



July 24, 2024

RE: Sourcing Efforts Letter – **ITB 24-446 Grease Trap and Septic Tank Pumping Services**

Greetings,

Because the procurement process is constantly evolving and improving, the Purchasing Department has developed a new customer service feature. The Purchasing Department is now providing a summary of sourcing efforts to the internal client for – **ITB 24-446 Grease Trap and Septic Tank Pumping Services**.

The Purchasing Department’s efforts include:

- 1) ITB 24-446 was posted to IonWave on June 6, 2024.
- 2) ITB 24-446 was advertised in the *Champion Newspaper* on June 6, 2024, and June 13, 2024.
- 3) Electronic notification sent to 30 vendors from the DCSD Vendor Bid List.
- 4) Electronic notification sent to 367 vendors through the State of GA Procurement Registry.
- 5) Electronic notification sent to 252 vendors through IonWave.

If you are aware of any additional sourcing engines, please let us know so we may include those in our process.

**Four (4)** bids were reviewed and **three (3)** deemed responsive to the requirements of the solicitation.

Please feel free to reach out to me at 678 676-0120 with any questions or concerns.

Regards,

*Carla L. Smith*

Carla L. Smith  
Executive Director, Vendor Services

CLS\WFC

c: Mr. Erick Hofstetter  
Mr. Bobby Moncrief