

STANDARD FORM OF CONTRACT
FOR SERVICES
(NON-STATE CAPITAL OUTLAY PROJECTS)
BETWEEN THE
DEKALB COUNTY SCHOOL DISTRICT
AND THE SERVICE CONTRACTOR

Service Contractor: SACAL Environmental & Management Co.
Project Name: Asbestos and Lead Base Paint Abatement Services
Address: 2153 Vineville Avenue
Macon, GA 31204

RFP No.: 20-752-030R
Description Abestos and Lead Base Paint Abatement Services

Cost Code: Various General Fund and E-SPLOST Charge Codes

CONTRACT FOR SERVICES

The contract for services, which includes this agreement and the below referenced documents attached as Exhibits (the "Contract") is made and entered into by and between the DeKalb County School District (the "Owner") and **SACAL Environmental & Management Company** (the "Service Contractor"). The term of this Contract begins on the date executed by the last party to execute below (effective date).

The performance period for the Agreement is one (1) year from the effective date. In addition to the base period of one (1) year, there are four (4) one-year optional renewal terms (each a "Renewal Term") to be exercised at the sole discretion and approval of the DeKalb County School District. Additionally, as required by O.C.G.A. § 20-2-506, this Contract shall terminate absolutely and without further obligation on the part of DeKalb County School District at the close of the calendar year in which it was executed and at the close of each succeeding calendar year for which it may be renewed, but shall be automatically renewed for each subsequent calendar year during the term unless DeKalb County School District terminates the agreement by providing **Service Contractor** with thirty (30) days advance notice of termination prior to the end of the calendar year, subject to the other termination methods available to the owner herein.

The Contract Documents consist of:

- a. This agreement (Contract for Services);
- b. Request for Proposal (RFP) No. 20-752-030R (**Exhibit A**);
- c. The Service Contractor's Proposal to the above-numbered RFP, including pricing, and any applicable Scope of Services and any applicable Payment and Payment Terms Schedule attached except that objections or amendments by a Service Contractor that have not been explicitly accepted by DeKalb County School District in writing in this agreement shall not be included in the Contract Documents or this agreement and shall be given no weight or consideration; (**Exhibit B**);
- d. Board Directive Signed by the Superintendent and dated **March 15, 2021** (**Exhibit C**); and
- e. Notice of Award dated **3/23/2021** (**Exhibit D**).

This agreement together with the aforementioned documents collectively forms **the Contract**. All prior and contemporaneous negotiations and agreements between the parties on the matters contained in this Agreement are expressly merged into and superseded by this Agreement. DeKalb County School District shall not be bound by any additional terms and conditions, including but not limited to, terms and conditions related to any provided service or good, limitations of the Service Contractor's liability or any other third party's liability, limitation of warranties, packaging, invoices, service catalog, brochure, technical data sheet, electronic disclosures, electronic agreements, or other document which attempts to impose any conditions at variance with or in addition to the terms and conditions of this Contract.

Any inconsistency or conflict among the specific provisions of this agreement and the other Contract Documents shall be resolved as follows:

- a. First, by giving preference to the specific provisions of this agreement;
- b. Second, by giving preference to the specific provisions of the RFP attached

hereto as **Exhibit A**;

- c. Third, by giving preference to the specific provisions of Service Contractor's Proposal, including pricing and any applicable Scope of Services and any applicable Payment and Payment Terms Schedule attached hereto as **Exhibit B**, except that objections or amendments by a Service Contractor that have not been explicitly accepted by DeKalb County School District in writing in this shall not be included in the Contract Documents or this agreement and shall be given no weight or consideration.

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements stated herein, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Owner and the Service Contractor agree:

ARTICLE 1

PARTIES TO THE CONTRACT

The Owner's address and its contact person are:

DeKalb County Board of Education
Sam A. Moss Service Center
1780 Montreal Road
Tucker, GA 30084
Attention: D. Benjamin Estill, II Chief Operating Officer

Phone: 678-676-1376
Fax: 678-676-1475

The Service Contractor's address and its contact person are:

Attention: Samuel James
Phone: 478-745-9352
Fax: 478-743-7686

ARTICLE 2

PROGRAM AND SCOPE OF SERVICES

2.1 The Service Contractor shall provide Services, as hereinafter particularly described below, on the Program: Perform asbestos and lead based paint abatement Services.

2.2 The Service Contractor represents to Owner that individuals that the Service Contractor shall utilize to fulfill and complete this Contract possess expertise in the following disciplines and possess the following accreditations or other credentials, if any: Expertise in providing services for asbestos and lead based paint abatement services including the removal

and proper disposal of in asbestos hazardous waste in accordance with all federal, state and local laws. The vendor shall provide asbestos services ("Services") for various DCSD properties in accordance with the requirements detailed in the Owner's Criteria and Narrative Scope of Work (Appendix A) on various projects as the need arises and as directed by DCSD's Facilities Services Department. The vendor shall comply with the requirements, policies and practices specified by EPA's Toxic Substances Contract Act (TSCA), Residential Lead-Based Paint Hazard Reduction Act of 1992 (Title X), Clean air Act (CAA), Clean Water Act (CWA), Safe Drinking Water Act (SDWA), Resource Conservation and Recovery Act (RCRA) and Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) among others. Personnel shall be certified or licensed in Asbestos, LBP, Mold and OSHA HAZWOPPER.

2.3 The Service Contractor shall provide the Owner the following Services with respect to the Program: All services shall be provided in accordance with the proposal documents plus the Appendices and Attachment package prepared by DCSD dated October 22, 2020 and identified in this document as Exhibit A, Addendum No. 1 dated October 27, 2020, Addendum No. 2 dated November 9, 2020, all of which are hereby incorporated herein by reference and made a part hereof.

2.4 As part of its Services, the Service Contractor shall produce for and/or deliver to the Owner the following tangible products, goods or deliverables (ex.: reports, plans, financial estimates, parts, equipment, etc.): All schedules and reports shall be provided in accordance shall be provided in accordance with the Proposal documents as prepared by DCSD dated October 22, 2020.

ARTICLE 3

SCHEDULE

3.1 Service Start Date: Date contract is executed by last party
Incremental Service Date(s): N/A
Final Service Date or Completion Date: Close of current calendar year and each subsequent year that contract is renewed.

ARTICLE 4

COMPENSATION

4.1 Compensation under this Contract shall be pursuant to the terms specified in Exhibit "A."

ARTICLE 5

WORKING RELATIONSHIP

5.1 The Service Contractor will function in cooperation with the Owner's designated representative, which is set forth in Article 1 of this Contract. The Service Contractor will consult with the Owner's representative before finalizing recommendations or taking action at Program

5.2 The Owner shall have the right, at its sole discretion, to demand and require the Service Contractor to remove any employee or subcontractor working for the Service Contractor on the Program and to replace the employee or subcontractor without cost or liability to the Owner.

5.3 For purposes of safety and otherwise, the Service Contractor, at all times, shall ensure its ability to thoroughly and clearly communicate, in any and all necessary languages, with the Owner representative and with the Service Contractor's employees, agents, representatives, and subcontractors. The Service Contractor agrees to employ one or more supervisory-level personnel capable of thoroughly and clearly communicating, in any and all necessary languages, with the Owner's representative and with the Service Contractor's employees, agents, representatives, and subcontractors, and that such supervisory-level and language-capable personnel shall be stationed at and assigned to the location(s) or site(s) where, and at all times when, any and all work or services under this Contract shall be performed.

5.4 The Service Contractor shall ensure that any and all electronic devices, computers, software, hardware, equipment and other similar and related items that are utilized by the Service Contractor, or any entity or person under the Service Contractor's supervision or control, do not harm, or allow harm, to the Owner's computers, systems, networks, and technology. The Service Contractor shall take any and all measures possible to protect the Owner's computers, systems, networks, and technology from viruses and other malicious codes.

ARTICLE 6

INVOICING AND CONTRACT PRICE

6.1 All invoices shall be as set forth in Exhibit "B."

6.2 Contract Price. The Owner shall pay, and the Contractor shall accept, as full and complete payment for the Contractor's timely performance of its obligations hereunder the Unit Pricing identified in Exhibit B in this contract. The price set forth in this Paragraph 6.2 shall constitute the Contract Price, which shall not be modified except where evidence acceptable to DCSD of changed market conditions and indices is produced. Any such proposed price escalation /de-escalation must be presented in writing with substantiating proof to DCSD a minimum of ninety (90) days prior to the expiration date each subsequent year that contract is renewed.

a. Asbestos and Lead Based Paint Abatement Services will be requested on an as needed basis as per the unit prices provided in Attachment I included in Exhibit B of this Contract.

ARTICLE 7

CANCELLATION OR TERMINATION BY OWNER

7.1 The Owner reserves the right to cancel or terminate this Contract with notice in writing to the Service Contractor. In the event of cancellation or termination, the Owner shall pay to the Service Contractor all compensation earned for actual services rendered.

7.2 Within three (3) business days of such cancellation or termination, the Service Contractor shall (i) comply with the requirements of all of the items identified in Paragraphs 10.1, 10.2, and 10.3, below. Under no circumstances shall the Service Contractor assert any lien or other claim over or relating to any such documents, material, data and information.

7.3 The Owner may, without cause, order the Service Contractor in writing to suspend, delay or interrupt the work or services covered by this Contract, in whole or in part, for such period of time as the Owner may determine.

ARTICLE 8

INDEPENDENT CONTRACTOR

8.1 The Service Contractor and its employees shall perform as an independent contractor and not an employee or representative of the Owner. The Service Contractor retains sole and exclusive liability for all contributions, taxes or payments required to be made on account of the Service Contractor's employees under federal or state income tax laws, unemployment and workers' compensation acts, social security acts, and all other legislation requiring employer contributions or withholdings.

8.2 The Service Contractor shall maintain strict discipline among all personnel employed at any Program site, and no person under the influence of drugs or alcohol shall be allowed on the property of the Owner, nor shall any person employed on any Program site have in his or her possession any drugs, alcohol or firearms. Unprofessional conduct, including but not limited to horseplay, wrestling, and fighting, shall not be permitted or allowed. No employee, subcontractor or representative of the Service Contractor shall use any tobacco product while at any Program site, on any property owned by Owner or at any function or event sponsored by or held on behalf of Owner.

ARTICLE 9

DUTIES, OBLIGATIONS AND RESPONSIBILITIES OF THE CONTRACTOR

9.1 Generally. In addition to any and all other duties, obligations and responsibilities of the Contractor set forth in this Contract, the Contractor shall have and perform the following duties, obligations and responsibilities to the Owner:

9.1.1 A criminal background check must be performed on all contractors, consultants, subcontractors, volunteers and vendors (hereinafter jointly referred to as "Individuals") who provide services on DCSD premises, supervise services on DCSD premises, or has contact with students. These Individuals shall undergo the same criminal background check, within the last 365 days, as required by DCSD employees. Such background checks will be performed by DCSD at the expense of the Individual at a cost of \$45.00 per individual. Additionally, any charges against the Individual, may be deemed unacceptable in DCSD's sole discretion regardless of whether dismissed, expunged, sealed, removed from the record, treated as a "first offender" or dead docketed. Upon receipt and evaluation of DCSD's background check results, DCSD may demand that the Individual have no contact with DCSD students or parents, or provide services to DCSD premises. Any failure of the contractor to obtain a criminal records background check through DCSD, as stated herein, may result in termination of any resulting contract between contractor and DCSD.

ARTICLE 10

RESPONSIBILITY FOR SERVICES

10.1 In the performance of this Contract, the Service Contractor warrants that it shall consistently render its best efforts and shall exercise that degree of skill and care which others would exercise in like circumstances and that its Services will be performed without errors or omissions.

10.2 If Services performed by the Service Contractor fail to meet the standards set forth in Paragraph 10.1, the Owner may elect to have the Service Contractor re-perform, or cause to be re-performed, at no cost to the Owner any of the Services which fail to meet said standards where: (i) such failure appears during the performance of the Service Contractor's Services or within one year from the date of completion of the Service Contractor's Services, and (ii) the Owner notifies Service Contractor of any such failure within sixty (60) days of the time that the failure becomes apparent. This Paragraph 10.2 shall not be interpreted to limit the right of the Owner to pursue and obtain any and all other remedies against the Service Contractor at law or in equity.

10.3 Service Contractor warrants that any goods to be produced to or delivered to Owner during the course and scope of work for this Program will be of merchantable quality, free from defects in materials and workmanship.

10.4 The Owner acknowledges that the Service Contractor shall be entitled to rely on the accuracy and currency of information supplied by the Owner or by any of the Owner's contractors or consultants, or available from generally accepted reputable sources.

10.5 OWNER MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED.

ARTICLE 11

OWNERSHIP OF WORK PRODUCT

11.1 Any reports, recommendations, estimates, specifications, drawings, technical data, sketches, computer software, and all other information developed, created, procured or requested by the Service Contractor in connection with its performance under this Contract (the "Information") shall be the property of the Owner. In entering into this Contract, the Service Contractor hereby transfers to the Owner all right, title, and interest, including the copyright, in and to the Information.

11.2 Any reports, recommendations, estimates, specification, drawings, technical data, sketches, computer software, and all other information developed by equipment vendors or other third parties that relate to the Program shall be the property of the Owner. This provision shall not act to transfer rights of owners of standard software or specification packages for which copyright is retained by the developer.

11.3 All original technical data, evaluations, reports and other work product of the Service Contractor shall be delivered to the Owner upon the completion, cancellation or termination of Services under this Contract within three (3) business days of such completion, cancellation or termination. The Service Contractor may retain one (1) copy of all documents produced by the Contractor for its permanent file.

ARTICLE 12

ACCOUNTING AND RECORDS

12.1 The Service Contractor shall maintain a system of accounting and record keeping for all Services. Further, the Service Contractor will allow the Owner's inspection of necessary supporting receipts and documentation for audit purposes for a period of six (6) years after completion of Services provided under this Contract.

ARTICLE 13

COMPLIANCE WITH LAWS

13.1 The Service Contractor shall comply with all federal, state and local laws, regulations, ordinances, and DeKalb County Board of Education policies that are in any way applicable to the performance of its Services under this Contract including but not limited to laws governing health, safety, the protection or preservation of the environment, and occupational licensing.

ARTICLE 14

EQUAL EMPLOYMENT OPPORTUNITY

14.1 The Service Contractor will not discriminate against any worker, employee or applicant for employment because of race, color, religion, sex, national origin, age, citizenship status, veteran status, sexual orientation or handicap. The Service Contractor will take affirmative action to ensure that applicants are employed, and that workers are treated during employment, without regard to their race, color, religion, sex, national origin, age, citizenship status, veteran status, sexual orientation or handicap. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment, or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

ARTICLE 15

CONTINGENCY FEES

15.1 The Service Contractor represents that it has not employed and shall not employ any person other than its own principals and employees to solicit this Contract or any contract with the Owner, and that it has not and shall not pay any person other than its own principals and employees any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Contract or any other contract with the Owner.

ARTICLE 16

SUBCONTRACTORS

16.1 Service Contractor shall manage all work and Services performed under this Contract. Upon the Owner's prior written consent, the Service Contractor may subcontract all or

part of the Services to be provided. In such event, the rights and obligations of the Service Contractor and the Owner will not be diminished.

16.2 All of the Service Contractor's Subcontractors shall be directly responsible to Service Contractor and shall be under the Service Contractor's direct supervision. The Service Contractor shall be as fully responsible and accountable to the Owner for the acts and omissions of its Subcontractors and of persons either directly or indirectly employed by Subcontractors in the performance of Services under this Contract as the Service Contractor is for the acts and omissions of persons it directly employs. Other than the Owner being a third-party beneficiary to any agreement between the Service Contractor and its Subcontractors, no other contractual relationship between Owner and any subcontractor is created by any provision contained in this Contract.

16.3 If the Service Contractor utilizes Subcontractor(s) with respect to this Contract, then the Service Contractor will require Subcontractor(s) to comply with all terms and conditions of this Contract including, but not limited to the insurance requirements. The Contractor shall require all Subcontractors to supply a certificate of insurance as required herein before the Subcontractor commences any work.

ARTICLE 17

SUCCESSORS AND ASSIGNS

The Service Contractor shall not assign its rights hereunder, excepting its right to payment, nor shall it delegate any of its duties hereunder without the written consent of the Owner. Subject to the provisions of the immediately preceding sentence, each party hereto binds itself, its successors, assigns and legal representatives to the other and to the successors, assigns and legal representatives of such other party.

ARTICLE 18

INSURANCE

18.1 The Service Contractor and all Subcontractors shall maintain insurance in the types and coverage amounts shown below, which insurance shall provide coverage for Service Contractor during the term of this Contract. On the date the Service Contractor signs this Contract, the Service Contractor shall provide the Owner with (i) an endorsement from the insurer naming the DeKalb County School District and The DeKalb County Board of Education as an additional insured under the liability policies and (ii) certificate(s) verifying that these insurance coverages and limits are in force. Additional certificates of insurance shall be provided whenever individual policies are renewed (or replaced) on their anniversary date and at such other times as the Owner requests.

18.2 The insurance requirements of this Contract are:

Type of Insurance	Coverage Limits
Worker's Compensation	\$1,000,000
Comprehensive General Liability Including Contractual Liability	\$2,000,000 annual aggregate \$1,000,000 per occurrence

Bodily Injury and Property Damage

Comprehensive General Liability \$2,000,000 annual aggregate
Bodily Injury and Property Damage \$1,000,000 per occurrence
Covering Owned, Hired and Non-Owned Autos

Contractors Pollution Liability and/or \$2,000,000 annual aggregate
Asbestos Pollution Liability and/or
Errors and Omissions

18.3 The Service Contractor waives all rights, including rights of subrogation, against the Owner and its respective directors, officers, partners, Board Members, officials, agents, insurers, subcontractors, consultants and employees for damages covered by any type of insurance during and after the completion of the Work.

ARTICLE 19

TERMINATION FOR CAUSE

19.1 Either party hereto may terminate this Contract upon giving seven (7) days written notice to the other party in the event that such other party substantially fails to perform its material obligations set forth herein.

ARTICLE 20

INDEMNIFICATION

20.1 The Service Contractor agrees to hold harmless and indemnify the Owner, its Board, officers, employees and representatives from and against any and all liability, claims, actions, causes of action, losses, damages, demands, suits, judgments, costs and expenses arising out of bodily injury (including death) to persons, damage to property, including, but not limited to, any and all costs, expenses, legal fees and liabilities, incurred in and about investigation, defense or prosecution thereof, to the extent caused in whole or in part by a negligent act, error or omission of the Service Contractor or any subcontractor(s), or as a result of defective Services under this Contract.

ARTICLE 21

CONTRACT ADMINISTRATION

21.1 The Owner and the Service Contractor have each appointed certain individuals whose names and phone numbers appear in Article 1 to be their respective representatives in the administration and performance of this Contract. The Owner's representative shall have no power or authority to change this Contract or to execute or agree to any change orders. The Owner may change its representative or declare a designee by written notice to the Service Contractor.

21.2 To be binding against the Owner, and as a condition precedent thereto, any addition, deletion or modification to the terms of this Contract must be in writing and signed by the Owner. The Service Contractor acknowledges that the Owner does not, and will not be deemed to, waive this condition precedent under any circumstances.

21.3 Failure of the Owner or the Service Contractor to insist in any one or more instances on performance of any of the terms and conditions of this Contract, or to exercise any right or privilege contained in this Contract, or the waiver of any breach of the terms and conditions of this Contract, shall not be considered as creating or constituting a waiver of any such terms, conditions, rights or privileges, and the same shall continue and remain in force and effect.

21.4 The Service Contractor and the Owner will adhere to all applicable health and safety laws, rules and regulations including Occupational Safety and Health Administration's ("OSHA") Rules and Regulations effective at the time the work was performed.

21.5 This Contract shall be governed by the laws of the State of Georgia.

ARTICLE 22

FORCE MAJEURE

22.1 The Service Contractor will not be responsible or liable in any way for delay or failure to perform its obligations under this Contract during any period which performance is prevented or hindered by conditions reasonably beyond its control, acts of God, fire, flood, and other unusually adverse weather conditions, war, embargo, explosions, riots, laws, rules, regulations and order of any governmental authority.

ARTICLE 23

CAPTIONS

23.1 The headings in this Contract are for the convenience of the parties hereto and shall in no way affect the construction or interpretation of this Contract or any part hereof.

ARTICLE 24

ENTIRE AGREEMENT

24.1 This Contract constitutes the entire and exclusive agreement between the parties with reference to the Program and supersedes any and all prior communications, discussions, negotiations, understandings, or agreements. This Contract may be amended only by a writing signed by both the Owner and the Service Contractor.

ARTICLE 25

MISCELLANEOUS

25.1 Unless otherwise expressly provided to the contrary in this Contract, the term "day" shall mean calendar day.

25.2 Any claim, dispute or other matter in question arising out of or related to this Contract shall be subject to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the Service Contractor's services, the Service Contractor may proceed in accordance with

applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation. The Owner and Service Contractor shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Request for mediation shall be filed in writing with the other party to this Contract and with the American Arbitration Association. The request may be made concurrently with the filing of a civil action but, in such event, mediation shall proceed in advance of legal or equitable proceedings, which may be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or a court order. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Program is located, unless another location is mutually agreed upon. Subject to the express approval of the DeKalb County Board of Education, agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

25.3 The exclusive venue for any civil action arising out of or related to this Agreement shall be in the federal, superior, or state courts of DeKalb County, Georgia.

IN WITNESS WHEREOF, the Owner and the Service Contractor, intending to be legally bound and each acting through persons duly authorized, have placed their signatures on duplicate original copies of this Contract.

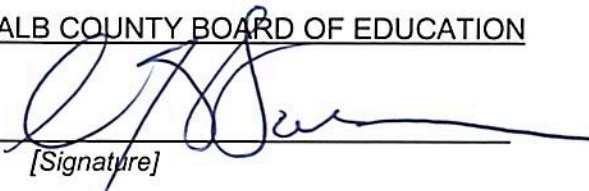
OWNER:

SERVICE CONTRACTOR:

DEKALB COUNTY BOARD OF EDUCATION

SACAL Environmental & Management Co.

