeKalb Campus Office Renovation	10% Design	\$74,250.00	Jun-25
CDH	Cascade Elementary School	50% Design	\$168,500.00	Jul-25
CDH	Champion Theme MS Science Lab	75% Design	\$10,000.00	Jul-24
CDH	CCA - Esports - Bartow Co. School System	Under Construction	\$48,000.00	Dec-24
CDH	Renovations & Modifications to Lovejoy HS	50% Design	\$400,000.00	Jun-26
CDH	Clayton County Public Schools Central Office	Under Construction	\$126,000.00	Dec-24
CDH	Adairsville High School Renovation	Under Construction	\$1,500.00	Jun-25
CDH	Bartow County College and Career Academy	Under Construction	\$2,000.00	Jun-24
CDH	Pope HS Football Concession & Restrooms	Under Construction	\$2,500.00	Jun-24
CDH	Mission Road Elementary School	Under Construction	\$25,000.00	Sep-24
CDH	Sprayberry High School	Under Construction	\$25,000.00	Sep-25
CDH	RMA to Northview High School	Under Construction	\$10,000.00	Dec-24
DCBOE	Radium Springs Elem School HVAC Upgrades	Under Construction	\$180,000.00	Dec-24
DCBOE	Albany Middle School HVAC Upgrades	Under Construction	\$224,000.00	Dec-24
DCBOE	Merry Acres Middle School HVAC Upgrades	Under Construction	\$234,000.00	Dec-24
DCBOE	Robert Cross Middle School HVAC Upgrades	Under Construction	\$229,000.00	Dec-24
DCBOE	Monroe High School Phase 1 HVAC Upgrades	Under Construction	\$193,000.00	Dec-24
JRL	Thomas Co High School Multi-Purpose Building	Under Construction	\$40,000.00	Jun-25
MSS-PBK	Renovations to Kennedy Road Middle School	95% Design	\$64,000.00	Jul-25
MSS-PBK	Anne Street Elem School	95% Design	\$12,800.00	Dec-24
MSS-PBK	FCS Group 4 - RMA to SFHS, BCES, DCES	50% Design	\$212,800.00	Jul-25
MSS-PBK	Pointe South ES & MS Reno & Modernization	50% Design	\$105,000.00	Jul-25
MSS-PBK	CCPS Group VI Renovations	90% Design	\$105,000.00	Jul-25
MSS-PBK	CCPS Group V Renovations	90% Design	\$105,000.00	Jul-25
MSS-PBK	Ola Middle School Addition	90% Design	\$44,625.00	Jul-25
MSS-PBK	Baldwin County District Office Renovation	Bidding	\$15,750.00	Jun-25
MSS-PBK	Whitewater High School Auxiliary Gymnasium	Under Construction	\$17,150.00	Jul-25
MSS-PBK	2023 RMA to Moreland Road Elementary School	99% Design	\$19,200.00	Jun-25
MSS-PBK	Riverdale Early Learning Center	Under Construction	\$79,200.00	Dec-24
MSS-PBK	Youth ES Renovations & Modifications	Under Construction	\$34,000.00	Dec-24
MSS-PBK	Atha ES Renovations & Modifications	Under Construction	\$14,000.00	Dec-24
MSS-PBK	Henry County Schools STEM High School	30% Design	\$294,000.00	Jul-26
MSS-PBK	Renovations to North Forsyth High School	Under Construction	\$115,000.00	Aug-25
MSS-PBK	HCS New Transportation Facility and Reno	Under Construction	\$35,300.00	Aug-25
MSS-PBK	HCS New Administrative Office Building	Under Construction	\$31,000.00	Sep-24
MSS-PBK	CCPS Maintenance Complex Renovations	Under Construction	\$10,000.00	Mar-24
P&W	North Clayton High School	5% Design	\$750,000.00	Jul-25
SRJ	Mitchell County High School Renovations	20% Design	\$65,000.00	Jun-25
SRJ	Talbot County Gym Renovation	Under Construction	\$35,000.00	Jun-25
SRJ	Mitchell County College & Career	25% Design	\$24,500.00	Jul-25
TMC	Renovations to Greene County Detention Center	Under Construction	\$7,500.00	Aug-24
TMC	Liberty County EMS Facility	20% Design	\$19,250.00	Jun-25



5.1.3 WORKLOAD

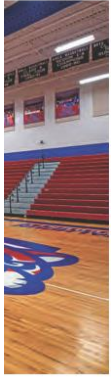
WILLETT ENGINEERING				
				 Willett Engineering Company Consulting Structural Engineers
CLIENT NAMES	PROJECTS	STATUS OF COMPLETION	BUDGET	ANTICIPATED COMPLETION DATE
K.A. Oldham Design	Crescent Corners Mixed-Use Development	90% CDs	\$145,000.00	24-Feb
MSSA-PBK	Upton-Lee School Improvements	75% CA	\$72,000.00	Jan-24
MSSA-PBK	Cherokee High School	70% CA	\$266,000.00	Aug-24
MSSA-PBK	Tift County Middle School	100% CDs	\$96,000.00	Jun-24
SRJ Architects	Hancock County Classroom Addition	90% CDs	\$9,000.00	May-24
TowerPinkster	Site Development	100% CDs	\$24,000.00	Dec-24

TRIPLE POINT ENGINEERING				
				 TRIPLE POINT ENGINEERING
CLIENT NAMES	PROJECTS	STATUS OF COMPLETION	BUDGET	ANTICIPATED COMPLETION DATE
Fry Design Group	Woodland Coffee Roasters & Cafe	95%	2 million	Under construction
Fry Design Group	Jeff Davis School Site	PENDING	PENDING	2026
Retreat Hotels and Resorts	Agricenter Hotel	100%	10 million	Under construction
Washington Co. Development Authority	Industrial Site Design	0%	\$150,000.00	Start in February
City of Sandersville	Site Development	0%	5 million	Start in February
Monroe County	Equestrian Facility	90%	1 million	2025
Georgia Dept. of Corrections	Fleet Services Center	90%	1 million	2025

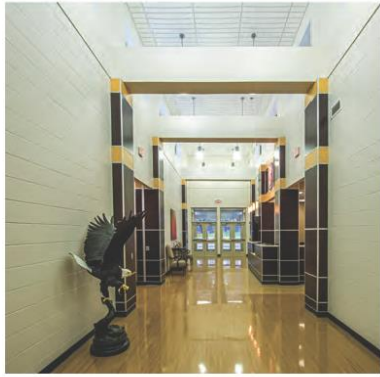
5.1.5 Design Fee

Refer to Owner's Design Fee Form (Attachment C)





"They pursue excellence from start to finish with the owners interest as their guide."
 — Jim McBride,
 Sherwood Christian Academy



REFERENCES



10877 Dickey Street
P.O. Box 39
Morgan, Georgia 39866
229-310-1532
229-354-0008 (fax)
www.calhoun.k12.ga.us

Michael Ward
Superintendent

Board of Education

Julian Holder, Chairman
David Barnes- Vice-Chairman
Tonny L. Ingram
John Severson
Lester Hutchins
Ronnie Williams
Bobby Paul

To whom it may concern,

My name is Michael Ward, and I am currently the Superintendent of the Calhoun County School District. I have over 30 years of experience in the education profession including 18 years as an Assistant Superintendent and Superintendent.

