



## Vendor Services Department

Procurement

1701 Mountain Industrial Boulevard  
Stone Mountain, Georgia 30083

### REQUEST FOR PROPOSAL (RFP) 26-703 District Wide Cabling Equipment and Services Schedule of Events

EVENT	DATE(S)	TIME	LOCATION
Solicitation Posts	08/14/2025		<a href="https://dekalbschoolsga.ionwave.net">https://dekalbschoolsga.ionwave.net</a>
Optional Pre-Proposal Conference	08/26/2025	2:00 PM	Via Microsoft Teams (registration required)
Deadline to Submit Questions (Q&A)	08/29/2025	12:00 PM	<a href="https://dekalbschoolsga.ionwave.net">https://dekalbschoolsga.ionwave.net</a>
Q&A Deadline Responses	09/05/2025	4:30 PM	<a href="https://dekalbschoolsga.ionwave.net">https://dekalbschoolsga.ionwave.net</a>
Submission Deadline	09/11/2025	2:00 PM	<a href="https://dekalbschoolsga.ionwave.net">https://dekalbschoolsga.ionwave.net</a>
Virtual Public Acknowledgement	09/11/2025	3:00 PM	Via Microsoft Teams (Registration required)

**SUBMISSIONS MUST BE RECEIVED ELECTRONICALLY VIA <https://dekalbschoolsga.ionwave.net>**

**DeKalb County School District Solicitation Contact Person:**

*Fred Christopher, Procurement Manager III-Non-Capital*

(678) 676- 0217 and/or email at [solicitationquestions@dekalbschoolsga.org](mailto:solicitationquestions@dekalbschoolsga.org)



1701 MOUNTAIN INDUSTRIAL BLVD, STONE MOUNTAIN, GEORGIA 30083

<https://dekalbschoolsga.ionwave.net>

# **REQUEST FOR PROPOSAL**

## **RFP 26-703**

### **District Wide Cabling and Equipment Services**

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## APPENDIX

Appendix A – Sample Service Agreement

DeKalb County School District (“DCSD”) extends this offer to submit a proposal for the possible purchase or lease of goods and/or services conforming to the following designated specifications, terms, and conditions. This solicitation will require DCSD Board of Education approval.

**Format and Submission of Proposals**

Submittal responses to this solicitation will be received electronically on the DeKalb County School District website at <https://dekalbschoolsga.ionwave.net>.

The format requirements for RFP responses are designed to ensure uniformity in the responses, provide the information necessary to understand each offeror’s proposal, and facilitate an efficient and comprehensive evaluation of all responses. Proposals must comply with the specifications and detailed instructions stated in this RFP document, be signed by the certifying company official, and be presented to the DCSD Purchasing Department according to the detailed instructions stated in this document.

- RFP responses must be submitted electronically via <https://dekalbschoolsga.ionwave.net>.
- Proposals must be presented in a PDF format. All attachments must be identified properly for easy recognition and association.
- Each page of the response must be numbered.
- Each proposal must contain a detailed Table of Contents and must be organized in the same order as the requirements are outlined in this RFP document. Each separate bullet point must be addressed individually. A response that does not adhere to a “point-by-point” format may be disqualified.
- Responses shall be organized simply and economically. Emphasis must be placed on completeness and clarity. Proposals that do not include all the required information may be disqualified.

**All potential respondents must register as a vendor at <https://dekalbschoolsga.ionwave.net>.**

Time is of the essence. Specify your earliest \_\_\_\_\_ and latest \_\_\_\_\_ service commencement dates after receipt of award letter.

**Approval by the DeKalb County Board of Education**

Official approval by the DeKalb County Board of Education is required for this procurement. No contract shall be construed to be formed without the advance official approval of the DeKalb County Board of Education. **The successful offeror will be notified after DeKalb County Board of Education approval.**

**Funding Provisions**

No award or contract will be made if funding is not approved by the DeKalb County Board of Education.

**Compliance with Requirements**

Offeror must indicate below whether or not their proposal is in complete compliance with the stated requirements. If there are any deviations from these requirements, offeror must indicate in writing what the exact deviations are and what actual services will be provided. Attach and label additional sheets if necessary.

\_\_\_ Proposal is in complete compliance with proposal requirements.

\_\_\_ Proposal deviates from stated requirements as follows:

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**Cancellation**

Awards, contracts, and extensions may be canceled for convenience by the DeKalb County School District (DCSD) at any time. In the event of termination of contract by DCSD, the DCSD will be responsible only for those services that have been delivered and accepted according to the RFP requirements. Any cancellation for convenience by DCSD shall be effective three (3) business days after receipt of the Notice of Cancellation for convenience from DCSD by the Offeror.

**Fiscal Year Funding Implications**

The fiscal year for DCSD begins July 1 and ends June 30. This solicitation and any resulting contract(s) may contain renewal and extension options.

This solicitation, any resulting contract(s), and any renewal and extension options shall terminate absolutely without further obligation on the part of DCSD at the end of the fiscal year in which this solicitation was issued and at each June 30 renewal anniversary date thereafter unless the successful offeror is notified otherwise and agrees in writing to the exercise of renewal and extension options.

**Payment to Successful Vendor(s)**

Payment for goods and services will be made by electronic funds transfer (EFT). Vendor(s) doing business with DCSD are required to provide EFT payment information when registering as a DCSD vendor at:

<https://www.dekalbschoolsga.org/purchasing/>.

**Rights Reserved**

DCSD reserves the right to accept or reject any and/or all parts of responsive proposals received and/or to reject all proposals submitted. DCSD reserves the right to award any resulting contract in the manner that is in the best interest of and most advantageous to DCSD. DCSD reserves the right to waive any technicalities or minor irregularities in responses received and to award the contract in the most beneficial manner for DCSD. The decision of DCSD shall be final.

DCSD reserves the right to request and negotiate a "best and final" response from offerors.

**Taxes**

Purchases made by DCSD are not subject to federal, state, or local sales tax. A Sales Tax Exemption Certificate will be furnished upon request.

**F.O.B. Delivery**

All prices are to be F.O.B. delivery to various DCSD locations.

**Estimated Quantities**

The quantities shown in this RFP document are estimates, which are provided for your information. However, actual quantities purchased by DCSD may vary.

**Exclusions of Trade Usages**

This RFP contains all of the terms, conditions and obligations to which the parties agree, and shall not be modified, controlled, explained, supplemented or affected in any way by any usage of trade not expressly included in this agreement.

**Conditional Proposals**

Proposals that are conditional and/or in any way qualify or vary the terms of these instructions, conditions, and specifications shall be considered non-responsive and disqualified.

**Offeror Failure**

In the event services to be furnished by the successful offeror should for any reason fail to conform to the scope of work contained herein, DCSD reserves the right to reject the services and further reserves the right to terminate the contract.

Failure of the successful offeror to perform contracted services may also result in the removal of that offeror from doing business with DCSD for a period of not less than one year.

**Georgia Open Records Act**

All proposals submitted in response to DCSD solicitations may be subject to the Georgia Open Records Act, which permits any member of the public to inspect and/or copy documents prepared and maintained or received in the course of the operation of the public office or agency.

**No Assignment of Award**

The successful offeror may not assign the award or contract to or subcontract with another party without the express written permission of DCSD.

**The Laws of the State of Georgia**

This RFP and subsequent agreement are subject to the laws of the State of Georgia.

**2 CFR 200.322(a)****§ 200.322 Domestic preferences for procurements.**

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, or other manufactured products).

**Additional Terms**

In the event an award is made to an offeror, the resulting contract shall not depart from this document unless agreed to in writing by DCSD and the successful offeror. DCSD shall not be bound by additional terms and conditions and/or extraneous language added to this document by offerors.

**ALL SOLICITATIONS ISSUED BY DCSD ARE ADVERTISED IN THE LEGAL SECTION OF THE CHAMPION NEWSPAPER, (404) 373-7779, POSTED ON THE DCSD IONWAVE WEBSITE, AND POSTED IN THE TEAM GEORGIA MARKETPLACE'S GEORGIA PROCUREMENT REGISTRY. Offerors are solely responsible to review and make themselves aware of DCSD solicitations posted on the following website:**

<https://dekalbschoolsga.ionwave.net/Login.aspx>

# PART I

## BACKGROUND AND INFORMATION

### **A. Objectives**

DeKalb County School District (hereinafter, "DCSD") is requesting qualified vendors to submit proposals to provide ***district wide cabling equipment and services***.

Awarded offeror(s) shall provide services in accordance with the specifications, requirements and terms and conditions stated herein. Services shall include all labor, materials, tools, specialized equipment, supplies, trained personnel, insurance, travel, per diem, direct and indirect administrative costs, overhead, tolls, parking, fuel, lodging, all other cost and charges, and all things and services necessary to provide services, in accordance with the requirements of this RFP. There shall be no add-on charges of any kind. DCSD reserves the right to make multiple awards.

### **B. General Information**

DCSD is a metropolitan Atlanta public school system organized and existing under the Constitution and laws of the State of Georgia. DCSD is located in the fourth largest county in Georgia. DeKalb County is one of the most culturally diverse counties in the nation. DCSD has a student enrollment of over 91,000 students in pre-kindergarten through grade 12. With more than 138 schools and centers, DCSD educates the third largest pre-kindergarten through grade 12 student population in the State of Georgia. DCSD is the second largest employer in DeKalb County with approximately 14,000 employees.

DCSD is dedicated to giving every student the best possible education through an intensive core curriculum and specialized, challenging instructional and career programs. DCSD is striving to become the premier K-12 school system of choice and desires to significantly improve leadership, teaching, and student learning to fulfill its mission as an organization for public education.

DCSD includes approximately:

- 77 Elementary Schools
- 19 Middle Schools
- 22 High Schools
- 8 Start-up Charter Schools
- 12 Specialized Learning Centers
- 7 Administrative Centers, and
- 5 Athletic Stadiums

DCSD's wide-area network connects instruction and administration sites to deliver technology and learning tools to every child. The main administrative offices are located at 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia 30083. DCSD is governed by a seven-member Board of Education.

### **C. Procurement Process**

The procurement will be on a formally advertised basis. Proposals must be responsive to all aspects of this RFP.

### **D. Addenda**

It is the responsibility of offerors to frequently check for any addenda, questions, and answers posted on the Purchasing Bulletin Board on the DCSD website. Failure on the part of offerors to make themselves aware of and comply with addenda requirements will not relieve them of this obligation.

All posted addenda must be printed, signed by the offeror, and included in the offeror's RFP submission.

Click on the following link to the Purchasing Bulletin Board: <https://dekalbschoolsga.ionwave.net>

**E. Proposal Contact Person**

The assigned contact person for offerors is Fred Christopher, Procurement Manager III-Non-Capital who can be reached at (678) 676-0217 or by email to [solicitationquestions@dekabschoolsga.org](mailto:solicitationquestions@dekabschoolsga.org).

**F. Prohibited Contact(s)**

Except with the consent of the proposal contact person, all offerors, including any persons affiliated with or in any way related to the offeror, are strictly prohibited from contacting DeKalb County Board of Education members and DCSD employees or consultants on any matter having to do in any aspect with this RFP between the time a request for proposal is formally released and a recommendation is made by the administration to the Board, other than as provided herein. **Communication with anyone other than the proposal contact person regarding any portion of this RFP can result in the violating firm being disqualified.** Furthermore, no employee, officer, or agent of the DeKalb County Board of Education or DCSD may participate in the selection, award or administration of a contract if he or she has a real or apparent conflict of interest.

**Board Member Communication with Prospective Vendors**

Vendors shall not contact Board members individually for the purpose of soliciting a purchase or contract between the time a request for proposal is formally released and a recommendation is made by the administration to the Board. If a vendor violates this prohibition during this timeframe, consideration for the vendor for award shall be invalidated. Board members shall be notified of possible violations and actions taken.

**G. Optional Virtual Pre-Proposal Conference**

An **optional virtual pre-proposal conference** will be held via Microsoft Teams at **2:00 PM EST on Tuesday, August 26, 2025.**

Prospective offerors must provide the following information by **5:00 PM EST, on Monday, August 25, 2025:**

Name and Title  
Company Name  
Telephone Number  
Email Address

This information must be sent to [solicitationquestions@dekalbschoolsga.org](mailto:solicitationquestions@dekalbschoolsga.org). Please enter "**Optional Virtual Pre-Proposal Conference – RFP 26-703 District Wide Cabling Equipment and Services**" in the subject line of your email. An invitation will be sent via Microsoft Teams to those providing the above information no later than **Tuesday, August 26, 2025, by 1:30 PM EST.**

**H. Proposal Submission Deadline**

**All potential offerors must register as a vendor at <https://dekalbschoolsga.ionwave.net>.**

Proposals in response to this RFP must be received electronically via IonWave no later than **2:00 PM on Thursday, September 11, 2025.** Proposals received after the stated deadline will not be considered.

