



Gwinnett County Public Schools
52 Gwinnett Drive
Lawrenceville, GA 30045

Contract No. CE 2004-173

UNIT PRICE AGREEMENT

made as of this 16th day of February in the year of Two Thousand Four.

BETWEEN

The Owner: **GWINNETT COUNTY BOARD OF EDUCATION**
52 Gwinnett Drive
Lawrenceville, Georgia 30045

and the Supplier/Installer: **ASK STAFFING, INC.**
Executive Concourse, Suite 103
3327 Highway 120
Duluth, Georgia 30096-3339

For: **UNIT PRICE INDEFINITE QUANTITY CONTRACT FOR CONTRACT VEHICLE MECHANIC SERVICES**

The Owner and Supplier agree as set forth below:

ARTICLE 1
SUPPLIER'S SERVICES AND RESPONSIBILITIES

1.1 The Supplier shall furnish all labor, tools, equipment, and services necessary to provide the following:

Provide one to four qualified mechanics to work in GCPS Fleet Maintenance shops under the direction of GCPS mechanics to perform preventive and corrective maintenance on a variety of diesel and gasoline powered vehicles to include school buses, medium duty trucks, pickup trucks, automobiles, trailers, and construction equipment.

1.2 The Contract period shall be from date of this contract to February 28, 2005.

ARTICLE 2
OWNER'S RESPONSIBILITIES

- 2.1 The Owner shall specify how many contract mechanics are to be provided.
- 2.2 The Owner will provide the Supplier with location information for assignment of contract mechanics to designated GCPS maintenance facilities.
- 2.3 The Owner shall promptly notify the Supplier/Installer of any problems encountered.

ARTICLE 3
COST

- 3.1 The price of the services will be as per the quote provided to GCPS Contracts Engineering on January 14, 2004, copy attached.

ARTICLE 4
PAYMENTS

- 4.1 The Supplier shall submit invoicing as outlined in the Invitation to Bid, which is attached hereto, and is therefore a part of this agreement.
- 4.2 The Gwinnett County Board of Education shall provide payment for the amount approved within 20 working days of the date of acceptance of payment application.

ARTICLE 5
TERMINATION OF AGREEMENT

- 5.1 This agreement may be terminated by either party upon seven (7) days' written notice should either party fail substantially to perform in accordance with its terms through no fault of the other.

ARTICLE 6
ENUMERATION OF DOCUMENTS

- 6.1 This agreement with attachments, represents the entire and integrated agreement between the Owner and Supplier/Installer and supersedes all prior negotiations, representations, agreements, either oral or written, and may be amended only by written instrument signed by the Owner and Supplier/Installer.
- 6.2 Attachments incorporated into this Agreement:
 - (1) Invitation to Bid, dated January 8, 2004
 - (2) Bid Proposal Form, dated January 14, 2004
 - (3) General Terms & Conditions for Unit Price Indefinite Quantity Contracts
(Revised September 9, 2003)
- 6.3 This Agreement shall be governed by the laws of Gwinnett County and the state of Georgia.

ARTICLE 7
OTHER PROVISIONS

7.2. Coordinate all work with Ron Harris, Assistant Director, Fleet and Grounds Maintenance or his representative.

THIS AGREEMENT EXECUTED THE DAY AND YEAR FIRST WRITTEN ABOVE.

SUPPLIER: **ASK STAFFING, INC.**
Executive Concourse, Suite 103
3327 Highway 120
Duluth, Georgia 30096-3339

BY: *Shirley Wilson*

TITLE: *CEO*

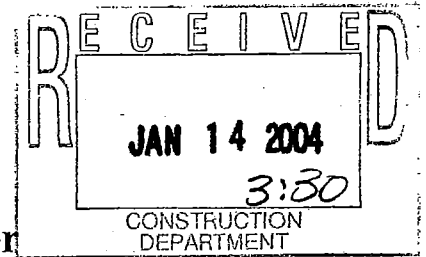
OWNER: **GWINNETT COUNTY BOARD OF EDUCATION**
52 Gwinnett Drive
Lawrenceville, Georgia 30045

2/18/04
1/5/04

BY: *J. Alvin Wilbanks*
J. Alvin Wilbanks

TITLE: CEO/Superintendent

Gwinnett County Public Schools
53 Gwinnett Drive, Bldg. C
Lawrenceville, GA 30045
Attn: Pete Wilson, Contracts Engineer