I have been directly involved in building construction and renovations since 1991. I have worked directly and indirectly with almost every architect firm building schools in Georgia since 1991. Having this experience gives me a special insight into the relationships involved in the construction process and the pit-falls common to construction projects.

Through my experiences, SRJ Architects are a solid choice for any construction needs. Whether it is the renovation of an aging facility or new construction, SRJ will take the necessary time to design and engineer a facility to match your needs. Their attention to detail is a definite strength in avoiding unnecessary change orders. They provide a creative vision and top-shelf customer service. I am pleased to recommend them for any and all construction design needs.

I heartily recommend SRJ Architects and I hope you will benefit from their professionalism, dedication and creativity as I have over the years. I have provided my cell number for any questions you might have (706-587-2463).

Sincerely,

Michael Ward, Superintendent

Calhoun County Schools, GA

October 26, 2022



Thomas County Schools Phone 229-225-4380 • Facsimile 229-225-5012
200 North Pinetree Boulevard, Thomasville, Georgia 31792

Dr. George H. Kornegay, Jr.
Superintendent

August 15, 2022

To Whom It May Concern:


I have had the pleasure of working with SRJ Architects on three significant projects over the last 15 years. While I was serving as assistant superintendent of operations in the Thomasville City School System, SRJ was chosen as the architectural firm to design an administrative and classroom addition for Jerger Elementary School. SRJ was challenged to create a design that would honor the school's history and the character of the neighborhood while making use of the building's original structure. SRJ worked closely with the school administrative team and the school district to develop a plan that not only provided the additional needed space but also "pulled together" the campus with a traditional design that provided all of the modern amenities needed for teachers and students to have a great learning space. The architects worked closely with the contractor and school personnel to maintain normal school operations while the campus was totally transformed.

When I joined the Thomas County School System as superintendent in 2012, SRJ was hired to complete two projects, the replacement of HVAC, ceilings and lights at Cross Creek Elementary School and the total modernization of Garrison-Pilcher Elementary School. The Cross Creek project was carefully planned and executed to allow the project which spanned more than 96,000 square feet to be completed in a summer with as much advance work as possible having been done during the spring of the year.

The most extensive project that I have completed with SRJ was the total modernization of the 54,000 square foot Garrison-Pilcher Elementary School. The extensive project which included a new brick facade, new windows, a new roof, new electrical and plumbing systems, new flooring, and new finishes throughout transformed the more than 50-year old building into a bright, modern facility which will serve the school system for many years to come. Completed during the challenges of the pandemic, the professionalism, organization, and diligence of SRJ moved the project toward a successful conclusion that pleased teachers, staff, and the community.

From these experiences with SRJ, I highly recommend their services. The firm has the resources to complete projects of any size, the creativity to meet unique needs and to produce facilities that are not "cookie-cutter" but which show architectural style, and the pragmatism to design a project that can fit the budget and that can be completed within the parameters of time and space. The firm is large enough to have expert knowledge and small enough to provide personalized attention. If you would like to discuss their services further, please feel free to call me at 229-221-5025 or email me at dkornegay@tcjackets.net.

Sincerely,


(Dusty) George Kornegay, Ed.D.
Superintendent Retired (2018)



COMMODORE CONYERS
COLLEGE & CAREER
ACADEMY

July 31, 2018

To Whom It May Concern:

I am writing this letter to share my experience with SRJ Architects, Inc., in the design of the Commodore Conyers College and Career Academy.

We had a complex renovation project that needed to incorporate the interests and needs of the business community with the compliance and regulatory demands of the Georgia Department of Education. To add to the complexity, we had an incredibly aggressive timeline for completion.

The SRJ team listened, provided expertise, shared iterative drawings, and ultimately managed the design process to a highly successful and on-time completion. In addition to the building design, SRJ provided interior design expertise to perfectly match the Academy's décor with our vision for the school's culture. They were extremely professional, knowledgeable, creative and customer-focused. To organizations looking to engage an architecture firm for a future project, I highly recommend SRJ Architects.

If I can be of any assistance and answer questions about my experience with SRJ Architects, please do not hesitate to contact me.

Sincerely,

Chris Hatcher
CEO
Commodore Conyers College & Career Academy
chatcher@4CAcademy.org

CH/kj

**City of Albany & Dougherty County
Occupational Tax Certificate**
240 PINE AVENUE, SUITE 150, ALBANY, GEORGIA 31701

MAILING ADDRESS:
SRJ ARCHITECTS INC.
P. O. BOX 70489
ALBANY, GA 31708

This is to certify that: **SRJ ARCHITECTS INC.**
Doing business as: **SRJ ARCHITECTS INC.**
Located at: **1108 MARYLAND DRIVE ALBANY, GA 31707**
is licensed to do business in the City of Albany/Dougherty County.

Issue Date: **12/05/2023** This license expires: **12/31/2024**

License Type: City Business

License Number: AB13-000251

NAICS: 541310 ARCHITECTURAL SERVICES

Tax Class: 4

This Occupational Tax Certificate certifies that this business has paid the required taxes associated with obtaining this certificate. In addition, this business has met the minimum requirements for fire hazard safety, environmental health, zoning, and building code compliance. Also, this business has provided documentation of the required professional licenses (if applicable) necessary to operate in the State of Georgia. This business has paid the required taxes associated with obtaining this certification. Furthermore, this business understands that this Occupational Tax Certificate will expire on December 31, 2024.

THIS LICENSE IS NOT TRANSFERABLE



Witness my hand and seal
of
Albany/Dougherty County:

Chief Financial Officer, Derrick L. Brown





**GEORGIA
CORPORATIONS DIVISION**

GEORGIA SECRETARY OF STATE
BRAD RAFFENSPERGER

[HOME \(/\)](#)

BUSINESS SEARCH

BUSINESS INFORMATION

Business Name: **SRJ ARCHITECTS INC.** Control Number: **J601725**
 Business Type: **Domestic Profit Corporation** Business Status: **Active/Compliance**
 Business Purpose: **NONE**
 Principal Office Address: **1108 MARYLAND DR, ALBANY, GA, 31721** Date of Formation / Registration Date: **2/4/1986**
 State of Formation: **Georgia** Last Annual Registration Year: **2025**

REGISTERED AGENT INFORMATION

Registered Agent Name: **Johnson, Michael A**
 Physical Address: **1108 Maryland Drive ALBANY, GA 31707, ALBANY, GA, 31707, USA**
 County: **Dougherty**

OFFICER INFORMATION

Name	Title	Business Address
Michael A Johnson	CFO	1108 Maryland Drive, Albany, GA, 31707, USA
Michael A Johnson	CEO	1108 Maryland Drive, Albany, GA, 31707, USA
Sonya D Spalinger	Secretary	1108 Maryland Drive, Albany, GA, 31707, USA

[Back](#)

[Filing History](#) [Name History](#)
[Return to Business Search](#)

Office of the Georgia Secretary of State Attn: 2 MLK, Jr. Dr. Suite 313, Floyd West Tower Atlanta, GA 30334-1530,
 Phone: (404) 656-2817 Toll-free: (844) 753-7825, WEBSITE: <https://sos.ga.gov/>
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STATE OF GEORGIA
BRAD RAFFENSPERGER, Secretary of State
Georgia State Board of Architects and Interior Designers

LICENSE NO. RA016900

Lee Dwight Martin

1108 Maryland Dr.
Albany GA 31707

Registered Architect

EXP DATE - 06/30/2025 Status: Active

Issue Date: 10/04/2022



STATE OF GEORGIA
BRAD RAFFENSPERGER, Secretary of State
State Board of Registration for Professional Engineers and
Land Surveyors

