

Request for Legal Assistance
DCSD Office of Legal Affairs
ATTORNEY – CLIENT COMMUNICATION

DATE RECEIVED: _____
MATTER ASSIGNED TO: _____

PLEASE SUBMIT COMPLETED REQUEST FORM TO
DCSD OFFICE OF LEGAL AFFAIRS.

*** This request is a confidential communication and should be treated as such ***

DESCRIPTION OF REQUEST

Title of Item/Topic:

Purchase of eXpedite Hardware (Not to exceed \$3,293,854.52)

(e.g., contract review, policy matter, etc.)

Date of request: 05/05/25

Due Date: 05/08/25 (Allow 3 to 5 business days)

Background information/Detail: Alliance Technology implementation of Evolv eXpedite Hardware.

PROCUREMENT DETAILS (if applicable)

Include details confirming that all applicable DCSD procurement policies and requirements have been adhered to: Existing contract is on file with Alliance Technology for existing Evolv equipment.

SUPPORTING DOCUMENTATION

Please attach/include any additional supporting documentation that are relevant to your request.

Description of supporting documentation, if any See attachments

REQUIRED AUTHORIZATION

Requested by: Africa Green

Email: africa_green@dekalbschoolsga.org

Telephone: 678-676-2148

Department: Public Safety

Cabinet Member authorizing the request: Chief Tracey L. Whaley

LEGAL APPROVAL

Approved as to form by the DCSD Office of Legal Affairs? Yes No

-OR- (check one only)

Approved as to form by Outside Legal Counsel? Yes No

*Referrals to Outside Legal Counsel must be coordinated and approved by the DCSD Legal Dept.

Approving Attorney (and law firm if Outside Counsel) /S/ H. Eric Hilton

Comments: _____