**I. Virtual Public Acknowledgement**

The public acknowledgment will be held virtually through **Microsoft Teams on Thursday, September 11, 2025, at 3:00 PM EST.** For those who would like to attend the acknowledgement, please register no later than **Wednesday, September 10, 2025, by 5:00 PM EST,** by sending an email to [solicitationquestions@dekalbschoolsga.org](mailto:solicitationquestions@dekalbschoolsga.org).

Please enter "**Virtual Public Acknowledgement - RFP 26-703 District Wide Cabling Equipment and Services**" in the subject line of your email.

An invitation will be sent via Microsoft Teams to those participants no later than **Thursday, September 11, 2025, by 2:30 PM EST.**

***J. Questions and Answers***

It is intended that this RFP be adequate for any offeror to respond to DCSD's requirements. However, should offerors have questions, all questions shall be submitted electronically to: <https://dekalbschoolsga.ionwave.net>. Questions submitted to any other mailbox, voice mail or e-mail address will not be considered for response. The deadline to submit questions is **Friday, August 29, 2025, at 12:00 PM EST**. Questions received after the deadline will not be considered.

All questions received by the deadline shall be answered in writing and both the questions and answers will be posted to the website <https://dekalbschoolsga.ionwave.net> no later than **Friday, September 5, 2025, at 4:30 PM EST**. Responses to questions will not be posted on official DCSD holidays.

<https://dekalbschoolsga.ionwave.net>

## PART II

# GENERAL REQUIREMENTS

### **A. Offeror Performance**

The successful offeror is required to perform and fulfill all the undertakings, covenants, terms, conditions, and agreements of this RFP document and any negotiated contract(s). Specifications contained herein and in the successful response will become contractual obligations if an award ensues. Failure of the offeror to fully perform these obligations may result in the cancellation of the award and contract.

DCSD will look to the offeror and his/her identified personnel to coordinate and deliver the services described in this RFP. The services shall not be delegated to sub-offerors or assigned to any third party.

### **B. News Release**

Any news release or publicity pertaining to any phase of this project must be cleared through the DCSD Executive Director of Communications.

### **C. Non-Discrimination**

DCSD does not discriminate based on race, color, religion, sex, national origin, age, or disability in any of its employment practices, education programs, services or activities.

DCSD supports an open, fair, and impartial free-market system which maximizes competition and seeks to include all responsible businesses and to provide ample opportunities for business growth and development. Minority businesses are encouraged and given the opportunity to bid on various projects; however, all responses will be evaluated on the same criteria. It is not the intention or desire of DCSD to restrict or impede competition, nor to increase the cost of the work.

### **D. Drug-Free Workplace**

By submission of a response to this RFP, the offeror certifies that he/she and his/her employees shall not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of controlled substance or drugs during the performance of the contract.

### **E. Smoke-Free Workplace**

By submission of a response to this RFP, the offeror certifies that he/she and his/her employees shall not use tobacco products on DCSD property at any time during the performance of this contract.

### **F. Background Checks**

A criminal background check must be performed on all contractors, consultants, subcontractors, volunteers and vendors (hereinafter jointly referred to as "Individuals") who provide services on DCSD premises, supervise services on DCSD premises, or has contact with students. These Individuals shall undergo the same criminal background check, within the last 365 days, as required by DCSD employees. Such background checks will be performed by DCSD at the expense of the Individual at a cost of \$45.00 per individual.

Additionally, any charges against the Individual, may be deemed unacceptable in DCSD's sole discretion regardless of whether dismissed, expunged, sealed, removed from the record, treated as a "first offender" or dead docketed. Upon receipt and evaluation of DCSD's background check results, DCSD may demand that the Individual have no contact with DCSD students or parents or provide services to DCSD premises.

Any failure of the contractor to obtain a criminal records background check through DCSD, as stated herein, may result in termination of any resulting contract between contractor and DCSD.

**G. Costs Incurred**

DCSD is not liable for any costs incurred by an offeror in preparing and/or submitting a response to this RFP or for any interview if requested. Any and all costs incurred by the offeror in preparing and/or submitting a response to this RFP and interviewing with DCSD (if requested) shall be the sole responsibility of the offeror and shall not be reimbursed by DCSD.

There is no guarantee of any offeror receiving an award as a result of submitting a response to this RFP.

**H. Insurance**

**Certificate of Insurance and/or ACORD Form is required with solicitation submittal and required upon award.**

**Upload this documentation under the Response Attachment tab via IonWave titled "Certificate of Insurance".**

The DCSD Director of Risk Management sets insurance and indemnification requirements for each Solicitation.

Certificate of Insurance / Accord Form is required with solicitation submittal upon award. **Provision of Certificate of Insurance is a mandatory requirement.** Proposals submitted with certificates of insurance will be considered conditionally responsive to the insurance and indemnification requirement. Final award of this RFP will be contingent upon receipt within six (6) business days of request for insurance documentation complete with the following requirements and fully acceptable to the DCSD Risk Manager. No work will commence / no purchases will be made without the written statement of approval of insurance coverage from the DCSD Risk Manager. In the event the awarded offeror cannot produce insurance coverage acceptable to the Risk Manager within the time provided, DCSD reserves the right to award this solicitation to the first runner-up.

(1) The successful Offeror shall procure and maintain throughout the term of this agreement a policy or policies of insurance providing coverage as set forth below that shall protect the offeror and the Indemnitees (as defined in Part II, Section I of this RFP) from any claims for bodily injury, property damage, or personal injury which may arise out of offeror's operations under this agreement. The foregoing policies shall be obtained from insurance companies approved to do business in the State of Georgia and companies acceptable to DCSD. Offeror shall procure the insurance policy(ies) at the offeror's own expense and shall furnish to DCSD a certificate of insurance containing the following:

- (a) Name and address of authorized agent;
- (b) Name and address of insured;
- (c) Name of insurance company;
- (d) Description of coverage in standard terminology;
- (e) Policy period;
- (f) Policy Number;
- (g) Limits of liability;
- (h) Name and address of certificate holder;
- (i) Acknowledgment to the DCSD of notice of expiration or cancellation;
- (j) Signature of authorized agent;
- (k) Telephone number of authorized agent; and
- (l) Details of policy exclusions applicable to this agreement in comments section of insurance certificate.

All certificates evidencing primary and excess layers shall be renewed and kept current and up to date on an annual basis.

(2) Offeror is required to maintain the following insurance coverage during the term of this agreement:

(a) Workers Compensation Insurance in the amounts of the statutory limits established by The General Assembly of the State of Georgia. Offeror shall have the ability to self-insure its required workers' compensation coverage if offeror is an approved self-insurer in the State of Georgia.

(b) Commercial General Liability Policy, or equivalent coverage, to include products and completed operations liability and contractual liability. The Commercial General Liability Policy shall have dollar limits sufficient to insure that there is no gap in coverage between this policy and any excess or Commercial Umbrella Policy described below.

(c) Automobile Liability Policy to include but not be limited to liability coverage on any owned, non-owned and hired vehicle used by offeror or offeror's personnel in the performance of this agreement. The Comprehensive Automobile Policy shall have dollar limits sufficient to insure that there is no gap in coverage between this policy and the excess or Commercial Umbrella Policy required under this agreement.

(d) Commercial Umbrella or Excess Liability Policy, which must provide the same or broader coverage than those provided for in the above Comprehensive General Liability and Business Auto Policies. Policy limits for the Commercial Umbrella or Excess Liability Policy shall have an annual occurrence and annual aggregate limit not less than \$2,000,000 per claim.

(e) Professional Liability or Errors & Omissions coverage with limits not less than \$2,000,000 per claim/\$2,000,000 aggregate. The deductible shall not exceed \$10,000 per claim.

(f) Under all coverage and certificates required hereunder, policies shall or be endorsed to include the following terms and conditions:

(i) All policies and coverage shall be on an "occurrence" not "claims made" basis (excepting (e) above)

(ii) The foregoing policies shall contain a provision that coverage afforded under the policies will not be canceled, or not renewed, allowed to lapse for any reason until at least thirty (30) days prior written notice has been given to DCSD.

(iii) Shall waive all right of subrogation against Indemnitees (as defined in Part II, Section I of this RFP) for losses arising out of this agreement.

(iv) A severability of interest or cross liability clause or endorsement applies to commercial general liability and excess liability policies.

(v) Certificates of Insurance showing such coverage to be in force shall be filed with DCSD prior to commencement or continuation of any work under this agreement.

(vi) All such coverage shall remain in full force and effect during the term and any renewal or extension thereof.

(g) Under coverage and certificates required under Sections 2(a), 2(b), (c), and (d) above, policies shall be endorsed to include the following terms and conditions:

- (i) Minimum limits of \$1,000,000 per occurrence \$2,000,000 in the annual aggregate. Primary limits of coverage in the amount of \$1,000,000 per occurrence must be with insurers approved to conduct business in the State of Georgia. Excess or umbrella liability insurance may be placed with any insurer submitted by offeror, including captive or self-insured programs, with the prior written approval of DCSD.
- (ii) Contractual liability coverage, specifically referencing this agreement and its Indemnity applies to liability assumed by the named insured.
- (iii) Shall include Indemnitees as additional insured except on coverages (2) (a) and (2)(e).
- (iv) Shall waive all right of subrogation against Indemnitees (as defined in Part II, Section I of this RFP) for losses arising out of this agreement.
- (v) A severability of interest or cross liability clause or endorsement applies to commercial general liability and excess liability policies.
- (vi) Shall be primary and not excess to any other coverage provided by or available to the Indemnitees (as defined in Part II, Section H of this RFP).
- (h) Offeror shall require any and all subofferors performing work under this agreement to carry insurance of the types and with limits of liability as offeror shall deem appropriate and adequate for the work being performed. However, the obligations of the offeror to the Indemnitees assumed in Sections of Indemnification, and Insurance shall not be reduced or diminished by the standards set for the subofferors. Further, offeror agrees that their obligations to indemnify and insure the Indemnitees shall pertain to all losses arising out of the subofferor's acts or negligence in the same manner and to the same extent as if committed by the offeror. Offeror shall obtain and make available for inspection by DCSD, current certificates of insurance evidencing insurance coverage by such subofferors.

**I. Indemnification**

- 1) The successful offeror shall indemnify, defend, and hold harmless the DeKalb County School Board, the DeKalb County School District, DCSD, and their officials, officers, employees, agents, volunteers, and assigns (all of whom may collectively be referred to as "Indemnitees" throughout this RFP), from any and all claims, demands, suits, actions, legal or administrative proceedings, losses, liabilities, costs, interest, and damages of every kind and description, including any attorneys' fees and/or litigation and investigative expenses, for bodily injury, personal injury, (including but not limited to offeror's employees), or loss or destruction of property (including loss of use, damage or destruction of DCSD owned property) to the extent that any such claim or suit was caused by, arose out of, or contributed to, in whole or in part, by reason of any act, omission, professional error, fault, mistake, or negligence whether active, passive or imputed, of the offeror its employees, agents, representatives, or their employees, agents, or representatives in connection with or incidental to offeror's performance of the agreed-upon services regardless of whether such liability, claim, damage, loss, cost or expense is caused in part by an Indemnitee.
- 2) The successful offeror shall also indemnify, defend, and hold harmless the Indemnitees from any and all costs, expenses, claims, demands, rights, liabilities and causes of action inuring to offeror from events over which the Indemnitees exercise no control, such as Acts of God, strikes or government restrictions.

Offeror's obligation to indemnify any Indemnitee shall survive the completion, expiration, or termination of offeror's agreed-upon services for any reason.

