

FGCB-R(1): Facilities Bid Advertisements and Solicitations

Status: REVIEWED

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This regulation applies to all contracts for capital outlay projects over \$250,000.00. Such projects will be conducted through either competitive sealed bids or competitive sealed proposals. Policy FGC shall govern the purchase of equipment, materials, and supplies for facilities expansion (capital outlay) projects which are not included in the general contract. The District may exercise the right to reject all responses to bids and proposals. A statement to that effect shall be included in the advertisement for bids.

A. Competitive Sealed Bid Process

The competitive sealed bid process will include the following:

1. A minimum of thirty (30) days will be allowed for the submission of bids.
2. Bidders will submit sealed bids based on the criteria set forth in the invitation.
3. The contract for the school capital outlay project will be awarded to the lowest responsible and responsive bidder whose bid meets the requirements and criteria set forth in the invitation for bids. However, if the lowest bid exceeds the funds budgeted for the capital outlay project, the Bibb County School District ("District") may negotiate with the apparent low bidder to obtain a price within the budgeted amount.

B. Competitive Sealed Proposal Process

Any competitive sealed proposal process will include the following:

1. A minimum of thirty (30) days will be allowed for submission of proposals.
2. All responses must be received at the time and place designated in the proposal.

The District will make an award to the offeror whose response is determined in writing to be the most advantageous to the District, taking into consideration the evaluation factors set forth in the proposal. The evaluation factors will be the basis on which the award is made.