

**Regulation KIBR-R(1): ~~Use of Students for Public Information-
Programs~~Free Materials Distribution in Schools**

Status: ADOPTED

The Assistant Superintendent of Student Affairs or designee will determine whether requests to distribute materials to students from groups or individuals not affiliated with the Bibb County School District ("District") comply with the District's purpose, mission, and policies.

Groups or individuals wanting to distribute materials to students are to email their request to the Assistant Superintendent of Student Affairs or designee. The District will evaluate the requests in a reasonable timeframe. The District is under no obligation to ~~comply grant with~~ the request and ~~will evaluate requests in a reasonable timeframe.~~ all decisions on a request are final.

Groups or individuals requesting distribution of information are to include the following in their request:

1. Name and description of organization or individual requesting distribution of information to schools or students;
2. Date or timeframe when distribution should be made;
3. Contact information for individual or organization making request; and
4. Reason individual or organization wants the information distributed.

The Assistant Superintendent of Student Affairs or designee will notify the individual or organization on whether the request is accepted or denied.

The Assistant Superintendent of Student Affairs or designee will also determine if the information will be delivered in paper or electronic format. Any information to be distributed pursuant to Policy KI and this Regulation will be at no cost to the District. The requesting party is responsible for providing all copies associated with information distributed in paper format.

District schools shall not be used as a means of distributing literature for commercial, political, or religious purposes. In no case shall children be asked to carry home, distribute, or return material which is not related to the school district/school activities.

General criteria used to determine whether materials may be distributed include the following:

1. The materials are related to the educational goals of the school system; and
2. Distribution of the materials does not restrict or impair the education program of the schools.
3. Organizations must qualify as non-profit, charitable, or civic.
4. The presented materials are of educational, civic, athletic, or cultural value.

No information will be distributed to students or schools that contain obscene, indecent, discriminatory, racially, or ethnically offensive language, graphics, or pictures.

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