By:


[Signature]

By:

[Typed Name]



[Signature]

[SEAL]

Mrs. Vickie B. Turner, Chairperson
[Printed Name, Title]

SAMUEL JAMES
[Printed Name]

By:


[Signature]

PRESIDENT
[Printed Title]

Mrs. Cheryl Watson-Harris
[Printed Name]

2153 Vineville Ave.

Superintendent

[Printed Title]

Macon, GA 31204

[Printed Address]

1701 Mountain Industrial Blvd
Stone Mountain, GA 30083
[Printed Address]

4/23/21

[Date of Execution]

4-1-2021

[Date of Execution]


D. Benjamin Estill, II, Chief Operating Officer

EXHIBIT "A"

 <p>DeKalb County School District</p>	DeKalb County Board of Education Operations Division Sam A. Moss Service Center 1780 Montreal Road Tucker, GA 30084-6705
---	--

October Request for Proposals (RFP) No. 20-752-030R

For

ASBESTOS AND LEAD BASED PAINT ABATEMENT SERVICES

Owner: DeKalb County Board of Education (the "Board")
 Design and Construction Department
 Sam A. Moss Service Center
 1780 Montreal Road
 Tucker, GA 30084-6705

Solicitation Timeline Summary (dates are subject to change)

EVENT	DATE(S)	TIME	LOCATION
Solicitation Opens	October 22, 2020		http://www.dekalbschoolsga.gov/wave.net and www.demandstar.com
Mandatory Pre-Proposal Conference	November 5, 2020	9:00 AM	Sam A. Moss Center, 1780 Montreal Rd. Tucker, GA 30084
Site Visit	Not Applicable	N/A	dcsd-op-bidquestion@dekalbschoolsga.org
Final Questions Due	November 16, 2020	2:00 PM	dcsd-op-bidquestion@dekalbschoolsga.org
Final Addendum	November 18, 2020	2:00 PM	http://www.dekalbschoolsga.gov/wave.net and www.demandstar.com
Proposal Due Date & Time	December 1, 2020	2:00 PM	Sam A. Moss Center, 1780 Montreal Rd. Tucker, GA 30084
Public Acknowledgement	December 3, 2020		Public Acknowledgement of RFP will be posted on the DCSD website by close of business
Selection Committee Evaluation	December 7-11, 2020		
Anticipated Board Review and Approval	February 2021		
Anticipated Notice of Award	March 2021		



TABLE OF CONTENTS

I.	Advertisement for Sealed Proposals.....	4
II.	Definition of Terms.....	5
III.	Background.....	6
IV.	Purpose.....	6
V.	Communications with DCSD Staff.....	6
VI.	Prohibited Contacts.....	6
VII.	Questions and Answers.....	6
VIII.	General Terms and Conditions.....	7
	A. Respondent Performance.....	7
	B. Addendums.....	7
	C. Non-Discrimination.....	7
	D. Drug-Free Workplace.....	7
	E. Smoke-Free Workplace.....	7
	F. Cost Incurred.....	7
	G. Insurance Requirements.....	7-8
	H. Indemnification.....	8
	I. Illegal Immigration Reform and Enforcement Act of 2011.....	9
	J. Interviews.....	9
	K. Background Checks.....	9
	L. Term of Contract.....	9
	M. Cancellations.....	9
	N. Contract.....	10
	O. Permits and Applicable Law.....	10
	P. Suspension and Debarment.....	10
	Q. Non-Collusion.....	10
	R. Conflict of Interest.....	11
	S. Confidentiality and Non-Disclosure.....	11
	T. Business License.....	11
	U. Rights Reserved.....	11
	V. Taxes.....	11
	W. Respondent Failure.....	11
	X. Georgia Open Records Act.....	12
	Y. No Assignment of Award.....	12
	Z. Proposal Duration.....	12
IX.	Basic Scope of Services.....	12-13
X.	Proposal Submission Requirements.....	13-17
XI.	Owner's Standard Forms Required to Accompany Proposal.....	17
XII.	Qualifications for Selection and Selection Process.....	17
XIII.	Protest Procedures.....	18-20



Owner's Standard Forms:

- Attachment A: Contractor Checklist and Certification (2 pages)
- Attachment B1: Corporate Certificate (1 page)
- Attachment B2: Partnership Certificates (1 page)
- Attachment B3: Entity Certificate (1 page)
- Attachment C: Subcontractor Listing (1 page)
- Attachment D: Offeror's and Individuals' Affidavit of NonCollusion (2 pages)
- Attachment E: Conflict of Interest Disclosure Form (2 pages)
- Attachment F: Consent to Release Information Form (1 page)
- Attachment G: Vendor Reference Form (1 page)
- Attachment H: Suspension and Debarment Certification (1 page)
- Attachment I: Service Contractor Fixed Price Proposal Form (7 pages)
- Attachment J: Immigration and Security Certification (8 pages)
- Attachment K: Proposal Delivery Label (1 page)
- Attachment L: No Submittal Response Form (1 page)

Owner's Appendices:

- Appendix A: Owner's Criteria and Narrative Scope (1 pages)
- Appendix E: Standard Form of Contract for Services (Non-State Capital Outlay Projects) (16 pages)
- Appendix F: Subcontractor Affidavit of Non Collusion (1 page)



I.

**ADVERTISEMENT FOR SEALED PROPOSALS
ASBESTOS AND LEAD BASED PAINT ABATEMENT SERVICES**

Sealed Proposals will be received by the DeKalb County Board of Education (the "Owner") at the Sam A. Moss Service Center, 1780 Montreal Road, Tucker, Georgia 30084, until 2:00 p.m. local time on **Tuesday, December 1, 2020** for RFP No. 20-752-030R Asbestos and Lead Based Paint Abatement Services. The Owner shall not consider late proposals.

SCOPE OF SERVICES

The DeKalb County School District is seeking proposals from qualified vendors to provide asbestos abatement services on an as needed basis.

Request for Proposal ("RFP") documents will be available **Thursday, October 22, 2020**, and may be obtained from the DeKalb County Board of Education website at <https://dekalbschoolsga.iornwave.net>.

MANDATORY PRE-PROPOSAL CONFERENCE

All prospective proposers are required to attend a mandatory pre-proposal conference to be held **Tuesday, November 5, 2020 at 9:00 am** at the Sam A. Moss Service Center, 1780 Montreal Road, Tucker, GA 30084.

All attendees of the pre-proposal conference will be required to register. Proper registration requires that the attendee has signed his or her name to the official roster and listed the name and address of the company he or she represents on the official roster no later than the designated start time of the pre-proposal conference. Proposals submitted by proposers who have not properly registered and attended the mandatory pre-proposal conference shall be rejected as non-responsive. **Proposers are advised to register early as anyone arriving after 9:15 am will not be allowed to participate in the proposal process.**

SCHEDULE FOR SELECTION (dates are subject to change)

Mandatory Pre-Proposal Conference*	November 5, 2020 @ 9:00 am
Final Questions Due	November 16, 2020 not later than 2:00 pm
Final Addendum Issued (if necessary)	November 18, 2020 not later than 2:00 pm
Proposals Due	December 1, 2020 not later than 2:00 pm
Public Acknowledgement	December 3, 2020 not later than 5:00 pm
Anticipated Board Review and Approval	February, 2021

OPEN TO PUBLIC ATTENDANCE

Sam A. Moss Service Center
1780 Montreal Road
Tucker, GA 30384

Except as expressly provided in, or permitted by, the Proposal Documents, from the date of issuance of the RFP until final Owner action of approval of contract award, the Contractor submitting a Proposal shall not initiate any communication or discussion concerning the Project, the RFP or the Contractor's Proposal or any part thereof with any employee, agent, or representative of the Owner. Any violation of this restriction may result in the rejection of the Contractor's Proposal.

The Owner reserves the right to reject any or all proposals, and to waive technicalities and informalities.

RFP No. 20-752-030R Asbestos and
Lead Base Paint Abatement Services
October 22, 2020



II. **DEFINITION OF TERMS**

Addendum - Written or graphic instruments issued prior to the date for opening of proposals, which modify or interpret the Proposal Documents by additions, deletions, corrections or clarifications.

Collusion - A secret agreement among bidders/offerors to circumvent laws and regulation when submitting bids and offers in an attempt to win contracts by illegal means or methods.

Contract - A formal written agreement between the owner and a vendor for providing goods and services.

DCSD - For the purposes of this proposal, DCSD shall mean "DeKalb County School District" and "The District".

Lobbying - Lobbying is defined as any action taken by an individual, respondent, association, joint venture, partnership, corporation, and all other groups who seek to influence the decision of a Board Member or District Personnel, as it relates to formal solicitations.

Notice of Award - The written notice of the acceptance of the Proposal from DCSD to the awarded respondent.

Notice to Proceed - The written notice issued by DCSD to the awarded respondent authorizing them to proceed with the work and establishing the date of commencement of the contract time.

Owner - For the purposes of this proposal, Owner shall mean DeKalb County Board of Education.

Proposal - An executed offer submitted by a Respondent in response to a request for proposals and intended to be used as a basis for negotiations of a contract.

Request for Proposals (RFP) - The solicitation for services, including all supporting documents and attachments, used to obtain statements of qualifications from contractors or consultants and which provides for negotiation of all terms of the proposal, including price, prior to award.

Respondent - For the purposes of this proposal, any person, respondent, corporation or agency submitting a response to this Request for Proposal or their duly authorized representative. The word Respondent, proposer or offeror may be used interchangeably within the Request for Proposal.

Responsible Respondent - Respondent who has the capability in all respects to fully perform the contract requirements and the integrity and reliability that will assure good faith performance.

Responsive Respondent - Respondent that has submitted a proposal that conforms in all material respects to the solicitation.

Scope of Work - Includes the Work, as the term herein defined, as well as the responsibility of the performing and complying with all incidental matters pertaining thereto, as set out in the Contract Documents.

Specifications - A description of what the Owner seeks to buy and what a Proposer must be responsive to in order to be considered for an award of a contract.



III. BACKGROUND

DeKalb County School District currently enrolls about 101,800 students (October 2014) in 137 schools/programs: 104 neighborhood schools, 23 choice and specialty schools/programs (magnet, theme, special needs, etc.), and 10 DCSD-sponsored charter schools (that are operated by others). The District owns 159 facilities: 127 school facilities, 5 support facilities, 5 stadiums, 14 vacant facilities or sites, and 8 properties leased to charter schools or other organizations; a list of facilities/sites are provided in Exhibit A. With over 15 million square feet, and 13,400 employees, DeKalb is the third largest system in the State of Georgia (in terms of students), but has the most number of school facilities in the State.

IV. PURPOSE

The DeKalb County School District (hereinafter, "DeKalb County School District" or "DCSD") invites qualified vendors to submit their qualifications to provide emergency remediation and abatement services.

In using this method for solicitation, we are requesting your best effort in seeking the best value for our requirements. To be eligible for consideration, sealed proposals shall be presented in accordance with the instructions of this solicitation and within the timeframe specified. It shall be the responsibility of the selected Offeror to meet all specifications and guidelines set forth herein. DeKalb County School District, at its discretion, determines the criteria and process whereby proposals are evaluated and awarded. No damages shall be recoverable by any challenger as a result of these determinations or decisions by DeKalb County School District.

V. COMMUNICATIONS WITH DCSD STAFF

The assigned contact persons for this RFP are Belinda Quillet, Procurement Manager and Angela Arlene-Myrick, Buyer/FF&E Specialist, for the Operations Division. Mrs. Quillet can be reached at 678-676-1373 or by email at dcsd-op-bidquestion@dekalbschoolsqa.org. Mrs. Myrick can be reached at (678) 676-1554 or by email at angela.arlene-myrick@dekalbschoolsqa.org. Prospective Respondents must limit their contact regarding this RFP to THE assigned contact persons.

VI. PROHIBITED CONTACTS

Except with the consent of the proposal contact person, all proposers, including any persons affiliated with or in any way related to proposer, are strictly prohibited for contacting DeKalb County Board of Education members and DCSD employees or consultants on any matter having to do in any aspect with this RFP, other than as provided herein. Any and all contacts with such persons associated with DeKalb County School District shall be in writing, in appropriate circumstances or cases, as directed by the contact person above. Except as expressly provided in, or permitted by, the RFP documents, from the date of issuance of the Request for Proposals until final DeKalb County Board of Education action of approval of contract award, the proposer submitting a bid shall not initiate any communication or discussion concerning this procurement with any employee, agent, representative or member of the Board of Education for DeKalb County School District. Furthermore, no employee, officer, or agent of the DeKalb County Board of Education or DCSD may participate in the selection, award or administration of a contract if he or she has a real or apparent conflict of interest. Any violation of this restriction may result in the rejection of the proposal response.

VII. QUESTIONS AND ANSWERS

It is intended that this proposal be adequate for any vendor to respond the DeKalb County School District requirements. However, should proposers have questions, all questions should be submitted electronically via email to Belinda Quillet at dcsd-op-bidquestion@dekalbschoolsqa.org. **Questions submitted to any other mail box, voice mail or email address will not be considered for response.** The deadline for receipt



of vendor questions is **November 16, 2020 at 2:00 p.m.** Questions received after the deadline time will not be considered. Questions received by the deadline time will be answered in writing and posted to the website <http://www.dekalbschoolsqa.ionwave.net> no later than **Wednesday, November 18, 2020 at 2:00 p.m.** No response other than written, by the Procurement Manager, will be binding upon DCSD.

VIII. GENERAL REQUIREMENTS

A. Respondent Performance

The successful Respondent is required to perform and fulfill all the undertakings, covenants, terms, conditions, and agreements of this RFP document and any negotiated contract(s). Failure of the Respondent to fully perform these obligations may result in cancellation of the award and contract.

DCSD will look to the Respondent and his/her identified personnel to coordinate and deliver the services described in this RFP. The obligations of the contract shall not be delegated to subcontractors or assigned to any third party.

B. Addendums

All addendums related to this solicitation will be posted on the DCSD website at <https://dekalbschoolsqa.ionwave.net>. It is the offeror's responsibility to check the DCSD website for any addendums, responses to offeror questions or other communications related to this solicitation.

C. Non-Discrimination

DCSD does not discriminate on the basis of race, color, religion, sex, national origin, age, or disability in any of its employment practices, education programs, services or activities.

DCSD supports an open, fair, and impartial free-market system which maximizes competition and seeks to include all responsible businesses and to provide ample opportunities for business growth and development. Minority businesses are encouraged and given the opportunity to bid on various projects; however, all responses will be evaluated on the same criteria. It is not the intention or desire of DCSD to restrict or impede competition, nor to increase the cost of the work.

D. Drug-Free Workplace

By submission of a response to this RFP, the Respondent certifies that he/she and his/her employees shall not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of controlled substance or drugs during the performance of the contract.

E. Smoke-Free Workplace

By submission of a response to this RFP, the Respondent certifies that he/she and his/her employees shall not use tobacco products on DCSD property at any time during the performance of this contract.

F. Costs Incurred

DCSD is not liable for any costs incurred by a Respondent in preparing and/or submitting a response to this RFP or for any interview if requested. Any and all costs incurred by the Respondent in preparing and/or submitting a response to this RFP and interviewing with DCSD (if requested) shall be the sole responsibility of the Respondent and shall not be reimbursed by DCSD.

G. Insurance

A Certificate of Insurance and/or ACORD form is required with solicitation submittal. **Provision of Certificate of Insurance is a mandatory requirement (include with Required Forms).** Proposals



submitted with certificates of insurance will be considered conditionally responsive to the insurance and indemnification requirement. Final award of this RFP will be contingent upon receipt within five (5) business days of request for insurance documentation complete with the following requirements. In the event the awarded Respondent cannot produce insurance coverage acceptable to the DCSD within the time provided, DCSD reserves the right to award this solicitation to the next highest ranked firm.

- 1) The Service Contractor and all Subcontractors shall maintain insurance in the types of coverage shown below, which insurance shall provide coverage for Service Contractor during the term of this Contract. On the date the Service Contractor signs this Contract, The Service Contractor shall provide the Owner with (i) an endorsement from the insurer naming the Owner as an additional insured under the liability policies and (ii) certificate(s) verifying that these insurance coverages and limits are in force. Additional certificates of insurance shall be provided whenever individual policies are renewed (or replaced) on their anniversary date and at such other times as the Owner requests.
- 2) The insurance requirements of this Contract are:

Type of Insurance	Coverage Limits
Comprehensive General Liability Including Contractual Liability Bodily Injury and Property Damage	\$2,000,000 annual aggregate \$1,000,000 per occurrence
Comprehensive General Liability Bodily Injury and Property Damage Covering Owned, Hired and Non-Owned Autos	\$2,000,000 annual aggregate \$1,000,000 per occurrence
Worker's Compensation	\$1,000,000
Contractors Pollution Liability and/or Asbestos Pollution Liability and/or Errors and Omissions	\$2,000,000 annual aggregate

The Service Contractor waives all rights, including rights of subrogation, against the Owner and its respective directors, officers, partners, Board Members, officials, agents, insurers, subcontractors, consultants and employees for damages covered by any type of insurance during and after the completion of the Work. **The DeKalb County School District and The DeKalb County Board of Education** shall be included as an additional insured on the coverages specified in subparagraphs G. 1. and G.2. above, and shall be indicated as such on certificates of insurance required herein.

These certificates shall contain a provision that coverages afforded under the policies will not be canceled, changed or allowed to expire until sixty (60) days after the Owner has received written notice evidence by return receipt of registered letter.

H. Indemnification

The Service Contractor agrees to hold harmless and indemnify the Owner, its Board, officers, employees and representatives from and against any and all liability, claims, actions, causes of action, losses, damages, demands, suits, judgments, costs and expenses arising out of bodily injury (including death) to persons, damage to property, including, but not limited to, any and all costs, expenses, legal fees and



liabilities, incurred in and about investigation, defense or prosecution thereof, to the extent caused in whole or in part by a negligent act, error or omission of the Service Contractor or any subcontractor(s), or as a result of defective Services under this Contract.

I. Illegal Immigration Reform and Enforcement Act of 2011

The Illegal Immigration Reform and Enforcement Act of 2011 applies to and is a requirement for all DeKalb County School District solicitations for physical performance of services (i.e. public works contracts).

Proposers must complete and/or have their subcontractors complete the following forms:

- 1) Immigration and Security Certification
- 2) Contractor Affidavit (Contractor Only)
- 3) Subcontractor Affidavit (Subcontractor Only)
- 4) Sub-Contractor Affidavit (Sub-Subcontractor Only)

The Immigration Security Certification, the Bidder E-Verify Affidavit, the Contractor Affidavit, the Subcontractor Affidavit and the Sub-Subcontractor Affidavit are identified as **Attachment J** and included with this solicitation. The Immigration Security Certification, the Bidder E-Verify Affidavit, the Contractor Affidavit, the Subcontractor Affidavit and the Sub-Subcontractor Affidavit must be completed, notarized and submitted with your proposal response.

IMPORTANT NOTICE: the omission of any of the required items listed above and identified as Attachment J included in this RFP shall cause the proposal submission to be declared non-responsive and to be rejected.

J. Interviews

DCSD reserves the right to require Respondents to participate in one or more interviews with DCSD staff. Respondents must be prepared to discuss the salient points of their proposal within two (2) normal working days of being asked to participate in interviews. There are to be no presentations, individually or collectively, without such invitation.

K. Background Checks

A criminal background check must be performed on all contractors, consultants, subcontractors, volunteers and vendors (hereinafter jointly referred to as "Individuals") who provide services on DCSD premises, supervise services on DCSD premises, or has contact with students. These Individuals shall undergo the same criminal background check, within the last 365 days, as required by DCSD employees. Such background checks will be performed by DCSD at the expense of the Individual at a cost of \$45.00 per individual. Additionally, any charges against the Individual, may be deemed unacceptable in DCSD's sole discretion regardless of whether dismissed, expunged, sealed, removed from the record, treated as a "first offender" or dead docketed. Upon receipt and evaluation of DCSD's background check results, DCSD may demand that the Individual have no contact with DCSD students or parents, or provide services to DCSD premises. Any failure of the contractor to obtain a criminal records background check through DCSD, as stated herein, may result in termination of any resulting contract between contractor and DCSD.

L. Term of Contract

The term of the Services contract shall be for **one (1) year** from date of award with **four (4) one-year** renewal options with the mutual approval of the proposer and the District under the same terms and conditions of this proposal.



M. Cancellations

Awards, contracts, and extensions may be cancelled for convenience by DCSD at any time. In the event of termination of this contract by DCSD, the DCSD will be responsible only for those items and or services that have been delivered and accepted according to the bid specifications and will not be responsible for any claims for damages, including but not limited to, claims for list profits.

N. Contract

Appendix E is DeKalb County School District's Standard Form of Contract for Services (Non-State Capital Outlay Projects) between the DeKalb County Board of Education and the Service Contractor; Version 6.2015, which specifically outlines the contractual responsibilities. **All responders should thoroughly review the documents prior to submitting a proposal. Any proposed revisions to the terms or language of these documents must be submitted in writing during the question and answer period of the solicitation. All request must be submitted in writing prior to the close of the final questions.** Request for revisions will be reviewed and approved or rejected by legal and legal rulings are final. If submitted or proposed thereafter, such proposed revisions to the terms or language of these documents shall not be considered by the Owner and the Service Contractor's Proposal shall be rejected. No alterations can be made in the contract after award by the DeKalb County School District.

O. Permits and Applicable Law

Respondents shall at their own expense obtain all necessary permits, certifications, and licenses and shall comply with all applicable local, state, and federal laws, ordinances, rules, and regulations necessary to fully execute the requirements stated herein. Respondents shall maintain all such permits, licenses, certifications, and compliances in a current status throughout the course of the contract. Respondents shall submit copies of permits, licenses, and certifications evidencing proof of the aforementioned immediately upon request of DCSD. Respondents shall be in compliance with registration with the Georgia Secretary of State's office as applicable.

P. Suspension and Debarment

By submitting this proposal, the offeror certifies that the proposing company and/or its principals have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any Federal or State department or agency and that the bidder complies with all applicable orders, rules and regulations related thereto.

Further, by submitting this proposal, the offeror certifies that all lower tier participating individuals and/or company(s) and all respective principals of lower tier participants have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any Federal or State department or agency and that the bidder complies with all applicable orders, rules and regulations related thereto.

The certification placed herein is a material representation of fact upon which reliance will be placed as bid submissions are evaluated and any transaction is entered into. If it is later determined that the prospective offeror has knowingly rendered an erroneous certification, the DeKalb County School District may pursue all available remedies, including but not limited to suspension and/or debarment.

Q. Non-Collusion

Respondents shall fully certify that they, as individuals or as officials of a business entity, have not entered into any agreement, participated in collusion, or otherwise taken any action in restraint of free and competitive responses to this RFP. Further, Respondents guarantee that their response is not made in



conjunction with or on behalf of another party and that they have not been directly or indirectly induced in any manner or taken any action to result in a restriction of trade or in an unfair advantage.

R. Conflict of Interest

Respondents shall disclose with their proposal the name of any officer, director, or agent who also is a DCSD employee or DeKalb County Board of Education member. Respondents shall also disclose the name of any DCSD employee or board member who owns, directly or indirectly, an interest in five percent or more in the Respondent's company or any of its branches. Respondents shall certify that their response to this RFP is impartial, at arm's-length, and free of any conflict of interest, unfair advantage, or personal benefit to any DCSD official.

S. Confidentiality and Non-Disclosure

Information made available to Respondents by DCSD shall be used only for purposes related to responding to this RFP and shall not be used for any other purpose without the express written permission of DCSD.

Respondents to this RFP unequivocally agree to assume responsibility for protecting and safeguarding the confidentiality of DCSD records that are not public information. Such information may include, but is not limited to student and human resource file contents.

T. Business License

Respondents shall submit with their proposal, a copy of their valid company business license. If the Respondent is a Georgia corporation, Respondent shall submit a valid county or city business license. If the Respondent is not a Georgia corporation, Respondent shall submit a certificate of authority to transact business in the state of Georgia and a copy of their valid business license issued by their home jurisdiction. If Respondent holds a professional certification which is licensed by the state of Georgia, Respondent shall submit a copy of their valid professional license. Any license submitted in response to this requirement shall be maintained by the Respondent for the duration of the contract. Provision of copy of business license is a mandatory requirement (include with Required Forms).

U. Rights Reserved

DCSD reserves the right to accept or reject any and/or all parts of responsive proposals received and/or to reject all proposals submitted. DCSD reserves the right to award any resulting contract in the manner that is in the best interest of and most advantageous to DCSD. DCSD reserves the right to waive any technicalities or minor irregularities in responses received and to award the contract in the most beneficial manner for DCSD. The decision of DCSD shall be final.

DCSD reserves the right to request and negotiate a "best and final" response from Respondents.

V. Taxes

Purchases made by DCSD are not subject to federal, state, or local sales tax. A Sales Tax Exemption Certificate will be furnished upon request.

W. Respondent Failure

In the event services to be furnished by the successful Respondent should for any reason fail to conform to the scope of work contained herein, DCSD reserves the right to reject the services and further reserves the right to terminate the contract. Failure of the successful Respondent to perform contracted services may also result in the removal of that Respondent from doing business with DCSD for a period of not less than one year.



X. Georgia Open Records Act

Without regard to any designation made by the person or entity making a submission, DeKalb County School District considers all information submitted in response to this invitation or request to be a public record that may be disclosed upon request pursuant to the Georgia Open Records Act, O.C.G.A. 50-18-70 et seq., without consulting or contracting the person or entity making the submission, unless a court order is presented with the submission. You may wish to consult an attorney or obtain legal advice prior to making a submission.

Y. No Assignment of Award

The successful Respondent may not assign the award or contract to or subcontract with another party without the express written permission of DCSD.

Z. The Laws of the State of Georgia

This RFP and subsequent agreements are subject to the laws of the State of Georgia.