**J. Illegal Immigration Reform and Enforcement Act of**

**Upload this documentation under the Response Attachment tab via IonWave titled "IMMIGRATION SECURITY DOCUMENTATION".**

The Illegal Immigration Reform and Enforcement Act of 2011 applies to and is a requirement for all DeKalb County School District solicitations for physical performance of services (i.e., public works contracts). **The Illegal Immigration Reform and Enforcement Act of 2011 does not apply to solicitations for items, commodities and products.**

**Offerors must complete and/or have their subcontractors complete the following forms:**

- 1) Immigration and Security Certification
- 2) Offeror E-Verify Affidavit
- 3) Contractor Affidavit (Contractor Only)
- 4) Subcontractor Affidavit (Subcontractor Only); and
- 5) Sub-Subcontractor Affidavit (Sub-Subcontractor Only)

The Immigration and Security Certification, the Offeror E-Verify Affidavit, the Contractor Affidavit, Subcontractor Affidavit and the Sub-Subcontractor Affidavit must be completed, notarized and submitted with your bid response.

I acknowledge the Illegal Immigration Reform and Enforcement Act of 2011 requirements for service providers and confirm by my signature below that the Immigration and Security Certification, the Contractor Affidavit, the Subcontractor Affidavit and the Sub-Subcontractor Affidavit are each completed, notarized and made a part of this solicitation response package. I also acknowledge that all items or services furnished to DCSD must comply with applicable federal and state immigration laws, and regulation.

\_\_\_\_\_ Please check here if the Illegal Immigration and Reform Act of 2011 **does not** apply to your solicitation, because it is one for items, commodities, or products. If this does not apply to any portion of the solicitation, then the Offeror is not required to complete the Contractor Affidavit, the Subcontractor Affidavit and the Sub-Subcontractor Affidavit (reference Attachment page).

**K. Interviews**

DCSD reserves the right to require offerors to participate in one or more interviews with DCSD board members and/or staff. Offerors must be prepared to discuss the salient points of their proposal within two (2) normal working days of being asked to participate in interviews. There are to be no presentations, individually or collectively, without such invitation.

**L. Contract Terms**

In the event DCSD determines that outsourcing these services are in its best interest, with the approval of the DeKalb County Board of Education, the successful offeror will be notified in writing. A contract confirming firm fixed price and other terms shall be signed by the parties. **Services will begin on or about October 2025.** The initial contract duration shall be for one year from the final execution date of both parties. The contract may contain up to **four (4) 1-year extension options** contingent upon DCSD's offer of such extension, the successful offeror's acceptance and the approval of the DeKalb County Board of Education to extend the contract. The contract is subject to the approval of the DeKalb County Board of Education and to fiscal year funding limitations. The contract price must be held firm for the entire term of the contract. Only one (1) price change will be considered during any 12-month period and shall be effective at the renewal/extension anniversary, commencing the extension/renewal date on any individual product or service included in this RFP. Any price increase must be approved in writing by DCSD.

DCSD reserves the right to terminate any resulting contract for convenience. In the event of contract termination by DCSD, the DCSD will be responsible only for those services and deliverables that have been received and

accepted. Any cancellation for convenience by DCSD shall be effective three (3) business days after receipt of the Notice of Cancellation for convenience from DCSD by the offeror. Non-performance of contract terms shall give sufficient cause for DCSD to cancel the contract. Non-performance shall be construed to include, but is not limited to, failure of the offeror to deliver equipment or perform services in the time specified or in the manner required.

A contract is attached which includes all of the terms and conditions that the offeror must affirm and comply. ***Refer to Appendix A, Sample Service Agreement.*** Please review DCSD's attached contract terms and conditions prior to submitting a response to this RFP. Offerors should plan on the contract terms and conditions attached to this RFP being included in any award as a result of this RFP. Therefore, all costs associated with complying with these requirements should be included in any pricing quoted by the offeror.

#### ***M. Permits and Applicable Laws***

By submitting a proposal, offeror acknowledges its acceptance of the RFP specifications and the contract terms and conditions without change except as otherwise expressly stated in the submitted proposal.

If an offeror takes exception to a contract term or provision, the offeror must state the reason for the exception and state the specific contract language it proposes to include in place of the provision. Any exceptions to the contract must be submitted as an attachment to the offeror's response. Proposed exceptions must not conflict with or attempt to preempt mandatory requirements specified in the RFP.

Offerors shall at their own expense obtain all necessary permits, certifications, and licenses and shall comply with all applicable local, state, and federal laws, ordinances, rules, and regulations necessary to the full execution of the requirements stated herein. Offerors shall maintain all such permits, licenses, certifications, and compliances in a current status throughout the course of the contract. Offerors shall submit copies of permits, licenses, and certifications evidencing proof of the aforementioned immediately upon request of DCSD. Offerors shall be in compliance with registration with the Georgia Secretary of State's office as applicable.

#### ***N. Infringement***

Offeror shall fully indemnify Indemnitees against any claims of infringement of any patent, copyright, trade secret, trademark, or other intellectual property rights related to the offeror's response to this RFP or services performed upon contract award. Offeror's obligation to indemnify any Indemnitee shall survive the completion, expiration, or termination of offeror's agreed-upon services for any reason.

#### ***O. Ownership Rights***

DCSD shall retain ownership rights to the contents of all documents, supporting literature, and data submitted by offerors to this RFP.

#### ***P. Non-Collusion***

**Upload this documentation under the Response Attachment tab via IonWave titled "NON-COLLUSION"**

Offerors shall fully certify that they, as individuals or as officials of a business entity, have not entered into any agreement, participated in collusion, or otherwise taken any action in restraint of free and competitive responses to this RFP. Further, offerors guarantee that their response is not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced in any manner or taken any action to result in a restriction of trade or in an unfair advantage.

#### ***Q. Conflict of Interest***

**Upload this documentation under the Response Attachment tab via IonWave titled "Conflict of Interest".**

Offeror shall use its best efforts to disclose with their proposal the name of any officer, director, or agent who also is a DCSD employee, agent, representative, contractor, immediate family member (spouse, child, sibling, or parent or the spouse of a child, sibling or parent) or DeKalb County Board of Education member.

Offerors shall also disclose the name of any DCSD employee, agent, representative, contractor, immediate family member or board member who owns, directly or indirectly, an interest in five percent or more in the Offeror's company or any of its branches. In the event the Offeror was aware of a conflict of interest prior to the award of the contract and did not disclose the conflict DCSD may, at its discretion, terminate the contract for default.

The Offeror further agrees that, if after award, a conflict of interest is discovered, an immediate and full disclosure in writing must be made to the DCSD Purchasing Department which must include a description of the action which the Offeror has taken or proposes to take to avoid or mitigate such conflicts. If a conflict of interest is determined to exist, DCSD may, at its discretion, cancel the contract. Offerors shall certify that their response to this RFP is impartial, at arms-length, and free of any conflict of interest at this time, unfair advantage, or personal benefit to any DCSD official.

### **R. Financial Stability**

**Upload this documentation under the Response Attachment tab via IonWave titled "FINANCIAL STATEMENTS".**

1. Offerors shall provide a copy of their company's audited financial statements for the previous two (2) years – 2022 and 2023. A certified audit is preferred however, an offeror's 2022 and 2023 tax returns and balance sheets will be accepted.
2. Indicate here if your company is publicly traded or not publicly traded:  
My company is publicly traded. \_\_\_\_\_/  
My company is not publicly traded. \_\_\_\_\_/
3. If your company is a publicly traded company, provide a copy of your company's annual report for the previous two (2) years – 2022 and 2023.
4. List all civil and criminal proceedings your company has been the subject of, or named a party in, and provide the outcome of those proceedings. This list should include any lawsuits, administrative actions, or litigation to which your company is currently a party or has been a party. Please explain the basis for all claims, your response to those claims and state whether a settlement was reached, or a judgment entered.
5. State whether your company, or any affiliate currently or previously associated with your company, has ever filed a petition in bankruptcy, taken any actions with respect to insolvency, reorganization, receivership, moratoriums or assignment for the benefit of creditors, or otherwise sought relief from creditors.
6. State whether your company was the subject of any order, judgment or decree not subsequently reversed, suspended or vacated by any court permanently enjoining your company from engaging in any type of business practice.

### **S. No Obligation/No Award Guaranteed/Cost to Propose**

This RFP does not commit DCSD to contract with any offeror to this RFP. There is no guarantee of any offeror receiving an award or contract as a result of submitting a response to this RFP. The contract, if any, will be awarded to the offeror whose proposal offers the best value to DCSD in meeting the required scope of work described herein, if the appropriate funds are available and the contract is approved by the DeKalb County Board of Education. No obligation or commitment is incurred by the DeKalb County Board of Education from the receipt of any proposal, marketing materials, or presentations. There is no guarantee that any offeror will receive an award as a result of submitting a proposal. Any/all costs incurred by the offeror in preparation and submission of this proposal are the sole responsibility of the offeror. Expenses incurred by the offeror will not be reimbursed by DCSD or become a reason for contracting with the offeror.

### **T. Confidentiality and Non-Disclosure**

Information made available to offerors by DCSD shall be used only for purposes related to responding to this RFP and shall not be used for any other purpose without the express written permission of DCSD.

Offerors to this RFP unequivocally agree to assume responsibility for protecting and safeguarding the confidentiality of DCSD records that are not public information. Such information may include but is not limited to student and human resource file contents.

### **U. Business License**

**Upload this documentation under the Response Attachment tab via IonWave titled "BUSINESS LICENSE".**

Offerors shall submit with their proposal, a copy of their valid company business license. If the offeror is a Georgia corporation, offeror shall submit a valid county or city business license.

If the offeror is not a Georgia corporation, offeror shall submit a certificate of authority to transact business in the state of Georgia and a copy of their valid business license issued by their home jurisdiction. If offeror holds a professional certification which is licensed by the state of Georgia, offeror shall submit a copy of their valid professional license. Any license submitted in response to this requirement shall be maintained by the offeror for the duration of the contract.

### **V. Protest Process**

This section describes the mandatory administrative procedure whereby Offerors submitting sealed competitive bids/proposals (hereinafter referred to as "bidders") to DCSD for proposals worth \$100,000 or more may challenge the solicitation process, and whereby bidders/Offerors on sealed competitive bids directly related to Vendor Services for proposals worth \$100,000 or more, may challenge contract awards.

1. **Protests.** A bidder may file a written protest challenging DCSD's compliance with applicable procurement procedures subject to the bidder's compliance with the provisions outlined below. Any such written protest will be resolved in accordance with these provisions:
  - a) appropriate identification of the solicitation;
  - b) a statement of reasons for the protest;
  - c) supporting exhibits, evidence, or documents to substantiate any claims unless not available within the filing time (in which case the Offeror must proceed to file the protest during the filing period identified below but state the expected availability of the material); and the desired remedy.
2. **Types of Challenges.** Any bidder interested in and capable of responding to a competitive solicitation may file a protest with respect to the competitive solicitation process including, but not limited to, a challenge to specifications or any events or facts arising during the solicitation process. Any bidder submitting a timely bid/proposal in response to a competitive solicitation may file a protest with respect to DCSD's intended or actual contract award including, but not limited to, events or facts arising during the evaluation and/or negotiation process.
3. **Form of Protest.** At a minimum, the written protest must include the following:
  - a) the name and address of the protestor;
  - b) appropriate identification of the solicitation;
  - c) a statement of reasons for the protest;
  - d) supporting exhibits, evidence, or documents to substantiate any claims unless not available within the filing time (in which case the Offeror must proceed to file the protest during the filing period identified below but state the expected availability of the material); and the desired remedy.

**DCSD, at its discretion, may deem issues not raised in the initial protest as waived with prejudice by the protesting Offeror.**

4. **Filing Protests.** A protest is considered to be properly filed when it is in writing, signed by a company officer authorized to sign contracts on behalf of the Offeror, and is received by the Vendor Services. The protest may be sent by any of the following means:

**MAIL: Attention: Carla Smith, Executive Director**  
DeKalb County School District  
Vendor Services  
1701 Mountain Industrial Boulevard  
Stone Mountain, Georgia 30083

**Email: [solicitationquestions@dekalbschoolsqa.org](mailto:solicitationquestions@dekalbschoolsqa.org)**

**The Offeror must observe the following deadlines when filing a protest:**

Type of Protest	Protest Filing Deadline
Challenge to Competitive Solicitation Process	Two (2) business days prior to the closing date and time of the solicitation as identified on the Invitation to Bid.
Challenge to an Intended or Actual Contract Award	In the event DCSD posts a Notice of Intent to Award ("NOIA"), the protest must be filed within ten (10) calendar days of the date the NOIA is posted.
	In the event DCSD does not post a NOIA, the protest must be filed within ten (10) calendar days of the date the Notice of Award ("NOA") is posted.

