

BIBB COUNTY SCHOOL DISTRICT
Dr. Dan A Sims, Superintendent

INFORMATION MEMORANDUM

To: Bibb County Board of Education, Dr. Dan A. Sims, Superintendent

From: Dr. Katika D. Lovett, Deputy Superintendent

Subject: Completion of RFP Process and Vendor Selection for Operational Efficiency Study

Summary

The Bibb County School District has completed the RFP process for Bid 25-041 and selected LEAN Frog Business Solutions, Inc. to conduct the District's operational efficiency study.

Background

Issuing an RFP for an operational efficiency study was recommended as a next step in our school consolidation study conducted during the 2024-25 school year. As a part of this process, the District sought to identify a qualified vendor capable of evaluating district-wide operations and recommending improvements. A pre-bid meeting was held on June 3, 2025, and multiple proposals were received and reviewed. The evaluation committee assessed submissions based on qualifications, methodology, cost, and alignment with District goals. LEAN Frog Business Solutions, Inc. emerged as the top-ranked vendor due to their extensive experience in K–12 operational analysis and their tailored approach to Bibb County's needs.

Additional Considerations

- LEAN Frog's methodology includes both qualitative and quantitative analysis, ensuring a comprehensive review of District operations.
- The vendor has committed to engaging stakeholders through interviews and data collection, promoting transparency and inclusivity.
- Deliverables include interim updates, a draft report, and final recommendations aligned with District strategic goals.
- Updates will be provided to the Board at key milestones.
- The study's findings will inform future budgetary and staffing decisions.

Next Steps

A copy of the proposal submitted by LEAN Frog Business Solutions, Inc. is attached to this memo. The contract has been finalized, and the vendor has been onboarded. Initial meetings have been scheduled and will take place in the coming weeks.