

ACTION MEMORANDUM

To: Bibb County Board of Education, Dr. Dan A. Sims, Superintendent

From: Eric Bush, Chief Financial Officer, and Sherry H. Culves, Parker Poe Adams & Bernstein LLP

Subject: Policy DJED – Bids and Quotation (**Second Reading**)

Summary

The District is presenting Policy DJED – Bids and Quotation, for Second Reading.

Background

Policy DJED was revised primarily to increase the threshold for competitive award requirements from \$30,000 to \$50,000. The current figure of \$30,000 is fairly conservative and has been in place for at least 10 years. Many Georgia districts require a competitive bidding process of at least \$50,000 (Clayton County Schools (\$100,000); Douglas County School System (\$50,000); Houston County School District (\$100,000); Lanier County Schools (\$100,000); Lumpkin County Schools (\$50,000); McIntosh County Schools (\$100,000); Richmond County Schools (\$50,000); Tattnall County Schools (\$100,000)). As another example, the federal procurement thresholds are as follows: \$0-\$10,000, no competition required; \$10,000-\$249,999.00 three quotations or single source justification required.

Additionally, the language in Policy DJED was revised for the sake of clarity.

Regulation DJED was revised: 1) to reflect the proposed increase in the competitive award threshold to \$50,000; 2) for organizational purposes; 3) to highlight and expand the “exemptions” from the competitive award requirements; and (4) to clarify that Board approval for purchases of items from the DOAS or NIGP listings is required for purchases over \$150,000, bringing this in line with the Superintendent’s overall spending authority. Of note, new exemptions were added, one to account for purchases made under existing bid contracts or cooperative agreements; another to allow for a single source exemption with purchases of goods or services that, for a justifiable reason such as compatibility or standardization, are obtained from one source among others in a competitive marketplace. Single source purchases may include contracted services or academic materials required from a specific source to meet an academic or professional learning program priority.



ACTION MEMORANDUM

Recommendation

It is recommended that the Bibb County Board of Education approves revisions to Policy DJED – Bids and Quotation.

Superintendent's Comments and Approval:

Superintendent's Comments	Approved / Not Approved
Dr. Dan A. Sims	Approved