



## Promoting Language Access in K12 Schools Since 2013

PGLS, LLC provides translation and interpretation services to support English Language Learners and their families. Through our robust network of experienced K-12 linguists, PGLS enables school leaders to support the language access needs of their community in 200+ languages and regional varieties. Our commitment to providing dependable, quality services has made PGLS one of the fastest growing companies in the United States. Our team is ready to help you engage effectively with your community of learners by meeting your needs on any language project, large or small.

**The impact of PGLS language services can be felt across the entire district. When linguistic resources are properly deployed in K-12 schools, it can increase student/parent engagement, positively impact social emotional learning indicators, and ultimately improve student outcomes.**

### CORE COMPETENCIES

- **Interpretation**  
(On-Site, OPI, VRI, and ASL)
- **Translation**  
(Document Translation, Desktop Publishing, Transcription)
- **Language Access Advisory Services**
- **Professional Development**  
(Training on Technology, Best Practices, Thought Leadership, and Language Acquisition Training for Staff)

### SUBJECT MATTER EXPERTISE

- Special education communications
- IEPs and 504s
- Parent-teacher conferences
- Newsletters
- District and School websites
- Report cards and evaluations
- Announcement and flyers
- District plans and policies
- Registration and enrollment
- Health forms
- Student handbooks
- Parent permission forms

### DIFFERENTIATORS

**Customizable language services designed to build trust, increase engagement, close achievement gaps, and improve student outcomes.**

- Access to over 200 languages and regional varieties, including American Sign Language (ASL)
- Cloud-based scheduling platform makes it easy to order and manage on-site, virtual remote, and telephonic interpretation engagements
- On-demand virtual and telephonic interpretation solutions allow district leaders to access an experienced K-12 interpreter "live" in just 15 seconds with 24/7 availability
- Fulfilled 100,000 interpretation engagements nationwide in 200+ languages in 2023
- 98% quality rating for over 1 billion words translated in previous three years

### EXPERIENCE SNAPSHOT

- Palatine School District 15
- Wheeling School District 21
- Loudoun County Public Schools
- Bloomington Public Schools (ISD 271)
- Burnsville-Eagan-Savage Schools (ISD 191)
- Central Valley School District (Dist 356)
- Cheney School District (Dist 360)
- Coeur d'Alene School District (Dist 271)
- Endeavor Schools - nationwide
- George Mason University
- Manassas City Public Schools
- Mead School District (Dist 354)
- West Valley School District (Dist 363)

### CORPORATE INFORMATION

- **Primary NAICS:** 541930
- **Tax ID:** 47-1257357
- **DUNS:** 080184636



**OVER-THE-PHONE (OPI) INTERPRETATION SERVICES**

LANGUAGE	RATE PER MINUTE
Spanish	\$0.65
All Other Languages	\$0.79

- OPI services may be accessed on demand or by scheduling an appointment.
- There is no minimum usage for on demand service; scheduled service incurs a 30-minute minimum charge. Usage after 30 minutes will be billed at the per minute rate.
- Services scheduled with fewer than 24 hours’ notice will incur a 25% rush fee.
- Scheduled services canceled with fewer than 24 hours’ notice will incur the minimum fee.

**VIDEO REMOTE INTERPRETATION (VRI) SERVICES**

LANGUAGE	RATE PER MINUTE
Spanish	\$0.99
All Other Spoken Languages	\$0.99
American Sign Language (ASL)	\$2.49

- VRI services may be accessed on demand or by scheduling an appointment.
- There is no minimum usage for on demand service; scheduled service incurs a 30-minute minimum charge. Usage after 30 minutes will be billed at the per minute rate.
- Services scheduled with fewer than 24 hours’ notice will incur a 25% rush fee.
- Scheduled services canceled with fewer than 24 hours’ notice will incur the minimum fee.

**ON-SITE INTERPRETATION SERVICES**

LANGUAGE	RATE PER HOUR
Spanish	\$70.00
All Other Spoken Languages	\$95.00
American Sign Language (ASL)	\$125.00

- On-site requests incur a 2-hour minimum fee; after 2 hours, billing is in 15-minute increments.
- ASL requests incur a 1-hour travel fee.
- Mileage is charged at the prevailing IRS mileage rate.
- Services scheduled with fewer than 48 hours’ notice will incur a 25% rush fee.
- Depending on the appointment time and duration, a team of 2 interpreters may need to be assigned. Each interpreter incurs the hourly fee.
- For ASL, scheduled services canceled with fewer than 48 hours’ notice will incur the minimum 2-hour fee; services for all other languages canceled with fewer than 24 hours’ notice will incur the minimum 2-hour fee.