**If a bidder fails to file a protest by the applicable deadline, such failure shall be deemed as a waiver with prejudice of any grounds the bidder may have for protest.**

**5. Stay of procurement during protest review.**

When a protest challenging the competitive solicitation process has been timely filed at least two (2) business days prior to the closing date and time, the solicitation shall not close until a final decision resolving the protest has been issued, unless the facilities management department makes a written determination that the closing of the solicitation without delay is necessary to protect the interests of DCSD.

When a protest challenging an intended contract award has been timely filed, DCSD shall not proceed to actual contract award unless the **Vendor Services Department** makes a written determination that the issuance of a contract or performance of the contract without delay is necessary to protect the interests of DCSD. If it is determined that it is necessary to proceed with contract performance without delay, the bidder/Offeror with this contingent contract may proceed with performance and receive payment for work performed in strict accordance with the terms of the contract. The provisions of this paragraph are not applicable to a protest pertaining to events or facts arising during the solicitation process.

**6. Protest Resolution.**

The Vendor Services Department shall review and issue a written decision on the protest within seven (7) business days. This decision shall be deemed final. Available remedies for sustained protests are as follows:

- If a protest is sustained prior to the closing date and time of the solicitation, available remedies may include, but are not limited to, the following: modification of the solicitation document including, but not limited to, specifications and terms and conditions; extension of the solicitation closing date and time (as appropriate); and cancellation of the solicitation.
- If a protest of the intended/actual contract award is sustained, available remedies may include but are not limited to, the following: revision or cancellation of the NOIA/NOA, re-evaluation and re-award, or re-solicitation with appropriate changes to the new solicitation.

**7. Costs**

In no event shall a bidder be entitled to recover any costs incurred in connection with the solicitation or protest process, including, but not limited to, the costs of preparing a bid/proposal, the costs of participating in the protest process, or any attorney fees.

## PART III

# SCOPE OF WORK

### A. Purpose

DeKalb County School District (DCSD) is requesting written proposals from experienced, highly qualified and capable providers to supply, configure, install, and maintain a structured cabling system and Wireless Access Points for over 138 schools and administration locations in the Wide Area Network within DCSD on an as needed basis.

Awarded Offeror shall provide services in accordance with the specifications, requirements, and terms and conditions stated herein. Services shall include all equipment, labor, materials, tools, specialized equipment, supplies, trained personnel, insurance, travel and per diem, direct and indirect administrative costs, overhead, any other charges, and all things and services necessary to provide a complete turn-key solution based on the information contained in this RFP for District Wide Cabling Equipment and Services in accordance with the requirements of this RFP.

A complete turn-key solution means that the offeror is responsible for staging, configuration, delivery, setup and testing at the specified DCSD locations per DCSD schedules. In addition, DCSD also requires maintenance of the cabling system and installation and replacement of Wireless Access Points on as needed basis. The selected offeror is responsible for ensuring that the cabling solution delivered is completely operational per DCSD specifications prior to sign off.

DCSD reserves the right to add or remove DCSD facilities (schools, centers, and portable classrooms) as needed.

DCSD reserves the right to make multiple awards and will be responsible for administration of this contract.

### B. Project Scope of Work

The scope of this RFP includes Adds, Moves and Changes at over 138 schools, centers, and administration locations within DCSD on an as needed basis as well as cabling for new schools and centers and renovations.

For reference, during the fiscal school year 2024 - 2025, DCSD initiated 187 Adds, Moves, and Changes and 523 Repairs. DCSD launched two major district wide projects to replace all Category 5 and 5e buildings with Category 6a and replace all existing access points.

Some of the major DCSD Board of Education (BOE) projects for the next five (5) years include:

- Construction of New Dresden Elementary School
- Renovation and Construction of Cross Keys High School
- Construction of New Sequoyah Middle and High Schools
- Renovation of New and Existing Administrative Buildings

The existing copper cable infrastructure consists of Category 6 and Category 6a cabling. During the last several years, the district has made quite an investment in the SYSTIMAX cabling system.

The existing fiber cable infrastructure consists of six and twelve strand multimode cable supporting both 1 gigabit, 10 gigabit, and 40 gigabits speeds.

The scope of this RFP is expected to cover cabling infrastructure limited to the DCSD administrative buildings, centers, and local school campuses. Offerors are not expected to cable between campus locations.

Most of the work will be performed between the hours of 7:00 a.m. – 5:00 p.m., Monday – Friday. However, **after-hours and weekend work will be required from time to time**. The offeror may be required to perform work during DCSD administrative holidays.

The offeror is expected to be able to work on multiple sites and multiple projects at the same time (i.e. cabling for a new school, cabling for renovations as well as moves, adds and changes at multiple locations). **The selected offeror must be able to handle a minimum of 3 projects and/or assignments concurrently.**

The selected offeror must coordinate all work through a DCSD designated contact and meet all DCSD safety and security requirements (i.e. signing in and out at schools, background checks, etc.). The selected offeror should never go to a DCSD location without the prior knowledge and permission of a DCSD DIIT representative and have an official DCSD badge for all team members working in all DCSD facilities.

The selected offeror must have the ability to store inventory.

The selected offeror will be responsible for working with DCSD to troubleshoot cabling issues for the entire duration of the contract and within the warranty guidelines provided.

The successful offeror will be responsible for supplying, installing, configuring, and testing all wiring in accordance with the specifications in this RFP.

The successful offeror will be required to have or be willing to obtain a SPIN number before the start of service and submit a Service Provider Invoice Form directly to USAC pursuant to E-rate procedures established by the federal government. The successful offeror will be required to comply with all applicable E-rate rules and regulations.

### **1. General Information**

DCSD's wide area network connects instruction and administration sites to deliver technology and learning tools to every child. The main administrative offices are located at 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia 30083. DCSD is governed by a seven-member Board of Education.

The current Dekalb County School District hardware infrastructure consists of the following devices:

- 3000 Desktop Computers
- 98000 Student Chromebooks
- 11500 Staff Laptops
- 14,000 IP Telephones
- 7900 IP Cameras
- 8,100 Wireless Access Points

## 2. Pricing

DCSD requests **unit** pricing to supply and install:

- a. Category 6 and Cat 6a cabling, RJ-45 data drops based upon 290-foot runs and terminated on both ends with 568B.
- b. 24 port and 48 port Category 6 and 6a patch panels.
- c. Equipment Rack(s) with the number of vertical rack sections as required to allow space for terminating all communications cabling indicated on the drawings, plus mounting space for all owner supplied active components/equipment required to cross-connect to any/all modular jack ports on the patch panels.

Pricing is required for rack heights of 24", 36", and 7'. The rack will accommodate standard 19" wide equipment and be of the type that is enclosed with doors on the front and rear (Network Cabinet). The front door will be transparent and dark colored. Both doors will be lockable. The network cabinet **will have vertical cable management built into it**. The network cabinet **will also have fans built into it for cooling purposes**.

Racks are required to be supplied with power strips or PDUs (24" & 36") – 1U Horizontal, 7' – Full length vertically mounted.

- d. Re-termination and testing of Category 5, Category 5e, Category 6 and Category 6a data drops (includes documenting and labeling).
- e. Re-termination and testing of 12-strand multimode 62.5/125- or 50/125-micron fiber and OM4 or OM5 multimode fiber, terminated per DCSD request (i.e. SC, LC, MTRJ, ST) and the
- f. Re-termination and testing of 12-strand single mode 62.5/125- or 50/125-micron fiber, terminated per DCSD request (i.e. SC, LC, MTRJ, ST) per connector end.

## 3. Technical Specifications

DeKalb County School District is currently utilizing legacy multimode fiber optic cabling (62.5/125 micron). As part of our strategic infrastructure modernization, the selected vendor must support the transition from this older multimode fiber to OM4 or OM5 multimode fiber specifications, enabling network speeds of 10Gbps, 40Gbps, and 100Gbps. Additionally, the vendor must explicitly provide OS2 single-mode fiber optic cabling for all long-distance cable runs and inter-building connectivity to ensure optimal network performance and future scalability.

Respondents are required to provide detailed specifications including but not limited to the specific manufacturer and product line for all materials they are proposing. The successful offeror must list

the technicians performing all the work and ensure they hold the appropriate certifications from the manufacturer for the product(s) being installed. All cabling and associated equipment such as patch panels, jacks, etc. must come with a minimum twenty (20) years manufacturers parts and labor warranty to commence upon DCSD's acceptance following offeror installation and testing.

a. **Cable Lengths:**

To ensure equitable comparisons, each offeror will price voice and data as 290-foot runs. Fiber optic cabling and innerduct will be priced as 300-foot runs with additional pricing to add length in specified increments. All cabling will be plenum-rated.

b. **Scope of Work:**

The scope of work is to include but not limited to placing, terminating, and testing Category 6 cabling for data and telephones and 6a cabling for data, single and multimode fiber optic cable, and associated equipment, tie cables between MDF and IDF's. The selected offeror will also be required to lay-out and install most equipment in MDFs & IDFs, i.e. equipment cabinets, racks, patch panels, patch cables, any necessary cable management, and labeling for patch panels, cables, outlets, conduits, and cabinets. See standards below:

- i. Adherence to ANSI/TIA-606-C labeling standards required clear documentation, troubleshooting, and ease of expansion.
- ii. ANSI/TIA-569-E standards for telecommunications pathways and spaces.
- iii. NEC 2023 or latest applicable local electrical codes.
- iv. ANSI/TIA-607-D standards for grounding and bonding.

c. **Data Cable:**

Data cabling will be of a fire-retardant "open air plenum" type, meeting all federal and state fire codes. The data cable will be four pairs, 24 AWG cable compliant with UL lab certification program for Category 6, Category 6a, and Category 7 when specified. The cable will comply with EIA/TIA 568A standards and terminate using 568B commercial building wiring standards for UTP cable. Cable sheath will be plainly marked with UL approved cable surface markings. All four pairs will be terminated.

All data cabling and connectors should be blue.

d. **Telephone Cable:**

The telephone wiring will be UL Category 6 or Category 6a data cable. It will be fire-retardant.

- i. The "Open air plenum" type, meeting all federal and state fire codes. The data cable will be four pairs, 24 AWG cable compliant with UL lab certification program for Category 6 or better wiring. Cable sheath will be plainly marked with UL approved cable surface markings. All four pairs will be terminated.

- ii. Where applicable, all data wiring will be terminated on existing RJ45 Modular Patch Panels. If space is not available on existing panels, the selected offeror is to supply a 24 or 48 port RJ45 Modular Patch Panel to accommodate any additional drops.
  - iii. The telephone wiring will be of Category 6 cable or better and will be terminated on existing 110 terminating blocks using 110 C-4 & C-5 connectors. All four pairs will be terminated using the standard Color Code.
  - iv. Data and telephone wiring will be terminated on separate blocks or patch panels.
  - v. Voice cable will be terminated at the terminal block in sequential order according to the North American industry standard color code.
- e. **Fiber Optic Cable:**

A **12-strand, plenum-rated OM4 multimode fiber optic cable** shall be used to interconnect Main Distribution Frames (MDFs) with Intermediate Distribution Frames (IDFs). This cabling shall support current **10 Gigabit Ethernet** requirements and provide future scalability for **40/100 Gigabit Ethernet** as needed. All fiber shall be installed in compliance with **TIA-568** and **NFPA 70 (NEC)** plenum-space requirements.

Fiber optic cabling shall be **multimode 62.5/125 or 50/125 micron**, rated to support at least **400 MHz at 1310 nm**, and shall meet **OM4 or OM5** multimode performance standards. All cables shall be **armored** and properly installed with strain relief. Fiber terminations shall conform to DCSD specifications and may utilize either **field-installable connectors** or **factory-made pigtails** that are fusion spliced within the panel. If fusion splices are used, insertion loss shall be **< 0.2 dB**; if field-installable connectors are used, connector loss shall be **< 0.6 dB**.

The vendor shall provide **complete compliance documentation** upon project completion, including as-built diagrams, test results for each terminated strand, certification to applicable TIA/EIA standards, and verification that all installation practices meet manufacturer warranty requirements.