IX. BASIC SCOPE OF SERVICES

- A. DCSD is seeking experienced and qualified firms to perform asbestos and lead base paint abatement services.
- B. The services shall include the removal and proper disposal of asbestos hazardous waste in accordance with all federal, state and local laws.
- C. The vendor shall provide asbestos services ("Services") for various DCSD properties in accordance with the requirements detailed in the Owner's Criteria and Narrative Scope of Work (**Appendix A**) on various projects as the need arises and as directed by DCSD's Facilities Services Department.
- D. Services may include routinely scheduled projects and emergency response situations. DCSD will specify the services to be performed by the vendor in the form of written work orders.
- E. The vendor will acknowledge all written tasks orders within 24 hours of receipt and complete all services within the timeframe stated in each individual work order.
- F. This scope includes but is not limited to pre and post remediation testing, demolition, deep cleaning, and decontamination.
- G. Vendor shall furnish all labor, truck, equipment, materials, tools, and supplies as is necessary for asbestos abatement services in DCSD facilities.
- H. Vendor shall bag all contaminated materials and ensure proper disposal.
- I. Copies of signed Waste Shipment Records (disposal manifests) shall be generated and be submitted within 21 days of disposal to the designated DCSD Project Manager.
- J. Payment for services will only be processed once manifests have been submitted.



- K. Vendor must submit with their proposal all proper company industry licensing from Georgia Environmental Protection Division, as well as Initial and Refresher course training certifications issued to supervisory personnel for asbestos abatement services.
 - L. At least one certified staff member shall be assigned the oversight authority over all projects/jobs.
 - M. Vendor shall make one site visit per project at no cost to prepare the breakdown of charges in accordance with the pricing provided in this RFP. All chargeable time will start at the check-in time on site and end at the completion of the work from the site.
 - N. The majority of the work will be performed Monday -Friday after 3:00 p.m. ET and on weekends.
 - O. DCSD makes no guarantee to minimum or maximum amount of work awarded and projects may range from relatively small to full scale abatement and remediation.
 - P. Vendor is expected to remove these hazards in the quickest, safest and most efficient manner possible as prescribed by law.
 - Q. Vendor shall post proper signage indicating hazardous work zone at all work areas.
 - R. Vendor shall submit a work schedule for each job as needed during the course of the contract and shall complete the work within the time stipulated in the approved work schedule.
 - S. Vendor must maintain required records/manifests as outlined in local, state or federal regulation regarding hazardous waste material disposal and transportation.
 - T. Vendor shall have knowledge required to make hazardous waste determinations.
- X. PROPOSAL SUBMISSION REQUIREMENTS**
- A. A mandatory pre-proposal conference will be held on **Thursday , November 5, 2020 at 9:00 a.m.** at the Sam A. Moss Service Center, 1780 Montreal Road, Tucker, Georgia 30084. Attendance is required to submit a proposal for this project.
 - B. One (1) signed original, five (5) identical duplicate copies, and one (1) electronic copy of the proposal must be received at the above address, addressed no later than **Tuesday, December 1, 2020 at 2:00 PM**.
 - C. All Proposals shall be signed by an authorized principal of the company. By submitting a proposal, the Respondent certifies that all information provided in response to this RFP is true and accurate. Failure to provide information required by this RFP could result in rejection of the proposal.
 - D. Proposals should be prepared simply and economically, providing a straightforward, concise description of the firm's or individual's capabilities for satisfying the requirements of the RFP. Emphasis should be on completeness and clarity of content.
 - E. The Respondent's proposal to DeKalb County School District shall include one (1) signed original, five (5) identical duplicate copies, and one (1) electronic copy. **Each copy of the proposal shall be bound in a separate three (3) ring binder and submitted in the order as outlined in Item H below.**



F. Originals of "Attachment I: Service Contractor Fixed Price Proposal Form" along with Financial Information required in Section 3.3, shall be submitted in one separate sealed envelope. Clearly label this envelope: "Fixed Price Proposal Form" and "Financial Information".

G. A Delivery Label (Attachment K) is provided. Cut this label as indicated and affix it to the outside of your sealed RFP package. Be sure to include the name and address of the firm submitting the RFP where requested. The package must be sealed and opaque.

H. The Offeror's sealed proposal shall be submitted in the following order and format:

0. Letter of introduction and interest signed by an officer or partner of responding firm. Letter shall include specific reason(s) why firm would be the best choice for the services listed. Letter shall include name of entity submitting, contact name, phone number, e-mail address, fax number and address of firm submitting.

1. Table of Contents

2. Compliance Information

This is a compliance section and carries no evaluation points. Firms must meet minimum criteria as specified to receive further consideration. Proposals shall include the following:

2.1 The Firm must be properly certified by the Georgia Secretary of State to do business in Georgia at the time of submission.

2.1.1 State the legal name of entity submitting and if Firm submitting is a corporation, joint venture, or partnership. Note: It is understood that if selected for this project the stated entity name will be used in all legal contracting documents derived from this selection.

2.1.2 Provide a copy of certification for proper incorporation or registration from Georgia Secretary of State. Provide a copy of current general real estate license for all key real estate professional assigned to the contract. In the alternative, joint ventures and partnerships should provide a copy of their joint venture or partnership agreement and certification from the Georgia Secretary of State establishing that each joint venture partner or partner is authorized to do business in Georgia.

2.2 The Firm must be properly registered, licensed, and certified at the time of submission:

2.2.1 Provide copy of current Georgia Professional Registration Certificate for contractor.

2.2.2 If Firm is a joint venture, provide copy of the joint venture agreement and either:

a. Copy of current Georgia Professional Registration Certificate of the joint venture; or

b. A copy of the current Georgia Professional Registration Certificate of one of the joint venture partners.

2.3 Financial Information (Y/N):

2.3.1 The Firm's financial capability is to be expressed in the financial statement (audited financial information current within the past twelve months, such



as a balance sheet and statement of operations) and should indicate the resources and the necessary working capital to assure financial stability through the completion of the projects. A certified audit is preferred; however, the Firm's most recent tax return and balance sheet will be accepted.

2.4. Litigation/Capacity/Convictions Information (Y/N):

- 2.4.1 Identify and briefly discuss any instances in the past five (5) years where your contract was terminated, with or without cause. Provide Owner name, project name and Owner Project Representative Name and Number. For joint ventures responding to this RFP, provide the above information as it pertains, to the joint venture and for each partner or entity creating said joint venture. If there is no failure or failures to complete a contract, please include a statement that the Firm has never failed to complete a contract or contracts or have defaulted or have been declared in default on any contract.
- 2.4.2 **Capacity:** Based on your current workforce and staffing in addition to the number of projects your firm currently has under contract or in negotiation, please demonstrate your firm's capacity to complete this project. Describe any claims, mediation, litigation, arbitration or other form of dispute resolution filed by or against your company regarding K-12 projects (and, in the case of a joint venture, by or against any partner in the joint venture) in the past five (5) years, including case name, number, location of court or arbitration. This list shall also disclose any failure or failures to complete a contract, or contracts, and any instances of having defaulted or having been declared to be in default, on any contract or contracts.
- 2.4.3 **Convictions:** Include a statement as to whether or not the FIRM (and in the case of a joint venture, each of the partners in the joint venture) or any of its officers has been convicted or entered a guilty plea (or plea of nolo contendere) in any court within the two (2) years prior to the date of application of a violation of any State or Federal statute concerning competitive bidding or competitive proposals or the restraint of trade.

EVALUATION CRITERIA

3. Proposed Project Staff (15 points)

The quality, experience and quantity of staff and their functions will be evaluated by the Committee. The firm shall name the actual key personnel to be assigned to this Project, describe their ability and experience, and indicate the function of each within their organization and their proposed role on this Project. It is the intent that the proposed staff shall be assigned to this Project unless otherwise approved by Owner. If interviews are conducted, all proposed key staff members must be present at the time of interview unless prior written approval is received from the Owner.

- a. Provide a full and complete company profile to include, but not limited to Firm name, address of firm headquarters and branch office handling this project as well as related telephone and fax numbers.



b. State how many years in business under the name stated above. Describe firm ownership, structure and history. Include type of legal entity (e.g., corporation, limited liability company, etc.). State or commonwealth of formation (i.e., where incorporated) and year of formation or organization. In case of a joint venture, provide the same information for each partner in the joint venture.

c. List the number of permanent employees and provide an **organization chart** of the firm. Also, list the employees you intend to assign to the project, include a paragraph which outlines their role and responsibility, relevant experience with similar type project, and certifications.

4. Scope of Services (15 points)

a. Please provide a detailed comprehensive management plan and proposed strategy for providing Asbestos Abatement Services to DCSD. Please be very detailed and specific in your response.

b. Please provide a sample of report(s), with the RFP response, that will be submitted as required by the contract.

5. Firm's Relevant Experience and Expertise (25 points)

a. Briefly describe experience specific to asbestos abatement services that the firm has provided for various clients similar to those identified in this RFP within the last three (3) years.

If you include services(s) managed by the firm's employees or subcontractors while employed by other entities, clearly indicate the name of the entity that was responsible for the services.

b. Provide a brief history of the company including the years in business providing the services specified in this solicitation.

c. Describe your firm's experience providing asbestos abatement services.

d. Provide a list of staff available to support DCSD and include their responsibilities, certifications held and certification of classes/training completed for any services in this solicitation.

e. Environmental and Safety Issues

Describe your environmental, quality assurance/quality control, and safety programs that apply to managing potential risks associated with the provision of the services identified in this RFP.

6. References (10 points)

a. Provide the names and contact phone numbers of the three (3) clients, preferably clients comparable to DCSD, for whom the Offeror is providing or has provided similar services as requested in this RFP **(Please provide this information on Attachment G included with this RFP).**

7. Proposed Fixed Price (35 points) (Include in a separate sealed envelope. Use Owner's "Bid Form" included in this Request for Proposal.)

a. Indicate your proposed Fixed Price for the Services and Work as required by the Proposal Documents and the Owner's Agreement. Provide this Fixed Price Proposal Form included as



Attachment I with this RFP. Indicate any breakdown of the proposed Fixed Price required by the "Bid Form."

- b. All blanks shall be filled in, and shall be filled in by typewriter or manually and legibly in ink. Where so indicated on the Owner's forms, amounts and sums shall be expressed in both words and numerals, and in case of a discrepancy between the two, the amount of sum written in words shall govern. Interlineations, alterations and erasures must be initialed by the signer of the Proposal.
- c. No changes to the "Bid" or "Bid Form" will be allowed by marking "Additions" or "Deductions" on the outside of the envelope/ package. Marking the outside of the envelope/ package will cause the bidder to be disqualified.
- d. The Fixed Price Proposal Form shall be utilized to develop Exhibit B to the Owner's standard Agreement for Services, pursuant to Article 4 thereof.

XI. OWNER'S STANDARD FORMS REQUIRED TO ACCOMPANY PROPOSAL

Failure to include these forms may serve as grounds for non-consideration of the entire RFP response.

- Attachment A: Contractor Checklist and Certification
- Attachment B1: Corporate Certificate or
- Attachment B2: Partnership Certificate or
- Attachment B3: Entity Certificate
- Attachment C: Subcontractor Listing
- Attachment D: Offeror's and Individuals' Affidavit of NonCollusion
- Attachment E: Conflict of Interest Disclosure Form
- Attachment F: Consent to Release Information
- Attachment G: Vendor Reference Form
- Attachment H: Suspension and Debarment Certification
- Attachment I: Service Contractor Fixed Price Proposal Form
- Attachment J: Illegal Immigration Reform and Enforcement Act of 2011
Business License and any license or certifications required for this RFP
Certificate of Insurance

XII. QUALIFICATIONS FOR SELECTION AND THE SELECTION PROCESS

The evaluation of the Proposals will be based upon consideration of the demonstrated qualifications and capabilities of the proposer based on the identified evaluation factors and their relative weight, which will result in an award that is in the best interest of the DeKalb County Board of Education.

A Selection Committee will perform Proposal evaluations and, following completion of the evaluations and subject to the Owner's right to reject any or all Proposals, the responsible and responsive offeror whose Proposal is determined to be the most advantageous to the Owner will be selected to perform Asbestos Abatement Services district wide. The evaluation factors that will be employed, and their relative importance, are identified in Section X, Evaluation Criteria.

Offerors may be afforded an opportunity for discussion, negotiation and revision of Proposals for the purpose of obtaining best and final offers. In the event the Owner deems it necessary or appropriate, responsible Offerors found by the Owner to have submitted Proposals reasonably susceptible of being selected for award



shall be given an opportunity to participate in such discussions, negotiations and revisions.

The Owner reserves the right to reject any or all Proposals, before or after opening, for any reason whatsoever including, but not limited to, any failure of any Proposal to be accompanied by a proper Bid Bond or by other data required by the Proposal Documents, any incompleteness or irregularity of any Proposal received, any evidence of collusion with the intent to defraud or other illegal practices on the part of the GC, failure to comply with the requirements of the Proposal Documents, or exceeding the funds available. The Owner also reserves the right to waive any technicalities or informalities, and to award the Contract in the best interests of the Owner.

XIII. PROTEST PROCEDURES

Protest Process. This section describes the mandatory administrative procedure whereby offerors submitting sealed competitive bids/proposals (hereinafter referred to as "bidders") to DCSD directly related to design and construction, for proposals worth \$100,000 or more may challenge the solicitation process, and whereby bidders/offerors on sealed competitive bids directly related to Facilities Management for proposals worth \$100,000 or more, may challenge contract awards.

1. **Protests.** A bidder may file a written protest challenging DCSD's compliance with applicable procurement procedures subject to the bidder's compliance with the provisions outlined below. Any such written protest will be resolved in accordance with these provisions.
2. **Types of Challenges.** Any bidder interested in and capable of responding to a competitive solicitation may file a protest with respect to the competitive solicitation process including, but not limited to, a challenge to specifications or any events or facts arising during the solicitation process. Any bidder submitting a timely bid/proposal in response to a competitive solicitation may file a protest with respect to DCSD's intended or actual contract award including, but not limited to, events or facts arising during the evaluation and/or negotiation process.
3. **Form of Protest.** At a minimum, the written protest must include the following:
 - a. the name and address of the protestor;
 - b. appropriate identification of the solicitation;
 - c. a statement of reasons for the protest;
 - d. supporting exhibits, evidence, or documents to substantiate any claims unless not available within the filing time (in which case the offeror must proceed to file the protest during the filing period identified below but state the expected availability of the material); and
 - e. the desired remedy.

DCSD, at its discretion, may deem issues not raised in the initial protest as waived with prejudice by the protesting offeror.

4. **Filing Protests.** A protest is considered to be properly filed when it is in writing, signed by a company officer authorized to sign contracts on behalf of the offeror, and is received by the Design and Construction Department. The protest may be sent by any of the following means:

MAIL: Attention: Mr. Noel Maloof
 Deputy Chief Operations Officer
 DeKalb County School
 District
 Sam A. Moss Service Center



1780 Montreal Road
Tucker, Georgia 30084
(678) 676-1475

FAX:

The offeror must observe the following deadlines when filing a protest:

Type of Protest	Protest Filing Deadline
Challenge to Competitive Solicitation Process	Two (2) business days prior to the closing date and time of the solicitation as identified on the Invitation to Bid.
Challenge to an Intended or Actual Contract Award	In the event DCSD posts a Notice of Intent to Award ("NOIA"), the protest must be filed within ten (10) calendar days of the date the NOIA is posted.
	In the event DCSD does not post a NOIA, the protest must be filed within ten (10) calendar days of the date the Notice of Award ("NOA") is posted.

If a bidder fails to file a protest by the applicable deadline, such failure shall be deemed as a waiver with prejudice of any grounds the bidder may have for protest.

- 5. Stay of Procurement During Protest Review.** When a protest challenging the competitive solicitation process has been timely filed at least two (2) business days prior to the closing date and time, the solicitation shall not close until a final decision resolving the protest has been issued, unless the Facilities Management Department makes a written determination that the closing of the solicitation without delay is necessary to protect the interests of DCSD.

When a protest challenging an intended contract award has been timely filed, DCSD shall not proceed to actual contract award unless the Design and Construction Department makes a written determination that the issuance of a contract or performance of the contract without delay is necessary to protect the interests of DCSD. If it is determined that it is necessary to proceed with contract performance without delay, the bidder/offeror with this contingent contract may proceed with performance and receive payment for work

performed in strict accordance with the terms of the contract. The provisions of this paragraph are not applicable to a protest pertaining to events or facts arising during the solicitation process.

- 6. Protest Resolution.** The Facilities Management Department shall review and issue a written decision on the protest within seven (7) business days. This decision shall be deemed final. Available remedies for sustained protests are as follows:
 - If a protest is sustained prior to the closing date and time of the solicitation, available remedies may include, but are not limited to, the following: modification of the solicitation document including, but not limited to, specifications and terms and conditions; extension of the solicitation closing date and time (as appropriate); and cancellation of the solicitation.
 - If a protest of the intended/actual contract award is sustained, available remedies may include but are not limited to, the following: revision or cancellation of the NOIA/NOA, re-evaluation and re-award, or re-solicitation with appropriate changes to the new solicitation.

- 7. Costs.** In no event shall a bidder be entitled to recover any costs incurred in connection with the solicitation or protest process, including, but not limited to, the costs of preparing a bid/proposal, the costs of participating in the protest process, or any attorney fees.



(END OF RFP – SEE ATTACHMENTS)

EXHIBIT "B"



ATTACHMENT A: CONTRACTOR CHECKLIST AND CERTIFICATION

The undersigned, hereby acknowledges having received Request for Proposal (RFP) No. 20-752-030R Asbestos and Lead Based Paint Abatement Services containing a full set of documents:

Owner's Appendices:

Appendix A	Owner's Criteria and Narrative Scope (2 pages)
Appendix E	Standard Form of Contract for Services (Non-State Capital Outlay Projects) (22 pages)
Appendix F	Subcontract Affidavit of Noncollusion (1 page)

IMPORTANT NOTICE: The omission of any of the required items listed below shall cause the bid submission to be declared non-responsive and to be rejected.

Owner's Standard Forms:	Include with Bid	Check Box to Confirm Inclusion
Attachment A Contractor Checklist and Certification (2 pages)	YES	<input checked="" type="checkbox"/>
Attachment B1 Corporate Certificate (1 page)	B1 or B2 or	<input checked="" type="checkbox"/>
Attachment B2 Partnership Certificate (1 page)	B3 as	<input checked="" type="checkbox"/>
Attachment B3 Entity Certificate (1 page)	applicable	<input checked="" type="checkbox"/>
Attachment C Subcontractor Listing (1 page)	YES	<input checked="" type="checkbox"/>
Attachment D Offeror's and Individuals' Affidavit of Noncollusion (2 pages)	YES	<input checked="" type="checkbox"/>
Attachment E Conflict of Interest Disclosure Form (2 pages)	YES	<input checked="" type="checkbox"/>
Attachment F Form of Consent to Release Information (1 page)	YES	<input checked="" type="checkbox"/>
Attachment G Vendor References Form (1 page)	YES	<input checked="" type="checkbox"/>
Attachment H Suspension and Debarment Certification (1 page)	YES	<input checked="" type="checkbox"/>
Attachment I Service Contractor Fee Proposal (7 pages)	YES	<input checked="" type="checkbox"/>
Attachment J Immigration and Security Certification Form (2 pages)	YES	<input checked="" type="checkbox"/>
Attachment K Proposal Delivery Label (1 page)	Affix to exterior of package	
Attachment L No Submittal Response Form (1 page)	N/A	
Other Requirements:	Include with Bid	Check Box to Confirm Inclusion
Sample Certificate of Insurance	YES	<input checked="" type="checkbox"/>
Copy of Business License	YES	<input checked="" type="checkbox"/>
Acknowledgement of ALL addenda (if any)	YES	<input checked="" type="checkbox"/>
Electronic Version of bid documents	YES	<input checked="" type="checkbox"/>

Indicate **Addenda(s) Nos.** 1, 2, 3 received (**none unless indicated here**). The Contractor is responsible for reading and understanding all sections of this RFP, and affirms that the Contractor shall be bound by all of the terms and conditions contained in this RFP.

Further, the undersigned, being duly sworn, states on oath that no disclosures of ownership have been withheld from the Board, that the information provided herein is current, and Contractor and its officers and employees have not entered into



any agreement with any other Contractor or prospective Contractor or with any other person, firm or corporation relating to any prices or other terms named in this RFP or any other RFP, nor has it entered into any agreement or arrangement under which a person, firm or corporation is to refrain from responding to this RFP.

Name of Contractor: SACAL Environmental & Management Company

Signature: [Signature] Printed Name: Samuel James

Title: President Date: 11/17/20

Sworn to and subscribed before me this 17th day of November, 2020.

Notary Public: [Signature] My commission expires: 06/23/24

(SEAL)



THE DEKALB COUNTY SCHOOL DISTRICT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS AND TO WAIVE INFORMALTY.

ATTACHMENT B1: CORPORATE CERTIFICATE

STATE OF Georgia
COUNTY OF BIBB

I, Victoria James, certify that I am the Secretary of the corporation named as offeror in the foregoing proposal; that Samuel James who signed said proposal on behalf of the offeror was then President of said corporation; that said proposal was duly signed for and in behalf of said corporation by authority of its Board of Directors, and is within the scope of its corporate powers; and that said corporation is organized under the laws of the State of Georgia.

Victoria James
[signature]

Victoria James
[typed name]

Subscribed and sworn to
before me this 11th day of
November, 2020.





ATTACHMENT B2: PARTNERSHIP CERTIFICATE

NA

STATE OF _____
COUNTY OF _____

On this ____ day of _____, 20____, personally appeared _____, who executed the above proposal, and being first duly sworn, deposes and says that he or she is a general partner in the firm of _____ and that said firm consists of himself or herself and _____ and that he or she executed the foregoing proposal on behalf of said firm for the uses and purposes stated therein, and that no one except the above named members of the firm have any financial interest whatsoever in said proposed contract.

[Affiant's Signature]

Partner

Partner

Partner

Partner

Subscribed and sworn to before me this ____ day of _____, 2____.

(seal)

Notary Public

My Commission Expires:
___/___/___

NOTE: If only one partner signs, a Power of Attorney executed by all other partners authorizing him or her to act in the name of the partnership must be attached; otherwise, all partners must sign.



ATTACHMENT B3: ENTITY CERTIFICATE

STATE OF Georgia
COUNTY OF BIBB

I, Victoria James, certify that I am the Secretary of the entity named as offeror in the foregoing proposal; that Samuel James who signed said proposal in behalf of the offeror was then President of said entity; that said proposal was duly signed for and on behalf of said entity by due authority, and is within the scope of its legal powers; and that said entity is a corporation organized under the laws of the State of Georgia.

Victoria James
[signature]

Victoria James
[typed name]

Subscribed and sworn to before me this 1st day of November, 2020.

(SEAL)

[Signature]
Notary Public



My Commission Expires: / /

ATTACHMENT D: OFFEROR'S and INDIVIDUALS' AFFIDAVIT OF NONCOLLUSION

(This affidavit to be executed in accordance with O.C.G.A. § 36-91-21(e))

STATE OF Georgia

COUNTY OF BIBB

COMES NOW, SACAL Environmental & Management Co. ("Offeror"),
[name of Offeror]

appearing by and through Samuel James it's President
[insert name of individual with authority to bind Offeror] *[title]*

(averring both individually and in his or her representative capacity on behalf of Offeror) (the "Individual And

Representative Affiant"), and Samuel James
[in these blanks insert the names of all those required to give the oath under O.C.G.A. § 36-91-21(e)]

(collectively, the "Individual Affiants"), and each of the Individual And Representative Affiant and the Individual Affiants, after first being duly sworn, deposes and says that:

1. He, she or it, as applicable, has not directly or indirectly violated subsection (d) of the Official Code of Georgia Annotated Section 36-91-21, which subsection provides as follows:

(d) Whenever a public works construction contract for any governmental entity subject to the requirements of this chapter is to be let out by competitive sealed bid or proposal, no person, by himself or herself or otherwise, shall prevent or attempt to prevent competition in such bidding or proposals by any means whatever. No person who desires to procure such work for himself or herself or for another shall prevent or endeavor to prevent anyone from making a bid or proposal therefor by any means whatever, nor shall such person so desiring the work cause or induce another to withdraw a bid or proposal for the work.

