



Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Bibb County Board of Education, Dr. Dan A. Sims, Superintendent

From: Sam Kitchens, Assistant Superintendent of Operations
Dr. Elaine Wilson-Beverly, Executive Director of Procurement

Subject: RFP 26-011 Architectural Services for the Renovation of Burdell-Hunt Magnet of Communicative Arts School

Summary

As part of the 2021 ESPLOST building program, the Board approved renovations for Burdell-Hunt Magnet School of Communicative Arts. This memorandum recommends a firm to provide the architectural services for this project.

Background

RFP 26-011 was released on August 22, 2025. A mandatory pre-proposal meeting was held at the 4580 Cavalier Drive, Macon, GA 31220, on September 3, 2025, at 9:00 a.m. Nine (9) architectural firms were present to receive all information pertaining to this project. However, only five (5) of these architectural firms submitted proposals. The deadline for submitting proposals was September 23, 2025, at 9:00 a.m. The five (5) proposals were reviewed based on criteria set forth in the RFP. The results of the review is listed in Table 1 below.

Recommendation

It is recommended that the Bibb County Board of Education authorizes the Superintendent to enter into contract with WM2A Architects to provide architectural services for renovations at Burdell-Hunt Magnet School of Communicative Arts. The funds will be paid out of 2021 ESPLOST.

Superintendent's Comments and Approval

Superintendent's Signature	Approved / Not Approved
Dr. Dan A. Sims	Approved



Dr. Dan A. Sims, Superintendent

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TABLE I:

Scoring Summary
Active Submissions

	Total	Fees and Intangibles	Proposed Schedule	Design Experience	Project Approach and Methodology
Supplier	/ 100 pts	/ 50 pts	/ 5 pts	/ 20 pts	/ 25 pts
WM2A Architects (M73)	97	50	4.75	18.5	23.75
Southern A&E, LLC (Z90)	88.25	44.5	4.5	17.5	21.75
sp design group (V92)	81	37.5	4	17.75	21.75
BRPH (A64)	77.75	38	4	15.75	20
Major Design Studio Architects (Q29)	59	25	4	13.75	16.25