



Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Bibb County Board Education
From: Kevin Adams, Chief Information Officer
Joshua Money Penny, Director of Technology Operations
Dr. Elaine Wilson-Beverly, Executive Director of Procurement
Subject: RFQ 25-034 Student Device Storage

Summary:

The Office of Technology Services is seeking Board approval to issue a purchase order to Vivacity Tech for the student device storage solution requested. This request is based on RFQ 25-034 and will be purchased using FY26 General Funds.

Background:

In November of 2022, the Board approved similar storage solutions for our elementary schools (2nd-5th). This solution will now extend to our middle schools so that devices can be securely stored and safely charged when on campus. Upon receipt of these items, all middle schools will be better prepared to maximize our technology to ensure greater equity of access in our one-to-one environment.

On May 8, 2025, the Office of Procurement issued an RFQ for a variety of student device storage solutions. The bid closed on May 23, 2025. There were ten respondents. The bid was evaluated and carefully reviewed; based on the criteria set forth within the RFQ. Vivacity Tech appears to offer the best value for the district.

Recommendation:

It is recommended the Bibb County Board of Education authorizes the purchase of device storage solutions from Vivacity Tech for an amount not to exceed \$196,710. The funding source is FY26 General Funds.

Superintendent's Comments and Approval:

Superintendent's Comments	Approved / Not Approved
Dr. Dan A. Sims	Approved