2. If the Offeror is a partnership, then the Individual and Representative Affiant, together with the Individual Affiants, constitute all of the partners and any officer, agent or other person who may have represented or acted for them in bidding or proposing for or procuring the contract for the DeKalb County Board of Education Project No. N/A for Asbestos and Lead Base Paint Abatement Services (the "Project").

3. If the Offeror is a corporation or other entity, then the Individual And Representative Affiant, together with the Individual Affiants, constitute all officers, agents, or other persons who may have acted for or represented the corporation or other entity in bidding for or procuring the contract for the Project.

Further, the Individual And Representative Affiant and the Individual Affiants sayeth not.

This 17th day of November, 2020

SACAL Environmental & Management Co.
[insert name of Offeror]

and Samuel James
[insert name of Individual And Representative Affiant]

By: [Signature] both individually and on behalf of Offeror as its
[signature]

President
[insert title]

Individual Affiants' signatures and names:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

x _____
Name:

Sworn to and subscribed before me this 17th day of November, 2020

Notary Public: [Signature] My commission expires: 1/1/
(SEAL)





ATTACHMENT E: CONFLICT OF INTEREST DISCLOSURE AFFIDAVIT

I HEREBY CERTIFY, UNDER OATH, that

1. I (Printed Name), Samuel James am the (Title) President and I am the duly authorized representative of the firm of (Firm Name) SACAL Environmental & Management Co. (the "Firm") for purposes of this Affidavit, whose address is (Firm Address) 2153 Vineville Ave, Macon, GA 31204, and I possess the legal authority to make this Affidavit on behalf of myself and the Firm, as follows:

2. The following employee(s), officer(s) or agent(s) of the Firm (collectively, "Firm Representative") is/are related, by blood or marriage, to an employee, agent or Board Member of the DeKalb County Board of Education (collectively, "Owner Representative"), as indicated below:

<u>Firm Representative</u>	<u>Owner Representative</u>	<u>Relation</u>
<u>None</u>		


3. Except as listed below under "EXCEPTIONS", neither the Firm nor any Firm Representative have any conflicts of interest, whether real or potential, due to kinship, ownership, other clients, other contracts, interests, or otherwise concerning the DeKalb County Board of Education, the Project or any Owner Representative:

EXCEPTIONS *(fully disclose and completely explain)*

[Continued on Next Page]

4. This disclosure is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid, proposal or qualification statement for the same contract or project, and is in all respects without collusion or fraud.

Wherefore, the foregoing disclosure is fully complete and true, and may be relied upon by the DeKalb County Board of Education:

Signature: 
Printed Name: Samuel James
Firm Name: SACAL Environmental & Management Co.
Date: November 17, 2020
Sworn to and described before me this 17th day of November, 2020
Personally known: Samuel James
OR Produced Identification: GA 032576007
Type of Identification: Drivers License (GA)
Notary Public – State of Victoria James
My Commission Expires _____
Affix Notary Seal Here:



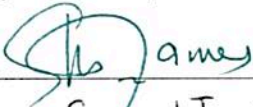


ATTACHMENT F: CONSENT TO RELEASE INFORMATION

The undersigned, having submitted a competitive sealed Proposal to the DeKalb County Board of Education in respect of a local government entity public works construction project (or being a partner in a joint venture that has submitted such Bid), hereby authorizes any person or entity having in its possession, custody or control any information regarding the undersigned to fully disclose and make available such information to the DeKalb County Board of Education, its agents, attorneys and other representatives.

This 17th day of November, 2020.

Samuel James / SACAC Environment LLC et al.
[Printed name of person or entity consenting to release of information]

By: 
Printed name: Samuel James
Printed Title: President



ATTACHMENT G: VENDOR REFERENCE FORM

Offeror: SACAL Environmental & Management Company

Project Name: RFP 20-752-030R – Asbestos and Lead Base Paint Abatement Services

Company Name: SACAL Environmental & Management Company

Address, City, State, Zip Code: 2153 Vineville Ave, Macon, GA 31204

Telephone Number: (478) 745-9352 Fax Number: (478) 743-7686

Name of Contact Person: Samuel James E-Mail Address: Sacal@aol.com

References: Provide three references from agencies you have provided goods or services to in the past three (3) years, at least one reference should be a public school system.

Reference #1

Organization Name: Georgia Behavioral Health System Telephone # (478) 863-7753

Contact Name: Cass Hatcher Email Address: chatcher@gabhs.org

Scope of Work Provided: Abatement, Remediation and Emergency response of Macon-Bibb County Blight Structures

Project Dollar Value: \$4M Present Contract Status: Current Contract Dates: 5/24/16

Reference #2

Organization Name: Bibb County Board of Education Telephone # (478) 390-1276

Contact Name: Marty Drawhorn Email Address: marty.drawhorn@bcسدك

Scope of Work Provided: Asbestos, Mold, Lead Based Paint, Emergency response services at various Bibb County schools-NE High School, King Elementary, etc. 12.16

Project Dollar Value: \$1M Present Contract Status: Current Contract Dates: 1999-



Reference #3

Organization Name: Dougherty County Board of Education Telephone # (229) 431-1301

Contact Name: Bob Fowler Email Address: bfowler@dcoschools.org

Scope of Work Provided: Abatement and remediation at Monroe High School and Magnolia Elementary School

Project Dollar Value: \$100,000 Present Contract Status: Completed Contract Dates: 01/12/2018

#4

Atlanta Public School ⁴⁰⁴ (~~478~~) 802-3720

Markeshis Parris Markeshis.Parris@atlantapublicschools.us

Abatement & Remediation 1018



ATTACHMENT H: SUSPENSION AND DEBARMENT CERTIFICATION

By submitting this RFP, the offeror certifies that the proposing company and/or its principals have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any federal or state department or agency and that the offeror complies with all applicable orders, rules and regulations related thereto.

Further, by submitting this RFP, the offeror certifies that all lower tier participating individuals and/or company(s) and all respective principals of lower tier participants have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any federal or state department or agency and that the offeror complies with all applicable orders, rules and regulations related thereto.

The certification placed herein is a material representation of fact upon which reliance will be placed as RFP submissions are evaluated and any transaction is entered into. If it is later determined that the prospective offeror has knowingly rendered an erroneous certification, the DCSD may pursue all available remedies, including but not limited to suspension and/or debarment.

The prospective offeror shall provide immediate written notice to the DeKalb County School District Operations Division Procurement Department if at any time the prospective offer learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

The prospective offeror agrees by submitting this form that, should the proposed transaction be entered into, the prospective offeror shall not knowingly enter into any lower tier transaction with a person or entity that is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this transaction.

By signing and submitting this form, the offeror is providing the certification set out above.

Signature of Engaging Official: SACAL Environmental Services, Inc.  Date: 11/17/20
(Offeror Company Name/Certifying Official Signature)

Service Contractor Fixed Price Proposal

Project Name: Asbestos and Lead Base Paint Abatement Services

DeKalb County Board of Education
Page 1 of 7

RFP No. 20-752-030R
RFP Due Date: December 1, 2020

Attachment I – Service Contractor Fixed Price Proposal

Project Name: Asbestos and Lead Base Paint Abatement Services RFP No.: 20-752-030R
RFP Due Date: December 1, 2020

DeKalb County Board of Education
Sam A. Moss Service Center
1780 Montreal Road
Tucker, Georgia 30084

In compliance with your Advertisement for Sealed Proposals and the Request for Proposal, the undersigned Contractor,

SACAL Environmental & Management Co.
[legal name of Contractor]

2153 Vineville Ave, Macon, Georgia

31204

[address of Contractor]

(478) 745-9352

[telephone number of Contractor]

sacal@aol.com

[email address of Contractor]

having carefully examined the proposed form of Standard Form of Contract for Services (the "Agreement" or the "Contract") and the Owner's standard forms and other Proposal Documents included or referenced in the Request for Proposals, any Addenda thereto, and the Agreement for Project: **Asbestos and Lead Base Paint Abatement Services**, proposes and agrees, if this proposal is accepted, to enter into the Agreement with the Owner and to perform the Work including all services, supervision, labor, equipment and material in conformance with the Contract Documents, in the time and for the Contract Price set forth below, and submits the following proposed Unit Price, Schedule and other matters set forth below:

	Unless stated otherwise, unit prices to include labor, materials and disposal cost. (Asbestos and Non-asbestos disposal cost)	
	DESCRIPTION	UNIT OF MEASURE
1	Georgia EPD notification fees. Vendor will add to final invoice in accordance with EPD fee schedule of \$0.10 per SF/LF up to a maximum of \$1000.00.	EACH \$0.10/LF
	Unit prices 2 - 42 include all labor, supplies, equipment, tools, ladders, HEPA filtration machines, decon units, disposal cost.	
2	Full containment of floors and walls up to ceiling heights of 12 feet	Per square foot 2.75
3	Full containment of floors and walls with ceiling heights over 12 feet	Per square foot 3.25
4	Exterior abatement prep work for horizontal / vertical surfaces	Per square foot 2.15
5	Interior regulated work area prep for floor covering abatement	Per square foot 2.50
6	Interior mini enclosure work area prep	Per square foot 2.50
7	Glove bag area prep work, floors, decon unit, etc. (excluding glove bag cost)	Per square foot 2.15
8	Pipe insulation removal (Fittings or Straight)	
a	<6" diameter up to 12 feet high	Per lineal foot 3.75
b	>6" diameter up to 12 feet high	Per lineal foot 4.25
c	<6" diameter over 12 ft. high	Per lineal foot 3.95

d	>6" diameter over 12 ft. high	Per lineal foot 4.75
e	Glove bag only <6" diameter up to 12 ft. high (Includes Glove Bag)	EACH 5.25
f	Glove bag only >6" diameter up to 12 ft. high (Includes Glove Bag)	EACH 5.50
g	Glove bag only <6" diameter over 12 ft. high (Includes Glove Bag)	EACH 5.35
h	Glove bag only >6" diameter over 12 ft. high (Includes Glove Bag)	EACH 7.75
9	Fire doors	EACH \$75
10	Vessel Jacket insulation (exterior of boilers and tanks) to include removal of metal jacket to access insulation.	Per square foot 4.75
11	Interior boiler component rope insulation, fire brick, gaskets etc.	
a	Removal of asbestos component	Per cubic foot 9.65
b	Disassembly of non-asbestos components	Per cubic foot 4.35
12	Drywall /Joint compound removal to include removal of baseboard and if required door/window trim	Per square foot 2.45
13	Removal / bagging of batt / blown-in insulation concealed by sheet rock as non asbestos waste	Per square foot 0.97
14	Removal / bagging of batt / blown-in insulation concealed by sheetrock as asbestos waste	Per square foot 1.45
15	Non asbestos ceiling tile removal to access asbestos pipe insulation	
a	Remove and disposal (ceiling tile) as non asbestos waste	Per square foot 1.15
b	Removal and replacement of same ceiling tile by abatement contractor	Per square foot 6.95
16	Complete removal of window units with asbestos glazing 20 feet high or less	Per square foot 6.75

17	Window/Door perimeter asbestos caulk where unit meets walls 20 feet high or less	Per lineal foot 6.75
18	Exterior soffit where roof is not removed. Up to 20 feet high.	Per square foot 3.95
19	Exterior soffit where roof is not removed. Over 20 feet high.	Per square foot 6.95
20	Fascia Panel removal up to 20 ft. off ground	Per square foot 3.95
21	Fascia Panel removal 20 ft. off ground and higher	Per square foot 4.95
22	1 or more layers of Asphalt shingles. Multi Layer, total area of roof multiplied by number of layers	Per square foot 2.45
23	a Removal of commercial built up roof per layer	Per layer/Per square foot 2.45
	b Removal of commercial roof vapor barrier	Per square foot 2.65
	c Removal of commercial roof deck insulation	Per square foot 2.35
24	Single Layer Asbestos Floor Tile and Mastic	Per square foot 1.65
25	Floor Tile Adhesive Only (asbestos or non asbestos)	Per square foot 1.35
26	Asbestos floor tile and asbestos mastic under carpet (tile stuck to carpet)	Per square foot 2.65
27	Carpet and asbestos floor mastic under carpet (carpet contaminated with mastic)	Per square foot 2.65
28	2 or more Layers Floor Tile and/or Sheet Flooring including Adhesives (area x layers)	Per square foot 1.95
29	Removal of non asbestos carpet (carpet not stuck to asbestos flooring)	Per square foot 1.15
30	Non asbestos carpet removal over asbestos mastic	per square foot 1.25
31	Non asbestos carpet removal and non asbestos mastic removal	per square foot 1.25

32	Roof Flashing	Per square foot 6.75
33	Plaster Walls	Per square foot 3.75
34	Plaster Ceilings	Per square foot 3.75
35	Wrap / cut and remove abandoned pipe with asbestos TSI, diameter up to 6 inch	per lineal foot 7.50
36	Sinks with black mastic coating	each 25 ⁰⁰
37	Cement vent pipe removal	per lineal foot 7.50
38	Re-Mobilization in event of General Contractor interfering with abatement schedule	Per occurrence 750
39	Spot Abatement utilizing 2 workers and 1 supervisor, project duration 1/2 day or less. (5 hour shift) Includes Mobilization/de-mobilization and labor. Unit prices applied as applicable.	EACH 2500
40	Spot Abatement utilizing 2 workers and 1 supervisor, project duration less than 1 day but more than 1/2 day, (10 hour shift) Includes Mobilization/de-mobilization / de-mobilization and labor. Unit prices applied as applicable.	EACH 3500
41	FEE STRUCTURE FOR ADDITIONAL ITEMS (Section 7.8)	% discount 3%
42	HOURLY RATE FOR ADDITIONAL SERVICES (Section 7.9)	PER HOUR 150
43	Non asbestos trash removal/disposal	per ton 45

44	The following labor unit prices are for projects that do not fit the unit prices listed above, such as concrete block wall demolition to access TSI or furniture moving to access floor tile for removal, and for other work not listed above.	
45	Supervisor	PER HOUR 60
46	Foreman (include overhead and profit)	PER HOUR 55
47	Worker (include overhead and profit)	PER HOUR 40

The Contractor understands that the Owner reserves the right to reject any or all Proposals, and to waive any technicalities and informalities.

The Contractor agrees that this Proposal may not be withdrawn for a period of ninety (90) calendar days after the date and time fixed for receiving said Proposals.

The person signing this bid form must be legally authorized to bind the company.

Respectfully submitted,

SACAL Environmental & Management Co.
[typed name of Contractor]

By: [Signature] [seal]
[signature]

Samuel James, President
[typed name and title]

2153 Vineville Ave, Macon, GA 31204
[address of Contractor]

(478) 745-9352
[business telephone number]

November 17, 2020
[date of execution]

If the Contractor is a joint venture, please indicate by signing below. *N/A*

Respectfully submitted _____
[typed name of Joint Venture]

By: _____
[typed name of Joint Venture partner]

By: _____ [seal]
[signature]

[typed name and title]

[address of Joint Venture partner]

(_____) _____
[business telephone number]

[date of execution]

By: _____
[typed name of Joint Venture partner]

By: _____ [seal]
[signature]

[typed name and title]

[address of Joint Venture partner]

(_____) _____
[business telephone number]

[date of execution]

ATTACHMENT J: IMMIGRATION AND SECURITY CERTIFICATION

If you are providing service, performing work or delivering goods to the DeKalb County Board of Education/DeKalb County School District including, but not limited to schools, warehouses and central offices, the applicable Georgia Security and Immigration Compliance documents found here must be completed, signed, notarized and submitted with your bid/proposal. Failure to provide this document with your bid/proposal will result in the disqualification of the bid/proposal.

1) Offeror/Bidder (the "Offeror") shall at all times comply with the Georgia Security and Immigration Compliance Act, as amended, O.C.G.A. § 13-10-90 et. seq.

2) In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act, as amended by the Illegal Immigration Reform Act of 2011, O.C.G.A. § 13-10-90 et. seq. (collectively the "Act"), the Offeror **MUST INITIAL** the statement applicable to Offeror below:

(a) SYJ (Initial here): Offeror declares under penalties of perjury that, Offeror has registered at <https://e-verify.uscis.gov/enroll/> to verify information of all new employees in order to comply with the Act; is authorized to use and uses the federal authorization program under the federal work authorization user identification number issued on the date of authorization below; will continue to use the authorization program throughout the contract period; Offeror further warrants and agrees Offeror shall execute and return any and all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. seq. [Offerors who initial (a) must attach and return a signed, notarized Contractor Affidavit and Agreement with the Contract if awarded];

or

(b) SYJ (Initial here): Offeror warrants that he/she does not employ any other persons, and he/she does not intend to hire any employees or to perform the Contract. [Offerors who initial (b) must attach and return a signed, notarized Affidavit of Exception with the Contract if awarded];

or

(c) _____ (Initial here) Offeror is an *individual* who is licensed pursuant to Title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for services to be rendered by such *individual* and thus does not have to provide an affidavit.

3) SYJ (Initial here) Offeror will not employ or contract with any subcontractor in connection with a covered contract unless the subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides Offeror with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. seq.

4) SYJ (Initial here) Offeror agrees that, if Offeror employs or contracts with any subcontractor in connection with the covered contract under the Act and DOL Rules 300-10-1-.01, et seq that Offeror will secure from each sub-contractor at the time of the contract the sub-contractor's name and address, the employee-number applicable to the sub-contractor, the date the authorization to use the federal work authorization program was

granted to sub-contractor; the subcontractor's attestation of the subcontractor's compliance with the Act and Georgia Department of Labor Rule 300-10-1-.01, et seq.; and the subcontractor's agreement not to contract with sub-subcontractors unless the sub-subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides subcontractor with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. seq.

- 5) SM (Initial here) Offeror agrees to provide the DeKalb County School District with all affidavits of compliance as required by O.C.G.A. § 13-10-90 et seq. and Georgia Department of Labor Rules 300-10-1-.01, et seq within five (5) business days of receipt.

SM / gmy
Signature _____ Date 11/17/2020
608769 _____ 10-15-2012
EEV/Basic Pilot Program User Identification Number Date of Authorization

Firm Name: SACAL Environmental & Management Co.

Street/Mailing Address: 2153 Vineville Ave

City, State, Zip Code: Macon, GA, 31204

Telephone Number: (478) 745-9352

Email Address: sacal@aol.com

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
17th DAY OF November, 20 20

Victoria James
Notary Public
My Commission Expires: _____





ATTACHMENT K: PROPOSAL DELIVERY LABEL



DELIVER TO:

DeKalb County Board of Education
Attn: Belinda Quillet, Procurement Manager
Sam A. Moss Service Center
1780 Montreal Road
Tucker, Georgia 30084

SEALED PROPOSAL – DO NOT OPEN

(affix to package)

RFP No: 20-752-030R

RFP Title: Asbestos Abatement Services

Due Date/Time: December 1, 2020, no later than 2:00 PM

Submitted by:

Vendor Name: SACAL Environmental & Management Co.

Address: 2153 Vineville Ave, Macon, GA 31204



Your global technical services company

SACAL Environmental & Management Co.

•Geotechnical •Remedial Investigations •Feasibility Studies •Asbestos Survey •Abatement •Waste Management •LAQ •UST •Materials Testing •Demolition •Soil & Groundwater Remediation • Program/Construction Mgt. •Water & Wastewater Management •Regulatory Compliance •Facility Support Services •Ergonomics •Hydro blasting •Admin & Management Support

November 17, 2020

DeKalb County Board of Education
Operations Division
Sam A. Moss Service Center
1780 Montreal Road
Tucker, GA 30084-6705

Ref: Asbestos and LBP Abatement Services
Annual Contract
RFP: 20-752-030R

Dear Sir or Madam:

SACAL Environmental & Management Company (SACAL) dba SACAL Global Solutions is pleased to provide this response for the above referenced solicitation to furnish the personnel, equipment, materials, tools and supervision necessary to perform the services described in the above referenced solicitation for annual Asbestos and Lead Based Paint abatement contract and any other services for the DeKalb County School District (DCSD).

SACAL has been providing similar abatement, remediation, emergency response along with transportation and disposal of wastes and other environmental services for over 20 years to various very satisfied clients, including, but not limited to Atlanta Public Schools, Bibb County School District, Dougherty County Schools, Macon-Bibb County, Fort Valley State University, Georgia Behavioral Health System, Hall County, City of Warner Robins, City of Albany, Savannah Chatham County Schools, and other federal, state, local government and private corporations. As you will find from our proposal, SACAL is the best qualified company to perform this project turn-key for your facilities, based on your evaluation criteria and our experience, performance and price.

SACAL is a minority owned business, in operation since 1997. SACAL is headquartered in Macon and incorporated under the laws of the State of Georgia in good standing.

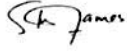
Following are our contact information:

Primary Contact: Samuel James
Phone: (478) 745-9352
Mobile No: (478) 390-6424
Fax: (478) 743-7686
Email: sacal@aol.com, or Samuel.james@sacalglobal.com
Website: www.sacalglobal.com

Office: 2153 Vineville Avenue • Macon, GA 31204 • Mailing: P. O. Box 13885-3885 • Macon, GA 31208
(478) 745-9352 • Fax (478) 743-7686 • Email: sacal@aol.com , info@sacalglobal.com • www.sacalglobal.com

Our proposal is binding for 120 days and warranted. We appreciate the opportunity to serve you. Please call with any questions or for any other information you may have. All addendums acknowledged.

Sincerely,

A handwritten signature in black ink that reads "S. James". The signature is written in a cursive style with a large, sweeping initial "S" and a distinct "James" following.