BID - Contract Mechanic Services

Due: January 14, 2004 - 4:00 PM



ASK Staffing, Inc.
Executive Concourse, Suite 103
3327 Highway 120
Duluth, GA, 30096-3339

The ASK Group

ASK Staffing
ASK Personnel Resources

Executive Concourse • Suite 103
3327 Highway 120 • Duluth, Georgia 30096-3339
(770) 813-8947 • Fax: (770) 813-8376
E-mail: askstaffing@askstaffing.com
www.askstaffing.com

January 14, 2004

Mr. Pete Wilson
Gwinnett County Public Schools
53 Gwinnett Drive, Bldg. C
Lawrenceville, GA 30045

Re: Vehicle Mechanic Staffing Services

Dear Mr. Wilson:

Ask Staffing would like to thank-you for the opportunity to participate in Gwinnett County Public School Prequalification. Our company has always been proud of our commitment of providing quality staffing services at reasonable rates, and maintaining complete customer satisfaction.

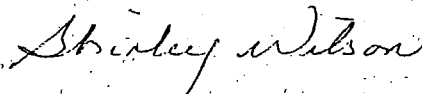
When we priced this, our goal was to emulate wages and benefits of **Gwinnett County Public Schools**. We feel it is important for the harmony of the entire shop that both full time and contract employees are on even ground. We think this is close to the all inclusive wage rate realized by **Gwinnett County Public Schools**.

We have priced the wages to approximate what we think may be **Gwinnett County Public Schools** scale. We have price in two weeks vacation, nine holidays, and two sick days. We have also included pricing for our family health care plan.

The enclosed proposal reflects, not only our commitment to provide quality personnel but also our commitment to Gwinnett County's continued success.

Should you have any questions regarding this proposal please free to contact us at any time. Ask Staffing looks forward to the opportunity to serve Gwinnett County Public Schools.

Sincerely,



Shirley Wilson
CEO

BID FORM

PROJECT INFORMATION:

CONTRACT VEHICLE MECHANICS UNIT PRICING
Gwinnett County Public Schools 52 Gwinnett Drive
Lawrenceville, GA 30045

Site Location: GCPS Vehicle Shop Locations
Gwinnett County

BID PREPARATION DATE: January 14, 2003

THIS BID IS SUBMITTED TO:

Mr. Pete Wilson, Contracts Engineer
Gwinnett County Schools 53 Gwinnett
Drive, Building C Lawrenceville,
Georgia 30045

1. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an agreement with the GWINNETT COUNTY PUBLIC SCHOOLS in the form included in the Contract Documents to furnish all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in the Bid and in accordance with the other terms and conditions of the Contract Documents.
2. BIDDER accepts all of the terms and conditions of the Advertisement or Invitation to Bid and Instructions to Bidders, including without limitation, those dealing with the disposition of Bid security. The Bid will remain subject to acceptance for forty-five (45) days after the day of the Bid opening. BIDDER will sign and submit the Agreement with the Bonds and other documents required by the Bidding Requirements within fifteen days after the date of GWINNETT COUNTY PUBLIC SCHOOLS Notice of Award.
3. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement that:
 - a. BIDDER has examined copies of all Bidding Documents and of the following Addenda (receipt of all of which is hereby acknowledged):

<u>DATE</u>	<u>NUMBER</u>
12/17/2003	Pre-bid request
1/8/2004	Request for bid

- b. BIDDER has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.

- c. BIDDER has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests and studies which pertain to the physical conditions at the site or otherwise may affect the cost, progress, performance or furnishing of the Work as BIDDER considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents.
- d. BIDDER has correlated the results of all such observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the Contract Documents.
- e. BIDDER has given GWINNETT COUNTY PUBLIC SCHOOLS written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolutions thereof by GWINNETT COUNTY PUBLIC SCHOOLS is acceptable to BIDDER.
- f. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other BIDDER to submit a false or sham BID; BIDDER has not solicited or induced any person, firm, or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other Bidder or GWINNETT COUNTY PUBLIC SCHOOLS.

4. BIDDER will complete the Work for the following price(s):

UNIT HOURLY RATE BID FOR CONTRACT MECHANIC

Forty Three and 50/100 Dollars Per Man Hour

(Words)

BASE BID.....\$ 43.50 PER MAN HOUR

5. BIDDER agrees that the Work:

- a. will be subject to contract renewal in accordance with the Invitation to Bid documents.

