

INFORMATION MEMORANDUM

To: Bibb County Board of Education, Dr. Dan A. Sims, Superintendent

From: Dr. Ethel Lett, Assistant Superintendent for Teaching & Learning, Sherry H. Culves, Parker Poe Adams & Bernstein LLP

Subject: Policy ICC - Curriculum Research (**First Reading**)

Summary

The District is presenting Policy ICC - Curriculum Research for First Reading.

Background

Revisions are proposed for Policy ICC to clarify the requirement that instructional research studies must be conducted following the detailed procedures and guidelines established by the District.

The majority of revisions are reserved for Regulation ICC, in large part, to complement the guidelines set out on the District's website addressing research studies - [Request to Conduct Research - Bibb County School District](#). The amount of procedural detail in the Regulation is better suited to the website Research guidelines to provide greater flexibility for the Research, Evaluation, Assessment and Accountability Department to make revisions over time as it deems necessary. Additional edits were made to the Regulation to emphasize the researcher's obligations under the Family Educational Rights and Privacy Act and the Protection of Pupil Rights Amendment ("PPRA") and emphasize the specific requirements under PPRA concerning surveys. Finally, at the recommendation of Dr. Lett, the requirement to initially reach out to the building principal before submitting a Request to Conduct Research was eliminated. Rather, principal review should follow review and approval by the Research Request Committee.

Next Step

Policy: The District will post Policy ICC - Curriculum Research for First Reading, on Simbli to receive input from the Board members and stakeholders for 30 days. The policy will be brought to the next board meeting for second reading and final Board adoption and approval.



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Regulation: The Board is requested to provide District administration with feedback regarding revisions to the regulation. The administration will then make any additional changes based on feedback from the Board. The regulation will be adopted by the administration and posted on Simbli.

Superintendent's Comments and Approval

Superintendent's Signature	Approved / Not Approved
Dr. Dan A. Sims	Approved