Samuel James
President

**Response to
Request for Proposals
RFP 20-752-030R**

For

**Asbestos and Lead-Based Paint Abatement, Mold
Remediation and Emergency Response Services**

Prepared for

DeKalb County Board of Education

Operations Division
Sam A. Moss Service Center
1780 Montreal Road
Tucker, Georgia 30084-6705

Submitted By



Your global technical services company

SACAL Environmental & Management Company
Dbas SACAL Global Solutions
2153 Vineville Avenue
Macon, GA 31204
www.sacalglobal.com

December 1, 2020

Table of Contents

Letter of Interest

1.0 Compliance Information	1
1.1 SACAL Environmental & Management Company’s certification by Georgia Secretary of State	1
1.2 SACAL’s Georgia Professional Registration Certificate for Contractors	1
1.3 SACAL’s State of Georgia EPD Asbestos and LBP Contractor licenses and Certifications	1
1.4 SACAL’s Financial Statement and Resources to execute the services	1
1.5 Litigation//Capacity/Convictions Information.....	1
2.0 SACAL’s Propose Project Staffing	2
2.1 Introduction and Profile of SACAL Environmental & Management Company	2
2.2 SACAL’s Proposed Organization Chart and Personnel Resources to execute the services	2
2.3 SACAL’s Available Equipment and Materials Resources to execute the services	4
3.0 SACAL’s Scope of Service and Methodology/SOP for Abatement Services	5
3.1 SACAL’s Scope of Work.....	5
3.2 Project Management Plan.....	5
3.3 Hazardous Materials Building Survey.....	7
3.4 Project Approach for Federal, State and Local Regulatory Compliance.....	8
3.5 Federal and State EPD Notifications.....	8
3.6 Project Schedule/Budget	8
3.7 Site Mobilization for Abatement/SACAL’s Standard Operating Procedures	9
3.8 SACAL’s Hiring Process – community recruitment, screening and training.....	10
3.9 Community Stakeholder Engagement and Partnership and Collaboration.....	10
3.10 Utilization of Local Suppliers and Retailers.....	10
3.11 Sample Report.....	10
4.0 SACAL’s Relevant Experience and Expertise to Provide Requested Services.....	11
4.1 SACAL’s over 20-year Experience in Asbestos, Mold, LBP and Emergency Response Services	11
4.2 SACAL’s History and Past Performance in Abatement and Remediation Services	11
4.3 SACAL’s Environmental Experience	11
4.3.1 SACAL’s Asbestos Abatement Experience	12
4.3.2 SACAL’s Lead Based Paint Experience	12
4.3.3 SACAL’s Mold Remediation Experience	12
4.3.4 SACAL’s Emergency Response Experience.....	12
4.4 Sample of Completed Abatement Services Provided by SACAL	13
4.5 SACAL’s Available Personnel Resources to execute the services.....	14
4.6 SACAL’s Health and Safety Program.....	14
4.7 SACAL’s QA/QC Plan	15
4.8 SACAL’s Sub-Plan	16
4.9 Sustainability/Green Practices.....	16
5.0 SACAL’s Project References	17

List of Appendix A Attachments:

Georgia Secretary of State Certificate of Incorporation
 Georgia EPD Abatement Contractor License
 Georgia EPD Lead License
 U.S EPA Lead Based Paint RRP License
 Asbestos Supervisor Training Certification
 Mold Assessment and Remediation in Building
 IAQ/IH Sampling
 Certificate of Insurance
 Business License Registration
 Resume

List of Appendix B Attachments:

Asbestos Abatement Standard Operating Procedure
Project Management, Health & Safety Plan
Quality Control Plan
Sample Report

List of Appendix C Attachments:

Attachment A: Contractor Checklist and Certification
Attachment B1: Corporate Certificate
Attachment B2: Partnership Certificate
Attachment B3: Entity Certificate
Attachment C: Subcontractor Listing
Attachment D: Offeror's and Individuals' Affidavit of Non Collusion
Attachment E: Conflict of Interest Disclosure Form
Attachment F: Consent of Release Information
Attachment G: Vendor Reference Form
Attachment H: Suspension and Debarment Certification
Attachment J: Illegal Immigration Reform and Enforcement Act of 2011

List of Appendix D Attachments:

Financial Information
Attachment I: Service Contractor Fixed Price Proposal Form

1.0 Compliance Information

1.1 SACAL's Certification by Georgia Secretary of State

SACAL Environmental & Management Company (SACAL) is a Georgia Corporation, incorporated under the laws of the State of Georgia in 1997 by the Georgia Secretary of State. Copies of SACAL's certificate of incorporation is included in Appendix A.

1.2 SACAL's Georgia Professional Registration Certificate for Contractors

SACAL Environmental & Management Company is licensed by the Georgia Environmental Protection Division (EPD) as a contractor to perform removal and encapsulation of asbestos, lead based paint removal and certified in mold remediation. Copies of licenses and certificates are included in Appendix A.

1.3 SACAL's Georgia Professional Registration Certificate for Contractors

SACAL Environmental & Management Company is licensed by the Georgia Environmental Protection Division (EPD) as contractor to perform removal and encapsulation of asbestos, lead based paint removal and certified in mold remediation. Copies of licenses and certificates are included in Appendix A.

1.4 SACAL's Financial Capabilities

SACAL and owner have over \$1.5 million in cash and asset available to execute this project. Copies of SACAL's financial statement is included in Appendix A

1.5 Litigation/Capacity/Convictions Information

1.5.1 Litigation and Termination of Contract

SACAL has never had any contract terminated since its inception over 20 years ago and has not gone into any litigation or convicted for failure to perform any contract or for any violations. No contract has been terminated for any violations or cause.

1.5.2 SACAL's Capacity to execute

SACAL has been providing similar services to several clients including k-12, Atlanta Public Schools, Bibb County Public Schools, Dougherty County Schools, and etc... SACAL has the capacity to execute this project for a win-win and thereby becoming the company of choice for DeKalb County Schools District.

1.5.3 Convictions Information

SACAL has never been charged or convicted of violation of any federal, state or local regulatory or contractual requirements.

2.0 SACAL's Propose Project Staffing Personnel Resources and Management Plan to execute the services

2.1 Introduction and Profile of SACAL Environmental & Management Company

SACAL Environmental & Management Company (SACAL) DBA SACAL Global Solutions is pleased to provide this Statement of Qualifications (SOQ) to the DeKalb County Board of Education for consideration of SACAL to provide full service, turn-key asbestos and Lead-Based Paint abatement, mold remediation, emergency response and any other services that the DeKalb County Schools District (DCSD) may request. SACAL provides a broad range of environmental services, including, but not limited to hazardous materials building surveys, inspections, testing, monitoring, asbestos abatement, lead-based paint abatement, mold remediation, emergency response, demolition, phase I, II and III Environmental Site Assessments (ESAs), NEPA Environmental Assessments and site restoration. This document provides an overview and backgrounds of SACAL and our capabilities. SACAL has provided similar services to Bibb County Board of Education, Dougherty County Schools, Macon-Bibb County, Fort Valley State University, and currently hold similar contracts for Atlanta Public Schools, Savannah Chatham County Schools, Hall County, and Moody Air Force Base among others. *The DeKalb County Board of Education will discover from our submittal and references that SACAL is the best suitable company, based on our experience, past performance, quality of service and our price to provide this service to DeKalb County Schools District.* SACAL has successfully completed various asbestos and LBP abatement, mold remediation, water testing, hazardous materials remediation and emergency response at several k-12 including but not limited to Alexander II, Butler Early Childhood Center, Hartley, King Danford, Imgram-Pye, Miller, Morgan, Berden, Bernd, Porter, Lane, Riley, Springdale, Monroe, Magnolia, John Lewis Invictus Academy, Finch Elementary, Jean Young Middle School, and etc..

SACAL is a minority owned full service environmental consulting and contracting company with its headquarters offices located at 2153 Vineville Avenue in Macon-Bibb County, Georgia. This office will be responsible for the execution of this project. Some of our supervisors and worker are residents of DeKalb County. SACAL was formed and incorporated (C-Corporation) under the laws of the State of Georgia and has been in operation and good standing since 1997. SACAL provides a full range of professional environmental and technical services to the private and public sector throughout the continental United States. SACAL has never been sanctioned by any federal, state or local regulatory agency for any violation nor has failed in completing any contract awards. SACAL has all the necessary certifications, personnel, labor, supervision, heavy equipment, trucks, excavators, dozers, backhoe, negative air machines, tile machines, air monitoring equipment, roll off trucks, HEPA Vacuum, containers and etc. necessary to self-perform, turn-key the asbestos abatement, lead base paint abatement, mold remediation, emergency response and any other services, including, hauling of waste materials to subtitle D approved landfills and the remediation of any other environmental issues that may be encountered during the project. SACAL is fully certified, licensed, and insured.

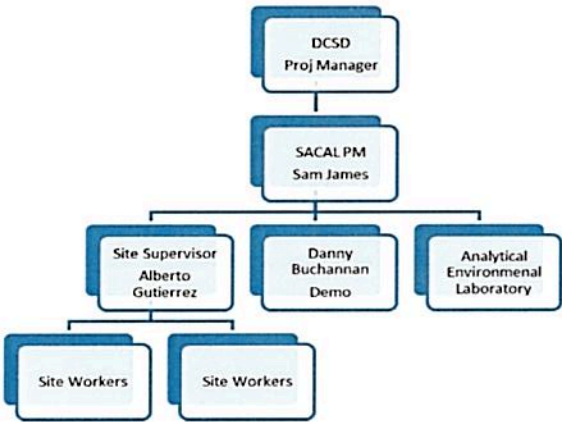
SACAL has never been charged or convicted of violation of any federal, state or local regulatory requirements.

2.2 SACAL's proposed Organization Chart and Personnel Resources to execute the Services

SACAL has the necessary personnel and support staff (over 15) capable of providing the scope of services requested and running multiple crews, if necessary. SACAL is licensed by the Georgia Environmental Protection Division for Asbestos and Lead-Based Paint Abatement. Our supervisors

and staff are trained, certified and experienced in hazardous materials surveys, environmental assessments, asbestos and LBP abatement, mold remediation, emergency response, demolition, transportation and disposal of waste materials. SACAL performs its projects in accordance with federal, state and local regulatory requirements. Below is the contact and organizational chart of the key personnel that would be involved in the project.

Name: Samuel James
Address: 2153 Vineville Avenue, Macon, GA 31204
Phone: (478) 745-9352 * Fax (478) 743-7686 * Cell (478) 390-6424
Email: sacal@aol.com * Web: www.sacalglobal.com



The project will be directed/managed by Mr. Samuel James. Mr. Samuel James is the Founder/ President and Chief Executive Officer of SACAL since 1997. Mr. James has over forty (40) years of combined education and industry experience. Prior to starting this company, he worked in various capacities in the petroleum industry, power plant, construction, educational, engineering, and environmental companies since 1978. He is a graduate of Mercer University School of Engineering, with degrees in Environmental Engineering, Industrial & Systems Engineering, and a minor in Chemistry. He is responsible for leadership of corporate strategic development. He serves as project director on engineering and environmental projects such as site assessments, investigations, remediation, work design, and construction projects. He has managed projects in excess of \$15 million for the United States Environmental Protection Agency. He has received numerous training and certifications in the environmental field. These includes, phase I environmental site assessments for commercial real estate (ASTM), phase II environmental site assessment process (ASTM), environmental site characterization (USEPA), environmental compliance audits (ASTM), groundwater investigation (USEPA), environmental remediation technologies (USEPA), risk assessments at superfund sites (USEPA), hazardous waste operations and emergency response, storm water management for construction sites, underground and aboveground storage tank inspections and testing, radiation safety, nuclear gauge training, water & air quality measurements, building inspection, supervision of asbestos abatement projects, mold assessments & remediation, lead base paint remediation, and field-based site characterization technologies. He is a current/past member of several professional and civic organizations such as ASTM Committee E-50, Institute of Industrial Engineers, National Society of Professional Engineers, National Society of Black Engineers, Better Business

Bureau, American Society for Quality (past Chair), American Society of Civil Engineers, Mayor's Diversity Committee, Business Advisory Council, etc..

Mr. Esau Tuberville is the general manager and health and safety director. He ensures that all health and safety of personnel and the site are in compliance. Mr. Tuberville comes with over 25 years of environmental health and safety management from the United States Air Force and the private sector.

Mr. Alberto Gutierrez is the abatement project supervisor and certified in asbestos, lead and mold abatement. He has over 15 years of working and supervising asbestos, lead based paint, mold abatement and emergency response projects. He has supervised and executed similar and very large projects throughout the southeast for educational, commercial, industrial, military and private clients while with SACAL and he is a resident of DeKalb County.

Mr. Danny Buchanan is a heavy equipment operator and foreman with over twenty years' experience in heavy equipment. He will be involved in demolition activities.

Mr. Carlos Grayer is a commercial licensed driver and will be involved in hauling wastes to the landfill.

2.3 SACAL's Available Equipment and Materials Resources to execute the services

SACAL and owner have over \$1.5 million in cash and asset available to execute this project. SACAL owns and has access to all the equipment required for the abatement, remediation and emergency response project. SACAL also maintain rental accounts with several local large and small equipment rental companies such as, United Rental, Sunbelt Rental, Airgas, Abatrx, Landfill, and etc in the area. Abatement and demolition equipment owned by SACAL include, but not limited to:

- Negative air machines (15),
- Floor tile removing machine
- Roof saw (2)
- Showers
- Air monitors
- Excavators
- Front end loader
- Backhoe
- Bobcat
- Tractor trailer
- Scissor lifts
- Articulated boom
- Low Boy
- Roll Off Trucks, 40 & 30 yards containers, dump trucks/trailers, HEPA vac, etc..
- HVAC duct cleaning machine
- Duct camera

3.0 SACAL's Scope of Services and Methodology/Standard Operating Procedures and Proposed Management Plan to execute the Abatement Services

3.1 SACAL's Scope of Services

SACAL will perform all the work described in the solicitation's "Basic Scope of Services" and any other services that the DCSD may request, including, but not limited to conducting hazardous materials building surveys, performing asbestos and lead based paint abatement, mold remediation, demolition, site restoration and emergency response services. SACAL has been providing the requested asbestos and lead based paint abatement, mold remediation and emergency response services since 1997. With several successfully executed similar projects for Atlanta Public Schools, Bibb County Schools District, Dougherty County Schools System, Fort Valley State University and many other clientele, SACAL is able to execute this project for a win-win with DCSD. For over 20 years, SACAL has always been the go to company for Bibb County Schools District, Fort Valley State University, Fickling and Company and many others whenever there is emergency environmental issues in classrooms, dormitories, laboratories, gyms or offices. Some of those emergencies includes water damage resulting in mold growth and requiring immediate mitigation of the damage, water evacuation, IAQ testing and remediation of mold, asbestos or lead based paint testing and abatement, demolition, repair and restoration of the damaged building materials such as walls, HVAC ducts, ceilings, floors, chairs, etc... SACAL has handled k-12 projects ranging from abatement of small TSI on boiler pipe to complete abatement and demolition on a SPLOST project for an entire primary, high, and middle schools

SACAL hold similar contracts with Atlanta Public Schools, Savannah Chatham County Public Schools System, Hall County, Bibb County, City of Albany, Moody Air Force Base, FAA, etc..

3.2 Project Management Health and Safety Plan

SACAL will mobilize our professionally trained and licensed personnel within hours of receipt of notice to proceed and complete all work in a timely manner.

SACAL will demonstrate through our proposal that we are the best value provider for this contract considering price, past performance, and our proposed project management of the work under this contract. This proposal presents Key SACAL management personnel, SACAL's project organization, a labor and equipment plan, a quality control plan, a project specific safety program, and past performance and safety information. SACAL's plan is based on a formula centered on three basic elements of project management, cost control, schedule management, and compliance with the specifications.



3.2.1 Personnel

SACAL has assembled a highly qualified team of professional and workers to perform tasks and manage work under this contract. SACAL key personnel have over 20 years of experience in the environmental fields, have managed numerous k-12 projects and have performed work at DeKalb County. This provides DCSD with an experienced SACAL team that DCSD can count on to complete the project safely, according to the specifications, within budget, and on time.

SACAL believes successful projects are a product of the managers who are assigned to them. When selecting managers for our projects, SACAL considers a number of critical factors including the type, amount and level of management and technical experience required, experience with similar projects, and other factors such as the amount and type of customer contact and type of customer relationships necessary to provide a win/win working partnership. The SACAL proposed project organization for the DCSS represents a SACAL team of managers and workers who meet or exceed the minimum contract requirements. Our managers have previous experience derived from similar projects located in Georgia. SACAL believes the use of our proposed team will provide the best persons for developing and fostering a true partnership with DCSD. If accepted by the DCSD, SACAL intends to fill key positions with the persons listed for the duration of the project. In the event that key personnel must be replaced during the project, SACAL will replace them with personnel who have comparable qualifications. Table 3.1 lists the names of SACAL's proposed key personnel and demonstrates that every person proposed by SACAL meets or exceeds the minimum requirements stated in the solicitation.

Table 3.1
SACAL Proposed Key Personnel

Position	SACAL Key Personnel	Experience
Project Manager	Sam James	40+ years
Supervisor	Alberto Gutierrez	15+

The project organization has been established to provide well defined lines of authority and responsibilities for key staff. SACAL has reviewed the position requirements and the manager's skills and experience in such cases to ensure that each individual will be able to adequately perform his assigned role(s). When required SACAL will provide additional support for these managers.

Mr. Sam James will serve as SACAL's Project Manager and will be responsible for the overall project management, execution, resources and quality of the project.

Mr. Alberto Gutierrez will serve as project superintendent and will ensure the onsite health and safety of the workers, quality and timely completion. Mr. Gutierrez has completed several very high magnitude projects for educational, industrial, commercial, military and private facilities.

SACAL's proposed project organization represents a flat, efficient, cost effective team approach to manage projects. This type of organization has been used successfully on numerous SACAL projects.

SACAL uses computer system to properly track and manage project budget. Equipment, materials, labor and disposal costs are tracked regularly to ensure that we do not go over budget and remain profitable.

3.2.2 Project Health and Safety

Protection of human health, safety and the environment is paramount to SACAL. SACAL believes that no work is too important that you cannot take time to do it safely. SACAL's health and safety plan is included in the Appendix.

3.2.3 Respiratory Protection Program

SACAL maintains a comprehensive respiratory protection program. A copy is attached in the Appendix.

3.2.4 Asbestos Hazard Abatement Plan

SACAL maintains a comprehensive asbestos removal procedure. A copy is attached in Appendix.

3.2.5 Activity Hazard Analysis

A copy of the activity hazard analysis is attached in the Appendix.

3.2.6 Encapsulant

SACAL shall utilize encapsulant that meets the standard for asbestos abatement

3.2.7 Exposure Assessment and Monitoring

Exposure assessment and monitoring will be conducted by the air monitoring technician

3.3 Hazardous Materials Building Survey

Prior to any renovation or demolition activities, AHERA accredited inspector is required by federal and state law to conduct hazardous materials, such as asbestos or lead based paint, building surveys. During this survey, bulk samples of homogenous areas are collected and analyzed by PLM analysis. Results are provided based on percent of asbestos contained in the samples. EPA defines asbestos as any materials that contains one percent or greater of asbestos fibers. SACAL is licensed to conduct asbestos materials building surveys. If surveys have been performed for asbestos, lead or mold, SACAL will review the inspection reports to identify asbestos containing building materials or lead-

based paint or mold present and the location. This information will be used to develop the abatement or remediation plan.

- Abatement Standard Operating Procedures

SACAL maintains a standard operating procedures that meets or exceed both OSHA and industry standards. Copies of the SOP is available upon request and at the job site.

Abatement must be conducted under negative air containment, materials must be wetted, and safety of workers and the environment must be maintained. Materials must be properly bagged, labelled, contained, manifested, transported and properly disposed at subtitle D licensed facility. Copies of disposal manifests must be returned to project owner within 45 days of project completion.

3.4 Project Approach for Federal, State and Local Regulatory Compliance

Federal and State EPD Abatement Notifications: Under the federal and Georgia regulations, only licensed abatement contractors can perform asbestos or LBP removal activities in the state of Georgia. Federal and Georgia EPD requires ten day notifications prior to starting any abatement or demolition of any load bearing walls. SACAL is licensed and complies with this requirement. No abatement or demolition can start until the notification has been sent to the state. On exceptional and emergency cases, EPA may allow work to begin under special circumstances with emergency notifications, however, EPA rarely approves emergency actions without the required ten day notifications. Blanket annual notifications may be allowed under this requirement.

Only trained and licensed workers can engage in abatement activities. Additionally, only personnel that have gone through the background requirements of DCSD will perform the work. Proper PPEs must be worn in compliance with OSHA regulations.

3.5 Federal and Georgia Environmental Protection Project Notification

SACAL will file the necessary notifications to the GA EPD regulatory agency. GA EPD requires an online project notifications. Copies of the notifications will be submitted to the owner along with other project documentations such as disposal manifests, etc.

3.6 Project Schedule/Budget

SACAL is able to be on site within 12-24 hours of notification for an abatement, remediation or response to an emergency as a result of damage due to water, oil or chemical spills and to complete assignments as expeditiously as possible. SACAL always complete projects well ahead of schedule. SACAL is able to submit all post work documents and submittals within five days of project completion. Typical tasks/schedule for a school project upon survey completion are as follows:

- ✓ Review survey report – SACAL will review task order/report immediately upon notification
- ✓ File GA EPD 10 day Notifications
- ✓ Develop Abatement, safety and Air monitoring plan
- ✓ Mobilize equipment, materials, personnel, supplies, waste containers to site
- ✓ Build negative air containment as shown on SOP
- ✓ Begin removal for ACM (wet), LBP or mold

- ✓ Conduct personnel/area air monitoring
- ✓ Perform final cleaning with HEPA vac
- ✓ Perform air clearance by PCM or TEM based on project size.
- ✓ Transport waste with manifest to subtitle D approved landfill for disposal
- ✓ Demobilize from site
- ✓ Project schedule and completion will be dependent on the magnitude of the project. Generally, SACAL can begin work within 48 hours of notification by the DeKalb County Board of Education.

3.7 Site Mobilization for Abatement/SACAL's Standard Operating Procedures

SACAL maintains a standard operating procedures that meets or exceed industry standard. Copies of the SOP is available upon request and at the job site. Equipment and supplies will be mobilized to site. Abatement must be conducted under negative air containment, materials must be wetted, and safety of workers and the environment must be maintained. Materials must be properly bagged, labelled, contained, manifested, transported and properly disposed of at subtitle D licensed facility. Copies of disposal manifests must be returned to project owner within 21 days of project completion. Area will be properly cleaned prior to removal of containment.

Following are SACAL's standard operating practice and methodology once SACAL receives a call or email regarding a task or project. SOP is included in the Appendix

3.7.1 Initial Response to Task Orders

SACAL is able to be on site within 12-24 hours of notification for an abatement, remediation or response to an emergency as a result of damage due to water, oil or chemical spills and to complete assignments as expeditiously as possible. SACAL always complete projects well ahead of schedule. Once the owner notifies SACAL of asbestos, lead based paint, mold or any other emergency at owner's facility, SACAL project manager and or supervisor will be on site within 12-24 hours to access the project requirements and possible containment of the emergency. During the initial site visit, SACAL will

- Locate the site
- Access the environmental issues of concern such as asbestos, lead based paint, mold, air quality, broken pipe, water damage, oil spill, chemical spills or any other conditions that may pose hazard and danger to human health and the environment.
- Collect samples for analysis, review materials data sheets
- Review laboratory analytical reports
- Determine scope of project and manpower, materials and equipment needed for abatement and remediation
- Provide written proposal for approval
- Mobilize personnel, equipment, materials to site
- Execute project

- Demobilize from site
- Submit report to owner

SACAL is able to submit all post work documents and submittals within five days of project completion.

3.8 SACAL's Hiring Process – community recruitment, screening and training

As a minority company founded and headquartered in Georgia, SACAL's key personnel are locally based and some are residents of DeKalb County. Mr. James is very concerned with the high level of young blacks without jobs. Given the opportunity, he wants to provide jobs to our minority population to help alleviate poverty from our communities. Majority of the workers engaged in this project will be drawn from the local Atlanta area. Majority of abatement training providers are located in the Atlanta Metro and will be contacted for recruitment and training of any additional workers needed. Local laboratories will also be utilized for analytical services. SACAL only use workers trained and certified in abatement. All our abatement workers and supervisors are trained and certified, with respiratory fit testing and medical surveillance.

3.9 Community Stakeholders Engagement and Building Effective Partnerships and Collaborations

SACAL shall perform this project as a team and partner with the DCSD and other stakeholders. SACAL shall regularly communicate and update the project manager of the plans, progress, issues and any resolutions. Daily or Weekly and or monthly progress reports will be provided to ensure that the manager is aware of field activities.

3.10 Utilization of Local Suppliers and Retailers

SACAL maintains rental accounts with several local suppliers such as, Airgas, Neff Rental, landfills. Equipment and materials, not already owned by SACAL will be purchased locally. SACAL will utilize the local landfill for the disposal of waste materials.

3.11 Sample Report

SACAL will provide report as requested by the DCSD. Final disposal manifest will be provided to DCSD within 21 days of project completion. Copy of report sample is included in the appendix.

4.0 SACAL's Relevant Experience and Expertise in Providing Asbestos and LBP Abatement, Mold Remediation and Emergency Response Services

This section describes SACAL's over 20-year experience providing the services requested in the solicitation.

