Santa Rosa City Schools

REGULAR BOARD MEETING
10/28/2026 06:00 PM
Hybrid: Zoom / Santa Rosa City Hall Council Chambers (100 Santa Rosa Ave, Santa Rosa, CA 95404)
4:00 p.m. Closed Session | 6:00 p.m. Open Session

MEETING MINUTES

The Santa Rosa City Schools Board Meeting of October 28, 2026, starting at 6:00 pm at Santa Rosa City Hall Council Chambers (100 Santa Rosa Ave, Santa Rosa, CA 95404), is in a hybrid format. The public can attend and **comment in person by presenting a blue card to the Santa Rosa City Schools Administrative Staff at the time of the meeting**, or view/listen to the meeting in a virtual format via Zoom. **No public comments will be taken via the virtual format.** For more information on viewing/listening to the meeting virtually via Zoom or by phone, please click HERE.

La reunión de la mesa directiva del distrito escolar Santa Rosa City Schools del 28 de octubre de 2026, a partir de las 6:00 p. m., se llevará a cabo en un formato híbrido. El público puede asistir y **hacer comentarios en persona** presentando una tarjeta azul a la Asistente Ejecutiva en la Cámara del Ayuntamiento de Santa Rosa (100 Santa Rosa Ave, Santa Rosa, CA 95404) o ver/escuchar la reunión en formato virtual a través de Zoom. **No se aceptarán comentarios públicos a través del formato virtual.** Para obtener más información sobre cómo ver/escuchar la reunión virtualmente a través de Zoom o por teléfono, haga clic AQUÍ.

Individual speakers shall be allowed **one to three minutes** to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the presiding officer may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The presiding officer may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add (BP 9323).

Cada orador tendrá de **uno a tres minutos** para dirigirse a la mesa directiva sobre cada tema incluido o no en la agenda. La mesa directiva puede limitar el tiempo total para la participación del público sobre cada tema a 20 minutos. Con el consentimiento de la mesa directiva, la presidenta puede aumentar o disminuir el tiempo permitido para comentarios del público, dependiendo del tema y del número de personas que deseen comentar. La presidenta puede realizar una encuesta entre los oradores a favor o en contra de un tema en particular y puede solicitar que otras personas hablen sólo si tienen algo nuevo que agregar (BP 9323).

For questions or comments, please contact the Superintendent's Office at (707) 890-3800 ext. 80101 or mmartin@srcs.k12.ca.us.

To view future board meeting dates, click HERE.

To view agendas and minutes from July 2016 - August 12, 2020, click HERE.
To view agendas and minutes prior to July 27, 2016, please contact the Superintendent's Office at (707) 890-3800 ext. 80101, mmartin@srcs.k12.ca.us.
To view recordings of past board meetings, click HERE.

Board Meeting Norms

The Board is committed to conducting its work transparently and respectfully, with appreciation for the public's interest and engagement. Board meetings are meetings of the Board, held in public to conduct the business of the district—not meetings with the public.

- **Integrity** – Engage respectfully, act ethically, and make decisions in the best interest of all students.
- **Inclusion** – Listen actively, value diverse perspectives, ensure each trustee's voice is heard, and foster a safe, welcoming environment.
- **Accountability** – Take responsibility, align actions with SRCS priorities, and focus on measurable results.
- **Compassion** – Approach discussions with empathy and awareness of human impact.
- **Excellence** – Be prepared, informed, and committed to continuous improvement in governance.
- **Academics & Enrichment** – Prioritize decisions that enhance learning and prepare students for their futures.
- **Safety & Security** – Maintain respectful, orderly meetings and support safe learning environments.
- **Fiduciary Responsibility** – Use resources wisely and make transparent, fiscally sound decisions.
- **Staff Support** – Consider how board actions affect recruitment, retention, and staff well-being.
- **Communication** – Engage constructively, keep commentary brief and focused, build trust, and model open, honest communication.

MISSION STATEMENT

Students will be educated in a safe environment where they acquire critical thinking and social-emotional skills necessary to thrive in an evolving society.

VISION STATEMENT

Santa Rosa City Schools ensures equitable access to an excellent and enriching educational experience grounded in the assets of our students, staff, and community.

Attendance

Voting Members

Sarah Jenkins, Board of Education Clerk
Omar Medina, Board of Education Trustee
Nick Caston, Board of Education President
Jeremy De La Torre, Board of Education Trustee
Mark Kirby, Board of Education Trustee

Shaun DuFosee, Board of Education Trustee
Donna Prak, Board of Education Vice President

A. CALL TO ORDER (4:00 p.m.)

President Caston called the meeting to order at 4:00pm.