LICENSE NO. PE017029

James Alvin Andrews, Jr

250 Charter Lane

Suite 100

Macon GA 31210

Professional Engineer

EXP DATE - 12/31/2025 Status: Active

Issue Date: 02/02/1988



PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

Licensee Details

Licensee Information

Name: Brandon Joseph Hoffman

Address:

Atlanta GA 30305

Primary Source License Information

Lic #: SE000538	Profession: Engineers / Land Surveyors	Type: Structural Engineer
Secondary:	Method: Affidavit	Status: Active
Issued: 2/9/2021	Expires: 12/31/2024	Last Renewal Date: 11/20/2023

Associated Licenses

No Prerequisite Information

Public Board Orders

Please see Documents section below for any Public Board Orders

Other Documents

No Other Documents

Data current as of: January 18, 2024 13:14:58

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PROFESSIONAL LICENSING

GEORGIA SECRETARY OF STATE BRAD RAFFENSPERGER

CORPORATIONS • ELECTIONS • LICENSING • CHARITIES

Licensee Details

Licensee Information

Name: James D Wallace

Address:

Macon GA 31210

Primary Source License Information

Lic #:	PE020696	Profession:	Engineers / Land Surveyors	Type:	Professional Engineer
Secondary:		Method:	Examination	Status:	Active
Issued:	7/5/1993	Expires:	12/31/2024	Last Renewal Date:	12/7/2023

Associated Licenses

Relationship: Employment

Licensee: Triple Point Engineering, Inc.

License Type: Engineer Firm

License #: PEF006546

License Status: Active

Established: 7/29/2014

Association Date: 7/29/2014

Expiry:

Type: Prerequisite

Public Board Orders

Please see Documents section below for any Public Board Orders

Other Documents

No Other Documents

Data current as of: January 18, 2024 14:46:45

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Stewart Short Insurance Services 121 N Westover Blvd Albany GA 31707		CONTACT NAME: David Spalinger PHONE (A/C, No, Ext): (229) 883-2928 FAX (A/C, No): (229) 883-5327 E-MAIL ADDRESS: dspalinger@shortinsurancegroup.com															
INSURED SRJ Architects, Inc. P.O. Box 70489 Albany GA 31708		<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: RLI Insurance Company</td> <td>20443</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: RLI Insurance Company	20443	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #																
INSURER A: RLI Insurance Company	20443																
INSURER B:																	
INSURER C:																	
INSURER D:																	
INSURER E:																	
INSURER F:																	

COVERAGES CERTIFICATE NUMBER: CL241942729 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Professional Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJ <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			RDP0041874	1/1/2024	1/1/2025	EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPI/OP AGG \$ Professional Liability \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Request for qualifications (RFQ) No.24-752-017 for Professional Architectural and Engineering Services
60 Day notice of cancellation applies

CERTIFICATE HOLDER DeKalb County Board of Education DeKalb County School District 1780 Montreal Rd. Tucker, GA 30084	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE David Short/DGS
---	---

ACORD™

Client#: 654160

SRJARCH11

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Marsh & McLennan Agency LLC, 611 Pointe North Blvd, Albany, GA 31721, 229 883-2424. CONTACT NAME: Lisa B Myers, PHONE: 229-883-2424, FAX: 229-436-7788, E-MAIL ADDRESS: Lisa.Myers@MarshMMA.com. INSURER(S) AFFORDING COVERAGE: INSURER A: Selective Ins. Co. of SC (NAIC # 19259), INSURER B: Selective Ins. Co. of Southeast (NAIC # 39926).

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liability, and Workers Compensation and Employers' Liability.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) (GL) Additional Insured per form BP 72 86 12 21 Businessowners Liability Enhancement - Architects and Engineers

CERTIFICATE HOLDER: Dekalb County Board of Education, Sam A. Moss Service Center, 1780 Montreal Road, Tucker, GA 30084-6705. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: PETER J. KRUMHOLTZ

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ACORD 25 (2016/03) 1 of 2 #S13686661/M13574353

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JDXDM

DESCRIPTIONS (Continued from Page 1)

Engineers

(Auto) Additional Insured per form CA 78 09 04 23 ElitePac Commercial Automobile Extension

(Auto) Waiver of Subrogation per CA 78 09 04 23 ElitePac Commercial Automobile Extension

(WC) Waiver of Subrogation per form WC 00 03 13 Waiver of Our Right to recover From Others Endorsement

(Umbrella) Additional Insured per form #CXL 4 04 03 Commercial Umbrella Liability Coverage

RE: Project #24-752-017 for PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES

Continued Certificate Holders: DeKalb County Board of Education and the DeKalb County School District

REQUEST FOR QUALIFICATIONS (RFQu) No. 24-752-017
for
PROFESSIONAL ARCHITECTURAL
AND ENGINEERING SERVICES

Please note that the various required insurance limits set by Exhibit “E” within the final CONTINUING CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE DEKALB COUNTY BOARD OF EDUCATION AND DESIGN PROFESSIONAL will be adjusted or increased accordingly for each Project, in our final Certificates of Insurance, if we are awarded this contract.

EXHIBIT "E"

OTHER INSURANCE

1.1 The DESIGN PROFESSIONAL shall maintain the following other insurance at all times this Contract is in effect and for a period of six (6) years after Final Completion of the Project. The DESIGN PROFESSIONAL shall secure the following insurance at his own expense and shall file Certificates of Insurance with the Owner within five (5) days after the execution of this Contract. Insurance will not be acceptable unless written by a Company licensed by the State Insurance Department to do business in Georgia at the time the policy is issued and the company must in addition be acceptable to the Owner.

1.1.1 Workmen's Compensation and Employer's Liability to statutory limits.

1.1.2 Comprehensive Commercial General Liability ("CGL") including Owner's & Contractor's Protective with the following limits;

- (a) General Aggregate: \$2,000,000, which shall apply on a per-project basis;
- (b) Products and Completed Operations Aggregate: \$1,000,000;
- (c) Personal & Advertising Injury: \$1,000,000;
- (d) Each Occurrence: \$1,000,000;
- (e) Fire Damage (Any one fire): \$50,000; and,
- (f) Medical Expense (Any one person): \$5,000.

1.1.3 Automobile Liability (owned, non-owned, hired) with combined single limit of \$2,000,000 annual aggregate, \$1,000,000 per occurrence.

1.1.4 Professional Liability (Errors and Omissions); as per Article 8 of the Contract.

1.1.5 Excess/Umbrella Liability Insurance with limits of at least \$5,000,000 per occurrence and in the aggregate which shall provide excess coverage above all insurance described in this Section 1.1.

1.1.6 The Owner and the DESIGN PROFESSIONAL waive all rights against (1) each other and any of their subcontractors, subconsultants, agents and employees, each of the other, and (2) the Contractor, the Contractor subcontractors, if any, and any of their subcontractors, sub-contractors, agents and employees, for damages caused by fire or other causes of loss to the extent fully covered by property insurance obtained pursuant to Paragraph 1.1.2(e) above or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance held by the DESIGN PROFESSIONAL as fiduciary.

1.2 The Owner and DeKalb County School District shall be included as additional insured on the coverages specified in subparagraphs 1.1.2, 1.1.3 and 1.1.5 and shall be indicated as such on certificates of insurance required herein.