4.1 SACAL's over 20-year Experience in asbestos and LBP abatement, mold remediation and emergency response Services

SACAL has executed over 1000 surveys, asbestos and lead based paint abatement, mold remediation, emergency response for mold, hazardous materials remediation, air testing, and water testing for lead in drinking water, spills among others for various clients including, Atlanta Public Schools, Bibb County k-12 schools, Fort Valley State University, Dougherty County Schools, Georgia Tech, Georgia State University, Malls and various other educational, industrial, commercial and residential facilities. SACAL is currently providing the services requested in the solicitation, including, but not limited to asbestos survey and abatement to Hall County; asbestos materials building survey to City of Albany, abatement, demolition and site restoration of blighted properties for Macon-Bibb County; abatement, mold remediation and water quality monitoring for Bibb County School District; Dougherty County School District, Savannah-Chatham County Schools, and hazardous materials remediation for Moody Air Force Base. Additionally, SACAL has provided abatement and demolition services to the DeKalb County previously and to other agencies of the government at the federal, state, and local levels, private corporations, and individuals in the United States. Some of the private sector companies that SACAL has provided similar services to include, but are not limited to, City of Warner Robins, D&D of Middle Georgia, City of Macon, Macon Water Authority, Bibb County Board of Commissioners, Bibb County Board of Education, City of Atlanta, Brown & Williamson Tobacco Corporation, Georgia Power Company, Cobb County, DeKalb County, Macon-Bibb County Land Bank Authority, YKK USA, Beal's Hills Corporation, Red Carpet Inn, Kelloggs, Naval Facilities Engineering Command, Federal Aviation Administration, and etcetera. SACAL has abated over 5,000,000 square feet of spaces and demolished over 1000 single family, commercial and industrial structures. SACAL is capable of conducting hazardous materials building surveys, abatement, remediation, emergency response, demolition and site restoration of multiple structures.

4.2 SACAL's History and Past Performance and in providing requested services

SACAL has been providing asbestos survey, abatement, lead abatement, mold remediation, indoor air quality testing, phase I, II, III, NEPA Environmental Assessments, soil and groundwater monitoring and remediation and other environmental services since 1997. Because of the quality of service that we provide, SACAL has become the company of choice to many companies and agencies of the government, including, Bibb County Board of Education, Fort Valley State University, Hull Property Group, ADM, Dougherty Schools, Cobb County, etc.. SACAL has successfully completed various asbestos and LBP abatement, mold remediation and emergency response at several k-12 including but not limited to John Lewis Invictus Academy, Jean Young Middle, Alexander II, Butler Early Childhood Center, Hartley, King Danford, Imgram-Pye, Miller, Morgan, Berden, Bernd, Porter, Lane, Riley, Springdale, Monroe, and Magnolia schools, etc..

4.3 SACAL's Environmental Experience in providing requested services/Sample of SACAL Completed Projects

SACAL has an indefinite delivery indefinite quantity (IDIQ) contract performing similar services for both government and private corporations. These contracts require SACAL to respond to

emergencies, conduct asbestos materials building surveys, abatement, remediation, emergency response, demolition, transportation, disposal and site restoration throughout Georgia. Additionally, SACAL also holds IDIQs with Atlanta Public Schools, Macon-Bibb County, City of Albany, Hall County, Savannah Chatham County School System, Moody Air Force Base, FAA, and City of Douglas.

4.3.1 Asbestos Abatement services

SACAL has completed various sizes of asbestos abatement projects ranging from small mechanical room TSI for pipe replacement to complete abatement for renovation and prior to demolition of entire school such as King Elementary School, Northeast High School, Appling middle school in Macon, Monroe High School and Magnolia Schools in Albany, Cobb County, DeKalb County and JC Penny, Mercy' spaces in malls at Macon, Rome, Milledgeville, Statesboro and etc.. SACAL has completed the abatement, remediation, demolition and site restoration of over 200 blighted properties for Macon-Bibb County within the past three years. Also, within the past three years SACAL has completed abatement at Northeast HS, Appling Middle School, Kings Elementary and other smaller projects for Bibb County Schools District and Monroe High School and Magnolia Schools in Albany, Georgia for Dougherty County Schools. Please see table below for sample completed projects.

4.3.2 Lead based paint abatement services

SACAL is licensed by the Georgia Environmental Protection Division for Lead Based Paint removal and has completed lead based paint abatement in child occupied and residential structures. SACAL has also completed water testing at Bibb County k-12 Schools for lead. Please see table below for sample completed projects.

4.3.3 Mold Remediation services

SACAL has completed several mold remediation and emergency response projects for Atlanta Public Schools, Bibb County Schools, Fort Valley State University and at several commercial, industrial and residential properties. Please see table below

4.3.4 Emergency Response services

SACAL has provided several emergency response services to various clients, including Atlanta Public Schools, Bibb County Schools Districts, Fort Valley State University, Hall Property Group at their malls in Macon, Rome, Milledgeville, Statesboro; Fickling among others. SACAL has responded to emergencies due to water damage and leaks, resulting in mold growth. SACAL has collected indoor air quality samples for laboratory analysis and has mitigated water damage and cleaned up and remediated mold on furniture, books, HVAC ducts, laboratory equipment, desks, tables and chairs in classrooms, dormitories, offices, laboratories, mechanical rooms, gyms, residential buildings, etc.. SACAL has removed and replaced water damaged building materials, painted and restored space to its original functionality. SACAL has responded to and cleaned oil and chemical spills. Please see table below

4.4 Sample of Completed Environmental Services Projects

Project & Location	Magnitude	Owner	Date Completed	Value
Asbestos/LBP/Mold/Emergency Response at various k-12 including, John Lewis Invictus Academy, Jean Young Middle, etc. Atlanta, GA	IDIQ	Atlanta Public Schools	2020-	
Abatement and demolition of Macon-Bibb County Blighted Structures, Macon	IDIQ	GBHS for Macon-Bibb County Government Blight Remediation	2016- Ongoing	\$1,000,000+
Northeast HS, Appling MS Renovation King Elementary School abatement project, Emergency response for spill and mold remediation, etc. Macon, GA	Various asbestos abatement, mold remediation, emergency spill response, lead in water testing, projects for educational facilities	Bibb County Board of Education Jason Daniel, Dir. Cap Proj. (478) 765-8505	2018-2019 June 2014	\$497,000 \$195,000 (over \$1,000,000 in billing since 1999)
Abatement of Monroe High School, Magnolia School	Large abatement project for entire school - Abatement of TSI, JC, Flooring, roofing, misc.	Dougherty County School District Bob Fowler, Facilities Director (229) 431-1301	2018	\$100,000
Carnegie Hall, ROTC, Dorms, Offices, Classrooms, Labs, Abatement, Fort Valley	Multiple projects including abatement, emergency response to water leaks, mold remediation, repairs, restoration, painting	Fort Valley State University Joe Thomas (478) 825-6200	2015-2020	over \$700,000
Asbestos Materials Building Survey of dilapidated structures prior to demolition	IDIQ	City of Albany, GA Scott Tennison	2015-2022	Over \$75,000
Assessments and Abatement of multiple retail stores in Macon, Rome, Statesboro, Milledgeville, Griffin	Large multiple locations abatement at Macon Mall, Statesboro Mall, Milledgeville Mall, Rome Mall	Hull Storey Properties Ray Hitt, Const. Manager (706) 833-9820	2010 -	Over \$1,750,000
Survey, Abatement, and Demolition of Nuisance Properties	IDIQ	Hall County Board of Commissioners	2016- Ongoing	No maximum value

4.5 SACAL's available staff and resources to self-perform requested services

SACAL has the necessary staff and equipment to self-perform asbestos and LBP abatement, mold remediation and emergency response service. All our personnel are training and certified in Asbestos, LBP, Mold, and OSHA HAZWOPER. Following personnel will be available for the execution of the project. Addition or substitutes will be made with equally trained and experience individuals if and when necessary:

Samuel James
Alberto Gutierrez
Danny Buchanan
Carlos Grayer
Edy Montiel
Ana Reyes
Henry Saldivar

Abatement and demolition equipment owned by SACAL include, but not limited to:

- Negative air machines (15),
- Floor tile removing machine
- Roof saw (2)
- Showers
- Air monitors
- Excavators
- Front end loader
- Backhoe
- Bobcat
- Scissors lifts
- Articulated boom
- Tractor trailer
- Low Boy
- Roll Off Trucks, 40 & 30 yards containers, HEPA vac, dump trucks/trailers, etc..
- HVAC duct cleaning machine
- Video recording

4.6 SACAL's Environmental, Health and Safety Program

SACAL maintains a robust health and safety program. At SACAL we believe that no work is too important that you cannot take time to perform it safely. The health and safety of our employees and the protection of public health and the environment is vital to SACAL. Safety is valued over expediency. SACAL only hires trained and licensed workers and we provide additional daily safety training each day prior to work activities. SACAL's Health and Safety Program Table of Content is enclosed. Full copy is available upon request.

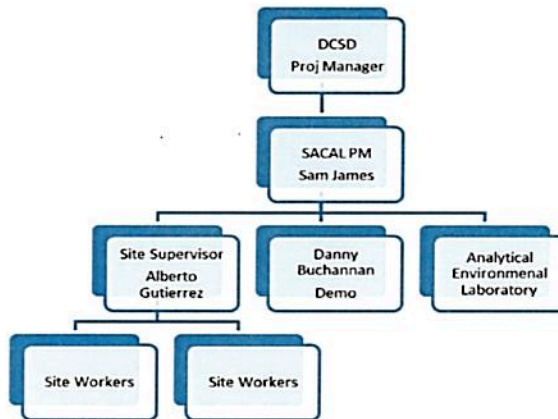
4.7 SACAL's Quality Assurance Plan

4.7.1 SACAL's Qualification and Organizational Chart/Project Management Plan

SACAL Environmental & Management Company (SACAL) provides complete emergency response, environmental and industrial support services, including asbestos survey and abatement, site assessments, compliance monitoring, mold surveys and abatement, spill cleanups, waste characterization, air monitoring, hazardous waste remediation, demolition and site restoration. Headquartered in Macon, Georgia, SACAL was founded in 1997 to provide a full range of professional services to federal, state, local governments, and the private sector around the globe. SACAL is U.S. SBA 8(a) graduate and SDB certified. We are dedicated to professional excellence, high standards, quality, competence, integrity, and responsiveness to clients' needs. Our operating philosophy is centered on providing the highest possible quality of service to our clients through competent and qualified project management, attention to detail, sensitivity to schedule, cost, and awareness of ever-changing environmental policy, regulations, and technology.

SACAL will perform the abatement project in compliance with federal, state and local regulatory requirements and according to the specifications.

Below is SACAL's proposed Organizational chart for the project.



4.7.2 Designated Competent Person

SACAL's designated competent person and supervisor for this project is Mr. Alberto Gutierrez. Mr. Gutierrez is a certified asbestos, LBP abatement and mold remediation supervisor with over 15 years of experience. He has supervised several K-12 projects at Atlanta Public Schools, Bibb County Schools, Dougherty County Schools and etc. in Georgia, and southeast. He will be in charge of project execution, including coordinating transportation and disposal of waste material at an approved landfill. Mr. Gutierrez' credentials are attached in Appendix.

4.7.3 Project and Other Supervisor

Mr. Samuel James is the project manager and will provide supervisor support to Mr. Gutierrez. Mr. James is a licensed abatement supervisor and asbestos building inspector with other 40 years' experience in environmental field and over 20 years in asbestos abatement projects ranging from 10 square feet to over 1 million square feet mall facilities, k-12, commercial and industrial manufacturing plants. He has managed projects both for the government and the private sector. Mr. James also holds environmental and industrial engineering degrees from Mercer University School of Engineering. A Copy of Mr. James' abatement supervisor license is attached in the Appendix.

4.7.4 Abatement Workers

All abatement workers proposed for this work are trained, licensed, experienced and medically cleared to perform asbestos abatement work. Copies of workers' abatement certification are included in the Appendix.

4.7.5 Independent Testing Laboratory

EMSL and Analytical Environmental Services (AES) will provided any necessary testing services that may be required. Both are accredited laboratories located in Atlanta, Georgia with capability to perform Phase contrast microscopy (PCM), polarized light microscopy (PLM), transmission electron microscopy (TEM).

4.7.6 Record Keeping

All entrants to the project site will be required to sign in/out. All loads leaving the site will be accompanied with a properly completed manifest. A copy of the sign in sheet and disposal manifest are in the Appendix

4.7.7 Disposal Facility, Transporter

Asbestos and LBP waste materials will be disposed at the local subtitle D landfill licensed by the Georgia EPD for handling and disposal of asbestos and LBP wastes. Transportation of wastes will be by SACAL.

SACAL uses computer system to properly track and manage project budget. Equipment, materials, labor and disposal costs are tracked regularly to ensure that we do not go over budget and remain profitable. SACAL also maintains a robust quality control/assurance plan, enclosed in the appendix. Workers and supervisor are engaged to ensure that no visible emission is found upon project completion.

4.8 SACALs Sub-Plan

SACAL does not anticipate the use of subcontractors for this project.

4.9 Sustainability/Green Practices

SACAL actively participates in recycling of materials, including, but not limited to bricks, concrete, beams, reusable kitchen furniture, heating and air conditioning units and other recyclables. HVAC units are properly drained prior to removal.

5.0 SACAL's Sample Contact References for Similar Scope of Work

SACAL has successfully completed multiple projects of similar scope and size for both private and government agencies. Following are some contacts that can attest to SACAL's past performance.

Organization	Contact	Title	Address	Phone No	Email
Bibb County Board of Education	Jason Daniel Marty Drawhorn	Director of Capital Program Construction Proj. Mgr	484 Mulberry St, Suite 300, Macon, GA 31201	(770) 301-6788 (478) 390-1276	mdrawhorn@bcsdk12.net
Georgia Behavioral Health System	Cass Hatcher	Chief Facilities Director	175 Emory Hwy, Macon, GA 31217	(478) 803-7753 (478) 972-6889	chatcher@gabhs.org
Dougherty County Schools System	Bob Fowler	Director of Construction	1711 Schilling Ave, Albany, GA 31705	(229) 431-1301	bfowler@docoschools.org
City of Albany	Scott Tennison	Code Enforcement Manager	240 Pine Ave, Suit 300, Albany, GA 31701	(229) 407-0934	jtennison@albanyga.gov
Fort Valley State University	Joe Thomas	Asst. Director of Facilities	1000 State University Dr., Fort Valley, GA 31030	(478) 825-6781	Thomas01@fvsu.edu
Atlanta Public Schools	MarkeShia Parris Victor Gaither	Project Manager Engy & Env Manager	1631 LaFrance Street, NE Atlanta, GA 30307	(404) 802-3720 (404) 802-3767	Markeshia.Parris@atlanta.k12.ga.us Vgaiter@atlanta.k12.ga.us

Appendix A Attachments:

Georgia Secretary of State Certificate of Incorporation
Georgia EPD Abatement Contractor License
Georgia EPD Lead License
U.S EPA Lead Based Paint RRP License
Asbestos Supervisor Training Certification
Mold Assessment and Remediation in Building
IAQ/IH Sampling
Certificate of Insurance
Business License Registration
Financial Statement
Resume

Secretary of State
Corporations Division
Suite 315, West Tower
2 Martin Luther King Jr. Dr.
Atlanta, Georgia 30334-1530

CONTROL NUMBER: 9739115
EFFECTIVE DATE: 10/31/1997
COUNTY : BIBB
REFERENCE : 0047
PRINT DATE : 11/06/1997
FORM NUMBER : 311

SAMUEL A. JAMES
1419 MARION PLACE
MACON GA 31204

CERTIFICATE OF INCORPORATION

I, Lewis A. Massey, the Secretary of State and the Corporation Commissioner of the State of Georgia, do hereby certify under the seal of my office that

SACAL ENVIRONMENTAL & MANAGEMENT COMPANY
A DOMESTIC PROFIT CORPORATION

has been duly incorporated under the laws of the State of Georgia on the effective date stated above by the filing of articles of incorporation in the office of the Secretary of State and by the paying of fees as provided by Title 14 of the Official Code of Georgia Annotated.

WITNESS my hand and official seal in the City of Atlanta and the State of Georgia on the date set forth above.



Lewis A. Massey
LEWIS A. MASSEY
SECRETARY OF STATE

Georgia Environmental Protection Division

License To Conduct Regulated Asbestos Activities in Georgia
Lead-Based Paint and Asbestos Program
Certification, Accreditation, & Licensing Unit



Richard E. Dunn, Director
4244 International Parkway, Suite 104
Atlanta, Georgia 30354



SACAL Environmental & Management Company

Having satisfied the requirements of The Georgia Asbestos Safety Act, O.C.G.A. 12-12-1, et seq and the Rules for Asbestos Removal and Encapsulation, Chapter 391-3-14, Is Hereby Licensed as an ASBESTOS CONTRACTOR FIRM
To Remove and Encapsulate Friable Asbestos Containing Materials
Within the State of Georgia. This Certificate May Be Subject To Revocation, Suspension, Modification Or Amendment By The Director For Cause Including Evidence Of Noncompliance; Or For Any Misrepresentation Made In The Application, Supporting Data Entered Therein Or Attached Thereto; Or Any Subsequent Submittals Or Supporting Data; Or Any Alterations Affecting The Ability To Perform Duties Properly.

<i>Company Owner/President</i>	Samuel A. James	
<i>Company Mailing Address</i>	3153 Vineville Avenue Macon GA 31204	
<i>Phone:</i>	478 745 9352	
<i>Fax:</i>	478 745 7686	
<i>Company License Number</i>	ASBRN-568	
<i>Principal Agent's Name</i>	Samuel James	
<i>Agent's Date of Birth</i>	<i>Agent's Height</i>	<i>Agent's Weight</i>
12/26/1960	5'7"	175
<i>Agent's Authorization Number</i>	AGENT-M-119	

The Company License and the Agent's Authorization are interconnected, and the issue and expiration dates run concurrently. The issue and expiration dates shown below apply to both the Company License and the Agent's Authorization. If the agent ceases his authorization to serve, a replacement agent must be submitted immediately for approval consideration.

ISSUE DATE	EXPIRATION DATE
4/17/2018	3/31/2021

Richard E. Dunn, Director

*Licensee Agent Program Manager
Lead-Based Paint and Asbestos Program
2018-2021*

ISSUED BY: *Debra Hancock*

April 17, 2018



ENVIRONMENTAL PROTECTION DIVISION

Lead-Based Paint Certified Firm License

*Richard E. Dunn, Director
4244 International Parkway, Suite 104
Atlanta, Georgia 30354*

This Is To Certify That

SACAL ENVIRONMENTAL & MANAGEMENT CO.

Samuel James

Owner/President

Having Satisfied the Requirements of The Georgia Lead Poisoning Prevention Act, O.C.G.A. 31-41-1, et seq and the Rules for Lead-Based Paint Hazard Management, Chapter 391-3-24, The Above Referenced Firm is Hereby Certified To Perform Lead-Based Paint Activities in the State of Georgia. This License May Be Subject to Revocation, Suspension, or Modification by the Director for Cause Including Evidence of Noncompliance or for Any Misrepresentation Made in the Application, Supporting Data or Subsequent Submittals Entered Therein or Attached Thereto, or Failed to Maintain Required Records. The Certification Holder Agrees to Use Only Georgia Certified Individuals When Conducting Georgia Regulated Lead-Based Paint Activities Granted By This License.

<i>Issue Date</i>	<i>Expiration Date</i>
11/24/2020	11/24/2021
<i>Georgia Lead Firm License Number</i>	

12 1120 568

*Jennifer Vogel, Program Manager
Lead-Based Paint and Asbestos Program
(404) 363-7026
Issued By:Gianna Wilson*

United States Environmental Protection Agency

This is to certify that



Sacal Environmental & Management Company

has fulfilled the requirements of the Toxic Substances Control Act (TSCA) Section 402, and has received certification to conduct lead-based paint renovation, repair, and painting activities pursuant to 40 CFR Part 745.89

In the Jurisdiction of:

All EPA Administered States, Tribes, and Territories

February 25, 2021

This certification is valid from the date of issuance and expires

NAT-43887-2

Certification #

February 11, 2016

Issued On

A handwritten signature in cursive script that reads "Michelle Price".

Michelle Price, Chief

Lead, Heavy Metals, and Inorganics Branch





ENVIRONMENTAL PROTECTION DIVISION

Certification To Conduct Georgia Regulated Lead-Based Paint Renovation Activities

Richard E. Dunn, Director
4244 International Parkway, Suite 104
Atlanta, GA 30354

Samuel James

Table with 4 columns: Gender, Height, Weight, Date of Birth. Row 1: Male, 5 8, 165, 12/26/1960

Company

SACAL Environmental & Management Company

2153 Vineville Avenue
Macon, GA 31204

This certificate is issued under the authority of the Georgia Lead Poisoning Prevention Act, O.C.G.A. 31-41-1, et seq and the Georgia Rules for Lead-Based Paint Hazard Management, Chapter 391-3-24 that allows the above named individual to serve as a(n)

Table with 2 columns: Discipline(s), Certification Expiration Date. Row 1: Renovator, 11/29/2021

Certification Number GA-EPD-RRP-7539-4233

Issued Date 3/9/2020

This certificate must be in your possession while conducting renovation activities regulated by the Georgia Rules for Lead-Based Paint Hazard Management, Chapter 391-3-24. This certification is valid for the performance of Georgia regulated lead-based paint renovation activities and when employed by a Georgia Certified Renovation Firm. A renewal application must be submitted at least thirty (30) days prior to the expiration date shown, and a refresher training course must be taken before the training expiration date.

Handwritten signature of Jennifer Vogel

Jennifer Vogel, Program Manager
Lead-Based Paint and Asbestos Program
(404) 363-7026
Issued By: Shelli Lockwood

The Environmental Institute

Samuel James

Social Security Number - XXX-XX-2863

SACAL Environmental & Management Co. - 2153 Vineville Avenue - Macon, Georgia 31204

Has completed 8 hours of coursework and satisfactorily passed an examination that meets all criteria required for EPA/AHERA/ASHARA (TSCA Title II) Approved Reaccreditation, NESHAP Regulations Training, and OSHA Competent Person

Asbestos in Buildings: Abatement Project Supervisor Refresher

January 20, 2020

Course Date

14341

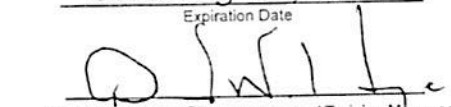
Certificate Number

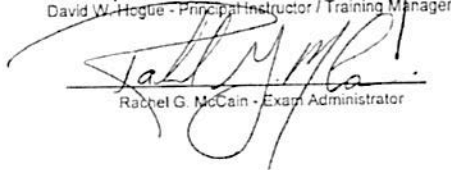
January 20, 2020

Examination Date

January 19, 2021

Expiration Date


David W. Hogue - Principal Instructor / Training Manager


Rachel G. McCain - Exam Administrator



(Approved by the ABIH Certification Maintenance Committee for 1 CM point - Approval #11-583)
(Florida Provider Registration Number FL49-0001342 - Course #FL49-0004693)
TEI - 1395 S. Marietta Parkway SE - Building 100, Suite 124 - Marietta, GA 30067
Phone: 770-427-3600 - Website: www.tei-atl.com

The Environmental Institute

Samuel James

Social Security Number - XXX-XX-2863
SACAL Environmental & Management Co. - 2153 Vineville Avenue - Macon, Georgia 31204

*Has completed 4 hours of coursework and satisfactorily
passed an examination that meets all criteria required for
EPA/AHERA/ASHARA (TSCA Title II) Approved Reaccreditation*

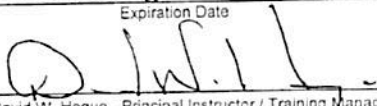
Asbestos in Buildings: Inspector Refresher

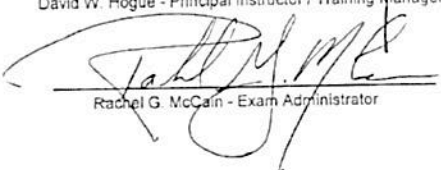
January 21, 2020
Course Date

17760
Certificate Number

January 21, 2020
Examination Date

January 20, 2021
Expiration Date


David W. Hogue - Principal Instructor / Training Manager


Rachel G. McCain - Exam Administrator



(Approved by the ABIH Certification Maintenance Committee for 1/2 CM point - Approval #11-577)

(Florida Provider Registration Number FL49-0001342 - Course #FL49-0002805)
TEI - 1395 S. Marietta Parkway SE - Building 100, Suite 124 - Marietta, GA 30067
Phone: 770-427-3600 - Website: www.tei-atl.com

The Environmental Institute

This is to certify that

Samuel James

*Has completed coursework and satisfactorily passed
an examination that meets all criteria
required for the course*

*Mold Assessment and
Remediation in Buildings*

May 13-15, 2002
Course Date

1282
Certificate Number

May 15, 2002
Examination Date

Eva M. Ewing
Eva M. Ewing, CIH - Course Director

Raphel G. McCain
Raphel G. McCain - Exam Administrator



TEI - 1300 Williams Drive, Suite E - Marietta, Georgia 30066 - (770) 427-3600



EMSL ANALYTICAL, INC.