1. Public Comment on Closed Session Agenda

There was no public comment on the agenda for the Closed Session.

B. RECESS TO CLOSED SESSION

President Caston stated that the following items would be discussed during the Closed Session meeting:

- Student Expulsions (Case Nos: 2026/17-12, 2026/27-14, 2026/27-15, 2026/27-21)
- Public Employee Discipline/Dismissal/Release
- Conference With Legal Counsel - Anticipated Litigation (Number of potential cases: 2)
- Conference With Legal Counsel - Existing Litigation (Case No. 2025-096)
- Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators)

The meeting recessed to the Closed Session at 4:01pm.

1. **Student Expulsions (Case Nos: 2026/17-12, 2026/27-14, 2026/27-15, 2026/27-21) [Ed. Code § 48918]**
2. **Public Employee Discipline/Dismissal/Release [Gov. Code § 54957]**
3. **Conference With Legal Counsel - Anticipated Litigation (Number of potential cases: 2) [Gov. Code § 54956.9]**
4. **Conference With Legal Counsel - Existing Litigation (Case No. 2025-096) [Gov. Code § 54956.9]**
5. **Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators) [Gov. Code § 54957]**

C. RECONVENE TO OPEN SESSION (6:00 p.m.)

President Caston reconvened the Open Session meeting at 6:44 pm.
Student Board Member Way was present.
Student Board Member Alvarado was present.

1. Pledge of Allegiance

President Caston led the Pledge of Allegiance.

2. Territorial Land Acknowledgment

The following individuals led the Territorial Land Acknowledgment:

- Dr. Monica Fong
- Dr. Monica Thomas

3. Report of Actions Taken in Closed Session

The following report of action was taken in the Closed Session:

- A motion from Trustee Medina and a second by Trustee Du Fosee, there was a unanimous vote to approve the dismissal charges and unpaid suspension against a certificated employee.
- A motion from Trustee De La Torre and a second by Trustee Kirby, passed on a 5-2 vote to approve the dismissal charges and unpaid suspension against a certificated employee.
- A motion from Trustee Kirby and a second by Trustee Du Fosee, passed unanimously on the approval of a separation agreement for a certificated employee.
- A motion from Trustee Du Fosee and a second by Trustee Medina, passed unanimously to approve a compromise and release agreement,

4. Items Considered In Closed Session for Action In Open Session

Motion Passed: Student Expulsion Case No. 2026/27-12

Motion made by: Jeremy De La Torre
Motion seconded by: Donna Prak

Voting results: Unanimously Approved
Yes: Sarah Jenkins
Yes: Omar Medina
Yes: Nick Caston
Yes: Jeremy De La Torre
Yes: Mark Kirby
Yes: Shaun DuFosee
Yes: Donna Prak

Motion Passed as Amended: Student Expulsion Case No. 2026/27-14

Motion made by: Mark Kirby
Motion seconded by: Shaun DuFosee

Voting results: Unanimously Approved
Yes: Sarah Jenkins
Yes: Omar Medina
Yes: Nick Caston
Yes: Jeremy De La Torre
Yes: Mark Kirby
Yes: Shaun DuFosee

Yes: Donna Prak

Motion Passed as Recommended: Student Expulsion Case No. 2026/27-15

Motion made by: Donna Prak
Motion seconded by: Jeremy De La Torre

Voting results:
Yes: Sarah Jenkins
Yes: Omar Medina
Yes: Nick Caston
Yes: Jeremy De La Torre
Yes: Mark Kirby
No: Shaun DuFosee
Yes: Donna Prak

Motion Passed to Reject the Recommendation: Student Expulsion Case No. 2026/27-21

Motion made by: Jeremy De La Torre
Motion seconded by: Omar Medina

Voting results: Unanimously Approved
Yes: Sarah Jenkins
Yes: Omar Medina
Yes: Nick Caston
Yes: Jeremy De La Torre
Yes: Mark Kirby
Yes: Shaun DuFosee
Yes: Donna Prak

5. Statements of Abstention

There were no statements of abstention.

6. Adjustments to Agenda

There were no adjustments to the agenda.

D. REPORTS

1. California School Employee Association (CSEA) Santa Rosa 75 Report

There was no California School Employee Association (CSEA) Santa Rosa 75 report.

2. Teamsters Local 665 Report

There was no report from Teamsters Local 665.

3. Santa Rosa Teachers Association (SRTA) Report

President Kathryn Howell gave an SRTA report.

4. Student Board Members Report

The following Student Board Members gave a report:

- Trustee Alvarado
- Trustee Way

5. Superintendent Report

Superintendent Dr. Thomas gave a report.