A Corporation

By ASK Staffing, Inc.
(Corporation Name)

Georgia

(State of Incorporation)

By Shirley Wilson
(Name of Person Authorized to Sign)

CEO
(Title)

(Corporate Seal) Attest Shirley Wilson
(Secretary)



Business Address: 3327 Highway 120, Suite 103, Duluth, GA 30096

Phone No: 770-813-8947

Joint Venture

By _____
(Name)

(Address)

By _____
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

If BIDDER is:

An Individual

By _____
(Name of Individual)

(SEAL)

Doing Business As _____

Business Address: _____

Phone Number: _____

Partnership

By _____
(Firm Name)

(SEAL)

(General Partner)

Business Address: _____

Phone No: _____

GENERAL TERMS AND CONDITIONS

- 1.01 The office of Contracts Engineering will be the point of contact for this bid, unless otherwise noted in the bid specifications. Under no circumstances are the superintendent of schools, board members, school administrators or any other school board employee to be contacted concerning this bid until after award. Any such contact may result in bid disqualifications. Unit Price bid packages, with multiple components, will be evaluated for the overall benefit to Gwinnett County Public Schools (GCPS) by applying the unit prices to a quantified sample project.
- 1.02 Price, quality, specifications, payment discounts, warranty, travel time for warranty service, ability to provide service and time of guaranteed delivery will also be determining factors in the awarding of a bid.
- 1.03 In the event more than one bid is submitted for a line item, please indicate the alternate item by inserting "ALT" after the unit price.
- 1.04 To be considered all bids must be submitted on the enclosed bid form, properly signed by an authorized representative on the company placing the bid, and delivery date stated.
- 1.05 In the event of an error in extending the total cost of an item, the total price submitted will prevail.
- 1.06 Sealed bids must be submitted by hand delivery or mail only as noted in the bid specifications. Bids by telephone, fax or e-mail will not be accepted. Only those submitting a bid or a bid marked "NO BID" will be retained on the bid mailing list. No Bids may be sent via mail, e-mail or fax.
- 1.07 The bid opening shall be public and at the time noted in the bid specifications.
- 1.08 Tie bids will be awarded to the bidder with the earliest postmark or if hand delivered, the earliest actual time noted or stamped on the envelope. It is the bidders responsibility to insure the actual date and time are noted on the envelope. The only exception to this rule is if the tie bids are between an out of state company and a company headquartered in Gwinnett County, the Gwinnett County company will prevail.
- 1.09 Rights are reserved to purchase additional quantities at bid price.
- 1.10 Payment will not be made until an order is completed in full.
- 1.11 Hours of Work
School sites will be made available to the contractor seven days a week.

If materials are needed from Gwinnett County Public Schools, the contractor is required to make the necessary arrangements for and make the pick up between the normal working hours of 7:00 am and 3:30 pm, Monday through Friday.
- 1.12 Completion Time
All work is to be completed as specified elsewhere in the Contract Documents.
- 1.13 Clean-Up
The areas of work shall be left in a clean condition. All debris shall be removed on a daily basis.

1.14 Existing Conditions

The Contractor, in undertaking the work under this contract, is assumed to have visited the premises and to have taken into consideration all conditions which might affect his work. No consideration will be given any claim based on lack of knowledge of existing conditions.

1.15 Damage By Contractor

Any damage done to any part of the portable classrooms, buildings, equipment, furniture, fixtures or any items owned by the School System or related individuals by the Contractor personnel shall be repaired or replaced at no cost to the Owner.

1.16 Permits and Licenses

The Contractor shall be responsible for obtaining all permits and licenses and shall pay all fees required by the various governmental agencies in connection with this work. The above shall apply to all sub-contractors.

1.17 Workmanship

All work shall be done in a professional manner and must comply with all Federal, State, County, and City electrical, plumbing, heating, air conditioning and other codes as well as Fire Safety Codes. All work requiring licensed mechanics by code or regulation shall be done only by employees having such licenses.

1.18 Inspection of Work

Under the contract, the Contractor has assumed the responsibility of furnishing all services, labor, and materials for the entire work in accordance with such documents. Any inspection of the work by the Board or representative of the Board, shall in no way affect said responsibility and undertaking of the Contractor; nor shall the failure of any of the foregoing to discover or to bring to the attention of the Contractor the existence of any work obligation of the Contractor of the rights and remedies of the Board.

1.19 Sub-Contractor

All Sub-Contractors shall be bound by all the above requirements and specifications.

