



4800 Ashford Dunwoody Road
Dunwoody, Georgia 30338
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Re-sent: July 31, 2025
May 27, 2025

DeKalb Board of Education
1701 Mountain Industrial Boulevard
Stone Mountain, GA 30083

Dear DeKalb Board of Education:

During a recent inspection near BOE property (4680 Chamblee Dunwoody Road), City staff observed a structural deficiency. The deficiency requires maintenance and, if not addressed, could affect public health & safety.

For most stormwater repairs outside of the public right-of-way (ROW), the City establishes a maintenance agreement with each property owner. Under the terms of this agreement, the City will accept permanent maintenance responsibility for the specified structure(s) located on private property. In most instances, the area of maintenance responsibility is confined to an existing drainage easement located on the final plat (see attached for more details). Once signed and notarized by all responsible parties, the agreement is filed at the courthouse with other property records.

Attached is a copy of the City of Dunwoody's Temporary Construction Easement Agreement. Review this document carefully; preferably with a real estate attorney. Sustainable Water Planning & Engineering has been engaged by the City of Dunwoody to assist with gathering signed easement agreements. If you have any questions, I am available to meet with you at your home to discuss the enclosed easement agreement, the proposed project, and notarize the document at a mutually agreeable time. You can reach me at 404-482-7460 (cell) or email at kim@sustainablewaterplanning.com with questions or to schedule a time to discuss the enclosed documents further.

If we do not receive a response **within 60 days from the date of this letter**, we will assume you wish to perpetuate responsibility for any required maintenance, and the City will move on to scheduling other repairs.

Thank you,

Kimberly Z. Shorter, PE
Principal Engineer

Figure 1. Plat for the Property (lot across from lot 7)