6. Board Member Reports

The following Board Members gave a report:

- Trustee De La Torre
- Trustee Kirby
- Trustee Jenkins
- Vice President Prak
- Trustee Du Fosee
- Trustee Medina

7. Board President Report

President Caston gave a report.

E. PUBLIC COMMENT ON NON AGENDA AND CONSENT ITEMS

The following individuals addressed the Board during the public comment:

- Holly Cumbie, New Key Cards/Counselors
- Don Gibble Hernandez, Trustee Area 2 Election

F. CONSENT ITEMS

Motion Passed: Consent Items F.1 - F.5
Student Board Member Way preferential vote: Aye
Student Board Member Alvarado preferential vote: Aye

1. Approval of Absent Board Member

2. Approval of Personnel Transactions

3. Approval of Vendor Warrants

4. Approval of Contracts

5. Approval of Santa Rosa French American Charter School's Students to travel to Boston, MA for the North American Zone Tournament

G. DISCUSSION / ACTION ITEMS

1. Educational Services Calendar

a. Public Comment on the Educational Services Calendar

There were no public comments on the Educational Services Calendar.

b. (Action) Approval of Resolution of District for Capacity of Interdistrict Transfers for Various Grades, Special Classrooms, and Special Programs.

The following individuals presented the Approval of Resolution of District for Capacity of Interdistrict Transfers for Various Grades, Special Classrooms, and Special Programs to the Board:

- Stacy Desideri. Executive Director of Wellness and Engagement
- Dr. Monica Fong, Executive Director of Special Services

The Board's questions and comments lasted 10 minutes.

Motion Passed: Approval of Resolution of District for Capacity of Interdistrict Transfers for Various Grades, Special Classrooms, and Special Programs
Student Board Member Way preferential vote: Aye
Student Board Member Alvarado preferential vote: Aye
Motion made by: Donna Prak
Motion seconded by: Omar Medina

Voting results:
Yes: Sarah Jenkins
Yes: Omar Medina
Yes: Nick Caston
No: Jeremy De La Torre
No: Mark Kirby
Yes: Shaun DuFosee
Yes: Donna Prak

2. Human Resources Calendar

a. Public Comment on the Human Resources Calendar

There was no public comment on the Human Resources Calendar.

b. (Action) Approval of Provisional Internship Permit Application (PIP) Loralei Dixon

Motion Passed: Approval of Provisional Internship Permit Application (PIP) Loralei Dixon
Student Board Member Way preferential vote: Aye
Student Board Member Alvarado preferential vote: Aye

Motion made by: Omar Medina
Motion seconded by: Donna Prak

Voting results:
Vote Not Recorded: Sarah Jenkins
Vote Not Recorded: Omar Medina

Vote Not Recorded: Nick Caston
Vote Not Recorded: Jeremy De La Torre
Vote Not Recorded: Mark Kirby
Vote Not Recorded: Shaun DuFosee
Yes: Donna Prak

c. Authorizing Certificated Teachers to Teach Outside Their Major or Minor Fields

Motion Passed: Authorizing Certificated Teachers to Teach Outside Their Major or Minor Fields
Student Board Member Way preferential vote: Aye
Student Board Member Alvarado preferential vote: Aye

Motion made by: Jeremy De La Torre
Motion seconded by: Shaun DuFosee

Voting results: Unanimously Approved
Yes: Sarah Jenkins
Yes: Omar Medina
Yes: Nick Caston
Yes: Jeremy De La Torre
Yes: Mark Kirby
Yes: Shaun DuFosee
Yes: Donna Prak

H. APPROVAL OF MINUTES

1. Approval of Minutes of the Regular Board Meeting Held On October 14, 2026

Motion Passed: Approval of Minutes of the Regular Board Meeting Held On October 14, 2026
Student Board Member Way, preferential vote: Aye
Student Board Member Alvarado, preferential vote: Aye

Motion made by: Jeremy De La Torre
Motion seconded by: Omar Medina

Voting results: Unanimously Approved
Yes: Sarah Jenkins
Yes: Omar Medina
Yes: Nick Caston
Yes: Jeremy De La Torre
Yes: Mark Kirby
Yes: Shaun DuFosee
Yes: Donna Prak

2. Approval of Minutes of the Special Joint Board Meeting with Santa Rosa Council Held On October 7, 2026

Motion Passed: Approval of Minutes of the Special Joint Board Meeting with Santa Rosa Council Held On October 7, 2026
Student Board Member Way, preferential vote: Aye
Student Board Member Alvarado, preferential vote: Aye

Motion made by: Jeremy De La Torre
Motion seconded by: Omar Medina

Voting results: Unanimously Approved
Yes: Sarah Jenkins
Yes: Omar Medina
Yes: Nick Caston
Yes: Jeremy De La Torre
Yes: Mark Kirby
Yes: Shaun DuFosee
Yes: Donna Prak

I. BOARD MEMBER REQUESTS FOR INFORMATION

J. INFORMATION ITEMS

1. **Future Board Discussion Items**
2. **Educational Acronyms and Abbreviations**
3. **Board Subcommittee Meeting Dates**
4. **UPDATED: 2026/27 Board Meeting Schedule**
5. **Non-Public School/Non-Public Agency Contract Update**
6. **Facilities Projects Update**

K. ADJOURNMENT

The meeting adjourned at 7:44 pm.