1.20 Liens

A. Neither the final payment nor any part of the retained percentage shall become due until the Contractor delivers to the Owner a complete release of all liens arising out of this contract, or receipts in full in place thereof and, if required in either case.

An affidavit that so far as he has knowledge or information the releases and receipts include all labor and materials for which a lien could be filed; but the Contractor may, if any sub-contractor refuses to furnish a release or receipt in full, furnish a bond satisfactory to the Owner to indemnify the Owner against any lien. If any lien remains unsatisfied after all payments are made, the Contractor shall refund to the Owner to indemnify

B. The release of liens form shall be AIA Document G-706A "Contractor

of Release of Liens" or an approved equal.

1.21 Payment

Payment shall be made in accordance with the contract documents. Invoices must be submitted to the District Maintenance Shop Manager, other manager, or Contracts Engineering representative who has ordered the work.

1.22 Property Protection and Clean-up

- (a) All structures, the building and all plantings such as shrubbery, trees and grass shall be protected from damage.
- (b) Any damage to the school property shall be repaired in a manner acceptable to the Owner or replaced at no cost to the Owner.
- (c) The site shall be cleaned of construction rubbish at the end of each work day.
- (d) All debris shall be removed from the site.

1.23 Safety Requirements

- (a) Extreme caution shall be used by all workmen on this work to be ensure that all precautions are taken to prevent any injury to school children or other persons.
- (b) Ladders shall not be left unattended against any structure.
- (c) Children shall be kept away from the area of work while work is in progress.
- (d) No materials, equipment or tools shall be left unattended.

1.24 Scheduling

- (a) All scheduling shall be coordinated through the Office of the District Maintenance Shop or Contracts Engineering representative requesting the work.

1.25 Asbestos Containing Materials

There shall be no asbestos containing materials (ACM) or equipment containing any asbestos used on any projects for Gwinnett County Public Schools. An affidavit shall be furnished to the Owner stating that no ACM is present in any material or equipment used on this project.

Materials and equipment of a nature that would not contain an asbestos-type material are excluded. Example of items excluded from this requirement are: wood lumber and plywood, metal items, structural concrete, glass and masonry.

1.26 Security Requirements

- (a) All Employees of the Contractor shall be required to wear an identification badge while in school property. These badges will be issued by the Director Of Building Maintenance, or Contracts Engineering representative, without cost to the Contractor, however,

the Contractor will be responsible for returning all badges to the Owner at the completion of the contract. All badges must be returned.

- (b) The contractor and his employees and subcontractors shall keep within the limits of the work (and avenues of ingress and egress), and shall not enter any other areas unless required to do so and are cleared for such entry. The contractor's equipment shall be conspicuously marked for identification.
- (c) All workmen must be fully clothed and shall be expected to exhibit acceptable behavior. Association with any student or teacher on campus shall be prohibited. Failure to comply with this requirement can subject personnel to being banned from campus.

1.27. Insurance and Bonds

A. Contractor's Liability Insurance

1. The Contractor shall be responsible from the time of his signing the Owner-Contractor Agreement or Unit Price Agreement or from the time of the beginning of the first work, whichever shall be earlier, for purchasing from and maintaining in a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations under the Contract and for which the Contractor may be legally liable, whether such operations be by the Contractor or by a Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable.

- a. claims under workers' or workmen's compensation, disability benefit and other similar employee benefit acts which are applicable to the Work to be performed;
- b. claims for damages because of bodily injury, occupational sickness or disease, or death of the Contractor's employees;
- c. claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor's employees;
- d. claims for damages insured by usual personal injury liability coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to employment of such person by the Contractor, or (2) by another person;
- e. claims for damages, other than to the Work itself,

because of injury to or destruction of tangible property, including loss of use resulting there from;

f. claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle; and

g. claims involving contractual liability insurance applicable to the Contractor's obligations under Paragraph 3.18.