#### **4. Cable Plant Installation**

The following sub-sections discuss the specific selected offer or installation tasks required to implement the cable plants at each site within DCSD. The primary tasks of the selected offeror will be summarized in the following areas:

- Installation Overview
- Installation & Labeling Requirements
- Cable Test and Certification
- Documentation

a. **Installation Overview:**

This work requires the facilitation of two distinct areas of communication: Data and Voice. Both data and voice cable plants will utilize the UTP architecture. Each facility will be cabled utilizing plenum rated cable typically run above the drop ceilings, neatly bundled and securely fastened in J hooks. Cable trays will be used as required in specific applications. Each run must have a minimum 3-foot service loop at the entrance and at the termination point. Conduit and wire molding is to be positioned to maximize efficiency throughout school and adjoining structures as well as in the following hard-to-reach areas with high ceilings or hard ceilings. (i.e. Media Centers, Gyms, Cafeterias)

b. **MDF Configuration for Data:**

In order to best facilitate the 90-meter distance limitation for Category 6a data cabling, a central area is identified and called the MDF (wiring closet) on the floor plans (may also be referred to as the central or master hub).

The MDF typically is at least 8 feet by 8 feet, with one cinder block wall designated as the area to mount a 4 X 8-foot 3/4-inch sheet of plywood. The optimum MDF arrangement would be for a rack to be mounted in front of the plywood with at least three feet of clearance between the wall and the back of the rack. An additional three feet of clearance is required in front of the cabinet. In those instances where the room is designed with less than the appropriate clearance requirements, the cabinet can be placed with the side of the cabinet facing the plywood; still leaving the required work area in front and rear and three feet of clearance between the cabinet and the wall. A five-foot ladder kit with associated hardware is required and is to be mounted on top of the cabinet and span the distance from the cabinet to the wall. **The cabinet must be bolted to the floor and the ladder must be bolted to the wall.** The ladder must also be secured to the cabinet, and the cabinet must be grounded. All grounding will consist of #6 AWG copper wire and will be supplied from an approved building ground; and bonded to the main electrical ground.

c. **MDF Configuration for Analog Voice:** The voice cable originates at the same MDF as the data cable and is home run to the classroom or office. The 90-meter limitation does not apply to voice cabling. (**Note:** When testing with the Penta Scanner, set the necessary parameters to receive a "PASS" result for documentation. Voice cable will be terminated at 110 blocks in the MDF. There is no voice electronics procured as part of this RFP. Each voice cable will terminate at the user end in a faceplate according to the location denoted on the drawings.

d. **Tie Cable to IDF's:** To connect voice cable from each remote hub (IDF) back to the MDF, the selected offeror will run tie (i.e. 25,50 pair or larger) cables. Runs should follow the same cable paths as Category 6a and fiber and dress according to the same specifications. No cable ties are to be used in the closet.

## 5. Installation Requirements

### a. Installation Practices:

The selected offeror will ensure that all installation techniques employed in this project conform to industry standards and manufacturer recommended installation procedures. Installation practices must be in compliance with the latest National Electric Codes (NEC) edition.

Other standards include:

- i. IEEE 802.3ab 1000BASE-TX Standards
- ii. IEEE 802.3an 10GBASE-TX Standards
- iii. American National Standards Association (ANSI)/Electronic Industries Association/Telecommunications Industry Standards (EIA/TIA) 568 (designation T-568B), Category 6 and Category 6a Data and Voice, Commercial Building Telecommunications Wiring Standard
- iv. EIA/TIA-569, Commercial Building Standard for Telecommunications Pathways and Spaces
- v. ANSI/ICEA 2-83-596-1988 Standard for Fiber Optic Premises Distribution Cable
- vi. EIA/TIA PN - 2327, Grounding and Bonding Requirements for Telecommunications in Commercial Buildings
- vii. FOIRL Standards

Any deviation from standard practice will be accomplished only with prior approval of Project Consultant and/or Division of Information and Instructional Technology (DIIT). The selected offeror is responsible for meeting all local building codes and requirements and will be responsible for ensuring that all work undertaken by employees or subcontractors complies with these provisions.

The cable plant installation will be completed in accordance with the design provided by the architect/selected offeror as approved by Project Consultant and/or DCSD DIIT contact. A DCSD Project Consultant and/or DIIT contact will be available during the installation to provide guidance or approve design alterations, if questions arise. During installation, the selected offeror will modify (red line) the cable plant documentation and drawings to reflect any changes resulting from the installation and provide a copy of this final documentation to the Project Consultant and/or DIIT contact.

The offeror will be responsible for any repairs following installations, including painting and patching of any building areas disturbed during the installation. Project Consultant and/or DIIT contact must approve restoration. The selected offeror is responsible for removing, daily, all materials and debris not designated for reuse.

### b. General Design Standards: The selected offeror will adhere to implementation specifications listed below:

- i. At each data drop site, an information outlet/faceplate (Ivory colored) will be installed. Each U/UTP cable, data, and voice will be terminated in an RJ-45 jack in the faceplate according to 1000BASE-TX or 10GBase-TX standards. Any remaining unused opening in the will be covered by an Ivory colored blank.

- ii. At each 1000BASE-TX or 10 GBASE wiring hub site, the UTP data cable runs will be terminated on a RJ-45 patch panel.
- iii. Where cables are indicated to be installed as 'Open Cabling', cable supports will be installed to allow cabling to be grouped and run along a common path. Cables will run parallel or at right angles to the building structure and will not be looped diagonally across the ceiling space. Cables will be loosely bundled with cable ties 30 inches in center. Provide Plenum rated Teflon cable ties in spaces used to handle environmental air.
- iv. Cables must be supported using approved cable support devices (J Hooks, Cable Trays, etc.). Cables may not be laid on suspended ceilings or supported from the ceiling suspension system. Do not support cables from ductwork, sprinkler piping, water piping, waste piping or electrical conduit.
- v. The offeror must provide approved cable support devices where needed. Cable support will be permanently anchored to building structures or substrates.
- vi. The maximum size cable bundles will be 75 cables per J-Hook.
- vii. The maximum spacing for support for open cable runs will be 48 inches.
- viii. All penetrations will be properly fire sealed.
- ix. Install Category 6, Category 6a, and Category 7 when specified cables in continuous lengths from telecommunication outlet/connector to Category 6, Category 6a, and Category 7 110 blocks or modular jack patch panels at the MDF and IDF locations. **DCSD will not accept spliced cables.**
- xi. Do not bind cables tightly together with wraps. Wraps will slip loosely around the cable.
- xii. Do not exceed 25lbs pulling tension per cable.
- xiii. Do not untwist pairs more than ¼ inch at connector and no more sheathing will be removed than necessary.
- xiv. Do not crimp or bend cables into a tighter radius than 4x the diameter of the cable (approx. 1" bend radius).
- xv. Provide 36-inch service loop for cables at each MDF and IDF. Locate a loop on ceiling or wall.
- xvi. Provide 12-inch service loop at each telecommunications outlet/connector, above drop location or in wall.
- xvii. Cables must be neatly dressed and labeled. Cables are color coded for easy identification. **Data cables will be blue. Voice cables will be white. Wireless cabling will be green. IP Camera cabling will be yellow. Other colors must be approved by the DCSD.**

- xviii. It is mandatory that the selected offeror label each end of each cable run. The labeling will be sufficient to identify the location of both the near and remote ends of the run. While the cable labeling schemes should be consistent across all sites in the county, the scheme may vary if exceptional conditions exist at a site, as approved by the DCSD IT contact. The cable number must be placed on the outside faceplate. Each number must be clearly typed. **Markers are strictly forbidden.**
- xix. The selected offeror will provide two Category 6 or 6a patch cables for each data drop installed. One patch cable will be 10' in length for use at the user end. The other will be either 3' or 5' in length for use within the data cabinet in the IDF or MDF (Typically 3' for 24" or 36" tall cabinets, 5' for full height cabinets).

c. **Voice Cable Plant Specifications:**

Category 6 grade 24/4pair White Plenum UTP cable will be used for voice cabling at all sites.

All voice cabling and connectors should be white or ivory.

d. **Data Cable Plant Specifications:**

Category 6, Category 6a or Category 7 when specified grade 24/4 pair; Blue Plenum UTP cable will be used for data at all sites. All cabling will be, at a minimum, 1000 BASE-TX compliant. All data components must be installed in a manner to support 250 MHz transmission rates.

e. **Wireless Data Cable Plant Specifications:**

Category 6a with support for POE++ (IEEE 802.3bt) grade 24/4 pair; Green Plenum UTP cable will be used for data at all sites. All cabling will be, at a minimum, 1000 BASE-TX compliant. All data components must be installed in a manner to support 250Mhz transmission rates.

All wireless cabling and connectors should be green.

f. **IP Camera Data Cable Plant Specifications:**

Category 6a grade 24/4 pair, Yellow Plenum UTP cable will be used for data at all sites. All cabling will be, at a minimum, 1000 BASE-TX compliant. All data components must be installed in a manner to support 250Mhz transmission rates.

All IP Camera cabling and connectors should be yellow.

g. **MDF/IDF Fiber Cabling:**

A **12-strand, plenum-rated OM4 multimode fiber optic cable** shall be used to interconnect Main Distribution Frames (MDFs) with Intermediate Distribution Frames (IDFs). This cabling shall support current **10 Gigabit Ethernet** requirements and provide future scalability for **40/100 Gigabit Ethernet** as needed. All fiber shall be installed in compliance with **TIA-568** and **NFPA 70 (NEC)** plenum-space requirements.

Fiber optic cabling shall be **multimode 62.5/125 or 50/125 micron**, rated to support at least **400 MHz at 1310 nm**, and shall meet **OM4 or OM5** multimode performance standards. All cables shall be **armored** and properly installed with strain relief. Fiber terminations shall conform to DCSD specifications and may utilize either **field-installable connectors** or **factory-made pigtails** that are fusion spliced within the panel. If fusion splices are used, insertion loss shall be **< 0.2 dB**; if field-installable connectors are used, connector loss shall be **< 0.6 dB**.

The vendor shall provide **complete compliance documentation** upon project completion, including as-built diagrams, test results for each terminated strand, certification to applicable TIA/EIA standards, and verification that all installation practices meet manufacturer warranty requirements

- i. Fiber type shall be 62.5/125 micron or 50/125 micron multimode with tight-buffer construction, as determined by DCSD.
  - ii. Where specified by DCSD for extended distances or inter-building runs, OS2 single-mode fiber shall be used in place of multimode fiber.
  - iii. All fibers shall be terminated in a fiber optic shelf mounted on a rack or wall panel, based on customer request.
  - iv. Cables shall be properly installed with appropriate strain relief.
  - v. A minimum of three (3) feet of slack shall be coiled and securely mounted at the backboard.
  - vi. For each new fiber run, the selected offeror shall provide four (4) patch cords, each 3 meters in length, terminated to DCSD specifications.
- h. **Inter-Building Fiber Pathways:**

Where fiber connectivity is required between separate buildings, the selected offeror shall furnish and install all necessary components to establish a secure and standards-compliant inter-building fiber pathway.

- i. All inter-building fiber shall be OS2 single-mode, plenum-rated, and sized to DCSD specifications.
- ii. Underground pathways shall be constructed using industry-standard directional boring or trenching methods, as appropriate to site conditions and approved by DCSD.
- iii. Conduit shall be a minimum of 2-inch schedule 40 PVC or HDPE, with a dedicated innerduct for each fiber bundle. Spare conduit capacity shall be provided where feasible.
- iv. Handholes, pull boxes, or vaults shall be installed at appropriate intervals for access, pulling, and future expansion, with lids rated for the surrounding environment (e.g., light-duty for green space, heavy-duty for vehicular areas).
- v. Conduit ends shall be properly sealed, labeled, and secured against water intrusion and pest entry.

- vi. All installed fiber shall be documented with accurate as-built drawings, including conduit paths, depths, and fiber strand counts.
- vii. Grounding and bonding of metallic components shall comply with TIA-607 and NEC standards.
- viii. Fiber routing shall not interfere with existing underground utilities or conflict with known easements or zoning restrictions.

i. **Fiber Testing and Certification:**

All newly installed fiber optic cabling—whether multimode or single-mode—shall be tested, certified, and documented by the selected offeror in accordance with industry standards to ensure optimal performance and long-term reliability. Test results must be provided to DCSD prior to sign off and payment.