Certifies that

Sam James

Has completed 8 hours of training
IAQ/IH Sampling

EMSL Certificate No. 70016047 Course Date: 01/23/2014
Granted: 01/23/2014

Jason Dobranic, Ph.D.
Vice President of Microbiology and Life Sciences

Sponsored by:
EMSL Analytical, Inc.
200 Route 130 North
Cinnaminson, NJ 08077
Phone: (800) 220-3675
Fax: (856) 786-5973
www.emsl.com

Environmental, Mold, Bacteria, IAQ, Asbestos, Lead, Forensic and Materials Testing Since 1981



The Environmental Institute

1841 West Oak Parkway, Suite F - Marietta, Georgia 30062
Phone: 770-427-3600 - Website: www.tei-atl.com

Certificate of Attendance and Successful Completion

Lead Safety for Renovation, Repair & Painting Refresher (RRP) Refresher Training Program in English

(Per 40 CFR Part 745.90)

Samuel James

SACAL Environmental & Management Company - 2153 Vineville Avenue - Macon, Georgia 31204

Certificate Number: R-R-1123-18-00280

Course Date: November 29, 2018

Examination Date: November 29, 2018

Georgia & Alabama Expiration Date: November 28, 2021

EPA Expiration Date: November 28, 2023



Thomas G. Laubenthal
Thomas G. Laubenthal - Principal Instructor

(Meets Georgia Rules of Lead-Based Paint Hazard Management, Chapter 391-3-24)

Occupational Safety & Environmental Education, Inc.

2000 Clearview Ave. Ste. 117 Doraville, Georgia 30340

To verify this certificate call: 404-732-6327

CERTIFICATE of TRAINING

This certifies that

ALBERTO GUTIERREZ

XXX-XX-5980

3214 Valley Bluff Dr. Apt. #315 Atlanta, GA 30340



has attended and successfully completed the

ASBESTOS CONTRACTOR SUPERVISOR REFRESHER

Asbestos Hazard Emergency Response Act mandatory Refresher 1 day course and has passed an examination in that course with a minimum score of 70%. Training was in accordance with

40 CFR Part 763 (AHERA).

The above student received the requisite training for asbestos accreditation under

Title II of the Toxic Substances Control Act

May 08, 2020 to May 08, 2020. Exam date: May 08, 2020

EXPIRATION DATE: May 08, 2021

COURSE NO. EASR12920

CERTIFICATE NO. 8806ALGU5980

Training Address: 2000 Clearview Ave. Ste. 117 Doraville, Georgia 30340

(Signature)
AZAZEL CARCAMO
COURSE INSTRUCTOR

(Signature)
AZAZEL CARCAMO
COURSE DIRECTOR



ALBERTO GUTIERREZ

has diligently and with merit completed training in

Hazwoper 8hr Refresher Course

on 11/5/2019 from the USF OTI Education Center.

Deborah Sutherland, PhD

Deborah Sutherland, PhD
Associate Vice President USF Health
Associate Dean College of Medicine
Continuing Professional Development

Robert E. Nesbit

Robert E. Nesbit, CWCP
Program Manager
USF OTI Education Center

DESCRIPTIONS (Continued from Page 1)

\$1,000,000/Each Claim \$2,000,000/Aggregate \$2,500/Deductible Retroactive Date:12/29/2017

6 ANNUAL RENEWAL DEADLINE: APRIL 1ST

MACON-BIBB COUNTY
BUSINESS LICENSE
OCCUPATIONAL TAX CERTIFICATE
200 CHERRY STREET, SUITE 202
MACON, GA 31201

SACAL GLOBAL SOLUTIONS
SACAL GLOBAL SOLUTIONS

LICENSE # 6556
P&Z #
BUSINESS NAME: SACAL GLOBAL SOLUTIONS
BUSINESS ADDRESS: 2153 VINEVILLE AVE
MACON GA 31204
HOME/COMMERCIAL: Commercial
BUSINESS DESCRIPTION: ENVIRONMENTAL SERVICES

1 Administrative
4 Number of Employees

1. Your Occupational Tax **MUST** be paid on or before April 1st of each year. Occupational Tax Certificate renewals are the responsibility of the business owner and shall occur each year during the 90-day period prior to April 1st. Renewal reminder letters are provided as a courtesy and are not required for renewal purposes.
2. This certificate **MUST BE DISPLAYED** in a conspicuous place inside the above business location.
3. Macon-Bibb County **MUST** be notified of any changes in ownership, location, business name or business closure. This certificate is not transferable and is only valid for the above location.

THE BUSINESS LISTED ABOVE IS REGISTERED WITH MACON-BIBB COUNTY
FOR THE YEAR OF 1/1/2020 TO 12/31/2020

SACAL GLOBAL SOLUTIONS
PO BOX 13885
MACON GA 31208



Samuel Atuwokiki James
President & Chief Executive Officer

Phone: +1 (478) 390-6424
Email: Samuel.James@sacalglobal.com

Mr. Samuel Atuwokiki James is the president and chief executive officer of SACAL Environmental & Management Company (SACAL), a global technical services company. SACAL provide a full range of professional environmental services, including environmental assessments, remedial investigations/feasibility studies, audits, remediation, waste management, water/wastewater treatment, engineering, technical, and management consulting and construction services to the private and public sector throughout the United States and outside the United States, since 1997. Mr. James comes with over 30 years experience from the petroleum, power, construction, manufacturing, engineering and environmental industries. He is responsible for providing overall strategic management goal, vision, plans, and direction of the company. He has directed and performed hundreds of environmental surveys, assessments, investigations, designs, waste management and remediation (cleanup) projects valued at over \$200 million. He is an American trained and experienced engineer with degrees in environmental and industrial engineering with Chemistry minor from Mercer University School of Engineering, Macon, Georgia. Mr. James is also trained and experienced in the use of modern technologies, such as: thermal desorption, soil vapor extraction, soil flushing, soil washing, solvent extraction, electrokinetic remediation, chemical oxidation, bioremediation, and phytoremediation for in-situ and ex-situ remediation of petroleum impacted soil and groundwater and in hazardous waste operations and emergency response. He is a licensed asbestos building inspector and supervisor. He has final authority and responsibility for contract execution. Mr. James is a Nigerian American of Bonny, origin. He has served as senior adviser to Macon Mayor C. Jack Ellis and U.S. Congressman Jim Marshall. He co-chaired the Mayor's transition team and served in the Mayor's Diversity Commission.



Below is a partial list of companies and government agencies that have benefit from the professional services of Mr. James and his company:

- ◆ United States Air Force, Robins AFB
- ◆ Naval Facilities Engineering Command, U.S. Navy
- ◆ U.S. Environmental Protection Agency
- ◆ CH2MHill
- ◆ Turner Job Corps Center (US DOL)
- ◆ City of Macon
- ◆ Fort Valley State University
- ◆ Kellogg Company
- ◆ Quick stop Gas
- ◆ RaceTrac Petroleum
- ◆ City of Warner Robins
- ◆ National Salvage & Service Corp, IN
- ◆ Georgia Department of Transportation
- ◆ City of Albany
- ◆ Lexington Housing Authority
- ◆ Parsons Engineering Science, Inc
- ◆ Bank of America
- ◆ Bridgestone/Firestone Company
- ◆ MCC Industries Co
- ◆ Georgia Institute of Technology
- ◆ The Trane Company
- ◆ Bibb County
- ◆ Middle Georgia College
- ◆ Hull Storey Gibson Companies
- ◆ Tema Oil Refinery (Ghana)
- ◆ Fickling & Company
- ◆ Honeywell (formerly Allied Signal)
- ◆ RJR Tobacco Company
- ◆ Burnt Hickory Gas
- ◆ Georgia/Carolina Quality Lubricants, Inc
- ◆ Atlanta Gas Light Company
- ◆ Branch Banking & Trust (BB&T)
- ◆ Georgia Power Company
- ◆ Bibb County Board of Education
- ◆ YKK USA
- ◆ Georgia Southern University
- ◆ City of Atlanta
- ◆ Home Depot USA
- ◆ ADM
- ◆ Tyco Health Systems
- ◆ L.E. Schwartz & Sons
- ◆ Cobb County Water System
- ◆ Macon Water Authority
- ◆ Georgia National Fairgrounds/Agricenter

SAJ-Page 1 of 4

Samuel Atuwokiki James
President & Chief Executive Officer

Phone: +1 (478) 390-6424
Email: Samuel.James@sacalglobal.com

SUMMARY OF EXPERIENCE

Since 1997, Mr. James has been responsible for the day-to-day operation of SACAL Environmental & Management Company, providing consulting and contracting services to clients and direct management of the company. He has served as program manager on several assessments and remediation projects. He has performed, directed and managed the assessment, investigations, remediation and long term operation and management of sites contaminated with petroleum, former manufactured gas plants, superfund site, lead, asbestos, air quality, polychlorinatedbiphynols (PCB), metals and other organic and inorganic hazardous chemicals for public and private companies. He has managed the assessment and geotechnical investigation and closure of tanks at various locations in the United States. He has managed wetland delineation studies and watershed management studies. He has managed, directed, coordinated, and overseen the characterization, sampling, analysis, handling, manifesting, transportation, treatment and disposal of hazardous and non-hazardous waste materials. He has directed environmental audits, soil testing and analysis, air testing and analysis, water and wastewater treatment, machine studies & redesign project, job safety analysis, waste management, landfill, erosion control, and construction projects. He has directed building surveys, analysis, and remediation of soils, air and groundwater contamination.

From 1996 until 1997, Mr. James worked as a consultant with Onsite Environmental and Technicon Engineering companies. During this time, he participated in various geotechnical investigations and remediation work for government and private clients. The work included, landfill investigation and closure for the US Department of Defense and Aluminum Company of America, remediation of superfund site contaminated with petroleum, lead and PCB using various treatment technologies, treatment & solidification of lead contaminated sites belonging to US government; groundwater investigation and cleanup for the North Carolina Department of Transportation, and various other geotechnical investigations, soil borings, waste characterizations, remediation, waste management, erosion control, demolition, soil testing, construction of landfill and sludge pond, and other health and safety investigations for private companies.

In 1995, Mr. James worked for the Georgia Department of Transportation as an Inspector. During this time, he oversaw and directed the construction, resurfacing, paving, erosion & sedimentation control, and compliance issues for roads, bridges and sidewalk projects.

From 1994 – 1996, Mr. James was a part-time instructor at Macon Technical Institute where he taught computer courses.

From 1988 to 1994, Mr. James was a full time student at Mercer University and also owner of SACAL General Supplies. The company was engaged in direct marketing and supplies of medical equipment to doctors' offices and export of industrial equipment overseas.

From 1979 to 1988, Mr. James worked for the Shell Petroleum Development Company in the production and maintenance department. During this time he received training (18 months) in geological exploration and production of crude oil and later he gained experience in the exploration, drilling, operation, production, and maintenance of petroleum facilities. He operated and maintained petroleum production facilities, drilling rigs, well heads, gas plants, flow stations, water treatment plants, waste treatment plants, offshore terminal, oil terminal, oil refinery, and sludge treatment plant. He scheduled and supervised technical personnel, including contractors in the maintenance, production, and operation at

SJA-Page 2 of 4

Samuel Atuwokiki James
President & Chief Executive Officer

Phone: +1 (478) 390-6424
Email: Samuel.James@sacalglobal.com

Shell facilities. He oversaw several projects, including plant construction, pipelines and tanks inspections, cleaning, and testing. He conducted environmental and safety assessments; commissioned and decommissioned production facilities; and also dismantled and demolished treatment facilities. His work for Shell exposed him to various facets of the petroleum industry, including engineering, operation and maintenance, environment, health, and safety issues. While with Shell, he received numerous training.

In 1978 upon graduation from Government Technical College, Mr. James worked for the Afam Power Station, in the operations and maintenance department.

EDUCATION

B.S.E. in Environmental Engineering
B.S.E. in Industrial & Systems Engineering, minor in Chemistry & Environmental Engineering
Mercer University School of Engineering, Macon, Georgia

Professional Training & Certifications

Licensed Asbestos Abatement Contractor, Georgia, South Carolina, Alabama
Sanitary Landfill Design, University of Wisconsin-Madison
Designing and Operating Bioreactor Landfills, UW-Madison
Underground and Aboveground Tank Inspections, UW-Madison
Storm Water Management For Construction Sites, The Environmental Institute, 2002
Mold Assessment and Remediation, The Environmental Institute, 2002
Environmental Regulatory Compliance Audit, ASTM, 2001
Risk Assessment at Superfund Site, US Environmental Protection Agency, 2001
HAZWOPER Management and Supervisor Training, Qualisys Occupational, 2001
Groundwater Investigation, US Environmental Protection Agency, 2000
Inspecting Buildings for Asbestos-Containing Materials, The Environmental Institute
Environmental Remediation Technologies, US EPA 2000
Asbestos in Buildings: Abatement Project Supervision, The Environmental Institute
Environmental Site Characterization, (ASTM), 1999
Field-Based Site Characterization Technologies, US EPA 1999
Phase I Environmental Site Assessments for Commercial Real Estate, ASTM, 1999
Phase II Environmental Site Assessment Process, ASTM, 1999
Brownfields Redevelopment & Revitalization, EPA, 1999
Hazardous Waste Operations and Emergency Response, 29 CFR 1910.120 (OSHA 40-Hr + yearly update), Onsite Occupational Training, 1996
Radiation Safety Officer Certification, Humboldt Scientific, 1999
Nuclear Gauge Training Certification, Humboldt Scientific, 1999
ISO 9000 Internal Auditor Certification, KEMP Training, 1997
Indoor Air Quality Diagnostics hands-on Course, Solomat, 1997
First Aid & Adult CPR, American Red Cross 1996
Erosion and Sedimentation Control, Georgia Department of Transportation 1996
Electronics, Shell Oil Company 1986
Measurements and Control, Shell Oil Company 1985
Telemetry Assisted Operations, Shell Oil Company 1984
Fail Safe System, Shell Oil Company 1983
Exploration, Production, Operations & Maintenance of Petroleum, Shell, 1979-81

SAJ-Page 3 of 4

Samuel Atuwokiki James
President & Chief Executive Officer

Phone: +1 (478) 390-6424
Email: Samuel.James@sacalglobal.com

Professional & Business Affiliation

Honorary Co-Chair, Business Advisory Council
Senior Adviser to Hon. Mayor C. Jack Ellis of Macon
Adviser to U.S. Congressman Jim Marshall
Vice Chair, Mayor's Transition Committee
Member, Steering Committee, Mayor's Diversity Commission
Member, Society of American Military Engineers
Past Chair, American Society for Quality (ASQ), Middle Georgia Section
American Society for Testing & Materials (ASTM)
American Society of Civil Engineers
Better Business Bureau
Chamber of Commerce
U.S. Congressional Black Caucus Foundation
Institute of Industrial Engineers
National Society of Professional Engineers
Georgia Society of Professional Engineers
Order of the Engineer

Appendix B Attachments

Asbestos Abatement Standard Operating Procedure

Project Management, Health & Safety Plan

Quality Control Plan

Sample Report



SACAL Environmental & Management Company
Your Global Technical Services Company

TITLE: Asbestos Abatement Procedure	Revision:
Procedure No.: 005	Date Revised:
Approved By: Roberto Martinez-Perez, P.E., CIH	Initial Release Date: 3-21-2000
	Page: 1/8

1.0 Purpose:

To provide general guidelines to follow by workers when conducting asbestos removal/abatement work for the company. The goal of these procedures is to ensure standardization from job to job of steps to follow in order to ensure compliance with existing EPA, OSHA, DOT and State Environmental Protection Division regulations where SACAL conducts abatement services. SACAL is licensed as an abatement contractor in the following states: Georgia (50223), Alabama (SU0100J2863), South Carolina (721), Kentucky (C03-386-2).

1) **Work Practices:** These work practices provide a framework to help ensure that workers and the public is protected from potential risks during asbestos abatement work.

a) **Personnel:** All personnel engaged in the assessment or removal of asbestos containing materials must be trained and certified by an accredited training institution. Furthermore, workers must complete medical examination administered by a properly licensed physician.

b) **Equipment:** The proper equipment to safely and efficiently perform the job must be available at the job site.

i) **Safety Equipment:**

- Safety shoes/boots
- Rubber and cloth gloves
- Hardhat, safety goggles and ear plugs
- Ground fault circuit interrupters
- Flood lights/flashlights
- Negative air machine(s) (NAM) with HEPA, secondary and pre filters
- HEPA vacuum cleaners
- Wooden step ladders with safety feet spreaders
- Insulated electric extension cords
- Scaffolds and railings
- Danger yellow tape
- Other signs as necessary

ii) **Other Equipment:**

- Airless sprayers
- Wetting agent
- Brushes (nylon preferred)
- Brooms
- Glove bags
- Duct tape (3" and 4")
- Smoke tubes



SACAL Environmental & Management Company
Your Global Technical Services Company

TITLE: Asbestos Abatement Procedure	Revision:
Procedure No.: 005	Date Revised:
Approved By: Roberto Martinez-Perez, P.E., CIH	Initial Release Date: 3-21-2000
	Page: 2/8

- Sampling/monitoring equipment
- Manometers
- Flexible ducts and replacement filters for NAMs
- Various scrappers and extension handles

iii) Personal Protective Equipment (PPE):

- Disposable coveralls with head and foot coverings
- Respirators-Power Air Purifying full-face piece with HEPA filters or half-mask air purifying with HEPA filters; based on potential/actual exposure levels as monitored or determined by Competent person
- Goggles

c) *Decontamination:* The purpose of decontamination is to ensure personnel and equipment do not carry contamination outside the work area.

i) *Decontamination Unit* – Install /construct a decontamination unit designed to allow passage to/from the work area during asbestos removal operation which prevent leakage of asbestos containing material (ACM) to the outside of the regulated area. A typical decontamination unit consist of the following:

- Clean/changing room
- Air locks
- Shower room
- Equipment room

A waste load out area should be built separately to allow free movement of wastes without exposing other equipment and supplies used in the abatement project to unnecessary potential contamination. See attached sketch.

Procedures- General

- Clean room – No asbestos contaminated items/materials should reach/enter this room. The area is to be used for worker suit up, street clothes storage, doning of respirators on their way to the work area, and to dress in clean clothes after showering. This rooms should be furnished with benches and lockers for storage of clothes, valuables, and respirators.
- Shower room – Workers pass through the shower room on their way to the work area and use the showers on their way out after removing and leaving contaminated clothing in the equipment room. Installation of multiple shower heads is recommended if necessary and practical. Shower waste water must be collected and treated asbestos containing material or filtered with a 3-5 micron water filtration unit before disposing into sanitary sewer.



SACAL Environmental & Management Company
Your Global Technical Services Company

TITLE: Asbestos Abatement Procedure	Revision:
Procedure No.: 005	Date Revised:
Approved By: Roberto Martinez-Perez, P.E., CIH	Initial Release Date: 3-21-2000
	Page: 3/8

- Equipment room – This is a contaminated area where all equipment boots/shoes, hardhats, goggles and any contaminated work clothes are stored. Workers should place disposable clothing such as coveralls, booties, and head covers into bins provided for these items before going into the shower room. Respirators are worn until workers enter the shower and thoroughly soak them with water. The equipment room may require routine clean up to prevent asbestos containing material from being tracked into the shower and possibly clean room.
- Waste Load Out area – This is an area separate from the decontamination unit that is used for short-term storage of bagged waste and as part of the waste transfer to the disposal truck. An enclosure can be constructed to form an airlock between the load out area and the enclosed truck. The outside of the waste containers should be free of any contaminated material before removal from the work area.

d) Entering and Leaving the Work Area:

i) Entering:

- Enter Clean room.
- Remove street clothing and place in locker.
- Put on clean coveralls and booties.
- Put on respirator and perform seal fit checks.
- Put on hood.
- Proceed to equipment room.
- Put on any additional clothing/PPE needed.
- Pickup/collect any necessary tools.
- Proceed to work area.

ii) Exiting/Leaving:

- Brush off all contamination.
- Remove all protective clothing/PPE except the respirator.
- Place disposable clothing in bins.
- Store any other articles/equipment.
- Proceed to shower.
- Thoroughly soak respirator.
- Remove respirator, and wash with soap and water.
- Proceed to clean room.
- Dry off, dress in clean coveralls or street clothes.
- Clean respirator and replace filters (if applicable).

e) Work Area Preparation:

- Ensure that proper warning signs are posted where necessary.



SACAL Environmental & Management Company
Your Global Technical Services Company

TITLE: Asbestos Abatement Procedure	Revision:
Procedure No.: 005	Date Revised:
Approved By: Roberto Martinez-Perez, P.E., CIH	Initial Release Date: 3-21-2000
	Page: 4/8

- Ensure that HVAC is shutdown, control panel tagged/locked, vent/ducts are covered with polyethylene (2 layers, 6mil).
- Clean/remove furniture and fixtures
 - Non stationary items, HEPA VAC cleaned, wet wiped and removed.
 - Carpet, steam cleaned, HEPA VAC cleaned; or remove and dispose (preferred)
 - Take photos/video of the existing conditions on the work area.
- Seal/polyethylene all stationary items, machinery, blackboards, electrical outlets, etc.
- Determine critical barriers and protect/seal them as necessary, windows, doors, elevators, etc.
- Put polyethylene (6mil) on the floor. Make sure to reach/cover all corners and edges. Extend at least two feet up the walls. Use two layers of polyethylene.
- Put polyethylene on the walls (4mil, two layers). Hang using furring strips and/or adhesive and staples and seal with 4inch tape.
- Secure electrical system, de-energize and lock.
- Secure work area. Establish job log and determine/set possible escape routes

f) *Removal and Encapsulation Methods:*

i) Wet Removal:

- Ensure material to be removed is thoroughly wet before removal process begins. Use amended water for this purpose.
- Keep material wet until it is removed and properly bagged. Two advantages of using wet methods for removal of asbestos include: reduction of airborne fiber concentration during removal and less effort necessary to physically remove the material.
- Allow some time after initial wetting for the amended water to penetrate the material before beginning the removal process. The material needs to be sufficiently saturated without flooding or excess dripping.
- Spray the material frequently to maintain a constant saturation.
- Remove and pack the material while it is still wet into disposal bags. Do not overfill the bag (1/3 to 1/2 full).
- Twist the neck of the bag in a goose-like shape and wrap it with duct tape.
- All bags must be doubled bagged before transfer to load out area for final disposal. Ensure proper labels are attached/visible on all bags.

ii) Glove-Bag Removal Technique:

Glove bags typically consist of 3 to 12 mil polyethylene, fitted with long sleeve gloves, a tool pouch, and a small opening that may be used for insertion of the water sprayer or HEPA VAC nozzle. The procedure will usually require two workers engaged in the removal process and an individual to ensure all supplies are immediately available. Air sampling should be conducted, before and through completion of all tasks to determine if any fiber release occurred. A competent person should do the sampling.

- Delineate/Designate/Control work area with yellow tape having "DANGER" printed on it.