2. The insurance required by paragraph A.1 shall be written for not less than any limits of liability listed below or required by law, whichever is greater, and shall include contractual liability insurance as applicable to the Contractor's obligations.

a. The Contractor agrees that, prior to the beginning of any Work by the Contractor or any Subcontractor, as the case may be, he (the Contractor) will furnish the following to the Owner for himself, and will obtain, and retain in his files for the duration of the construction period, like certificates for each Subcontractor. Certificate from insurance company showing coverage of Workmen's Compensation Insurance for the state of Georgia or a certificate from Georgia Workmen's Compensation Board showing proof of ability to pay compensation directly.

b. Original certificate from insurance company showing coverage for the Contractor for the following:

c. Contractor's Protective and Public Liability Insurance: Taken out in the name of the Contractor.

d. Personal Injury, including death - minimum limits of \$500,000 for each person and \$1,000,000 for each accident.

e. Property Damage, minimum limits of \$300,000 for each accident and \$500,000 for aggregate of operations.

f. Disposition: Certificate of insurance must be sent to Owner prior to commencement of Work. See following for endorsement required on this certificate

3. Certificates of insurance acceptable to the Owner shall be filed with the Owner prior to commencement of the Work. These certificates shall contain a statement on every policy or certificate, as the case may be, that "The insurance company agrees that Policy No. _____ shall not be canceled, changed, or allowed to lapse until thirty (30) days after the Owner and the Architect have received written notice as evidenced by return receipt of registered letter."

B. Property Insurance

1. The Contractor shall purchase and maintain property insurance upon the entire Work at the site, to the full (100%) insurable value thereof. This insurance shall include the interest of the Owner and the Contractor in the Work and shall insure against the perils of fire, extended coverage, and shall include all risk insurance for physical loss or damage including, without duplication of coverage, theft, vandalism, and malicious mischief.
2. If the property insurance requires minimum deductibles, the Contractor shall pay costs not covered because of such deductibles.
3. Unless otherwise provided in the Contract Documents, this property insurance shall cover portions of the Work stored off the site after written approval of the Owner at the value established in the approval and also portions of the Work in transit.
4. Boiler and Machinery Insurance. The Owner shall purchase and maintain boiler and machinery insurance required by the Contract Documents or by law, which shall specifically cover such insured objects during installation and until final acceptance by the Owner; this insurance shall include interests of the Owner, Contractor, Subcontractors and Sub-subcontractors in the Work, and the Owner and Contractor shall be named insured.
5. Loss of Use Insurance. The Owner, at the Owner's option, may purchase and maintain such insurance as will insure the Owner against loss of use of the Owner's property due to fire or other hazards, however caused. The Owner waives all rights of action against the Contractor for loss of use of the Owner's property, including consequential losses due to fire or other hazards however caused.
6. If the Contractor requests in writing that insurance for risks other than those described herein or for other special hazards be included in the property insurance policy, the Owner shall, if possible, include such insurance, and the cost thereof shall be charged to the Contractor by appropriate Change Order.
7. Waivers of Subrogation. The Owner and Contractor waive all rights against (1) each other and any of their Subcontractors, Sub-subcontractors, agents and employees, each of the other, and (2) the Architect, Architect's consultants, separate contractors described in Article 6, if any, and any of their Subcontractors, Sub-subcontractors, agents and employees, for damages caused by fire or other perils to the extent covered by property insurance obtained pursuant to this Paragraph 11.3 or other property insurance applicable to the Work, except such rights as they have to proceeds of such insurance held by the Owner as fiduciary. The Owner or Contractor, as appropriate, shall require of the Architect, Architect's consultants, separate contractors described in Article 6, if any, and the Subcontractors, Sub-subcontractors, agents and employees of any of them by appropriate agreements, written where legally required for validity, similar waivers each in favor of other

parties enumerated herein. The policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged.

8. If required in writing by a party in interest, the Owner as fiduciary shall, upon occurrence of an insured loss, give bond for proper performance of the Owner's duties. The cost of required bonds shall be charged against proceeds received as fiduciary. The Owner shall deposit in a separate account proceeds so received, which the Owner shall distribute in accordance with such agreement as the parties in interests may reach. If after such loss no other special agreement is made, replacement of damaged property shall be covered by appropriate Change Order.
9. The Owner as fiduciary shall have power to adjust and settle a loss with insurers.
10. Partial occupancy or use shall not commence until the insurance company or companies providing property insurance have consented to such partial occupancy or use by endorsement or otherwise. The Owner and the Contractor shall take reasonable steps to obtain consent of the insurance company or companies and shall, without mutual written consent, take no action with respect to partial occupancy or use that would cause cancellation, lapse or reduction of insurance.