1.2.1 With respect to CGL Insurance only, all CGL insurance policies shall contain additional insured endorsements forms CG 20 10 11 85, CG 20 10 10 01, CG 20 37 10 01, or their substantial equivalents, so that the policies provide additional insured coverage for (a) both ongoing and completed operations; and (b) liability "arising out of" DESIGN PROFESSIONAL's work.

1.2.2 Each certificate shall contain a provision that coverages afforded under the policies will not be canceled, changed or allowed to expire until thirty (30) days after the Owner has received written notice evidenced by return receipt of registered letter.

1.2.3 Each primary and excess/umbrella CGL and Automobile Liability insurance policy required to be maintained by the DESIGN PROFESSIONAL and any of its subcontractors or subconsultants shall be primary to and non-contributory with any insurance carried by the Owner and DeKalb County School District, such that no primary, excess or umbrella insurance carried by the Owner or DeKalb County School District shall be required to respond to any claim, suit or demand, if at all, until all applicable primary and excess/umbrella CGL and Automobile Liability insurance policies maintained by the DESIGN PROFESSIONAL and any of its subcontractors and subconsultants have been exhausted.

1.2.4 The primary, excess/umbrella CGL and Automobile Liability insurance policies maintained by the DESIGN PROFESSIONAL and any of its subcontractors or subconsultants shall not contain any insured vs. insured, cross-liability or cross-claim exclusion or endorsement barring coverage for any claims by the Owner or DeKalb County School District against the DESIGN PROFESSIONAL or any other insured under said policies.

1.3 In the event that the DESIGN PROFESSIONAL elects to retain subcontractors or subconsultants and the Owner approves said retention, the DESIGN PROFESSIONAL shall require all such subcontractors and subconsultants to comply with the insurance and notice requirements of this **Exhibit E**, including but not limited to (a) maintaining the types and amounts of insurance described in this **Exhibit E**; and (b) having the DeKalb County Board of Education and DeKalb County School District named as additional insureds on all such insurance pursuant to Paragraph 1.2 of this **Exhibit E**. The DESIGN PROFESSIONAL assumes all liability for its subcontractors' and subconsultants' failure to comply with insurance provisions of this **Exhibit E**.

ATTACHMENT A: ARCHITECT/ENGINEER CHECKLIST AND CERTIFICATION

The undersigned, hereby acknowledges having received **Request for Qualifications (RFQu) No. 24-752-023** for Project No. N/A; **Professional A/E Services** containing a full set of documents:

Owner's Project Specific Information

Appendix B:	Design Review-Minimum Submittal Requirements (10 pages)
Appendix C1:	Elementary School Educational Specifications (45 pages)
Appendix C2:	Middle School Educational Specifications (82 pages)
Appendix C3:	High School Educational Specifications (122 pages)
Appendix D:	DCSD 2020 Vision – Educational Specifications and Design Guidelines (85 pages)
Appendix I:	Continuing Contract for Professional Services (37 pages)

IMPORTANT NOTICE: The omission of any of the required items listed below shall cause the bid submission to be declared non-responsive and to be rejected.

Owner's Standard Forms:		Include with Proposal	Check Box to Confirm Inclusion
Attachment A	Architect/Engineer Checklist and Certification (2 pages)	YES	<input checked="" type="checkbox"/>
Attachment B1	Corporate Certificate (1 page)	B1 or B2 or	<input checked="" type="checkbox"/>
Attachment B2	Partnership Certificate (1 page)	B3 as	<input type="checkbox"/>
Attachment B3	Entity Certificate (1 page)	applicable	<input type="checkbox"/>
Attachment C	Design Professional Rate Schedule (5 pages)	YES	<input checked="" type="checkbox"/>
Attachment D	Offeror's and Individuals' Affidavit of Noncollusion (2 pages)	YES	<input checked="" type="checkbox"/>
Attachment E	Conflict of Interest Disclosure Affidavit (2 pages)	YES	<input checked="" type="checkbox"/>
Attachment F	Consent to Release Information (1 page)	YES	<input checked="" type="checkbox"/>
Attachment G	Immigration and Security Certification (2 pages)	YES	<input checked="" type="checkbox"/>
Attachment H	No Submittal Response Form (1 page)	N/A	
Other Requirements:		Include with Proposal	Check Box
Copy of Business License and Certificates		YES	<input checked="" type="checkbox"/>
Certificate of Insurance		YES	<input checked="" type="checkbox"/>
Electronic Version of bid documents		YES	<input checked="" type="checkbox"/>

Indicate **Addenda(s) Nos.** 1, 2, & 3 received (**none unless indicated here**). The Architect/Engineer is responsible for reading and understanding all sections of this RFQu, and affirms that the Architect/Engineer shall be bound by all of the terms and conditions contained in this RFQu.

DeKalb County School District
Professional Architectural/Engineering Services
December 14, 2023

RFQu No. 24-752-017
Project No. N/A
Page 2 of 2

Further, the undersigned, being duly sworn, states on oath that no disclosures of ownership have been withheld from the Board, that the information provided herein is current, and Architect/Engineer and its officers and employees have not entered into any agreement with any other Architect/Engineer or prospective Architect/Engineer or with any other person, firm or corporation relating to any prices or other terms named in this RFQu or any other RFQu, nor has it entered into any agreement or arrangement under which a person, firm or corporation is to refrain from responding to this RFQu.

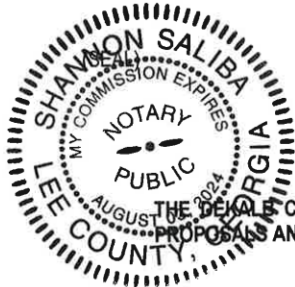
Name of Architect/Engineer: SRJ Architects Inc.

Signature:  Printed Name: Michael A. Johnson

Title: President & CEO Date: January 31, 2024

Sworn to and subscribed before me this 31st day of January, 2024.

Notary Public: Shannon Saliba My commission expires: 8/3/24



THE DEKALB COUNTY SCHOOL DISTRICT RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSALS AND TO WAIVE INFORMALITIES.

ATTACHMENT B1: CORPORATE CERTIFICATE

STATE OF Georgia
COUNTY OF Dougherty

I, Sonya D. Spalinger, certify that I am the Secretary of the corporation named as offeror in the foregoing proposal; that Michael A. Johnson who signed said proposal on behalf of the offeror was then President & CEO of said corporation; that said proposal was duly signed for and in behalf of said corporation by authority of its Board of Directors, and is within the scope of its corporate powers; and that said corporation is organized under the laws of the State of Georgia.

Sonya D. Spalinger
[signature]

Sonya D. Spalinger
[typed name]

Subscribed and sworn to
before me this 31st day of
January, 2024.

(SEAL)

Shannon Saliba
Notary Public

My Commission Expires:
8 / 3 / 24



ATTACHMENT C: DESIGN PROFESSIONAL RATE SCHEDULE

Project Name: Professional Architectural/Engineering Services

RFQu No: 24-752-017

Project No: N/A

RFQu Date: December 14, 2023

Page 1 of 5

DeKalb County Board of Education
 Sam A. Moss Service Center
 1780 Montreal Road
 Tucker, Georgia 30084

In compliance with DCSD's Request for Qualifications, the undersigned Architect,

Michael A. Johnson, President & CEO, SRJ Architects Inc.

