

BIBB COUNTY SCHOOL DISTRICT
Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Bibb County Board of Education, Dr. Dan A. Sims, Superintendent

From: Dr. Elaine M. Wilson-Beverly, Executive Director of Procurement
Sam Kitchens, Assistant Superintendent of Operations

Subject: RFP 25-043, Cleaning Services for 484 Mulberry Street

Summary

This memorandum requests approval for a firm to provide cleaning services for the 484 Mulberry Street/Central Office building.

Background

The cleaning services for the 484 building have been outsourced for the past ten years, due to the nature of the tenants housed within the facility and lease agreement contracts. To ensure alignment with the District's operational standards and requirements, a formal Request for Proposals (RFP) process was conducted.

RFP 25-043 was released on May 21, 2025. A mandatory pre-proposal meeting was held at 484 Mulberry Street, Macon, GA 31201, on June 9, 2025, at 9:00 AM. Twenty-Nine (29) companies were present to receive all information pertaining to this project as well as a walk-through of the building, with nineteen (19) companies submitting proposals. The nineteen (19) proposals were reviewed based on criteria set forth in the RFP. A formal interview was then held with the top three responders to ensure the scope of services within the RFP was addressed and understood. The result of the review is listed in Attachment 1 (Supporting Documentation).

Recommendation

It is recommended that the Bibb County Board of Education authorizes the Superintendent to enter into a contract with Elite Environmental Services, LLC to provide cleaning services for the 484 Mulberry Street/Central Office building. The General Fund will pay for these services.

Superintendent's Comments and Approval

Superintendent's Signature	Approved / Not Approved
Dr. Dan A. Sims	Approved

Attachment 1:

RFP 25-043, 484 Cleaning Contract

Scoring Summary

Active Submissions

	Total	Relative Experience Similar Size and Scope of Work, Years of Experience	Staffing Needs	Cost
Supplier	/ 1,000.00 pts	/ 400 pts	/ 100 pts	/ 500 pts
American Facility Services, Inc.	852.5	360	86.5	406
Elite Environmental Services, LLC	795.5	319	83.25	393.25
Facilities360	787.5	327.25	52.5	407.75
EcoBrite Services Janitorial and Floor Care	755.5	372.5	68	315
Executive Cleaning	752.25	361.5	87	303.75
Chosen First Cleaning Service, LLC	735.75	266	49.75	420
The Cleaning Advantage	722.25	268.5	58.5	395.25
ELB CLEANING SERVICE LLC	716.25	335.75	52.25	328.25
Corporate Care Building Services	677.5	374.25	44.5	258.75
POLISHED SHINE CLEANING SOLUTIONS	676	244.75	45.5	385.75

Attachment 1:

LN Pro Services LLC	655.75	284.5	50.75	320.5
SCSI, Southern Cleaning Service Inc	627.75	335.25	58.25	234.25
Labor Staffing Inc	605.75	182.5	54	369.25
McLemore Building Maintenance	551.5	315.25	66	170.25
Caseco Team LLC	542.25	210	67.25	265
GOOD SUCCESS COMPANY, INC.	500	292.5	51	156.5
Certified Janitorial Services	444.75	185.75	28	231
Bright Edge Solutions	428	177	43.25	207.75
Precise Cleaning 24 LLC	358.5	145.5	53	160