## □ TRANSLATION AND LOCALIZATION SERVICES

LANGUAGE	MACHINE TRANSLATION WITH POST EDITING	ONE-PASS TRANSLATION	VERIFIED TRANSLATION
Spanish	\$0.08	\$0.12	\$0.14
Arabic	\$0.10	\$0.12	\$0.18
Chinese	\$0.10	\$0.12	\$0.18
Russian	\$0.11	\$0.16	\$0.22
Ukrainian	\$0.11	\$0.16	\$0.22
Vietnamese	\$0.12	\$0.17	\$0.22
Portuguese	\$0.12	\$0.17	\$0.22
Italian	\$0.12	\$0.17	\$0.22
French	\$0.14	\$0.18	\$0.22
German	\$0.14	\$0.18	\$0.22
Somali	N/A	N/A	\$0.22
Korean	\$0.14	\$0.19	\$0.24
Japanese	\$0.14	\$0.19	\$0.24
Haitian Creole	\$0.16	\$0.19	\$0.24
<b>Group 1 Languages</b>	N/A	\$0.19	\$0.24
<b>Group 2 Languages</b>	N/A	\$0.21	\$0.26
All Other Languages			As quoted

### RATE PER WORD

- Verified Translation follows ISO 17100:2015 guidelines for translation and revision by two trained linguists.
- \$90 minimum order fee for smaller projects

### Group 1 Languages

Belarusian	Gujarati	Punjabi
Bengali	Hebrew	Romanian
Bosnian	Hindi	Serbian
Bulgarian	Hungarian	Serbo-Croatian
Burmese	Indonesian	Slovak
Croatian	Khmer	Slovene
Czech	Lao	Somali
Danish	Latvian	Swedish
Dari	Lithuanian	Tagalog
Dutch	Malay	Thai
Estonian	Montenegrin	Turkish
Farsi	Nepali	Urdu
Finnish	Norwegian	
Flemish	Pashto	
Greek	Polish	

### Group 2 Languages

Afrikaans	Hausa	Tamil
Albanian	Hmong	Telugu
Amharic	Icelandic	Tibetan
Armenian	Igbo	Twi
Azeri	Ilokano	Uzbek
Bambara	Mongolian	Wolof
Catalan	Samoan	Yiddish
Cebuano	Sanskrit	Yoruba
Fulani	Swahili	Zulu
Georgian	Tajik	

## ELEARNING LOCALIZATION SERVICES

VOICE OVER	RATE
Voice Over min. fee with sync	\$350.00
Group 1 Languages with sync	\$40 per minute
Voice Over min. fee without sync	\$300.00
Group 1 Languages without sync	\$37 per minute
All Other Spoken Languages [Group 2]	\$65 per minute
Synthetic Voice Over min. fee with QA	\$180.00
Synthetic Voice Over with QA	\$21 per minute
ELEARNING DEVELOPMENT	RATE
eLearning Development	\$65 per hour
Linguistic QA at 2x the runtime	\$75 per hour
Desktop publishing [text extraction, OCR]	\$65 per hour
MULTIMEDIA SERVICES	RATE
Script Prep/ Timecoding min. fee	\$60.00
Script Prep/ Timecoding per minute.	\$7.50 per minute
Transcription for large/complex texts	\$12.00
Burn-In and Final Export	\$9.00 per minute
OST Localization	All additional translation and localization services are quoted per project.
Audio Editing/Mixing/resyncing	

## ADDITIONAL SERVICES SPECIFY ALL THAT APPLY:

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SERVICE	RATE
Desktop Publishing	\$65.00 per hour
Certificate of Accuracy	\$10 per certificate
Localization	All additional translation and localization services are quoted per project.
Voiceover recording	
Subtitling	
Transcription	
Glossary Development	
Translation Memory Management	
Other Related Services	

## TRANSLATION MEMORY DISCOUNTS

MATCH	DISCOUNT
100% & REPETITION	50%
95% - 99%	45%
85% - 94%	35%

## STANDARD TURNAROUND TIMES

NUMBER OF WORDS PER DOCUMENT	TURNAROUND TIME
1-2,500 WORDS	1-2 days
2,501-6,000 Words	3-4 days
6,001-10,000 Words	5-6 days
10,001-20,000 Words	6-10 days
20,001+ Words	10+ days

- Projects requiring faster than standard delivery may incur a 25% rush fee.
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