

BIBB COUNTY SCHOOL DISTRICT
Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

TO: Bibb County Board of Education, Dr. Dan A. Sims, Superintendent

FROM: Jarred Moore, Director of GEAR UP, District Effectiveness and Federal Programs
Dr. Elaine M Wilson-Beverly, Executive Director of Procurement

SUBJECT: FY26 Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) Grant Program Evaluator

Summary

The U.S. Department of Education requires GEAR UP grant recipients to retain an external evaluator to collect, analyze, and report on output and outcome data to verify the project is accomplishing the proposed objectives. The Procurement department issued an RFP for the External Evaluator as required upon the grant Award.

The RFP 24-039 was issued on 05/09/2024 and a pre bid meeting was held on 05/20/2024. The RFP Closed on 05/30/2024. We had a total of 4 Submissions that were received upon this RFP. The Bid was evaluated by various departments within the district. The evaluation was completed, and Towering Your Success LLC was named as the potential awardee with a total of 871.67 points out of 1,000 total points.

Grant Award Type	Program Evaluator Selection	Contract Years	FY26 Contract Amount
GEAR UP	Towering Your Success, LLC	1	\$171,000

Recommendation

It is recommended that the Bibb County Board of Education approves the selection of Towering Your Success, LLC to serve as Program Evaluator for the approved FY26 GEAR UP grant at the rate of \$171,000.

Superintendent's Comments and Approval

Superintendent's Comments	Approved / Not Approved
Dr. Dan A. Sims	Approved



BIBB COUNTY SCHOOL DISTRICT

EMPOWERED TO LEARN, LEAD, INNOVATE AND SERVE

PROCUREMENT OFFICE AWARD LETTER

September 19, 2024

VIA ELECTRONIC MAIL TO: admin@toweringyoursuccess.com

Attn: Towering Your Success, LLC

On behalf of the Bibb County School District, this letter is a formal notification that we would like to extend an award to your organization based off the response received from ***Bid 24-039 Grant Evaluator.***

The point of contact for this award from Bibb County School District will be Dr. Tracey Muff.

Our vendor procedures, terms and conditions are located online, at www.bcsdk12.net, under Procurement. The amount of this award is based off the pricing submitted with your proposal in an amount not to exceed **\$171,000.00.**

If you have any questions, please contact me directly.

Sincerely,

Elaine M. Wilson-Beverly

Elaine M Wilson-Beverly (Sep 23, 2024 09:27 EDT)

Dr. Elaine M. Wilson-Beverly
Executive Director of Procurement
Elaine.Wilson@bcsdln2.net