- i. Each strand of installed fiber shall be tested end-to-end using both **Optical Time Domain Reflectometer (OTDR)** and **power meter/light source** methods to validate signal integrity and link loss.
- ii. Test results shall demonstrate that each fiber strand meets or exceeds the performance standards of ANSI/TIA-568 and manufacturer specifications for insertion loss and reflectance.
- iii. For multimode (OM4) fiber, tests shall be performed using Encircled Flux-compliant equipment at 850nm and 1300nm wavelengths.
- iv. For single-mode (OS2) fiber, tests shall be conducted at both 1310nm and 1550nm wavelengths.
- v. All test results shall be clearly labeled by location, fiber ID, and strand number, and provided in both printed and digital formats as part of the project closeout documentation.
- vi. Any fiber strand that fails to meet required standards shall be re-terminated or replaced at no additional cost to DCSD.
- vii. Final certification documentation must include:
  - o OTDR trace reports
  - o Insertion loss test summaries
  - o Fiber strand assignments and panel labeling
  - o Technician name and testing equipment calibration data

j. **Horizontal Copper Cabling (Category 6A):**

All horizontal copper cabling for voice, data, and wireless access point connectivity shall be unshielded twisted pair (UTP) Category 6A and installed in accordance with ANSI/TIA-568 and BICSI best practices.

- i. Cabling shall support 10GBASE-T up to 100 meters and have a minimum bandwidth rating of 500 MHz.
- ii. Jackets shall be CMP plenum-rated and color-coded per DCSD standards.
- iii. Cables shall be home-run to IDF/MDF in a star topology. No daisy chaining permitted.
- iv. Terminate on Category 6A patch panels and keystone jacks.
- v. Follow T568A or T568B wiring standard as specified by DCSD.
- vi. Bundle cables with Velcro and support with J-hooks or trays.
- vii. Observe bend radius and pull tension per manufacturer.
- viii. Provide 10 feet of slack at endpoints and 3 feet at panels.
- ix. Supply and install patch cords at both ends, per DCSD spec.
- x. Test using Level III or higher tester for full ANSI/TIA-1152A compliance.
- xi. Provide test results (PDF and native format) labeled by location and drop.

k. **Cable Labeling and Documentation:**

All fiber and copper cabling shall be clearly labeled and fully documented for maintenance and long-term manageability.

- i. Use permanent, machine-printed labels at both cable ends. No handwritten labels.
- ii. Labels must include: closet name, port number, room/drop ID, and cable type.
- iii. Horizontal cable labels shall be placed within 6 inches of termination.
- iv. Faceplates shall be labeled with port IDs and room references.
- v. Patch panels and fiber shelves must include port-level labeling.
- vi. Provide as-built documentation in PDF and editable formats (Excel, Visio, AutoCAD):
  - o Cable ID tables
  - o Floor plans with drop locations
  - o Patch panel diagrams
  - o Fiber strand maps and routing
- vii. Labeling scheme must follow or integrate with DCSD's existing conventions.

l. **Voice Cabling Certification and VoIP Readiness:**

All installed voice cabling shall be tested and certified to ensure full functionality and compliance with **Category 6** performance standards. Certification shall apply to the

complete voice path, including UTP jacks, horizontal cabling, and cross-connect or patch panel terminations.

- i. All components must meet or exceed ANSI/TIA Category 6 specifications and support both traditional analog voice and modern VoIP deployments.
- ii. Cabling and terminations shall be VoIP-ready and capable of supporting **Power over Ethernet (PoE)** delivery where required by VoIP handset systems.
- iii. Test certification shall include:
  - o End-to-end continuity verification for each pair
  - o Detection of wiring faults such as opens, shorts, miswires, and cross-connects
  - o Confirmation of proper pinouts based on T568A or T568B standards as specified by DCSD
- iv. The selected offeror shall deliver complete test documentation to DCSD in both digital and printed formats.
- v. Where applicable, voice cabling may be repurposed for IP-based devices and must be documented accordingly.

## 6. Documentation Requirements for New Construction and Total Renovations

### a. **As-Built Drawings:**

As part of this requirement, the selected offeror must provide “red-line” as-built sketches of any deviations, modifications or additions to the engineering drawing package. These sketches must be provided upon completion of the installation tasks.

### b. **Acceptance Criteria:**

Following the completion of site installation, the DCSD DIIT contact will verify the accuracy of the as-built drawings and completed work drawings with the selected offeror’s site manager.

### c. **System Testing and Test Report:**

The selected offeror will perform the system tests listed and document each individual result in a clear and concise manner to include the following:

- Cable label (number)
- Cable origin
- Cable destination
- Certified PASS test Result
- Date of test

d. **Final Documentation:**

The final documentation will be pre-packaged in secured PDF digital format. This digital copy is to be delivered to a specified email address.

The information required in the final documentation is as follows:

Section-I: Cross-reference, 110 and RJ-45 termination Maps: Voice & Data

Section-II: Test Results: Data

Section-III: Test Results: Voice

Section-IV: Warranty, Problem Escalation procedure,  
and Service Level Agreement (SLA)

Section-V: Red-line drawings

e. **Acceptance Criteria:**

DCSD DIIT contact will accept the installed system and testing documentation when all test results meet the performance criteria outlined above. All documentation must be submitted within two weeks of cable plant completion.

**7. Documentation Requirements for Adds, Moves and Changes**

a. **Update of On-Site Documentation**

Each DCSD site will have a document located in the MDF for use by the Offeror, along with access to the digital copy in recording the location of each voice and data drop installed as an Add, Move or Change. It is the offeror's responsibility to record the:

- Drop Number assigned to each drop (Label Name in the MDF or IDF) and destination assigned to each drop.
- Cable length, Cable origin, and Cable destination.

**8. Warranty**

The following services must be provided to DCSD for cable plant infrastructure:

- a. Respondents will include as part of their response a detailed description of their offeror's warranty and documentation on the manufacturers' warranties on the materials they are proposing.
- b. The selected offeror will, at its own expense, make repairs or replacements for trouble or defect originating with the workmanship of the cable plant at any time up to one (1) year (or during such longer warranty period as may be specified in selected offeror's normal warranty which ever period is longer) from the date when such materials are placed in operation. At a minimum, the following should be included with the documentation for warranty:
  - Problem Escalation Procedure
  - Twenty (20) year minimum Manufacturer Certified Warranty on all cable and associated products.

**9. Warranty Maintenance**

- a. Warranty on all cables and related components must begin on the day of installation.
- b. Offeror must handle all paperwork associated with the warranty.
- c. Offeror must provide on-site repair if a network drop fails within the life of the warranty after installation. All cabling mentioned must have a one (1) year on-site offeror warranty/maintenance provided by the contract, and a twenty (20) year minimum manufacturer warranty on the cabling system.
- d. Offeror must provide a one (1) business day response for on-site repairs.
- e. Offeror must respond within four (4) hours for on-site responses to emergencies.
- f. Offeror must retrieve assigned work orders for repairs/requests via the DCSD Information Systems Web-based Call Management System.
- g. Offeror must enter actions taken and/or resolutions into the DCSD Request/Ticketing System

**10. Adds, Moves, Changes and Maintenance**

- a. Offeror must provide a maximum of five (5) day response for all new wiring requests.
- b. Offeror must provide a four (4) hour response to emergencies.
- c. Offeror must retrieve assigned work orders for requests via the DCSD Request/Ticketing System.
- d. Offeror must enter actions taken and/or resolutions into the DCSD Request/Ticketing System.
- e. Offeror must supply updated documentation to the local school and the DCSD - IT contact at the conclusion of the requested adds, moves, and changes.
- f. Offeror must diagnose and repair all components of the existing cabling system (Category 6, 6a, and 7 when specified, and fiber optic backbone cable) that are reported damaged or not functioning and not covered by warranty.

**11. Support Personnel Requirements**

- a. Offeror must provide a dedicated project manager to facilitate rollouts to multiple schools. (Please provide resume(s) and years of experience)
- b. Offeror's personnel providing professional services to DCSD must have professional certification in the services being provided. (Please provide certification(s) and/or years of experience)

## 12. Authorization To Sell

Offerors responding to this RFP must provide a Certificate of Authorization that authorizes the offeror to sell the manufacturer's equipment, if applicable.

### **C. Brochures, Catalogs, Manuals, Websites, Literature**

In addition to the formal response to this RFP, all offerors are encouraged to submit brochures, catalogs, manuals, website materials, industry literature, and any other marketing and informational media which will support and enhance their submission value.

### **D. Added Value**

Offerors are encouraged to describe in detail all added value or additional services or benefits available and offered at no cost to DCSD in their RFP responses. Attach and label as "**ADDED VALUE.**"

### **E. Technical Proposal**

DCSD advertises this RFP as an opportunity for interested and qualified firms specializing in providing cabling equipment and services to submit responses consistent with the scope of work stated herein. Respondents to this RFP are encouraged to submit their most comprehensive, innovative and creative proposals for services for DCSD.

DCSD may, at its sole discretion, select or reject all or portions of the service(s) proposed from responsive offerors. As a part of the evaluation process, DCSD may find it necessary to evaluate the addition or deletion of components of an offeror's proposal in order to make equivalent comparisons to other proposals. DCSD will select the offeror whose proposal DCSD determines best meets the needs of DCSD, based on the requirements and evaluation criteria set forth herein.

The determination of the successful proposal will be based upon information supplied by the offeror in the RFP response and upon other information that will be obtained by DCSD as it deems necessary. Proposal conformance to RFP instructions, terms, conditions, and requirements is critical to offeror responsiveness.

The lowest-cost proposal submitted may not necessarily be determined to be the most responsive and responsible proposal when all factors have been considered. However, the quoted price is an important factor in the determination of the selected proposal.

### **Technical Proposals shall include the following:**

#### **Compliance Information**

Firms must meet minimum criteria as specified to receive further consideration. This is a compliance section and carries no evaluation points. Proposals shall include the following:

The submitting company must be licensed by the State of Georgia or otherwise duly licensed in such a manner as to be able to provide all services specified in this RFP in Georgia and all documents must be in the name of the submitting company.

All employees of the submitting company that are assigned to this project must be either licensed by the State of Georgia or, if licensed by another state, authorized by Georgia to provide the licensed services in Georgia. Company must submit copies of all employees' licenses that will be assigned to this project.

**Litigation Information:** Identify and briefly discuss any instances in the past five (5) years where your contract was terminated, with or without cause. Provide Owner name, project

name and Owner Project Representative Name and Number. For joint ventures responding to this RFP, provide the above information as it pertains to the joint venture and for each partner or entity creating said joint venture. **If there is no failure or failures to complete a contract, please include a statement that the Firm has never failed to complete a contract or contracts or have defaulted or have been declared in default on any contract.**

Identify any legal actions that have been filed against your company for services rendered in connection with in the past (5) years. Provide a brief explanation for each occurrence and the outcome/disposition. **If there have been no legal actions filed against your company, please include a statement that the Company has not had any legal actions filed against them in the past five (5) years.**

### **Evaluation Criteria**

An Evaluation Committee will evaluate the proposals using the following criteria:

#### **1. Firm's Overview (20 Points)**

- a. Provide a full and complete company profile to include, but not limited to Firm's name, address, headquarters and or branch office handling this project, as well as primary contact name, title, related telephone/fax numbers and email address.
- b. State how many years licensed to do business under the name stated above. Describe firm ownership structure and history.
- c. List the number of permanent employees and provide an organizational chart of the firm. List the number of Certified Cable employees. List the number Certified Wireless employees.
- d. Include management-level employee(s) the firm intends to assign to the project. Include a professional biographical summary including any certifications/licenses (if applicable) and detailed outline of the role and responsibility of each employee that will be assigned to the project including but not limited to dedicated project manager(s), and any personnel providing professional services.
- e. List Technicians that would be working at DCSD sites and the appropriate certifications in the areas that they will be performing work.
- f. Provide the number of current customers and the number of current customers with similar technical requirements as described in this RFP.
- g. Provide E-Rate SPIN number.

## 2. Scope of Services (35 points)

- a. Please provide your company's detailed methodology and proposed strategy for providing District Wide Cabling and Equipment Services. The methodology should include but is not limited to the following:
  - i. A detailed description of your company's
    1. Core business solutions.
    2. Services offered.
    3. Ability to handle maintenance requests.
  - ii. Detailed installation plan including but not limited to the following:
    1. Implementation Plan (site assessment, scheduling, etc.)
    2. Timelines (equipment lead times, etc.)
    3. Service Level Agreements (SLAs) (response times, communication, documentation, etc.)
    4. Project Management Services and Team Qualifications/Credentials

## 3. Firm's Relevant Experience and Expertise (20 points)

- a. Submit past experience providing services that are comparable in scope and organizational size which best illustrates your firm's ability to provide cabling equipment and services for a large K-12 school district or other governmental entities.