Clerk of Board

Date

SANTA ROSA CITY SCHOOLS
Wellness & Engagement
110 Stony Point Rd. Ste. 105, Santa Rosa, CA 95401
srcschools.org | (707) 890-3800 x 80418

Resolution No. 21
October 28, 2026

RESOLUTION TO ESTABLISH CAPACITIES FOR VARIOUS GRADES, SPECIAL CLASSROOMS, AND SPECIAL PROGRAMS

WHEREAS, the Board hereby finds that it is in the best interest of the Santa Rosa City School District that the District meet its obligation to serve residents before using its resources to serve new students who transfer into the District through an Inter-district transfer agreement and/or permit;

WHEREAS, the Governing Board of this District supports providing out-of-District students with an in-District placement where possible pursuant to an Inter-district transfer agreement and/or permit;

WHEREAS, to accomplish these goals, it is necessary for the District to determine whether there is space for new students in all classroom settings, ranging from general education to special education;

WHEREAS, the determination of limitations on capacity for purposes of Inter-district transfers exists to allow for in-district residential growth after Inter-district transfer requests have been processed;

WHEREAS, lack of space is a recognized, legitimate basis for denying a new Inter-district transfer request;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Santa Rosa City School District that the District hereby sets forth criteria for denying an Inter-district transfer request due to lack of space for the 2026-2027 school year:

1. Classes at the relevant grade level may be deemed to be full for purposes of Inter-district transfers when the classes reach an average of 20 for grades K-3, 9 for TK, and 28 for grades 4-6 at each elementary school. For secondary schools, the grade-level capacity shall be determined by 90% of the school's capacity based on section allocations assigned to that site or

for the total school enrollment, not to exceed 90% of the total capacity.

2. For Specialized Programs at each school, a program will be deemed full for purposes of Inter-district transfers when enrollment reaches 90% of the program capacity established;

3. For resource specialist programs, in addition to considerations of grade level and district capacity, a resource specialist program may be deemed full when all 1.0 full-time equivalent ("FTE") RSP case managers' caseloads are higher than 25:1, or, where an RSP is not 1.0 FTE, a prorated ratio based upon the fraction of FTE the RSP is hired to teach;

4. For Small Group Instruction (SGI) students, grades 7 - 12 inclusive, in addition to considerations of grade level and district capacity, an SGI program may be deemed full when all 1.0 full-time equivalent ("FTE") SGI case managers' caseloads are higher than 13:1, or, where an SGI case manager is not 1.0 FTE, a prorated ratio based upon the fraction of FTE the SGI teacher is hired to teach;

5. For self-contained classes ("SDC) students, in addition to considerations of grade level and district capacity:

a.. For other specialized program classes for students with disabilities, grades TK-1, inclusive, including RISE (Reaching Independence through Structured Education), ESN (Extensive Support Needs), or CEP (Counseling Enriched Program), the classroom will be deemed full for purposes of Inter-district transfers when the student-to-teacher ratio exceeds 5:1.

b. For other specialized program classes for students with disabilities, grades 2-12, including RISE (Reaching Independence through Structured Education), ESN (Extensive Support Needs), Transition (18-22), or CEP (Counseling Enriched Program), the classroom will be deemed full for purposes of Inter-district transfers when the student-to-teacher ratio exceeds 6:1.

6. These numbers have been used to ensure room for resident students and to ensure that the Contractual limits are not exceeded. Additionally, these ratios are not to be used for internal district staffing and any precedent, including language represented in the Agreements with the District's Associations.

7. For new programs or classes, the Superintendent or his/her designee may establish capacities for purposes of Inter-district transfers.

The foregoing Resolution was adopted by the Governing Board of the Santa Rosa City School District on the 28th day of October, 2026, by the following vote:

PASSED AND ADOPTED by the Board of Education of Santa Rosa City Schools, on this 28th day of October, 2026, by the following vote:

AYES: 5 NOES: 2 ABSTAIN: Ø ABSTAIN: Ø

Sarah Jenkins, Clerk of the Board

10/28/20
Date