

STATEMENT OF DONATED FUNDS AND/OR EQUIPMENT

This form will be used for all donations to the Dekalb County School District.

Location # 5670 Location Name Redan HS Date 9/3/2025

Source of Donation Lockton

Amount Donated (Cash/Check) \$ 10,000.00

Estimated Value Donated:

A. Equipment \$ _____

B. Goods/Services \$ _____

C. Number of Volunteer Hours (July 1 – June 30) _____

Date Accepted: 9/3/2025

Receipt Number: _____

Check Number: _____

Donor specified funds are to be used as follows: (Please check)

- | | | | | |
|---------|-------------------------------------|---|-------|---|
| \$4,000 | <input checked="" type="checkbox"/> | 1. Motivational activities for students | _____ | 5. Equipment and/or equipment maintenance |
| \$4,000 | <input checked="" type="checkbox"/> | 2. Teacher recognition efforts | _____ | 6. Office Support |
| _____ | <input type="checkbox"/> | 3. Community/citizen projects | _____ | 7. Scholarship(s) |
| _____ | <input type="checkbox"/> | 4. Instructional Activities | _____ | 8. Building and grounds |
| | <input checked="" type="checkbox"/> | 9. Other (Specify) <u>Workplace learning \$2000</u> | | |

* Appropriate distribution to be made at the discretion of the Regional Superintendent based on the above categories.*

Any expenditures of a personal nature will be considered illegal unless it is part of a planned program under items 1, 2 or 3.

Donated funds shall be posted using the Donations account as listed in the Chart of Accounts section in the Local School Accounting Handbook.

Equipment Related Donation(s) – (below to be filled out for all equipment items valued at \$1000 and greater, per item)

-Please use a separate form for each item donated with an Estimated Value of \$1000 and greater per item-

Donated Equipment Name _____

Manufacturer _____

Model Number _____

Serial Number _____

Barcode/Tag Number _____
(Issued by Office of Capital Assets)

Juanita Davis
SIGNATURE OF DONOR

9/3/2025
DATE

[Signature]
SIGNATURE OF PRINCIPAL/ADMINISTRATOR

9/3/2025
DATE

For Donated Funds: Original to: Internal Audits Copy to: Donor Copy to: Location/School File

For Donated Equipment: Original to: Office of Capital Assets Copy to Donor Copy to Location/School File

For Building/Grounds Projects: Original to: Office of Capital Assets Copy to: Director of Design/Construction
Copy to: Donor Copy to: School/Location File-