[legal name of Architect]

1108 Maryland Drive

Albany, GA 31707

[address of Architect]

229-436-9877

[telephone number of Architect]

mjohnson@srjarchitects.com

[email address of Architect]

having carefully examined the site of the Project and the Owner's Criteria, and having carefully examined the proposed Continuing Contract Form for Professional Services between the DeKalb County Board of Education and the Architect; (Appendix I and the Owner's standard forms and other documents included in the Request for Qualifications and any Addenda thereto for DCSD Project Nos. N/A Architectural/Engineering Services proposes and agrees, if this proposal is accepted, to enter into a contract with the Owner in the exact form provided in the Request for Qualifications and to perform the Design Services and Work in conformance with the Contract Documents, in the time stated therein, for the Contract Price set forth below, and submits the following proposed compensations and fees and other matters set forth below:

- a. Please provide the hourly rates as required in Section 4.2. of the Agreement (Appendix I) in the following manner are indicated below. (These hourly rates will be added to the contract as Exhibit D for this project):

Title/Position	Hourly Rate
Principal:	\$ <u>210</u> per hour
Director:	\$ <u>155</u> per hour
Sr. Project Architect/Project Manager:	\$ <u>175</u> per hour
Project Architect:	\$ <u>160</u> per hour
Project Manager:	\$ <u>155</u> per hour
Project Coordinator:	\$ <u>110</u> per hour
Interior Designer:	\$ <u>110</u> per hour
Project Captain:	\$ <u>90</u> per hour
Technical Staff:	\$ <u>90</u> per hour
Contract Administrator:	\$ <u>100</u> per hour
Clerical:	\$ <u>55</u> per hour

Civil:	<u>James D. Wallace</u>
Structural:	<u>Brandon J. Hoffman</u>
Mechanical:	<u>James A. Andrews, Jr.</u>
Plumbing:	<u>James A. Andrews, Jr.</u>
Electrical:	<u>James A. Andrews, Jr.</u>
Kitchen Consultant:	<u>James D. Camacho</u>

- c. The undersigned Architect hereby acknowledges receipt of the following Addenda:
[insert the number and date of each Addendum; if none, insert "None"]

1, January 8, 2024; 2, January 12, 2024; 3, January 24, 2024
- d. The Architect understands that the Owner reserves the right to reject any or all Proposals, and to waive any technicalities or informalities.
- e. The Architect agrees that this Proposal may not be withdrawn for a period of one hundred and twenty (120) calendar days after the date and time fixed for receiving said Proposals.
- f. The undersigned Architect agrees that if it is notified in writing by mail, telegraph, facsimile or hand-delivery of the acceptance of this Proposal, via Notice of Award or otherwise, within ninety (90) calendar days after the date and time fixed for receiving said Proposals, the undersigned Architect will execute, within five (35 business days of the date of the notice, a contract for the Design Services and the Work in accordance with the Request for Qualifications in the exact form provided therein for the Contract Price as agreed upon by the Owner and Architect.
- g. The undersigned Architect agrees to commence the Design Services under the Owner's form of contract after its receipt of a written Work Authorization from the Owner.

By submission of the Proposal, Architect represents and warrants that:

- (1) Architect has read and understands the Proposal Documents and the Proposal is made in accordance therewith;
- (2) Architect has read and understands the bidding or proposal documents or contract documents for other portions of the Project, if any, being bid or offered concurrently or presently under construction, to the extent that such documentation relates to the Design Services or the Work for which the Proposal is submitted;
- (3) the Proposal is based upon furnishing all of the Design Services and the Work, and other things required by the Proposal Documents; and
- (4) all facts stated in the Proposal are true and correct.

Project Name: Professional Architectural/Engineering Services

RFQu No: 24-752-017

Project No: N/A

RFQu Date: December 14, 2023

Page 4 of 5

By submission of this Proposal, the Architect certifies that this Proposal has been derived independently, without consultation, communication or agreement as to any matter relating to this Proposal with any other Architect or with any competitor. The Architect hereby certifies that this Proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same Project and is in all respects fair and without collusion or fraud. The Architect agrees to abide by all conditions of the Request for Proposal.

Respectfully submitted,

SRJ Architects Inc.

[typed name of Architect]

By:  _____ [seal]

[signature]

Michael A. Johnson, President & CEO

[typed name and title]

1108 Maryland Drive, Albany, GA 31707

[address of Architect]

(229) 436-9877

[business telephone number]

January 31, 2024

[date of execution]

[If the Architect is a joint venture, utilize the following page of this proposal form for signatures.]

Project Name: Professional Architectural/Engineering Services

RFQu No: 24-752-017

Project No: N/A

RFQu Date: December 14, 2023

Page 5 of 5

(For Joint Venture Proposals)

By submission of this Proposal, the Architect certifies that this Proposal has been derived independently, without consultation, communication or agreement as to any matter relating to this Proposal with any other Architect or with any competitor. The Architect hereby certifies that this Proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same Project and is in all respects fair and without collusion or fraud. The Architect agrees to abide by all conditions of the Request for Proposal.

Respectfully submitted _____
[typed name of Joint Venture]

By: _____
[typed name of Joint Venture partner]

By: _____ [seal]
[signature]

[typed name and title]

[address of Joint Venture partner]

(_____) _____
[business telephone number]

[date of execution]

By: _____
[typed name of Joint Venture partner]

By: _____ [seal]
[signature]

[typed name and title]

[address of Joint Venture partner]

(_____) _____
[business telephone number]

[date of execution]

ATTACHMENT D: OFFEROR'S and INDIVIDUALS' AFFIDAVIT OF NONCOLLUSION

(This affidavit to be executed in accordance with O.C.G.A. § 36-91-21(e))

STATE OF Georgia

COUNTY OF Dougherty

COMES NOW, SRJ Architects Inc. ("Offeror"),
[Name of Offeror]

appearing by and through Michael A. Johnson, its President & CEO
[insert name of individual with authority to bind Offeror] *[title]*

(averring both individually and in his or her representative capacity on behalf of Offeror) (the "Individual and Representative Affiant"), and

[in these blanks insert the names of all those required to give the oath under O.C.G.A. § 36-91-21(e)]

David L. Guerra, Vice President & Treasurer

Sonya D. Spalinger, Vice President & Secretary

Lee D. Martin, Associate Vice President

(collectively, the "Individual Affiants"), and each of the Individual And Representative Affiant and the Individual Affiants, after first being duly sworn, deposes and says that:

1. He, she or it, as applicable, has not directly or indirectly violated subsection (d) of the Official Code of Georgia Annotated Section 36-91-21, which subsection provides as follows:

(d) Whenever a public works construction contract for any governmental entity subject to the requirements of this chapter is to be let out by competitive sealed bid or proposal, no person, by himself or herself or otherwise, shall prevent or attempt to prevent competition in such bidding or proposals by any means whatever. No person who desires to procure such work for himself or herself or for another shall prevent or endeavor to prevent anyone from making a bid or proposal therefor by any means whatever, nor shall such person so desiring the work cause or induce another to withdraw a bid or proposal for the work.

2. If the Offeror is a partnership, then the Individual and Representative Affiant, together with the Individual Affiants, constitute all of the partners and any officer, agent or other person who may have represented or acted for them in bidding or proposing for or procuring the contract for the DeKalb County Board of Education Professional Architectural/Engineering Services (the "Project").

3. If the Offeror is a corporation or other entity, then the Individual And Representative Affiant,

together with the Individual Affiants, constitute all officers, agents, or other persons who may have acted for or represented the corporation or other entity in bidding for or procuring the contract for the Project.

