

BIBB COUNTY SCHOOL DISTRICT
Dr. Dan Sims, Superintendent

ACTION MEMORANDUM

To: Bibb County Board of Education, Dr. Dan A. Sims, Superintendent

From: Anthony V. Jackson, Executive Director of Transportation
Sam Kitchens, Assistant Superintendent of Operations

Subject: Gas and Diesel Fuel Purchase

Summary

The Transportation Department is requesting authorization for the Superintendent to issue a purchase order for propane fuel purchases from Walthall Oil Company, Mansfield Oil Company, and Boswell Oil Company.

Background

Price quotes for diesel and gasoline are obtained from multiple fuel suppliers prior to each order. Fuel orders are then placed with the supplier that submits the lowest quoted price for that order. The fuel suppliers that provided gasoline and diesel for the district include Walthall Oil Company (Macon), and Mansfield Oil Company (Gainesville) and Boswell Oil Company (Athens).

These companies supply gas and diesel fuels for the operation of District owned vehicles and equipment.

In FY-2024 and FY-2025, Transportation spent \$503,643.37 and \$395,389.93 for gas and diesel fuel. Gas and diesel fuel purchases for FY-2026 are not expected to exceed \$450,000.00.

Supporting Documents

2024-2025 Fuel Order Log

Recommendation

It is recommended that the Bibb County Board of Education authorizes the Superintendent to issue purchase orders for gas and diesel fuel purchases from Walthall Oil Company, Mansfield Oil Company, and Boswell Oil Company in amounts not expected to exceed \$450,000.00. The funding source is the General Fund budget.

Superintendent's Comments and Approval

Superintendent's Signature	Approved / Not Approved
Dr. Dan A. Sims	Approved