

CHRONOLOGY OF THE AGENDA ITEM
ITB 26-701 - Kitchen Equipment Maintenance and Repair Services
Contract Award

Scope:

Approval of the contract award for **ITB 26-701 Kitchen Equipment and Repair Services** to provide district-wide maintenance and repair of kitchen equipment will ensure operational efficiency and compliance with health and safety standards services as specified in the solicitation documents.

Contract/Renewal Term:

The contract award is for an initial one (1) year term, and may contain four (4), one (1) year options to renew subject to Board approval on an annual basis. The contract will begin upon Dekalb County Board of Education ("the Board") approval and a subsequent fully executed contract.

Solicitation Process:

ITB 26-701 ("Invitation to Bid") was issued to IonWave, July 10, 2025. The solicitation was advertised in the Champion newspaper July 10, 2025, and July 25, 2025, and posted to the DCSD website. Electronic notification was sent to 4 vendors from the DCSD Vendor Bid List, 2,011 vendors through the State of Georgia Procurement Registry and 443 vendors through IonWave.

Responses were received on **August 14, 2025**. Two (2) bids were received and reviewed, and both were deemed responsive to the requirements of the solicitation.

Based on the review and evaluation of the two (2) responsive bids received, **HVAC Allies, LLC** and **Smart Care Equipment Solutions** were recommended as the lowest and most responsive bidders meeting the requirements and criteria set forth in the solicitation documents and will be responsible for providing **Kitchen Equipment and Repair Services** districtwide.

Award Process

The Board of Education is requested to approve the contract award of **ITB 26-701 - Kitchen Equipment and Repair Services, not to exceed \$1,000,000 to HVAC Allies, LLC and EEC Acquisition LLC dba Smart Care Equipment Solutions.**