Further, the Individual And Representative Affiant and the Individual Affiants sayeth not.

This 31st day of January, 2024

SRJ Architects Inc.
[insert name of Offeror]

and

Michael A. Johnson
[insert name of Individual And Representative Affiant]

By: [Signature], both individually and on behalf of Offeror as its
[signature]
President & CEO
[insert title]

Individual Affiants' signatures and names:

x <u>[Signature]</u> Name: <u>David L. Guerra</u>	x _____ Name: _____
x <u>[Signature]</u> Name: <u>Sonya D. Spalinger</u>	x _____ Name: _____
x <u>[Signature]</u> Name: <u>Lee D. Martin</u>	x _____ Name: _____
x _____ Name: _____	x _____ Name: _____
x _____ Name: _____	x _____ Name: _____
x _____ Name: _____	x _____ Name: _____

Sworn to and subscribed before me this 31st day of January, 2024.

Notary Public: [Signature] My commission expires: 8/3/24.



4. This disclosure is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid, proposal or qualification statement for the same contract or project and is in all respects without collusion or fraud.

Wherefore, the foregoing disclosure is fully complete and true, and may be relied upon by the DeKalb County Board of Education.


Signature: 

Printed Name: Michael A. Johnson

Firm Name: SRJ Architects Inc.

Date: January 31, 2024

Sworn to and described before me this 31st day of January 2024

Personally known: Shannon Saliba, Office Manager 

OR Produced Identification: _____

Type of Identification: GA License #53157926

Notary Public – State of Georgia

My Commission Expires 8/3/24

Affix Notary Seal Here:



ATTACHMENT F: CONSENT TO RELEASE INFORMATION

The undersigned, having submitted a competitive sealed Proposal to the DeKalb County Board of Education in respect of a local government entity public works construction project (or being a partner in a joint venture that has submitted such proposal), hereby authorizes any person or entity having in its possession, custody or control any information regarding the undersigned to fully disclose and make available such information to the DeKalb County Board of Education, its agents, attorneys and other representatives.

This 31st day of January, 2024.

SRJ Architects Inc.

[Printed name of person or entity consenting to release of information]

By: 

Printed name: Michael A. Johnson

Printed Title: President & CEO

ATTACHMENT G: IMMIGRATION AND SECURITY CERTIFICATION

If you are providing service, performing work, or delivering goods to the DeKalb County Board of Education/DeKalb County School District including, but not limited to schools, warehouses and central offices, the applicable Georgia Security and Immigration Compliance documents found here must be completed, signed, notarized, and submitted with your bid/proposal. Failure to provide this document with your bid/proposal will result in the disqualification of the bid/proposal.

1) Offeror/Bidder shall at all times comply with the Georgia Security and Immigration Compliance Act, as amended, O.C.G.A. § 13-10-90 et. seq.

2) In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act, as amended by the Illegal Immigration Reform Act of 2011, O.C.G.A. § 13-10-90 et. seq. (collectively the "Act"), the Offeror **MUST INITIAL** the statement applicable to Offeror below:

(a) maj **(Initial here)**: Offeror declares under penalties of perjury that, Offeror has registered at <https://e-verify.uscis.gov/enroll/> to verify information of all new employees in order to comply with the Act; is authorized to use and uses the federal authorization program under the federal work authorization user identification number issued on the date of authorization below; will continue to use the authorization program throughout the contract period; Offeror further warrants and agrees Offeror shall execute and return any and all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. seq. **[Offerors who initial (a) must attach and return a signed, notarized Contractor Affidavit and Agreement with the Contract if awarded];**

or

(b) _____ **(Initial here)**: Offeror/Bidder warrants that he/she does not employ any other persons, and he/she does not intend to hire any employees or to perform the Contract. **[Offerors/Bidders who initial (b) must attach and return a signed, notarized Affidavit of Exception with the Contract if awarded];**

or


(c) _____ **(Initial here)** Offeror/Bidder is an individual who is licensed pursuant to Title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for services to be rendered by such individual and thus does not have to provide an affidavit.

3) maj **(Initial here)** Offeror/Bidder will not employ or contract with any subcontractor in connection with a covered contract unless the subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides Offeror/Bidder with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. seq.

4) maj **(Initial here)** Offeror/Bidder agrees that, if Offeror/Bidder employs or contracts with any sub-contractor in connection with the covered contract under the Act and DOL Rules 300-10-1-.01,

et seq that Offeror/Bidder will secure from each sub-contractor at the time of the contract the sub-contractor's name and address, the employee-number applicable to the sub-contractor, the date the authorization to use the federal work authorization program was granted to sub-contractor; the subcontractor's attestation of the subcontractor's compliance with the Act and Georgia Department of Labor Rule 300-10-1-.01, et seq.; and the subcontractor's agreement not to contract with sub-subcontractors unless the sub-subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides subcontractor with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. seq.

- 5) maj **(Initial here)** Offeror/Bidder agrees to provide the DeKalb County School District with all affidavits of compliance as required by O.C.G.A. § 13-10-90 et seq. and Georgia Department of Labor Rules 300-10-1-.01, et seq within five (5) business days of receipt.



Signature
455967

EEV/Basic Pilot Program
User Identification Number

January 31, 2024

Date

October 12, 2011

Date of Authorization

Firm Name: SRJ Architects Inc.
Street/Mailing Address: 1108 Maryland Drive / P.O. Box 70489
City, State, Zip Code: Albany, GA 31707 / Albany, GA 31708
Telephone Number: 229-436-9877
Email Address: mjohnson@srjarchitects.com

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

31st DAY OF November, 2024



Notary Public

My Commission Expires: 8/3/24



EXHIBIT “H”

**MANDATORY ADDENDUM TO THE
OWNER/DESIGN PROFESSIONAL AGREEMENT
(DESIGN AND SUPERVISION OF A STATE-FUNDED CAPITAL OUTLAY CONSTRUCTION
PROJECT ONLY)**

The Owner may use any form of agreement mutually agreed upon by the Owner and Architect to contract for the Architect’s Services for any project funded in whole or in part with State Capital Outlay Funds provided by the Georgia Department of Education (“GaDOE”); provided, however, that this Mandatory Addendum must and shall be incorporated into the Owner and Architect’s selected form of agreement on any such State Capital Outlay Funded project. In the event of a conflict or inconsistency between the terms and conditions of the selected form of agreement and this Mandatory Addendum, the terms and conditions of this Mandatory Addendum shall prevail and govern over conflicting or inconsistent terms and conditions of the selected form of agreement. This Mandatory Addendum shall not be modified without prior written consent of the GaDOE. THE GaDOE SHALL NOT RELEASE ANY STATE CAPITAL OUTLAY FUNDS FOR AN APPROVED CAPITAL OUTLAY PROJECT IF THIS MANDATORY ADDENDUM IS NOT MADE A PART OF THE OWNER/ARCHITECT CONTRACT.