C. Performance and Payment Bond

1. Contractor shall furnish both a Performance Bond and Payment Bond, each in the amount of 100% of the Contract Sum, unless otherwise directed by the Owner. The surety shall be one which is authorized to do business in the State of Georgia and is listed on the current "Department of the Treasury Circular 570" with an underwriting limitation not less than the Contract Sum. In addition, company furnishing bonds shall have an A.M. Best Company rating of at least a Class "A" with a financial size of VI or greater. Bonds shall be accompanied by letter stating company's current rating for verification prior to acceptance by the Owner and execution of the formal Owner/Contractor agreement.

1.28 Guarantee

All work shall be guaranteed for a period of 12 months from completion and acceptance by the Owner. The guarantee shall be executed by the Owner of the company or an officer of the corporation and shall be notarized.

1.29 Asbestos Notification

This section is to formally notify you that the building or buildings in which you will work in the completion of your contract may have asbestos containing building material (ACBM).

The AHERA (Asbestos Hazard Emergency Response Act) rules require that a Management Plan be on file in the office of the local school and this is available for your consultation, however, you may not remove this document from the school office. Copies may be obtained at a cost of \$0.20 per sheet. Contact Mr. Bradley P. Coury at Building E, 53 Gwinnett Drive, Lawrenceville, Ga 30045, telephone: 770 513-6766, if you wish to order a complete set or copies of individual pages. The Management Plan shows the areas inside the buildings that tested positive for ACBM during the required building inspections.

If there is any ACBM which will be disturbed by the work included in your contract, the GCPS will have this removed if it has not already been removed. Air clearance tests have been or will be done in all areas where abatement work has been or is done. If, during the progress of the work, other material is uncovered or found which is suspected to contain asbestos (in pipe chases, etc.) the contractor shall:

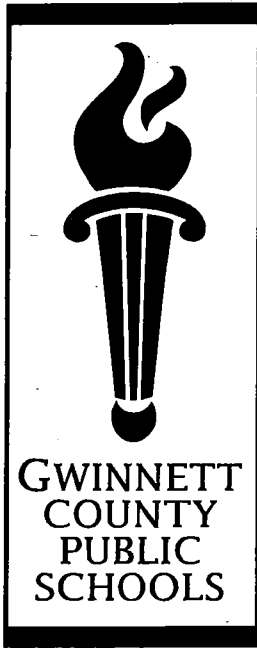
1. Cease work in the area of the suspect material.
2. Remove all workers and notify Environmental Services immediately at 770 513-6766.
3. DO NOT disturb or remove any of the suspect material.
4. Notify Owner's representatives, Brad Coury and the Construction Coordinator, by telephone and confirm in writing to the above address.
5. Report scheduling needs to the above individuals.

The Owner will have the material tested and, if necessary, removed in accordance with AHERA standards. If removal is required, this contractor shall cooperate with the asbestos removal contractor to minimize delay to the project.

1.30 Toxic Substances

1. Any lead-containing solder in any waterline construction or repairs is prohibited.
2. Any lead or mercury compounds in paint is prohibited.
3. Other toxic substances for which the EPA or OSHA has established recognized hazards and have published rules to prohibit their use are prohibited.

END OF GENERAL TERMS AND CONDITIONS



February 17, 2004

ASK Staffing, Inc.
Executive Concourse, Suite 103
3327 Highway 120
Duluth, Georgia 30096-3339

Attention: Mr. Jim Wilson

**BOARD OF
EDUCATION**

*Dr. Mary Kay Murphy,
Chairman*

*Dr. Billy Britt,
Vice Chairman*

*Dr. Robert McClure
Louise Radloff
Daniel Seckinger*

*J. Alvin Wilbanks
CEO/Superintendent*

Re: **Unit Price Indefinite Quantity Contract No. CE 2004-173
Contract Vehicle Mechanic Services**

Gentlemen:

Enclosed are three duplicate copies of the Unit Price Agreement on the above referenced project for your approval and signature by your authorized agent. After signing, please return all three copies to us for our signature. A fully executed copy will be returned to you for your files. To facilitate payment please refer to the contract number on all correspondence and invoices. A self-addressed label is enclosed for your convenience in returning the contract to us.

**THE MISSION OF
GWINNETT COUNTY
PUBLIC SCHOOLS**

*is to pursue excellence
in academic knowledge,
skills, and behavior
for each student,
resulting in measured
improvement against
local, national, and
world-class standards.*

Sincerely,

Pete Wilson
Contracts Engineer

PW:ebw

Attachments (3)

P.O. Box 343
Lawrenceville, GA
30046-0343
770.963.8651
www.gwinnett.k12.ga.us