



August 21, 2025

RE: Sourcing Efforts Letter - ITB 26-701 Kitchen Equipment and Repair Services

Mr. Luis Montanez,

Because the procurement process is constantly evolving and improving, the Purchasing Department has developed a new customer service feature. The Purchasing Department is now providing a summary of sourcing efforts to the internal client for ITB 26-701 Kitchen Equipment and Repair Services.

The Purchasing Department's efforts include the website on July 10, 2025.

- 1) ITB 26-701 was posted to IonWave on July 10, 2025.
- 2) ITB 26-701 was advertised in the *Champion Newspaper* on July 10, 2025, and July 17, 2025.
- 3) Electronic notification sent to 4 vendors from the DCSD Vendor Bid List.
- 4) Electronic notification sent to 2011 vendors through the State of GA Procurement Registry.
- 5) Electronic notification sent to 443 vendors through IonWave.

If you are aware of any additional sourcing engines, please let us know so we may include those in our process.

Two (2) bids were reviewed and two (2) deemed responsive to the requirements of the solicitation.

Please feel free to reach out to me at 678-676-0120 with any questions or concerns.

Regards,

*Carla L. Smith*

Carla L. Smith  
Executive Director, Vendor Services

CLS\sma

c: Erick Hofstetter  
Bobby Moncrief  
Weyman F. Christopher