1. For purposes of this Mandatory Addendum, notwithstanding terminology used in the Owner/Architect Contract, the following terms are defined to mean:
 - a. “Architect” shall be the architect, engineer, or architect/engineer, whether individually or as a firm or other legal entity, engaged to perform the Architect’s Services.
 - b. “Architect’s Services” shall be the scope of the Architect’s services for the Project set forth in the Contract, including the services and requirements set forth in this Mandatory Addendum.
 - c. “Owner” shall be the Local Board of Education that is engaging the Architect to perform the Architect’s Services for the Project.
 - d. “Contract” shall be the form of agreement between the Owner and the Architect, to which this Mandatory Addendum is attached and is a part, and shall set forth the Architect’s Services for the Project.
 - e. “Project” shall be the Project for which the Architect’s Services are engaged and performed pursuant to the Contract.
 - f. “Program” shall be the Owner’s policies, purposes, concepts, goals and objectives, and design, construction, scheduling, budgetary or operational needs, restrictions, or requirements for the Project.
 - g. “Stated Cost Limitation” shall be the maximum amount that the Owner is authorized to spend to construct the Project as determined and established by the Owner.
 - h. “Record Plans and Specifications” shall be the as-built plans and specifications including, but not limited to, actual location of utility lines, and any approved change orders.

2. The Architect agrees not to assign or transfer any interest or rights in the Contract to any person or entity without the advanced written consent of the Owner. The Architect agrees to utilize the design and management team represented to the Owner and agrees that no substitutions, additions, or deletions to this team shall occur without the advanced written

consent of the Owner. The Owner agrees to provide a response to the Architect within 14 days of any such request by the Architect.

3. Prior to beginning the "Preliminary Plans and Specifications," the Architect shall first consult in detail with the Owner to determine and understand the Owner's Program. Within 10 days of such consultation, the Architect shall prepare and submit to the Owner a written report detailing and confirming the Architect's understanding of the Owner's Program. The Architect's report must include, but is not limited to, the identification of any design, construction, scheduling, budgetary, operational, or other issues, problems or impediments foreseen by the Architect concerning the Project, the Program, or both. The Architect's report should include proposed solutions or recommendations, for the Owner's consideration, to resolve, eliminate, minimize or mitigate any such issues, problems or impediments. The Architect's report shall also include any applicable educational specifications and GaDOE requirements.
4. The Architect shall obtain written authorization from the Owner before proceeding with each next stage of Architect's Services, including the "Preliminary Plans and Specifications," the "Check Set Plans and Specifications," and the "Final Plans and Specifications," as defined in "Guidelines for Submission of Documents for Review of Planning, Bidding, and Construction of Educational Facilities" (as may be amended from time to time, always using the most recently published edition).
5. The Architect agrees to comply with all applicable federal, state and local laws, codes and ordinances in the design of the Project. The Architect also agrees to comply with all applicable GaDOE rules and guidelines and to make required submittals in a timely manner to GaDOE's Facility Services Unit. The Architect shall respond to GaDOE's Facility Services Unit review report comments in a timely fashion so as to ensure that the review process may proceed orderly, efficiently and does not impede the Project or the Program.
6. The Architect assumes full responsibility to the Owner for the acts and omissions of the Architect and the Architect's consultants, subconsultants and employees in connection with the Contract, the Project and the Program.
7. The Architect agrees to design the Project within the Owner's budgetary limits and consistent with the Owner's Program for the construction of the Project which shall be referred to as the **Stated Cost Limitation**, as follows:

The **Stated Cost Limitation** for the Project shall be \$_____, which is composed of:

State Capital Outlay Funds in the amount of \$_____, and

Required Local Funds in the amount of \$_____, and

Additional Required Local Funds in the amount of \$_____.

8. The Architect shall provide reasonably reliable cost estimates to the Owner at the following design stages: (1) Preliminary Plans and Specifications stage, (2) 65% completion stage, and (3) Check Set Plans and Specifications stage (95% completion).

9. In the event the Architect's final project cost estimate (at Check Set Plans and Specifications stage) exceeds the **Stated Cost Limitation** for the Project, the Owner may require the Architect, at no additional cost to the Owner, to consult with the Owner and to revise the design so as to enable the Owner to obtain a final cost for the Project at or below the **Stated Cost Limitation**. The Architect acknowledges and agrees that the **Stated Cost Limitation** shall not be exceeded except as provided herein; provided, however, the Architect further acknowledges and agrees that budgetary limitations are never a justification for breach, disregard or circumvention of sound principles of architectural and engineering design. Therefore, the Architect shall take no calculated risks in the design of the Project. The Architect agrees that, in the event that the Architect determines that the Project cannot be designed so as to be fully and finally constructed within the **Stated Cost Limitation** and in keeping with sound principles of design, the Architect will give written notice of such determination immediately, and in no event more than seven (7) days after the Architect makes such a determination, to the Owner and to the GaDOE Facilities Services Unit.
10. The **Stated Cost Limitation** may be amended by written mutual agreement signed by the Owner and the Architect at any time after the Contract between the Architect and Owner is executed. Prior to such amendment, the Architect shall provide the Owner with reliable and verifiable evidence through either internal-Architect estimates, third party estimates, materials supplier quotes, or other industry best management practices standards to establish that an increase in the **Stated Cost Limitation** is warranted and justifiable. The Owner reserves the right to request additional supporting documentation substantiating the need to increase the **Stated Cost Limitation**. The Owner reserves and has the right, in its sole discretion, to refuse to increase the **Stated Cost Limitation**.
11. All plans, specifications, design calculations, designs, drawings, or other documents or data produced pursuant to the Contract by the Architect, or the Architect's consultants, subconsultants, or employees shall be the sole property of the Owner regardless of the stage in which the development of the design has progressed, and shall be delivered to the Owner upon request. The Owner shall retain all ownership rights with regard to such plans, specifications, design calculations, designs, drawings, or other documents or data produced pursuant to the Contract.
12. The Architect shall provide and maintain Professional Liability Insurance at all times this Contract is in effect and for a period of six (6) years after execution by the Architect of the "Certificate of Final Completion" indicating final completion of the Project, with a minimum level of coverage as described herein below. Said coverage shall be written by an insurer licensed to do business in the State of Georgia and acceptable to the Owner.

Before the Owner executes the Contract, the Architect shall provide the Owner and the GaDOE Facility Services Unit with a valid Certificate of Insurance showing that the Architect is then insured with Professional Liability (Errors and Omissions) Insurance with limits not less than the following:

- i. With minimum limits per claim of 20% of the stated cost limitation set forth in the Work Authorization but not less than the minimum limits of \$2,000,000 per claim coverage, \$2,000,000 aggregate.
- ii. Workmen's Compensation and Employer's Liability to statutory limits.

- iii. Comprehensive Commercial General Liability (“CGL”) including Owner’s & Contractor’s Protective with the following limits;
 - (a) General Aggregate: \$2,000,000, which shall apply on a per-project basis;
 - (d) Products and Completed Operations Aggregate: \$1,000,000;
 - (e) Personal & Advertising Injury: \$1,000,000;
 - (g) Each Occurrence: \$1,000,000;
 - (h) Fire Damage (Any one fire): \$50,000; and,
 - (i) Medical Expense (Any one person): \$5,000.
- iv. Automobile Liability (owned, non-owned, hired) with combined single limit of \$2,000,000 annual aggregate, \$1,000,000 per occurrence.

For such period of time that Professional Liability insurance is required for the Project, as set forth above, the Architect shall provide the Owner with an updated or renewed Certificate of Insurance at least annually, or more frequently if requested by the Owner, showing the required coverage and limits of coverage remain in place.

