

INFORMATION MEMORANDUM

To: Bibb County Board of Education, Dr. Dan A. Sims, Superintendent

From: Eric Bush, Chief Financial Officer, and Sherry H. Culves, Parker Poe Adams & Bernstein LLP

Subject: Policy DJED – Bids and Quotation **(First Reading)**

Summary

The District is presenting Policy DJED – Bids and Quotation, for First Reading.

Background

Policy DJED has been revised primarily to increase the threshold for competitive award requirements from \$30,000 to \$50,000. The current figure of \$30,000 is fairly conservative and has been in place for at least 10 years. Many Georgia districts require a competitive bidding process of at least \$50,000 (Clayton County Schools (\$100,000); Douglas County School System (\$50,000); Houston County School District (\$100,000); Lanier County Schools (\$100,000); Lumpkin County Schools (\$50,000); McIntosh County Schools (\$100,000); Richmond County Schools (\$50,000); Tattnall County Schools (\$100,000)). As another example, the federal procurement thresholds are as follows: \$0-\$10,000, no competition required; \$10,000-\$249,999.00 three quotations or single source justification required.

Additionally, the language in Policy DJED has been revised for the sake of clarity.

Regulation DJED has been revised: 1) to reflect the proposed increase in the competitive award threshold to \$50,000; 2) for organizational purposes; and, 3) to highlight and expand the “exemptions” from the competitive award requirements. Of note, new exemptions have been added, one to account for purchases made under existing bid contracts or cooperative agreements; another to allow for a single source exemption with purchases of goods or services that, for a justifiable reason such as compatibility or standardization, are obtained from one source among others in a competitive marketplace. Single source purchases may include contracted services or academic materials required from a specific source to meet an academic or professional learning program priority.



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Next Step

The District will post revised Policy DJED – Bids and Quotation, on Simbli to receive input from the Board members and stakeholders for 30 days. The policy will be brought to the next board meeting for second reading and final Board adoption and approval.

Superintendent's Comments and Approval:

Superintendent's Comments	Approved / Not Approved
Dr. Dan A. Sims	Approved