Please list no more than ten (10) projects and do not list projects that were not completed by your firm or completed over ten (10) years ago. In addition to the information above, each project listed should include the following information:

1. Company/Entity Name
2. Contact Name, Phone Number, and Email Address
3. Scope of Services Provided
4. Project Start and Finish Date

## 4. Professional References (10 points)

- a. The firm shall submit a minimum of three (3) written recommendation **letters** from current or previous clients/owners. The recommendation must state actual examples of how the firm had a positive working relationship with prior organization(s).
- b. DCSD reserves the option of contacting any of the references provided to confirm information provided.

**5. Cost Proposal (15 points) – Do not include with Technical Proposal**

- a. Indicate your proposed price to provide the services as stated in this RFP using **Attachment A – Cost Proposal Form** provided as part of this RFP.
- b. Please provide any and all pricing breakdown as requested on the **Attachment A-Cost Proposal Form**.
- c. The **Attachment A-Cost Proposal Form** shall not be altered in any way. Any alterations to the provided cost proposal form may cause your company to be deemed non-responsive and disqualified from further consideration.

Relative Weight	Evaluation Criteria
20	Firm's Overview
35	Scope of Services
20	Firm's Relevant Experience and Expertise
10	Professional References
15	Cost Proposal
<b>100 points</b>	

***F. Transition Plan/Transition on Commencement of Contract (If Applicable)***

The awarded offeror shall assume full services in accordance with the award of the RFP. The awarded offeror shall coordinate and cooperate with DCSD's existing provider(s) to ensure a smooth and orderly transition with uninterrupted services.

**Transition and Continuity of Service upon Expiration of Contract**

Continuity of services is necessary to DCSD. The awarded offeror agrees to this philosophy and upon expiration of contract, agrees to:

- a. Exercise best efforts and cooperation for an orderly and efficient transition to another provider or to DCSD.
- b. Negotiate a plan in good faith with successor to determine the nature and extent of the phase-in, phase-out services required. The plan shall specify a date for services described in the plan and shall be subject to approval by DCSD. The existing provider shall provide sufficiently experienced personnel during the phase-in and phase-out periods to ensure that the imperious services in the contract are maintained at the required level of need and proficiency.
- c. All DCSD property (including but not limited to, students and DCSD records, parts, equipment, facilities, keys, and materials) shall be returned to DCSD upon expiration of contract.
- d. Offeror shall include in their response any DCSD or any subsequent contractor requirements if offeror is awarded this contract and does not retain this contract upon its expiration.

**G. REQUIRED CONTENT / DOCUMENT CHECKLIST**

All potential respondents must register as a vendor at <https://dekalbschoolsga.ionwave.net/Login.aspx>.

**IMPORTANT NOTICE:** Submittals to this solicitation will be received electronically on the DeKalb County School District website at <https://dekalbschoolsga.ionwave.net/Login.aspx>.

IonWave will not accept a bid submission without the required documents listed below. Failure to upload the required information and/or documentation required in this solicitation may cause the submission to be declared non-responsive and rejected.

Offerors are required to upload one (1) pdf. copy electronically via <https://dekalbschoolsga.ionwave.net/Login.aspx> of their response. Offerors must reply in a narrative to each requirement and question. "Understand and comply" responses are not acceptable. All RFP submissions must include the following items and attachments.

**Table of Contents for your submission**

- Addenda – Each individual Addendum must be printed, signed, and inserted immediately following the Table of Contents (**Upload Required**)
- Audited Company Financial Statements/Company Annual Reports for 2022 and 2023 (**Upload Required**)
- Business License (**Upload Required**)
- Certificate of Insurance (**Upload Required**)
- Attachment A – Cost Proposal Form (**Upload Required**)
- Attachment B – Service and Support Requirements (**Upload Required**)
- Attachment C - Non-Collusion (**Upload Required**)
- Attachment D – Conflict of Interest (**Upload Required**)
- Attachment E – Critical Paragraphs (**Upload Required**)
- Attachment F – Statement of Confidentiality and Non-Disclosure (**Upload Required**)
- Attachment G – Suspension and Debarment Certification (**Upload Required**)
- Attachment H – Immigration & Security Certification (**Upload Required**)
- Attachment I– Signature Page (**Upload Required**)
- Technical Proposal (**Upload Required**)
- Brochures, Catalogs, Manuals, Websites, Literature, and other marketing media
- Added Value

# Attachment A

## RFP 26-703

### District Wide Cabling Equipment and Services

#### COST PROPOSAL FORM

Offeror must provide costs to DCSD associated with providing the equipment and services requested in this RFP. Pricing must be submitted on this form in the format requested.

**Alterations to the cost proposal form may result in the offeror being deemed non-responsive and proposal rejected.** DCSD reserves the right to request and negotiate a “best and final offer” response from Offerors.

Pricing for all items must include:

- Shipping
- Inside delivery
- Site survey
- On-site installation
- Configuration-testing
- Post Installation
- Warehousing

Refer to Attachment B, Service and Support Requirements, Item 6.

Offerors must be willing to honor this cost proposal and additional components cost for up to sixty (60) months after Board of Education approval and acceptance of the RFP.

Should the list price of any of the proposed components decrease during the course of the project, the offeror must provide the same percentage off the new list price.

**List prices of the equipment proposed to DCSD in this RFP cannot increase during the course of the project.**

Offerors must **not** propose products that are at the **end of the manufactures product life cycle**. Any products that **are within six (6) months of discontinued support** from the manufacture **should not** be proposed as a part of offeror’s response.

**A. Cost Sheet for Cable Infrastructure**

Item No.	Description	Standard Run Length	Unit Price	Price for Additional Length		
				25	50	100
1	Category 6 (Voice or Data)	290 feet				
2	Category 6a (Data)	290 feet				
3	12 Strand Armored Single Mode Fiber	500 feet				
4	12 Strand Armored Multi-Mode Fiber	300 feet				
5	12 Strand Armored Multimode Fiber Support for up to 10 Gb/s	300 feet				
6	25 Pair Tie Cable	300 feet				
7	50 Pair Tie Cable	300 feet				
	<b>Other Charges</b>					
8	Re-Terminate Category 5 UTP Cable					
9	Re-Terminate Category 5e UTP Cable					
10	Re-Terminate Category 6 UTP Cable					
11	Re-Terminate Category 6a UTP Cable					
12	Re-Terminate Category 7 Cable					
13	Re-Terminate 12 Strand Multimode Fiber					
14	Re-Terminate 12 Strand Single-Mode Fiber					
15	OM4 multimode fiber					
16	OM5 multimode fiber					
17	Hourly Labor Rate – Maintenance Technician					
18	Trip Charge					

**B. Cost Sheet for Cabinets and Accessories**

	Description	Manufacture Model	Manufacturer List Price	% Off List	Unit Cost to DCSD
1	19" Open Racks (Installed)				
2	Cabinets – 24" (Installed)				
3	Cabinets – 36" (Installed)				
4	Cabinets – 7' (Installed)				
5	Fiber Shelf (Installed)				
6	24 Port Category 6 RJ45 Patch Panel (Installed)				
7	48 Port Category 6 RJ45 Patch Panel (Installed)				
8	24 Port Category 6a RJ45 Patch Panel (Installed)				
9	48 Port Category 6a RJ45 Patch Panel (Installed)				
10	24 Port Category 7 RJ45 Patch Panel (Installed)				
11	48 Port Category 7 RJ45 Patch Panel (Installed)				

***\*Offeror must be willing to maintain % Off List price for the duration of the contract.***

**Complete the following:**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Company Representative Name (please print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Company Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
Email

## Attachment B

### RFP 26-703 District Wide Cabling Equipment and Services Service and Support Requirements

The following services and support requirements are mandatory for the RFP.

Please enter your initials in the “YES” box to indicate that you can provide this item (mandatory). Blanks will be considered as “No” responses.

Use additional pages where detailed responses are required. Please reference the appropriate item number on any added pages.

	Ordering and Installation Requirements	Yes (Initials)	No (Initials)
1	All purchase orders will be issued to the awarded offeror. No third-party purchase orders will be issued.		
2	DCSD requires the offeror to have adequate local warehouse space preferably in DeKalb County for short-term storage (up to 90 days at no cost to DCSD). The offeror will then deliver and install based on the schedule issued by DCSD.		
3	Delivery of equipment must be within twenty (20) business days of the offeror’s receipt of purchase order(s).		
4	The offeror is responsible for notifying the contact listed on the purchase order and or the bookkeeper at the school of the estimated delivery and installation date, 3 business days <b>prior</b> to the delivery of equipment.		
5	Deliveries arriving without prior notification and confirmation will be rejected, and all return costs are the responsibility of the offeror. No school deliveries are scheduled during testing, school closings, etc. unless authorized by DCSD.		
6	Pricing for all items must include: Shipping, inside delivery, site survey, on-site installation, configuration/testing, post installation and warehousing:		
	Ordering and Installation Requirements	Yes (Initials)	No (Initials)
6a	<u>Shipping</u>		

	<ul style="list-style-type: none"> <li>○ DCSD will not incur any freight or shipping charges on any orders.</li> </ul>		
6b	<p><u>Inside Delivery</u></p> <ul style="list-style-type: none"> <li>○ All equipment must be delivered inside the required location per DCSD direction.</li> <li>○ There are no delivery docks available.</li> <li>○ The offeror must follow DCSD guidelines and schedules. The schedule may revolve around student instructional times at no additional charge to DCSD.</li> </ul>		
6c	<p><u>On-site installation:</u></p> <ul style="list-style-type: none"> <li>○ The offeror will remove equipment from the delivery truck or storage area.</li> <li>○ The offeror will unpack and assemble all components.</li> <li>○ The offeror will transport the system to the designated workspace.</li> <li>○ The offeror will provide end-to-end testing on all components and DCSD appropriate documentation.</li> <li>○ The offeror will affix the DCSD barcode and complete the DCSD inventory control paperwork at the installation site.</li> <li>○ The offeror will provide DCSD with an electronic version of the manufacturer's reference materials for each site.</li> <li>○ The offeror will not leave hard copy manufacturer reference materials at the installation site.</li> <li>○ The offeror will remove all packing materials from DCSD property.</li> <li>○ The offeror is required to have an additional 1% of delivery inventory available for out of box failures.</li> </ul>		
6d	<p><u>Warehousing (All equipment and cabling stored in the local offeror warehouse)</u></p> <ul style="list-style-type: none"> <li>○ Store new equipment up to 120 days at no cost to DCSD</li> <li>○ Store reused equipment up to 120 days at no cost to DCSD</li> <li>○ Local warehouse in DeKalb County or the metropolitan Atlanta area</li> <li>○ Warehousing of DCSD equipment at the offeror's provided bonded, insured and climate-controlled location</li> </ul>		
7	<p><u>Relocation</u> (Equipment being relocated from site A to B or to a warehouse)</p> <ul style="list-style-type: none"> <li>○ Label equipment with to and from destinations</li> <li>○ Must have DCSD's equipment transfer documentation</li> </ul>		

8	<p><u>Dead on Arrival (DOA)</u></p> <ul style="list-style-type: none"> <li>○ Every product must be tested by the installer to ensure proper working order at the location of installation.</li> <li>○ If any products are found to have major component defects, it is the offeror's responsibility to provide a new replacement unit during the installation. <ul style="list-style-type: none"> <li>○ Repairs will not be accepted on DOAs.</li> <li>○ DOA units may not be recycled into inventory for bid fulfillment.</li> <li>○ DOA serial numbers must be submitted to DCSD</li> </ul> </li> </ul>		

**Complete the following:**


---

 Company Name

---

 Authorized Company Representative Name (please print)

---

 Title

---

 Authorized Company Representative Signature

---

 Date

---

 Address

---

 Phone

---

 Fax

---

 Email

## Attachment C

### RFP 26-703 District Wide Cabling Equipment and Services Non-Collusion

**Upload this documentation under the Response Attachment tab via IonWave titled "NON-COLLUSION"**

Bidders shall fully certify that they, as an individual or as an engaging official of a formal business entity, have not entered into any agreement, participated in collusion, or otherwise taken any action in restraint of free and competitive responses to this bid. Further, bidders guarantee that their response are not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced in any manner or taken any action to result in a restriction of trade or in an unfair advantage.

Bidder must sign below acknowledging the above statement.