SACAL Environmental & Management Company
Your Global Technical Services Company

TITLE: Asbestos Abatement Procedure	Revision:
Procedure No.: 005	Date Revised:
Approved By: Roberto Martinez-Perez, P.E., CIH	Initial Release Date: 3-21-2000
	Page: 5/8

- Ensure workers don personal protective equipment, disposable suits and high efficiency respirators. Check respirator fit.
- Ensure all workers put on their hoods.
- Check all surrounding area pipes for damage or breaks. If any observed, cover/wrap it in polyethylene and duct tape to preclude area contamination.
- Place one layer of duct tape around the pipe at each location where the glove bag will be attached. This serves two purposes, first it provides a good surface on which to seal the ends of the glove bag, second, it minimizes the chance of releasing fibers when the tape at both ends of the bag is peeled off at the end of the job.
- Place all necessary tools inside the glove bag. This may include, flexible saw, knife, rags, scrub brush, wire cutters, etc.
- Reinforce the top slit of the bag with duct tape.
- Attach bag to working area on pipe.
- Fold the flap back and seal with duct tape.
- Insert spray nozzle and seal. Wet all tools and place in pouch.
- Wet ACM material thoroughly
- Insert HEPA VAC nozzle and seal.
- Remove ACM material and place gently in the bottom of the bag.
- Brush and scrub the pipe with water and wipe down inside the bag.
- Wet and remove tools
- Twist the bottom of the bag containing the removed material several times and wrap it with duct tape before removal of the bag from the pipe.
- Use HEPA VAC to remove air from the bag.
- Use a 6mil disposal bag and slip it over the glove bag while still attached to the pipe.
- Remove tape from the top of the bag.
- Open and fold the top of the glove bag into the disposal bag.
- HEPA VAC clean the work area and seal all exposed edges.
- Remove all disposable clothing and place into the disposable bag with the waste.
- Twist and fold the top of the bag in gooseneck style, seal with tape and place into a second disposal bag.
- Place all required labels on the bags in accordance with EPA, DOT, and OSHA regulations. All material will be disposed in EPA/EPD approved landfill.
- Clean respirators and properly store them.

iii) Dry Removal Method:

This procedure is seldom used for removal of asbestos materials and it requires special approval and coordination with EPA/EPD. It only may be applied where the ACM cannot be wetted due to specific hazards and where equipment may be damaged such as:

- High voltage electrical closets (480 volts)
- High voltage transformer vaults (14,000 volts)
- High-pressure steam lines from boiler header to steam turbines. When the lines cannot be shutdown.



SACAL Environmental & Management Company
Your Global Technical Services Company

TITLE: Asbestos Abatement Procedure	Revision:
Procedure No.: 005	Date Revised:
Approved By: Roberto Martinez-Perez, P.E., CIH	Initial Release Date: 3-21-2000
	Page: 6/8

- Computer rooms where data is being processed and need to be maintained in operation throughout the work period.
 - Use critical barriers to isolate the work area.
 - Authorization from EPA/EPD or NESHAP coordinator and owner's representative is required before any work begin.
 - Workers must follow all work safety procedures, post danger signs and ensure all critical barriers are in place.
 - Access to the work area will be restricted, specially if hot equipment is involved. Only the most knowledgeable trade persons with sufficient experience and proper equipment is usually involved.
- iv) Encapsulation:
This procedure involves the application of an encapsulant on ACM that is not removed to protect it from becoming airborne. Usually this is done as a temporary measure to protect personnel from potential exposure.
- Selection of the encapsulant is done with technical guidance provided by the manufacturer.
 - The encapsulant must be prepared in accordance with manufacturer specification. A test area not to exceed 100 sq.ft. is used to determine efficiency.
 - Using a low-pressure sprayer, the encapsulant is applied over the ACM forming a continuous layer over the ACM.
 - A minimum of two coats should be applied.
 - Drying time between coats should be as specified by the manufacturer but no less than four hours.
 - A thorough inspection by a competent person must be done prior to site clean up and decontamination to ensure proper encapsulation.
 - Final Clean up/clearance is conducted when approval is given.
- v) Lock Down Procedure:
This procedure involves applying a protective coating or sealant to a surface from which ACM has been removed. Its primary function is to control/minimize airborne contamination from residual or debris left on the substrate.
- Once ACM removal is complete and the substrate has been thoroughly cleaned and dried out, perform a visible inspection to ensure no visible residual is present. All visible material should be cleaned with HEPA VAC and wet wiped.
 - Remove all debris and waste containers from the enclosure after the visual inspection is passed.
 - Apply the lock down sealant to the substrate, polyethylene walls, and any other placed deemed necessary within the enclosure.
 - Let lock down sealant dry out.
 - Remove the top layers from the walls and floor, dispose as ACM.



SACAL Environmental & Management Company
Your Global Technical Services Company

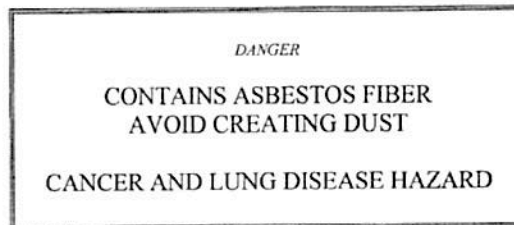
TITLE: Asbestos Abatement Procedure	Revision:
Procedure No.: 005	Date Revised:
Approved By: Roberto Martinez-Perez, P.E., CIH	Initial Release Date: 3-21-2000
	Page: 7/8

- Apply lock down to final polyethylene layer (wall and floor) and let it dry.
- After lock down sealant dries out, pre-clearance monitoring can be performed to determine any airborne concentration remaining.
- If airborne asbestos is encountered, re-clean with HEPA VAC and wet wiping and re-test.
- Once satisfied with airborne results, remove the final layers of polyethylene leaving only the critical barriers in place.
- Final clearance sampling can now be performed. Polarized Light Microscopy (PLM) and/or Transmission Electron Microscopy can be used for final clearance in accordance with applicable regulations and contract requirements.

g) *Waste Handling and Disposal Procedures:*

Once asbestos containing waste has been removed from the work area, all necessary precautions must be taken before disposal. Workers moving the waste material must continue to wear proper protective clothing and respirators.

- Waste should be maintained wet at all times.
- Checked that waste is properly packed for transportation in a standard 6mil disposal bag with the OSHA label.



- Ensure that there are no sharp or metal objects in the bag.
- Bags should be filled to half its capacity for ease of handling.
- Bags must be properly tied and sealed with duct tape.
- Ensure that waste receiving truck is well sealed with two layers of 6mil polyethylene inside ceiling, walls, and floor.
- Transport bags through the load out tunnel into the truck.
- Ensure that proper DOT and EPA labels are on the truck.
- A licensed transporter must complete a manifest form before transporting to the landfill. The manifest must include: name of the project, location/address, name of the removal company and address, name of transporter and license number, the name of the landfill operator who estimates amount of material to be disposed.



SACAL Environmental & Management Company
Your Global Technical Services Company

TITLE: Asbestos Abatement Procedure	Revision:
Procedure No.: 005	Date Revised:
Approved By: Roberto Martinez-Perez, P.E., CIH	Initial Release Date: 3-21-2000
	Page: 8/8

2) Air Monitoring Procedures:

Air monitoring is used to assess airborne asbestos contamination presence in and outside the asbestos abatement area. There are two types of sampling:

Area Sampling – usually done to determine background levels of contaminant in the surrounding areas of the work site and during the abatement process to determine any contamination leaving the work area and to document existing contamination level within the work area. Area sampling is also used to perform the final clearance sampling. High volume pumps are used for this sampling except samples collected within the work area. Area samples taken during abatement are analyzed using Polarized Contrast Microscopy (PCM). For more specific analytical results and/or clearance samples, TEM may be requested by the owner.

Personal Sampling – Used to determine exposure levels of workers performing abatement work and to determine work area levels. Low volume pumps are used for this sampling. Analysis is normally done using PCM. Personal air samples include measurements to compare to the OSHA Permissible Exposure Level (PEL) and OSHA Excursion Level (EL) on a time waited basis. They are very important for the selection of respiratory protection.

Exposure Limits: PEL - 0.1 f/cc - 8 hour TWA
EL - 1.0 f/cc - 30 minute sample (Peak workload)

3) Final Clearance:

Final clearance of the work site is accomplished through a thorough visual inspection and clearance sampling. Aggressive air sampling is usually conducted using leaf blowers aimed at walls, ceiling and floor to ensure that any contamination present stays airborne and is picked up by the sampling train. Clearance levels include:

PCM results to be less or equal to 0.01 f/cc air concentration (Not asbestos specific).
TEM results to be equal or less than 70 s/mm asbestos fiber density on filter (Asbestos specific).

- 3 Attachments
 1. Decontamination Unit and Waste Loading Area
 2. Waste Manifest Form
 3. Project Notification Form



SACAL Environmental & Management Company
Your Global Technical Services Company

TITLE: Project Management Health and Safety Plan Development and Oversight	Revision:
Procedure No.: 0210	Date Revised:
Approved By: Jeff Spencer, P.E., CSP	Initial Release Date: Nov. 19, 2004
	Page: 1/20

Table of Contents

	Page
List of Tables	3
Health and Safety Plan Approvals	20
1.0 Introduction.....	4
1.1 Objective and Purpose	4
1.2 SACAL's Philosophy.....	4
1.3 Plan Elements.....	5
1.4 References.....	6
2.0 Responsibilities	7
2.1 Project Management Oversight.....	7
2.2 All Personnel.....	8
2.3 Site Supervisor	8
2.4 Subcontractors.....	10
3.0 Site Characteristics.....	10
4.0 Project Hazards and Control	11
4.1 Scope of Work	11
4.2 Job Hazard Assessment.....	11
4.3 Field Activities Control.....	11
4.4 Chemical Hazards	12
5.0 General Hazards and Control.....	12
5.1 General Practices.....	12
5.2 Heat Stress Prevention	13
5.3 Cold Stress Prevention.....	13
5.4 Biological Hazards.....	13
5.5 Noise	13
5.6 Spill Control.....	14
5.7 Lockout/Tagout.....	14
5.8 Sanitation	14
5.9 Electrical Hazards	14
5.10 Lifting Hazards.....	15
6.0 Personal Protective Equipment.....	15



SACAL Environmental & Management Company
Your Global Technical Services Company

TITLE: Project Management Health and Safety Plan Development and Oversight	Revision:
Procedure No.: 0210	Date Revised:
Approved By: Jeff Spencer, P.E., CSP	Initial Release Date: Nov. 19, 2004
	Page: 2/20

7.0 Site Control.....15

8.0 Decontamination.....15

9.0 Site Monitoring15

10.0 Training of Site Personnel.....15

11.0 Medical Surveillance.....16

12.0 Exposure Control16

13.0 Emergency Planning and Preparedness16

14.0 Audits.....17



SACAL Environmental & Management Company
Your Global Technical Services Company

TITLE: Project Management Health and Safety Plan Development and Oversight	Revision:
Procedure No.: 0210	Date Revised:
Approved By: Jeff Spencer, P.E., CSP	Initial Release Date: Nov. 19, 2004
	Page: 3/20

List of Tables

Table	Title
1	Checklist for Health & Safety Plan Critical Elements



SACAL Environmental & Management Company
Your Global Technical Services Company

TITLE: Project Management Health and Safety Plan Development and Oversight	Revision:
Procedure No.: 0210	Date Revised:
Approved By: Jeff Spencer, P.E., CSP	Initial Release Date: Nov. 19, 2004
	Page: 4/20

1.0 Introduction

The policy of SACAL is to provide a safe and healthful work environment for all employees, subcontractors and visitors. SACAL considers no phase of operations or administration to be of greater importance than injury and illness prevention. Safety takes precedence over expediency and shortcuts. At SACAL, it is believed all accidents and injuries are preventable. SACAL will take every reasonable step to reduce the possibility of injury, illness, or accident.

Operational changes that could affect the health and safety of personnel, the community, or the environment will not be made without the prior approval of the SACAL Project Manager, and the SACAL Project Health & Safety Officer.

The provisions of this plan are mandatory for all personnel and subcontractors assigned to the project. All visitors to the work site must abide by the requirements of the plan.

1.1 Objective and Purpose

The objective of this document is to present SACAL's Project Management Health & Safety Plan and Oversight Strategy.

The purpose of this plan is to provide a mechanism for establishing and maintaining safe working conditions at any work site. The safety organization, procedures, and protective equipment will be established in a site-specific Health & Safety plan to be provided by the subcontractor and approved by SACAL Project Manager. Specific hazard control methodologies will be evaluated and selected to minimize the potential of accident or injury.

1.2 SACAL's Philosophy

SACAL Environmental & Management Company (SACAL) is providing the Project Management Plan for Health & Safety Development and Oversight for the following reasons:

ASBESTOS DISPOSAL MANIFEST FORM

Please complete and return with completion form.



I. PROJECT INFORMATION:

Asbestos Project: Monroe High School
Project Address: 900 Lippitt Dr
City: Albany State: Georgia County: Dougherty Project Dates: 12-20-
Removal Contractor (Agent Name): Samuel James License No/Expiration: R031119/3-31-18
Removal Contractor/Company Name: SACAL Envk Telephone No: (478) 745-9352

II. WASTE HAULER INFORMATION:

Waste Hauler Company: American Waste & Trash Disposal
Address: 2153 Vineville Ave
City: Macon State: GA Zip Code: 31204
License No: _____ Telephone No: (478) 461-1703
Signature of Driver: [Signature] Date: 1-2-18

III. LANDFILL INFORMATION:

Landfill Name: Maple Hill Landfill Permit Number: 047-0231
Volume Asbestos Received: 27240 SQ/FT _____ LN/FT _____ CU/YD
Type of Containers: roll off container
Condition of Container: good
Were Containers Labeled (asbestos waste): EPA/OSHA: Yes: No: _____

I CERTIFY THAT Maple Hill Landfill HAS BEEN APPROVED FOR THE DISPOSAL OF ASBESTOS-CONTAINING MATERIAL AND THAT THE DELIVERED MATERIAL WILL BE DISPOSED IN ACCORDANCE WITH LOCAL, STATE AND FEDERAL REGULATIONS.

Signature of Landfill Operator: [Signature]

Date: 1-2-18



SACAL Environmental & Management Company

Daily Log Report

Project: Monroe High School Abatement SACAL Project No.: _____
 Ref. No. _____ Project Manager: Sam Jany
 Site Address: 900 Lippitt Dr, Albany, GA

Date	Note
12/20/17	Crew mobilized equipment, dumpster, machines, supplies, material to site and began setup and prep work. Brushing walls open to locate elbows in chasing.
12/21/17	Began flow tile removal from second floor. 80% of flow tile removed from second floor.
12/22/17	Complete removal of flow tile in second floor. Bagged and placed in dumpster. Started mastic removal on second floor.
12/23/17	Continued with mastic removal from second floor.
12/26/17	Continue with second floor cleaning.
12/28/17	Began tile removal in Auditorium and demo of walls for fitting.

(478) 745-9352 Fax (478) 743-7686 Email: sacal@aol.com www.sacalglobal.com



SACAL Environmental & Management Company

Daily Log Report

Project: Monroe High School SACAL Project No.: _____
 Ref. No. 18-FAC-002 Project Manager: Sam Jones
 Site Address 900 Lippitt Dr, Albany, GA

Date	Note
12/28/17	Demo of walls, abatement of hitups, etc. inside
	removal in Auditorium
12/29/17	Muster removal in Auditorium, pipes
12/30/17	Final cleanup, most completion of abatement
	at Monroe and demo.

EXHIBIT "C"



Robert R. Freeman Administrative Complex
1701 Mountain Industrial Boulevard
Stone Mountain, GA 30083

MEMORANDUM

TO: Mr. D. Benjamin Estill, II, Chief Operating Officer,
Division of Operations

FROM: Mrs. Cheryl L. Watson-Harris, Superintendent
Office of the Superintendent

DATE: March 15, 2021

RE: **RFP 20-752-030R Asbestos and Lead Based Paint Abatement Services Contract Award Approval**

At its business meeting on Monday, March 15, 2021, the DeKalb Board of Education approved the award of RFP 20-752-030R Asbestos and Lead Based Paint Abatement Services to SACAL Environmental & Management Company, the most responsive and responsible Offeror whose submittal is the most advantageous to the Board based on the evaluation factors for a not to exceed amount of \$1,500,000.

Please take the appropriate action to affect this directive of the Board.

CWH:am

c: Ms. Carla Smith, Purchasing Manager, Purchasing Department, Division of Finance
Ms. Phyllis Jones, Buyer, Purchasing Department, Division of Finance

EXHIBIT "D"



Operations

March 23, 2021

Mr. Samuel James, President
SACAL Environmental & Management Company
2153 Vineville Avenue
Macon, GA 31204

RE: Notice of Award – Asbestos and Lead Base Paint Abatement Services – RFP No. 20-752-029

Dear Mr. James:

This is to notify you that your proposal for the above referenced project has been accepted. Accordingly, the Fixed Price Service Contract is awarded to **SACAL Environmental & Management Company** contingent on the following:

- 1) Attached are two (2) original **Standard Form of Contract for Services** for the above referenced project between the DeKalb County Board of Education and **SACAL Environmental & Management Company** for your review and execution. Both original contracts must be signed by an officer of the company and returned to this office within five (5) business days of receipt. Upon execution by the DeKalb County Board of Education, one original of the contracts will be returned for your use.
- 2) Presentation of satisfactory Certificate of Insurance in accordance with **Article 18** of the contract. All liability policies shall name the Owner, the DeKalb County School District and the DeKalb County Board of Education as an additional insured.
- 3) A criminal background check must be performed on all **SACAL Environmental & Management Company** employees, project subcontractors and vendors performing work under this contract. Such background checks will be performed by DCSD Public Safety Department at the expense of the individual at a cost of \$45.00 per individual.
- 4) Background checks should be coordinated with Angela Arlene-Myrick, Procurement Specialist. Mrs. Myrick may be reached at 678-676-1554 or angela_arlene-myrick@dekalbschoolsga.org. **NO ONE ASSIGNED TO THIS PROJECT WILL BE ALLOWED ON THE SITE UNTIL THEY HAVE BEEN CLEARED BY THE DCSD PUBLIC SAFETY DEPARTMENT.**
- 5) **SACAL Environmental & Management Company** shall provide each of their employees and all subcontracted employees with proper identification issued by DCSD Public Safety Department. This identification must be worn on the outer garment at all times when on DCSD premises.

Sam A. Moss Service Center
1780 Montreal Road | Tucker, Georgia 30084
678.676.1320 | www.dekalbschoolsga.org

SACAL Environmental & Management Company
Page 2 of 2

- 6) You are reminded not to begin performance of the work until you receive the written Notice to Proceed. The DeKalb County Board of Education is not liable for costs incurred by **SACAL Environmental & Management Company** for work performed prior to the issuance of the Notice to Proceed.
- 7) Upon receipt of the executed contract by **SACAL Environmental & Management Company** and an acceptable Certificate of Insurance as outlined above, a (Kick-off Meeting) will be scheduled by the Project Manager.

We look forward to working with you and the successful completion of this project. If you have any questions concerning this matter, please contact me at (678) 676-1373.

Sincerely,

DeKalb County School District



Belinda Quillet
Procurement Manager

cc: Mr. D. Benjamin Estill, II, Chief Operationing Officer
Mr. Bobby Moncrief, Director of Facilities
Mrs. Nikki Marshall, Accounting Department

EXHIBIT "E"

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned Contractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the individual, firm, or corporation ("Contractor") which is contracting with the DeKalb County Board of Education has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91, as amended. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(2) Contractor's correct user identification number and date of authorization is set forth herein below.

(3) Contractor agrees that the Contractor will not employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the DeKalb County Board of Education, unless at the time of the contract said subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Contractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Contractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other applicable verification procured by subcontractor at the time of contract with the sub-subcontractor(s) within five (5) business days after receiving the said Affidavit or verification.

Contractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such subcontractor Affidavit or other permissible verification to the DeKalb County Board of Education at the time the subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

(4) Contractor further agrees to and shall provide DeKalb County Board of Education with copies of all other affidavits or other applicable verification received by Contractor (i.e.: sub-contractor affidavits and all other lower tiered affidavits) within five (5) days of receipt.

608769
EEV/Basic Pilot Program User Identification Number

10-15-2012
Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EV/Basic Pilot Program, please identify the program.

SACAL Environmental & Mang. Comp.
Company Name / Contractor Name

4-1-2021
Date

Samuel James
BY: Signature of Authorized Officer or Agent

4-1-2021
Date

President
Title of Authorized Officer or Agent of Contractor

Samuel James
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
1st DAY OF April, 20 21

Victoria James
Notary Public
My Commission Expires: _____

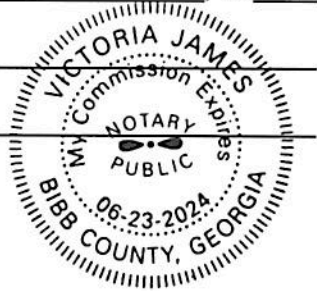


EXHIBIT "F"

SUBCONTRACTOR AFFIDAVIT

N/A

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, and attests **under oath** that:

(1) the undersigned individual, firm or corporation ("Subcontractor") is engaged in the physical performance of services under a contract with _____ (*name of Contractor*), which has a contract with the DeKalb County Board of Education.

(2) Subcontractor has registered with, is authorized to use, uses, and will continue throughout the contract term to use and participate in, a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(3) Subcontractor's correct user identification number and date of authorization is set forth herein below.

(4) Subcontractor agrees that the Subcontractor will not employ or contract with any sub-subcontractor(s) in connection with the physical performance of services pursuant to this subcontract or the contract with the DeKalb County Board of Education, unless said sub-subcontractor:

(a) is registered with and participates in the federal work authorization program;

(b) provides Subcontractor with a duly executed, notarized affidavit with the same affirmations, agreements, and information as contained herein and in such form as required under applicable law; and

(c) agrees to provide Subcontractor with notice of receipt and a copy of every sub-subcontractor Affidavit or other permissible verification procured by sub-subcontractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

Subcontractor agrees to maintain records of such compliance and to provide notice of receipt and a copy of each such sub-subcontractor Affidavit or other applicable verification to the Contractor at the time the sub-subcontractor(s) is retained to perform such service or within five (5) days after receiving the said Affidavit or verification, whichever first occurs.

EEV/Basic Pilot Program User Identification Number

Date of Authorization

If an applicable Federal work authorization program as described above is used, other than the EEV/Basic Pilot Program, please identify the program.

BY: Authorized Officer or Agent

Date

(Subcontractor Name)

Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 20____

Notary Public
My Commission Expires:_____

EXHIBIT "G"

**AFFIDAVIT OF EXEMPTION
(Under O.C.G.A. § 13-10-91(b)(1))**

The undersigned, in connection with a proposed contract or subcontract with the DeKalb County School District for the physical performance of service in the State of Georgia (the "Contract"), hereby affirms and certifies under penalties of perjury that:

- (a) I am exempt under Title 26 or Title 43
- (b) If at any time hereafter I determine that I no longer qualify as exempt under Title 26 or Title 43, then I will:
 - (i.) immediately notify the School District in writing; and
 - (ii.) register with, participate in and use, a federal work authorization program operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91, as amended; and
 - (iii.) Provide the School District with all affidavits required by O.C.G.A. § 13-10-90 *et seq.* and Georgia Department of Labor Rule 300-10-1-.02, 300-10-1-.03, 300-10-1-.07 and 300-10-1-.08.

_____/_____
Signature Printed Name Title

By signing above, you are certifying that the representations made herein are true and correct.

Firm Name:

Street/Mailing Address: _____

City, State, Zip Code: _____

Telephone Number: _____ / email: _____

Sworn to and subscribed before me this _____ day of _____, 20_____

Notary Public

My Commission Expires: _____

DESCRIPTIONS (Continued from Page 1)

\$1,000,000/Each Claim \$2,000,000/Aggregate \$2,500/Deductible Retroactive Date:12/29/2017

Pollution Liability Policy#42ESP00122901

\$1,000,000/Each Claim \$2,000,000/Aggregate \$2,500/Deductible Retroactive Date:12/29/2017

DESCRIPTIONS (Continued from Page 1)

\$1,000,000/Each Claim \$2,000,000/Aggregate \$2,500/Deductible Retroactive Date:12/29/2017

Pollution Liability Policy#42ESP00122901

\$1,000,000/Each Claim \$2,000,000/Aggregate \$2,500/Deductible Retroactive Date:12/29/2017

RFP No. 20-752-029