- 13. The Architect shall carefully inspect the work of the Contractor within 24 hours of the Owner’s request, and shall also, **at a minimum, inspect work at the Project site** _____, and in any event, no less frequent than once per month. At least once per month, the inspection shall be performed by an architect or engineer licensed in the State of Georgia. The purpose of such inspections, among other things, shall be to determine the quality and quantity of the work in comparison with the requirements of the contract documents for the Project. In performing such inspections, the Architect shall advise the Owner of: deficient or defective work; real or potential delays in the schedule or the work of the Project; and, requests for payment by the Contractor which could constitute overpayment for work not yet performed or completed. Within three (3) days of each site visit, the Architect shall submit a written report of such site visit which, in addition to the information required by the preceding sentence, shall include and convey any relevant information, comments or recommendations to the Owner.
- 14. The Architect shall provide Owner a set of “Record Plans and Specifications” within thirty (30) days after execution by the Architect of the “Certificate of Substantial Completion.” Such “Record Plans and Specifications” shall include any authorized change orders, actual locations of all utility lines, and any other appropriate information. The drawings shall be presented in a Computer Aided Drafting (CAD) format or other format of the Owner’s choice, and the specifications shall be presented in a word processing format of the Owner’s choice.
- 15. The Contract executed between the Owner and the Architect, to which this Mandatory Addendum is a part, shall include a provision for the termination of the Architect’s Services (or be deemed to include this Paragraph 15) giving the Owner the rights of (1) termination of the Architect’s Services with cause and (2) termination of the Architect’s Services without cause. In the event of termination, the Owner shall pay the Architect for the reasonable value of the Architect’s Services performed by the Architect prior to the termination. Payment for the Architect’s Services rendered prior to termination shall be based on statements properly submitted by the Architect to the Owner and supported by time sheets, invoices and such other supporting documentation that the Owner may

reasonably require; provided, however, that in no event shall the total payment to the Architect exceed an amount equal to the percentage of completion of the Architect's Services for the Project at the time of termination.

16. The Architect shall be responsible for the timely submittal and completion of all forms required by GaDOE and shall respond to GaDOE comments on submittals within twenty-one (21) days of receipt of GaDOE comments. Such forms may be obtained from the Facilities Services Unit, Georgia Department of Education, 1670 Twin Towers East, 205 Jesse Hill Jr. Drive, SE, Atlanta, Georgia 30334. At the close of the Project, the Architect shall submit an "**Architectural Certification**" form, as provided by the GaDOE, to the Owner. Unless the Architect's services are terminated by the Owner before final completion of the Project, the completion and submittal of this form is required prior to the Owner's release of the final payment to the Architect.
17. All architectural plans and specifications shall bear the signature and seal of the Architect, which shall be licensed to practice in the State of Georgia. Civil, survey, structural, electrical, and mechanical plans and specifications shall bear the signature and seal of the respective engineer, who shall be licensed to practice in the State of Georgia.
18. A fully executed copy of the Contract between the Owner and the Architect, including a completed copy of this Mandatory Addendum, must be filed with the GaDOE Facilities Services Unit.

OWNER:

DEKALB COUNTY BOARD OF EDUCATION

By: 
[Signature]

Mr. Dijon DaCosta, Sr., Board Chairperson
[Printed Name, Title]

By: 
[Signature]

Dr. Devon Q. Horton, Superintendent
[Printed Name, Title]

1701 Mountain Industrial Blvd.

Stone Mountain, Georgia 30083
[Printed Address]

6.12.24
[Date of Execution]

ARCHITECT:

SRJ Architects Inc.

By: 
[Signature]

Michael A. Johnson
[Printed Name]

President & CEO
[Title]

1108 Maryland Drive / P.O. Box 70489
Albany, GA 31707 / Albany, GA 31708
[Printed Address]

05/22/2024
[Date of Execution]

EXHIBIT "I"

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned Contractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the individual, firm, or corporation ("Contractor") which is contracting with the DeKalb County Board of Education has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91, as amended. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(2) Contractor's correct user identification number and date of authorization is set forth herein below.

(3) Contractor agrees that the Contractor will not employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the DeKalb County Board of Education, unless at the time of the contract said subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Contractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Contractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other applicable verification procured by subcontractor at the time of contract with the sub-subcontractor(s) within five (5) business days after receiving the said Affidavit or verification.

Contractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such subcontractor Affidavit or other permissible verification to the DeKalb County Board of Education at the time the subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

(4) Contractor further agrees to and shall provide DeKalb County Board of Education with copies of all other affidavits or other applicable verification received by Contractor (i.e.: sub-contractor affidavits and all other lower tiered affidavits) within five (5) days of receipt.

455907
EEV/Basic Pilot Program User Identification Number

October 12, 2011
Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EV/Basic Pilot Program, please identify the program.

SRJ Architects
Company Name / Contractor Name

05/22/2024
Date


BY: Signature of Authorized Officer or Agent

05/22/2024
Date

President & CEO
Title of Authorized Officer or Agent of Contractor

Michael A. Johnson
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
22nd DAY OF May, 2024



Notary Public
My Commission Expires: August 3, 2024



EXHIBIT "J"

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with SRJ Architects Inc. (*name of Contractor*), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and


(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

209066
EEV/Basic Pilot Program User Identification Number

04/27/2009
Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.



BY: Signature of Authorized Officer or Agent

May 22, 2024
Date

Andrews, Hammock & Powell, Inc.
(Subcontractor Company Name)

President
Title of Authorized Officer or Agent of Subcontractor

James A. Andrews, Jr.
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE 22nd DAY OF May, 2024

Notary Public
My Commission Expires 6/13/2024

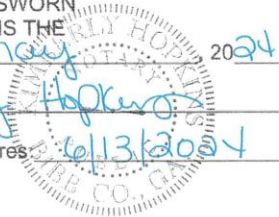


EXHIBIT "J"

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with SRJ Architects Inc. (*name of Contractor*), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

194291

03/02/09

EEV/Basic Pilot Program User Identification Number

Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.



5/21/2024

BY: Authorized Officer or Agent

Date

Willett Engineering Company, Inc

(Subcontractor Name)

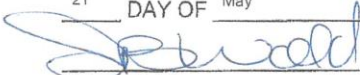
President

Title of Authorized Officer or Agent of Subcontractor

Brandon J Hoffman

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
21 DAY OF May, 2024



Notary Public
My Commission Expires: 3/16/2027



EXHIBIT "J"

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with SRJ Architects Inc. (*name of Contractor*), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

790138
EEV/Basic Pilot Program User Identification Number

4/18/2014
Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.

[Signature]
BY: Signature of Authorized Officer or Agent

5/22/24
Date

Triple Point Engineering, Inc.
(Subcontractor Company Name)

President
Title of Authorized Officer or Agent of Subcontractor

Dan Wallace
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
22 DAY OF May, 2024

[Signature]
Notary Public
My Commission Expires: 12/13/27

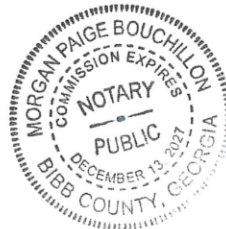


EXHIBIT "J"

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with SRJ Architects Inc. (*name of Contractor*), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

154511
EEV/Basic Pilot Program User Identification Number

09/24/2008
Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.

Anja Kuechenmeister
BY: Signature of Authorized Officer or Agent

05/23/2024
Date

camacho
(Subcontractor Company Name)

Vice President of Business Development
Title of Authorized Officer or Agent of Subcontractor

Anja Kuechenmeister
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
23 DAY OF May, 2024

[Signature]
Notary Public
My Commission Expires: April 28, 2028