**Signature of Company Representative:**

\_\_\_\_\_  
**Company Name/Certifying Official Signature**

**Date:** \_\_\_\_\_

## Attachment D

### RFP 26-703 District Wide Cabling Equipment and Services Conflict of Interest

**Upload this documentation under the Response Attachment tab via IonWave titled “Conflict of Interest”.**

Offeror shall use its best efforts to disclose with their proposal the name of any officer, director, or agent who also is a DCSD employee, agent, representative, contractor, immediate family member (spouse, child, sibling, or parent or the spouse of a child, sibling or parent) or DeKalb County Board of Education member. Offerors shall also disclose the name of any DCSD employee, agent, representative, contractor, immediate family member or board member who owns, directly or indirectly, an interest in five percent or more in the Offeror’s company or any of its branches. In the event the Offeror was aware of a conflict of interest prior to the award of the contract and did not disclose the conflict DCSD may, at its discretion, terminate the contract for default. The Offeror further agrees that, if after award, a conflict of interest is discovered, an immediate and full disclosure in writing must be made to the DCSD Purchasing Department which must include a description of the action which the Offeror has taken or proposes to take to avoid or mitigate such conflicts. If a conflict of interest is determined to exist, DCSD may, at its discretion, cancel the contract. Offerors shall certify that their response to this RFP is impartial, at arms-length, and free of any conflict of interest at this time, unfair advantage, or personal benefit to any DCSD official.

**Signature of Company Representative:**

\_\_\_\_\_  
**Company Name/Certifying Official Signature**

**Date:** \_\_\_\_\_

## Attachment E

### RFP 26-703 District Wide Cabling Equipment and Services Critical Paragraphs

*Offerors must put their initials in the space provided in front of each critical paragraph and sign below. Initials signify that the information has been read and the offeror agrees to comply with the requirement, stipulations, terms and conditions. Attach and label "Critical Paragraph."*

- 1) \_\_\_\_ This RFP does not commit DCSD to any offeror to this RFP. DCSD is not liable for any costs incurred by an offeror in responding to this RFP. There is no guarantee of any offeror receiving an award or contract as a result of submitting a response to this RFP.
- 2) \_\_\_\_ Any news release or publicity pertaining to any phase of this RFP will be the responsibility of DCSD and must be cleared through DCSD's Department of Communications and Community Relations.
- 3) \_\_\_\_ It is the responsibility of offerors to make themselves aware of and to comply with any addenda, questions and answers posted to the DCSD website in relation to this RFP. All addenda must be printed, signed by the certifying official and included in the RFP submittals. Failure to do so will cause the offeror to be deemed non-responsive to the requirements of this RFP.
- 4) \_\_\_\_ Offerors to the RFP agree to fully indemnify DCSD as stated in the RFP, Part II.
- 5) \_\_\_\_ Offerors certify that they have not engaged in collusion and guarantee that their response is not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced or acted in any manner to result in restriction of trade or unfair advantage.
- 6) \_\_\_\_ The DCSD reserves the right to reject any and/or all responses submitted and to waive any technicalities or minor irregularities in responses received. DCSD reserves the right to award any resulting contract in the manner that is in the best interest of and most advantageous DCSD.
- 7) \_\_\_\_ Offeror understands that this solicitation requires Board of Education Approval.

**Signature of Company Representative:**

\_\_\_\_\_  
**Company Name/Certifying Official Signature**

**Date:** \_\_\_\_\_

## Attachment F

### RFP 26-703

## District Wide Cabling Equipment and Services

## Statement of Confidentiality and Non-Disclosure

Any non-public information made available to the offeror by DCSD in relation to this RFP shall be used only for those purposes outlined in the RFP document and shall not be used in any other way without the written permission of the DCSD.

If the offeror is uncertain about the proposed use of information provided in relation to this RFP, the offeror shall consult with the DCSD RFP contact person as identified in the RFP document for clarification.

The offeror agrees to assume full responsibility for protecting the confidentiality of DCSD records that are not public information. Such information may include but is not limited to student and employee data and other written and oral information of a personal and/or confidential nature, which shall be safeguarded by the offeror to ensure that it is not improperly disclosed.

---

Offeror Company Name

---

Company Representative Name

---

Company Representative Signature

---

Date

# Attachment G

## RFP 26-703

### District Wide Cabling Equipment and Services

#### SUSPENSION AND DEBARMENT CERTIFICATION

By submitting this RFP, the offeror certifies that the proposing company and/or its principals have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any federal or state department or agency and that the offeror complies with all applicable orders, rules and regulations related thereto.

Further, by submitting this RFP, the offeror certifies that all lower tier participating individuals and/or company(s) and all respective principals of lower tier participants have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any federal or state department or agency and that the offeror complies with all applicable orders, rules and regulations related thereto.

The certification placed herein is a material representation of fact upon which reliance will be placed as RFP submissions are evaluated and any transaction is entered into. If it is later determined that the prospective offeror has knowingly rendered an erroneous certification, the DCSD may pursue all available remedies, including but not limited to suspension and/or debarment.

The prospective offeror shall provide immediate written notice to the DCSD Purchasing Department if at any time the prospective offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

The prospective offeror agrees by submitting this form that, should the proposed transaction be entered into, the prospective offeror shall not knowingly enter into any lower tier transaction with a person or entity that is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this transaction.

By signing and submitting this form, the offeror is providing the certification set out above.

Signature of Engaging Official: \_\_\_\_\_  
(Offeror Company Name/Certifying Official Signature)

Date: \_\_\_\_\_

Further, the DCSD's Purchasing Department will check the SAMS website at <https://www.sams.gov/SAM/> to determine if the offeror is listed.

# Attachment H

## RFP 26-703 District Wide Cabling Equipment and Services

### IMMIGRATION & SECURITY CERTIFICATION

If you are providing service, performing work or delivering goods to the DeKalb County Board of Education/DeKalb County School District including, but not limited to schools, warehouses and central offices, the applicable Georgia Security and Immigration Compliance documents found here must be completed, signed, notarized and submitted with your bid/proposal. Failure to provide this document with your bid/proposal will result in the disqualification of the bid/proposal.

- 1) Offeror/Bidder (the "Offeror") shall at all times comply with the Georgia Security and Immigration Compliance Act, as amended, O.C.G.A. § 13-10-90 et. Seq.
- 2) In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act, as amended by the Illegal Immigration Reform Act of 2011, O.C.G.A. § 13-10-90 et. Seq. (collectively the "Act"), the Offeror **MUST INITIAL** the statement applicable to Offeror below:

(a) \_\_\_\_\_ **(Initial here)**: order to comply with the Act; is authorized to use and uses the federal authorization program under the federal work authorization user identification number issued on the date of authorization below; will continue to use the authorization program throughout the contract period; Offeror further warrants and agrees Offeror shall execute and return any and all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. Seq. [Offerors who initial (a) must attach and return a signed, notarized Contractor Affidavit and Agreement with the Contract if awarded];

**or**

(b) \_\_\_\_\_ **(Initial here)**: Offeror warrants that he/she does not employ any other persons, and he/she does not intend to hire any employees or to perform the Contract. [Offerors who initial (b) must attach and return a signed, notarized Affidavit of Exception with the Contract if awarded];

**or**

- 3) I \_\_\_\_\_ **(Initial here)**: Offeror is an individual who is licensed pursuant to Title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for services to be rendered by such individual and thus does not have to provide an affidavit.

- 4) \_\_\_\_\_ **(Initial here)** Offeror will not employ or contract with any subcontractor in connection with a covered contract unless the subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides Offeror with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. Seq.
  
- 5) \_\_\_\_\_ **(Initial here)** Offeror agrees that, if Offeror employs or contracts with any sub-contractor in connection with the covered contract under the Act and DOL Rules 300-10-1-.01, et seq that Offeror will secure from each sub -contractor at the time of the contract the sub-contractor's name and address, the employee-number applicable to the sub-contractor, the date the authorization to use the federal work authorization program was granted to sub-contractor; the subcontractor's attestation of the subcontractor's compliance with the Act and Georgia Department of Labor Rule 300-10-1-.01, et seq.; and the subcontractor's agreement not to contract with sub-subcontractors unless the sub-subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides subcontractor with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. Seq.
  
- 6) \_\_\_\_\_ **(Initial here) Offeror** agrees to provide the DeKalb County School District with all affidavits of compliance as required by O.C.G.A. § 13-10-90 et seq. and Georgia Department of Labor Rules 300-10-1-.01, et seq within five (5) business days of receipt.

\_\_\_\_\_  
Signature \_\_\_\_\_  
Date

\_\_\_\_\_  
EEV/Basic Pilot Program \_\_\_\_\_  
Date of Authorization  
User Identification Number

Firm Name: \_\_\_\_\_

Street/Mailing Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
\_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

---

Notary Public  
My Commission Expires: \_\_\_\_\_

**DEKALB COUNTY SCHOOL DISTRICT  
Offeror E-Verify Affidavit**

By executing this affidavit, the undersigned Offeror verifies its compliance with **Immigration Reform and Control Act of 1986 (IRCA), Pub.L. 99-603**, stating affirmatively that the individual firm or corporation which is engaged in services on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established by federal law and regulation. Furthermore, the undersigned Offeror will continue to use the federal work authorization program throughout the contract period. Offeror hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number: \_\_\_\_\_

Date of Authorization: \_\_\_\_\_

Name of Project: **District Wide Cabling Equipment and Services**

Solicitation Number (if applicable): **RFP 26-703**

Name of Public Employer: **DeKalb County School District**

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_, 202\_\_ in \_\_\_\_\_, \_\_\_\_\_  
(city) (state)

Signature of Authorized Officer or Agent \_\_\_\_\_

Printed Name and Title of Authorized Agent: \_\_\_\_\_

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

Notary Public \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**DEKALB COUNTY SCHOOL DISTRICT  
Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual firm or corporation which is engaged in the physical performance of services on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number:

\_\_\_\_\_

Date of Authorization:

\_\_\_\_\_

Name of Subcontractor:

\_\_\_\_\_

Name of Project:

**District Wide Cabling Equipment and Services**

Solicitation Number (if applicable):

**RFP 26-703**

Name of Public Employer:

**DeKalb County School District**

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_, 202\_\_ in \_\_\_\_\_, \_\_\_\_\_  
(city) (state)

Signature of Authorized Officer or Agent

\_\_\_\_\_

Printed Name and Title of Authorized Agent:

\_\_\_\_\_

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

Notary Public

\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**DEKALB COUNTY SCHOOL DISTRICT  
Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with \_\_\_\_\_ on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification  
Number:

\_\_\_\_\_

Date of Authorization:

\_\_\_\_\_

Name of Subcontractor:

\_\_\_\_\_

Name of Project:

**District Wide Cabling Equipment and  
Services**

Solicitation Number (if applicable):

**RFP 26-703**

Name of Public Employer:

**DeKalb County School District**

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_, 202\_\_ in \_\_\_\_\_, \_\_\_\_\_  
(city) (state)

Signature of Authorized Officer or Agent

\_\_\_\_\_

Printed Name and Title of Authorized Agent:

\_\_\_\_\_

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_,  
20\_\_.

Notary Public

\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**DEKALB COUNTY SCHOOL DISTRICT**  
**Sub-subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(4)**

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for \_\_\_\_\_ and \_\_\_\_\_ on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with information required by O.C.G.A §13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to \_\_\_\_\_. Additionally, the undersigned sub-subcontractor will forward notice of the receipt of any affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification  
Number:

\_\_\_\_\_

Date of Authorization:

\_\_\_\_\_

Name of Sub-subcontractor:

\_\_\_\_\_

Name of Project:

**District Wide Cabling Equipment and  
Services**

Solicitation Number (if applicable):

**RFP 26-703**

Name of Public Employer:

**DeKalb County School District**

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_, 202\_\_ in \_\_\_\_\_, \_\_\_\_\_  
(city) (state)

Signature of Authorized Officer or Agent

\_\_\_\_\_

Printed Name and Title of Authorized Agent:

\_\_\_\_\_

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_,  
20\_\_.

Notary Public

\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

# Attachment I

## RFP 26-703 District Wide Cabling Equipment and Services SIGNATURE PAGE

I certify that I have read this RFP document in its entirety and agree to conform to and comply with the terms, conditions and requirements of this RFP. I also certify that I am a duly appointed official of the offering company with the authority to authorize and engage this RFP submittal. Further, I certify that the contents of the response to this RFP are true, accurate and complete.

\_\_\_\_\_  
Printed Name/Engaging Authorized  
Company Official

\_\_\_\_\_  
Position/Title

\_\_\_\_\_  
Offeror's Company Name

\_\_\_\_\_  
Signature/Engaging Authorized  
Company Official

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Date

**END OF RFP**